

May 17, 2022
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Jeff Underhill
Vice Mayor Pat Landes
Commissioner Nate Butler
Commissioner Ronna Larson
Commissioner Matthew Bea
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. 7:00 P.M. - CALL TO ORDER:

a. Pledge of Allegiance.

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

a. Consideration of Appropriation Ordinance A-10 dated – May 3, 2022 – May 12, 2022, in the amount of \$1,026,338.45 and pre-approval for items listed below in the amount \$211,388.80. (p.3)

Joshua Douglass \$2,762.50 and BRB Contractors, Inc. \$208,626.30.

b. Consideration of April 2022 ambulance contractual obligation adjustments for \$50,499.63 and bad debt adjustments for \$13,140.00. (p.18)

c. Consideration of City Commission Minutes for the May 3rd, 2022 Meeting. (p.19)

4. SPECIAL PRESENTATIONS:

a. Proclamation declaring June 3rd, 2022 as National Gun Violence Awareness Day in the City of Junction City by Mayor Underhill. (p.26)

b. Presentation of the Safe Routes to School Phase I Plan by the Flint Hills Metropolitan Planning Organization. (p.27)

5. NEW BUSINESS:

a. Consideration of the Award of Bid for the Intersection Improvements at Ash Street & Eisenhower Drive to J & K Contracting, L.C. in the amount of \$439,451.85. (p.52)

b. Consideration of the Grant of Temporary Construction Easement for the

construction of a 10-ft. Bike/Pedestrian Trail. (p.56)

- c. Consideration of the Grant of Permanent Utility Easement for the construction of a 10-ft.Bike/Pedestrian Trail. (p.60)
- d. Consideration of the Award of Bid for the Contract Blight Mowing to Munie Greencare Professionals in the amount of \$65 per unit. (p.64)

6. COMMISSIONER COMMENTS & COMMITTEE REPORTS:

7. STAFF COMMENTS:

8. ADJOURNMENT:

City of Junction City

City Commission

Agenda Memo

May 17th, 2022

From: **Stefanie Goodman**, Customer Service Manager

To: **City Commissioners**

Subject: Consideration of Appropriation Ordinance A-10 dated – May 3, 2022 – May 12, 2022, in the amount of \$ 1,026,338.45 and pre-approval for items listed below in the amount \$211,388.80.

Background: Attached is a Listing and Checks - Appropriations for May 3, 2022 – May 12, 2022

Appropriations: May 3, 2022 – May 12, 2022

ACH Payment or Payments due before next meeting –Total \$ 211,388.80

Joshua Douglass	\$ 2,762.50
BRB Contractors, Inc.	\$208,626.30



Junction City, KS

Appropriations May 3-May 12, 2022

By Fund

Post Dates 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 001 - GENERAL FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0023408	05/06/2022	CITY OF JC EMPLOYER PD LIFE	14.40
ADVANCE LIFE INSURANCE	INV0023409	05/06/2022	ADVANCE LIFE INSURANCE BEF...	5.41
ADVANCE LIFE INSURANCE	INV0023430	05/06/2022	CITY OF JC EMPLOYER PD LIFE	239.96
ADVANCE LIFE INSURANCE	INV0023431	05/06/2022	ADVANCE LIFE INSURANCE BEF...	583.42
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				843.19
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0023423	05/06/2022	CITY OF JC EMPLOYER PAID STD	33.97
ADVANCE SHORT TERM DISABIL...	INV0023475	05/06/2022	CITY OF JC EMPLOYER PAID STD	673.47
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				707.44
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0023410	05/06/2022	AFLAC	7.99
AMERICAN FAMILY LIFE ASSUR...	INV0023411	05/06/2022	AFLAC BEFORE TAX	107.19
AMERICAN FAMILY LIFE ASSUR...	INV0023424	05/06/2022	VSP Vision Insurance Pre-Tax	46.23
AMERICAN FAMILY LIFE ASSUR...	INV0023432	05/06/2022	AFLAC	298.12
AMERICAN FAMILY LIFE ASSUR...	INV0023433	05/06/2022	AFLAC BEFORE TAX	1,323.24
AMERICAN FAMILY LIFE ASSUR...	INV0023477	05/06/2022	VSP Vision Insurance Pre-Tax	580.54
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				2,363.31
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0023412	05/06/2022	BLUE CROSS BLUE SHIELD	67.68
BLUE CROSS BLUE SHIELD OF KS ..	INV0023413	05/06/2022	BLUE CROSS BLUE SHIELD	438.09
BLUE CROSS BLUE SHIELD OF KS ..	INV0023414	05/06/2022	BLUE CROSS BLUE SHIELD	36.88
BLUE CROSS BLUE SHIELD OF KS ..	INV0023415	05/06/2022	BLUE CROSS BLUE SHIELD	757.11
BLUE CROSS BLUE SHIELD OF KS ..	INV0023416	05/06/2022	BLUE CROSS BLUE SHIELD	836.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0023417	05/06/2022	BLUE CROSS BLUE SHIELD	209.16
BLUE CROSS BLUE SHIELD OF KS ..	INV0023418	05/06/2022	BLUE CROSS BLUE SHIELD	102.90
BLUE CROSS BLUE SHIELD OF KS ..	INV0023435	05/06/2022	BLUE CROSS BLUE SHIELD	209.16
BLUE CROSS BLUE SHIELD OF KS ..	INV0023436	05/06/2022	BLUE CROSS BLUE SHIELD	483.67
BLUE CROSS BLUE SHIELD OF KS ..	INV0023437	05/06/2022	BLUE CROSS BLUE SHIELD	2,395.68
BLUE CROSS BLUE SHIELD OF KS ..	INV0023438	05/06/2022	BLUE CROSS BLUE SHIELD	4,392.08
BLUE CROSS BLUE SHIELD OF KS ..	INV0023439	05/06/2022	BLUE CROSS BLUE SHIELD	724.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0023440	05/06/2022	BLUE CROSS BLUE SHIELD	1,778.75
BLUE CROSS BLUE SHIELD OF KS ..	INV0023441	05/06/2022	BLUE CROSS BLUE SHIELD	438.09
BLUE CROSS BLUE SHIELD OF KS ..	INV0023442	05/06/2022	BLUE CROSS BLUE SHIELD	1,007.61
BLUE CROSS BLUE SHIELD OF KS ..	INV0023443	05/06/2022	BLUE CROSS BLUE SHIELD	405.34
BLUE CROSS BLUE SHIELD OF KS ..	INV0023444	05/06/2022	BLUE CROSS BLUE SHIELD	5,107.98
BLUE CROSS BLUE SHIELD OF KS ..	INV0023445	05/06/2022	BLUE CROSS BLUE SHIELD	2,397.63
BLUE CROSS BLUE SHIELD OF KS ..	INV0023446	05/06/2022	BLUE CROSS BLUE SHIELD	8,240.90
BLUE CROSS BLUE SHIELD OF KS ..	INV0023447	05/06/2022	BLUE CROSS BLUE SHIELD	2,363.51
BLUE CROSS BLUE SHIELD OF KS ..	INV0023448	05/06/2022	BLUE CROSS BLUE SHIELD	755.91
BLUE CROSS BLUE SHIELD OF KS ..	INV0023449	05/06/2022	BLUE CROSS BLUE SHIELD	1,799.49
BLUE CROSS BLUE SHIELD OF KS ..	INV0023450	05/06/2022	BLUE CROSS BLUE SHIELD	3,987.71
BLUE CROSS BLUE SHIELD OF KS ..	INV0023451	05/06/2022	BLUE CROSS BLUE SHIELD	1,867.95
BLUE CROSS BLUE SHIELD OF KS ..	INV0023452	05/06/2022	BLUE CROSS BLUE SHIELD	1,094.18
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				41,898.33
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0023419	05/06/2022	FLEX SPENDING-1074334	220.82
CITY OF JC FLEX SPENDING ACCT..	INV0023459	05/06/2022	FLEX SPENDING-1074334	2,579.01
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				2,799.83
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0023453	05/06/2022	TELEPHONE REIMBURSEMENT	8.50

Appropriations May 3-May 12, 2022
Post Dates: 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CITY OF JUNCTION CITY	INV0023460	05/06/2022	CITY OF JUNCTION CITY (G-FEE)	25.00
CITY OF JUNCTION CITY	INV0023474	05/06/2022	TELEPHONE REIMBURSEMENT	233.89
Vendor 012130 - CITY OF JUNCTION CITY Total:				267.39
Vendor: 00029 - FAMILY SUPPORT PAYMENT CENTER				
FAMILY SUPPORT PAYMENT CE...	INV0023455	05/06/2022	FAMILY SUPPORT MO	149.59
Vendor 00029 - FAMILY SUPPORT PAYMENT CENTER Total:				149.59
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION				
FIREMEN'S RELIEF ASSOCIATION	INV0023458	05/06/2022	FIREMANS RELIEF	241.23
Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:				241.23
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0023454	05/06/2022	DEPENDENT CARE ACCT 10743...	254.17
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				254.17
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0023467	05/06/2022	GREAT WEST FINANCIAL	8,806.77
GREAT WEST FINANCIAL	INV0023473	05/06/2022	GREAT WEST FINANCIAL	1,116.00
Vendor 01944 - GREAT WEST FINANCIAL Total:				9,922.77
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023484	05/04/2022	SOCIAL SECURITY WITHHOLDING	30.64
INTERNAL REVENUE SERVICE	INV0023485	05/04/2022	FEDERAL WITHHOLDING	27.87
INTERNAL REVENUE SERVICE	INV0023486	05/04/2022	MEDICARE WITHHOLDING	7.16
INTERNAL REVENUE SERVICE	INV0023426	05/06/2022	SOCIAL SECURITY WITHHOLDING	1,618.14
INTERNAL REVENUE SERVICE	INV0023427	05/06/2022	FEDERAL WITHHOLDING	1,180.81
INTERNAL REVENUE SERVICE	INV0023428	05/06/2022	MEDICARE WITHHOLDING	429.84
INTERNAL REVENUE SERVICE	INV0023479	05/06/2022	SOCIAL SECURITY WITHHOLDING	14,235.74
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	28,173.19
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	10,186.30
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				55,889.69
Vendor: 039125 - JCPOA				
JCPOA	INV0023472	05/06/2022	JCPOA	900.00
Vendor 039125 - JCPOA Total:				900.00
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309				
JUNCTION CITY FIRE FIGHTERS ...	INV0023457	05/06/2022	I.A.F.F. LOCAL 3309	1,650.00
Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:				1,650.00
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION				
JUNCTION CITY FIREFIGHTERS A...	INV0023456	05/06/2022	FIREFIGHTERS AID ASSOCIATION	255.00
Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:				255.00
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023483	05/04/2022	STATE WITHHOLDING	12.33
KANSAS DEPT OF REVENUE	INV0023425	05/06/2022	STATE WITHHOLDING	613.48
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	14,071.48
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				14,697.29
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0023462	05/06/2022	INCOME WITHHOLDING ORDER	807.00
Vendor 014435 - KANSAS PAYMENT CENTER Total:				807.00
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0023482	05/04/2022	KPERS #3	36.81
KANSAS PUBLIC EMPLOYEES	INV0023420	05/06/2022	KPERS #1	507.04
KANSAS PUBLIC EMPLOYEES	INV0023421	05/06/2022	KPERS #2	571.36
KANSAS PUBLIC EMPLOYEES	INV0023422	05/06/2022	KPERS #3	1,425.74
KANSAS PUBLIC EMPLOYEES	INV0023463	05/06/2022	KP&F	77,690.92
KANSAS PUBLIC EMPLOYEES	INV0023464	05/06/2022	KPERS #1	2,883.58
KANSAS PUBLIC EMPLOYEES	INV0023465	05/06/2022	KPERS #2	2,995.63
KANSAS PUBLIC EMPLOYEES	INV0023466	05/06/2022	KPERS #3	9,398.77
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				95,509.85

Appropriations May 3-May 12, 2022
Post Dates: 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 02982 - LAW OFFICE OF AMBER M. BREHM				
LAW OFFICE OF AMBER M. BRE...	INV0023434	05/06/2022	WAGE GARNISHMENT	309.81
Vendor 02982 - LAW OFFICE OF AMBER M. BREHM Total:				309.81
Vendor: 03215 - Peoples State Bank				
Peoples State Bank	INV0023469	05/06/2022	GARNISHMENT	177.64
Vendor 03215 - Peoples State Bank Total:				177.64
Vendor: 03471 - PITTENGER LAW GROUP, LLC				
PITTENGER LAW GROUP, LLC	INV0023470	05/06/2022	PITTENGER LAW GROUP, LLC	313.97
Vendor 03471 - PITTENGER LAW GROUP, LLC Total:				313.97
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION				
POLICE & FIREMEN'S INSURANC...	INV0023471	05/06/2022	POLICE & FIRE INSURANCE	937.23
Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:				937.23
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0023461	05/06/2022	ROLLING MEADOWS GOLF COU...	297.30
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:				297.30
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0023476	05/06/2022	UNITED WAY	21.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				21.50
Department 000 - NON-DEPARTMENTAL Total:				231,213.53
Department: 001 - GENERAL EXPENSES				
Vendor: 03598 - PENTECOSTAL CHURCH OF JESUS CHRIST				
PENTECOSTAL CHURCH OF JESU...	05022022 SRG	05/03/2022	Gym rental refund	110.00
Vendor 03598 - PENTECOSTAL CHURCH OF JESUS CHRIST Total:				110.00
Department 001 - GENERAL EXPENSES Total:				110.00
Department: 003 - ADMINISTRATION				
Vendor: 03574 - FREEDOM FEST J.C.				
FREEDOM FEST J.C.	05042022 SRG	05/04/2022	FREEDOM FEST TICKETS	210.00
Vendor 03574 - FREEDOM FEST J.C. Total:				210.00
Department 003 - ADMINISTRATION Total:				210.00
Department: 020 - PLANNING & ZONING				
Vendor: 028320 - GEARY COUNTY TREASURER				
GEARY COUNTY TREASURER	20211013	05/03/2022	OCT GEARY COUNTY TREASURE...	6,924.75
Vendor 028320 - GEARY COUNTY TREASURER Total:				6,924.75
Department 020 - PLANNING & ZONING Total:				6,924.75
Department: 023 - LAW ENFORCEMENT DEPARTMENT				
Vendor: 043802 - EVERGY				
EVERGY	04292022 PD - SRG	05/03/2022	PD MAY 2022	3,561.35
EVERGY	05032022 SRG	05/06/2022	230 E 9TH- MAY 2022	27.25
Vendor 043802 - EVERGY Total:				3,588.60
Department 023 - LAW ENFORCEMENT DEPARTMENT Total:				3,588.60
Department: 025 - STREET DEPARTMENT				
Vendor: 043802 - EVERGY				
EVERGY	04282022-1 SRG	05/03/2022	142 W 8TH STREETLIGHT	35.00
EVERGY	050220225 srg	05/06/2022	2031 S US HIGHWAY 77-MAY 2...	62.17
Vendor 043802 - EVERGY Total:				97.17
Department 025 - STREET DEPARTMENT Total:				97.17
Fund 001 - GENERAL FUND Total:				242,144.05
Fund: 014 - WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0023430	05/06/2022	CITY OF JC EMPLOYER PD LIFE	11.19
ADVANCE LIFE INSURANCE	INV0023431	05/06/2022	ADVANCE LIFE INSURANCE BEF...	40.45
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				51.64

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0023475	05/06/2022	CITY OF JC EMPLOYER PAID STD	24.26
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				24.26
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0023432	05/06/2022	AFLAC	16.09
AMERICAN FAMILY LIFE ASSUR...	INV0023433	05/06/2022	AFLAC BEFORE TAX	24.65
AMERICAN FAMILY LIFE ASSUR...	INV0023477	05/06/2022	VSP Vision Insurance Pre-Tax	17.40
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				58.14
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0023439	05/06/2022	BLUE CROSS BLUE SHIELD	27.02
BLUE CROSS BLUE SHIELD OF KS ..	INV0023440	05/06/2022	BLUE CROSS BLUE SHIELD	106.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0023442	05/06/2022	BLUE CROSS BLUE SHIELD	109.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0023443	05/06/2022	BLUE CROSS BLUE SHIELD	54.62
BLUE CROSS BLUE SHIELD OF KS ..	INV0023444	05/06/2022	BLUE CROSS BLUE SHIELD	272.59
BLUE CROSS BLUE SHIELD OF KS ..	INV0023445	05/06/2022	BLUE CROSS BLUE SHIELD	37.85
BLUE CROSS BLUE SHIELD OF KS ..	INV0023446	05/06/2022	BLUE CROSS BLUE SHIELD	230.09
BLUE CROSS BLUE SHIELD OF KS ..	INV0023447	05/06/2022	BLUE CROSS BLUE SHIELD	52.29
BLUE CROSS BLUE SHIELD OF KS ..	INV0023450	05/06/2022	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF KS ..	INV0023451	05/06/2022	BLUE CROSS BLUE SHIELD	26.70
BLUE CROSS BLUE SHIELD OF KS ..	INV0023452	05/06/2022	BLUE CROSS BLUE SHIELD	54.89
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,127.57
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0023459	05/06/2022	FLEX SPENDING-1074334	88.90
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				88.90
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0023474	05/06/2022	TELEPHONE REIMBURSEMENT	20.54
Vendor 012130 - CITY OF JUNCTION CITY Total:				20.54
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0023454	05/06/2022	DEPENDENT CARE ACCT 10743...	24.99
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				24.99
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0023467	05/06/2022	GREAT WEST FINANCIAL	401.00
Vendor 01944 - GREAT WEST FINANCIAL Total:				401.00
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023479	05/06/2022	SOCIAL SECURITY WITHHOLDING	1,888.80
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	1,073.15
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	441.84
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				3,403.79
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	529.97
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				529.97
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0023464	05/06/2022	KPERS #1	476.97
KANSAS PUBLIC EMPLOYEES	INV0023465	05/06/2022	KPERS #2	350.75
KANSAS PUBLIC EMPLOYEES	INV0023466	05/06/2022	KPERS #3	1,508.70
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				2,336.42
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0023476	05/06/2022	UNITED WAY	5.52
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				5.52
Department 000 - NON-DEPARTMENTAL Total:				8,072.74
Fund 014 - WATER UTILITY FUND Total:				8,072.74
Fund: 015 - WASTEWATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0023430	05/06/2022	CITY OF JC EMPLOYER PD LIFE	11.40

Appropriations May 3-May 12, 2022
Post Dates: 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
ADVANCE LIFE INSURANCE	INV0023431	05/06/2022	ADVANCE LIFE INSURANCE BEF...	40.45
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				51.85
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0023475	05/06/2022	CITY OF JC EMPLOYER PAID STD	24.68
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				24.68
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0023432	05/06/2022	AFLAC	16.09
AMERICAN FAMILY LIFE ASSUR...	INV0023433	05/06/2022	AFLAC BEFORE TAX	24.65
AMERICAN FAMILY LIFE ASSUR...	INV0023477	05/06/2022	VSP Vision Insurance Pre-Tax	19.45
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				60.19
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0023439	05/06/2022	BLUE CROSS BLUE SHIELD	15.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0023440	05/06/2022	BLUE CROSS BLUE SHIELD	106.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0023442	05/06/2022	BLUE CROSS BLUE SHIELD	109.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0023443	05/06/2022	BLUE CROSS BLUE SHIELD	58.31
BLUE CROSS BLUE SHIELD OF KS ..	INV0023444	05/06/2022	BLUE CROSS BLUE SHIELD	297.82
BLUE CROSS BLUE SHIELD OF KS ..	INV0023445	05/06/2022	BLUE CROSS BLUE SHIELD	37.85
BLUE CROSS BLUE SHIELD OF KS ..	INV0023446	05/06/2022	BLUE CROSS BLUE SHIELD	250.98
BLUE CROSS BLUE SHIELD OF KS ..	INV0023447	05/06/2022	BLUE CROSS BLUE SHIELD	52.29
BLUE CROSS BLUE SHIELD OF KS ..	INV0023450	05/06/2022	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF KS ..	INV0023451	05/06/2022	BLUE CROSS BLUE SHIELD	26.67
BLUE CROSS BLUE SHIELD OF KS ..	INV0023452	05/06/2022	BLUE CROSS BLUE SHIELD	61.73
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,172.40
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0023459	05/06/2022	FLEX SPENDING-1074334	88.92
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				88.92
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0023474	05/06/2022	TELEPHONE REIMBURSEMENT	20.54
Vendor 012130 - CITY OF JUNCTION CITY Total:				20.54
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0023454	05/06/2022	DEPENDENT CARE ACCT 10743...	24.99
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				24.99
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0023467	05/06/2022	GREAT WEST FINANCIAL	407.50
Vendor 01944 - GREAT WEST FINANCIAL Total:				407.50
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023479	05/06/2022	SOCIAL SECURITY WITHHOLDING	1,941.24
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	1,116.36
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	453.98
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				3,511.58
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	548.69
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				548.69
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0023464	05/06/2022	KPERS #1	500.37
KANSAS PUBLIC EMPLOYEES	INV0023465	05/06/2022	KPERS #2	350.73
KANSAS PUBLIC EMPLOYEES	INV0023466	05/06/2022	KPERS #3	1,548.51
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				2,399.61
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0023476	05/06/2022	UNITED WAY	5.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				5.50
Department 000 - NON-DEPARTMENTAL Total:				8,316.45
Fund 015 - WASTEWATER UTILITY FUND Total:				8,316.45

Appropriations May 3-May 12, 2022
Post Dates: 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 018 - STORM WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0023430	05/06/2022	CITY OF JC EMPLOYER PD LIFE	1.56
ADVANCE LIFE INSURANCE	INV0023431	05/06/2022	ADVANCE LIFE INSURANCE BEF...	18.15
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				19.71
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0023475	05/06/2022	CITY OF JC EMPLOYER PAID STD	4.09
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				4.09
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0023432	05/06/2022	AFLAC	8.05
AMERICAN FAMILY LIFE ASSUR...	INV0023433	05/06/2022	AFLAC BEFORE TAX	7.98
AMERICAN FAMILY LIFE ASSUR...	INV0023477	05/06/2022	VSP Vision Insurance Pre-Tax	4.29
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				20.32
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0023439	05/06/2022	BLUE CROSS BLUE SHIELD	5.08
BLUE CROSS BLUE SHIELD OF KS ..	INV0023440	05/06/2022	BLUE CROSS BLUE SHIELD	53.10
BLUE CROSS BLUE SHIELD OF KS ..	INV0023442	05/06/2022	BLUE CROSS BLUE SHIELD	43.82
BLUE CROSS BLUE SHIELD OF KS ..	INV0023443	05/06/2022	BLUE CROSS BLUE SHIELD	14.77
BLUE CROSS BLUE SHIELD OF KS ..	INV0023444	05/06/2022	BLUE CROSS BLUE SHIELD	25.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0023446	05/06/2022	BLUE CROSS BLUE SHIELD	20.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0023447	05/06/2022	BLUE CROSS BLUE SHIELD	20.91
BLUE CROSS BLUE SHIELD OF KS ..	INV0023450	05/06/2022	BLUE CROSS BLUE SHIELD	31.16
BLUE CROSS BLUE SHIELD OF KS ..	INV0023452	05/06/2022	BLUE CROSS BLUE SHIELD	5.16
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				220.15
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0023459	05/06/2022	FLEX SPENDING-1074334	21.97
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				21.97
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0023474	05/06/2022	TELEPHONE REIMBURSEMENT	6.62
Vendor 012130 - CITY OF JUNCTION CITY Total:				6.62
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0023454	05/06/2022	DEPENDENT CARE ACCT 10743...	12.50
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				12.50
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0023467	05/06/2022	GREAT WEST FINANCIAL	169.75
Vendor 01944 - GREAT WEST FINANCIAL Total:				169.75
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023479	05/06/2022	SOCIAL SECURITY WITHHOLDING	521.76
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	349.25
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	122.04
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				993.05
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	157.82
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				157.82
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0023464	05/06/2022	KPERS #1	116.47
KANSAS PUBLIC EMPLOYEES	INV0023465	05/06/2022	KPERS #2	92.54
KANSAS PUBLIC EMPLOYEES	INV0023466	05/06/2022	KPERS #3	436.73
KANSAS PUBLIC EMPLOYEES	INV0023468	05/06/2022	KPERS INSURANCE	15.96
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				661.70
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0023476	05/06/2022	UNITED WAY	1.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.50
Department 000 - NON-DEPARTMENTAL Total:				2,289.18
Fund 018 - STORM WATER UTILITY FUND Total:				2,289.18

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 023 - SANITATION FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0023430	05/06/2022	CITY OF JC EMPLOYER PD LIFE	9.65
ADVANCE LIFE INSURANCE	INV0023431	05/06/2022	ADVANCE LIFE INSURANCE BEF...	111.97
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				121.62
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0023475	05/06/2022	CITY OF JC EMPLOYER PAID STD	22.86
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				22.86
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0023432	05/06/2022	AFLAC	8.63
AMERICAN FAMILY LIFE ASSUR...	INV0023433	05/06/2022	AFLAC BEFORE TAX	53.49
AMERICAN FAMILY LIFE ASSUR...	INV0023477	05/06/2022	VSP Vision Insurance Pre-Tax	17.31
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				79.43
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0023439	05/06/2022	BLUE CROSS BLUE SHIELD	6.76
BLUE CROSS BLUE SHIELD OF KS ..	INV0023440	05/06/2022	BLUE CROSS BLUE SHIELD	79.63
BLUE CROSS BLUE SHIELD OF KS ..	INV0023442	05/06/2022	BLUE CROSS BLUE SHIELD	43.76
BLUE CROSS BLUE SHIELD OF KS ..	INV0023443	05/06/2022	BLUE CROSS BLUE SHIELD	57.04
BLUE CROSS BLUE SHIELD OF KS ..	INV0023444	05/06/2022	BLUE CROSS BLUE SHIELD	353.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0023445	05/06/2022	BLUE CROSS BLUE SHIELD	302.85
BLUE CROSS BLUE SHIELD OF KS ..	INV0023446	05/06/2022	BLUE CROSS BLUE SHIELD	41.83
BLUE CROSS BLUE SHIELD OF KS ..	INV0023447	05/06/2022	BLUE CROSS BLUE SHIELD	20.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0023450	05/06/2022	BLUE CROSS BLUE SHIELD	31.13
BLUE CROSS BLUE SHIELD OF KS ..	INV0023452	05/06/2022	BLUE CROSS BLUE SHIELD	70.29
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,007.47
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT...	INV0023459	05/06/2022	FLEX SPENDING-1074334	46.96
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				46.96
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0023460	05/06/2022	CITY OF JUNCTION CITY (G-FEE)	5.00
CITY OF JUNCTION CITY	INV0023474	05/06/2022	TELEPHONE REIMBURSEMENT	9.91
Vendor 012130 - CITY OF JUNCTION CITY Total:				14.91
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0023454	05/06/2022	DEPENDENT CARE ACCT 10743...	18.77
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				18.77
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0023467	05/06/2022	GREAT WEST FINANCIAL	218.98
Vendor 01944 - GREAT WEST FINANCIAL Total:				218.98
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023479	05/06/2022	SOCIAL SECURITY WITHHOLDING	1,472.14
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	1,028.67
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	344.16
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				2,844.97
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	441.30
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				441.30
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0023462	05/06/2022	INCOME WITHHOLDING ORDER	95.00
Vendor 014435 - KANSAS PAYMENT CENTER Total:				95.00
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0023464	05/06/2022	KPERS #1	139.81
KANSAS PUBLIC EMPLOYEES	INV0023465	05/06/2022	KPERS #2	1,068.91
KANSAS PUBLIC EMPLOYEES	INV0023466	05/06/2022	KPERS #3	623.67
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				1,832.39

