

**August 2, 2022**  
**City Commission Room, 701 N. Jefferson, Junction City KS 66441**

**Mayor Jeff Underhill**  
**Vice Mayor Pat Landes**  
**Commissioner Nate Butler**  
**Commissioner Ronna Larson**  
**Commissioner Matthew Bea**  
**City Manager Allen Dinkel**  
**City Attorney Britain Stites**  
**City Clerk Tammy Melton**  
**Finance Director Lindsay Miller**

**1. 7:00 P.M. - CALL TO ORDER:**

a. Pledge of Allegiance.

**2. PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person.

**3. CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

a. Consideration of Appropriation Ordinance A-15 dated – July 19<sup>th</sup>, 2022 – July 29, 2022, in the amount of \$2,664,377.76 and pre-approval for items listed below in the amount \$17,790.50. (p.3)

Joshua Douglass \$2,762.50, Initiatives, Inc. \$15,000.00, & Culligan of NE Kansas \$28.00.

b. Consideration of Payroll No. 13, No. 14 & No. 15 for the month of July. (p.17)

c. Consideration of City Commission Minutes for the July 19th, 2022 Meeting. (p.20)

**4. NEW BUSINESS:**

a. Consideration of the Request for Support & Funding for Geary Community Hospital. (p.23)

b. Consideration of Amendment No. 2 to Service Authorization No. 29 for Engineering Services on the Wastewater Treatment Plant Phase 2 Improvements. (p.24)

c. Consideration of Amendment No. 1 to Service Authorization No. 30 for Engineering Services on the Water Treatment Plant Phase 2 Improvements. (p.28)

d. Consideration of Ordinance No. G-1290, Private Towing Regulations. (p.32)

- e. Consideration of Resolution No. R-3020, Creating a New Bank Account for Opioid Settlement Funds. (p.37)
- f. Consideration of the request for the Fire Department to go out for bid a second time for a new command vehicle. (p.43)
- g. Consideration of an Agreement with 10-D Security to perform an independent security assessment of the city's network. (p.44)

**5. EXECUTIVE SESSION:**

- a. Executive Session for Employer-Employee Negotiations. (p.74)

**6. COMMISSIONER COMMENTS & COMMITTEE REPORTS:**

**7. STAFF COMMENTS:**

**8. ADJOURNMENT:**

# City of Junction City

## City Commission

### Agenda Memo

August 2, 2022

**From:** **Stefanie Goodman**, Customer Service Manager

**To:** **City Commissioners**

**Subject:** Consideration of Appropriation Ordinance A-15 dated – July 19<sup>th</sup>, 2022 – July 29, 2022, in the amount of \$2,664,377.76 and pre-approval for items listed below in the amount \$17,790.50

**Background:** Attached is a Listing and Checks - Appropriations for July 19<sup>th</sup>, 2022 – July 29, 2022

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**Appropriations: July 19<sup>th</sup>, 2022 – July 29, 2022**

**ACH Payment or Payments due before next meeting –Total \$ 17,790.50**

|                       |              |
|-----------------------|--------------|
| Joshua Douglass       | \$ 2,762.50  |
| Initiatives, Inc.     | \$ 15,000.00 |
| Culligan of NE Kansas | \$28.00      |



Junction City, KS

# Appropriations July 19 - July 29, 2022

By Fund

Post Dates 7/19/2022 - 7/29/2022

| Vendor Name                                                             | Payable Number | Post Date  | Description (Item)             | Amount            |
|-------------------------------------------------------------------------|----------------|------------|--------------------------------|-------------------|
| <b>Fund: 001 - GENERAL FUND</b>                                         |                |            |                                |                   |
| <b>Department: 000 - NON-DEPARTMENTAL</b>                               |                |            |                                |                   |
| <b>Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION</b>                    |                |            |                                |                   |
| FIREMEN'S RELIEF ASSOCIATION                                            | INV0024051     | 07/29/2022 | FIREMANS RELIEF                | 241.23            |
| <b>Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:</b>              |                |            |                                | <b>241.23</b>     |
| <b>Vendor: 01944 - GREAT WEST FINANCIAL</b>                             |                |            |                                |                   |
| GREAT WEST FINANCIAL                                                    | INV0024056     | 07/29/2022 | GREAT WEST FINANCIAL           | 8,000.79          |
| GREAT WEST FINANCIAL                                                    | INV0024059     | 07/29/2022 | GREAT WEST FINANCIAL           | 1,116.00          |
| <b>Vendor 01944 - GREAT WEST FINANCIAL Total:</b>                       |                |            |                                | <b>9,116.79</b>   |
| <b>Vendor: 001010 - INTERNAL REVENUE SERVICE</b>                        |                |            |                                |                   |
| INTERNAL REVENUE SERVICE                                                | INV0024036     | 07/29/2022 | SOCIAL SECURITY WITHHOLDING    | 1,711.12          |
| INTERNAL REVENUE SERVICE                                                | INV0024037     | 07/29/2022 | FEDERAL WITHHOLDING            | 1,290.04          |
| INTERNAL REVENUE SERVICE                                                | INV0024038     | 07/29/2022 | MEDICARE WITHHOLDING           | 400.16            |
| INTERNAL REVENUE SERVICE                                                | INV0024062     | 07/29/2022 | SOCIAL SECURITY WITHHOLDING    | 17,394.54         |
| INTERNAL REVENUE SERVICE                                                | INV0024063     | 07/29/2022 | FEDERAL WITHHOLDING            | 31,717.30         |
| INTERNAL REVENUE SERVICE                                                | INV0024064     | 07/29/2022 | MEDICARE WITHHOLDING           | 11,320.06         |
| <b>Vendor 001010 - INTERNAL REVENUE SERVICE Total:</b>                  |                |            |                                | <b>63,833.22</b>  |
| <b>Vendor: 039125 - JCPOA</b>                                           |                |            |                                |                   |
| JCPOA                                                                   | INV0024058     | 07/29/2022 | JCPOA                          | 860.00            |
| <b>Vendor 039125 - JCPOA Total:</b>                                     |                |            |                                | <b>860.00</b>     |
| <b>Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION</b>       |                |            |                                |                   |
| JUNCTION CITY FIREFIGHTERS A...                                         | INV0024050     | 07/29/2022 | FIREFIGHTERS AID ASSOCIATION   | 260.00            |
| <b>Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:</b> |                |            |                                | <b>260.00</b>     |
| <b>Vendor: 042540 - KANSAS DEPT OF REVENUE</b>                          |                |            |                                |                   |
| KANSAS DEPT OF REVENUE                                                  | INV0024035     | 07/29/2022 | STATE WITHHOLDING              | 589.95            |
| KANSAS DEPT OF REVENUE                                                  | INV0024061     | 07/29/2022 | STATE WITHHOLDING              | 15,604.52         |
| <b>Vendor 042540 - KANSAS DEPT OF REVENUE Total:</b>                    |                |            |                                | <b>16,194.47</b>  |
| <b>Vendor: 043859 - KANSAS PUBLIC EMPLOYEES</b>                         |                |            |                                |                   |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024031     | 07/29/2022 | KPERS #1                       | 587.67            |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024032     | 07/29/2022 | KPERS #2                       | 685.29            |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024033     | 07/29/2022 | KPERS #3                       | 991.60            |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024034     | 07/29/2022 | KPERS INSURANCE                | 138.00            |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024052     | 07/29/2022 | KP&F                           | 78,012.93         |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024053     | 07/29/2022 | KPERS #1                       | 2,830.20          |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024054     | 07/29/2022 | KPERS #2                       | 2,557.64          |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024055     | 07/29/2022 | KPERS #3                       | 10,343.34         |
| KANSAS PUBLIC EMPLOYEES                                                 | INV0024057     | 07/29/2022 | KPERS INSURANCE                | 1,090.16          |
| <b>Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:</b>                   |                |            |                                | <b>97,236.83</b>  |
| <b>Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY</b>        |                |            |                                |                   |
| UNITED WAY OF JUNCTION CITY...                                          | INV0024060     | 07/29/2022 | UNITED WAY                     | 21.50             |
| <b>Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:</b>  |                |            |                                | <b>21.50</b>      |
| <b>Department 000 - NON-DEPARTMENTAL Total:</b>                         |                |            |                                | <b>187,764.04</b> |
| <b>Department: 001 - GENERAL EXPENSES</b>                               |                |            |                                |                   |
| <b>Vendor: 03678 - FRANCEELIA KINSER</b>                                |                |            |                                |                   |
| FRANCEELIA KINSER                                                       | REFUND 07/2022 | 07/26/2022 | AMBULANCE OVERPAYMENT R...     | 75.00             |
| <b>Vendor 03678 - FRANCEELIA KINSER Total:</b>                          |                |            |                                | <b>75.00</b>      |
| <b>Vendor: 00528 - SECURITY BANK OF KANSAS CITY</b>                     |                |            |                                |                   |
| SECURITY BANK OF KANSAS CITY                                            | 12033 09012022 | 07/22/2022 | TRUST#1316100 SERIES 2015 B... | 92,887.75         |
| <b>Vendor 00528 - SECURITY BANK OF KANSAS CITY Total:</b>               |                |            |                                | <b>92,887.75</b>  |
| <b>Department 001 - GENERAL EXPENSES Total:</b>                         |                |            |                                | <b>92,962.75</b>  |

**Appropriations July 19 - July 29, 2022**
**Post Dates: 7/19/2022 - 7/29/2022**

| Vendor Name                                          | Payable Number     | Post Date  | Description (Item)               | Amount          |
|------------------------------------------------------|--------------------|------------|----------------------------------|-----------------|
| <b>Department: 003 - ADMINISTRATION</b>              |                    |            |                                  |                 |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>              |                    |            |                                  |                 |
| VERIZON WIRELESS                                     | 07192022 VERIZON   | 07/19/2022 | 785-829-1508-HR-ANDERS           | 41.53           |
| VERIZON WIRELESS                                     | 07192022 VERIZON   | 07/19/2022 | 419-302-0091 CSR MANAGER         | 41.53           |
| VERIZON WIRELESS                                     | 07192022 VERIZON   | 07/19/2022 | 785-307-1769 CITY CLERK-MEL...   | 41.53           |
| VERIZON WIRELESS                                     | 07192022 VERIZON   | 07/19/2022 | 785-280-3591-CITY MANAGER-...    | 41.53           |
| VERIZON WIRELESS                                     | 07192022 VERIZON   | 07/19/2022 | 785-532-8788 FINANCE DIRECT...   | 46.53           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>        |                    |            |                                  | <b>212.65</b>   |
| <b>Vendor: 01345 - WOODRIVER ENERGY LLC</b>          |                    |            |                                  |                 |
| WOODRIVER ENERGY LLC                                 | 286495             | 07/19/2022 | JUNE 2022-700 N JEFFERSON(G...   | 411.85          |
| <b>Vendor 01345 - WOODRIVER ENERGY LLC Total:</b>    |                    |            |                                  | <b>411.85</b>   |
| <b>Department 003 - ADMINISTRATION Total:</b>        |                    |            |                                  | <b>624.50</b>   |
| <b>Department: 008 - BUILDING MAINTENANCE</b>        |                    |            |                                  |                 |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>              |                    |            |                                  |                 |
| VERIZON WIRELESS                                     | 07192022PR VERIZON | 07/19/2022 | 6179-BM-AGUILIAR                 | 41.53           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>        |                    |            |                                  | <b>41.53</b>    |
| <b>Department 008 - BUILDING MAINTENANCE Total:</b>  |                    |            |                                  | <b>41.53</b>    |
| <b>Department: 010 - PARKS DEPARTMENT</b>            |                    |            |                                  |                 |
| <b>Vendor: 067805 - CARD CENTER</b>                  |                    |            |                                  |                 |
| CARD CENTER                                          | Swihart 6/22       | 07/19/2022 | display boxes for parks shelters | 105.96          |
| <b>Vendor 067805 - CARD CENTER Total:</b>            |                    |            |                                  | <b>105.96</b>   |
| <b>Vendor: 043802 - EVERGY</b>                       |                    |            |                                  |                 |
| EVERGY                                               | INV0024044         | 07/25/2022 | 513 N JEFFERSON-JUNE 2022        | 956.64          |
| <b>Vendor 043802 - EVERGY Total:</b>                 |                    |            |                                  | <b>956.64</b>   |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>           |                    |            |                                  |                 |
| KANSAS GAS SERVICE                                   | INV0024045         | 07/25/2022 | 1017 1/2 W 5TH ST                | 32.38           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>     |                    |            |                                  | <b>32.38</b>    |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>              |                    |            |                                  |                 |
| VERIZON WIRELESS                                     | 07192022PR VERIZON | 07/19/2022 | 785-479-1501-DARRIN DOHRM...     | -20.23          |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>        |                    |            |                                  | <b>-20.23</b>   |
| <b>Department 010 - PARKS DEPARTMENT Total:</b>      |                    |            |                                  | <b>1,074.75</b> |
| <b>Department: 011 - SWIMMING POOL</b>               |                    |            |                                  |                 |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>           |                    |            |                                  |                 |
| KANSAS GAS SERVICE                                   | INV0024045         | 07/25/2022 | 1017 W 5TH                       | 59.02           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>     |                    |            |                                  | <b>59.02</b>    |
| <b>Department 011 - SWIMMING POOL Total:</b>         |                    |            |                                  | <b>59.02</b>    |
| <b>Department: 013 - SPIN CITY</b>                   |                    |            |                                  |                 |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>           |                    |            |                                  |                 |
| KANSAS GAS SERVICE                                   | INV0024045         | 07/25/2022 | 915 S WASHINGTON                 | 52.88           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>     |                    |            |                                  | <b>52.88</b>    |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>              |                    |            |                                  |                 |
| VERIZON WIRELESS                                     | 07192022PR VERIZON | 07/19/2022 | 4006-SC MGR GRAY                 | 41.53           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>        |                    |            |                                  | <b>41.53</b>    |
| <b>Department 013 - SPIN CITY Total:</b>             |                    |            |                                  | <b>94.41</b>    |
| <b>Department: 014 - jUNCTION CITY AIRPORT</b>       |                    |            |                                  |                 |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>           |                    |            |                                  |                 |
| KANSAS GAS SERVICE                                   | INV0024045         | 07/25/2022 | 540 W 18TH ST                    | 37.98           |
| KANSAS GAS SERVICE                                   | INV0024045         | 07/25/2022 | 540 AIRPORT RD #100              | 32.38           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>     |                    |            |                                  | <b>70.36</b>    |
| <b>Department 014 - jUNCTION CITY AIRPORT Total:</b> |                    |            |                                  | <b>70.36</b>    |
| <b>Department: 017 - ROLLING MEADOWS GOLF COURSE</b> |                    |            |                                  |                 |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>              |                    |            |                                  |                 |
| VERIZON WIRELESS                                     | 07192022PR VERIZON | 07/19/2022 | 316-304-2546-GOLF-YOUNGERS       | 46.53           |
| VERIZON WIRELESS                                     | 07192022PR VERIZON | 07/19/2022 | 785-317-5084 -GOLF CLUBHOU...    | 41.53           |

| Vendor Name                                          | Payable Number          | Post Date  | Description (Item)              | Amount   |
|------------------------------------------------------|-------------------------|------------|---------------------------------|----------|
| VERIZON WIRELESS                                     | 07192022PR VERIZON      | 07/19/2022 | 785-307-2045-GOLF-MAINTEN...    | 40.01    |
| Vendor 00970 - VERIZON WIRELESS Total:               |                         |            |                                 | 128.07   |
| Department 017 - ROLLING MEADOWS GOLF COURSE Total:  |                         |            |                                 | 128.07   |
| Department: 018 - EMERGENCY MEDICAL SERVICES         |                         |            |                                 |          |
| Vendor: 00970 - VERIZON WIRELESS                     |                         |            |                                 |          |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8381 JCFD ROUTER 1      | 78.69    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8370 TAB 04 UNIT 564    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8372 TAB 06 UNIT 560    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8365 TAB 01 UNIT 561    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8369 TAB 03 UNIT 563    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8371 TAB 05 UNIT 565    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8367 TAB 02 UNIT 562    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-4980 562-M3             | 96.56    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-1766 563-M2             | 96.56    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-4981 564-M1             | 96.56    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-7734 CHIEF              | 104.73   |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8380 JCFD MIFI          | 78.69    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-4982 565-M5             | 96.56    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-209-0255 VOSBURG            | 96.56    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-4983 561-M4             | 96.56    |
| Vendor 00970 - VERIZON WIRELESS Total:               |                         |            |                                 | 1,081.53 |
| Department 018 - EMERGENCY MEDICAL SERVICES Total:   |                         |            |                                 | 1,081.53 |
| Department: 019 - ANIMAL SHELTER                     |                         |            |                                 |          |
| Vendor: 043802 - EVERGY                              |                         |            |                                 |          |
| EVERGY                                               | 07192022 EVERGY         | 07/19/2022 | 2424 N JACKSON - JUNE 2022      | 315.76   |
| Vendor 043802 - EVERGY Total:                        |                         |            |                                 | 315.76   |
| Vendor: 043271 - KANSAS GAS SERVICE                  |                         |            |                                 |          |
| KANSAS GAS SERVICE                                   | INV0024021              | 07/19/2022 | 2424 N JACKSON- ANIMAL SHEL...  | 102.45   |
| Vendor 043271 - KANSAS GAS SERVICE Total:            |                         |            |                                 | 102.45   |
| Department 019 - ANIMAL SHELTER Total:               |                         |            |                                 | 418.21   |
| Department: 022 - BUILDING CODES & INSPECTIONS       |                         |            |                                 |          |
| Vendor: 00970 - VERIZON WIRELESS                     |                         |            |                                 |          |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | AMES HOWARD CELL 785-341-...    | 41.53    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | CODES TABLET 5 785-530-9127     | 40.01    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | MICAH EGAN CELL 785-492-9342    | 41.53    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | SHAUNTE FERGUSON CELL 785-...   | 41.53    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | CODES TABLET 2 785-307-3084     | 40.01    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | CODES TABLET 3 785-307-4385     | 40.01    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | TOMMY SETTEMBRINO CELL 78...    | 41.53    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | STEVE KRAJKOSKI CELL 785-492... | 41.53    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | CODES TABLET 4 785-307-4992     | 40.01    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | CODES TABLET 785-307-2787       | 40.01    |
| VERIZON WIRELESS                                     | 991054206 CODES         | 07/19/2022 | SARAH BROWN CELL 785-492-9...   | 42.03    |
| Vendor 00970 - VERIZON WIRELESS Total:               |                         |            |                                 | 449.73   |
| Department 022 - BUILDING CODES & INSPECTIONS Total: |                         |            |                                 | 449.73   |
| Department: 024 - FIRE DEPARTMENT                    |                         |            |                                 |          |
| Vendor: 043271 - KANSAS GAS SERVICE                  |                         |            |                                 |          |
| KANSAS GAS SERVICE                                   | INV0024045              | 07/25/2022 | 2245 LACY DR-FIRE               | 165.82   |
| Vendor 043271 - KANSAS GAS SERVICE Total:            |                         |            |                                 | 165.82   |
| Vendor: 00970 - VERIZON WIRELESS                     |                         |            |                                 |          |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8373 TAB 07 UNIT 510    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-4989 520-E2             | 316.53   |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8376 TAB 10 UNIT 550    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8377 TAB 11 UNIT 540    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8379 TAB 13             | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8378 TAB 12 UNIT 542    | 40.01    |
| VERIZON WIRELESS                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-8734 FIRE               | 41.53    |