Appropriations May 3-May 12, 2022
Post Dates: 5/3/2022 - 5/12/2022

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0023476	05/06/2022	UNITED WAY	1.98
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.98
Department 000 - NON-DEPARTMENTAL Total:				6,746.64
Fund 023 - SANITATION FUND Total:				6,746.64
Fund: 035 - EMPLOYEE BENEFITS FUND				
Department: 140 - EMPLOYEE BENEFITS				
Vendor: 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT				
FREEDOM CLAIMS MGT. INC PR...	APRIL 2022	05/03/2022	RETIREES APRIL 2022	207.00
FREEDOM CLAIMS MGT. INC PR...	APRIL 2022	05/03/2022	LIBRARY APR 2022	253.00
FREEDOM CLAIMS MGT. INC PR...	APRIL 2022	05/03/2022	% OF SAVINGS JAN 2022	988.23
FREEDOM CLAIMS MGT. INC PR...	APRIL 2022	05/03/2022	CITY APR 2022	3,197.00
FREEDOM CLAIMS MGT. INC PR...	FCMI MAY 2022	05/05/2022	CITY MAY 2022	3,243.00
FREEDOM CLAIMS MGT. INC PR...	FCMI MAY 2022	05/05/2022	RETIREES MAY 2022	184.00
FREEDOM CLAIMS MGT. INC PR...	FCMI MAY 2022	05/05/2022	LIBRARY MAY 2022	253.00
Vendor 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT Total:				8,325.23
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT				
FREEDOM CLAIMS MGT.INC CLA...	911152-05022022	05/03/2022	CLAIMS WEEK OF 05022022	1,923.51
Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:				1,923.51
Department 140 - EMPLOYEE BENEFITS Total:				10,248.74
Fund 035 - EMPLOYEE BENEFITS FUND Total:				10,248.74
Fund: 047 - DRUG & ALCOHOL ABUSE FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0023480	05/06/2022	FEDERAL WITHHOLDING	568.10
INTERNAL REVENUE SERVICE	INV0023481	05/06/2022	MEDICARE WITHHOLDING	111.56
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				679.66
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0023478	05/06/2022	STATE WITHHOLDING	193.99
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				193.99
Department 000 - NON-DEPARTMENTAL Total:				873.65
Fund 047 - DRUG & ALCOHOL ABUSE FUND Total:				873.65
Grand Total:				278,691.45

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	242,144.05
014 - WATER UTILITY FUND	8,072.74
015 - WASTEWATER UTILITY FUND	8,316.45
018 - STORM WATER UTILITY FUND	2,289.18
023 - SANITATION FUND	6,746.64
035 - EMPLOYEE BENEFITS FUND	10,248.74
047 - DRUG & ALCOHOL ABUSE FUND	873.65
Grand Total:	278,691.45

Account Summary

Account Number	Account Name	Payment Amount
001-2-00000-0250	F.I.T PAYABLE	29,381.87
001-2-00000-0251	FICA PAYABLE	26,507.82
001-2-00000-0252	SIT PAYABLE	14,697.29
001-2-00000-0254	UNITED WAY PAYABLE	21.50
001-2-00000-0255	KPERS PAYABLE	17,818.93
001-2-00000-0256	KPFR PAYABLE	77,690.92
001-2-00000-0257	EMP MEDICAL INS PAYAB...	37,599.17
001-2-00000-0259	GARNISHMENTS PAYABLE	1,758.01
001-2-00000-0260	JCPOA UNION DUES PAYA...	900.00
001-2-00000-0261	AETNA DEFERRED COMP ...	9,922.77
001-2-00000-0267	DENTAL INSURANCE PAY	4,299.16
001-2-00000-0275	I.A.F.F.	1,650.00
001-2-00000-0276	FIREMANS RELIEF ASSN	496.23
001-2-00000-0279	GARNISHMENT FEE	25.00
001-2-00000-0735	TELEPHONE REIMBURSM...	242.39
001-2-00000-1282	AFLAC	2,363.31
001-2-00000-1283	GOLF COURSE FEES	297.30
001-2-00000-1287	ADVANCE LIFE	1,550.63
001-2-00000-2377	MED REIMB/DEP CARE	3,054.00
001-2-00000-2380	P & F INS. ASSOCIATION	937.23
001-2-00300-9427	DONATION-FREEDOM FEST	210.00
001-4-00100-0000-0358	RENT INCOME	110.00
001-5-02000-0000-0770	INTERGOVERNMENTAL A...	6,924.75
001-5-02300-0000-0736	ELECTRIC UTILITIES	3,588.60
001-5-02500-0000-0762	STREET LIGHTING	35.00
001-5-02500-0000-0769	TRAFFIC LIGHT ELECTRICI...	62.17
014-2-00000-0250	F.I.T PAYABLE	1,073.15
014-2-00000-0251	FICA PAYABLE	2,330.64
014-2-00000-0252	SIT PAYABLE	529.97
014-2-00000-0254	UNITED FUND PAYABLE	5.52
014-2-00000-0255	KPERS PAYABLE	2,336.42
014-2-00000-0257	EMP MEDICAL INS PAYAB...	964.34
014-2-00000-0261	AETNA DEFERRED COMP ...	401.00
014-2-00000-0267	DENTAL INSURANCE PAY	163.23
014-2-00000-0735	TELEPHONE REIMBURSE...	20.54
014-2-00000-1282	AFLAC	58.14
014-2-00000-1287	ADVANCE LIFE	75.90
014-2-00000-2377	MED REIMB/DEP CARE	113.89
015-2-00000-0250	F.I.T PAYABLE	1,116.36
015-2-00000-0251	FICA PAYABLE	2,395.22
015-2-00000-0252	SIT PAYABLE	548.69
015-2-00000-0254	UNITED FUND PAYABLE	5.50
015-2-00000-0255	KPERS PAYABLE	2,399.61
015-2-00000-0257	EMP MEDICAL INS PAYAB...	1,010.46
015-2-00000-0261	AETNA DEFERRED COMP ...	407.50
015-2-00000-0267	DENTAL INSURANCE PAY	161.94

Account Summary

Account Number	Account Name	Payment Amount
015-2-00000-0735	TELEPHONE REIMBURSE...	20.54
015-2-00000-1282	AFLAC	60.19
015-2-00000-1287	ADVANCE LIFE	76.53
015-2-00000-2377	MED REIMB/DEP CARE	113.91
018-2-00000-0250	F.I.T. PAYABLE	349.25
018-2-00000-0251	FICA PAYABLE	643.80
018-2-00000-0252	SIT PAYABLE	157.82
018-2-00000-0254	UNITED FUND PAYALBE	1.50
018-2-00000-0255	KPERS PAYABLE	661.70
018-2-00000-0257	EMP MEDICAL INS PAYAB...	195.14
018-2-00000-0261	DEFERRED COMP	169.75
018-2-00000-0267	DENTAL INSURANCE PAY	25.01
018-2-00000-0735	TELEPHONE REIMBURSE...	6.62
018-2-00000-1282	AFLAC	20.32
018-2-00000-1287	ADVANCE LIFE	23.80
018-2-00000-2377	FLEX SPENDING	34.47
023-2-00000-0250	F.I.T PAYABLE	1,028.67
023-2-00000-0251	FICA PAYABLE	1,816.30
023-2-00000-0252	SIT PAYABLE	441.30
023-2-00000-0254	UNITED FUND PAYABLE	1.98
023-2-00000-0255	KPERS PAYABLE	1,832.39
023-2-00000-0257	EMP MEDICAL INS PAYAB...	873.38
023-2-00000-0259	GARNISHMENTS PAYABLE	95.00
023-2-00000-0261	AETNA DEFERRED COMP ...	218.98
023-2-00000-0267	DENTAL INSURANCE PAY	134.09
023-2-00000-0279	GARNISHMENT FEE	5.00
023-2-00000-0735	TELEPHONE REIMBURSE...	9.91
023-2-00000-1282	AFLAC	79.43
023-2-00000-1287	ADVANCE LIFE	144.48
023-2-00000-2377	MED REIMB/DEP CARE	65.73
035-5-14000-0000-0749	OTHER SERVICES	10,248.74
047-2-00000-0250	F.I.T PAYABLE	568.10
047-2-00000-0251	FICA PAYABLE	111.56
047-2-00000-0252	SIT PAYABLE	193.99
Grand Total:		278,691.45

Project Account Summary

Project Account Key	Payment Amount
None	278,691.45
Grand Total:	278,691.45



Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 05/03/2022 - 05/12/2022

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
05/04/2022		DFT0009629	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-36.81
05/04/2022		DFT0009632	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-12.33
05/04/2022		DFT0009633	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-30.64
05/04/2022		DFT0009634	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-27.87
05/04/2022		DFT0009635	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-7.16
05/06/2022		DFT0009571	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-14.40
05/06/2022		DFT0009572	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-5.41
05/06/2022		DFT0009573	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-7.99
05/06/2022		DFT0009574	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-107.19
05/06/2022		DFT0009575	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-67.68
05/06/2022		DFT0009576	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.09
05/06/2022		DFT0009577	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-36.88
05/06/2022		DFT0009578	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-757.11
05/06/2022		DFT0009579	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-836.64
05/06/2022		DFT0009580	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
05/06/2022		DFT0009581	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-102.90
05/06/2022		DFT0009582	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-507.04
05/06/2022		DFT0009583	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-571.36
05/06/2022		DFT0009584	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,425.74
05/06/2022		DFT0009585	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-33.97
05/06/2022		DFT0009586	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-46.23
05/06/2022		DFT0009587	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-613.48
05/06/2022		DFT0009588	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,618.14
05/06/2022		DFT0009589	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,180.81
05/06/2022		DFT0009590	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-429.84
05/06/2022		DFT0009591	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-273.76
05/06/2022		DFT0009592	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-794.44
05/06/2022		DFT0009593	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-346.98
05/06/2022		DFT0009594	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,434.01
05/06/2022		DFT0009595	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
05/06/2022		DFT0009596	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-483.67
05/06/2022		DFT0009597	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,395.68
05/06/2022		DFT0009598	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,392.08
05/06/2022		DFT0009599	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-778.32

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/06/2022		DFT0009600	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,123.88
05/06/2022		DFT0009601	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.09
05/06/2022		DFT0009602	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,314.27
05/06/2022		DFT0009603	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-590.08
05/06/2022		DFT0009604	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-6,056.88
05/06/2022		DFT0009605	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,776.18
05/06/2022		DFT0009606	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-8,784.72
05/06/2022		DFT0009607	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,509.92
05/06/2022		DFT0009608	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-755.91
05/06/2022		DFT0009609	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,799.49
05/06/2022		DFT0009610	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,361.56
05/06/2022		DFT0009611	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,921.32
05/06/2022		DFT0009612	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,286.25
05/06/2022		DFT0009613	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-77,690.92
05/06/2022		DFT0009614	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-4,117.20
05/06/2022		DFT0009615	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-4,858.56
05/06/2022		DFT0009616	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-13,516.38
05/06/2022		DFT0009617	GREAT WEST FINANCIAL	Accounts Payable	Outstanding	Bank Draft	-10,004.00
05/06/2022		DFT0009618	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-15.96
05/06/2022		DFT0009619	GREAT WEST FINANCIAL	Accounts Payable	Outstanding	Bank Draft	-1,116.00
05/06/2022		DFT0009620	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-749.36
05/06/2022		DFT0009621	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-638.99
05/06/2022		DFT0009622	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-15,943.25
05/06/2022		DFT0009623	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-20,059.68
05/06/2022		DFT0009624	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-32,308.72
05/06/2022		DFT0009625	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-11,659.88
Bank Draft Total: (60)							-247,630.42
Check							
05/03/2022		376899	PENTECOSTAL CHURCH OF JESUS CHRIST	Accounts Payable	Outstanding	Check	-110.00
05/03/2022		376900	GEARY COUNTY TREASURER	Accounts Payable	Outstanding	Check	-6,924.75
05/04/2022		376901	FREEDOM FEST J.C.	Accounts Payable	Outstanding	Check	-210.00
05/06/2022		376902	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	Check	-220.82
05/06/2022		376903	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	Check	-2,825.76
05/06/2022		376904	CITY OF JUNCTION CITY	Accounts Payable	Outstanding	Check	-330.00
05/06/2022		376905	FAMILY SUPPORT PAYMENT CENTER	Accounts Payable	Outstanding	Check	-149.59
05/06/2022		376906	FLEXIBLE SPENDING ACCOUNT #1074334	Accounts Payable	Outstanding	Check	-335.42
05/06/2022		376907	KANSAS PAYMENT CENTER	Accounts Payable	Outstanding	Check	-902.00
05/06/2022		376908	LAW OFFICE OF AMBER M. BREHM	Accounts Payable	Outstanding	Check	-309.81
05/06/2022		376909	Peoples State Bank	Accounts Payable	Outstanding	Check	-177.64
05/06/2022		376910	PITTENGER LAW GROUP, LLC	Accounts Payable	Outstanding	Check	-313.97
05/06/2022		376911	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-937.23
05/06/2022		376912	ROLLING MEADOWS GOLF COURSE	Accounts Payable	Outstanding	Check	-297.30

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
05/06/2022		376913	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-36.00
05/11/2022		376914	CENTURYLINK COMMUNICATION, INC.	Accounts Payable	Outstanding	Check	-2,215.10
05/11/2022		376915	EVERGY	Accounts Payable	Outstanding	Check	-49,897.33
05/11/2022		376916	NEX-TECH	Accounts Payable	Outstanding	Check	-38.00
05/11/2022		376917	SMOKY HILL, LLC	Accounts Payable	Outstanding	Check	-241,557.97
Check Total: (19)							-307,788.69
EFT							
05/03/2022		10001751	FREEDOM CLAIMS MGT. INC PREMIUM ACCT	Accounts Payable	Outstanding	EFT	-4,645.23
05/03/2022		10001752	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-1,923.51
05/04/2022		10001746	COLUMBIA CAPITAL MANAGEMENT LLC	Accounts Payable	Outstanding	EFT	-1,290.00
05/04/2022		10001747	HDR ENGINEERING INC	Accounts Payable	Outstanding	EFT	-128,343.96
05/04/2022		10001748	INITIATIVES, INC.	Accounts Payable	Outstanding	EFT	-15,000.00
05/04/2022		10001749	JOSHUA DOUGLASS	Accounts Payable	Outstanding	EFT	-2,762.50
05/04/2022		10001750	RAVEN AERO SERVICE,INC.	Accounts Payable	Outstanding	EFT	-850.00
05/06/2022		10001753	FIREMEN'S RELIEF ASSOCIATION	Accounts Payable	Outstanding	EFT	-241.23
05/06/2022		10001754	JCPOA	Accounts Payable	Outstanding	EFT	-900.00
05/06/2022		10001755	JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309	Accounts Payable	Outstanding	EFT	-1,650.00
05/06/2022		10001756	JUNCTION CITY FIREFIGHTERS AID ASSOCIATION	Accounts Payable	Outstanding	EFT	-255.00
05/11/2022		10001757	FREEDOM CLAIMS MGT. INC PREMIUM ACCT	Accounts Payable	Outstanding	EFT	-3,680.00
05/11/2022		10001758	KANSAS STATE TREASURER	Accounts Payable	Outstanding	EFT	-7,166.18
EFT Total: (13)							-168,707.61
Outstanding Total: (92)							-724,126.72
Accounts Payable Total: (92)							-724,126.72
Payroll							
Outstanding							
EFT							
05/06/2022		EFT0000085	Payroll EFT	Payroll	Outstanding	EFT	-10,880.58
05/06/2022		EFT0000086	Payroll EFT	Payroll	Outstanding	EFT	-291,158.03
05/06/2022		EFT0000087	Payroll EFT	Payroll	Outstanding	EFT	-173.12
EFT Total: (3)							-302,211.73
Outstanding Total: (3)							-302,211.73
Payroll Total: (3)							-302,211.73
Report Total: (95)							-1,026,338.45

Summary

Bank Account	Count	Amount
1074318 POOLED CASH MASTER	95	-1,026,338.45
Report Total:	95	-1,026,338.45

Cash Account	Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER	95	-1,026,338.45
Report Total:	95	-1,026,338.45

Transaction Type	Count	Amount
Bank Draft	60	-247,630.42
Check	19	-307,788.69
EFT	16	-470,919.34
Report Total:	95	-1,026,338.45

City of Junction City

City Commission

Agenda Memo

May 5, 2022

From: Kelly Heindel, Administrative Secretary II
To: City Commission and City Manager
Subject: April 2022 Ambulance Adjustments

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	\$ 50,499.63
Bad Debt Adjustment	\$ 13,140.00

Staff Recommendation: Staff recommends approval of adjustments as listed

Suggested Motion: I move to approve the ambulance contractual obligation and bad debt adjustments in the amounts listed above.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

Enclosures: None

CITY COMMISSION MINUTES

May 3, 2022

7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, May 3rd, 2022 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Pat Landes, Nate Butler, Ronna Larson, and Matthew Bea. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller and City Attorney Stites.

PUBLIC COMMENT

Travis Godfrey of 114 Michaels Way, Junction City, KS spoke on his appreciation for the research being done on the Slaughterhouse and to discuss a need for an Equine Center.

CONSENT AGENDA

Commissioner Butler moved, seconded by Commissioner Bea to approve the consent agenda as presented. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-9 dated April 14th, 2022-April 26th, 2022 in the amount of \$1,197,414.89 and pre-approval for items listed below in the amount of \$148,246.46.

Joshua Douglass \$2,762.50, Columbia Capital \$1,290.00, HDR Engineering Inc. \$128,343.96, Initiatives, Inc. \$15,000.00, and Raven Aero Service, Inc. \$850.00.

- b. Consideration of Payroll No. 7 & No. 8 for the month of April.
- c. Consideration of City Commission Minutes for the April 19th, 2022 Meeting.
- d. Consideration of the Request from the Junction City Community Baseball Club for a noise waiver & fireworks waiver at Rathert Field for the season from May 31st, 2022-July 31st, 2022.
- e. Consideration of the Request from the Run for the Wall Committee for the event that will be held on May 22nd, 2022.

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- f. Consideration of the Request for a Special Event Permit for Freedom Fests Freedom on Wheels Event July 2nd, 2022 from 9:00 a.m.-10:30 a.m.
- g. Consideration of the Request for a Special Event Permit from Pawnee Mental Health for their Kicking off Summer Event on May 21st, 2022 10:00 a.m. – 3:00 p.m.

SPECIAL PRESENTATIONS

Geary County Food Pantry presentation was made by Don Manley.

Proclamation Declaring May 21st, 2022 as Kids to Parks Day in the City of Junction City was presented to Parks and Recreation Director Youngers by Mayor Underhill.

Proclamation Declaring May 1st-May 7th, 2022 as Municipal Clerks Week in the City of Junction City was presented to City Clerk Melton by Mayor Underhill.

Proclamation Declaring May 15th-May 21st, 2022 as Emergency Medical Services Week in the City of Junction City was presented to Fire Chief Lankas by Mayor Underhill.

Proclamation Declaring May 15th, 2022 as Peace Officers' Memorial Day & May 11th-May 17th, 2022 as Police Week in the City of Junction City was presented to Police Chief Lamb by Mayor Underhill.

Proclamation Declaring May 15th-May 21st, 2022 as National Public Works Week in the City of Junction City was presented to Public Works Director Ibarra by Mayor Underhill.

NEW BUSINESS

Resolution No. R-2998, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 126 West 12th Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-2998, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 126 West 12th Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. Resolution No. R-2999, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 211 East 13th Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Bea moved to approve Resolution No. R-2999, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 211 East 13th Street, seconded by

May 3, 2022

Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3000, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 215 West 12th Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-3000, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 215 West 12th Street, seconded by Commissioner Landes. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3001, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 226 West 17th Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Butler moved to approve Resolution No. R-3001, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 226 West 17th Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3002, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 408 West 7th Street (Garage) was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-3002, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 408 West 7th Street (Garage), seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3003, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 408 West 7th Street (House) presented. City Manager Dinkel gave details and answered questions. Commissioner Bea moved to approve Resolution No. R-3003, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 408 West 7th Street (House), seconded by Commissioner Landes. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3004, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 823 West 12th Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-3004, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 823 West 12th Street, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3005, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 1024 South Washington Street presented. City Manager Dinkel gave details and answered questions. Commissioner Butler

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moved to approve Resolution No. R-3005, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 1024 South Washington Street, seconded by Commissioner Landes. Ayes: Landes, Butler, Larson, and Bea. Nays: Underhill. Motion carried.

Resolution No. R-3006, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 1042 Grant Avenue was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-3006, Setting a Public Hearing date of June 21st, 2022 to address the condemnation of 1042 Grant Avenue, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Ordinance No. S-3257, Special Use Permit allowing Edward Jones Investments to be located in the "RD" District at 237 West Spruce Street was presented. Planning and Zoning Director Livingston gave details and answered questions. Commissioner Landes moved to approve Ordinance No. S-3257, Special Use Permit allowing Edward Jones Investments to be located in the "RD" District at 237 West Spruce Street, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The MOU between JCPD & 8th Judicial District Community Corrections was presented. Police Chief Lamb gave details and answered questions. Commissioner Landes moved to approve the MOU between JCPD & 8th Judicial District Community Corrections, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Interlocal Agreement between Junction City & Geary County for the JAG Grant presented. Police Chief Lamb gave details and answered questions. Commissioner Larson moved to approve the Interlocal Agreement between Junction City & Geary County for the JAG Grant, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The agreement with Tyler Technologies to provide Software as a Service (SaaS) for our Incode 10 Financial Software was presented. IT Director Germann gave details and answered questions. Commissioner Landes moved to approve the agreement with Tyler Technologies to provide Software as a Service (SaaS) for our Incode 10 Financial Software, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Change Order No.1 for Phase 2 Water Treatment Plant Improvements in the amount of \$233,546.00 was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve Change Order No.1 for Phase 2 Water Treatment Plant Improvements in the amount not to

May 3, 2022

exceed \$233,546.00, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Award of Bid for the Stream Bank Mediation to Smoky Hill, LLC in the amount of \$1,032,686.19 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Butler moved to approve the Award of Bid for the Stream Bank Mediation to Smoky Hill, LLC in the amount not to exceed \$1,032,686.19, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Award of Bid for the 2022 Water System Improvements to Middlecreek Corporation in the amount of \$934,698.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve the Award of Bid for the 2022 Water System Improvements to Middlecreek Corporation in the amount not to exceed \$934,698.00, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Award of Bid for the 2022 KDOT CCLIP Surface Preservation for East 6th Street to Bayer Construction Co., Inc. in the amount of \$329,998.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Butler moved to approve the Award of Bid for the 2022 KDOT CCLIP Surface Preservation for East 6th Street to Bayer Construction Co., Inc. in the amount not to exceed \$329,998.00, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Award of Bid for a 2022 4-Wheel Drive Backhoe from VLP/Equipment Share in the amount of \$116,687.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve the Award of Bid for a 2022 4-Wheel Drive Backhoe from VLP/Equipment Share in the amount of \$116,687.00, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Award of Bid for a 2023 24 CU. YD. Side Loading Sanitation Truck with the International Chassis from Elliott Equipment Co. in the amount of \$251,982.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Butler moved to approve the Award of Bid for a 2023 24 CU. YD. Side Loading Sanitation Truck with the International Chassis from Elliott Equipment Co. in the amount not to exceed \$251,982.00, seconded by Commissioner Landes. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Change Order #4 for the 2021 Street Maintenance Project decreasing the contract to Bayer Construction in the amount of \$75,255.82 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve Change Order #4 for the 2021 Street

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Maintenance Project decreasing the contract to Bayer Construction in the amount not to exceed \$75,255.82, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Request to Purchase a New Fueling System for the Airport from Double Check Company, Inc. in the amount of \$86,582.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve the Request to Purchase a New Fueling System for the Airport from Double Check Company, Inc. in the amount not to exceed \$86,582.00, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Ordinance No. S-3258, Approving the Junction City Little Theater Event at 618 North Jefferson Street and Surrounding Areas and Authorizing the Sale, Consumption and Possession of Alcoholic Liquor and Enhanced Cereal Malt Beverages was presented. City Manager Dinkel gave details and answered questions. Commissioner Bea moved to approve Ordinance No. S-3258, Approving the Junction City Little Theater Event at 618 North Jefferson Street and Surrounding Areas and Authorizing the Sale, Consumption and Possession of Alcoholic Liquor and Enhanced Cereal Malt Beverages, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

There was Discussion on Utility Billing Collections of Funding for Sundown Salute & Freedom Fest. City Manager Dinkel gave details and answered questions. Commissioner Bea moved to delete Sundown Salute from Utility Billing Collections and create Freedom Fest for Utility Billing Collections, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

City Manager Dinkel and Finance Director Miller presented a calendar for June & July to set Budget Work Session dates for Department Presentation of their Budgets. The Commission decided on June 6th and June 8th from 6 p.m. – 8 p.m. with a final Work Session on July 5th starting at 5:30 p.m. at the City Commission Room, 701 North Jefferson Street, Junction City, KS. Commissioner Landes moved to approve the Budget Work Session dates on June 6th and June 8th from 6 p.m. – 8 p.m. with a final Work Session on July 5th starting at 5:30 p.m. at the City Commission Room, 701 North Jefferson Street, Junction City, KS, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

May 3, 2022

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner Larson to adjourn at 8:20 p.m. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 17TH DAY OF MAY AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR MAY 3RD, 2022.

Shaunte Ferguson, Deputy City Clerk

Jeff Underhill, Mayor

May 3, 2022



2022 PROCLAMATION
DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the City of Junction City to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

WHEREAS, every day, more than 110 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are nearly 16,000 gun homicides every year; and

WHEREAS, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

WHEREAS, Kansas has 434 gun deaths every year, with a rate of 15 deaths per 100,000 people. Kansas has the 21st highest rate of gun deaths in the US; and

WHEREAS, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

WHEREAS, cities across the nation, including in Junction City, are working to end the senseless violence with evidence-based solutions; and

WHEREAS, protecting public safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than two years of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

WHEREAS, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022, to recognize the 25th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

WHEREAS, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

WHEREAS, anyone can join this campaign by pledging to wear orange on June 3rd, the first Friday in June in 2022, to help raise awareness about gun violence; and

WHEREAS, by wearing orange on June 3rd, 2022, Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

WHEREAS, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

NOW, THEREFORE BE IT RESOLVED, that Mayor Jeff Underhill of the City of Junction City declares the first Friday in June, June 3rd, 2022, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

May 17th, 2022

Jeff Underhill, Mayor

City of Junction City

City Commission

Agenda Memo

May 12, 2022

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Presentation and Approval of the Safe Routes to School Phase I Plan**

Objective: The consideration and approval of the Safe Routes to School Plan Phase I Plan prepared by the Flint Hills Metropolitan Planning Organization.

Explanation of Issue: The City of Junction City has an updated Safe Routes to School Plan that was approved by the Commission in December 2019. The approval of the Safe Routes to School Plan enables the City to apply for funding with KDOT's Transportation Alternatives (TA) program for sidewalks and trails to the various schools in the City.

During our discuss with the Flint Hills Metropolitan Planning Organization (MPO) about constructing a sidewalk on Spring Valley to connect to Spring Valley Elementary School for the upcoming 2023 TA program it was discovered that Spring Valley Elementary School was not included on the updated Safe Routes to School Plan. The MPO has revised the Safe Routes to School Plan to now include Spring Valley Elementary School which would now be eligible for funding once the plan is approved.

Budget Impact: No impact of the Budget.

Alternatives: The City Commission may approve, modify, table or deny the Safe Routes to School Plan.

Recommendation: Staff recommends approving the Safe Route to School Phase I Plan prepared by the Flint Hills Metropolitan Planning Organization.

Suggested Motion: Commissioner _____ moves to approve the Safe Routes to School Phase I Plan as presented.

Commissioner _____ seconded the motion.

Enclosures: Copy of the Safe Routes to School Plan

USD 475 SAFE ROUTES TO SCHOOL

Phase I Plan

Spring Valley Elementary
2022 Update

Prepared by:





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Safe Routes to School Overview

Safe Routes to School (SRTS) is a national program with dedicated federal funding for implementation of recommendations made within SRTS Plans. The funding is administered by the Kansas Department of Transportation. The goal of the program is to improve safety for children walking and biking to school.

SRTS uses the Six Es to guide projects:

Education - teaches students, parents, drivers, and community residents about traffic safety and active transportation

Encouragement - gets children and their families excited about walking and biking to school

Equity - benefits all students, regardless of race, household income, ability, or gender

Enforcement - focuses on implementing traffic calming countermeasures or crossing guards

Evaluation - measures the impact of SRTS efforts over time and helps identify updates or changes

Engineering - physical improvements to the transportation infrastructure in a community, with respect to getting children to school safely

Figure 1: Six Es of SRTS



Education



Encouragement



Equity



Enforcement



Evaluation



Engineering



History of SRTS in USD 475

The 2022 Safe Routes to School (SRTS) Plan for Geary County Schools Unified School District (USD 475) builds upon the foundation of previous planning efforts.

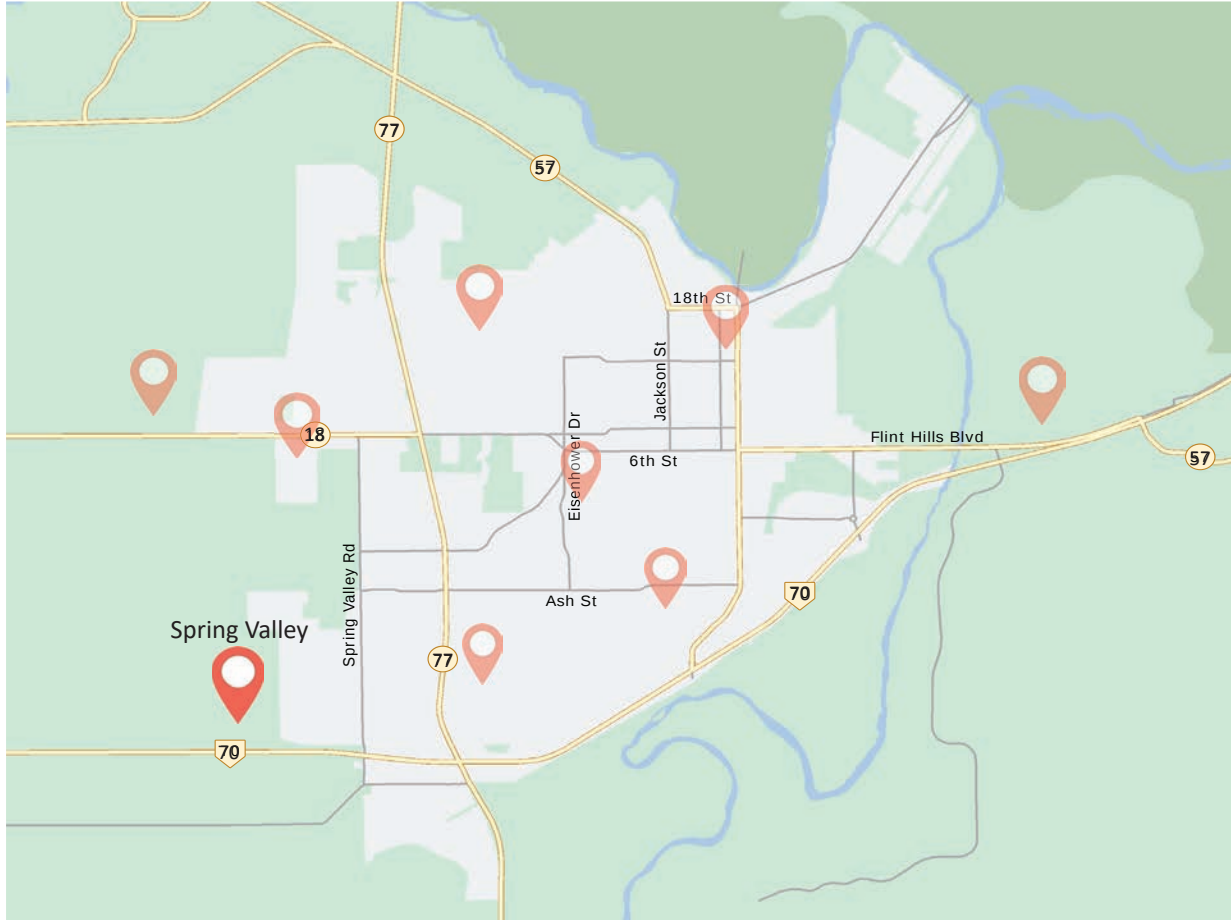
The 2022 update will include evaluation and recommendations for all Junction City elementary schools, Grandview Plaza Elementary School, Junction City Middle School, and Junction City High School. Milford Elementary and the schools on Fort Riley are not included in this report.

While the SRTS Plan in its entirety will be adopted later in 2022, the Spring Valley Elementary SRTS Plan was prioritized to fit within grant timelines.

Spring Valley Elementary

Spring Valley Elementary is located in southwest Junction City, surrounded by one of the newer residential housing developments. There approximately 360 students in grades Kindergarten through 5th grade attending Spring Valley Elementary.

Figure 2: Spring Valley Elementary Location



Education



Bicycle Lesson and Safety Training (BLAST)
BLAST is a bicycle safety curriculum taught as part of physical education (P.E.) that includes classroom learning and lessons while riding a bike. The BLAST curriculum aims to improve students’ confidence and competence while biking, as well as to introduce rules of the road and provide education on road signage. Programs like BLAST are generally more impactful and reach more students than traditional bike rodeos.

Spring Valley 5th graders are scheduled to partake in the BLAST curriculum starting in the 2022-2023 school year. This is remain an annual component of the P.E. curriculum.

Figure 3: BLAST Program



Figure 4: BLAST Program





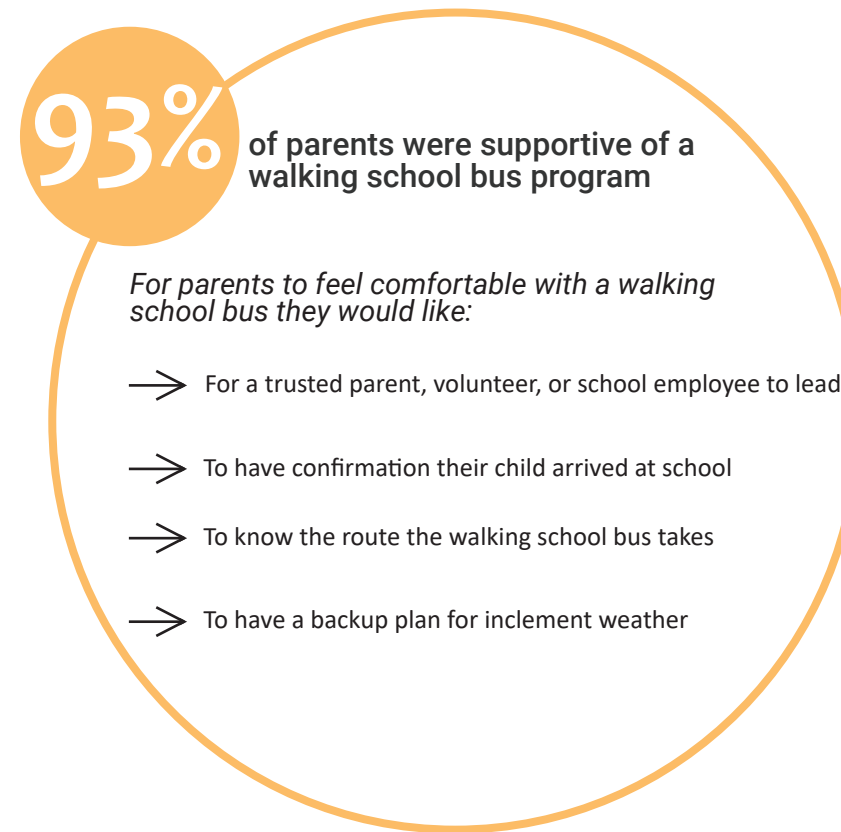
Encouragement

While the BLAST program focuses on educating students on bicycle safety, there are similar programs that can be implemented to encourage students to walk or bike to school.

One of the recommendations for Spring Valley Elementary is the formation of a Walking School Bus program. A Walking School Bus is a group of children that walk to school in a group with one or more trusted adults. Additional information on Walking School Buses can be found at WalkingSchoolBus.org.

While 93% of parents responding to the SRTS survey were interested in a Walking School Bus program, most expressed they would feel more comfortable if the program addressed several concerns, identified in Figure 5.

Figure 5: Walking School Bus Survey Results



Enforcement

The more traditional form of enforcement was relying on local police departments to monitor school zones and enforce speed limits. However, this is not a long-term solution as police officers cannot monitor each school zone at every school, every day.

The new approach to enforcement reexamines the built environment and modifies the design of our streets to help enforce slower vehicle speeds and yielding to pedestrians.

Several of the recommendations included in the *Engineering* section of this plan seek to make the roadways near our schools safer through changes to the street design.

One of the most immediate and cost-effective ways to improve safety, enforce slower speeds, and encourage more kids to walk and bike to school is through installing semi-permanent projects. These are inexpensive, temporary improvements to the roadway that focus on improved crosswalks.

It is certainly helpful when the Junction City Police Department is present near school zones, but enforcing safe driving behavior shouldn't fall fully on their shoulders. Modifying the design of streets near our schools creates a safer environment for everyone, regardless of police presence.

Figure 6: Before and After - St. Mary's and Caroline Curb Extensions





Equity

Equity is the newest of the Six Es added to the National Safe Routes to School Program to ensure all students, regardless of race, ethnicity, household income, gender, or ability, can experience the benefits of SRTS.

A comprehensive analysis of Equity will be completed as part of the larger SRTS Plan. For now, a table of common equity statistics is presented for each school, with Spring Valley Elementary highlighted.

Ideally, a map of each school attendance zone would be analyzed, along with the current infrastructure to support walking and biking. However, USD 475 does not have an attendance zone map and parents can choose what school their student attends. This makes it difficult to analyze equity information by school. In lieu, the percentage of students not bused was evaluated to gauge the potential need for a safe walking and bicycling environment.

Figure 7: Equity Information by School

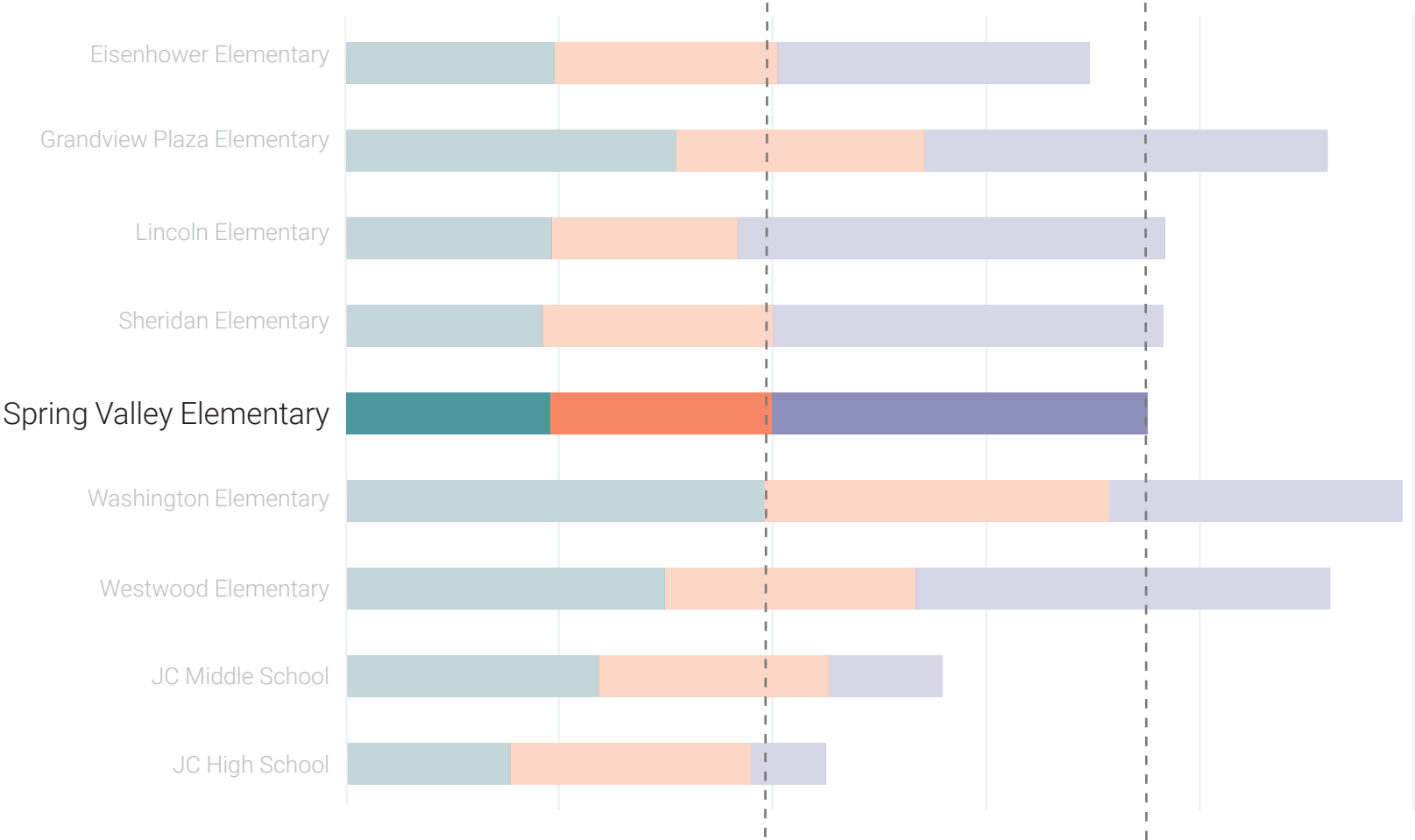
School	Free/Reduced Lunch %	Minority %	% of students not bused
Eisenhower Elementary	48.4%	52.3%	73.2%
Grandview Plaza Elementary	77.4%	58.1%	94.4%
Lincoln Elementary	48.2%	43.7%	100%
Sheridan Elementary	46.1%	53.9%	91.4%
Spring Valley Elementary	47.9%	51.8%	88.1%
Washington Elementary	97.9%	80.9%	68.6%
Westwood Elementary	74.7%	58.8%	97.0%
Junction City Middle School	59.3%	53.8%	26.6%
Junction City High School	38.5%	56.3%	17.7%

Spring Valley Elementary ranks on the lower end in the percentage of students identified as low income and minority. Adding in the percentage of students not eligible for busing does little to change this ranking. However, there are many vacant lots in the Spring Valley Elementary attendance zone and these numbers could fluctuate as development occurs.

It should be noted that while 88% of students at Spring Valley Elementary are not bused, only 32.7% currently have a safe route to walk or bike to school. With the implementation of project SVS4 - Spring Valley Road Sidewalk (identified on page 17), 68.2% students would have a safe route to school.



Figure 8: Equity Graphic by School





Evaluation



The Evaluation portion of any Safe Routes to School project includes a parent/guardian survey and bicycle/pedestrian counts.

In the spring of 2022, all parents and guardians of children attending Spring Valley Elementary received a link via email to a SRTS survey. There were 87 responses received. The survey analysis focused on identifying concerns of parents whose students were close enough to walk, but are driven to/from school instead.

Parent Survey Summary (of those surveyed)

- 68% of all parents felt they lived close enough for their students to walk to school, but 71% still drove their children
- 93% of parents who drive their children to school feared their child may be hit by a vehicle if they walked
- 46% of parents whose children currently walk were concerned with their child getting hit by a car
- 81% of parents who drive their children feel it is easier and quicker than walking
- 93% of parents would support (59%) or be interested in (34%) a Walking School Bus

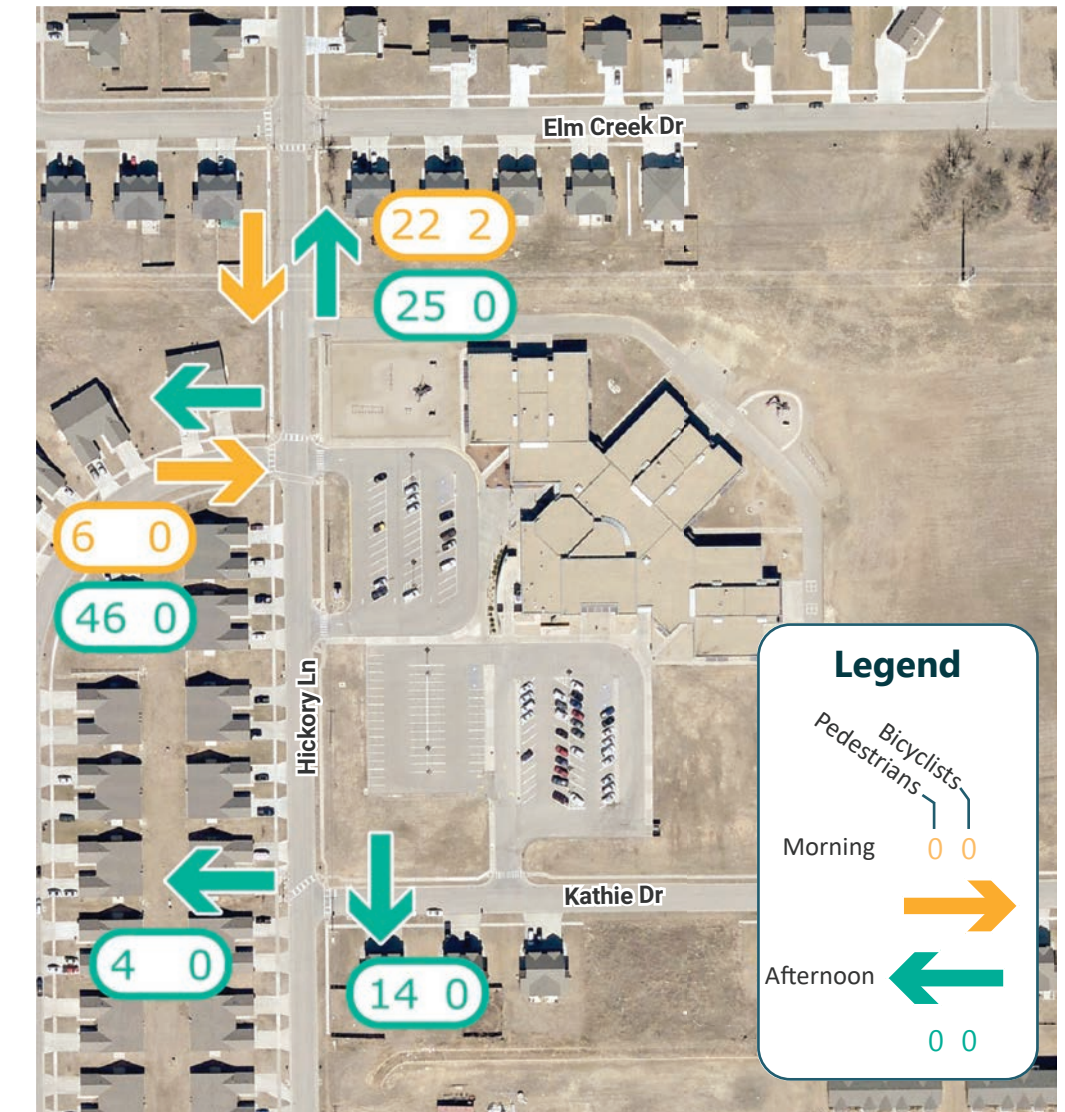
Bicycle and Pedestrian Counts

In-person counts are taken to better understand the drop-off and pick-up patterns, as well as how many students and parents are observed walking to or from school. At Spring Valley Elementary, the counts revealed a unique pattern of higher afternoon counts due to parents parking on nearby streets and walking to get their students from the school, then returning back to their parked vehicles.

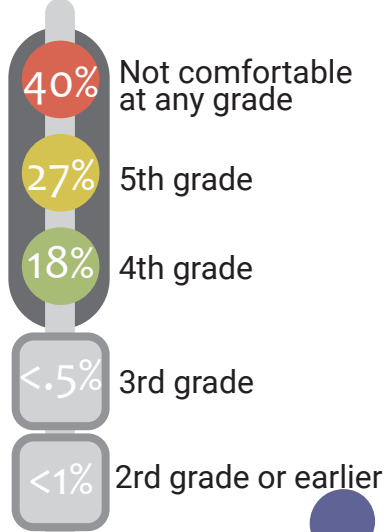
Figure 9 provides the number of people counted at various locations in both the morning and afternoon. At the intersection of Hickory Lane and Clover Drive, morning and afternoon counts differ greatly. In the morning there are less people crossing Hickory Drive, while in the afternoon there are nearly eight times as many students and parents crossing. This is largely due to most students being driven to school in the morning, and despite the congestion issues, it is still relatively simple and quick to use the parking lot to drop students off near the school doors. However, in the afternoon, when all students are released at one time, it takes substantially more time to drive through the school parking lot to pick-up students. Therefore, many parents park along Hickory Lane and Clover Drive and walk to the school to meet their children, before returning to their vehicles parked along the street. Due to vehicle congestion and safety concerns, most parents accompany their child while crossing Hickory Lane.

Similar issues and patterns are found along Kathie Drive, where grades third through fifth are released.

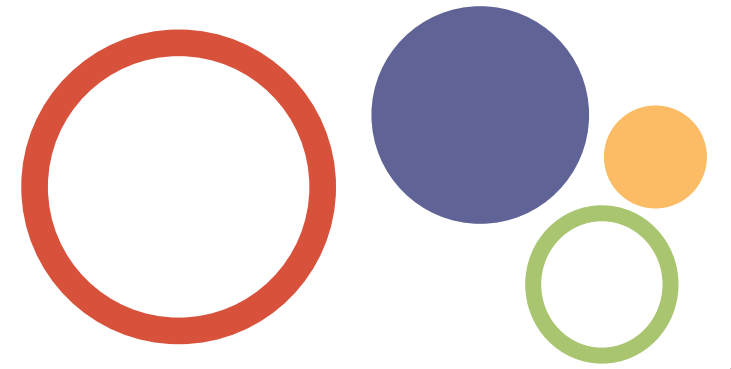
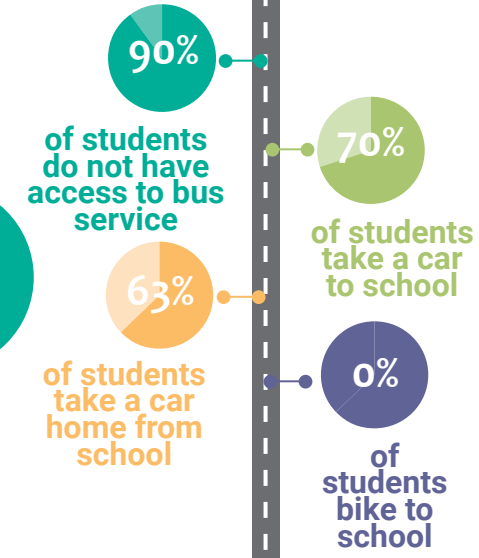
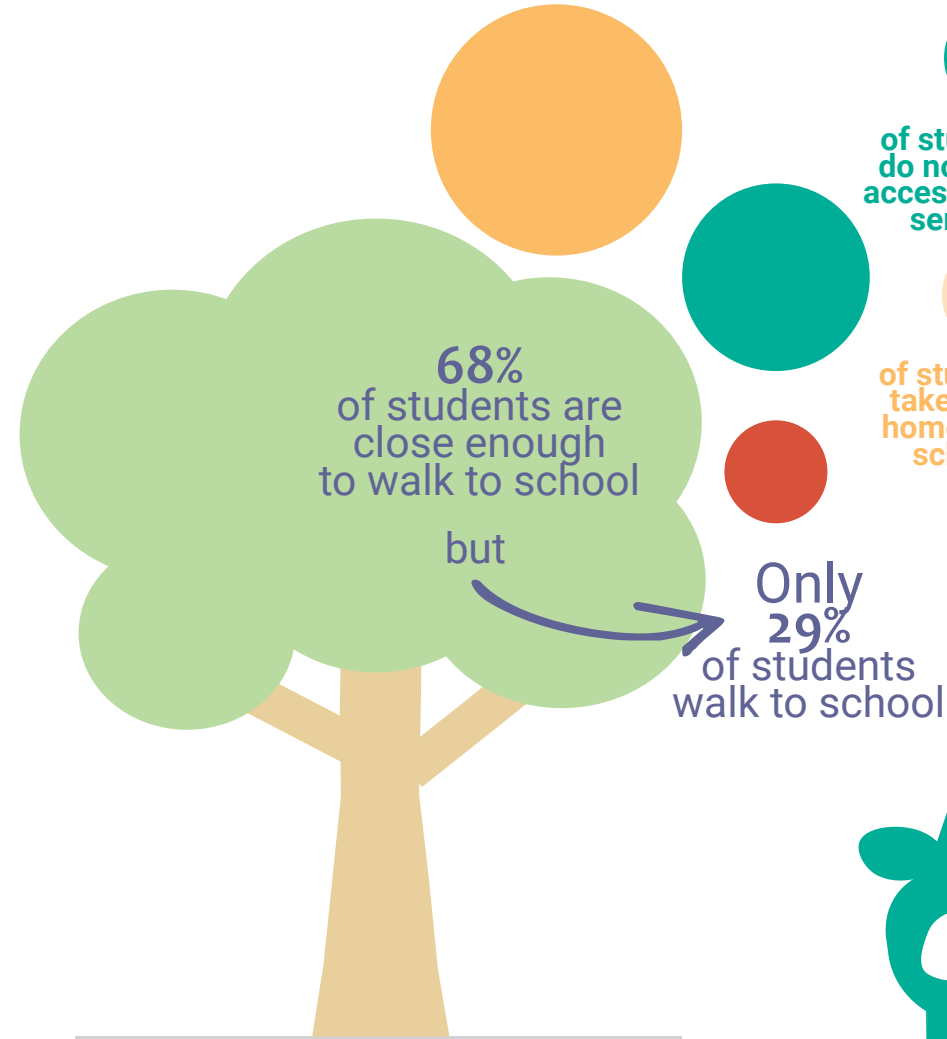
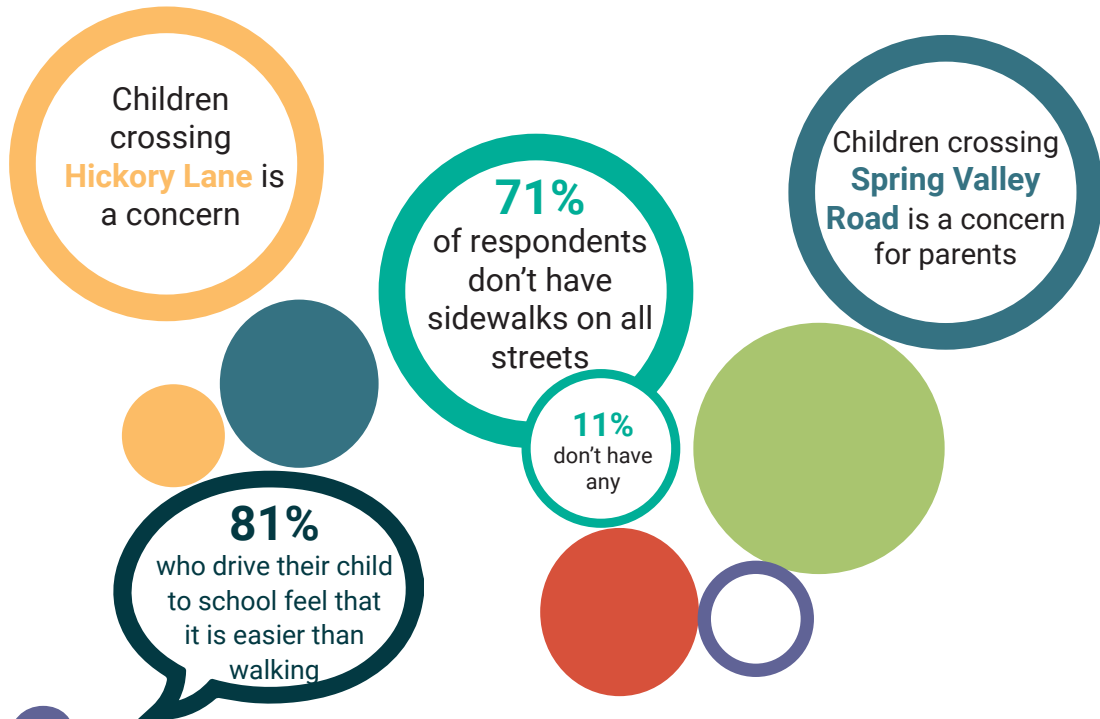
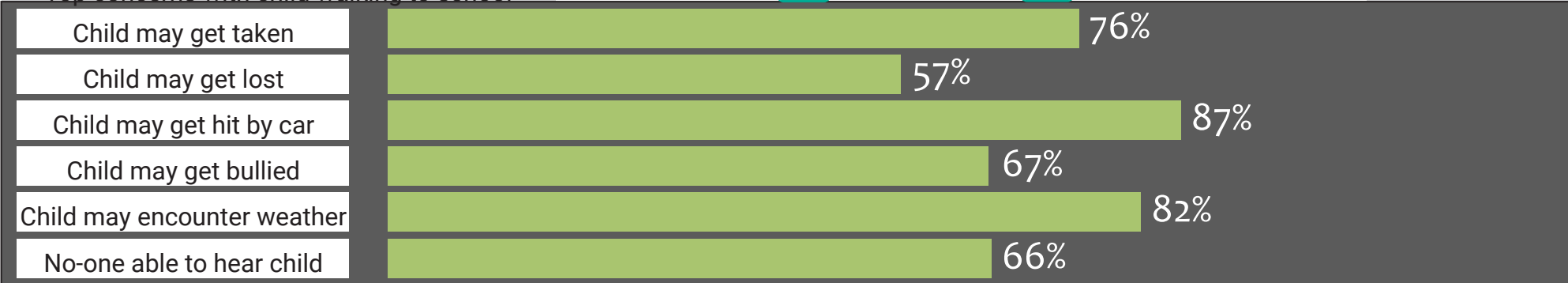
Figure 9: Bicycle and Pedestrian Counts near Spring Valley



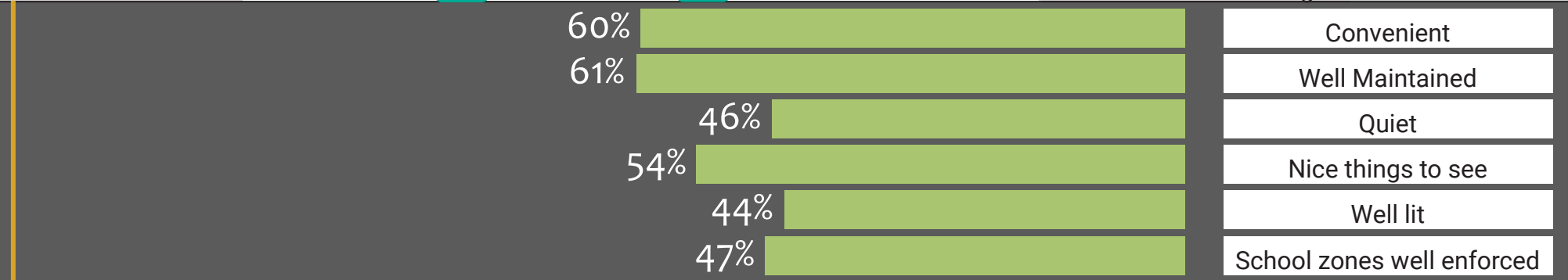
What grade would you allow your child to walk/bike to school?