**Appropriations July 19 - July 29, 2022**
**Post Dates: 7/19/2022 - 7/29/2022**

| Vendor Name                                                          | Payable Number          | Post Date  | Description (Item)             | Amount          |
|----------------------------------------------------------------------|-------------------------|------------|--------------------------------|-----------------|
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8375 TAB 09 UNIT 530   | 40.01           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8382 JCFD ROUTER 2     | 78.69           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8374 TAB 08 UNIT 520   | 40.01           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-7687 NELSON            | 96.56           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-5983 540-R2            | 96.56           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-492-1793 510-E1            | 96.56           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-209-0124 550 - T2          | 96.56           |
| VERIZON WIRELESS                                                     | 9911054206 FIRE AND AMB | 07/19/2022 | 785-802-8383 JCFD ROUTER 3     | 78.69           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                        |                         |            |                                | <b>1,181.75</b> |
| <b>Department 024 - FIRE DEPARTMENT Total:</b>                       |                         |            |                                | <b>1,347.57</b> |
| <b>Department: 025 - STREET DEPARTMENT</b>                           |                         |            |                                |                 |
| <b>Vendor: 017700 - DS&amp;O RURAL ELECTRIC</b>                      |                         |            |                                |                 |
| DS&O RURAL ELECTRIC                                                  | INV0024065              | 07/27/2022 | INSTALL UNDERGROUND LIGHT...   | 3,404.20        |
| <b>Vendor 017700 - DS&amp;O RURAL ELECTRIC Total:</b>                |                         |            |                                | <b>3,404.20</b> |
| <b>Vendor: 043802 - EVERGY</b>                                       |                         |            |                                |                 |
| EVERGY                                                               | 07192022 W. 8TH         | 07/19/2022 | 1204 W 8TH ST- JUNE 2022       | 36.46           |
| <b>Vendor 043802 - EVERGY Total:</b>                                 |                         |            |                                | <b>36.46</b>    |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>                           |                         |            |                                |                 |
| KANSAS GAS SERVICE                                                   | INV0024045              | 07/25/2022 | 2324 1/2 N JACKSON             | 42.20           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>                     |                         |            |                                | <b>42.20</b>    |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                              |                         |            |                                |                 |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | HORN-761-5254                  | 24.34           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | HALL-761-5396                  | 24.34           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | TENORIO-761-5450               | 24.34           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | LEWIS-761-5415                 | 41.53           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | JC TABLET 473-6099             | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | JC TABLET 473-6377             | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | JC STREETS 1 761-6272          | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | JC STREETS 761-6091            | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | GAGER FLEET-492-2616           | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | SAMSUNG TAB A1-492-2335        | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | SAMSUNG TAB A2-492-2338        | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | ZISHKA STREETS-492-2211        | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | STREET CREW-492-2184           | 40.01           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | J BERGMANN 761-6813            | 41.53           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | STREET 3-761-5218              | 24.34           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | IBARRA-223-1232                | 41.53           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | UTILITY 1-223-1241             | 24.34           |
| VERIZON WIRELESS                                                     | 07192022 PW VERIZON     | 07/19/2022 | ON CALL-223-1508               | 24.34           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                        |                         |            |                                | <b>630.72</b>   |
| <b>Department 025 - STREET DEPARTMENT Total:</b>                     |                         |            |                                | <b>4,113.58</b> |
| <b>Department: 029 - LEGAL DEPARTMENT</b>                            |                         |            |                                |                 |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                              |                         |            |                                |                 |
| VERIZON WIRELESS                                                     | 07192022 VERIZON        | 07/19/2022 | 785-307-0016--CITY PROSECUT... | 41.53           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                        |                         |            |                                | <b>41.53</b>    |
| <b>Department 029 - LEGAL DEPARTMENT Total:</b>                      |                         |            |                                | <b>41.53</b>    |
| <b>Department: 030 - MUNICIPAL COURT</b>                             |                         |            |                                |                 |
| <b>Vendor: 03673 - ALMAGUER, GUSTAVO ALFREDO</b>                     |                         |            |                                |                 |
| ALMAGUER, GUSTAVO ALFREDO                                            | INV0024027              | 07/20/2022 | ALMAGUER, GUSTAVO ALFREDO      | 45.00           |
| <b>Vendor 03673 - ALMAGUER, GUSTAVO ALFREDO Total:</b>               |                         |            |                                | <b>45.00</b>    |
| <b>Vendor: 03675 - BOUDREAUX, COLLINS ISAIAH JERARD RAYGAN</b>       |                         |            |                                |                 |
| BOUDREAUX, COLLINS ISAIAH J...                                       | INV0024029              | 07/22/2022 | BOUDREAUX, COLLINS ISAIAH J... | 1,000.00        |
| <b>Vendor 03675 - BOUDREAUX, COLLINS ISAIAH JERARD RAYGAN Total:</b> |                         |            |                                | <b>1,000.00</b> |
| <b>Vendor: 03676 - FERNANDEZ, ESPERANDA NMN</b>                      |                         |            |                                |                 |
| FERNANDEZ, ESPERANDA NMN                                             | INV0024030              | 07/22/2022 | FERNANDEZ, ESPERANDA NMN       | 1,000.00        |
| <b>Vendor 03676 - FERNANDEZ, ESPERANDA NMN Total:</b>                |                         |            |                                | <b>1,000.00</b> |

**Appropriations July 19 - July 29, 2022**
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| Vendor Name                                                            | Payable Number     | Post Date  | Description (Item)              | Amount            |
|------------------------------------------------------------------------|--------------------|------------|---------------------------------|-------------------|
| <b>Vendor: 03679 - HAWKINS, KARLISA MICHELLE</b>                       |                    |            |                                 |                   |
| HAWKINS, KARLISA MICHELLE                                              | INV0024049         | 07/26/2022 | HAWKINS, KARLISA MICHELLE       | 168.00            |
| <b>Vendor 03679 - HAWKINS, KARLISA MICHELLE Total:</b>                 |                    |            |                                 | <b>168.00</b>     |
| <b>Vendor: 03668 - HOYTE, MICHAEL ANTHONY</b>                          |                    |            |                                 |                   |
| HOYTE, MICHAEL ANTHONY                                                 | INV0024024         | 07/19/2022 | HOYTE, MICHAEL ANTHONY          | 45.00             |
| <b>Vendor 03668 - HOYTE, MICHAEL ANTHONY Total:</b>                    |                    |            |                                 | <b>45.00</b>      |
| <b>Vendor: 03674 - ISAAC WILLIAM ANDERSON</b>                          |                    |            |                                 |                   |
| ISAAC WILLIAM ANDERSON                                                 | IA RESTITUTION     | 07/22/2022 | RESTITUTION - ISAAC ANDERSON... | 75.00             |
| <b>Vendor 03674 - ISAAC WILLIAM ANDERSON Total:</b>                    |                    |            |                                 | <b>75.00</b>      |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>                             |                    |            |                                 |                   |
| KANSAS GAS SERVICE                                                     | 07192022 MC        | 07/19/2022 | 701 N JEFFERSON- JUNE 2022      | 49.21             |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>                       |                    |            |                                 | <b>49.21</b>      |
| <b>Vendor: 03672 - LEONARD, DENZEL RAY</b>                             |                    |            |                                 |                   |
| LEONARD, DENZEL RAY                                                    | INV0024026         | 07/20/2022 | LEONARD, DENZEL RAY             | 145.00            |
| <b>Vendor 03672 - LEONARD, DENZEL RAY Total:</b>                       |                    |            |                                 | <b>145.00</b>     |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                                |                    |            |                                 |                   |
| VERIZON WIRELESS                                                       | 07192022 VERIZON   | 07/19/2022 | 785-530-9541 MUNICIPAL COU...   | 31.53             |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          |                    |            |                                 | <b>31.53</b>      |
| <b>Department 030 - MUNICIPAL COURT Total:</b>                         |                    |            |                                 | <b>2,558.74</b>   |
| <b>Department: 040 - C.L. HOOVER OPERA HOUSE</b>                       |                    |            |                                 |                   |
| <b>Vendor: 043802 - EVERGY</b>                                         |                    |            |                                 |                   |
| EVERGY                                                                 | INV0024043         | 07/25/2022 | 135 W 7TH-June 2022 (OPERA)     | 5,105.56          |
| <b>Vendor 043802 - EVERGY Total:</b>                                   |                    |            |                                 | <b>5,105.56</b>   |
| <b>Department 040 - C.L. HOOVER OPERA HOUSE Total:</b>                 |                    |            |                                 | <b>5,105.56</b>   |
| <b>Department: 048 - RECREATION DEPARTMENT</b>                         |                    |            |                                 |                   |
| <b>Vendor: 067805 - CARD CENTER</b>                                    |                    |            |                                 |                   |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | kids safety glasses             | 28.52             |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | trophies for Basketball         | 144.00            |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | ball pump needle set            | 7.67              |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | mad scientist supplies          | 16.40             |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | degin flag quote                | 10.98             |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | flag and pavement base          | 367.10            |
| CARD CENTER                                                            | Swihart 6/22       | 07/19/2022 | design quote banner             | 10.98             |
| <b>Vendor 067805 - CARD CENTER Total:</b>                              |                    |            |                                 | <b>585.65</b>     |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>                             |                    |            |                                 |                   |
| KANSAS GAS SERVICE                                                     | INV0024045         | 07/25/2022 | 1002 W 12TH                     | 157.77            |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>                       |                    |            |                                 | <b>157.77</b>     |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                                |                    |            |                                 |                   |
| VERIZON WIRELESS                                                       | 07192022PR VERIZON | 07/19/2022 | 3067 REC MGR SWIHART            | 41.53             |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          |                    |            |                                 | <b>41.53</b>      |
| <b>Department 048 - RECREATION DEPARTMENT Total:</b>                   |                    |            |                                 | <b>784.95</b>     |
| <b>Fund 001 - GENERAL FUND Total:</b>                                  |                    |            |                                 | <b>298,720.83</b> |
| <b>Fund: 003 - RURAL HOUSING INCENTIVE DISTRICT FUND</b>               |                    |            |                                 |                   |
| <b>Department: 300 - BLUFFS RURAL HOUSING INCENTIVE DISTRICT</b>       |                    |            |                                 |                   |
| <b>Vendor: 00528 - SECURITY BANK OF KANSAS CITY</b>                    |                    |            |                                 |                   |
| SECURITY BANK OF KANSAS CITY                                           | 09012022           | 07/22/2022 | TRUST#1316100 SERIES 2015 B...  | 262,347.40        |
| SECURITY BANK OF KANSAS CITY                                           | 09012022           | 07/22/2022 | TRUST#1316100 SERIES 2015 B...  | 825.00            |
| SECURITY BANK OF KANSAS CITY                                           | 09012022           | 07/22/2022 | TRUST#1316100 SERIES 2015 B...  | 2,650.00          |
| <b>Vendor 00528 - SECURITY BANK OF KANSAS CITY Total:</b>              |                    |            |                                 | <b>265,822.40</b> |
| <b>Department 300 - BLUFFS RURAL HOUSING INCENTIVE DISTRICT Total:</b> |                    |            |                                 | <b>265,822.40</b> |
| <b>Fund 003 - RURAL HOUSING INCENTIVE DISTRICT FUND Total:</b>         |                    |            |                                 | <b>265,822.40</b> |

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| Vendor Name                                                            | Payable Number      | Post Date  | Description (Item)              | Amount          |
|------------------------------------------------------------------------|---------------------|------------|---------------------------------|-----------------|
| <b>Fund: 014 - WATER UTILITY FUND</b>                                  |                     |            |                                 |                 |
| <b>Department: 000 - NON-DEPARTMENTAL</b>                              |                     |            |                                 |                 |
| <b>Vendor: 01944 - GREAT WEST FINANCIAL</b>                            |                     |            |                                 |                 |
| GREAT WEST FINANCIAL                                                   | INV0024056          | 07/29/2022 | GREAT WEST FINANCIAL            | 378.25          |
| <b>Vendor 01944 - GREAT WEST FINANCIAL Total:</b>                      |                     |            |                                 | <b>378.25</b>   |
| <b>Vendor: 001010 - INTERNAL REVENUE SERVICE</b>                       |                     |            |                                 |                 |
| INTERNAL REVENUE SERVICE                                               | INV0024062          | 07/29/2022 | SOCIAL SECURITY WITHHOLDING     | 1,967.80        |
| INTERNAL REVENUE SERVICE                                               | INV0024063          | 07/29/2022 | FEDERAL WITHHOLDING             | 1,270.82        |
| INTERNAL REVENUE SERVICE                                               | INV0024064          | 07/29/2022 | MEDICARE WITHHOLDING            | 460.30          |
| <b>Vendor 001010 - INTERNAL REVENUE SERVICE Total:</b>                 |                     |            |                                 | <b>3,698.92</b> |
| <b>Vendor: 042540 - KANSAS DEPT OF REVENUE</b>                         |                     |            |                                 |                 |
| KANSAS DEPT OF REVENUE                                                 | INV0024061          | 07/29/2022 | STATE WITHHOLDING               | 580.27          |
| <b>Vendor 042540 - KANSAS DEPT OF REVENUE Total:</b>                   |                     |            |                                 | <b>580.27</b>   |
| <b>Vendor: 043859 - KANSAS PUBLIC EMPLOYEES</b>                        |                     |            |                                 |                 |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024053          | 07/29/2022 | KPERS #1                        | 382.06          |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024054          | 07/29/2022 | KPERS #2                        | 349.54          |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024055          | 07/29/2022 | KPERS #3                        | 1,623.49        |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024057          | 07/29/2022 | KPERS INSURANCE                 | 144.77          |
| <b>Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:</b>                  |                     |            |                                 | <b>2,499.86</b> |
| <b>Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY</b>       |                     |            |                                 |                 |
| UNITED WAY OF JUNCTION CITY...                                         | INV0024060          | 07/29/2022 | UNITED WAY                      | 5.51            |
| <b>Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:</b> |                     |            |                                 | <b>5.51</b>     |
| <b>Department 000 - NON-DEPARTMENTAL Total:</b>                        |                     |            |                                 | <b>7,162.81</b> |
| <b>Department: 532 - WATER DISTRIBUTION SYSTEM</b>                     |                     |            |                                 |                 |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                                |                     |            |                                 |                 |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | TABLETS FOR METER READERS-...   | 40.01           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | SAMSUNG TAB A5-210-4887         | 40.01           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | HAYHURST-761-5293               | 24.34           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | STREET 5-761-5283               | 24.34           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | NEW LINE-761-5094               | 24.34           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | UTILITY 5-761-5237              | 24.34           |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | TABLETS FOR METER READERS-...   | 40.01           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          |                     |            |                                 | <b>217.39</b>   |
| <b>Department 532 - WATER DISTRIBUTION SYSTEM Total:</b>               |                     |            |                                 | <b>217.39</b>   |
| <b>Department: 534 - WATER ADMINISTRATION</b>                          |                     |            |                                 |                 |
| <b>Vendor: 01516 - COLLECTION BUREAU OF KANSAS INC</b>                 |                     |            |                                 |                 |
| COLLECTION BUREAU OF KANS...                                           | 07192022 CBK        | 07/19/2022 | WATER-JUNE 2022 COLLECTION..    | 571.55          |
| <b>Vendor 01516 - COLLECTION BUREAU OF KANSAS INC Total:</b>           |                     |            |                                 | <b>571.55</b>   |
| <b>Vendor: 043271 - KANSAS GAS SERVICE</b>                             |                     |            |                                 |                 |
| KANSAS GAS SERVICE                                                     | INV0024045          | 07/25/2022 | 2232 W ASH TOWER                | 32.38           |
| KANSAS GAS SERVICE                                                     | INV0024045          | 07/25/2022 | 900 W SPRUCE                    | 37.98           |
| <b>Vendor 043271 - KANSAS GAS SERVICE Total:</b>                       |                     |            |                                 | <b>70.36</b>    |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                                |                     |            |                                 |                 |
| VERIZON WIRELESS                                                       | 07192022 VERIZON    | 07/19/2022 | 785-307-7019--JUNCTION CITY ... | 40.01           |
| VERIZON WIRELESS                                                       | 07192022 VERIZON    | 07/19/2022 | 785-307-4403-JUNCTION CITY ...  | 40.01           |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          |                     |            |                                 | <b>80.02</b>    |
| <b>Department 534 - WATER ADMINISTRATION Total:</b>                    |                     |            |                                 | <b>721.93</b>   |
| <b>Fund 014 - WATER UTILITY FUND Total:</b>                            |                     |            |                                 | <b>8,102.13</b> |
| <b>Fund: 015 - WASTEWATER UTILITY FUND</b>                             |                     |            |                                 |                 |
| <b>Department: 000 - NON-DEPARTMENTAL</b>                              |                     |            |                                 |                 |
| <b>Vendor: 01944 - GREAT WEST FINANCIAL</b>                            |                     |            |                                 |                 |
| GREAT WEST FINANCIAL                                                   | INV0024056          | 07/29/2022 | GREAT WEST FINANCIAL            | 378.25          |
| <b>Vendor 01944 - GREAT WEST FINANCIAL Total:</b>                      |                     |            |                                 | <b>378.25</b>   |
| <b>Vendor: 001010 - INTERNAL REVENUE SERVICE</b>                       |                     |            |                                 |                 |
| INTERNAL REVENUE SERVICE                                               | INV0024062          | 07/29/2022 | SOCIAL SECURITY WITHHOLDING     | 2,064.18        |
| INTERNAL REVENUE SERVICE                                               | INV0024063          | 07/29/2022 | FEDERAL WITHHOLDING             | 1,309.99        |