Top concerns with child walking to school



Overall walking environment





Engineering

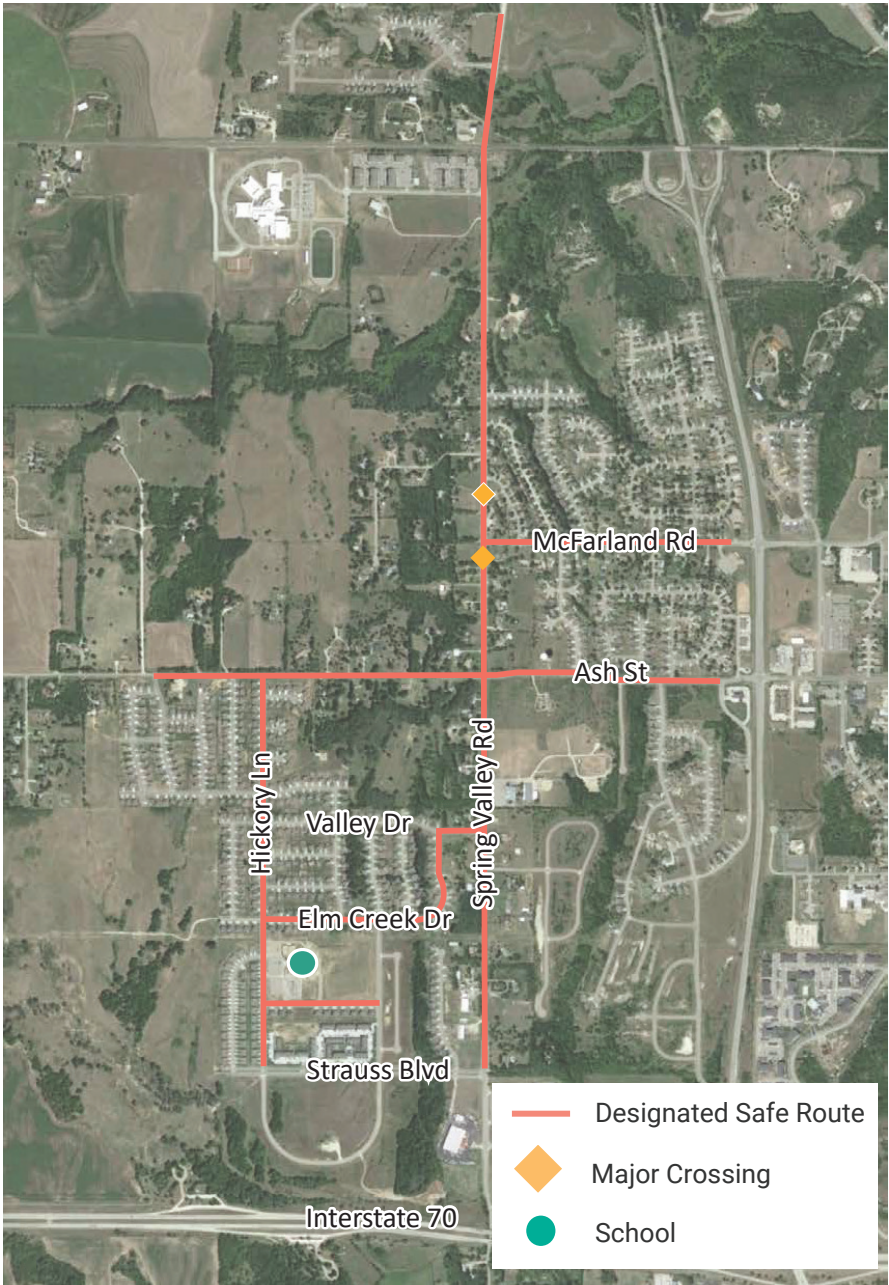
This Safe Routes to School Plan identifies designated “safe routes” for children walking and biking to school. The City and School District should prioritize improvements to these routes and the crossings in order to improve the safety of children walking and biking to Spring Valley Elementary.

The existing sidewalk network in the immediate area surrounding Spring Valley Elementary is extensive, with most neighborhood roads having sidewalk on both sides. There are gaps in the sidewalk network along the major roadways including Spring Valley Road and Ash Street/Liberty Hall Road. These roadways serve as vital connections from residential neighborhoods to the school. Addressing the gaps and crossings along these major roadways should be a top priority.

Crosswalks are well marked near Spring Valley Elementary, specifically along Hickory Lane at Elm Creek Drive, Clover Drive, and Kathie Drive. Despite their adequate design, the functionality of the crosswalks is limited due to vehicle traffic during morning drop-off and afternoon pick-up. Addressing the flow of vehicles into and out of the school parking lot would alleviate many of these issues.

It should be noted that the crosswalk enhancements recommended in this chapter (i.e. curb extensions and pedestrian islands) are proven safety countermeasures, endorsed by the Federal Highway Administration.

Figure 10: Spring Valley Elementary Designated Safe Routes



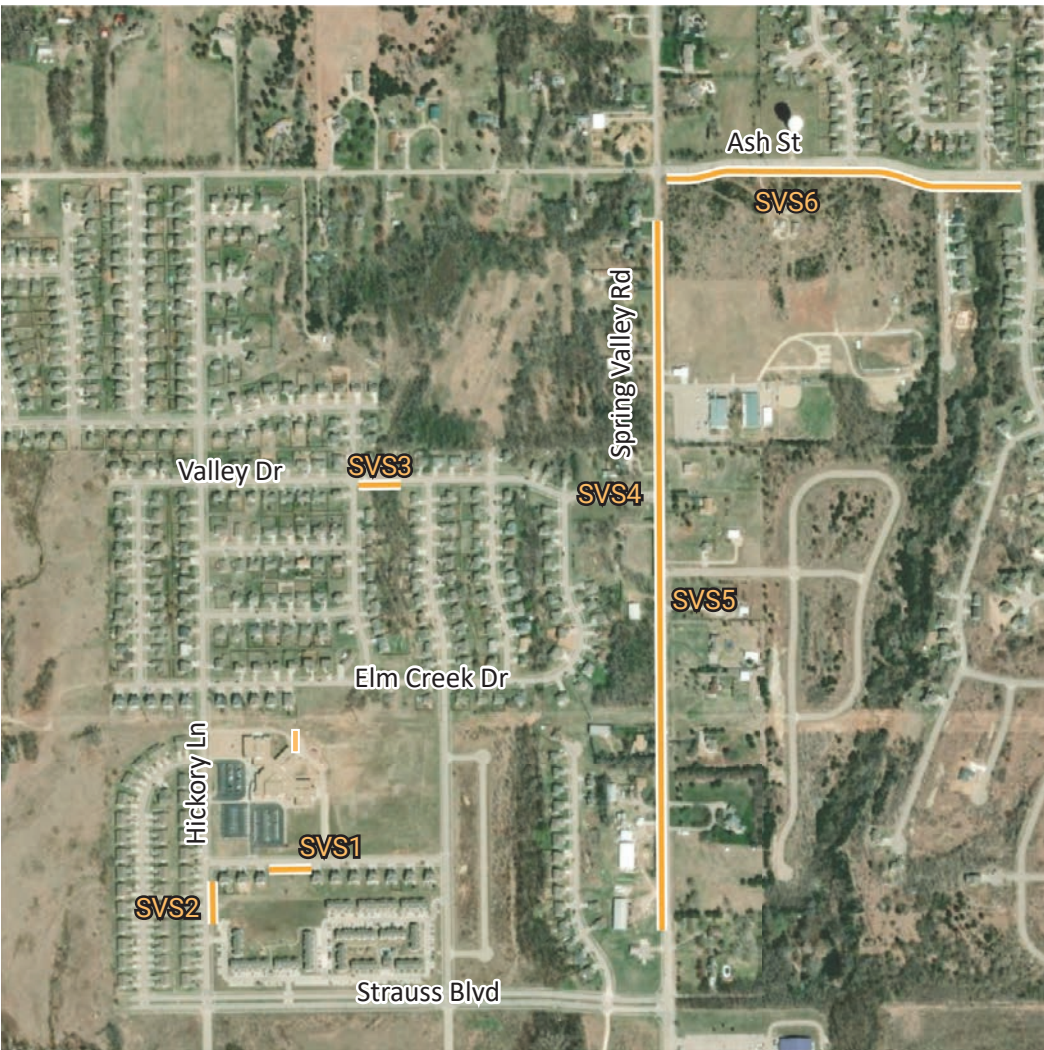
Sidewalk Recommendations

Figure 11: Spring Valley Elementary Sidewalk Inventory - South

Sidewalk Recommendations		
ID	Location	Project Details
SVS1	Kathie Drive	Fill in sidewalk gaps on the south side of the street
SVS2	Hickory Lane	Fill in sidewalk gaps on the east side of the street between Kathie Drive and Strauss Boulevard
SVS3	Valley Drive	Fill in sidewalk gaps along the south side of the street between Spring Hill Drive & Forest Park Lane
SVS4	Spring Valley Road	Connect the existing sidewalk south of Ash Street to Valley Drive on the west side of the street
SVS5	Spring Valley Road	Extend the existing sidewalks at Strauss Boulevard further north to Valley Drive on the west and to Ash Street on the east.
SVS6	Ash Street	Fill in the sidewalk gap on the south side of the street from Spring Valley Road to the existing sidewalk at Chisolm Trail.

- Recommended Sidewalk
- School

Figure 12: Sidewalk Recommendations

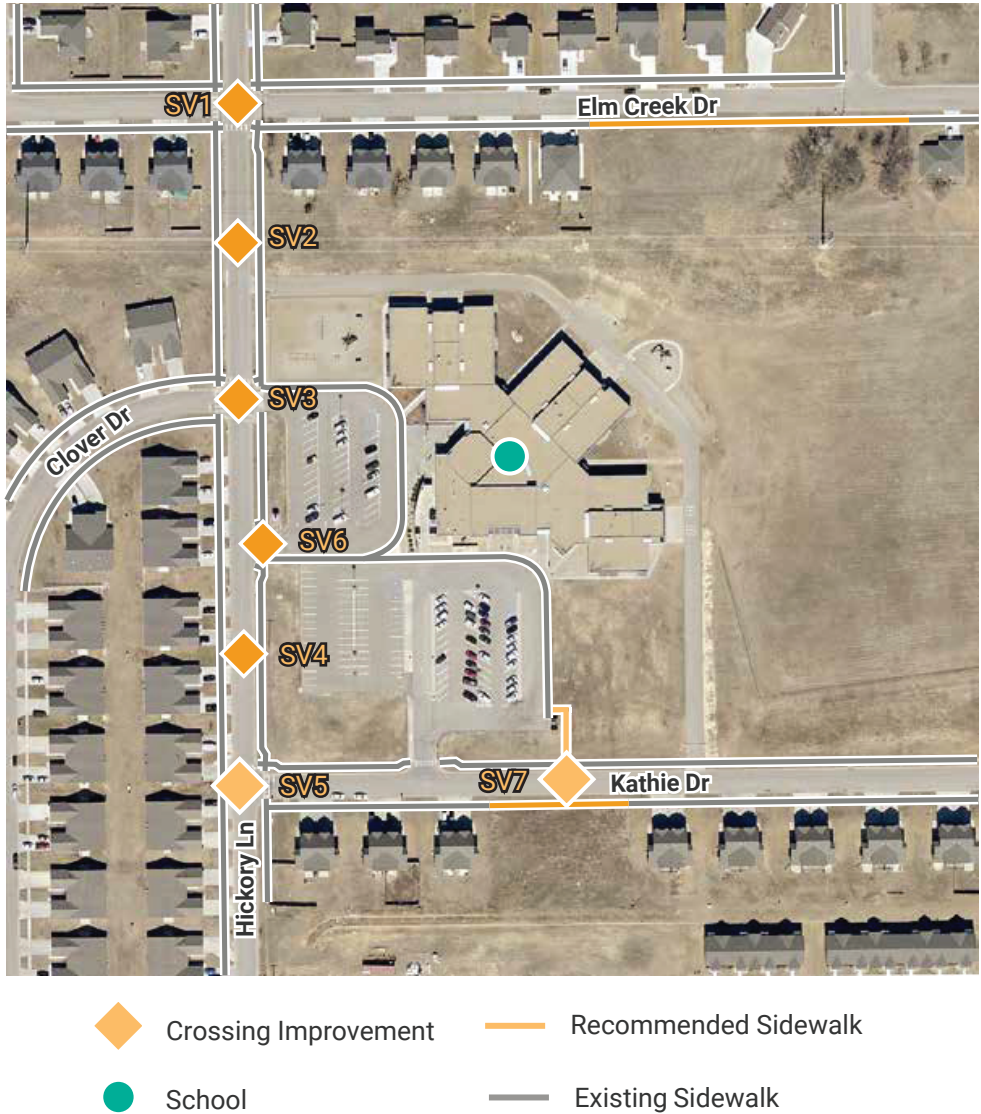


Intersection Recommendations

Figure 13: Intersection Recommendations Near the School

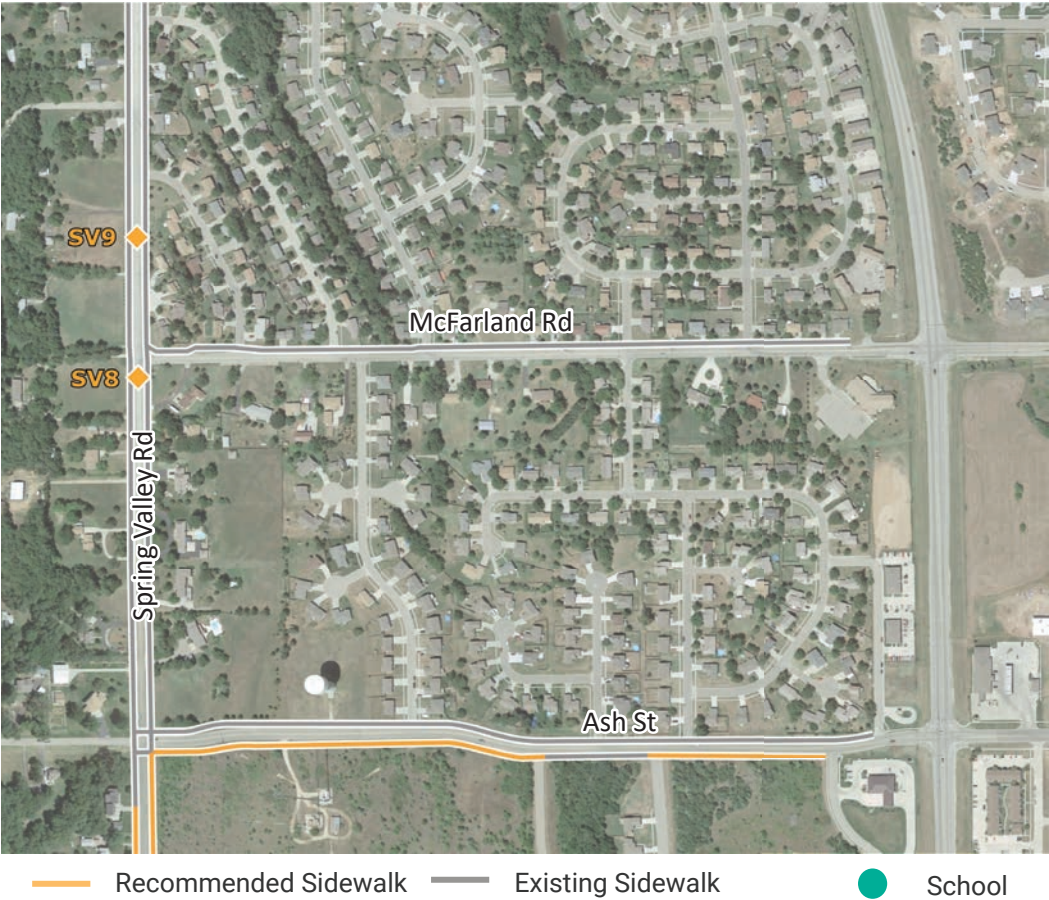
Intersection Recommendations				
ID	Location	Type	Project Details	Demo/Semi-Permanent Eligible?
SV1	Hickory Lane & Elm Creek Drive	Pedestrian Island	Install pedestrian islands on Elm Creek Dr crosswalks at Hickory Ln	Yes
SV2	Hickory Lane (mid-block north of Clover Drive)	Pedestrian Island	Install new ramps and a pedestrian island at the mid-block crossing between Elm Creek Dr & Clover Dr	No
SV3	Hickory Lane & Clover Drive	Curb Extension	Install a curb extension on the northwest corner of intersection where vehicles are allowed to park to provide visibility	Yes
SV4	Hickory Lane (mid-block north of Kathie Drive)	Curb Extension	Install new ramps and a curb extension mid-block between Kathie Dr and the school entrance	No
SV5	Hickory Lane & Kathie Drive	Crosswalk Removal	Remove east/west crosswalk when SV4 is constructed.	No
SV6	Hickory Lane entrance & exit driveways	Curb Extension	Install curb extensions in the entrance and exit drives off of Hickory Ln, creating right-in and right-out movements	Yes
SV7	Kathie Drive (mid-block)	Pedestrian Island	Install new ramps and a pedestrian island at the mid-block crossing between parking lot entrance & access road east of the school	No

Figure 14: Map of Intersection Recommendations Near the School



Spring Valley Elementary attendance zone covers all residential areas west of US-77. Figure 15 provides an inventory of the sidewalks in the neighborhoods north of Ash Street. For the most part, this area of town has sidewalks present. As growth occurs in these neighborhoods or vacant lots are built upon, sidewalks, ADA ramps, and marked crossings should be required to be built as part of any new development or redevelopment.

Figure 15: Intersection Recommendations North of the School



SV1: Hickory Lane & Elm Creek Drive

The intersection at Hickory Lane and Elm Creek Drive should be improved through the installation of pedestrian islands and improved crosswalk markings. Each leg of the intersection should include continental crosswalk markings. The crosswalks on Elm Creek Drive should both have a six foot pedestrian island to improve safety and visibility of the crossing.

Figure 16: Elm Creek Drive Ped Island - Semi-Permanent

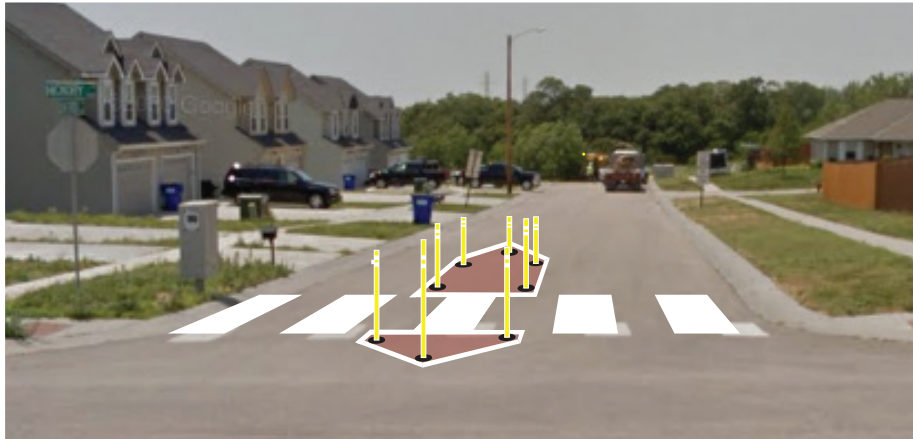


Figure 17: Elm Creek Drive Ped Island - Permanent

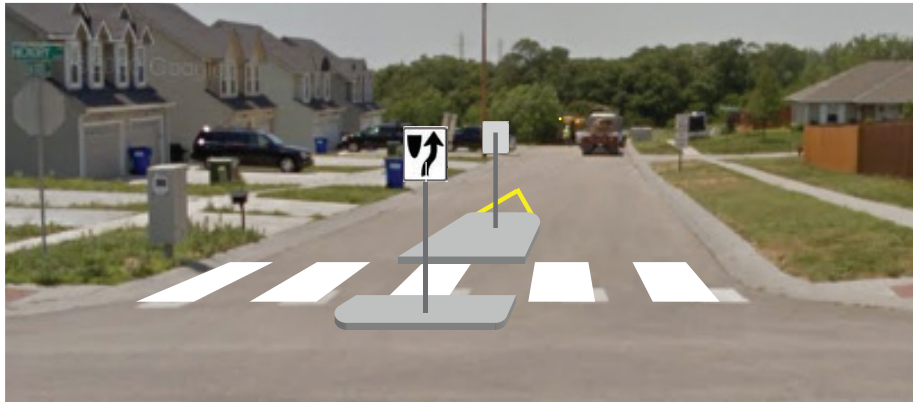


Figure 18: Hickory Lane & Elm Creek Drive Pedestrian Islands



The pedestrian islands can be installed using semi-permanent materials until permanent construction can be installed.

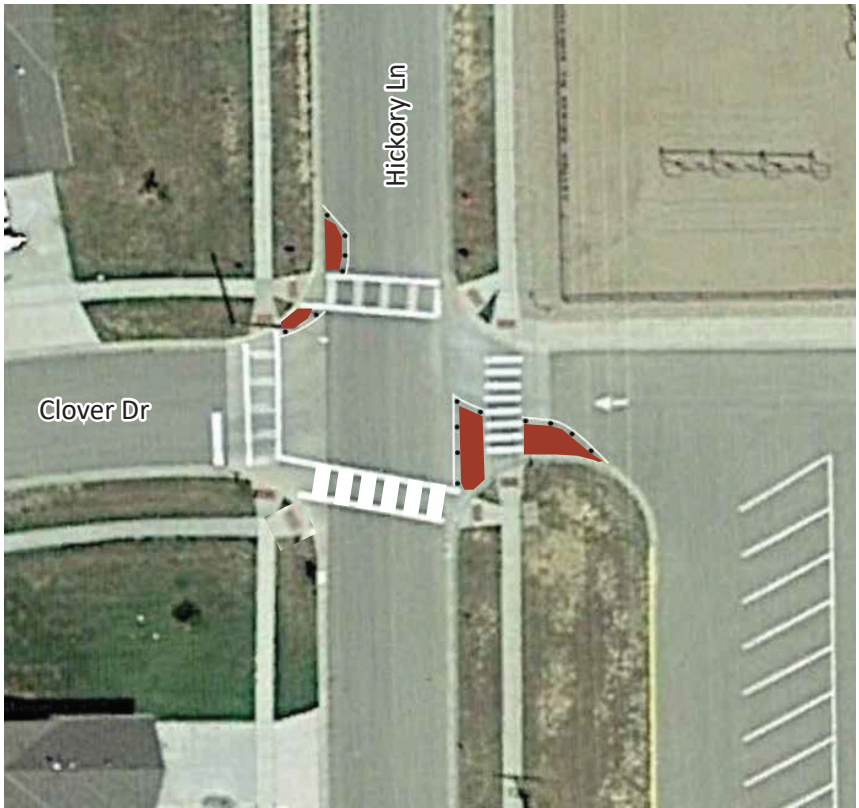
SV2: Hickory Lane Mid-block Crossing

A mid-block crossing is proposed on Hickory, just south of the Elm Creek Drive intersection. This mid-block crossing will be the primary crossing for students walking or biking to school from the northwest. The pedestrian island located in the middle of the crossing will not only help with increasing visibility of the crossing, but will serve as a traffic calming measure.

Figure 19: Hickory Lane Right In Only



Figure 20: Hickory Lane & Clover Drive Curb Extensions



The pedestrian islands can be installed using semi-permanent materials until permanent construction can be installed.

SV3: Hickory Lane & Clover Drive Intersection

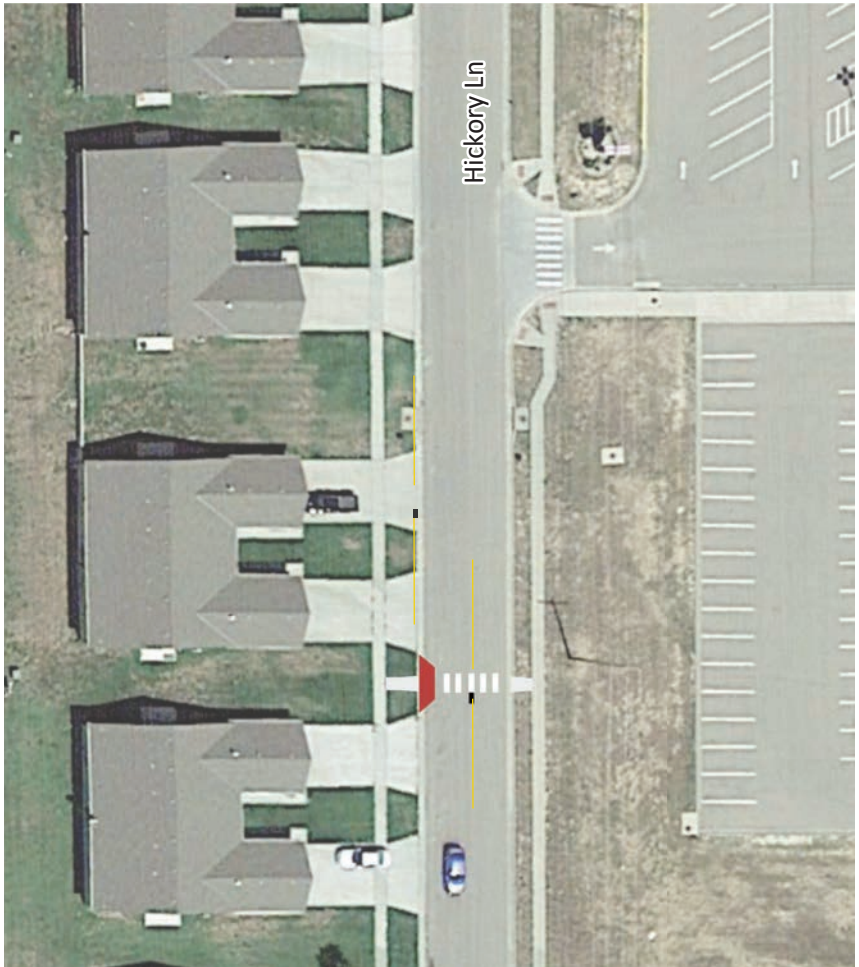
To improve the safety of children crossing Hickory Lane and traffic flow near the school, a curb extension should be added on the northwest corner of Hickory Lane and Clover Drive. Additionally, a curb extension on the south side of the parking lot exit would create a right turn only for vehicles exiting the school to improve traffic flow at drop-off and pick-up.

The southern crosswalk at the intersection should be improved and an ADA accessible ramp should be constructed on the southwest corner for the east-west crosswalk.

Figure 21: Hickory Lane & Clover Drive Curb Extensions



Figure 22: Hickory Lane Mid-block Crossing



SV4: Hickory Lane Mid-block Crossing

Mid-block crossings often tend to be safer than crossings at the intersection due to a lack of turning movements. Creating the mid-block crossing along Hickory Lane for the residents on the west side of the street would provide safer and more direct access to the school. The curb extension along the west side of Hickory Lane improves visibility for people crossing the road and prevents vehicles from parking too close to the crosswalk, making it difficult for vehicles to see children crossing the street.

Design Note:

With curb extensions, it is recommended that two solid yellow centerlines be painted on either side of the crosswalk to discourage drivers from “avoiding” the curb extensions. It has been observed that some drivers will maneuver away from the curb extension (towards on coming traffic), rather than slowing down to navigate safely past the curb extension. The yellow centerline is a reminder that vehicles should stay in their dedicated lane of travel.

SV5: Hickory Lane & Kathie Drive Intersection

The existing diagonal crossing creates safety issues for people walking as it put them in an unusual and unexpected location in the street. This, together with the high amount of right turning vehicles from Kathie Drive, results in the recommendation to remove this crosswalk when project SV4 is completed.

Note: The location of the existing crosswalk is identified in Figure 23 as two dotted lines.

Figure 23: Crosswalk Removed at Hickory Ln & Kathie Dr



SV6: Hickory Lane Right-In Only

To improve safety and functionality of school drop-off and pick-up, the parking lot access drives along Hickory Lane should be adjusted to create a right-in/right-out system.

With the majority of vehicles approaching Spring Valley Elementary from the north, vehicle congestion occurs at Hickory Lane near Clover Drive. This traffic is exacerbated by the following:

- 1. Southbound vehicles on Hickory Lane attempting to turn left into the school parking lot must wait for northbound vehicles also turning into the drop-off parking lot. This causes traffic along Hickory Lane to back up.
- 2. A portion of vehicles exiting the drop-off parking lot attempt to turn left causing additional delays and potential safety issues.

The right-in/right-out layout will reduce the congestion on Hickory Lane as no southbound vehicles will be allowed into the drop-off zone. To accommodate vehicles coming from the north, rerouting would occur, utilizing Spring Hill Drive and Spring Valley Drive, to funnel traffic to Kathie Drive. By simplifying entry and exit into the parking lot, and the predictable movement of vehicles, safety of people walking, biking, and driving would be improved.

Figure 24: SV6 Demonstration Project Photo

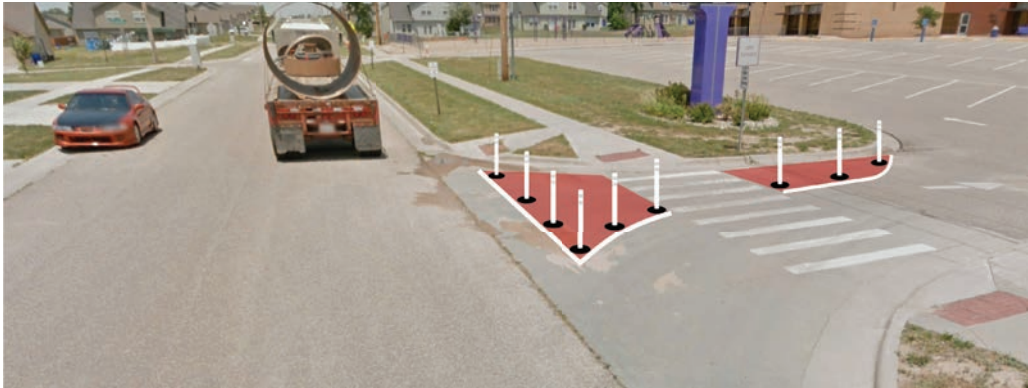
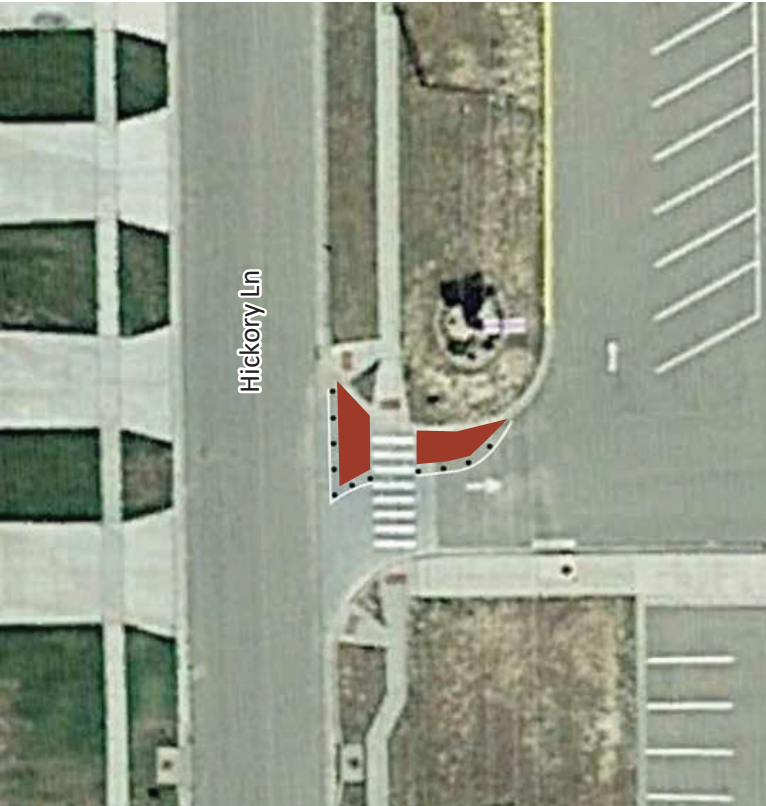


Figure 25: Hickory Lane Right-In Only



The pedestrian islands can be installed using semi-permanent materials until permanent construction can be installed.

SV7: Kathie Drive Mid-block Crossing

The mid-block crossing along Kathie Drive provides pedestrian access for the students living southeast of the school. By constructing a mid-block crossing, rather than a crossing at the parking lot entry further to the west, pedestrians can avoid turning vehicles.

The project would include a new sidewalk that would tie into the existing sidewalk along the east side of the parking lot, connecting to the existing sidewalk along the north side of Kathie Drive.

The sidewalk gap on the south side of Kathie Drive between the existing houses should also be filled in to create an accessible route to the crossing.

Figure 26: Kathie Drive Mid-block Crossing Improvements



SV8: Crossing at McFarland Road

With higher vehicle volumes at the intersection of Spring Valley Road and McFarland Road, a mid-block crossing is recommended just south of the intersection.

Given the width of Spring Valley Road, a pedestrian island should be constructed in the center turn lane. Not only does this improve visibility of the crossing and shorten the crossing distance, but helps to enforce the 30mph speed limit of the roadway by making the roadway appear more narrow. The pedestrian island also allows for pedestrians to cross only one lane of traffic at a time.

Yield to pedestrian signs should be installed and rectangular rapid flashing beacons (RRFB) accompany the crossing.

Figure 27: Spring Valley Road & McFarland Road Crossing



SV9: Spring Valley Road Mid-block Crossing

The mid-block crossing north of McFarland Road provides a safer crossing for pedestrians than a crossing at the intersection of Spring Valley Road and McFarland Road as it avoids turning vehicles. The mid-block crossing would serve students living northeast of the school, walking along Spring Valley Road. This would also improve access for students living near Spring Valley Elementary and walking or biking north to the Middle or High Schools.

A pedestrian island should be constructed in the turn lane to shorten the crossing distance and improve the visibility of the crosswalk.

Yield to pedestrian signs should be installed and rectangular rapid flashing beacons (RRFB) accompany the crossing.

Figure 28: Spring Valley Road Mid-block Crossing



Parent - Guardian Survey

Spring Valley: Safe Routes to School survey

1. Does the school provide bus service for your child?
- ☐ Yes
- ☐ No

Spring Valley: Safe Routes to School survey

2. Is your home close enough for your child to walk or bike to school?
- ☐ Yes
- ☐ No

Spring Valley: Safe Routes to School survey

3. On a normal day, how does your child (children) travel from home to Spring Valley elementary?
- ☐ Walk alone
- ☐ Walk with friends
- ☐ Walk with a parent/adult
- ☐ Bike
- ☐ Private car, including car pool

4. On a normal day, how does your child travel from school to home (after school)?
- ☐ Walk alone
- ☐ Walk with friends
- ☐ Walk with a parent/adult
- ☐ Bike
- ☐ Private car, including car pool
- ☐ Other: picked up by Boys & Girls Club, Cool Car Club, etc.

5. At what grade would/did you allow your child to walk or bike without an adult to/from school?
- ☐ Kindergarten
- ☐ 1st grade
- ☐ 2nd grade
- ☐ 3rd grade
- ☐ 4th grade
- ☐ 5th grade
- ☐ I would not feel comfortable at any grade

6. Which of the following would your child have to cross if he/she walks or bikes to school? (Check all that apply)

☐ Highway

☐ Road with busy traffic

☐ Intersection with a signal

☐ Intersection without a painted crosswalk

☐ None of the above

☐ Other (please specify)

7. Are there sidewalks along your child's way to school?
- ☐ Yes, on all streets
- ☐ Yes, on most streets
- ☐ Yes, on some streets
- ☐ Yes, on very few streets
- ☐ No

8. Is there any specific intersection/location that causes you concern about your child walking or biking to school? If so, please list the intersection and why it is concerning.

9. What do you think about the overall walking or biking environment (including sidewalks & roads) along your child's way to/from school?

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
It is convenient to walk to school	☐	☐	☐	☐	☐
The route is well maintained and clean	☐	☐	☐	☐	☐
It is quiet (without much noise from cars, etc.)	☐	☐	☐	☐	☐
There are nice things to see on the way	☐	☐	☐	☐	☐
Streets are well lit	☐	☐	☐	☐	☐
School zones are well enforced	☐	☐	☐	☐	☐

Parent Survey

10. Do you have any of the following concerns about your child walking or biking to school?

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
My child may be taken or hurt by a stranger	☐	☐	☐	☐	☐
My child may get lost	☐	☐	☐	☐	☐
My child may be hit by a car	☐	☐	☐	☐	☐
My child may get bullied, teased, or harassed	☐	☐	☐	☐	☐
My child may encounter inclement weather and extreme temperatures	☐	☐	☐	☐	☐
No one will be able to see or hear my child in the event of a medical emergency	☐	☐	☐	☐	☐

11. How do you feel about the following statements about walking or biking to school?

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
It involves too much planning ahead	☐	☐	☐	☐	☐
It is easier/faster for me to drive my child to/from school	☐	☐	☐	☐	☐
My child has too much to carry	☐	☐	☐	☐	☐
My child gets too hot or sweaty	☐	☐	☐	☐	☐
It is a good way to get exercise	☐	☐	☐	☐	☐
It is a good way to interact with your child	☐	☐	☐	☐	☐
I do/would enjoy walking or biking with my child to/from school	☐	☐	☐	☐	☐
Other kids walk or bike to/from school in my neighborhood	☐	☐	☐	☐	☐
I don't want my child to be home alone after walking or biking home in the afternoons	☐	☐	☐	☐	☐

12. Would you support or use a Walking School Bus program for your child? A Walking School Bus is when an adult or two escorts a group children from the same neighborhood to/from school on a set route daily.

- ☐ Yes
- ☐ No
- ☐ Maybe

13. Which of the following would make your feel more comfortable about your child using a Walking School Bus? (check all that apply)

- ☐ Having a parent or volunteer lead the Walking School Bus
- ☐ Knowing the route they will use
- ☐ Having a school employee lead the Walking School Bus
- ☐ Having a backup plan for inclement weather/temperature
- ☐ Knowing your child arrived at school
- ☐ My child having a friend in the Walking School Bus
- ☐ Other (please specify)

14. What grade is your child in? (for multiple children, select all that apply)

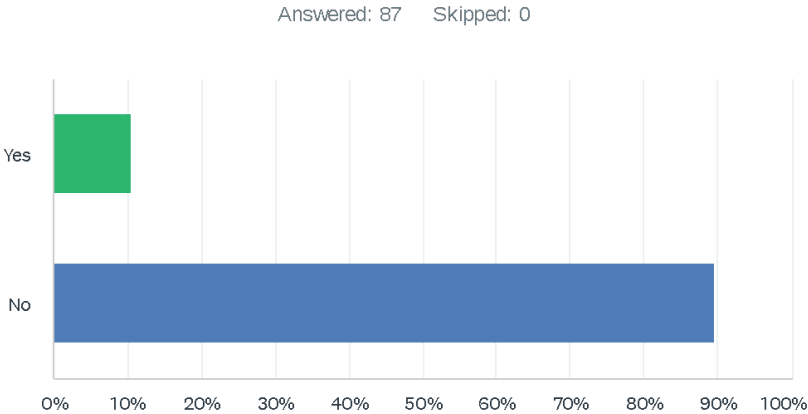
- ☐ Kindergarten
- ☐ 1st grade
- ☐ 2nd grade
- ☐ 3rd grade
- ☐ 4th grade
- ☐ 5th grade

15. My child is (select all that apply for multiple children)

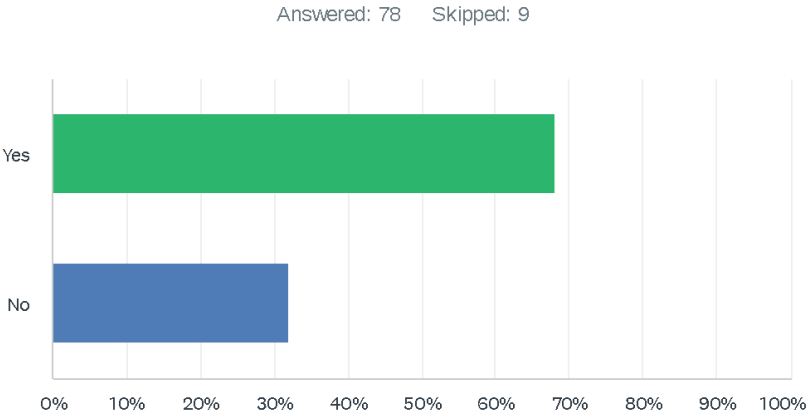
- ☐ Female
- ☐ Male
- ☐ Prefer not to answer

Community Survey Results

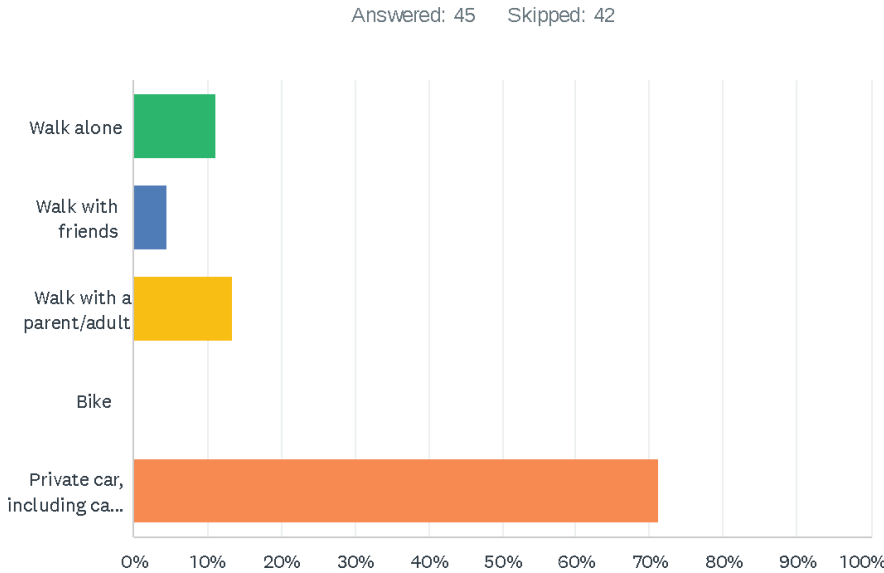
Q1 Does the school provide bus service for your child?



Q2 Is your home close enough for your child to walk or bike to school?



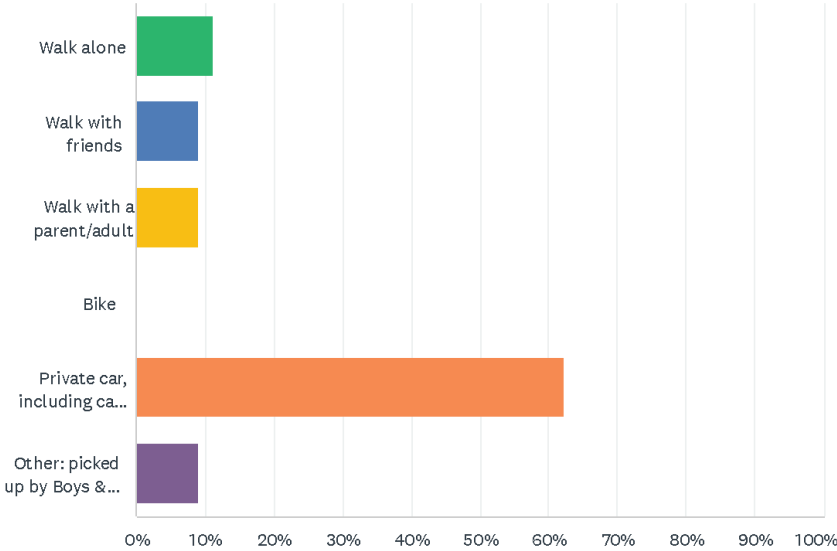
Q3 On a normal day, how does your child (children) travel from home to Spring Valley elementary?



Community Survey Responses

Q4 On a normal day, how does your child travel from school to home (after school)?

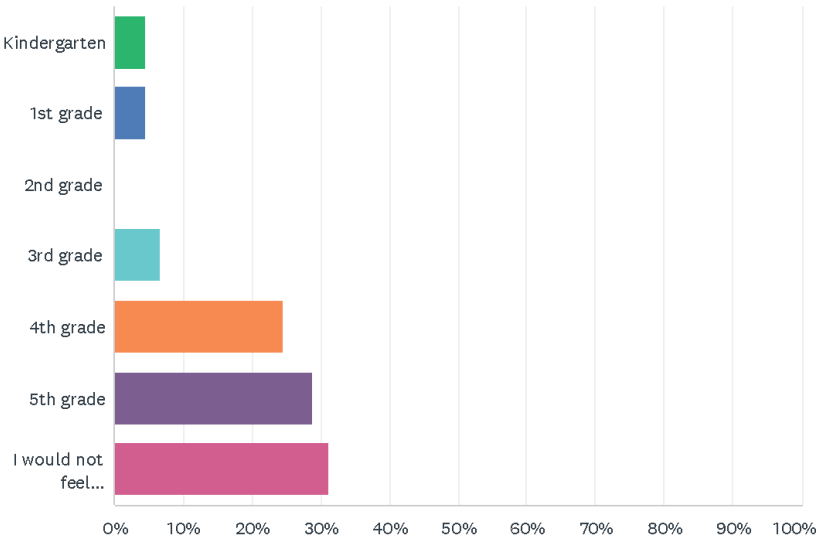
Answered: 45 Skipped: 42



ANSWER CHOICES	RESPONSES	
Walk alone	11.11%	5
Walk with friends	8.89%	4
Walk with a parent/adult	8.89%	4
Bike	0.00%	0
Private car, including car pool	62.22%	28
Other: picked up by Boys & Girls Club, Cool Care Club, etc.	8.89%	4
TOTAL		45

Q5 At what grade would/did you allow your child to walk or bike without an adult to/from school?

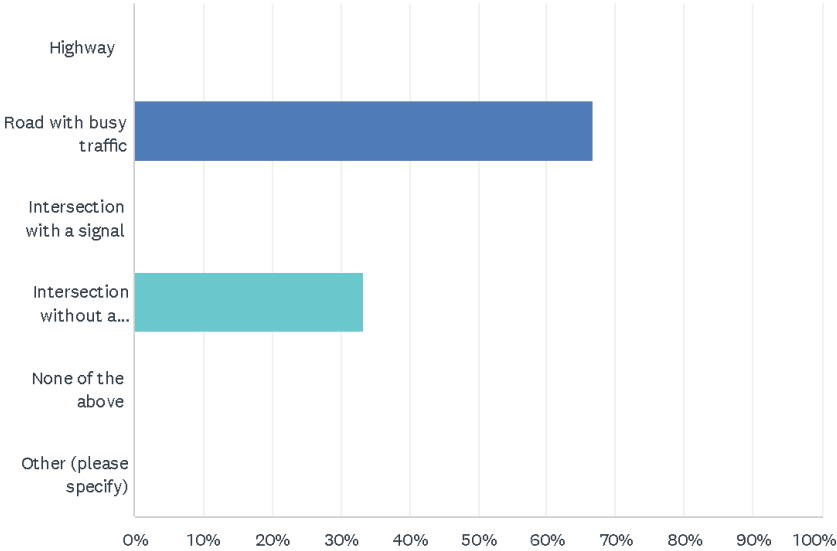
Answered: 45 Skipped: 42



ANSWER CHOICES	RESPONSES	
Kindergarten	4.44%	2
1st grade	4.44%	2
2nd grade	0.00%	0
3rd grade	6.67%	3
4th grade	24.44%	11
5th grade	28.89%	13
I would not feel comfortable at any grade	31.11%	14
TOTAL		45

Q6 Which of the following would your child have to cross if he/she walks or bikes to school? (Check all that apply)

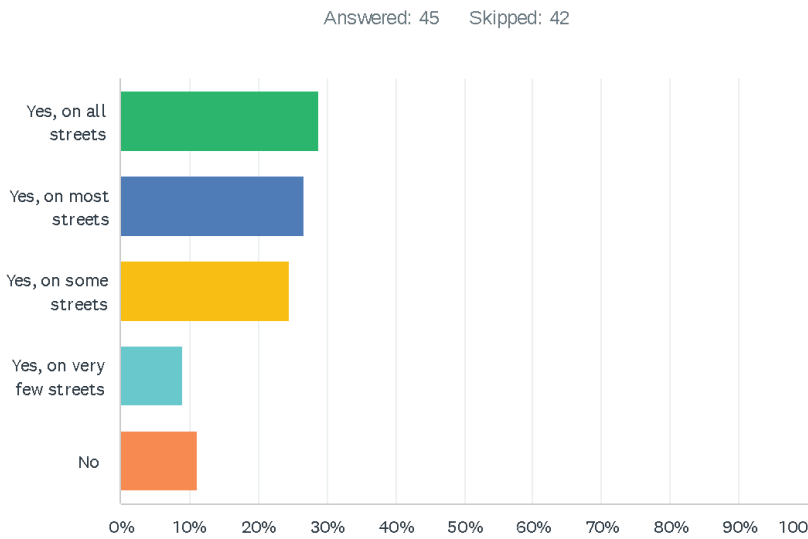
Answered: 3 Skipped: 84



ANSWER CHOICES	RESPONSES	
Highway	0.00%	0
Road with busy traffic	66.67%	2
Intersection with a signal	0.00%	0
Intersection without a painted crosswalk	33.33%	1
None of the above	0.00%	0
Other (please specify)	0.00%	0
Total Respondents: 3		

Community Survey Responses

Q7 Are there sidewalks along your child's way to school?



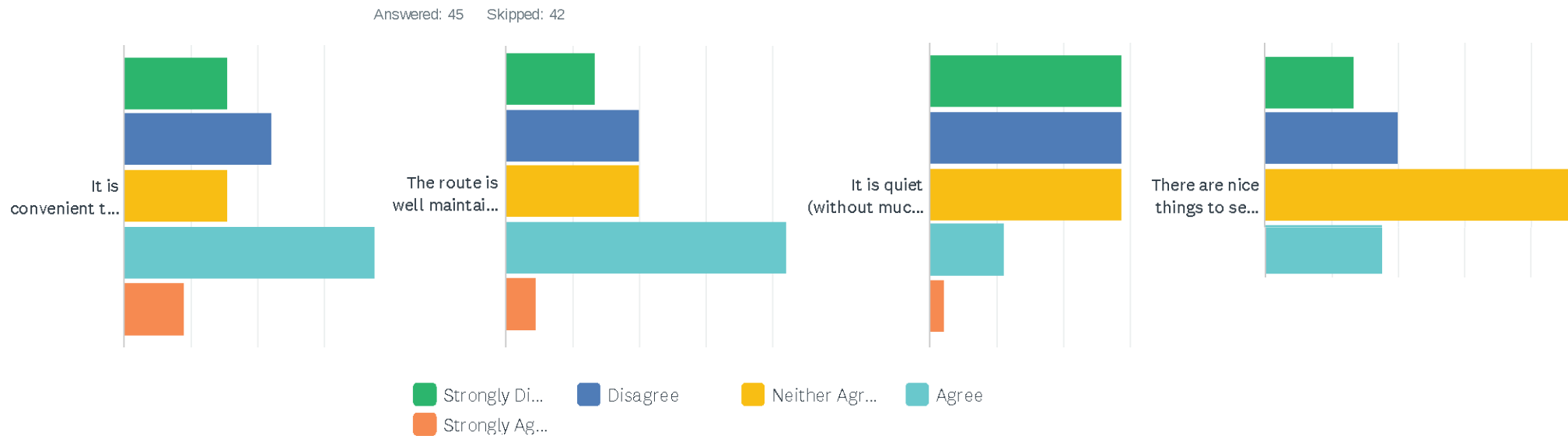
ANSWER CHOICES	RESPONSES	
Yes, on all streets	28.89%	13
Yes, on most streets	26.67%	12
Yes, on some streets	24.44%	11
Yes, on very few streets	8.89%	4
No	11.11%	5
TOTAL		45

Q8 Is there any specific intersection/location that causes you concern about your child walking or biking to school? If so, please list the intersection and why it is concerning.