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| Vendor Name                                                            | Payable Number      | Post Date  | Description (Item)          | Amount            |
|------------------------------------------------------------------------|---------------------|------------|-----------------------------|-------------------|
| INTERNAL REVENUE SERVICE                                               | INV0024064          | 07/29/2022 | MEDICARE WITHHOLDING        | 482.76            |
| <b>Vendor 001010 - INTERNAL REVENUE SERVICE Total:</b>                 |                     |            |                             | <b>3,856.93</b>   |
| <b>Vendor: 042540 - KANSAS DEPT OF REVENUE</b>                         |                     |            |                             |                   |
| KANSAS DEPT OF REVENUE                                                 | INV0024061          | 07/29/2022 | STATE WITHHOLDING           | 607.03            |
| <b>Vendor 042540 - KANSAS DEPT OF REVENUE Total:</b>                   |                     |            |                             | <b>607.03</b>     |
| <b>Vendor: 043859 - KANSAS PUBLIC EMPLOYEES</b>                        |                     |            |                             |                   |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024053          | 07/29/2022 | KPERS #1                    | 382.03            |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024054          | 07/29/2022 | KPERS #2                    | 349.53            |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024055          | 07/29/2022 | KPERS #3                    | 1,739.25          |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024057          | 07/29/2022 | KPERS INSURANCE             | 152.51            |
| <b>Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:</b>                  |                     |            |                             | <b>2,623.32</b>   |
| <b>Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY</b>       |                     |            |                             |                   |
| UNITED WAY OF JUNCTION CITY...                                         | INV0024060          | 07/29/2022 | UNITED WAY                  | 5.49              |
| <b>Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:</b> |                     |            |                             | <b>5.49</b>       |
| <b>Department 000 - NON-DEPARTMENTAL Total:</b>                        |                     |            |                             | <b>7,471.02</b>   |
| <b>Department: 540 - WASTEWATER DISTRIBUTION SYSTEM</b>                |                     |            |                             |                   |
| <b>Vendor: 01662 - HDR ENGINEERING INC</b>                             |                     |            |                             |                   |
| HDR ENGINEERING INC                                                    | 1200433342          | 07/25/2022 | WASTEWATER TREATMENT PL...  | 166,633.50        |
| <b>Vendor 01662 - HDR ENGINEERING INC Total:</b>                       |                     |            |                             | <b>166,633.50</b> |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                                |                     |            |                             |                   |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | SAMSUNG TAB A4-492-2782     | 40.01             |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | SANITATION 3-761-5373       | 24.34             |
| VERIZON WIRELESS                                                       | 07192022 PW VERIZON | 07/19/2022 | MARSTON-761-5354            | 24.34             |
| <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          |                     |            |                             | <b>88.69</b>      |
| <b>Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:</b>          |                     |            |                             | <b>166,722.19</b> |
| <b>Fund 015 - WASTEWATER UTILITY FUND Total:</b>                       |                     |            |                             | <b>174,193.21</b> |
| <b>Fund: 018 - STORM WATER UTILITY FUND</b>                            |                     |            |                             |                   |
| <b>Department: 000 - NON-DEPARTMENTAL</b>                              |                     |            |                             |                   |
| <b>Vendor: 01944 - GREAT WEST FINANCIAL</b>                            |                     |            |                             |                   |
| GREAT WEST FINANCIAL                                                   | INV0024056          | 07/29/2022 | GREAT WEST FINANCIAL        | 166.50            |
| <b>Vendor 01944 - GREAT WEST FINANCIAL Total:</b>                      |                     |            |                             | <b>166.50</b>     |
| <b>Vendor: 001010 - INTERNAL REVENUE SERVICE</b>                       |                     |            |                             |                   |
| INTERNAL REVENUE SERVICE                                               | INV0024062          | 07/29/2022 | SOCIAL SECURITY WITHHOLDING | 497.48            |
| INTERNAL REVENUE SERVICE                                               | INV0024063          | 07/29/2022 | FEDERAL WITHHOLDING         | 356.28            |
| INTERNAL REVENUE SERVICE                                               | INV0024064          | 07/29/2022 | MEDICARE WITHHOLDING        | 116.42            |
| <b>Vendor 001010 - INTERNAL REVENUE SERVICE Total:</b>                 |                     |            |                             | <b>970.18</b>     |
| <b>Vendor: 042540 - KANSAS DEPT OF REVENUE</b>                         |                     |            |                             |                   |
| KANSAS DEPT OF REVENUE                                                 | INV0024061          | 07/29/2022 | STATE WITHHOLDING           | 151.61            |
| <b>Vendor 042540 - KANSAS DEPT OF REVENUE Total:</b>                   |                     |            |                             | <b>151.61</b>     |
| <b>Vendor: 043859 - KANSAS PUBLIC EMPLOYEES</b>                        |                     |            |                             |                   |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024053          | 07/29/2022 | KPERS #1                    | 99.37             |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024054          | 07/29/2022 | KPERS #2                    | 91.61             |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024055          | 07/29/2022 | KPERS #3                    | 403.04            |
| KANSAS PUBLIC EMPLOYEES                                                | INV0024057          | 07/29/2022 | KPERS INSURANCE             | 39.84             |
| <b>Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:</b>                  |                     |            |                             | <b>633.86</b>     |
| <b>Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY</b>       |                     |            |                             |                   |
| UNITED WAY OF JUNCTION CITY...                                         | INV0024060          | 07/29/2022 | UNITED WAY                  | 1.50              |
| <b>Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:</b> |                     |            |                             | <b>1.50</b>       |
| <b>Department 000 - NON-DEPARTMENTAL Total:</b>                        |                     |            |                             | <b>1,923.65</b>   |
| <b>Fund 018 - STORM WATER UTILITY FUND Total:</b>                      |                     |            |                             | <b>1,923.65</b>   |

**Appropriations July 19 - July 29, 2022**
**Post Dates: 7/19/2022 - 7/29/2022**

| Vendor Name                                                      | Payable Number      | Post Date  | Description (Item)                                                     | Amount              |
|------------------------------------------------------------------|---------------------|------------|------------------------------------------------------------------------|---------------------|
| <b>Fund: 020 - BRAMLAGE PUBLIC LIBRARY FUND</b>                  |                     |            |                                                                        |                     |
| <b>Department: 130 - LIBRARY</b>                                 |                     |            |                                                                        |                     |
| <b>Vendor: 020580 - DOROTHY BRAMLAGE LIBRARY</b>                 |                     |            |                                                                        |                     |
| DOROTHY BRAMLAGE LIBRARY                                         | INV0024025          | 07/19/2022 | BRAMLAGE LIBRARY PROPERTY ...                                          | 315,664.04          |
|                                                                  |                     |            | <b>Vendor 020580 - DOROTHY BRAMLAGE LIBRARY Total:</b>                 | <b>315,664.04</b>   |
|                                                                  |                     |            | <b>Department 130 - LIBRARY Total:</b>                                 | <b>315,664.04</b>   |
|                                                                  |                     |            | <b>Fund 020 - BRAMLAGE PUBLIC LIBRARY FUND Total:</b>                  | <b>315,664.04</b>   |
| <b>Fund: 023 - SANITATION FUND</b>                               |                     |            |                                                                        |                     |
| <b>Department: 000 - NON-DEPARTMENTAL</b>                        |                     |            |                                                                        |                     |
| <b>Vendor: 01944 - GREAT WEST FINANCIAL</b>                      |                     |            |                                                                        |                     |
| GREAT WEST FINANCIAL                                             | INV0024056          | 07/29/2022 | GREAT WEST FINANCIAL                                                   | 209.21              |
|                                                                  |                     |            | <b>Vendor 01944 - GREAT WEST FINANCIAL Total:</b>                      | <b>209.21</b>       |
| <b>Vendor: 001010 - INTERNAL REVENUE SERVICE</b>                 |                     |            |                                                                        |                     |
| INTERNAL REVENUE SERVICE                                         | INV0024062          | 07/29/2022 | SOCIAL SECURITY WITHHOLDING                                            | 1,640.58            |
| INTERNAL REVENUE SERVICE                                         | INV0024063          | 07/29/2022 | FEDERAL WITHHOLDING                                                    | 1,037.78            |
| INTERNAL REVENUE SERVICE                                         | INV0024064          | 07/29/2022 | MEDICARE WITHHOLDING                                                   | 383.34              |
|                                                                  |                     |            | <b>Vendor 001010 - INTERNAL REVENUE SERVICE Total:</b>                 | <b>3,061.70</b>     |
| <b>Vendor: 042540 - KANSAS DEPT OF REVENUE</b>                   |                     |            |                                                                        |                     |
| KANSAS DEPT OF REVENUE                                           | INV0024061          | 07/29/2022 | STATE WITHHOLDING                                                      | 477.26              |
|                                                                  |                     |            | <b>Vendor 042540 - KANSAS DEPT OF REVENUE Total:</b>                   | <b>477.26</b>       |
| <b>Vendor: 043859 - KANSAS PUBLIC EMPLOYEES</b>                  |                     |            |                                                                        |                     |
| KANSAS PUBLIC EMPLOYEES                                          | INV0024053          | 07/29/2022 | KPERS #1                                                               | 99.33               |
| KANSAS PUBLIC EMPLOYEES                                          | INV0024054          | 07/29/2022 | KPERS #2                                                               | 1,007.67            |
| KANSAS PUBLIC EMPLOYEES                                          | INV0024055          | 07/29/2022 | KPERS #3                                                               | 856.57              |
| KANSAS PUBLIC EMPLOYEES                                          | INV0024057          | 07/29/2022 | KPERS INSURANCE                                                        | 131.75              |
|                                                                  |                     |            | <b>Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:</b>                  | <b>2,095.32</b>     |
| <b>Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY</b> |                     |            |                                                                        |                     |
| UNITED WAY OF JUNCTION CITY...                                   | INV0024060          | 07/29/2022 | UNITED WAY                                                             | 2.00                |
|                                                                  |                     |            | <b>Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:</b> | <b>2.00</b>         |
|                                                                  |                     |            | <b>Department 000 - NON-DEPARTMENTAL Total:</b>                        | <b>5,845.49</b>     |
| <b>Department: 644 - SANITATION OPERATIONS</b>                   |                     |            |                                                                        |                     |
| <b>Vendor: 00970 - VERIZON WIRELESS</b>                          |                     |            |                                                                        |                     |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | SANITATION 1-223-1758                                                  | 24.34               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | TODD BARRIGER-223-1759                                                 | 24.34               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | SAMSUNG TAB A3-492-2762                                                | 40.01               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | DOWNS-307-6183                                                         | 24.34               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | MERRIT-223-2022                                                        | 24.34               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | STREET 7-761-5310                                                      | 24.34               |
| VERIZON WIRELESS                                                 | 07192022 PW VERIZON | 07/19/2022 | UTILITY 2-223-1337                                                     | 24.34               |
|                                                                  |                     |            | <b>Vendor 00970 - VERIZON WIRELESS Total:</b>                          | <b>186.05</b>       |
|                                                                  |                     |            | <b>Department 644 - SANITATION OPERATIONS Total:</b>                   | <b>186.05</b>       |
|                                                                  |                     |            | <b>Fund 023 - SANITATION FUND Total:</b>                               | <b>6,031.54</b>     |
| <b>Fund: 035 - EMPLOYEE BENEFITS FUND</b>                        |                     |            |                                                                        |                     |
| <b>Department: 140 - EMPLOYEE BENEFITS</b>                       |                     |            |                                                                        |                     |
| <b>Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT</b>     |                     |            |                                                                        |                     |
| FREEDOM CLAIMS MGT.INC CLA..                                     | INV0024046          | 07/25/2022 | CLAIMS WEEK OF 06102022                                                | 1,710.55            |
| FREEDOM CLAIMS MGT.INC CLA..                                     | INV0024047          | 07/25/2022 | CLAIMS WEEK OF 07222022                                                | 6,126.68            |
|                                                                  |                     |            | <b>Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:</b>     | <b>7,837.23</b>     |
|                                                                  |                     |            | <b>Department 140 - EMPLOYEE BENEFITS Total:</b>                       | <b>7,837.23</b>     |
|                                                                  |                     |            | <b>Fund 035 - EMPLOYEE BENEFITS FUND Total:</b>                        | <b>7,837.23</b>     |
|                                                                  |                     |            | <b>Grand Total:</b>                                                    | <b>1,078,295.03</b> |

# Report Summary

## Fund Summary

| Fund                                        | Payment Amount      |
|---------------------------------------------|---------------------|
| 001 - GENERAL FUND                          | 298,720.83          |
| 003 - RURAL HOUSING INCENTIVE DISTRICT FUND | 265,822.40          |
| 014 - WATER UTILITY FUND                    | 8,102.13            |
| 015 - WASTEWATER UTILITY FUND               | 174,193.21          |
| 018 - STORM WATER UTILITY FUND              | 1,923.65            |
| 020 - BRAMLAGE PUBLIC LIBRARY FUND          | 315,664.04          |
| 023 - SANITATION FUND                       | 6,031.54            |
| 035 - EMPLOYEE BENEFITS FUND                | 7,837.23            |
| <b>Grand Total:</b>                         | <b>1,078,295.03</b> |

## Account Summary

| Account Number        | Account Name             | Payment Amount |
|-----------------------|--------------------------|----------------|
| 001-1-00100-0107      | ACCOUNTS RECEIVABLE      | 75.00          |
| 001-2-00000-0250      | F.I.T PAYABLE            | 33,007.34      |
| 001-2-00000-0251      | FICA PAYABLE             | 30,825.88      |
| 001-2-00000-0252      | SIT PAYABLE              | 16,194.47      |
| 001-2-00000-0254      | UNITED WAY PAYABLE       | 21.50          |
| 001-2-00000-0255      | KPERS PAYABLE            | 19,223.90      |
| 001-2-00000-0256      | KPFR PAYABLE             | 78,012.93      |
| 001-2-00000-0260      | JCPOA UNION DUES PAYA... | 860.00         |
| 001-2-00000-0261      | AETNA DEFERRED COMP ...  | 9,116.79       |
| 001-2-00000-0276      | FIREMANS RELIEF ASSN     | 501.23         |
| 001-2-00101-0216      | DEPOSIT DICK EDWARDS T.. | 92,887.75      |
| 001-2-03000-9203      | COURT REFUNDS            | 2,403.00       |
| 001-5-00300-0000-0735 | TELEPHONE                | 212.65         |
| 001-5-00300-0000-0737 | GAS UTILITIES            | 411.85         |
| 001-5-00800-0000-0735 | TELEPHONE                | 41.53          |
| 001-5-01000-0000-0646 | OPERATIONAL SUPPLIES     | 105.96         |
| 001-5-01000-0000-0735 | TELEPHONE                | -20.23         |
| 001-5-01000-0000-0736 | ELECTRIC UTILITIES       | 956.64         |
| 001-5-01000-0000-0737 | GAS UTILITIES            | 32.38          |
| 001-5-01100-0000-0737 | GAS UTILITIES            | 59.02          |
| 001-5-01300-0000-0735 | TELEPHONE                | 41.53          |
| 001-5-01300-0000-0737 | GAS UTILITIES            | 52.88          |
| 001-5-01400-0000-0737 | GAS UTILITIES            | 70.36          |
| 001-5-01700-0000-0735 | TELEPHONE                | 128.07         |
| 001-5-01800-0000-0735 | TELEPHONE                | 1,081.53       |
| 001-5-01900-0000-0736 | ELECTRIC UTILITIES       | 315.76         |
| 001-5-01900-0000-0737 | GAS UTILITIES            | 102.45         |
| 001-5-02200-0000-0735 | TELEPHONE                | 449.73         |
| 001-5-02400-0000-0735 | TELEPHONE                | 1,181.75       |
| 001-5-02400-0000-0737 | GAS UTILITIES            | 165.82         |
| 001-5-02500-0000-0735 | TELEPHONE                | 630.72         |
| 001-5-02500-0000-0737 | GAS UTILITIES            | 42.20          |
| 001-5-02500-0000-0749 | OTHER SERVICES           | 3,404.20       |
| 001-5-02500-0000-0762 | STREET LIGHTING          | 36.46          |
| 001-5-02900-0000-0735 | TELEPHONE                | 41.53          |
| 001-5-03000-0000-0735 | TELEPHONE                | 31.53          |
| 001-5-03000-0000-0737 | GAS UTILITIES            | 49.21          |
| 001-5-03000-0000-9203 | COURT REFUNDS            | 75.00          |
| 001-5-04000-0000-0736 | ELECTRIC UTILITIES       | 5,105.56       |
| 001-5-04800-0000-0622 | RECREATION SUPPLIES &... | 196.59         |
| 001-5-04800-0000-0703 | ADVERTISEMENTS & PRIN... | 389.06         |
| 001-5-04800-0000-0735 | TELEPHONE                | 41.53          |
| 001-5-04800-0000-0737 | GAS UTILITIES            | 157.77         |
| 003-5-30000-0000-0749 | OTHER SERVICES           | 263,172.40     |
| 003-5-30000-0000-0910 | INTEREST                 | 2,650.00       |

### Account Summary

| Account Number        | Account Name            | Payment Amount      |
|-----------------------|-------------------------|---------------------|
| 014-2-00000-0250      | F.I.T PAYABLE           | 1,270.82            |
| 014-2-00000-0251      | FICA PAYABLE            | 2,428.10            |
| 014-2-00000-0252      | SIT PAYABLE             | 580.27              |
| 014-2-00000-0254      | UNITED FUND PAYABLE     | 5.51                |
| 014-2-00000-0255      | KPERS PAYABLE           | 2,499.86            |
| 014-2-00000-0261      | AETNA DEFERRED COMP ... | 378.25              |
| 014-5-53200-0000-0735 | TELEPHONE               | 217.39              |
| 014-5-53400-0000-0735 | TELEPHONE               | 80.02               |
| 014-5-53400-0000-0737 | GAS UTILITIES           | 70.36               |
| 014-5-53400-0000-0749 | OTHER SERVICES          | 571.55              |
| 015-2-00000-0250      | F.I.T PAYABLE           | 1,309.99            |
| 015-2-00000-0251      | FICA PAYABLE            | 2,546.94            |
| 015-2-00000-0252      | SIT PAYABLE             | 607.03              |
| 015-2-00000-0254      | UNITED FUND PAYABLE     | 5.49                |
| 015-2-00000-0255      | KPERS PAYABLE           | 2,623.32            |
| 015-2-00000-0261      | AETNA DEFERRED COMP ... | 378.25              |
| 015-5-54000-0000-0728 | ENGINEERING SERVICES    | 166,633.50          |
| 015-5-54000-0000-0735 | TELEPHONE               | 88.69               |
| 018-2-00000-0250      | F.I.T. PAYABLE          | 356.28              |
| 018-2-00000-0251      | FICA PAYABLE            | 613.90              |
| 018-2-00000-0252      | SIT PAYABLE             | 151.61              |
| 018-2-00000-0254      | UNITED FUND PAYALBE     | 1.50                |
| 018-2-00000-0255      | KPERS PAYABLE           | 633.86              |
| 018-2-00000-0261      | DEFERRED COMP           | 166.50              |
| 020-5-13000-0000-0770 | TAX DISTRIBUTION        | 315,664.04          |
| 023-2-00000-0250      | F.I.T PAYABLE           | 1,037.78            |
| 023-2-00000-0251      | FICA PAYABLE            | 2,023.92            |
| 023-2-00000-0252      | SIT PAYABLE             | 477.26              |
| 023-2-00000-0254      | UNITED FUND PAYABLE     | 2.00                |
| 023-2-00000-0255      | KPERS PAYABLE           | 2,095.32            |
| 023-2-00000-0261      | AETNA DEFERRED COMP ... | 209.21              |
| 023-5-64400-0000-0735 | TELEPHONE               | 186.05              |
| 035-5-14000-0000-0749 | OTHER SERVICES          | 7,837.23            |
| <b>Grand Total:</b>   |                         | <b>1,078,295.03</b> |

### Project Account Summary

| Project Account Key | Payment Amount      |
|---------------------|---------------------|
| **None**            | 1,074,890.83        |
| 00150250000000749   | 3,404.20            |
| <b>Grand Total:</b> | <b>1,078,295.03</b> |