-	Spring valley and liberty hall/ash
-	Spring hill and Kathie Dr. Vehicles are always speeding
-	Spring Valley and Valley drive due to no side walks on Spring Valley Drive
-	Spring valley and valley dr due to no sidewalks on that stretch of spring valley dr
-	Ash and Spring Valley because it's a busy 4 way and all the way down Liberty Hall to the end of the Spring Valley
-	Yes, ash and spring valley as well as Liberty hall rd from spring valley to end of subdivision. Busy four way and
	For our middle schooler, we live on rivendell and on Spring Valley from Strauss to Ash, there is no sidewalk.
-	Given this, and how people fly up and down Spring Valley, it isn't safe at all for him to walk to school
-	Ash and spring valley
-	Ash st and spring valley
-	Spring valley and ash/liberty hall
-	Ash and Spring Valley
-	All the streets going to the school no cross guards, everyone speeding on the streets. Its very dangerous
-	Strays blvd. Spring Hill drive.
	Spring Hill/elm creekElm creek/hickoryEntrances to the school. People do not pay attention to walkers, the
-	speed limit, stop signs, or basic traffic rules around the school.
	Liberty Hall/Ash and Spring Valley. The traffic is busy at this intersection and there are no painted crosswalks.
-	Not to mention the fact that there are no sidewalks on the south side of Spring Valley so children are walking in
-	the grass of someone's yard or along the road where people aren't as cognizant of children as they should be.
-	Spring valley road no sidewalks along with no lighted pathway
-	Kathie Dr. And Hickory Ln
-	Hickory and valley dr
-	Crossing spring valley road on ash and walking down liberty hall with no sidewalk and the traffic
-	Hickory lane and the side street
	WHEN THEY CROSS HICKORY AND VALLEY. THEY DRIVE TO FAST AND THERE IS NO CROSS WALKS AND THEY RUN
	THAT STOO SIGN.HICKORY AND ELM CREEK THEY RUN THE STOP SIGNS. NON OF THESE ROADS HAVE CROSS
-	WALKS OR CROSSING SIGNS. HICKORY AND ELM
-	The road next to the school has a lot of traffic. Many people are late and disregard traffic rules.
	The major concerns are the 2 or 3 as you leave the school. The traffic is bad and most kids do not pay attention
	or stop before crossing the street. Also most vehicles do not follow the posted speed limits and try to push there
-	way through. I have seen many kidsalmost get hut due to one of the above.

Community Survey Responses

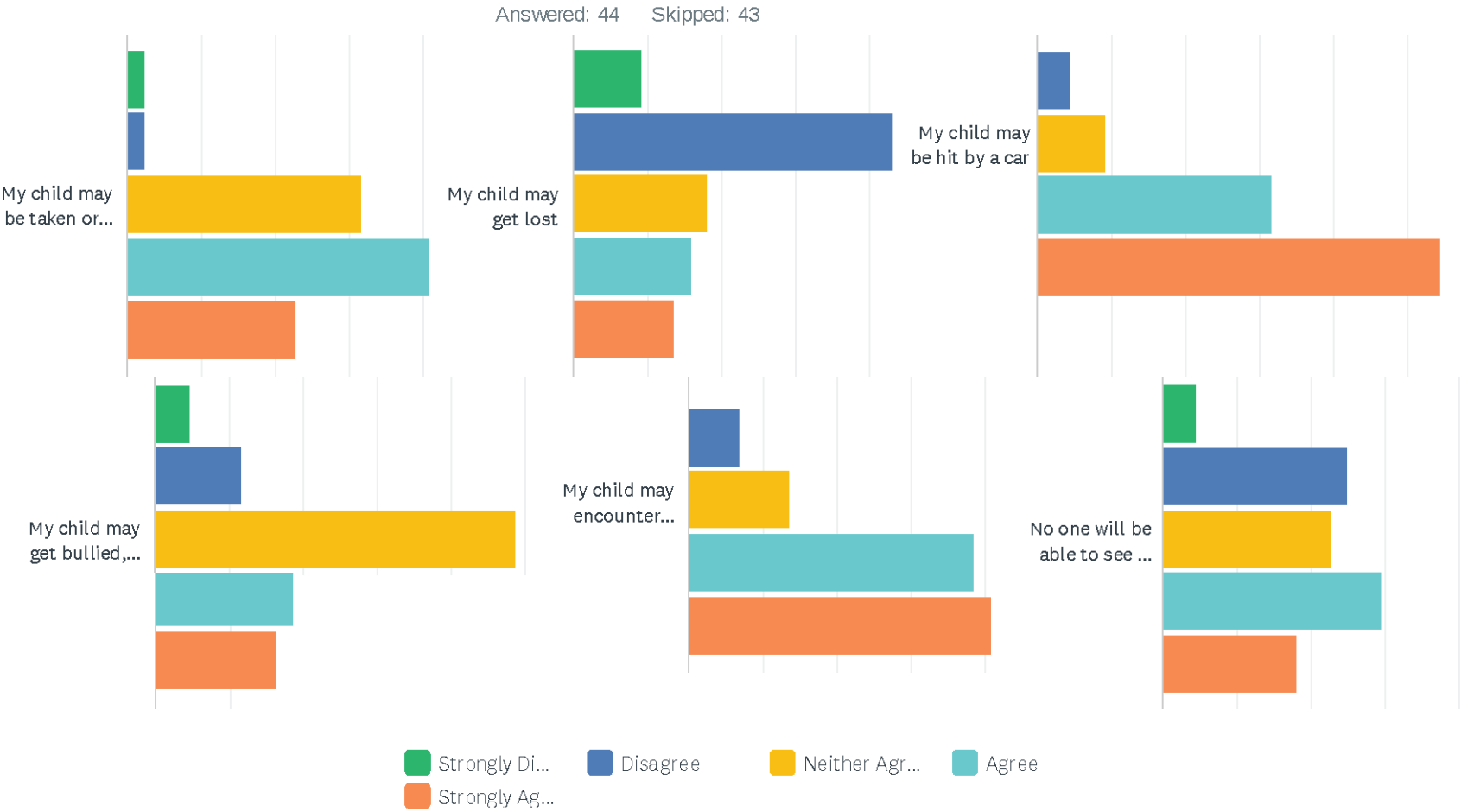
Q9 What do you think about the overall walking or biking environment (including sidewalks & roads) along your child's way to/from school?



	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
It is convenient to walk to school	15.56% 7	22.22% 10	15.56% 7	37.78% 17	8.89% 4	45	3.02
The route is well maintained and clean	13.33% 6	20.00% 9	20.00% 9	42.22% 19	4.44% 2	45	3.04
It is quiet (without much noise from cars, etc.)	28.89% 13	28.89% 13	28.89% 13	11.11% 5	2.22% 1	45	2.29
There are nice things to see on the way	13.33% 6	20.00% 9	48.89% 22	17.78% 8	0.00% 0	45	2.71
Streets are well lit	31.11% 14	33.33% 15	17.78% 8	17.78% 8	0.00% 0	45	2.22
School zones are well enforced	42.22% 19	13.33% 6	17.78% 8	22.22% 10	4.44% 2	45	2.33

Community Survey Responses

Q10 Do you have any of the following concerns about your child walking or biking to school?

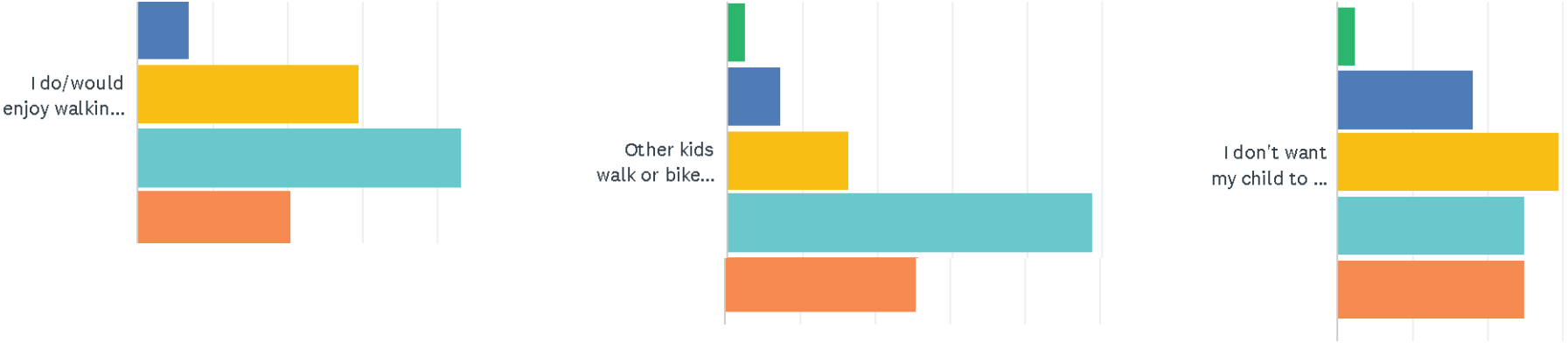
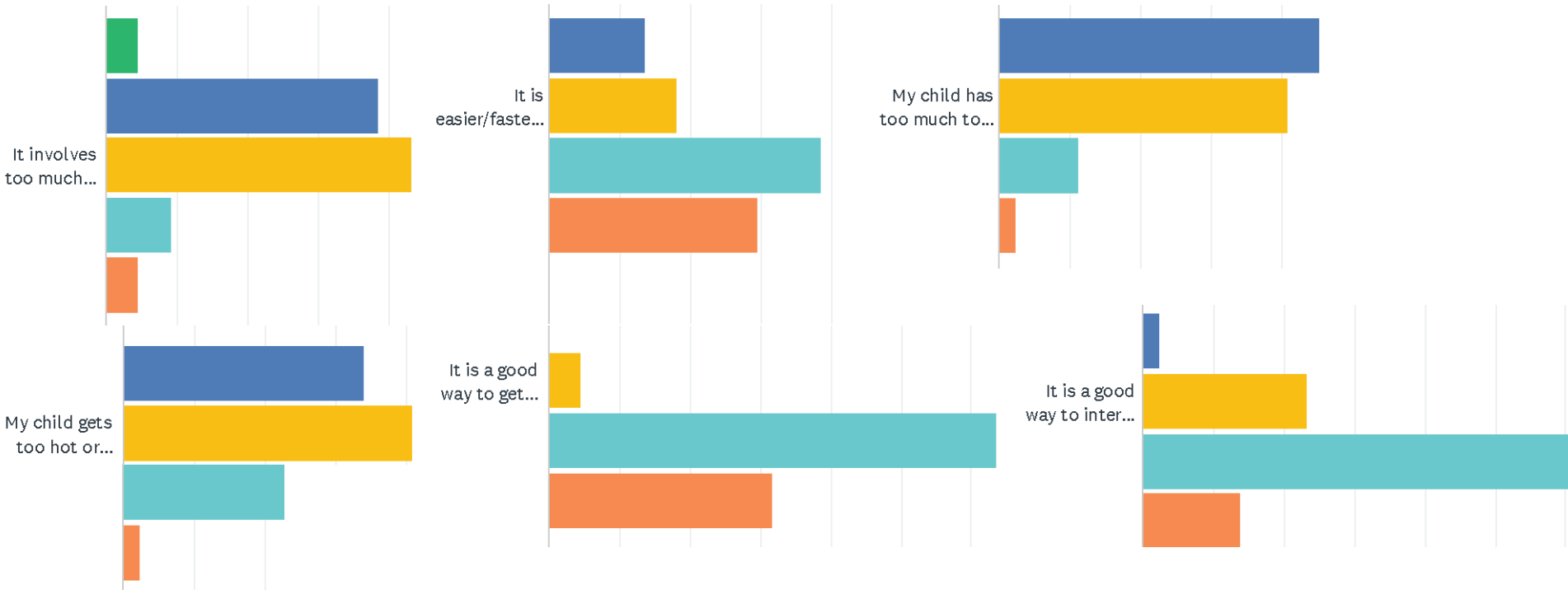


	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
My child may be taken or hurt by a stranger	2.27% 1	2.27% 1	31.82% 14	40.91% 18	22.73% 10	44	3.80
My child may get lost	9.09% 4	43.18% 19	18.18% 8	15.91% 7	13.64% 6	44	2.82
My child may be hit by a car	0.00% 0	4.55% 2	9.09% 4	31.82% 14	54.55% 24	44	4.36
My child may get bullied, teased, or harassed	4.65% 2	11.63% 5	48.84% 21	18.60% 8	16.28% 7	43	3.30
My child may encounter inclement weather and extreme temperatures	0.00% 0	6.82% 3	13.64% 6	38.64% 17	40.91% 18	44	4.14
No one will be able to see or hear my child in the event of a medical emergency	4.55% 2	25.00% 11	22.73% 10	29.55% 13	18.18% 8	44	3.32

Community Survey Responses

Q11 How do you feel about the following statements about walking or biking to school?

Answered: 44 Skipped: 43

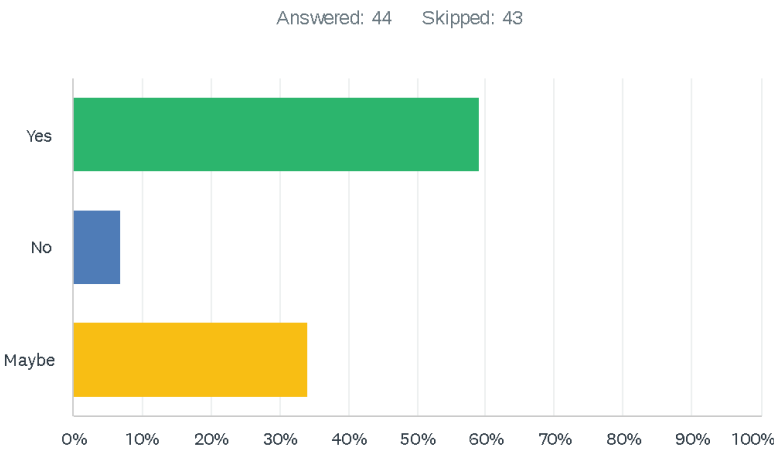


Strongly Di... Disagree Neither Agr... Agree Strongly Ag...

	STRONGLY DISAGREE	DISAGREE	NEITHER AGREE NOR DISAGREE	AGREE	STRONGLY AGREE	TOTAL	WEIGHTED AVERAGE
It involves too much planning ahead	4.55% 2	38.64% 17	43.18% 19	9.09% 4	4.55% 2	44	2.70
It is easier/faster for me to drive my child to/from school	0.00% 0	13.64% 6	18.18% 8	38.64% 17	29.55% 13	44	3.84
My child has too much to carry	0.00% 0	45.45% 20	40.91% 18	11.36% 5	2.27% 1	44	2.70
My child gets too hot or sweaty	0.00% 0	34.09% 15	40.91% 18	22.73% 10	2.27% 1	44	2.93
It is a good way to get exercise	0.00% 0	0.00% 0	4.55% 2	63.64% 28	31.82% 14	44	4.27
It is a good way to interact with your child	0.00% 0	2.33% 1	23.26% 10	60.47% 26	13.95% 6	43	3.86
I do/would enjoy walking or biking with my child to/from school	0.00% 0	6.82% 3	29.55% 13	43.18% 19	20.45% 9	44	3.77
Other kids walk or bike to/from school in my neighborhood	2.33% 1	6.98% 3	16.28% 7	48.84% 21	25.58% 11	43	3.88
I don't want my child to be home alone after walking or biking home in the afternoons	2.27% 1	18.18% 8	29.55% 13	25.00% 11	25.00% 11	44	3.52

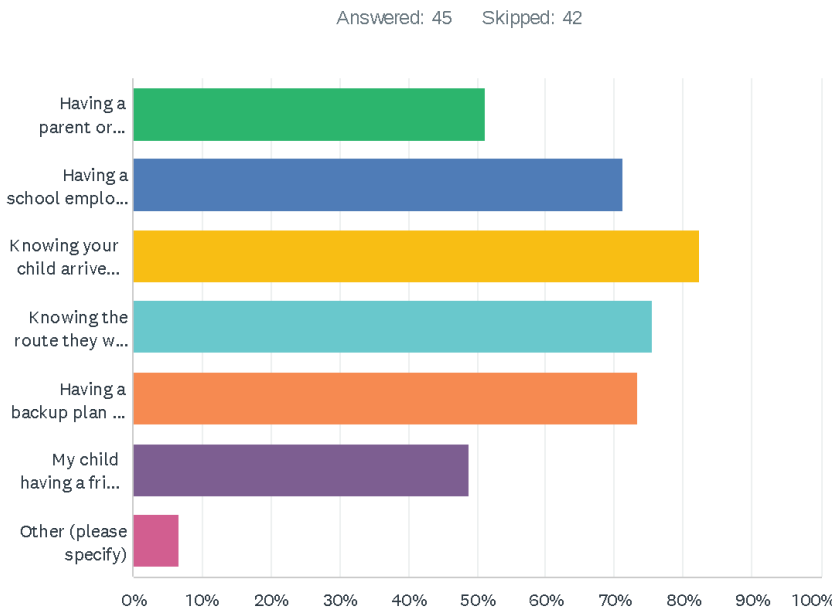
Community Survey Responses

Q12 Would you support or use a Walking School Bus program for your child? A Walking School Bus is when an adult or two escorts a group children from the same neighborhood to/from school on a set route daily.



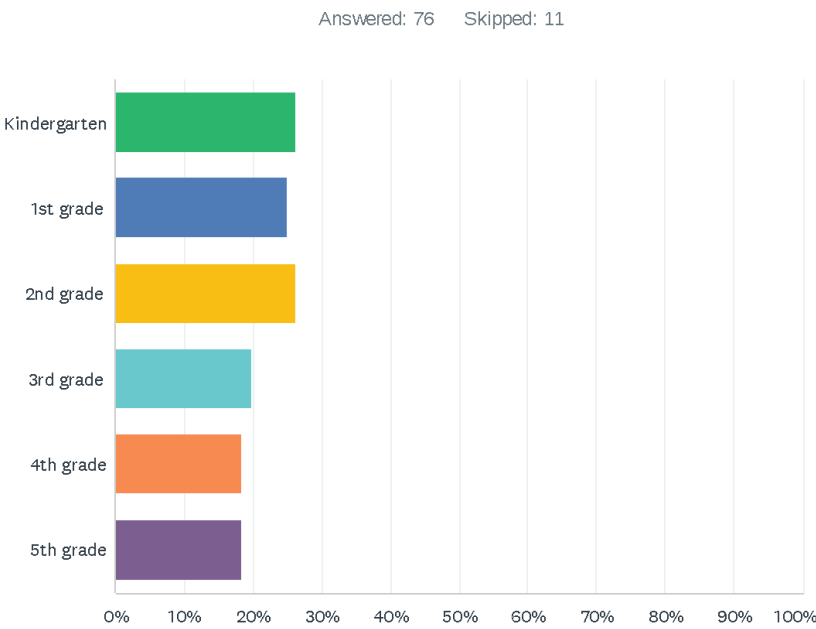
ANSWER CHOICES	RESPONSES	
Yes	59.09%	26
No	6.82%	3
Maybe	34.09%	15
TOTAL		44

Q13 Which of the following would make your feel more comfortable about your child using a Walking School Bus? (check all that apply)



ANSWER CHOICES	RESPONSES	
Having a parent or volunteer lead the Walking School Bus	51.11%	23
Having a school employee lead the Walking School Bus	71.11%	32
Knowing your child arrived at school	82.22%	37
Knowing the route they will use	75.56%	34
Having a backup plan for inclement weather/temperature	73.33%	33
My child having a friend in the Walking School Bus	48.89%	22
Other (please specify)	6.67%	3
Total Respondents: 45		

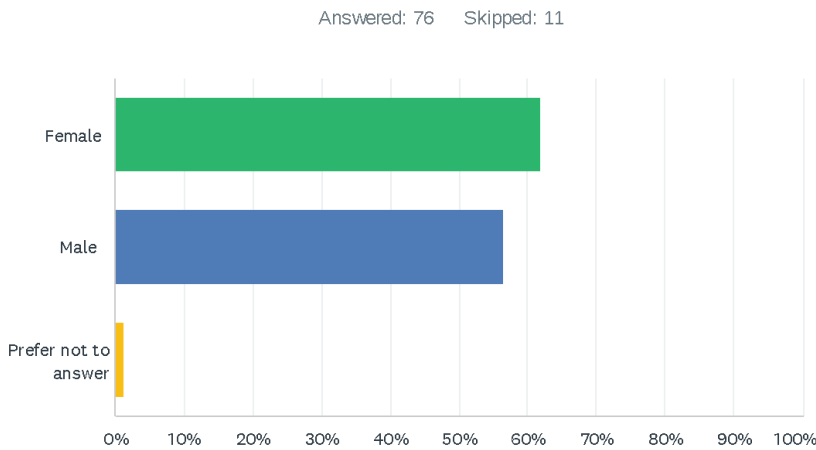
Q14 What grade is your child in? (for multiple children, select all that apply)



ANSWER CHOICES	RESPONSES	
Kindergarten	26.32%	20
1st grade	25.00%	19
2nd grade	26.32%	20
3rd grade	19.74%	15
4th grade	18.42%	14
5th grade	18.42%	14
Total Respondents: 76		

Community Survey Responses

Q15 My child is (select all that apply for multiple children)



ANSWER CHOICES	RESPONSES	
Female	61.84%	47
Male	56.58%	43
Prefer not to answer	1.32%	1
Total Respondents: 76		



City of Junction City

City Commission

Agenda Memo

May 12, 2022

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Award of Bid for the Intersection Improvements at Ash Street & Eisenhower Drive**

Objective: The consideration and approval of the award of bid for the Intersection Improvements at Ash Street & Eisenhower Drive in the amount of \$439,451.85.

Explanation of Issue: On August 3, 2021, the City Commission approved the KDOT Cost Share Grant for \$200,000 to improve the intersection of Ash Street and & Eisenhower Drive.

The project will consist of reconstruction of the existing asphalt intersection with concrete and construction of sidewalks, ramps, and crosswalks.

Kaw Valley Engineering developed the preliminary plans, construction estimates and material quantities for the project. Kaw Valley Engineering advertised for bids through The Daily Union, City website and direct solicitation and a formal bid opening was held on May 12, 2022.

Kaw Valley Engineering received two qualified bids for the Ash Street & Eisenhower Drive Improvements. The two bidders were J & K Contracting, L.C., Junction City, KS, and Smoky Hill, L.L.C., Salina, KS. Listed below are the bids from the two bidders:

BIDDER	Bid
J & K Contracting, L. C.	\$439,451.85
Smoky Hill, L.L.C.	\$486,757.91

Kaw Valley Engineering's estimate for the project was \$421,824.60 and J & K Contracting's bid was \$17,627.25 above the Engineer's Estimate. With the current rising material costs we feel that this bid meets the city requirements to complete the project.

Budget Impact: Funding for this project is available from the FFE Fund or Special Highway Fund

Alternatives: The City Commission may approve, modify, table, or deny the bid request

Recommendation: City Staff recommends approval of the award of bid to J & K Contracting, L.C. of Junction City, KS for the Improvements for the intersection of Ash St. & Eisenhower Drive in the amount of \$439,451.85.

Suggested Motion: Commissioner _____ moves to approve the award of the Intersection improvements for Ash St. & Eisenhower Drive in the amount not to exceed \$439,451.85 to J & K Contracting, L.C., Junction City, KS as presented.

Commissioner _____seconded the motion.

Enclosures: Kaw Valley Engineering letter dated 5/12/22 and Bid Tabulation Sheet



KAW VALLEY ENGINEERING, INC.

Office: 785.762.5040
Fax: 785.762.7744
Web: www.kveng.com
Address: 2319 N. Jackson
P.O. Box 1304
Junction City, KS 66441

May 12, 2022
A19D8833

Mr. Ray Ibarra, Public Works Director
City of Junction City
700 N Jefferson Street
Junction City, Kansas 66441

**RE: Recommendation of Award of Contract
Intersection Improvements at Ash Street & Eisenhower Drive**

Dear Mr. Ibarra:

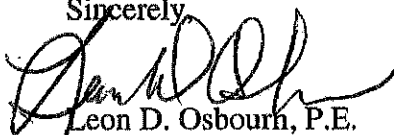
Please find enclosed the Bid Tabulation Sheet for the above-referenced improvements.

J & K Contracting, L.C. is the low bidder and is \$17,627.25 above the Engineer's Estimate. Review of the Bid Tabulation Sheet shows two bidders with a total variance, from the high bidder to the low bidder, of \$47,306.06. This shows that the low bid is a fair and competitive price for the work to be completed in the current market.

Even though the low bid was above the Engineer's Estimate, we recommend award of this contract to **J & K Contracting, L.C.** in the amount of **\$439,451.85**.

If you could present this to the City Commission for award of contract at their next regular meeting, it would be appreciated.