Junction City, KS

# Bank Transaction Report

## Transaction Detail

Issued Date Range: 07/19/2022 - 07/29/2022

Cleared Date Range: -

| Issued Date                   | Cleared Date | Number                     | Description                             | Module           | Status      | Type       | Amount             |
|-------------------------------|--------------|----------------------------|-----------------------------------------|------------------|-------------|------------|--------------------|
| <b>Accounts Payable</b>       |              |                            |                                         |                  |             |            |                    |
| <b>Outstanding</b>            |              |                            |                                         |                  |             |            |                    |
| <b>Bank Draft</b>             |              |                            |                                         |                  |             |            |                    |
| 07/29/2022                    |              | <a href="#">DFT0009966</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -587.67            |
| 07/29/2022                    |              | <a href="#">DFT0009967</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -685.29            |
| 07/29/2022                    |              | <a href="#">DFT0009968</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -991.60            |
| 07/29/2022                    |              | <a href="#">DFT0009969</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -138.00            |
| 07/29/2022                    |              | <a href="#">DFT0009970</a> | KANSAS DEPT OF REVENUE                  | Accounts Payable | Outstanding | Bank Draft | -589.95            |
| 07/29/2022                    |              | <a href="#">DFT0009971</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -1,711.12          |
| 07/29/2022                    |              | <a href="#">DFT0009972</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -1,290.04          |
| 07/29/2022                    |              | <a href="#">DFT0009973</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -400.16            |
| 07/29/2022                    |              | <a href="#">DFT0009974</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -78,012.93         |
| 07/29/2022                    |              | <a href="#">DFT0009975</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -3,792.99          |
| 07/29/2022                    |              | <a href="#">DFT0009976</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -4,355.99          |
| 07/29/2022                    |              | <a href="#">DFT0009977</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -14,965.69         |
| 07/29/2022                    |              | <a href="#">DFT0009978</a> | GREAT WEST FINANCIAL                    | Accounts Payable | Outstanding | Bank Draft | -9,133.00          |
| 07/29/2022                    |              | <a href="#">DFT0009979</a> | KANSAS PUBLIC EMPLOYEES                 | Accounts Payable | Outstanding | Bank Draft | -1,559.03          |
| 07/29/2022                    |              | <a href="#">DFT0009980</a> | GREAT WEST FINANCIAL                    | Accounts Payable | Outstanding | Bank Draft | -1,116.00          |
| 07/29/2022                    |              | <a href="#">DFT0009981</a> | KANSAS DEPT OF REVENUE                  | Accounts Payable | Outstanding | Bank Draft | -17,420.69         |
| 07/29/2022                    |              | <a href="#">DFT0009982</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -23,564.58         |
| 07/29/2022                    |              | <a href="#">DFT0009983</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -35,692.17         |
| 07/29/2022                    |              | <a href="#">DFT0009984</a> | INTERNAL REVENUE SERVICE                | Accounts Payable | Outstanding | Bank Draft | -12,762.88         |
| <b>Bank Draft Total: (19)</b> |              |                            |                                         |                  |             |            | <b>-208,769.78</b> |
| <b>Check</b>                  |              |                            |                                         |                  |             |            |                    |
| 07/19/2022                    |              | <a href="#">377651</a>     | DORRIS, NAOMI TRINITIA                  | Accounts Payable | Outstanding | Check      | -45.00             |
| 07/19/2022                    |              | <a href="#">377652</a>     | STATE OF ARKANSAS                       | Accounts Payable | Outstanding | Check      | -192.00            |
| 07/19/2022                    |              | <a href="#">377653</a>     | GEARY COUNTY TREASURER                  | Accounts Payable | Outstanding | Check      | -4,735.12          |
| 07/19/2022                    |              | <a href="#">377654</a>     | HOYTE, MICHAEL ANTHONY                  | Accounts Payable | Outstanding | Check      | -45.00             |
| 07/21/2022                    |              | <a href="#">377675</a>     | ALMAGUER, GUSTAVO ALFREDO               | Accounts Payable | Outstanding | Check      | -45.00             |
| 07/21/2022                    |              | <a href="#">377676</a>     | LEONARD, DENZEL RAY                     | Accounts Payable | Outstanding | Check      | -145.00            |
| 07/22/2022                    |              | <a href="#">377677</a>     | FIRESTONE MASTER CAR SERV               | Accounts Payable | Outstanding | Check      | -205.92            |
| 07/22/2022                    |              | <a href="#">377678</a>     | ISAAC WILLIAM ANDERSON                  | Accounts Payable | Outstanding | Check      | -75.00             |
| 07/22/2022                    |              | <a href="#">377679</a>     | BOUDREAUX, COLLINS ISAIAH JERARD RAYGAN | Accounts Payable | Outstanding | Check      | -1,000.00          |
| 07/22/2022                    |              | <a href="#">377680</a>     | FERNANDEZ, ESPERANDA NMN                | Accounts Payable | Outstanding | Check      | -1,000.00          |
| 07/26/2022                    |              | <a href="#">377681</a>     | COLLECTION BUREAU OF KANSAS INC         | Accounts Payable | Outstanding | Check      | -571.55            |
| 07/26/2022                    |              | <a href="#">377682</a>     | EVERGY                                  | Accounts Payable | Outstanding | Check      | -6,414.42          |

# Bank Transaction Report

Issued Date Range: -

| Issued Date       | Cleared Date | Number                 | Description                              | Module           | Status      | Type  | Amount     |
|-------------------|--------------|------------------------|------------------------------------------|------------------|-------------|-------|------------|
| 07/26/2022        |              | <a href="#">377683</a> | KANSAS GAS SERVICE                       | Accounts Payable | Outstanding | Check | -802.45    |
| 07/26/2022        |              | <a href="#">377684</a> | VERIZON WIRELESS                         | Accounts Payable | Outstanding | Check | -6,470.01  |
| 07/26/2022        |              | <a href="#">377685</a> | WOODRIVER ENERGY LLC                     | Accounts Payable | Outstanding | Check | -411.85    |
| 07/26/2022        |              | <a href="#">377686</a> | FRANCEELIA KINSER                        | Accounts Payable | Outstanding | Check | -75.00     |
| 07/26/2022        |              | <a href="#">377687</a> | HAMPEL OIL DISTRIBUTORS INC              | Accounts Payable | Outstanding | Check | -30,379.47 |
| 07/26/2022        |              | <a href="#">377688</a> | HAWKINS, KARLISA MICHELLE                | Accounts Payable | Outstanding | Check | -168.00    |
| 07/27/2022        |              | <a href="#">377766</a> | DS&O RURAL ELECTRIC                      | Accounts Payable | Outstanding | Check | -3,404.20  |
| 07/29/2022        |              | <a href="#">377767</a> | UNITED WAY OF JUNCTION CITY-GEARY COUNTY | Accounts Payable | Outstanding | Check | -36.00     |
| Check Total: (20) |              |                        |                                          |                  |             |       | -56,220.99 |

## EFT

|                              |  |                          |                                            |                  |             |     |               |
|------------------------------|--|--------------------------|--------------------------------------------|------------------|-------------|-----|---------------|
| 07/19/2022                   |  | <a href="#">10001817</a> | FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT      | Accounts Payable | Outstanding | EFT | -1,779.17     |
| 07/20/2022                   |  | <a href="#">10001806</a> | CL HOOVER OPERA HOUSE                      | Accounts Payable | Outstanding | EFT | -40,500.00    |
| 07/20/2022                   |  | <a href="#">10001807</a> | COLUMBIA CAPITAL MANAGEMENT LLC            | Accounts Payable | Outstanding | EFT | -1,290.00     |
| 07/20/2022                   |  | <a href="#">10001808</a> | HDR ENGINEERING INC                        | Accounts Payable | Outstanding | EFT | -69,727.21    |
| 07/20/2022                   |  | <a href="#">10001809</a> | JOSHUA DOUGLASS                            | Accounts Payable | Outstanding | EFT | -2,762.50     |
| 07/20/2022                   |  | <a href="#">10001810</a> | KANSAS DEPT OF TRANSPORTATION              | Accounts Payable | Outstanding | EFT | -965,261.90   |
| 07/20/2022                   |  | <a href="#">10001811</a> | KANSAS STATE TREASURER                     | Accounts Payable | Outstanding | EFT | -8,811.74     |
| 07/20/2022                   |  | <a href="#">10001812</a> | RAVEN AERO SERVICE,INC.                    | Accounts Payable | Outstanding | EFT | -850.00       |
| 07/20/2022                   |  | <a href="#">10001818</a> | CARD CENTER                                | Accounts Payable | Outstanding | EFT | -72,843.57    |
| 07/20/2022                   |  | <a href="#">10001820</a> | DOROTHY BRAMLAGE LIBRARY                   | Accounts Payable | Outstanding | EFT | -315,664.04   |
| 07/22/2022                   |  | <a href="#">10001821</a> | SECURITY BANK OF KANSAS CITY               | Accounts Payable | Outstanding | EFT | -358,710.15   |
| 07/25/2022                   |  | <a href="#">10001822</a> | HDR ENGINEERING INC                        | Accounts Payable | Outstanding | EFT | -213,848.97   |
| 07/26/2022                   |  | <a href="#">10001823</a> | FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT      | Accounts Payable | Outstanding | EFT | -7,837.23     |
| 07/29/2022                   |  | <a href="#">10001827</a> | FIREMEN'S RELIEF ASSOCIATION               | Accounts Payable | Outstanding | EFT | -241.23       |
| 07/29/2022                   |  | <a href="#">10001828</a> | JCPOA                                      | Accounts Payable | Outstanding | EFT | -860.00       |
| 07/29/2022                   |  | <a href="#">10001829</a> | JUNCTION CITY FIREFIGHTERS AID ASSOCIATION | Accounts Payable | Outstanding | EFT | -260.00       |
| EFT Total: (16)              |  |                          |                                            |                  |             |     | -2,061,247.71 |
| Outstanding Total: (55)      |  |                          |                                            |                  |             |     | -2,326,238.48 |
| Accounts Payable Total: (55) |  |                          |                                            |                  |             |     | -2,326,238.48 |

## Payroll

### Outstanding

#### EFT

|                        |  |                            |             |         |             |     |               |
|------------------------|--|----------------------------|-------------|---------|-------------|-----|---------------|
| 07/29/2022             |  | <a href="#">EFT0000099</a> | Payroll EFT | Payroll | Outstanding | EFT | -9,827.40     |
| 07/29/2022             |  | <a href="#">EFT0000100</a> | Payroll EFT | Payroll | Outstanding | EFT | -328,311.88   |
| EFT Total: (2)         |  |                            |             |         |             |     | -338,139.28   |
| Outstanding Total: (2) |  |                            |             |         |             |     | -338,139.28   |
| Payroll Total: (2)     |  |                            |             |         |             |     | -338,139.28   |
| Report Total: (57)     |  |                            |             |         |             |     | -2,664,377.76 |

Summary

| Bank Account                               | Count | Amount        |
|--------------------------------------------|-------|---------------|
| <a href="#">1074318 POOLED CASH MASTER</a> | 57    | -2,664,377.76 |
| Report Total:                              | 57    | -2,664,377.76 |

| Cash Account                                            | Count | Amount        |
|---------------------------------------------------------|-------|---------------|
| <a href="#">999 999-1-00000-0101 POOLED CASH MASTER</a> | 57    | -2,664,377.76 |
| Report Total:                                           | 57    | -2,664,377.76 |

| Transaction Type | Count | Amount        |
|------------------|-------|---------------|
| Bank Draft       | 19    | -208,769.78   |
| Check            | 20    | -56,220.99    |
| EFT              | 18    | -2,399,386.99 |
| Report Total:    | 57    | -2,664,377.76 |



## City of Junction City – City Commission Agenda Memo

**From:** Malanie Moretti, Human Resources Specialist  
**To:** Mayor and Commissioners  
**Subject:** Payroll #13, #14, & #15 2022

---

**Objective:** The consideration and approval of Payroll #13, #14, & #15 for the month of July 2022.

**Explanation of Issue:** The payroll for July was calculated as the attachment outlines.

**Alternatives:** The City Commission has the following alternatives concerning the issues at hand,

Approve, disapprove, or table the Payroll #13, #14, & #15 request

**Recommendation:** City Staff recommends the City Commission approve the July 2022 Payrolls.

**Enclosures:**

1. Calculation of Employer Expenses for payrolls #13, #14, & #15
2. General Ledger Totals

## Employer Paid Wages & Benefits

Payroll # 13 2022

Payroll # 14 2022

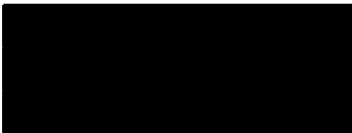
|                     |               | Retirement Contributions |  |
|---------------------|---------------|--------------------------|--|
| KPERS Tier 1        | \$ 2,746.30   | \$ 2,655.88              |  |
| KPERS Tier 2        | \$ 3,301.93   | \$ 3,364.97              |  |
| KPERS Tier 3        | \$ 9,428.68   | \$ 10,028.85             |  |
| KPERS Retired       | -             |                          |  |
| KP&F                | \$ 62,100.42  | \$ 65,119.03             |  |
|                     |               |                          |  |
| Social Security     | \$ 12,200.18  | \$ 13,853.38             |  |
| Medicare            | \$ 6,499.13   | \$ 7,205.55              |  |
|                     |               |                          |  |
| BCBS Dental         | \$ 3,363.18   | \$ 3,363.18              |  |
| Freedom Claims/BCBS | \$ 28,325.42  | \$ 28,534.58             |  |
| Advance (BCBS)      | \$ 286.56     | \$ 289.76                |  |
|                     |               |                          |  |
| Employee Salary     | \$ 324,912.33 | \$ 361,553.80            |  |

**Payroll # 15 2022**



|    |           |
|----|-----------|
| \$ | 2,492.13  |
| \$ | 3,011.23  |
| \$ | 9,531.53  |
|    |           |
| \$ | 58,909.88 |

|    |           |
|----|-----------|
| \$ | 12,637.85 |
| \$ | 6,581.52  |



|    |            |
|----|------------|
| \$ | 338,139.28 |
|----|------------|

## CITY COMMISSION MINUTES

July 19, 2022

7:00 p.m.

### CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, July 19th, 2022 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Pat Landes, Nate Butler, Ronna Larson, and Matthew Bea. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller, and City Attorney Stites.

### CONSENT AGENDA

Commissioner Butler moved, seconded by Commissioner Landes to approve the consent agenda as presented. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-14 dated July 5th, 2022 – July 15th, 2022 in the amount of \$1,191,732.05 and pre-approval for items listed below in the amount of \$1,089,203.35.

Joshua Douglass \$2,762.50, CL Hoover Opera House \$40,500.00, Columbia Capital Management \$1,290.00, HDR Engineering \$69,727.21, Kansas Dept. of Transportation \$965,261.90, Kansas State Treasurer \$8,811.74, and Raven Aero Service Inc. \$850.00.

- b. Consideration of June 2022 ambulance contractual obligation adjustments for \$51,316.13 and bad debt adjustments for \$13,377.61.
- c. Consideration of City Commission Budget Work Session Minutes for the July 5th, 2022 Meeting.
- d. Consideration of City Commission Minutes for the July 5th, 2022 Meeting.
- e. Consideration of the Request to Apply for the 2022 Edward Byrne Memorial Justice Assistance Grant (JAG).

### NEW BUSINESS

The Request for Support & Funding for Geary Community Hospital was presented. Peter Rombold, Teresa Bramlage, Cecil Aska, Tami Robison, Anwar Khoury, City Manager Dinkel and City Attorney Stites gave details and answered questions. **No Motion to Approve.**

July 19, 2022

Resolution No. R-3017, Adopting the Geary County Food System Plan was presented. Susan Jagerson, Live Well Geary County and City Manager Dinkel gave details and answered questions. Commissioner Bea moved to approve Resolution No. R-3017, Adopting the Geary County Food System Plan, seconded by Commissioner Landes. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Ordinance No. S-3260, Change in zoning designation of the property located at 106, 110, 120, & 132 North Eisenhower Drive, from "RG" General Residential District to "CR" Restricted Commercial District was presented. Planning & Zoning Director Livingston gave details and answered questions. Commissioner Larson moved to approve Ordinance No. S-3260, Change in zoning designation of the property located at 106, 110, 120, & 132 North Eisenhower Drive, from "RG" General Residential District to "CR" Restricted Commercial District, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

The Request to Purchase a 2022 Dodge Durango Pursuit AWD from SERV in the amount of \$56,383.40 was presented. Police Chief Lamb gave details and answered questions. Commissioner Larson moved to approve the Request to Purchase a 2022 Dodge Durango Pursuit AWD from SERV in the amount of \$56,383.40, seconded by Commissioner Bea. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Ordinance No. G-1289, Private Towing Regulations was presented. City Attorney Stites gave details and answered questions. Ordinance No. G-1289 was removed from the agenda.

Resolution No. R-3018, Annexation of 1715 West 8th Street & Setting a Public Hearing at 7:00 p.m. on September 20th, 2022 was presented. City Attorney Stites gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-3018, Annexation of 1715 West 8th Street & Setting a Public Hearing at 7:00 p.m. on September 20th, 2022, seconded by Commissioner Larson. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

Resolution No. R-3019, Annexation of 1705 West 8th Street & Setting a Public Hearing at 7:00 p.m. on September 20th, 2022 was presented. City Attorney Stites gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-3019, Annexation of 1705 West 8th Street & Setting a Public Hearing at 7:00 p.m. on September 20th, 2022, seconded by Commissioner Butler. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

July 19, 2022

## **MAYOR, COMMISSIONER & STAFF COMMENTS**

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

## **ADJOURNMENT**

Commissioner Landes moved, seconded by Commissioner Larson to adjourn at 8:37 p.m. Ayes: Underhill, Landes, Butler, Larson, and Bea. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 2ND DAY OF AUGUST AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR JULY 19TH, 2022.

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Tammy Melton, City Clerk

Jeff Underhill, Mayor

July 19, 2022

# City of Junction City

## City Commission

### Agenda Memo

08/02/2022

**From:** Allen J. Dinkel, City Manager

**To:** Governing Body

**Subject: Consider Request for Support and Funding for Geary Community Hospital**

---

**Explanation of Issue:** Theresa Bramlage, Chairman of the Board of Trustees of the Geary Community Hospital, will again make a presentation regarding a request of \$3 million in funding for infrastructure and capital improvement of the Hospital.

**Budget Impact:** I covered this for the last meeting and my thoughts remain unchanged.

**Staff Recommendation:** No doubt, there is a need for outstanding Healthcare in our community. I personally can vouch for that. I know of cities in the State who lost their hospital, and it is not a desirable situation. On the other hand, the City is not in the position to provide an additional commitment of funds due to the City's financial position. City staff has discussed options with County staff, but no conclusions were reached. I do understand the desire to provide City support as the effort to keep the hospital in operation before the Stormont takeover but any action has to be methodical. There may be other needs for funding as we draw closer to the end of the year. I am still very concerned of the impact any decision has as the City moves ahead financially.

# City of Junction City

## City Commission

### Agenda Memo

08/02/2022

**From:** Allen J. Dinkel, City Manager

**To:** Governing Body

**Subject: Amendment No. 2 to Service Authorization No. 29  
for Engineering Services for the Wastewater Treatment  
Phase 2 Improvements**

---

**Objective:** Amend Agreement for Engineering Services with HDR Inc. for Wastewater Treatment Plant Improvements-Phase 2.

**Explanation of Issue:** On February 18, 2020 the City entered into an agreement with HDR Engineering Inc. (HDR) for Phase 2 improvements for our Wastewater Treatment Plants

As the preliminary engineering was being completed, there were more needs discovered that require additional engineering services. Amendment #1 was approved on February 1, 2022. However, this project has continued to grow in scope to meet demands of improving processes and the cost of the project has increased. Plans are to bid this project this fall.

Don Lindeman of HDR will be present at the meeting to discuss the status of the projects and the reason for this amendment. Don will also present an update on projects that are underway.

**Budget Impact:** Funds are already available and budgeted.

**Staff Recommendation:** Approve the amendment.

**Attachments:** Amendment

AMENDMENT No. 2 TO AGREEMENT  
FOR  
ENGINEERING SERVICES

WHEREAS:

HDR ENGINEERING, INC. ("CONSULTANT") entered into Service Authorization No. 29 ("Agreement") on February 18, 2020 to perform engineering services for City of Junction City ("CITY");

The CITY and the CONSULTANT desire to amend this Agreement in order for CONSULTANT to perform services beyond those previously contemplated;

NOW, THEREFORE, CONSULTANT and CITY do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section II SCOPE OF SERVICES TO BE PERFORMED BY THE CONSULTANT shall include the following:

The original engineering services agreement scope specified that HDR would produce approximately 278 sheets of Construction Drawings for the associated scope. The opinion of probable construction cost at that time was \$32,500,000.00. The final sludge handling process was selected during 60% design and was incorporated into the plan sheets. At that time, we did not review the sheet list and update it for the additional sheets that were required for the selected process. In addition, new facilities were added while working with plant staff to improve other processes, and these were addressed in Amendment No. 1. Amendment No. 1 included the addition of approximately 90 sheets and at that time we anticipated completing the work at the given fee.

HDR internal QC identified items that required further investigation and design. To complete these items and finalize the plan set for KDHE review we are requesting an additional \$342,000.00 dollars. The current opinion of probable construction cost is currently over \$55,000,000.00.

**Number of Sheets**

|     |                                 |
|-----|---------------------------------|
| 278 | Original Sheet Count            |
| 584 | Current Sheet Count             |
| 90  | Amendment 1 Additional Sheets   |
| 216 | Unanticipated Additional Sheets |

Section III Time of Performance shall be amended as follows:

1048 Days from original Notice-to-Proceed.

Section IV Compensation shall be amended as follows:

|                      |             |
|----------------------|-------------|
| Original Project Fee | \$2,586,435 |
| Amendment #1 Fee     | \$236,890   |
| Amendment #2 Fee     | 342,000     |
| Total Project Fee    | \$3,165,325 |

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("CONSULTANT ")      CITY OF JUNCTION CITY ("CITY")

By:  [Joseph Drimmel \(Jul 26, 2022 08:21 CDT\)](#)      By: \_\_\_\_\_  
Joseph E. Drimmel  
Title: Sr. Vice President      Title: \_\_\_\_\_  
Date: Jul 26, 2022      Date: \_\_\_\_\_

Junction City East and Southwest WWTP Phase 2 Design - Amendment 2  
Scope and Fee

| Staff Name             | Lindeman, D<br>Senior Project<br>Manager III | Duckworth,<br>C | Hess, B<br>Engineer<br>II | Willard, S<br>Cadd/GIS<br>Technician | Johnson,<br>M | Wiseman, D<br>Senior<br>Technical | Koneck-<br>Wilwerding, P | Robison, C<br>Cadd/GIS<br>Technician | Reuss, B<br>Cadd/GIS<br>Technician | Ward, W<br>Engineer<br>V | Vega, A<br>Engineer II | Benisch, M<br>Technical<br>Specialist | Leonard, R<br>Cadd/GIS<br>Technician | Shumpert,<br>M | Berne, S<br>Admin<br>Assistant | Kalivoda, C<br>Engineer<br>III | McCann, V<br>Engineer I | Dady, C<br>Engineer IV | Riley, J<br>Engineer<br>VI | Witte, N<br>Engineer IV | Wiebelhaus, M<br>Engineer IV | Carson, A<br>Cadd/GIS<br>Technician III | Young, P<br>Senior<br>Technical |  |           |
|------------------------|----------------------------------------------|-----------------|---------------------------|--------------------------------------|---------------|-----------------------------------|--------------------------|--------------------------------------|------------------------------------|--------------------------|------------------------|---------------------------------------|--------------------------------------|----------------|--------------------------------|--------------------------------|-------------------------|------------------------|----------------------------|-------------------------|------------------------------|-----------------------------------------|---------------------------------|--|-----------|
| Rate Schedule Code     |                                              |                 |                           |                                      |               |                                   |                          |                                      |                                    |                          |                        |                                       |                                      |                |                                |                                |                         |                        |                            |                         |                              |                                         |                                 |  |           |
| Billing Rate           | \$280.00                                     | \$200.00        | \$135.00                  | \$145.00                             | \$145.00      | \$280.00                          | \$170.00                 | \$130.00                             | \$110.00                           | \$200.00                 | \$135.00               | \$250.00                              | \$145.00                             | \$200.00       | \$80.00                        | \$150.00                       | \$110.00                | \$170.00               | \$230.00                   | \$170.00                | \$170.00                     | \$130.00                                | \$280.00                        |  | Total     |
| TASKS                  |                                              |                 |                           |                                      |               |                                   |                          |                                      |                                    |                          |                        |                                       |                                      |                |                                |                                |                         |                        |                            |                         |                              |                                         |                                 |  |           |
| A. Task 1- Amendment 2 |                                              |                 |                           |                                      |               |                                   |                          |                                      |                                    |                          |                        |                                       |                                      |                |                                |                                |                         |                        |                            |                         |                              |                                         |                                 |  |           |
| 1                      | 116                                          | 278             | 230                       | 158                                  | 70            | 87                                | 46                       | 40                                   | 158                                | 26                       | 52                     | 30                                    | 140                                  | 31             | 35                             | 60                             | 40                      | 136                    | 40                         | 54                      | 33                           | 40                                      | 4                               |  | \$342,000 |
| Subtotal Hours         | 116                                          | 278             | 230                       | 158                                  | 70            | 87                                | 46                       | 40                                   | 158                                | 26                       | 52                     | 30                                    | 140                                  | 31             | 35                             | 60                             | 40                      | 136                    | 40                         | 54                      | 33                           | 40                                      | 4                               |  |           |
| Subtotal Dollars       | \$32,480                                     | \$55,600        | \$31,050                  | \$22,910                             | \$10,150      | \$24,360                          | \$7,820                  | \$5,200                              | \$17,380                           | \$5,200                  | \$7,020                | \$7,500                               | \$20,300                             | \$6,200        | \$2,800                        | \$9,000                        | \$4,400                 | \$23,120               | \$9,200                    | \$9,180                 | \$5,610                      | \$5,200                                 | \$1,120                         |  | \$342,000 |
| Total Task 1           |                                              |                 |                           |                                      |               |                                   |                          |                                      |                                    |                          |                        |                                       |                                      |                |                                |                                |                         |                        |                            |                         |                              |                                         |                                 |  | \$342,000 |
| Total Hours            | 116                                          | 278             | 230                       | 158                                  | 70            | 87                                | 46                       | 40                                   | 158                                | 26                       | 52                     | 30                                    | 140                                  | 31             | 35                             | 60                             | 40                      | 136                    | 40                         | 54                      | 33                           | 40                                      | 4                               |  | 1,904     |
| Total Billing Amount   | \$32,480                                     | \$55,600        | \$31,050                  | \$22,910                             | \$10,150      | \$24,360                          | \$7,820                  | \$5,200                              | \$17,380                           | \$5,200                  | \$7,020                | \$7,500                               | \$20,300                             | \$6,200        | \$2,800                        | \$9,000                        | \$4,400                 | \$23,120               | \$9,200                    | \$9,180                 | \$5,610                      | \$5,200                                 | \$1,120                         |  | \$342,000 |

imated Project      \$342,000

# City of Junction City

## City Commission

### Agenda Memo

08/02/2022

**From:** Allen J. Dinkel, City Manager

**To:** Governing Body

**Subject: Amendment No. 1 to Service Authorization No. 30  
for Engineering Services for the Water Treatment Phase  
2 Improvements**

---

**Objective:** Amend Agreement for Engineering Services with HDR Inc. for Water Treatment Plant Improvements-Phase 2.

**Explanation of Issue:** The City entered into an agreement with HDR Engineering Inc. (HDR) for Phase 2 improvements for our Water Treatment System in the amount of \$1,397,505. Due to the incident at the Water Plant in December 2021 there was a need to provide Operational Issues Assistance at a cost of \$34,715.00. This amount has been already paid, but HDR is now wanting to finalize this per the agreement. This expenditure will be reimbursed by the insurance providers. In addition, engineering services have been provided to make several improvements that were modified to mitigate the circumstances that occurred. This fee is \$79,910 for a total change of \$11,585.

Don Lindeman of HDR will be present at the meeting to discuss the status of the projects and the reason for this amendment.

**Budget Impact:** Funds are already available and budgeted.

**Staff Recommendation:** Approve the amendment.

**Attachments:** Amendment

AMENDMENT No. 1 TO AGREEMENT  
FOR  
ENGINEERING SERVICES

WHEREAS:

HDR ENGINEERING, INC. ("CONSULTANT") entered into Service Authorization No. 30 ("Agreement") on June 16, 2021 to perform engineering services for City of Junction City ("CITY");

The CITY and the CONSULTANT desire to amend this Agreement in order for CONSULTANT to perform services beyond those previously contemplated;

NOW, THEREFORE, CONSULTANT and CITY do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section II Scope of Services to be performed by CONSULTANT shall include the following:

**WTP Operational Issues Assistance December 2021**

HDR staff assisted the City, Veolia, and Crossland Heavy Contractors in the days that followed the power failure that took the plant out of service. HDR assessed the situation and developed a list of improvements were needed to bring the plant back online and producing water.

**WTP Phase 2 Construction Phase Services Modifications.**

Following the WTP issues in December of 2021, HDR in conjunction the City, Veolia, and Crossland Heavy Contractors reviewed the ongoing construction as it related to the plant outage. There were several improvements that were modified to mitigate the circumstances that occurred. They are as follows:

- Create a new room for the Transfer Pump Motors on the main floor of the WTP. This work includes:
  - A new wall to isolate a portion of the chemical feed room for the motors.
  - New door and window penetrations
  - Revised HVAC to condition the air in the new room
  - Relocation of piping and conduits to accommodate the construction.
  - Extension of the Transfer pump drive shafts
  - Concrete modifications to support the new loads
  - Relocation of the Transfer pump VFDs to the new transfer pump motor room.

- Lighting for the new room
- Relocation of equipment:
  - Relocation of the transformer and lighting panel from the basement mechanical room to the new Motor room
  - Relocation of the air compressor from the basement of the WTP
  - Relocation of the phosphate and fluoride feed systems
  - Relocation of the Elevator controls from the basement to the main floor of the WTP
  - Rerouting of electrical and instrumentation equipment related to the relocations.
- Additional Modifications
  - Modifications to some of the filter gallery valves.

Section III Time of Performance shall be amended as follows:

No extension at this time.

Section IV Compensation shall be amended as follows:

Amendment No. 1 Fee:

|                                                              |               |
|--------------------------------------------------------------|---------------|
| <b>WTP Operational Issues Assistance December 2021</b>       | <b>34,715</b> |
| <b>WTP Phase 2 Construction Phase Services Modifications</b> | <b>79,170</b> |

|                          |                    |
|--------------------------|--------------------|
| Original Project Fee     | \$1,397,505        |
| Amendment #1 Fee         | \$113,885          |
| <b>Total Project Fee</b> | <b>\$1,511,390</b> |

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("CONSULTANT ")      CITY OF JUNCTION CITY ("CITY")

|                                                                                                                                       |              |
|---------------------------------------------------------------------------------------------------------------------------------------|--------------|
| By: <br>Joseph E. Drimmel (Jul 27, 2022 13:51 CDT) | By: _____    |
| Title: Senior Vice President                                                                                                          | Title: _____ |
| Date: Jul 27, 2022                                                                                                                    | Date: _____  |

# WTP Operational Issues Assistance December 2021

| Lindeman  | Matole      | Hess     | Newport         | Saffels         | Buechler       | Totals    |
|-----------|-------------|----------|-----------------|-----------------|----------------|-----------|
| Sr. PM    | Project Eng | EIT      | Sr. Project Eng | Sr. Project Eng | Sr. Electrical |           |
| 78        | 6           | 89.5     | 4               | 3               | 3.5            | 184       |
| \$ 21,520 | \$ 870      | \$ 9,845 | \$ 780          | \$ 825          | \$ 875         | \$ 34,715 |

Role

Total Hours

Total Billing Amount

## Junction City WTP Phase 2 Construction Phase Services Modifications



### Scope and Fee

| Staff Name                                      | Lindeman, D                | Hess, B     | Wiseman, D                  | McCann, V   | Rickett, J | Allen, R              | Sperry, D               | Subr, S               | Steel, J   | Reuss, B               | Dalrymple, R | Nienhueser, S | Campbell, J          | Berne, S        | Fuller, T     | Shumpert, M | Dinkel, T              | Total        |
|-------------------------------------------------|----------------------------|-------------|-----------------------------|-------------|------------|-----------------------|-------------------------|-----------------------|------------|------------------------|--------------|---------------|----------------------|-----------------|---------------|-------------|------------------------|--------------|
| Rate Schedule Code                              | Senior Project Manager III | Engineer II | Senior Technical Specialist | Engineer II | Engineer V | Cadd/GIS Technician V | Cadd/GIS Technician III | Cadd/GIS Technician I | Engineer I | Cadd/GIS Technician II | Engineer II  | Engineer V    | Project Assistant II | Admin Assistant | Accountant II | Engineer V  | Cadd/GIS Technician IV |              |
| Billing Rate                                    | \$280.00                   | \$135.00    | \$280.00                    | \$135.00    | \$200.00   | \$165.00              | \$130.00                | \$95.00               | \$110.00   | \$110.00               | \$135.00     | \$200.00      | \$115.00             | \$80.00         | \$115.00      | \$200.00    | \$145.00               | JCR Expenses |
| Task 1 - Transfer Pump New Motor Control 1 Room | 56                         | 82          | 8                           | 63          | 55         | 8                     | 4                       | 4                     | 8          | 65                     | 45           | 2             | 4                    | 4               | 2             | 2           | 42                     | \$250        |
| Task 2 - KIDHE Review                           | 4                          | 8           | 8                           | 63          | 55         | 8                     | 4                       | 4                     | 8          | 65                     | 45           | 2             | 4                    | 4               | 2             | 2           | 42                     | \$2,200      |
| Subtotal Hours                                  | 60                         | 90          | 16                          | 126         | 110        | 16                    | 8                       | 8                     | 16         | 130                    | 90           | 4             | 8                    | 8               | 4             | 4           | 84                     |              |
| Subtotal Dollars                                | \$16,800                   | \$12,150    | \$2,240                     | \$8,505     | \$11,000   | \$1,320               | \$520                   | \$380                 | \$880      | \$7,150                | \$6,075      | \$400         | \$460                | \$320           | \$230         | \$400       | \$6,090                | \$4,000      |
| Total Task 1                                    |                            |             |                             |             |            |                       |                         |                       |            |                        |              |               |                      |                 |               |             |                        | \$79,170     |
| Total Hours                                     | 60                         | 90          | 8                           | 63          | 55         | 8                     | 4                       | 4                     | 8          | 65                     | 45           | 2             | 4                    | 4               | 2             | 2           | 42                     | 466          |
| Total Billing Amount                            | \$16,800                   | \$12,150    | \$2,240                     | \$8,505     | \$11,000   | \$1,320               | \$520                   | \$380                 | \$880      | \$7,150                | \$6,075      | \$400         | \$460                | \$320           | \$230         | \$400       | \$6,090                | \$79,170     |

**City of Junction City**  
**City Commission Agenda Memo**  
**July 15, 2022**

**From:** Britain D. Stites, City Attorney

**To:** City Commission

**Subject:** Private Towing

**Background:** Charlie Gay from Homestead Wrecking contacted me. Highway Patrol takes issue with tows he has done from third-parties asking for vehicle removal, typically apartment complexes. KSA 8-1103 allows for third-party requests for towing/removal; however, there needs to be a city ordinance or county resolution authorizing that and establishing maximum rates.

**Discussion of Issue:** K.S.A. 8-1103 requires three things in our ordinance if the City adopts it. It requires the maximum fees. It requires the car owner to have access within 48 hours to any personal property within the vehicle. It requires the tow operator to notify the JCPD within 2 hours of a tow.

I modeled the chapter after Wichita's. Their ordinance has been in place since 2014 so it did not take into account the 2021 amendments to KSA 8-1103.

**Recommendation:** I recommend the adoption of the ordinance.

**Options:** The Commission may:

- 1: approve the ordinance.
- 2: disapprove the ordinance.

## **ORDINANCE G-1290**

**AN ORDINANCE CREATING CHAPTER 325, ENTITLED “PRIVATE TOWING REGULATIONS” OF TITLE III, ENTITLED “TRAFFIC CODE” OF THE CODE OF ORDINANCES OF THE CITY OF JUNCTION CITY, KANSAS, TO REGULATE TOWING FEES IN ACCORDANCE WITH K.S.A. 8-1103**

**BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CTY, KANSAS:**

**SECTION 1: Chapter 325 – “Private Towing Regulations” of the Code of Ordinances of the City of Junction City, Kansas is hereby amended to read as follows:**

### **SECTION 325.010: PURPOSE AND INTENT**

The purpose and intent of this Chapter is to protect the public and the rights of persons whose motor vehicles may be towed and stored by private towing services at the request of third parties.

### **SECTION 325.020: DEFINITIONS**

The words and phrases defined below inform and frame the terms in this Chapter:

- A. TOWING means the moving or removing or the preparation of a motor vehicle for which a service charge is made, either directly or indirectly, of a motor vehicle from private property without the knowledge and actual consent of the owner or the person in legal possession of the vehicle.
- B. TOW TRUCK means any truck or other vehicle adapted or used for the purpose of towing, winching, carrying, or otherwise removing another vehicle from a given location for commercial purposes.
- C. STORAGE means the custody and control of a vehicle by a tow truck operator because of a third-party ordered tow.
- D. TOW OPERATOR means any person engaged in the business of offering or providing a tow service for commercial purposes.

- E. PRIVATE PROPERTY means all property privately owned regardless of whether the property is open to public access.
- F. PERSON means a natural person or a legal entity such as, but not limited to, an individual, firm, association, joint stock company, syndicate, partnership, or corporation.

## **SECTION 325.030: UNLAWFUL ACTS**

It is unlawful and a violation of this Chapter for any person to fail to comply with the following regulations when involved in the towing or request of towing motor vehicles from private property:

- A. Notification by Property Owner or Requesting Party. The property owner or person requesting the towing of or removal of a vehicle from private or public property shall, within one hours of completion of such towing or removal, notify the City of Junction City Police Department of the following information concerning the tow or removal:
  - 1. Vehicle make;
  - 2. Vehicle model;
  - 3. Vehicle year;
  - 4. License plate number;
  - 5. Ultimate destination where vehicle is towed to and stored; person ordering the tow; and,
  - 6. Address from which the vehicle is towed.
- B. Access to Personal Property. The tow operator or storage person shall grant access to the personal property located within the towed vehicle for 48 hours after such vehicle has been towed and such property shall be released to the owner at no cost.
- C. Notification by Tow Operator. The tow operator shall notify the Junction City Police Department within two hours of the tow with the same information as required in 325.030(A).

## **SECTION 325.040: NONAPPLICABILITY TO GOVERNMENTAL VEHICLES AND TOWS**

The provisions of this Chapter shall not apply to law enforcement, firefighting, ambulance, or other governmental vehicles which are marked as such or to property owned by any governmental entity. A governmental is marked is a governmental logo is found on the front, side, or rear of a vehicle or the license plate notes the governmental entity.

## **SECTION 325.050: FEES FOR TOWING SERVICES**

As required by K.S.A. 8-1103(c), the following maximum fees for towing services, provided pursuant to this Chapter, shall be established as follows:

- A. *Towing.* There shall be a maximum charge of \$115.00 for towing a vehicle from one point to another within the corporate limits of the City when requested by the owner of private property as provided for by this Chapter. For a period not to exceed ten years, beginning after January 1, 2023, the maximum fee for towing may be increased annually by an amount not to exceed \$1.50 until the maximum fee reaches a total of \$130.00.
- B. *Mileage.* In addition, mileage at the rate of \$4.00 per mile from the point of hookup for each mile any vehicle is towed within the City may be charged. Towing shall be by way of the most reasonable direct route between the point of the tow's origination and its destination.
- C. *Storage Fee.* A maximum fee of \$40.00 per day may be assessed for each 24-hour period or portion of for storage at the wrecker or to the company's facility. For a period not to exceed ten years, beginning after January 1, 2023, the maximum fee for storage may be increased annually by an amount not to exceed \$1.00 until the maximum fee reaches a total of \$50.00 per day.

## **SECTION 325.060: PENALTY**

Any person that violates the provisions of this Chapter and is convicted shall be fined not less than \$100.00 nor more than \$1,000.00 or incarcerated up to but no more 30 days in jail or a combination thereof. In addition, the violation shall be assessed restitution which will include the towing fees imposed.

SECTION 2. All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

SECTION 3. This Ordinance shall be effective upon publication as required by law.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 19th day of July, 2022.

## **CITY OF JUNCTION CITY, KANSAS**

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Jeff Underhill  
Mayor

ATTEST: (Seal)

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Tammy Melton, City Clerk

## **City of Junction City**

### **City Commission - Agenda Memo**

Meeting Date: August 2, 2022

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: Banking Authorization Resolution No. 3020

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**Objective:** Approval of Resolution No. 3020 authorizing the addition of a new bank account to hold opioid settlement funds with Kansas State Bank.