Sincerely,



Leon D. Osbourn, P.E.
President

Attachment: Bid Tabulation Sheet

XC: Smoky Hill, LLC

LDO:bt

\\VMJC-FILE\Projects\A19_8833\DSN\Ltr To R Ibarra City Of JC Re Recommendation Of Award.Docx

BID TABULATION SHEET

KAW VALLEY ENGINEERING, INC.
2319 North Jackson, PO Box 1304
Junction City, KS 66441
Tel: 785-762-5040

INTERSECTION IMPROVEMENTS AT ASH STREET AND EISENHOWER DRIVE
JUNCTION CITY, KANSAS

Project No.: A19D8833
Date: May 12, 2022
Page: 1 of 1

Item	Qty	Unit	Engineer's Estimate		J & K Contracting, L.C.		Smoky Hill, LLC		Unit Price	Total Price	Unit Price	Total Price
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price				
1. Mobilization	1	L.S.	\$70,000.00	\$70,000.00	\$70,000.00	\$70,000.00	\$95,000.00	\$95,000.00				
2. Clearing and Grubbing	1	L.S.	\$5,000.00	\$5,000.00	\$7,000.00	\$7,000.00	\$6,000.00	\$6,000.00				
3. Rock Excavation	491	C.Y.	\$40.00	\$19,640.00	\$100.00	\$49,100.00	\$60.00	\$29,460.00				
4. Common Excavation	337	C.Y.	\$25.00	\$8,425.00	\$35.00	\$11,795.00	\$90.00	\$30,330.00				
5. Adjustment of Valve Box (Water)	3	Ea.	\$900.00	\$2,700.00	\$300.00	\$900.00	\$400.00	\$1,200.00				
6. Sidewalk Construction (4") (AE)	97	S.Y.	\$60.00	\$5,820.00	\$70.00	\$6,790.00	\$90.00	\$8,730.00				
7. Sidewalk Ramp	40	S.Y.	\$200.00	\$8,000.00	\$200.00	\$8,000.00	\$500.00	\$20,000.00				
8. Concrete Pavement (8" Uniform) (AE) (NRDJ)	1637	S.Y.	\$85.00	\$139,145.00	\$85.00	\$139,145.00	\$103.00	\$168,611.00				
9. Granular Base (6")	1687	S.Y.	\$20.00	\$33,740.00	\$35.00	\$59,045.00	\$25.00	\$42,175.00				
10. Curb and Gutter, Combined (AE)	434	L.F.	\$30.00	\$13,020.00	\$26.00	\$11,284.00	\$50.00	\$21,700.00				
11. Pavement Marking (Multi-Component) (White) (6")	553	L.F.	\$0.75	\$414.75	\$2.40	\$1,327.20	\$2.20	\$1,216.60				
12. Pavement Marking (Multi-Component) (Yellow) (4")	2533	L.F.	\$0.50	\$1,266.50	\$2.40	\$6,079.20	\$2.20	\$5,572.60				
13. Pavement Marking (Multi-Component) (Yellow) (12")	55	L.F.	\$12.00	\$660.00	\$4.75	\$261.25	\$4.40	\$242.00				
14. Pavement Marking (Intersection Grade) (White) (12")	456	L.F.	\$12.00	\$5,472.00	\$4.80	\$2,188.80	\$4.40	\$2,006.40				
15. Pavement Marking (Intersection Grade) (White) (24")	111	L.F.	\$30.00	\$3,330.00	\$24.00	\$2,664.00	\$22.00	\$2,442.00				
16. Pavement Marking Symbol (Intersection Grade) (White) (Left Arrow)	4	Ea.	\$240.00	\$960.00	\$360.00	\$1,440.00	\$327.00	\$1,308.00				
17. Pavement Marking Symbol (Intersection Grade) (White) (Right Arrow)	2	Ea.	\$240.00	\$480.00	\$360.00	\$720.00	\$327.00	\$654.00				
18. Pavement Marking Symbol (Intersection Grade) (White) (Thru/Right Arrow)	2	Ea.	\$500.00	\$1,000.00	\$655.00	\$1,310.00	\$599.50	\$1,199.00				
19. Pavement Marking Symbol (Intersection Grade) (White) (Thru/Left Arrow)	2	Ea.	\$500.00	\$1,000.00	\$655.00	\$1,310.00	\$599.50	\$1,199.00				
20. Work Zone Signs (0 to 9.25 Sq. Ft.)	1620	Each/Day	\$0.15	\$243.00	\$1.20	\$1,944.00	\$1.09	\$1,765.80				
21. Work Zone Signs (9.26 to 16.25 Sq. Ft.)	1200	Each/Day	\$0.25	\$300.00	\$1.20	\$1,440.00	\$1.09	\$1,308.00				
22. Work Zone Barricades (Type 3 - 4' to 12')	660	Each/Day	\$0.50	\$330.00	\$1.20	\$792.00	\$1.09	\$719.40				
23. Work Zone Barricades (Pedestrian)	300	Each/Day	\$0.40	\$120.00	\$0.30	\$90.00	\$0.27	\$81.00				
24. Channelizer (Portable)	9360	Each/Day	\$0.10	\$936.00	\$0.20	\$1,872.00	\$0.11	\$1,029.60				
25. Work Zone Warning Light (Type "A" Low Intensity)	1560	Each/Day	\$0.40	\$624.00	\$0.10	\$156.00	\$0.05	\$78.00				
26. Pavement Marking (Temp) 4" Solid (Type I)	81.9	Sta./Line	\$100.00	\$8,190.00	\$150.00	\$12,285.00	\$136.25	\$11,158.88				
27. Pavement Marking (Temp) 4" Solid (Type II)	3.4	Sta./Line	\$55.00	\$187.00	\$60.00	\$204.00	\$54.50	\$185.30				
28. Pavement Marking Removal	979	L.F.	\$0.65	\$636.35	\$3.60	\$3,524.40	\$3.27	\$3,201.33				
29. Temporary Surfacing Material (Aggregate) (Set Price)	1	C.Y.	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00	\$35.00				
30. Temporary Surfacing Material (HMA) (Set Price)	1	Ton	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00	\$125.00				
31. Traffic Control (Initial Set Up)	1	L.S.	\$80,000.00	\$80,000.00	\$21,600.00	\$21,600.00	\$22,000.00	\$22,000.00				
32. Flagger (Set Price)	1	Hour	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00				
33. Seeding	1	L.S.	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$6,000.00	\$6,000.00				
TOTAL BID				\$421,824.60		\$439,451.85		\$486,757.91				

Denotes adjusted total due to mathematical error.

City of Junction City

City Commission

Agenda Memo

May 12, 2022

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Approval for a Grant of Temporary Construction Easement for constructing 10-ft. Bike/Pedestrian Trail**

Objective: The consideration and approval for a Temporary Construction Easement on the portion of Tract 3, a replat of Subdivision One, West Acres Subdivision.

Explanation of Issue: Public Works is seeking approval for the Grant of Temporary Construction Easement for construction of a 10-ft. concrete Bike/Pedestrian trail that will go from Spring Valley Rd to the new K-18 Roundabout.

The construction of the new 10-ft. concrete Bike/Pedestrian trail requires a temporary easement of 4,234.81 square feet of property for constructing the 10-ft. concrete trail.

Budget Impact: No impact to the budget.

Alternatives: The City Commission may approve, modify, table, or deny the request.

Recommendation: City staff recommends approval of the Grant of Temporary Construction Easement for the purposes of constructing a 10-ft. concrete Bike/Pedestrian Trail on Tract 3 a replat of Subdivision One, West Acres Subdivision.

Suggested Motion: Commissioner _____ moves to approve the Grant of Temporary Construction Easement for constructing the new 10-ft. concrete Bike/Pedestrian trail as presented.

Commissioner _____ seconded the motion.

Enclosures: Grant of Temporary Construction Easement Document and Easement Description; Exhibit A of the Easement Area

TEMPORARY CONSTRUCTION EASEMENT

KNOW ALL MEN BY THESE PRESENTS, that ***Daniel James Day***, their heirs, successors and assigns, hereinafter known as the **Grantor(s)**, owner of real property herein described, do hereby give, grant and convey unto the ***City of Junction City***, Geary County, Kansas, a municipal corporation, its successors and assigns, hereinafter referred to as the **Grantee, Temporary Construction Easement** for the purposes of constructing the K-18 Trail project on the property owned by said Grantor across the following lands to wit for the sum of One Dollar (\$1.00) and other valuable considerations, the receipt of which is hereby acknowledged:

THAT PORTION OF TRACT 3, A REPLAT OF SUBDIVISION ONE, WEST ACRES SUBDIVISION RECORDED IN PLAT BOOK C AT PAGE 20B, IN THE CITY OF JUNCTION CITY, COUNTY OF GEARY, STATE OF KANSAS, BEING DESCRIBED AS FOLLOWS:

ALL BEARINGS HEREIN ARE BASED ON AN ASSUMED BEARING OF N 00°19'12" W ON THE EAST BOUNDARY LINE OF SAID TRACT 7, A REPLAT OF SUBDIVISION ONE, WEST ACRES SUBDIVISION. COMMENCING AT THE SOUTHWEST CORNER OF SAID TRACT 3, BEING ON THE NORTH RIGHT-OF-WAY LINE OF K-18 HIGHWAY, THENCE ON THE WEST LINE OF SAID TRACT 3, N 00°19'00" W 25.66 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING ON SAID WEST LINE, N 00°19'00" W 36.41 FEET; THENCE S 85°01'51" E 79.00 FEET; THENCE S 77°25'50" E 78.32 FEET; THENCE N 71°26'19" E 47.37 FEET TO THE EAST LINE OF SAID TRACT 3; THENCE ON SAID EAST LINE, S 00°19'00" E 12.89 FEET TO SAID NORTH RIGHT-OF-WAY LINE; THENCE ON SAID NORTH RIGHT-OF-WAY LINE, S 66°45'02" W 42.30 FEET; THENCE CONTINUING ON SAID NORTH RIGHT-OF-WAY LINE, N 78°58'56" W 46.96 FEET; THENCE CONTINUING ON SAID NORTH RIGHT-OF-WAY LINE, N 90°00'00" W 30.00 FEET; THENCE CONTINUING ON SAID NORTH RIGHT-OF-WAY LINE, S 85°17'42" W 85.25 FEET TO THE POINT OF BEGINNING. CONTAINS 4,234.81 SQUARE FEET, MORE OR LESS.
END OF DESCRIPTION

See attached drawing EXHIBIT A.

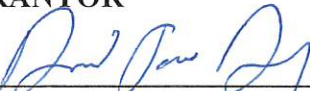
The above described Temporary Construction Easement are to be used to install a new concrete trail, reconstruct asphalt entrance, upgrade gravel entrance and restore the condition which includes placing topsoil, mulch, and spreading seed, together with the right of ingress and egress. Said Temporary Construction Easement shall expire upon final completion of all construction activities associated with the K-18 Trail project.

The Grantor(s), their heirs, executors, administrators, successors and assigns hereby waive and release the City of Junction City, its successors and assigns, from any and all claims for damages or compensation either now or in the future arising by reason of this grant of temporary easement. This agreement is binding upon the heirs, executors, administrators, successors and assigns of both parties hereto and it is understood that this agreement cannot be changed or altered in any way except by writing, legally signed by both parties concerned herewith.

TO THESE COVENANTS, the Grantor does hereby consent and agree.

IN WITNESS WHEREOF, the parties above named have hereunto set their hands this 11 day of May, 2022

GRANTOR



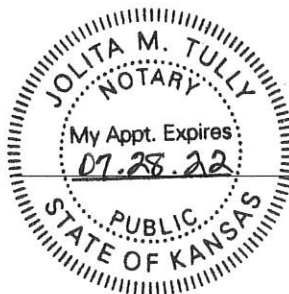
Daniel James Day

ACKNOWLEDGMENT

STATE OF KANSAS)
) ss.
COUNTY OF GEARY)

On this 11 day of May, 2022, before me personally appeared **Daniel James Day**, to me known to be the person described in and who executed the above and foregoing instrument and acknowledged that they executed the same as his free act and deed.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my official seal, at my office in Junction City, Kansas, the day and year first above written.

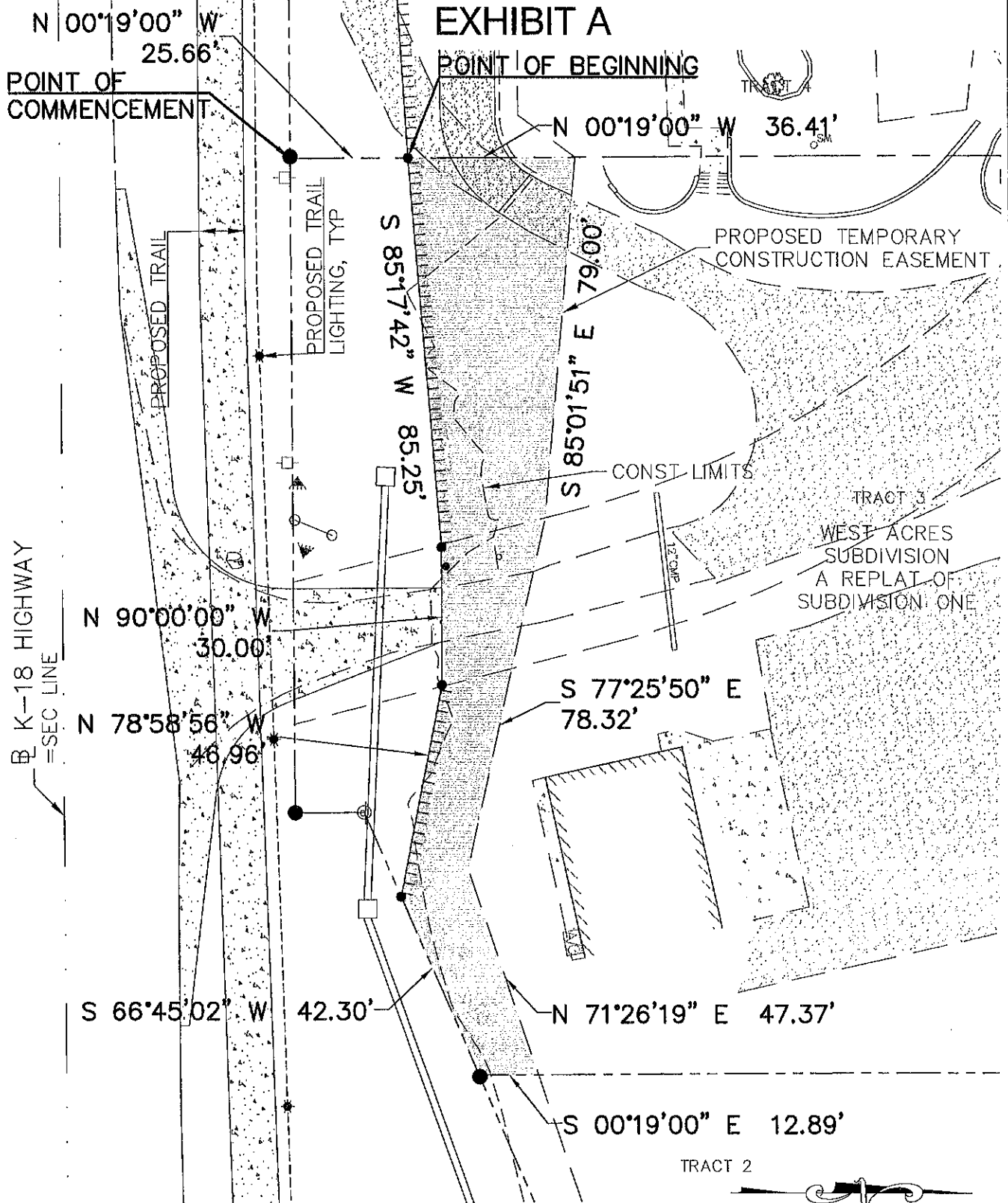




Notary Public

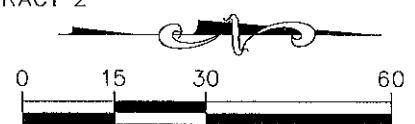
My Commission expires: _____

EXHIBIT A



2319 NORTH JACKSON | P.O. BOX 1304
 JUNCTION CITY, KANSAS 66441
 PH. (785) 762-5040 | FAX (785) 762-7744
 jc@kveng.com | www.kveng.com

KAW VALLEY ENGINEERING



SCALE: 1" = 30'

APRIL 14, 2022
 8931EXBD_DAY_TE

City of Junction City

City Commission

Agenda Memo

May 12, 2022

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Approval for a Grant of Permanent Easement**

Objective: The consideration and approval for a Grant of Permanent Easement located on the portion of Tract 3, a replat of Subdivision One, West Acres Subdivision.

Explanation of Issue: On March 2, 2021, the City Commission approved a KDOT Transportation Alternatives Grant to construct a 10-ft. concrete Bike/Pedestrian trail from Spring Valley Rd to the K-18 Roundabout.

Public Works is seeking approval for 4,335.63 Sq. Ft. for the Permanent Utility Easement for the purpose of constructing the new 10-ft. concrete Bike/Pedestrian trail.

Budget Impact: No impact to the budget

Alternatives: The City Commission may approve, modify, table, or deny the request.

Recommendation: City staff recommends approval of the Grant of Permanent Utility Easement for the purposes of constructing a 10-ft. concrete Bike/Pedestrian trail on Tract 3 a replat of Subdivision One, West Acres Subdivision.

Suggested Motion: Commissioner _____ moves to approve the Grant of Permanent Utility Easement for the construction of a 10-ft. concrete Bike/Pedestrian trail as presented.

Commissioner _____ seconded the motion.

Enclosures: Grant of Permanent Easement Document and Easement Description;
Exhibit A of the Easement Area

GRANT OF EASEMENT

STATE OF KANSAS, COUNTY OF GEARY, SS:

For and in consideration of One Dollar (\$1.00) and other good and valuable consideration to the undersigned owner (Grantor) paid, the receipt of which is hereby acknowledged; the undersigned hereby grant to the CITY OF JUNCTION CITY, KANSAS, a municipal corporation located in Geary County, Kansas, (Grantee) and its successors and assigns, a permanent and perpetual easement for controlled access highway right of way, removal of borrow material, or for other highway purposes over and upon the following described tract of real estate located in Geary County, Kansas, and described as follows, to-wit:

THAT PORTION OF TRACT 3 A REPLAT OF SUBDIVISION ONE, WEST ACRES SUBDIVISION RECORDED IN PLAT BOOK C AT PAGE 20B, IN THE CITY OF JUNCTION CITY, COUNTY OF GEARY COUNTY, STATE OF KANSAS, BEING DESCRIBED AS FOLLOWS:

ALL BEARINGS HEREIN ARE BASED ON AN ASSUMED BEARING OF S 00°19'12" E ON THE EAST BOUNDARY LINE OF TRACT 7, A REPLAT OF SUBDIVISION ONE, WEST ACRES SUBDIVISION. BEGINNING AT THE SOUTHWEST CORNER OF SAID TRACT 3, BEING ON THE NORTH RIGHT-OF-WAY LINE OF K-18 HIGHWAY, FIRST COURSE, THENCE ON THE WEST LINE OF SAID TRACT 3, N 00°19'00" W 25.66 FEET;
SECOND COURSE, THENCE N 85°17'42" E 85.25 FEET;
THIRD COURSE, THENCE N 90°00'00" E 30.00 FEET;
FOURTH COURSE, THENCE S 78°58'56" E 46.96 FEET TO SAID NORTH RIGHT-OF-WAY LINE;
FIFTH COURSE, THENCE ON SAID NORTH RIGHT-OF-WAY LINE, S 66°45'02" W 20.00 FEET;
SIXTH COURSE; THENCE CONTINUING ON SAID NORTH RIGHT-OF-WAY LINE, S 00°19'00" E 15.00 FEET;
SEVENTH COURSE; THENCE CONTINUING ON SAID NORTH RIGHT-OF-WAY LINE, S 89°41'00" W 142.62 FEET TO THE POINT OF BEGINNING.
CONTAINS 4,335.63 SQUARE FEET, MORE OR LESS.

END OF DESCRIPTION

LANDS ABUTTING SAID HIGHWAY SHALL HAVE NO RIGHT OR EASEMENT OF ACCESS THERETO, PROVIDED, HOWEVER, THAT THE REMAINING LANDS SHALL

ABUT UPON AND HAVE ACCESS TO SAID HIGHWAY OVER AND ACROSS THE FOLLOWING DESCRIBED COURSE:
BEGINNING AT THE END OF SAID SECOND COURSE AND EXTENDING N 90 00'00" E 30.00 EET.

See attached drawing EXHIBIT A.

Together with the right of ingress and egress for all purposes incident to said grant.

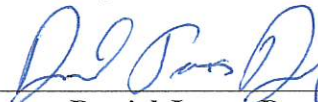
The said Grantor, his successors and assigns, hereby agree that lands abutting said highway have no right or easement of access thereto, however the remaining lands shall abut and have access to said highway as described in the attached legal description document.

This conveyance is made for the purpose of a controlled access highway and the Grantors hereby release and relinquish to the Grantee any and all abutters' rights of access to said highway, appurtenant to grantors remaining property.

The Secretary may install a fence or other device to delineate the above described controlled access highway facility. If such fence or other device is installed, the Secretary assumes no legal or other responsibility for fencing private property.

This Grant of Easement shall run with the land and is binding upon the heirs, representatives, successors and assigns of the respective parties hereto.

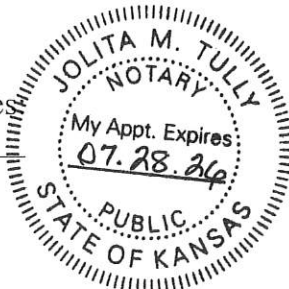
IN WITNESS WHEREOF, Daniel James Day, Junction City, Kansas, the Grantor herein, has executed this instrument this 11 day of May, 2020.


Daniel James Day

STATE OF KANSAS, COUNTY OF GEARY, SS:

The foregoing Grant of Easement and Right of Way was acknowledged before me this 11 day of May, 2020, by Daniel James Day.

My appointment expires _____



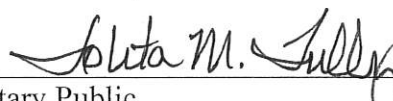
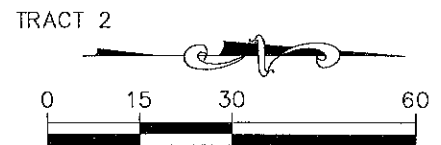
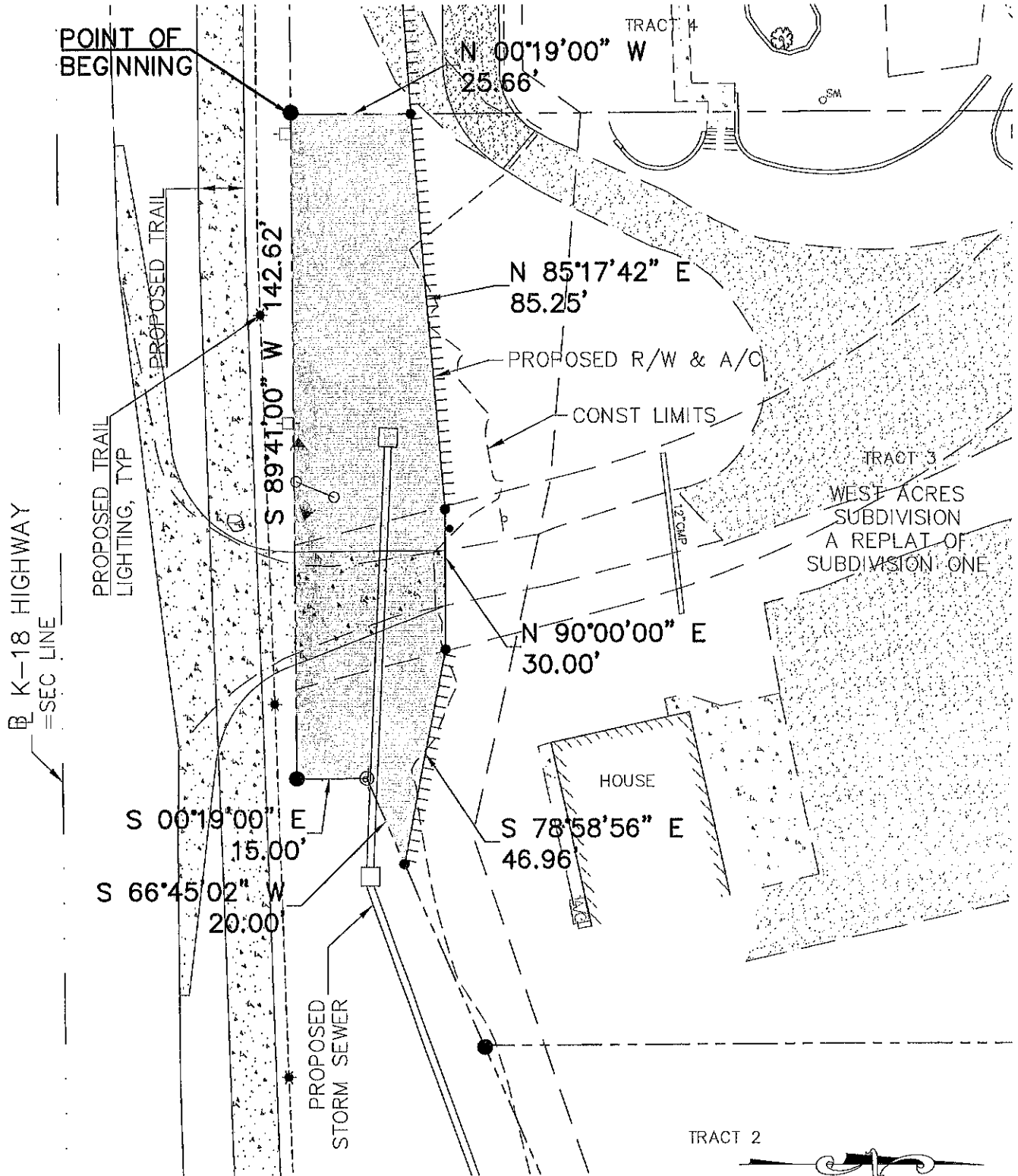

Notary Public

EXHIBIT A



SCALE: 1" = 30'



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KAW VALLEY ENGINEERING

APRIL 14, 2022
8931EXBD_DAY_RW

City of Junction City
City Commission
Agenda Memo

May 17, 2022

From: Nicholas Youngers, Parks & Recreation Director
To: City Commissioners and Allen Dinkel, City Manager
Subject: Award of Bid – Contract Blight Mowing

Objective: Consideration of Award of Bid to Muni Greencare Professionals for Contract Blight Mowing for 2022-2024 in the amount of \$65 per unit.

Explanation of Issue: City staff has contracted our blight mowing in recent years, and we look to continue in this direction.

City staff advertised requests for bids in the Daily Union, City Web Site and direct solicited vendors within the region. Two bids were received from Munie Greencare Professionals, Caseyville, IL in the amount of \$65 per unit, and Terry's Mowin-N-Then Some, Junction City, KS in the amount of \$68 per unit.

The contract will last for three years, expiring December 31, 2024. Munie Greencare Professionals held this contract prior to its expiration on December 31, 2021.

Budget Impact: Blighted lots will be billed to cover the amount of the mowing per unit plus administrative costs.

Alternatives:

1. Approve, Disapprove, Modify, or Postpone.

Recommendation: Staff recommends the approval of Award of Bid to Muni Greencare Professionals in the amount of \$65 per unit.

Suggested Motion:

Commissioner _____ moves to approve the award of bid to Muni Greencare Professionals in the amount of \$65 per unit.

Enclosures: Bid tabulation

City of Junction City

City Clerk's Office

May 10, 2022



Parks & Recreation Department

Closing Time: 10:00 am

Contract Blight Mowing

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Addendum	Signed Bid	Bid Amount (One Unit)	Bid Rank
1.		Munie Greencare Professionals	Caseyville, IL					\$65 per unit	
2.		Terry's Mowing -N-Then Some	Junction City, KS					\$68 per unit	
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

City of Junction City, Kansas



**NOTICE INVITING PROPOSALS FOR CONTRACT MOWING-
BLIGHTS**

BID NO. – PR 22-004

Date Issued:
April 26, 2022

Response Deadline:
May 10, 2022 at 10:00 A.M. CDT

Bid Objectives

This Request for Proposal ("RFP") addresses the City of Junction City's desire to contract Blight Mowing throughout Junction City, KS for 2022-2024.

TECHNICAL SPECIFICATIONS SECTION A - MOWING AND TRIMMING

1. SCOPE OF CONTRACT

At the direction of the Codes Administrator or their designee, the Contractor will promptly mow grass, weed eat, and remove vegetation on specified properties in Junction City.

2. EQUIPMENT

Any equipment the Contractor requires to adequately perform the work to the satisfaction of the Codes Administrator. A mower with the ability to pass through a standard fence gate is required.

3. WORK SCHEDULE

The Contractor will be given written notice by Wednesday end of business each work week of blighted properties to schedule for mowing in that week. The Contractor shall complete the blight mowing within two (2) working days or 48 hours unless an extension is given by the Codes Administrator or their designee. The Codes Administrator or designee has the right to ask the Contractor to mow a blighted area at any time.

4. DEFINITIONS- MOWING REQUIREMENTS

A full lot shall constitute a legally platted tract of land for the purpose of this contract. The minimum dimension shall equal an area of at

least 6,400 sq. ft. The maximum area to be mowed as a full lot shall be 10,000 sq. ft. excluding structures that may be located on the property.

Any lot or combination of two (2) or more zoning lots containing only one (1) dwelling unit and the land area contains less than 10,000 sq. ft. will be considered as one (1) lot for pay purposes. The Contractor shall be paid at the rate of 10% surcharge for each 1,500 sq. ft. in excess of the above described maximum.

A partial lot shall constitute a legally platted tract of land for the purpose of this contract. Thus shall be designated by the Codes Administrator or their designee when he/she directs the Contractor to mow/weed eat only an isolated portion of a full lot whether or not there is a structure on the zoning lot. Will be considered as half (1/2) lot for pay purposes.

The contractor is responsible for taking photographs of all addresses for the blight mowing. The first photograph shall be of the address as to identify the yard being mowed. The second photographs shall be taken prior to the yard being mowed as to show the violation. The third photographs shall be taken afterward showing the violation has been corrected. All photographs shall be taken using digital camera, colored format, date and time stamped so the pictures can be transferred to the City in JPED format. The pictures should be transferred by flash drive at the time invoices are submitted for payment.

The Contractor shall provide some means for the Contact person to contact the supervisor of the mowing crew within approximately 30 minutes to communicate on blight mowing.

Railroad Right-of-Ways

To include all other railroad owned properties located in or adjacent to residential, industrial, commercial, or agricultural properties whether platted or unplatted.