**Explanation:** These are new funds for the City, and to be in compliance, they will need to be held in their own separate bank account. This is outlined in the MOU between the State of Kansas and the League of Kansas Municipalities. This also gives us the ability to clearly track expenses for these funds. We have received our first check from the State as part of the settlement, and this will be used to fund the account. This setup is very similar to asset forfeiture funds. The new account authorization will match our existing accounts.

**Budget Impact:** None.

**Recommendation:** Staff recommends the approval of Resolution No. 3020 authorizing the addition of a new bank account with KS State bank to hold opioid settlement funds.

**Alternative:** The City Commission may approve, modify, table, or deny the authorization change for the new City bank account.

**Suggested Motion:** (after discussion) I move to approve Resolution No. 3020 authorizing the new bank account with listed personnel to administer the account.

**Enclosures:** Resolution No. 3020

**ACCOUNT INFORMATION**  
**CHECKING ACCOUNT**



ksstate.bank | 800-588-6805  
clientcare@ksstate.bank

**ACCOUNT TITLE AND ADDRESS**

CITY OF JUNCTION CITY  
OPIOID ACCOUNT  
PO BOX 287  
JUNCTION CITY, KS 66441-0000

| ACCOUNT OPEN DATE | ACCOUNT NUMBER | OWNERSHIP TYPE      | PRODUCT NAME               | INITIAL DEPOSIT |
|-------------------|----------------|---------------------|----------------------------|-----------------|
| July 20, 2022     | 1221329        | Governmental Entity | ENHANCED BUSINESS CHECKING |                 |

**GOVERNMENTAL ENTITY INFORMATION**

Name: CITY OF JUNCTION CITY  
Address: 700 N JEFFERSON ST  
JUNCTION CITY, KS 66441-0000  
E-Mail Address: yvonne.bachura@jcks.com

NAICS/ISIC Code: 921120  
Resolution Date: July 20, 2022

**Customer does not engage in Internet Gambling.**

**DEFINITIONS.** "You," "your," and "account owner" refer to the Customer, whether or not there are one or more Customers named on the account, and the terms "we," "us," and "our" refer to the Bank, KS StateBank.

**IMPORTANT INFORMATION ABOUT PROCEDURES FOR OPENING A NEW ACCOUNT**

To help the government fight the funding of terrorism and money laundering activities, Federal law requires all financial institutions to obtain, verify, and record information that identifies each person who opens an account.

What this means for you: When you open an account, we will ask for your name, address, date of birth, and other information that will allow us to identify you. We may also ask to see your driver's license or other identifying documents.

**ACKNOWLEDGMENT.** By signing this document, you acknowledge that you have opened the type of account designated above. The undersigned certify that all information provided to the Bank is true and accurate. As the account is in the name of a business entity, you acknowledge that you are acting on behalf of the business entity, and with respect to which you have legal authority to transact business. All signers authorize this Bank to make inquiries from any consumer reporting agency, including a check protection service, in connection with this account.

Your signature acknowledges the receipt of the appropriate Account Agreement for the type of account designated above and that you agree to be bound by the Account Agreement. You acknowledge that you have received the following document(s):

- Funds Availability Policy Disclosure
- Rate and Fee Schedule

**One Signer Required for Withdrawals**

CITY OF JUNCTION CITY

By: **LINDSAY J MILLER**  
Its: **DIRECTOR OF FINANCE**

By: **TAMMY Y MELTON**  
Its: **CITY CLERK**

By: **JULIANA S TOBON**  
Its: **TREASURER**

**Signer:** LINDSAY J MILLER  
**Address:** 4680 N DWIGHT DR  
MANHATTAN, KS 66502  
**Title/Capacity:** DIRECTOR OF FINANCE

**Tax ID Number:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_

**Signer:** TAMMY Y MELTON  
**Address:** 700 N JEFFERSON ST  
JUNCTION CITY, KS 66441  
**Title/Capacity:** CITY CLERK

**Tax ID Number:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_

**Signer:** JULIANA S TOBON  
**Address:** 700 N JEFFERSON ST  
JUNCTION CITY, KS 66441  
**Title/Capacity:** TREASURER

**Tax ID Number:** \_\_\_\_\_  
**Date of Birth:** \_\_\_\_\_

**TAXPAYER IDENTIFICATION NUMBER (T.I.N.) CERTIFICATION**

48-6019171

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined in the instructions for the IRS Form W-9), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item **2** above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item **2** does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

**Signature of U.S. person:**

Exemptions (see IRS Form W-9 instructions):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

**LINDSAY J MILLER**

**RESOLUTION  
GOVERNMENTAL ENTITY**



ksstate.bank | 800-588-6805  
clientcare@ksstate.bank

**GOVERNMENTAL ENTITY NAME AND ADDRESS**

CITY OF JUNCTION CITY  
OPIOID ACCOUNT  
700 N JEFFERSON ST  
JUNCTION CITY, KS 66441-0000

**Initial Resolution.**

| DATE OF RESOLUTION | ACCOUNT NUMBER    | Tax Identification Number |
|--------------------|-------------------|---------------------------|
| July 20, 2022      | Checking #1221329 | 48-6019171                |

By signing below, we certify to KS StateBank ("Financial Institution") that: we are the DIRECTOR OF FINANCE and CITY CLERK of the above named Governmental Entity ("Entity"), validly chartered and operating under the laws of the State of Kansas; the following is a true and complete copy of the Resolution, properly adopted at a duly called open legal meeting of the officers of the Entity held on \_\_\_\_\_ in accordance with the charter of the Entity, if any; this Resolution is contained in the minutes of that meeting and that such Resolution is still in force and effect and has not been amended or rescinded, and was and still is in accordance with the charter of the Entity, if any; the Financial Institution has been provided a true and complete copy of the charter of the Entity, if any, as in effect as of the date of this Resolution; provided below are the correct names, titles, and genuine signatures of the persons authorized to exercise the powers provided in the Resolution ("Authorized Signers"); and the Financial Institution may rely upon our certification as to our authority to execute this Resolution and to make the representations in this Resolution.

**IT IS RESOLVED:**

**The Authorized Signers shall possess the powers indicated as contained in this Resolution.**

**DEPOSITORY ACCOUNT.** Perform the following activities in regards to the depository account(s) indicated above in the name of the Entity, subject to any terms and conditions governing the account(s), including:

- **Account Opening and Maintenance.** Open and maintain the Entity account(s).  
Number of signers required: 1
- **Make Deposits.** Make deposits to the Entity account(s).  
Number of signers required: 1
- **Endorsements.** Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Entity, by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing.  
Number of signers required: 1
- **Make withdrawals.** Make withdrawals from the Entity account(s) in any manner permitted by the account(s) regardless whether such action will create or increase an overdraft of the involved account.  
Number of signers required: 1
- **Transfer Funds.** Transfer funds from the Entity account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Entity and execute any agreements related to such transfers.  
Number of signers required: 1
- **Approve, Endorse, Guarantee and Identify Payees.** Approve, endorse, guarantee, and identify the endorsement of any payee or endorser of any negotiable instrument, check, draft, or order for the payment of money whether drawn by the Entity or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money.  
Number of signers required: 1
- **Delegate Authority.** Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money.  
Number of signers required: 1

**SAFE DEPOSIT BOX.** Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from the Box(es), and exercise all rights and be subject to all responsibilities under the Lease.

Number of signers required: 1

**NIGHT DEPOSITORY.** Enter into a Night Depository Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.

Number of signers required: 1

**LOCKBOX.** Enter into a Lockbox Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.

Number of signers required: 1

**DEBIT CARD/ACCESS CARD.** Apply for, receive and utilize debit, automated teller machine cards, or other access devices to exercise those powers authorized by this Resolution or other Resolutions then in effect.

Number of signers required: 1

**CASH MANAGEMENT.** Enter into a Cash Management Agreement with Financial Institution, and exercise all rights and be subject to all responsibilities under the Agreement.

Number of signers required: 1

#### **IT IS FURTHER RESOLVED THAT:**

**DESIGNATED DEPOSITORY.** Financial Institution is designated as a depository for the funds of the Entity and to provide other financial accommodations indicated in this Resolution.

**AUTHORIZED SIGNER'S POWERS.** Authorized Signers are authorized to make any and all other contracts, agreements, stipulations, and orders which the Authorized Signers may deem advisable for the effective exercise of their powers.

**SIGNATURES.** The Financial Institution shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from the honoring of any signature, authorized by this Resolution, or refusing to honor any signature not so authorized, regardless of whether or not such signature was genuine, if such signature reasonably resembles the specimen provided to the Financial Institution. The Financial Institution shall also be permitted to rely upon non-signature security and verification codes which it provides to or receives from an Authorized Signer and shall be indemnified and held harmless by the Entity for any claims, expenses, damages, or attorney fees resulting from their use.

**IMPROPER ENDORSEMENT.** Any negotiable instrument, check, draft, or order for the payment of moneys not clearly endorsed by an Authorized Signer may be returned to the Entity by the Financial Institution. The Financial Institution, in its sole discretion, alternatively may endorse on behalf of the Entity any negotiable instrument, check, draft, or order for the payment of money not clearly endorsed in order to facilitate collection. Financial Institution shall have no liability for any delay in the presentment or return of any negotiable instrument, check, draft, or order for the payment of money which is not properly endorsed.

**DISPOSITION OF FUNDS.** When withdrawal or transfer powers are granted to an Authorized Signer, the Financial Institution is directed and authorized to act upon and honor withdrawal or transfer instructions issued and to honor, pay, transfer from, and charge to any depository account(s) of the Entity, all negotiable instruments, checks, drafts, or orders for the payment of money so drawn when signed consistent with the Resolution without inquiring as to the disposition of the proceeds or the circumstances surrounding the issuance of the negotiable instrument, check, or order for the payment of money involved, whether such negotiable instruments, checks, drafts, or orders for the payment of money are payable to the order of, or endorsed or negotiated by any Authorized Signer signing them or any Authorized Signer in their individual capacities or not, and whether they are deposited to the individual credit of or tendered in payment of the individual obligation or account of any Authorized Signer signing them or of any other Authorized Signer.

**PRIOR ENDORSEMENTS.** All negotiable instruments, checks, drafts, or orders for the payment of money deposited with prior endorsements are guaranteed by the Entity.

**PRE-RESOLUTION TRANSACTIONS.** All actions by Authorized Signers in accordance with this Resolution but before the adoption of this Resolution are approved, ratified, adopted, and confirmed by the Entity.

**WARRANTY.** That the Financial Institution may rely upon the certification as to the Entity authority to execute this Resolution and make the representations in this Resolution.

**NOTIFICATION OF CHANGES.** The Entity shall notify Financial Institution in writing at its address shown above in advance of any changes which would affect the validity of any matter certified in this Resolution.

**REVOCATION AND MODIFICATION.** An act ("Act") to modify, terminate, amend or replace this Resolution will not immediately affect the ability of the Financial Institution to rely upon this Resolution. The Act shall not affect any action by the Financial Institution in reliance on this Resolution before the date the Act becomes effective as set forth in the next sentence. An Act will not become effective until all of the following occur: (a) Financial Institution receives written notification of the Act in a form and substance satisfactory to the Financial Institution and (b) the Financial Institution has had a reasonable period of time to act upon such notification. Until the Act is effective, this Resolution shall remain in full force and bind the Entity, its legal representatives, heirs, successors and assigns.

**DESIGNATION OF AUTHORIZED SIGNERS**

| NAME/TITLE                              | SIGNATURE | AUTHORITY<br>CODE/LIMITATIONS                                                                                                                                                                                                                       |
|-----------------------------------------|-----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| LINDSAY J MILLER<br>DIRECTOR OF FINANCE | <hr/>     | Account Opening and Maintenance; Lease Safe; Night Depository; Lockbox; Debit Card/Access Card; Cash Management; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees; Delegate Authority |
| TAMMY Y MELTON<br>CITY CLERK            | <hr/>     | Account Opening and Maintenance; Lease Safe; Night Depository; Lockbox; Debit Card/Access Card; Cash Management; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees; Delegate Authority |
| JULIANA S TOBON<br>TREASURER            | <hr/>     | Account Opening and Maintenance; Lease Safe; Night Depository; Lockbox; Debit Card/Access Card; Cash Management; Make Deposits; Endorsements; Make Withdrawals; Transfer Funds; Approve, Endorse, Guarantee and Identify Payees; Delegate Authority |

By signing this Resolution, we acknowledge reading, understanding, and agreeing to all of its provisions and certify, personally and on behalf of the Entity, that all statements made in this Resolution are true and correct.

---

LINDSAY J MILLER  
DIRECTOR OF FINANCE

---

TAMMY Y MELTON  
CITY CLERK

# City of Junction City

## City Commission

### Agenda Memo

July 27, 2022

**From:** Jason Lankas, Fire Chief  
**To:** City Commissioners  
**Subject:** Request to purchase a Command Vehicle

---

**Objective:** The Junction City Fire Department is requesting to replace the command vehicle operated by the Fire Chief.

**Explanation of Issue:** The current command vehicle operated by the Fire Chief is a 2009 Chevrolet Tahoe. This vehicle was acquired from the Junction City Police Department a few years ago. This vehicle currently has 168,000 miles on it. It has had a transmission replacement and an engine replacement.

I feel that this vehicle needs to be replaced at this point.

We went out for bids on a 2022 or newer 4-Door, 4WD, SUV, Automatic Transmission Vehicle

We sent out bids in June this year and received zero bids due to Government Fleet Builds for the SUV's have been suspended until further notice. That was for the rest of the year and also 2023 year is what we have been told. I do believe this time we will get bids due to hearing some companies, vendors have left over 2022 vehicles in stock.

**Budget Impact:** The cost of this vehicle will be covered in the capital equipment line item and lease purchase proceeds of the ambulance budget.

**Staff Recommendation:** Staff recommends approval of request to purchase a 2022 or Newer SUV command vehicle.

**Suggested Motion:** I move to approve the request to purchase a 2022 or Newer SUV command vehicle.

**Alternatives:** It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

**Enclosures:**

# City of Junction City

## City Commission

### Agenda Memo

2 August 2022

**From:** **Jim Germann, Information Technology Director**

**To:** **Allen Dinkel, City Manager**

**Subject:** **Approval to proceed with an agreement with 10-D Security to perform an independent security assessment of the city's network.**

**Objective:** To request approval to proceed with an agreement with 10D Security to perform security testing on the city's network at a cost of \$23,350.00

**Explanation of Issue:** The Information Technology (IT) Department is requesting to contract with 10D Security to perform several tests against the city network and staff. This agreement will include a limited external penetration testing, external penetration testing, external vulnerability testing, internal vulnerability testing, a limited social engineering assessment, firewall review, and an independent IT Audit.

An independent security assessment is currently not a requirement for our cyber security insurance program, it is a highly recommended procedure and will likely become a requirement in the near future.

The IT Department direct solicited four (4) vendors for quotes and statements of work for this security assessment. The cost for these assessments ranged in cost from \$19,400.00 to \$39,000.00. After review of the programs presented and associated costs, the 10-D Security proposal was chosen as the best overall security assessment for the city.

**Budget Impact:** This assessment was no included in the current year's budgeting. After conversations with the City Manager and Finance Director, the city will utilize American Rescue Plan Act (ARPA) funds for this expenditure.

**Alternatives:**

1. [Approve, Disapprove, Modify, Table](#)

**Recommendation:** Staff recommends a motion to approve proceeding with this agreement as presented.

**Enclosures:** 10-D Security Statement of Work



*"Setting a Higher Level of Excellence in Information Security & Compliance Services."*

June 21, 2022

City of Junction City  
700 N. Jefferson  
Junction City, KS 66441

10-D Security is pleased to present City of Junction City with our proposal to perform the following services: Limited External Penetration Test, External Penetration Test, External Vulnerability Assessment, Internal Vulnerability Assessment, Limited Social Engineering Assessment, Firewall Review, and Independent IT Audit. The attached proposal provides detailed information regarding 10-D Security and our team. You will find references, company history, and staff bios as well.

Our services include the following highlights:

- Our auditors and engineers are professional and have real-world experience;
- We only do Information Security and Regulatory Compliance, so we are experts at it;
- Our work programs are kept current with the latest in the industry;
- Our service is extended to you after the engagement, creating a long-lasting relationship;
- We take pride in our deliverables; and
- Our reports are designed to be understood by all levels of technical expertise.

But don't take our word for it, please call our references and have them tell you about their experience with 10-D Security. We are committed to our clients and to the belief that the foundation to a long and beneficial relationship is trust.

Lastly, when we provide you with a proposal, the price that is quoted is THE price. We will not send you any additional invoices for anything. The ONLY time there would be a change in the quoted price is if there is an agreed upon change in the scope of the work; then an amendment would be made to the Statement of Work and signed off on by both Parties.

We look forward to working with you.

Sincerely,

A handwritten signature in cursive script that reads "Melissa Miles". The ink is a dark purple or blue color.

Melissa Miles  
10-D Security



# 10-D Security Independent IT Security Assessments Statement of Work **City of Junction City**

June 21<sup>st</sup>, 2022

Reviewed by: BB, BG

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## Overview

City of Junction City has requested a proposal from 10-D, Inc. (10-D Security) to perform Independent IT Assessments. 10-D Security will document our findings of these assessments in a final report to City of Junction City. This engagement is to include the following assessments for City of Junction City:

- Limited External Penetration Test;
- External Penetration Test;
- External Vulnerability Assessment on all external or public internet connections;
- Internal Vulnerability Assessment of all internal subnets;
- Limited Social Engineering Assessment;
- Firewall Review; and
- Independent IT Audit.

## Goals, Scopes, and Methodologies

### Limited External Penetration Test

**Goal:** The goal of this Limited External Penetration Test is to identify all external vulnerabilities and attempt to gain access to customer or organization information, resources, or assets by exploiting known vulnerabilities. During the engagement City of Junction City will work with 10-D Security to establish specific objectives (Goals or Flags) for the engagement.

**Scope:** This Limited External Penetration Test will include external vulnerability testing and penetration testing to simulate current attacks against City of Junction City. 10-D Security Engineers will use current methods and strategies to circumvent controls and meet client defined objectives, with the exception of social engineering tactics. The scope and targets of vulnerability testing will be limited to forty (40) IP addresses. During the exploitation phase of this assessment a security engineer will spend up to five (5) work hours attempting to achieve the specified goals or flags of this engagement.

| External Penetration Test Scope Details                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specifically <b>INCLUDED</b> in testing are: <ul style="list-style-type: none"> <li>• Port Scanning;</li> <li>• Vulnerability Scanning;</li> <li>• Vulnerability Exploitation;</li> <li>• Domain Registration Review; and</li> <li>• DNS Review.</li> </ul> | Specifically <b>EXCLUDED</b> from testing are: <ul style="list-style-type: none"> <li>• IP Addresses not owned by or assigned to City of Junction City;</li> <li>• Phone line or wireless interfaces;</li> <li>• Phishing or other social engineering tactics;</li> <li>• IP addresses not specified in the final target selection; and</li> <li>• Web Application Testing.</li> </ul> |

**Methodology:** 10-D Security will perform a Limited External Penetration Test using a combination of strategies and tactics currently being utilized in the wild. This is a very fluid test, and while it does follow a framework, a specific step by step procedure is not followed. It is the nature of a Red-Team type assessment to be opportunistic which can lead to a random kill chain event. The certified Security Engineers assigned to your engagement will use a variety of approaches at their discretion to facilitate this assessment. During your assessment, extreme care will be taken to avoid work disruptions or harm to systems.

As a limited test, this assessment will be conducted in a “white box” manner, meaning the assigned Security Engineers will have full knowledge of City of Junction City’s environment prior to the start of the engagement. To identify all external vulnerabilities, this assessment will need to be performed while our scanning address range is whitelisted with any external security controls. If City of Junction City is interested in more comprehensive testing, please ask about our other services.

During this assessment, a specific contact can be established to allow communication between the 10-D Assessment Team and the organization to ensure engagement status, timelines, and progress can be shared.

**Strategies:** The following are some of the strategies our team may choose to use during this engagement; however, not all of them may be used during your engagement:

- External vulnerability identification: Multiple scans are performed on systems exposed to the internet. In addition to servers, this also includes accessible network devices such as firewalls and routers;
- Key points of entry are identified, i.e., VPN, FTP, OWA, etc.;
- Persistent and non-persistent code may be used;
- Attempts will be made to bypass security controls in place; and
- Create final report: A final report is written that contains an executive summary including kill chain narrative, recommendations, and overall rating.

**Client Requirements:** This assessment necessitates whitelisting in certain security controls. The following is required:

- Client must provide an accurate list of target IP addresses prior to the scheduled start date.
- Client must whitelist 10-D Security source scanning IP addresses from any Intrusion Prevention (IPS) controls prior to the scheduled start date. This is needed for accurate and efficient vulnerability scanning.
- Failure by City of Junction City to meet the above requirements will result in the delay in delivery or rescheduling of this engagement.

Service Price: \$2,700.00

## External Penetration Test

**FFIEC Requirements:** *Information Security IT Booklet, IV.A.2(b) Penetration Tests*

**Goal:** The goal of this External Penetration Test is to simulate a Cyber Attack to demonstrate how real-world attackers would attempt to breach City of Junction City’s network. This assessment will also help City of Junction City understand how its monitoring, detection, and response controls are working. During the engagement City of Junction City will work with 10-D Security to establish specific objectives (Goals or Flags) for the engagement.

**Scope:** This External Penetration Test will include a combination of social engineering and external penetration testing to simulate real world attacks against City of Junction City. 10-D Security Engineers will use current methods and strategies to circumvent controls and meet client defined objectives. During this assessment a security engineer will spend twenty (20) work hours attempting to achieve the specified goals or flags of this engagement. If all goals are met before the assigned hours are exhausted, the security engineer will continue testing using the remaining time to attempt to document additional attack paths.

| External Penetration Test Scope Details                                                                                                                                                                                                                                          |                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specifically <b>INCLUDED</b> in testing are: <ul style="list-style-type: none"> <li>• All City of Junction City Locations;</li> <li>• All City of Junction City Personnel;</li> <li>• All City of Junction City IT Assets; and</li> <li>• All forms of communication.</li> </ul> | Specifically <b>EXCLUDED</b> from testing are: <ul style="list-style-type: none"> <li>• Any IT Asset not owned by or assigned to City of Junction City.</li> </ul> |

**Methodology:** 10-D Security will perform an External Penetration Test using a combination of strategies and tactics currently being utilized in the wild. This is a very fluid test and while it does follow a framework, a specific step by step procedure is not followed. It is the nature of a Red-Team type assessment to be opportunistic which can lead to a random kill chain event. The certified Security Engineers assigned to your engagement will use a variety of approaches at their discretion to facilitate this assessment. During your assessment, extreme care will be taken to avoid work disruptions or harm to systems.

To simulate a real-world scenario, the External Penetration Test is treated as a "Black-Box" engagement meaning the assigned Security Engineers will have limited to no knowledge of City of Junction City's environment prior to the start of the engagement. For this reason, this assessment is performed a week or so ahead of any other assessment that may also be engaged. City of Junction City will be asked to provide primary and secondary Flags or Goals to serve as objectives for this engagement.

During this assessment, a specific contact can be established to allow communication between the 10-D Assessment Team and the organization to ensure engagement status, timelines, and progress can be shared.

Keep in mind this is not a comprehensive test designed to show all vulnerabilities, but an assessment that will simulate the methods used by malicious entities to gain access to your systems and information.

**Strategies:** The following are some of the strategies our team may choose to use during this engagement; however, not all of them may be used during your engagement:

- Key points of entry are identified, i.e., VPN, FTP, OWA, etc.;
- End user reconnaissance may be performed, including Social Media;
- Pretexting phone calls may be attempted;
- Phishing email may be attempted;
- Onsite Visits may be attempted;
- Persistent and non-persistent code may be used;
- Attempts will be made to bypass security controls in place; and
- Create final report: A final report is written that contains an executive summary including kill chain narrative, recommendations, and overall rating.

Service Price: \$3,400.00

## External Vulnerability Assessment

**FFIEC Requirements:** *Information Security IT Booklet, IV.A.2(C) Vulnerability Assessments*

**Goal:** The goal of this External Vulnerability Assessment is to identify and document all vulnerabilities externally exposed on the targeted IP addresses. The resulting report will give the organization an overall rating showing the level of risk of their external network connections.

**Scope:** The scope of this External Vulnerability Assessment is limited to the external IP addresses associated with City of Junction City, not to exceed forty (40) IP addresses. Specific targeted IP addresses will be documented at a scoping meeting prior to any testing.

| External Vulnerability Assessment Target Locations                   |  |
|----------------------------------------------------------------------|--|
| City of Junction City<br>700 N. Jefferson<br>Junction City, KS 66441 |  |

| External Vulnerability Assessment Scope Details                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specifically <b>INCLUDED</b> in testing are: <ul style="list-style-type: none"> <li>• Port Scanning;</li> <li>• Vulnerability Scanning;</li> <li>• Domain Name Review; and</li> <li>• DNS Review.</li> </ul> | Specifically <b>EXCLUDED</b> from testing are: <ul style="list-style-type: none"> <li>• Exploitation of Vulnerabilities;</li> <li>• IP Addresses not owned by or assigned to City of Junction City;</li> <li>• Phone line or wireless interfaces;</li> <li>• IP addresses not specified in the final target selection; and</li> <li>• Web Application Testing.</li> </ul> |

**Methodology:** 10-D Security will perform an External Vulnerability Assessment using our **FIRA-3D** process. This process uses the latest real-world techniques along with proven methodical approaches and is designed to deliver timely and quality results. A combination of tools including Nmap, Nessus and others will be used to scan and analyze targets included in the scope of this proposal. Additionally, manual testing will be performed, providing a comprehensive look at all vulnerabilities. Our vulnerability scanners are maintained at a Real-Time Service Level ensuring the latest known vulnerabilities are discovered. Issues of a critical nature are communicated immediately allowing City of Junction City to take corrective action.

10-D Security will approach each scan using systematic and well-defined tactics; however, each scan is customized to fit the client and their environment. We manually utilize Nmap to identify open ports on targeted hosts. Open ports and services are then probed to further identify vulnerabilities using automated Nessus scans. Attempts are made to verify all issues found to eliminate possible false positives.

### Strategies:

- External vulnerability identification: Multiple scans are performed on systems exposed to the internet. In addition to servers, this also includes accessible network devices such as firewalls and routers; and
- Create final report: A final report is written that contains an executive summary and overall rating.

**Client Requirements:** This assessment necessitates whitelisting in certain security controls. The following is required:

- Client must provide an accurate list of target IP addresses prior to the scheduled start date.
- Client must whitelist 10-D Security source scanning IP addresses from any Intrusion Prevention (IPS) controls prior to the scheduled start date. This is needed for accurate and efficient vulnerability scanning.
- Failure by City of Junction City to meet the above requirements will result in the delay in delivery or rescheduling of this engagement.

Service Price: \$1,900.00

## Internal Vulnerability Assessment

**FFIEC Requirements:** *Information Security IT Booklet, IV.A.2(C) Vulnerability Assessments*

**Goal:** The goal of this Internal Vulnerability Assessment is to identify, and document known vulnerabilities with computers and other devices internally. The resulting report will give the organization an overall rating showing the level of risk of their internal systems. This report will also provide the organization with an understanding of the effectiveness of their patch management process and overall system management.

**Scope:** The scope of this Internal Vulnerability Assessment is limited to network devices located at City of Junction City office locations, not to exceed six hundred and ninety (690) active IP addresses and twelve (12) network subnets. This includes targeted servers, workstations, and other network devices. Specific targeted IP addresses will be documented at a scoping meeting prior to any testing.

| Internal Vulnerability Assessment Target Locations                   |  |
|----------------------------------------------------------------------|--|
| City of Junction City<br>700 N. Jefferson<br>Junction City, KS 66441 |  |

Note: This internal vulnerability scan is being quoted as a Single-Site Scan and will be performed from the address listed above. **All subnets that connect to this location will be scanned** from this location. This will help us reduce cost and minimize disruption to your staff.

| Internal Vulnerability Assessment Scope Details                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specifically <b>INCLUDED</b> in testing are: <ul style="list-style-type: none"> <li>• Vulnerability Scanning of targeted systems; and</li> <li>• Patch Level Assessment.</li> </ul> | Specifically <b>EXCLUDED</b> from testing are: <ul style="list-style-type: none"> <li>• Any devices not located at the target location;</li> <li>• Penetration Testing/exploitation of vulnerabilities;</li> <li>• IP addresses not specified in the final target selection; and</li> <li>• Wireless implementations.</li> </ul> |

**Methodology:** This proposal is for our Portable Scanning Solution that will allow us to provide an accurate, reliable, and unobtrusive scanning of your network infrastructure. A Tactical Unmanned Remote Testing – Low Emissions System (TURTLE) or portable scanner is shipped to the scanning location and simply attached to the network. We are then able to securely scan your network segments from our operation center. This allows us to perform a complex and comprehensive scan as if we were on-site.

10-D Security will perform a vulnerability assessment using the latest real-world techniques along with proven methodical approaches and is designed to deliver timely and quality results. A combination of assessment tools including Nessus, scripts, and other tools and manual efforts will be used to discover, scan, and analyze targets included in the scope of this proposal. Our vulnerability scanners are maintained at a Real-Time Service Level ensuring the latest known vulnerabilities are discovered.

10-D Security's approach to Internal Vulnerability Assessments consists of: 1) automated scanning for vulnerabilities, 2) patch levels, 3) manual testing to verify issues as needed and 4) identification of configuration weaknesses. The result is a comprehensive assessment with the thoroughness of automated scanning, and the flexibility of a human engineer that often identifies issues other vendors may miss.

10-D Security will provide a condensed, clear, and concise report that is generated by our specially developed internal compiling software. This unique process was designed to take the large volumes of raw data generated during the scanning process and select only those security issues that may make your systems vulnerable. These issues are then ranked by severity, detailed in a readable format, and assigned a specific remediation or recommendation.

#### **Strategies:**

- Target identification: Targets are verified and separated into strategic categories. High-risk devices may be scanned separately;
- Authentication credentials are tested;
- Internal vulnerability identification: Multiple scans are performed on targeted systems;
- Scan results are monitored and verified by trained analysts/engineers; and
- A final written report is delivered that contains an executive summary and overall rating.

**Client Requirements:** This Internal Vulnerability Assessment is conducted by connecting a device to the client's internal network. This may necessitate whitelisting in certain security controls. The following is required for this assessment:

- Client must provide an accurate list of target IP addresses/subnets prior to the scheduled start date.
- 10-D Security will ship or deliver a device from which internal vulnerability scanning will be performed. 10-D Security staff will remotely control this device. The device will make an outbound connection back to 10-D Security, establishing a secure tunnel between the device and the 10-D Security operations center. This tunnel will allow the device to be remotely operated.
- Client must create any exceptions needed to allow outbound network connectivity for the device. Specific ports and destination IP addresses will be provided. Any exceptions must be in place prior to the assessment start date.
- Client must provide requested network configuration information for the device no later than one (1) week prior to the start date of the assessment. This will allow time for configuration and delivery of the device prior to the start date.

- 10-D Security performs authenticated vulnerability scanning. This industry standard methodology requires a temporary Domain Admin level account be created for use by the scanning software. This account is not used interactively by 10-D staff but allows the vulnerability scanning software to remotely query and enumerate software/settings on all domain joined systems. Client must create a temporary account with these privileges for use during the assessment timeframe. This account may be deleted or disabled as soon as scanning is complete. If authenticated scanning of Linux/Unix-based systems is desired, root level credentials for these hosts may be provided as well.
- Host-based firewall or Intrusion Prevention (IPS) controls can interfere or prevent vulnerability scanning of internal systems. Client must create appropriate exclusions in internal controls to allow unrestricted access between the IP address assigned to the scanning device and any target systems or subnets. These exclusions must be in place prior to the assessment start date.
- Failure by City of Junction City to meet the above requirements will result in the delay in delivery or rescheduling of this engagement.

Service Price: \$3,000.00

## Limited Social Engineering Assessment

**Goal:** The goal of this Social Engineering Assessment is to assess the ability to compromise the security controls of City of Junction City using human interactions. These findings will be documented and presented to City of Junction City in a detailed report showing the overall level of risk of their employees. This is a great tool for demonstrating weaknesses and results in greater security awareness of staff members.

**Scope:** This Social Engineering Assessment will utilize multiple rounds or batches of email with different phishing tactics. Rounds are sent to groups sampled from all employees (up to 200), with each employee receiving at least one (1) email test during the assessment timeframe. Phone testing will consist of 2-4 phone calls. If applicable to the organization, one of these calls can be an optional customer identification procedure testing call, with methodology outlined below.

| Social Engineering Assessment Target Locations                       |  |
|----------------------------------------------------------------------|--|
| City of Junction City<br>700 N. Jefferson<br>Junction City, KS 66441 |  |

| Social Engineering Assessment Scope Details                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                          |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Specifically <b>INCLUDED</b> in testing are: <ul style="list-style-type: none"> <li>• Phone Call Tests; and</li> <li>• Email Tests.</li> </ul> | Specifically <b>EXCLUDED</b> from testing are: <ul style="list-style-type: none"> <li>• Any attempt that may cause disruption in normal operations or impact customer service;</li> <li>• Attempts targeted at employee's non-business address, email address or personal computers; and</li> <li>• Attempts targeting vendors or third parties utilized by the organization.</li> </ul> |

**Methodology:** 10-D Security will perform a limited Social Engineering Assessment using our proven array of tactics and techniques to test how effectively organization policies are being followed and how vulnerable the organization is to this type of attack. The methodology works on a tiered approach starting with less obvious or simple tests then gradually escalating to bolder and complex testing towards the end of the testing period.

**Strategies:**

- Email Phishing Techniques: Misleading and deceptive emails will be sent to organization staff members. The intent of sending these emails is to obtain information such as IP addresses, firewall rules, and possible user credentials. Any information gathered may be used in subsequent tests;
- Email Testing is conducted by utilizing an email list provided by the organization. Testing generally consists of multiple (2-4) rounds or batches of phishing email messages. Each round will go to a subset of the user base, with all employees receiving at least one test message. This methodology allows the organization to evaluate how employees react to different phishing tactics;
- Telephone Techniques: Phone calls will be placed to city employees in an effort to gather different types of information. These will be misleading and are designed to elicit the trust of the staff. Any information gathered may be used in subsequent tests; and
- Phone testing will include 2-4 phone calls depending on the overall size of the organization and number of physical locations. As an option, the organization may choose to make one of these a customer identification procedure test call. This test is performed by having a 10-D engineer impersonate an actual customer and attempt to obtain limited account information. If the organization chooses to perform this test, a limited set of information about a current customer (e.g., name, address, phone number, etc.) will be required.

**Client Requirements:** The following is required for this assessment:

- Client must provide an accurate list of email addresses for use during phishing testing.
- Whitelisting in spam and web filter controls will be requested to allow phishing test emails to be delivered, and for any clicks on test emails to be accurately recorded. URLs used during phone testing will also be provided for web filter whitelisting. Details will be provided during the kickoff process. Client must create any appropriate exclusions in these security controls prior to the start of testing. Failure to do so may result in inaccurate or incomplete results.
- Failure by City of Junction City to meet the above requirements will result in the delay in delivery or rescheduling of this engagement.

Service Price: \$2,700.00

## Firewall Review

**Goal:** The goal of this Firewall Review is to evaluate and assess the rules and the configuration of the firewall and to ensure that appropriate security controls are in place and that outbound and inbound rules are justified and appropriate.

**Scope:** The scope of this Firewall Review is limited to no more than one (1) firewall owned and operated by City of Junction City.

| Firewall Review Scoping Details                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Specifically <b>INCLUDED</b> in the review are:</p> <ul style="list-style-type: none"> <li>• Review of firewall configurations;</li> <li>• Review of infrastructure architecture;</li> <li>• Review of all inbound and outbound rules; and</li> <li>• Review of all defined objects and addresses.</li> </ul> | <p>Specifically <b>EXCLUDED</b> from testing are:</p> <ul style="list-style-type: none"> <li>• Physical or logical testing of any kind; and</li> <li>• Any device not directly owned and operated by City of Junction City.</li> </ul> |

**Methodology:** 10-D Security will analyze current firewall configurations for general best practice and security issues. The firewall rule set will then be analyzed. Each rule will be reviewed to ensure source, destination, and protocols are restricted where appropriate.

**Strategies:**

- Review Firewall Configurations;
- Review Each Rule;
- Network Documentation Review; and
- Interview appropriate staff as needed to determine needs and requirements.

Service Price: \$1,700.00

## Independent IT Audit

**FFIEC Requirements:** *Information Security IT Booklet, IV.A.2(d) Audits*

**Goal:** The Independent IT Audit provides independent, objective assurance to the Board of Directors of City of Junction City that their Information Security Program (ISP), cybersecurity practices, and general controls appropriately protect systems and customer information. In addition, the Audit will measure the level of compliance prescribed by FFIEC guidance, applicable GLBA rules and other regulatory requirements, and provides actionable recommendations for identified issues.

**Framework:** 10-D Security's audit framework was developed using the FFIEC Information Technology Examination Handbook (IT Booklets), NIST Cyber Security Framework (NIST CSF), Center for Internet Security's CIS Controls, and other industry best practices. 10-D Security performs risk-based IT audits that dynamically adjust to meet the risk profile of each individual organization through analysis of the organization's size and complexity, technology implementations, and relevant client IT and cybersecurity risk assessments. This audit framework meets or exceeds the criteria set forth in regulatory examinations.

**Cybersecurity:** 10-D Security will review the organization's current cybersecurity practices and overall preparedness with cyber risk management and oversight, threat intelligence and collaboration, cybersecurity controls, external dependency management, and cyber incident management and resilience as contained in the below areas.

**Scope:** The audit is divided into three (3) audit areas. An overview of each area along with a list of included area subjects is provided below, which may vary depending on your environment.

- **Security Administration:** This audit area includes cybersecurity, IT management, Information Security Program, policies and procedures, governance, board oversight where applicable, and compliance with applicable laws and regulations.
  - Oversight
  - Information Security Strategy/Policies
  - Audit
  - Risk Management Program
  - IT Risk Assessment
  - Cybersecurity Risk and Preparedness (FFIEC CAT, FSSCC Profile, etc.)
  - Staffing
  - Security Awareness Training & Culture
  - Threat Intelligence and Collaboration
  - Business Continuity
  - Cyber Incident Management and Resilience
  - Vendor / External Dependency Management
  - GLBA Compliance where applicable
- **General Controls:** This audit area focuses on operational and cybersecurity management of systems, and the protection of information. This area includes server/workstation controls, access controls, cybersecurity preventative and detective controls, network architecture, patch management, and overall IT management.
  - IT Asset management
  - Change management
  - Network architecture
  - Network security and monitoring
  - Log management
  - Firewall
  - Intrusion detection
  - Virtual infrastructure
  - Server controls and management
  - Workstation controls and management
  - Mobile device management
  - Endpoint protection
  - Active Directory
  - Patch and vulnerability management
  - Backup management
  - Email controls and management
  - Cloud resource management
  - Authentication & access controls
  - User account management
  - Remote access
  - Password management
  - Wireless networking management
  - Development and acquisition
- **Physical Security:** This audit area assesses the physical security of the data center and the overall security of the associated physical location. Physical access, monitoring, fire and environmental controls, and internal security are included in this area.
  - Access control
  - Electrical power controls
  - Environmental monitoring controls
  - Personnel Security
  - Document Storage

**Methodology:** Audits are performed using a combination of document reviews, staff interviews, data collection tools, manual testing, and direct observations. 10-D Security's efficient audit process greatly reduces the impact and burden on the organization's resources, and during the interactive portions of the audit we will be fully engaged interviewing relevant client resources to minimize overall client resource time requirements.