The Contractor will provide a separate bid for mowing railroad right-of-way and other platted/unplatted properties not included in right-of-way.

5. CONTRACTOR PERSONNEL

All contractor personnel shall be fully clothed at all times while performing the services of this contract. "Fully clothed" shall be deemed to mean that a

shirt (or T-shirt), trousers, and shoes shall be worn at all times. Reflective vests must be worn while working on state (KDOT) rights-of-way. Highly visible "Reflective Yellow" shirts or vests shall be worn when working within City rights-of-way.

6. DAMAGE TO PUBLIC PROPERTY

a. Extreme care shall be exercised when mowing around trees, bushes, and other objects; to insure that mowing equipment does not come in contact with that object. All costs of repair or replacement will be borne by Contractor. The City of Junction City will make all repairs and bill Contractor. Scalping or tearing up of turf areas will be charged to Contractor at a cost not to exceed \$25.00 per scalp. Any tree damage new or old tree will be charged back to Contractor to make repairs or replace said tree. All trees will be inspected before start of mowing season to identify any problems and to insure compliance with these specifications.

b. Any visible damage to property must be reported to Contact Person before mowing commences. Failure to do so could render the Contractor liable for any damages incurred.

7. SAFETY AND HEALTH REQUIREMENTS

a. In order to provide safety controls for protection to the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all pertinent State, Local, and Federal Regulations in force and will take or cause to be taken such additional measures as the Codes Administrator may determine to be reasonable and necessary for the purpose.

b. The Contractor's tractors and other slow-moving equipment shall be equipped with the slow moving vehicle sign, and international orange flag at least 18 inches square attached to a spring-mounted staff at least 18 inches above the top of the vehicle, but in no case less than 9 feet above ground level.

c. The Contractor will take such measures as necessary to protect the public and private property from foreign material thrown from rotary mowers and

other rotating equipment while operating in public use areas and on public roadways.

d. Any injury, property damage, act of vandalism or equipment malfunction will be immediately reported to the Codes Administrator.

8. INSURANCE

The Contractor must maintain liability insurance in the amount of \$100,000 Combined Single Limit Liability, or an amount otherwise approved by the City.

9. NOTICE TO PROCEED

The Contractor shall meet with the Codes Administrator or their designee assigned to the given area prior to initiating any work on a property designated for mowing. The Codes Administrator or their designee will identify the area to be mowed and will check the work at completion. No payment for mowing will be made without approval by the Codes Administrator or their designee that the area has been according to his/her direction.

10. ADDITIONS AND DELETIONS

The City will have the option to add or delete properties on the property list.

TECHNICAL SPECIFICATIONS
SECTION B - CONTRACT ADMINISTRATION

1. PAYMENT

a. Payment will be made by the City Treasurer within 30 days after receipt and verification of proper invoices and receiving the signed daily reports. Invoices should be submitted to the City of Junction City- Codes Department, 700 N. Jefferson, Junction City, KS 66441

Failure on the part of the Contractor to perform the work as specified will result in withholding of payment for the portion(s) of work not accomplished. Failure on the part of the Contractor which necessitates performance of any specified service by City forces will result in the additional withholding of the following amounts from any payment due the Contractor.

Mowing with one tractor and operator	First Hour	\$75.00
Roadside of Public Property Area	Each Additional Hour	\$40.00
Perform trimming (per 2-person crew)	First Hour	\$75.00
	Each Additional Hour	\$40.00

The above rates represent an estimate of the actual City cost to mobilize a work force and equipment, travel to the site, and perform the work on a one-time intermittent basis.

b. In addition to the above remedies for non-performance the City may, without prejudice to any right or remedy, terminate the employment of Contractor and complete the Contract by whatever methods it may deem expedient. In such case, the Contractor shall be liable to the City for all excess cost sustained by the City because of such completion including any additional legal or bid-letting costs therefore. In such case, the Contractor shall not be entitled to receive further payment.

2. DISPUTES

The Contractor shall direct all questions, directly to the Codes Administrator or their designee. Discrepancies or complaints must be submitted, in writing, to the Codes Administrator, or their designee whose responsibility it is to resolve such issues. The Codes Administrator or their designee will issue a response within 24 hours. If discrepancy or complaint is not resolved to Contractor's satisfaction, Contractor must submit to the Codes

Administrator, in writing, details of the discrepancy or complaint still unresolved. The Codes Administrator will be the final arbitrator of the matter in question.

TECHNICAL SPECIFICATIONS

SECTION C - CONTRACTOR PERFORMANCE

1. DEFICIENT PERFORMANCE

With regard to the services required herein, if it becomes apparent to the City during the Contractor's performance under the contract that the required mowing, trimming, and edging services may not be completed in the listed City Public Property Areas within the time frame required by the Technical Specifications and references herein, the City Inspector may require the Contractor to provide additional labor and equipment at no additional cost to the City. Such direction will be issued to insure that the mowing and/or trimming services will be completed in each area as specified in the Technical Specifications and the references herein.

2. PERIOD OF CONTRACT

The contract for Blight Mowing shall begin May 23, 2022, and expire December 31, 2024.

3. COORDINATION

a. This contract includes a copy of the inspection approval form to be completed by the contact person and the CONTRACTOR to avoid conflicts regarding whether or not an area of "regular" mowing has actually been mowed, THE CONTRACTOR and the assigned Codes Administrator or their designee shall both complete the form included as part of this contract.

This form shall be completed on the day the work was accomplished and shall be initialed by the CONTRACTOR, or their representative, and by the Inspector where indicated prior to leaving the mowing site.

4. PENALTIES

The Contractor shall be assessed a penalty for using Brush Hogs in unauthorized area. First violation the Contractor shall be notified by the Codes Administrator or their designee and charged a fee not to exceed \$100.00. This will be paid in the form of a deduction from the contract for damaged property. Second and subsequent violations shall be assessed a fee not to exceed \$250.00 upon written notice to the contractor to be collected as stated above.

TECHNICAL SPECIFICATIONS SECTION D - SPECIAL PROVISIONS

1. SUBCONTRACTS

- a. As used in this contract, the term "subcontractor" included but is not limited to purchase order, changes, and/or modifications thereto.
- b. The Contractor shall notify the Codes Administrator or their designee reasonably in advance of entering into any subcontract if the Contractor's procurement system has not been approved by the Codes Administrator or their designee and if the Subcontract:
 - i) Intends to hire a subcontractor and/or acquire additional equipment to insure compliance with the intent of this contract.
 - ii) Is to be a cost-reimbursement, time and materials, or labor-hour contract which it is estimated will involve an amount in excess of ten thousand dollars (\$10,000) including any fee:
 - iii) Is proposed to exceed one thousand dollars (\$1,000); or
 - iv) Is one of a number of subcontracts, under this contract, with a single subcontractor for the same or related supplies or services which, in the aggregate are expected to exceed one thousand dollars (\$1,000).
- c. The Contractor shall not enter into any subcontract for which advance notification to the Codes Administrator or their designee is required by this clause, without the prior written consent of the Codes Administrator; PROVIDED that the Codes Administrator or their designee in their discretion, may ratify in writing any subcontract. Such ratification shall constitute the consent of the Codes Administrator or their designee required by this paragraph.
- d. Neither consent by the Codes Administrator or their designee to any subcontract or to any provisions thereof nor approval of the Contractor's procurement system shall be construed to be a determination: (i) of the

acceptability of any subcontract terms or condition, (ii) of the acceptability of any subcontract price of any amount paid under any subcontract, or (iii) to relieve the Contractor of any responsibility for performing this contract; unless such approval or consent specifically provides otherwise.

e. The Contractor agrees that no subcontract placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis.

2. ACCIDENT PREVENTION

a. In order to provide safety control for protection to the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all manufacturers safety provisions for equipment, and will also take or cause to be taken such additional measures as the Codes Administrator may determine to be reasonably necessary for the purpose.

b. The Codes Administrator or their designee will notify the Contractor of any noncompliance with the foregoing provisions and the action to be taken. The Contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the Contractor or their representative at the site of the work, shall be deemed sufficient for the purpose. If the Contractor fails or refuses to comply properly, the Codes Administrator may issue an order stopping all or part of the work until satisfactory corrective action has been taken. Not part of the time lost due to any such stop orders shall be made the subject of claim for extension of time or for excess cost or damages by the Contractor.

3. INSURANCE

a. The Contractor shall secure and maintain insurance throughout the duration of this contract of such types and in such amounts as may be necessary to protect themselves and the interest of the Owner against all hazards or risks of loss and hereinafter specified. The form and limits of such insurance, together with the underwriter thereof in each case, shall be approved by the Owner but regardless of such approval it shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.

b. Workmen Compensation and Employer's Liability. This insurance shall protect the Contractor against all claims under applicable state workmen compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workmen compensation law. This policy shall include an "all states" endorsement.

The liability limits shall not be less than the following:

Workmen Compensation	Statutory
Employer's Liability	\$100,000

In case any class of employees engaged in hazardous work under this contract at the site of the project is not protected under Workmen Compensation statute, the Contractor shall provide, and shall cause each subcontractor to provide adequate and suitable insurance for the protection of their employees not otherwise protected.

c. Comprehensive Automobile Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles licensed for highway use, whether they are owned, non-owned, or hired.

The liability limits shall not be less than the following:

Bodily Injury	\$500,000 combined single limit
Property Damage	\$100,000 each occurrence

d. Comprehensive General Liability. This insurance shall be written in comprehensive form and shall protect the Contractor against any claims arising from injuries to members of the public or damage to property of others arising out of any act or omission of the Contractor or their agents, employees, or subcontractors, with limits of not less than \$1,000,000 per occurrence and \$2,000,000 in the aggregate. All property damaged shall be repaired or replaced to a condition immediately prior to the time of damage, and to the satisfaction of the City. All loss or damage arising out of the nature of the work to be done, or from the action of the elements, or from floods or overflows, or from ground water, or from unusual obstruction or difficulties or any other natural or existing circumstances either known or unforeseen, which may be encountered in the prosecution of the said work shall be sustained and borne by the Contractor at its own cost and expense.

The City shall be a named insured on such policies. Satisfactory certificates of insurance shall be filed with the City prior to starting any construction work on this Contract. The certificates shall state that written notice will be given to the City before any policy coverage thereby is changed or canceled.

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, or email, to the primary point of contact for response by Tuesday May 9, 2022 at 5:00 p.m.

Name: Nic Youngers, Director of Parks & Recreation
Address: 2307 N Jackson street
Junction City, KS 66441
Email: nic.youngers@jcks.com
Phone: 316-304-2546

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

RFP must be submitted which includes a fixed price for the requested service(s).

Contract shall start May 23, 2022, ending December 31, 2024.

Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Schedule

	Date	Action
1.	April 26 ,2022	RFP released.
2.	May 10, 2022	Sealed Bids Due by 10:00 A.M. CDT Public Bid Opening 10:00 A.M
3.	May 17, 2022	Bid Decided and Potentially Awarded by City Commission (If required by fiscal policy)

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerk's Office 700 N Jefferson Junction City, KS 66441, not later than 10:00 A.M. CDT on May 10, 2022.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: CONTRACT MOWING- PUBLIC AREAS
BID NO. – PR 22-004
ATTENTION: Tammy Melton, City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP shall contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

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All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, May 10, 2022 at 10:00 A.M. CDT. No corrections may be made after proposal opening.

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The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and/or the best proposal for the City of Junction City.
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- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated December 7, 2021.

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate a) number of years as a customer; and, b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Junction City - Public Property - 2022

Account Manager

Contact: Roy Hahn
Email: rhahn@muniegreencare.com
1000 Milburn School Road
Caseyville, Illinois 62232
www.muniegreencare.com

Our References

International Hotel Group - Beth Lohman - Beth.Lohman@lhg.com - 10 Years +

Word Wide Technology Raceway - Scott Winter - 3 Years

Commercial Property Management (CPM) - Kristi Pulcher - 618-420-6899 ext. 437

Equipment

- 4 - 72" Zero Turn Mowers
- 1 - 61" Stand Up
- 2 - 36" Stand Up
- 2 - 96" Zero Turn Mower
- 5 - String Trimmers
- 3 - Edgers
- 5 - Leaf Blowers
- 1 - Tractor with 12' Pull Behind, 16' Pull Behind
- 2 - Crew Trucks with Trailers
- 1 - Manager Truck



GREENCARE PROFESSIONALS

Munie Outdoor Services, Inc dba Munie Greencare Professionals • 1000 Milburn School Road • Caseyville, IL 62232
618-624-5005 • rhahn@muniegreencare.com
www.muniegreencare.com

Bid Sheet

Company Name Munie Grunfara Professionals

Address 1000 milburn School Rd

Caseyville IL 62232

Phone Number 618-624-5005

Principal: Joe Munie

Title: CEO/Owner

Total Bid Amount (one unit) \$ 65 per Unit

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans

City of Junction City, Kansas



**NOTICE INVITING PROPOSALS FOR CONTRACT MOWING-
BLIGHTS**

BID NO. – PR 22-004

Date Issued:
April 26, 2022

Response Deadline:
May 10, 2022 at 10:00 A.M. CDT

Bid Objectives

This Request for Proposal ("RFP") addresses the City of Junction City's desire to contract Blight Mowing throughout Junction City, KS for 2022-2024.

TECHNICAL SPECIFICATIONS SECTION A - MOWING AND TRIMMING

1. SCOPE OF CONTRACT

At the direction of the Codes Administrator or their designee, the Contractor will promptly mow grass, weed eat, and remove vegetation on specified properties in Junction City.

2. EQUIPMENT

Any equipment the Contractor requires to adequately perform the work to the satisfaction of the Codes Administrator. A mower with the ability to pass through a standard fence gate is required.

3. WORK SCHEDULE

The Contractor will be given written notice by Wednesday end of business each work week of blighted properties to schedule for mowing in that week. The Contractor shall complete the blight mowing within two (2) working days or 48 hours unless an extension is given by the Codes Administrator or their designee. The Codes Administrator or designee has the right to ask the Contractor to mow a blighted area at any time.

4. DEFINITIONS- MOWING REQUIREMENTS

A full lot shall constitute a legally platted tract of land for the purpose of this contract. The minimum dimension shall equal an area of at least 6,400 sq. ft. The maximum area to be mowed as a full lot shall be 10,000 sq. ft. excluding structures that may be located on the property.

Any lot or combination of two (2) or more zoning lots containing only one (1) dwelling unit and the land area contains less than 10,000 sq. ft. will be considered as one (1) lot for pay purposes. The Contractor shall be paid at the rate of 10% surcharge for each 1,500 sq. ft. in excess of the above described maximum.

A partial lot shall constitute a legally platted tract of land for the purpose of this contract. Thus shall be designated by the Codes Administrator or their designee when he/she directs the Contractor to mow/weed eat only an isolated portion of a full lot whether or not there is a structure on the zoning lot. Will be considered as half (1/2) lot for pay purposes.

The contractor is responsible for taking photographs of all addresses for the blight mowing. The first photograph shall be of the address as to identify the yard being mowed. The second photographs shall be taken prior to the yard being mowed as to show the violation. The third photographs shall be taken afterward showing the violation has been corrected. All photographs shall be taken using digital camera, colored format, date and time stamped so the pictures can be transferred to the City in JPED format. The pictures should be transferred by flash drive at the time invoices are submitted for payment.

The Contractor shall provide some means for the Contact person to contact the supervisor of the mowing crew within approximately 30 minutes to communicate on blight mowing.

Railroad Right-of-Ways

To include all other railroad owned properties located in or adjacent to residential, industrial, commercial, or agricultural properties whether platted or unplatted.

The Contractor will provide a separate bid for mowing railroad right-of-way and other platted/unplatted properties not included in right-of-way.

5. CONTRACTOR PERSONNEL

All contractor personnel shall be fully clothed at all times while performing the services of this contract. "Fully clothed" shall be deemed to mean that a shirt (or T-shirt), trousers, and shoes shall be worn at all times. Reflective vests must be worn while working on state (KDOT) rights-of-way. Highly

visible "Reflective Yellow" shirts or vests shall be worn when working within City rights-of-way.

6. DAMAGE TO PUBLIC PROPERTY

a. Extreme care shall be exercised when mowing around trees, bushes, and other objects; to insure that mowing equipment does not come in contact with that object. All costs of repair or replacement will be borne by Contractor. The City of Junction City will make all repairs and bill Contractor. Scalping or tearing up of turf areas will be charged to Contractor at a cost not to exceed \$25.00 per scalp. Any tree damage new or old tree will be charged back to Contractor to make repairs or replace said tree. All trees will be inspected before start of mowing season to identify any problems and to insure compliance with these specifications.

b. Any visible damage to property must be reported to Contact Person before mowing commences. Failure to do so could render the Contractor liable for any damages incurred.

7. SAFETY AND HEALTH REQUIREMENTS

a. In order to provide safety controls for protection to the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all pertinent State, Local, and Federal Regulations in force and will take or cause to be taken such additional measures as the Codes Administrator may determine to be reasonable and necessary for the purpose.

b. The Contractor's tractors and other slow-moving equipment shall be equipped with the slow moving vehicle sign, and international orange flag at least 18 inches square attached to a spring-mounted staff at least 18 inches above the top of the vehicle, but in no case less than 9 feet above ground level.

c. The Contractor will take such measures as necessary to protect the public and private property from foreign material thrown from rotary mowers and other rotating equipment while operating in public use areas and on public roadways.

d. Any injury, property damage, act of vandalism or equipment malfunction will be immediately reported to the Codes Administrator.

8. INSURANCE

The Contractor must maintain liability insurance in the amount of \$100,000 Combined Single Limit Liability, or an amount otherwise approved by the City.

9. NOTICE TO PROCEED

The Contractor shall meet with the Codes Administrator or their designee assigned to the given area prior to initiating any work on a property designated for mowing. The Codes Administrator or their designee will identify the area to be mowed and will check the work at completion. No payment for mowing will be made without approval by the Codes Administrator or their designee that the area has been according to his/her direction.

10. ADDITIONS AND DELETIONS

The City will have the option to add or delete properties on the property list.

TECHNICAL SPECIFICATIONS
SECTION B - CONTRACT ADMINISTRATION

1. PAYMENT

a. Payment will be made by the City Treasurer within 30 days after receipt and verification of proper invoices and receiving the signed daily reports. Invoices should be submitted to the City of Junction City- Codes Department, 700 N. Jefferson, Junction City, KS 66441

Failure on the part of the Contractor to perform the work as specified will result in withholding of payment for the portion(s) of work not accomplished. Failure on the part of the Contractor which necessitates performance of any specified service by City forces will result in the additional withholding of the following amounts from any payment due the Contractor.

Mowing with one tractor and operator	First Hour	\$75.00
Roadside of Public Property Area	Each Additional Hour	\$40.00
Perform trimming (per 2-person crew)	First Hour	\$75.00
	Each Additional Hour	\$40.00

The above rates represent an estimate of the actual City cost to mobilize a work force and equipment, travel to the site, and perform the work on a one-time intermittent basis.

b. In addition to the above remedies for non-performance the City may, without prejudice to any right or remedy, terminate the employment of Contractor and complete the Contract by whatever methods it may deem expedient. In such case, the Contractor shall be liable to the City for all excess cost sustained by the City because of such completion including any additional legal or bid-letting costs therefore. In such case, the Contractor shall not be entitled to receive further payment.

2. DISPUTES

The Contractor shall direct all questions, directly to the Codes Administrator or their designee. Discrepancies or complaints must be submitted, in writing, to the Codes Administrator, or their designee whose responsibility it is to resolve such issues. The Codes Administrator or their designee will issue a response within 24 hours. If discrepancy or complaint is not resolved to Contractor's satisfaction, Contractor must submit to the Codes

Administrator, in writing, details of the discrepancy or complaint still unresolved. The Codes Administrator will be the final arbitrator of the matter in question.

TECHNICAL SPECIFICATIONS SECTION C - CONTRACTOR PERFORMANCE

1. DEFICIENT PERFORMANCE

With regard to the services required herein, if it becomes apparent to the City during the Contractor's performance under the contract that the required mowing, trimming, and edging services may not be completed in the listed City Public Property Areas within the time frame required by the Technical Specifications and references herein, the City Inspector may require the Contractor to provide additional labor and equipment at no additional cost to the City. Such direction will be issued to insure that the mowing and/or trimming services will be completed in each area as specified in the Technical Specifications and the references herein.

2. PERIOD OF CONTRACT

The contract for Blight Mowing shall begin May 23, 2022, and expire December 31, 2024.

3. COORDINATION

a. This contract includes a copy of the inspection approval form to be completed by the contact person and the CONTRACTOR to avoid conflicts regarding whether or not an area of "regular" mowing has actually been mowed, THE CONTRACTOR and the assigned Codes Administrator or their designee shall both complete the form included as part of this contract.

This form shall be completed on the day the work was accomplished and shall be initialed by the CONTRACTOR, or their representative, and by the Inspector where indicated prior to leaving the mowing site.

4. PENALTIES

The Contractor shall be assessed a penalty for using Brush Hogs in unauthorized area. First violation the Contractor shall be notified by the Codes Administrator or their designee and charged a fee not to exceed \$100.00. This will be paid in the form of a deduction from the contract for damaged property. Second and subsequent violations shall be assessed a fee not to exceed \$250.00 upon written notice to the contractor to be collected as stated above.

TECHNICAL SPECIFICATIONS SECTION D - SPECIAL PROVISIONS

1. SUBCONTRACTS

- a. As used in this contract, the term "subcontractor" included but is not limited to purchase order, changes, and/or modifications thereto.
- b. The Contractor shall notify the Codes Administrator or their designee reasonably in advance of entering into any subcontract if the Contractor's procurement system has not been approved by the Codes Administrator or their designee and if the Subcontract:
 - i) Intends to hire a subcontractor and/or acquire additional equipment to insure compliance with the intent of this contract.
 - ii) Is to be a cost-reimbursement, time and materials, or labor-hour contract which it is estimated will involve an amount in excess of ten thousand dollars (\$10,000) including any fee:
 - iii) Is proposed to exceed one thousand dollars (\$1,000); or
 - iv) Is one of a number of subcontracts, under this contract, with a single subcontractor for the same or related supplies or services which, in the aggregate are expected to exceed one thousand dollars (\$1,000).
- c. The Contractor shall not enter into any subcontract for which advance notification to the Codes Administrator or their designee is required by this clause, without the prior written consent of the Codes Administrator; PROVIDED that the Codes Administrator or their designee in their discretion, may ratify in writing any subcontract. Such ratification shall constitute the consent of the Codes Administrator or their designee required by this paragraph.
- d. Neither consent by the Codes Administrator or their designee to any subcontract or to any provisions thereof nor approval of the Contractor's procurement system shall be construed to be a determination: (i) of the

acceptability of any subcontract terms or condition, (ii) of the acceptability of any subcontract price of any amount paid under any subcontract, or (iii) to relieve the Contractor of any responsibility for performing this contract; unless such approval or consent specifically provides otherwise.

e. The Contractor agrees that no subcontract placed under this contract shall provide for payment on a cost-plus-a-percentage-of-cost basis.

2. ACCIDENT PREVENTION

a. In order to provide safety control for protection to the life and health of employees and other persons; for prevention of damage to property, materials, supplies, and equipment; and for avoidance of work interruptions in the performance of this contract, the Contractor shall comply with all manufacturers safety provisions for equipment, and will also take or cause to be taken such additional measures as the Codes Administrator may determine to be reasonably necessary for the purpose.

b. The Codes Administrator or their designee will notify the Contractor of any noncompliance with the foregoing provisions and the action to be taken. The Contractor shall, after receipt of such notice, immediately take corrective action. Such notice, when delivered to the Contractor or their representative at the site of the work, shall be deemed sufficient for the purpose. If the Contractor fails or refuses to comply properly, the Codes Administrator may issue an order stopping all or part of the work until satisfactory corrective action has been taken. Not part of the time lost due to any such stop orders shall be made the subject of claim for extension of time or for excess cost or damages by the Contractor.

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a. The Contractor shall secure and maintain insurance throughout the duration of this contract of such types and in such amounts as may be necessary to protect themselves and the interest of the Owner against all hazards or risks of loss and hereinafter specified. The form and limits of such insurance, together with the underwriter thereof in each case, shall be approved by the Owner but regardless of such approval it shall be the responsibility of the Contractor to maintain adequate insurance coverage at all times. Failure of the Contractor to maintain adequate coverage shall not relieve him of any contractual responsibility or obligation.

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A sealed bid must be received by the City of Junction City Kansas, at the City Clerk's Office 700 N Jefferson Junction City, KS 66441, not later than 10:00 A.M. CDT on May 10, 2022.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: CONTRACT MOWING- PUBLIC AREAS

BID NO. – PR 22-004

ATTENTION: Tammy Melton, City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP shall contain two (2) original copies.

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List three of your current comparable customers. Please indicate a) number of years as a customer; and, b) contact names and numbers.

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1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Bid Sheet

Company Name Terry's Mowing - N- Then Some

Mailing Address 1316 Overbrook Dr

Junction City, KS. 66441

Shop 239 E 11th
Address Junction City KS. 66441

Phone Number 785-226-9221

Principal: Terry Graham

Title: Owner

Total Bid Amount (one unit) \$ 68.⁰⁰

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
05/03/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Cardinal Insurance Services, LLC 332 W 7th St Junction City KS 66441 Phone: 785-238-1138 Fax: 785-238-6008	CONTACT Brian Field, Agent NAME: PHONE 785-238-1138 (A/C, No, Ext): E-MAIL Brian@Cardinalins.com ADDRESS:	FAX (A/C, No):	
	INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Insurance Company INSURER B: Travelers INSURER C: NCCI INSURER D: INSURER E: INSURER F:		NAIC #
INSURED Terry Graham DBA Terry's Mowing -N- Then Some 1316 Overbrooke Dr Junction City KS 66441			

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WYD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC		75149310	06/10/2021	06/10/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☒ SCHEDULED AUTOS ☒ HIRED AUTOS ☒ NON-OWNED AUTOS		5304155200	09/29/2021	09/29/2022	COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ 500,000 BODILY INJURY (Per accident) \$ 500,000 PROPERTY DAMAGE (Per accident) \$ 500,000
	UMBRELLA LIAB EXCESS LIAB DED RETENTION \$	☐ OCCUR ☐ CLAIMS-MADE				EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	☐ Y ☒ N	N/A	BINDER	05/03/2022	05/03/2022
B	Tree Trimmer Bond		107504027	09/08/2021	09/08/2022	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Lawncare Maintenance / Snow Removal / Tree Trimming

CERTIFICATE HOLDER**CANCELLATION**

City of Junction City, KS

700 N Jefferson St
Junction City, KS 66441

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Reference List

Junghans Agency 8 Years

Matt Junghans 785-238-6622

Clint Junghans

AAFES Fort Riley 6 Years

Susan Ramirez 303-882-8794

ASUS Water Co. Ft Riley 5 Years

Lance Haller 785-370-1366

TREE TRIMMER LICENSE

NO. JC-000008

CITY OF JUNCTION CITY

700 NORTH JEFFERSON
JUNCTION CITY, KS 6644-0287

EFFECTIVE DATE: 02/22/2022

BUSINESS: Terry's Mowing -N- Then Some

ADDRESS: 1316 Overbrooke Dr, Junction City, KS 66441, USA

STATUS: Approved

EXPIRATION DATE: 12/31/2022

Yvonne Bachura

Yvonne Bachura
City Treasurer

Tammy Melton

Tammy Melton
City Clerk

THIS LICENSE MUST BE POSTED AND IS NON-TRANSFERABLE

Specialized Equipment

Hustler Fastrak 60 in Deck Comercial

John Deere 997 Zero Turn 72 in Deck Comercial

John Deere 1445 Front Deck 72 in Deck Comercial

John Deere 4600 Tractor w/ Landpride 12 ft Deck

Craftsman Tractor 42 in Deck :

5 Stihl Weed Trimmers

2 Backpack Blowers

4 Pull Behind Hauling Trailors

3 Work Trucks