If performed remotely, the audit will utilize collaboration tools agreed upon during the engagement kickoff process. 10-D Security prefers Microsoft Teams; however, we can accommodate most any similar service.

**Strategies:**

- A secure information-sharing website is created, and credentials are provided to the organization.
- A list of material needed for the audit is sent to the organization in advance of the audit.
- Provided material is reviewed prior to the audit to establish the scope and complexity of the organization and the direction of the audit.
- Audit is performed, interviews are conducted, system evaluations are performed, and physical security is evaluated. Additionally, a 10-D Security developed tool is used to gather important system and user information safely and efficiently.
- Where applicable, IT audit and examination reports from the last eighteen (18) months will be reviewed, and remediation of findings from these reports are validated as part of this audit. Any recurring findings from prior IT audit reports are noted as such in the report.
- Post-audit review - all information is reviewed and verified, and issues are noted.
- A risk rating will be assigned to each issue and audit area, and an overall risk rating will be assigned on the report.
- A draft report is created and delivered to the organization for review and response.
- After the review process is complete, a final report copy is delivered, and a closeout meeting is held to review the findings.

**Client Requirements:**

- Relevant audit participants, such as the Information Security Officer, IT management, and any other applicable technical resources should be present for the kickoff call to understand resource availability expectations, engagement scope, and conditions herein.
- In advance of audit, a list of documentation for review is provided to the client, and this requested documentation shall be uploaded no later than the date agreed upon during the engagement kickoff call. For reference, this date is typically the Wednesday prior to the start date of the IT audit.
- Prior to the audit, 10-D Security may request that our data collection audit scripts to be executed by the client, or client's managed service provider. If requested, output from these scripts should be delivered prior to the audit along with the documents requested. Instructions will be provided at the engagement kickoff meeting.
- Prior to the audit, 10-D security may request that the client or their managed service provider must complete the pre-audit information worksheet provided at the engagement kickoff meeting. If requested, output from these scripts should be delivered prior to the audit along with the documents requested.
- During the audit timeframe, we will need dedicated and direct access to relevant audit participants until the initial audit work is complete, after which follow-up interactions may be needed.
- Once available, City of Junction City will receive the initial draft report. Relevant City of Junction City resources must review the draft report in a timely fashion and provide the auditor with any feedback or corrections needed for accuracy. The auditor will check in periodically with the designated primary contact if no client feedback has been provided. Once City of Junction City's designated primary contact indicates that no additional feedback is forthcoming, it is effectively agreeing to the contents of the report, ending the feedback process. If no feedback is provided after three (3) weeks has passed from initial draft report delivery, City of Junction City is effectively agreeing to the contents of the report, ending the feedback process. Once the feedback process is complete, 10-D Security will finalize the report, and no further changes can be made.
- Failure by City of Junction City to meet the above requirements will result in the delay in delivery or rescheduling of this engagement.

Service Price: \$7,500.00

## Engagement Process

### *Engagement Kick-off Meeting*

The details of the engagement are finalized; targets are identified, outlined, and verified. The engagement schedule, along with the rules of engagement will be confirmed. Introductions will be made with your Security Engineer and Auditor. The completed assessment worksheets provided by the client will be reviewed.

### *Assessment Period*

10-D Security will conduct all security assessments associated with this statement of work. During this stage of the engagement your assigned team will stay in contact with you providing updates and status reports as they are available.

### *Engagement Closeout Meeting*

Upon completion of the engagement and submission of our final report, 10-D Security will hold an engagement closeout meeting at City of Junction City's request to discuss in detail the issues found and to address any questions or concerns.

### *Post Engagement*

10-D Security is committed to our clients and maintaining long-term relations. For this reason, we will always answer your calls and do our best to answer any questions you may have and offer our assistance where possible **at no additional cost to you.**

### *Timeline*

|                             |                                                 |
|-----------------------------|-------------------------------------------------|
| Engagement Kick-off Meeting | Duration: ½ Hour (Conference Call)              |
| Engagement in session       | Duration: 8-10 Business Days (2-3 Days On-Site) |
| Engagement Closeout Meeting | Duration: 1 Hour (Conference Call)              |

## Deliverables

The following outlines 10-D Security's deliverables to City of Junction City. Technical assessment reports will each include an executive summary, overall rating, and detailed descriptions of issues found along with risk rating and recommendations:

- Limited External Penetration Test Report;
- External Penetration Test Report;
- External Vulnerability Assessment Report including executive summary, overall rating, and detailed descriptions of issues found along with risk rating and recommendations;
- Internal Vulnerability Assessment Report;
- Social Engineering Assessment Report;
- Firewall Review Report;
- A final Audit Report including an executive summary along with details and explanations of issues along with recommended remediation actions. Output from audit scripts executed in conjunction with the audit is also included; and
- Final reports will also be provided electronically.

At the client's request, 10-D will provide up to two (2) bound hard copies of the assessment summary reports. Additional bound reports can be provided at a cost of \$50 for each additional copy.

## Fees

This engagement will be performed for the following fees:

|                                       |            |
|---------------------------------------|------------|
| Limited External Penetration Test     | \$2,700.00 |
| External Penetration Test             | \$3,400.00 |
| External Vulnerability Assessment     | \$1,900.00 |
| Internal Vulnerability Assessment     | \$3,000.00 |
| Limited Social Engineering Assessment | \$2,700.00 |
| Firewall Review                       | \$1,700.00 |
| Independent IT Audit                  | \$7,500.00 |
| Travel                                | \$450.00   |

It is important to note the above fees include all labor, travel and shipping expenses and **no additional charges** will be issued unless there is an approved change in the scope of work. This price will be honored for ninety (90) days.

## Terms

10-D Security will issue an invoice for the first one-half (½) of the first year's engagement fee upon approval, expressed by a signed copy of this document by City of Junction City. The remaining balance will be due upon completion of the assessment work and prior to the report delivery. Final payment is not contingent on the acceptance of the final report. All invoices are due upon receipt. Late payment fees will be applied to invoices over sixty (60) days past due. For multi-year engagements, subsequent year's invoices will be invoiced sixty (60) days prior to the engagement start date.

## Requirements & Responsibilities

### City of Junction City's Responsibilities

- Firmware versioning and configuration of network infrastructure systems must not change during the assessment period;
- Any time period that City of Junction City does not want 10-D Security to conduct testing or auditing must be clearly outlined during the Kick-Off Meeting;
- All network devices including laptops, printers, servers, and workstations must be left on during testing periods;
- Any equipment or device provided for the purpose of this engagement shall be returned to 10-D Security within five (5) business days of the completion of testing. City of Junction City agrees to reimburse 10-D Security for the cost of the equipment or device along with a \$500.00 reacquisition fee for failing to do so;
- Provide 10-D Security prompt response to any audit questions asked by 10-D Security during this process; and
- Provide 10-D Security with requested documentation or material in a reasonable time frame.

## Engagement Requirements

- This Statement of Work must be signed and delivered to 10-D Security;
- A Mutual Non-Disclosure and Non-Circumvention Agreement between City of Junction City & 10-D Security must be signed;
- An engagement-specific Engagement Approval, Relationship Agreement, and Authorization & Release Agreement must be signed; and
- Any deviation from the scope of this engagement must be negotiated and an addendum to this document signed.

## 10-D Security's Responsibilities

- 10-D Security will not conduct any test that is known to disrupt client operations; unless directed by approved City of Junction City personnel;
- Should the engagement timeline or scope change, 10-D Security will communicate this to the appropriate City of Junction City personnel;
- 10-D Security will not perform any work outside the scope of this engagement without appropriate signed approval;
- 10-D Security will maintain a physical or digital copy of any applicable audit work papers for three (3) years from the report date. Work papers will be released to Regulatory Examiners and City of Junction City upon request. All work papers are considered Confidential; and
- If, during this engagement, 10-D reasonably suspects that the organization (including organization-affiliated parties) is involved or complicit in criminal, fraudulent, or unlawful activities we are obligated to report the activity to the organization's primary regulator(s).

## Contact Information

| Contact Information                                                                                                                                                                                                 |                                                                                                                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 10-D Security<br>8717 W 110 <sup>th</sup> Street, Suite 500<br>Overland Park, KS 66210<br>Phone: 913-601-5054<br>Melissa Miles (Primary Contact)<br>Dave Matt (Audit Contact)<br>Jeremy Johnson (Technical Contact) | City of Junction City<br>700 N. Jefferson<br>Junction City, KS 66441<br>Phone: 785-238-3103<br>Jim Germann (Primary Contact) |

## References

|                                         |                |              |    |       |
|-----------------------------------------|----------------|--------------|----|-------|
| Kansas Medical Mutual Insurance Company | Andy Grittman  | 785-232-2224 | KS | HIPAA |
| Lewis & Ellis Actuaries & Consultants   | Leon Langlitz  | 913-491-3388 | KS | HIPAA |
| Community First National Bank           | Pat Dembkowski | 785-323-1111 | KS | OCC   |

## Multi-Year Option

Our multi-year agreement allows an organization to lock-in assessment fees and save from one year to the next as costs of cybersecurity-related resources continue to increase annually. Nationally, these increases have ranged from nine (9) to fifteen (15) percent over the past three years.

Should there be material change(s) or addition(s) in applicable regulations affecting the organization during the term of this agreement, the scope of this statement of work may need to be changed to reflect new compliance needs.

In the event the organization has a significant change in size or complexity during the term of this agreement, the scope of this statement of work may need to be adjusted to reflect scope change.

Any necessary changes to the engagement due to regulatory changes or client's complexity will be submitted in writing to City of Junction City no later than thirty (30) days prior to scheduled work. City of Junction City will have ten (10) days from the date of the notice of change to accept the scope change or cancel the agreement with any applicable cancellation fees.

City of Junction City will have ninety (90) days following the delivery of the final invoice to finalize the selection of the services for the following year of the agreement. City of Junction City may cancel service for subsequent years of agreement by providing written notice to 10-D Security within thirty (30) days of delivery of the first year's final invoice. This cancellation option is only an option after the completion of the first year of the - agreement.

## Reporting

All reports delivered as a result of this engagement will represent findings from observations of conditions at a point-in-time, and changes to the conditions after the observation will not remove the finding from the report. No scoping changes will be accepted after the assessment work has been performed. All targets included in the assessment will be represented on the reports. To maintain personal and professional ethics all material findings will be reported.

We welcome the organization to provide comments and responses that will, if requested, be included in the final reports. All reports will be made available in PDF format and physical copies only. Report customization or reformatting fees start at \$500.00.

## Related Parties Disclosure

The following Disclosure is to ensure our clients have a full understanding of our company's relationships and transactions with its related Parties. 10-D, Inc. (dba. 10-D Security, 10-D Academy, and 10-D Compliance) principal owner(s) also have principal ownership in Applied Compliance Services, LLC. Every effort has been made to maintain operational separation and avoid any potential conflict of interest.

## Safeguarding Customer Information and Notification

10-D Security has implemented security controls designed to protect City of Junction City's customer information from unauthorized access or use that could result in substantial harm or inconvenience to any customer. We will take all appropriate actions to address incidents of unauthorized access to City of Junction City customer information, including notifying the organization as soon as possible of any such incident to allow the organization to implement its internal incident response program expeditiously, as required in section 501 of the Gramm-Leach-Bliley Act (GLBA).

## Disposal of Information

10-D Security will provide for the proper disposal of all customer and consumer information in accordance with the requirements set forth in section 216 of the Fair and Accurate Credit Transactions Act of 2003.

## Engagement Timeline Management & Rescheduling

Upon receipt of this signed Statement of Work, and once the project has been scheduled and agreed upon, any additional scheduling changes will take place according to the following schedule:

| Greater than 90 days prior to the service(s) start date | 61-90 days prior to the service(s) start date | 30-60 days prior to the service(s) start date | Less than 30 days prior to the service(s) start date |
|---------------------------------------------------------|-----------------------------------------------|-----------------------------------------------|------------------------------------------------------|
| No Fee                                                  | 10%                                           | 15%                                           | 20%                                                  |

Fees will apply only to the service(s) rescheduled. All rescheduling fees will be invoiced at the time they are incurred.

Note, any delays in this engagement on the part of the client, either foreseen or unforeseen, could result in the engagement being rescheduled and applicable rescheduling fees assessed.

## Cancellation

The client may cancel this agreement at any time by submitting a cancellation request in writing to the 10-D Security Offices. A cancellation fee of 50% will be applied for cancelled service(s). In the case of multi-year agreements, 50% cancellation fees will also apply to any future agreement years which services are cancelled. Cancellation fees are payable to 10-D Security at the time of cancellation.

## Engagement Approval

By signing and dating this document, each Party agrees with this statement of work and authorizes the engagement to be scheduled, resources allocated and work to be performed.

**Please indicate the assessments you would like performed for each year of the agreement by initialing or marking the boxes below.**

### Option 1

| Service                               | Annual Price | 2022 | 2023 | 2024 |
|---------------------------------------|--------------|------|------|------|
| External Penetration Test             | \$3,400.00   |      |      |      |
| External Vulnerability Assessment     | \$1,900.00   |      |      |      |
| Internal Vulnerability Assessment     | \$3,000.00   |      |      |      |
| Limited Social Engineering Assessment | \$2,700.00   |      |      |      |
| Firewall Review                       | \$1,700.00   |      |      |      |
| Independent IT Audit*                 | \$7,500.00   |      |      |      |

### Option 2

| Service                               | Annual Price | 2022 | 2023 | 2024 |
|---------------------------------------|--------------|------|------|------|
| Limited External Penetration Test     | \$2,700.00   |      |      |      |
| Internal Vulnerability Assessment     | \$3,000.00   |      |      |      |
| Limited Social Engineering Assessment | \$2,700.00   |      |      |      |
| Firewall Review                       | \$1,700.00   |      |      |      |
| Independent IT Audit*                 | \$7,500.00   |      |      |      |

\*A flat travel fee of \$450 will be applied for any onsite work performed

**Pages 20, 21, 23 and 24 need to be signed, dated, and returned to complete this agreement.**

City of Junction City

Signature Required

☐ I have indicated the services I want above.

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### 10-D Security

Printed Name: Melissa Miles Title: Sales Associate

Signature: Melissa Miles Date: 06/21/2022

## Master Service Agreement

This Master Service Agreement is between 10-D, Inc. 8717 W 110<sup>th</sup> Street, Suite 500, Overland Park, KS 66210 (hereinafter referred to as the "provider") and City of Junction City 700 N. Jefferson, Junction City, KS 66441 (hereinafter referred to as the "client") for the supply of information security services by the provider for the client.

Whereas the provider provides certain computer and systems security services and assessments, and whereas the client wishes to retain the provider to provide application, computer, and systems security services, specifically services outlined in a Statement of Work document.

The client understands that information security is a continually growing and changing field and that any security services provided by 10-D, Inc. does not mean, guarantee, or warranty that the client's site is secure from every form of attack.

The provider does hereby agree to take all reasonable precautions and safeguards as not to cause damage or loss to client's assets due to any security service work, assessments, or testing. The provider does hereby agree to take all reasonable precautions and safeguards as to keep all possible disruptions to operations and degradation of system performance due to security-related tasks at a minimum.

The client does hereby agree to hold harmless the provider for a loss or damages resulting from actions outlined in this Agreement or a Statement of Work document.

The client has provided the provider with certain required information regarding the scope and range of testing and the client hereby warrants that all information provided is true and accurate and that the client owns or is authorized to represent the owners of the computers and systems described. The client further warrants and represents that the person executing this Agreement is authorized to enter into binding legal Agreements.

The provider has provided a written proposal for the services contracted which includes a service fee. The client shall make payment for one half of the contracted service fee, prior to any services being performed by the provider. The client shall make payment for the remaining one half of the service fee after the contracted services have been completed.

Both parties shall maintain this Agreement as confidential. No information about this Agreement, Agreement terms, or Agreement fees shall be released by either party. Information about the client's business or computer systems or security situation that the provider obtains during the course of its work will be held in strict confidence in accordance with the terms of the Mutual Non-Disclosure and Non-Circumvention Agreement and not be released to any third party without prior written approval.

The provider may not assign or sub-Agreement all or any part of its rights and obligations under this Agreement to third parties without the client's prior written consent. The provider utilizes a team approach employing experts to test different security aspects. All sub-contractors employed by the provider shall, however, be bound by the terms and conditions of this Agreement.

This Agreement is subject to the laws of the State of Kansas, USA. All disputes arising out of this Agreement shall be subject to the exclusive jurisdiction of the State of Kansas, USA. Neither party shall be liable for any default due to any act of God, war, strike, lockout, industrial action, fire, flood, drought, storm, or other event beyond the reasonable control of either party.

*Client*

**City of Junction City**

*Signature Required*

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Provider*

**10-D Security**

Printed Name: Melissa Miles Title: Sales Associate

Signature: Melissa Miles Date: 06/21/2022

## Mutual Non-Disclosure and Non-Circumvention Agreement

This Mutual Non-Disclosure and Non-Circumvention Agreement ("Agreement") is made and entered into as of the date signed below by and between 10-D, Inc. 8717 W 110<sup>th</sup> Street, Suite 500, Overland Park KS, 66210 (hereinafter referred to as the "Provider") and City of Junction City, 700 N. Jefferson, Junction City, KS 66441 (hereinafter referred to as the "Client"), (hereinafter collectively referred to as the "Parties") This Agreement establishes an understanding between the Parties and as such both Parties agree to be bound by its terms and conditions. This Agreement shall not become binding upon the Parties until it has been signed by an authorized representative of the Parties and signed and accepted by authorized officers.

### WITNESSETH:

1. Purpose. The Provider and Client wish to explore a business opportunity of mutual interest concerning each Party's business, operations, proprietary technology, and products. In connection with this opportunity certain trade secrets and business information proprietary to each Party and which each Party considers Confidential Information (as defined below) may be provided to one Party (the "Promisor") by the other Party (the "Discloser"). This Agreement is intended to allow both Parties to have open discussions regarding Confidential Information, while still affording complete protection of the Discloser's Confidential Information against Disclosure or unauthorized use. Written Agreement regarding authorized Disclosures or use of the Discloser's Confidential Information may, but need not, be entered into between the Parties in the future.
2. Definition. "Confidential Information" means any Disclosure of proprietary information relating to:
  - i. the Discloser's proprietary technology and products, including without limitation, technical data, trade secrets, know-how, research, product plans, ideas or concepts, products, services software, inventions, algorithms, formulas, technology, designs, schematics, drawings, engineering, and hardware configuration information (collectively "Technical Information"), and
  - ii. proprietary information relating to the Discloser's operations and business or financial plans or strategies, including but not limited to customers, customer lists, vendors, suppliers, markets, financial statements and projections, product pricing and marketing, financial or other strategic business plans or information (collectively, "Business Information"), disclosed to Promisor by the Discloser, either directly or indirectly, in writing, orally or by drawings or inspection of samples, equipment or facilities.

Confidential Information does not include any of the foregoing items which:

- i. is known to Promisor at the time of the Disclosure to Promisor by the Discloser as evidenced by written records of Promisor,
  - ii. has become publicly known and made generally available through no wrongful act of Promisor, or
  - iii. has been rightfully received by Promisor from a Third Party who is authorized to make such Disclosures.
3. Non-Disclosure of Confidential Information. Promisor agrees not use any Confidential Information disclosed to it by the Discloser for its own purpose except to carry out discussions concerning, and the undertaking of, any business relationship between Promisor and the Discloser. Promisor will not disclose any Confidential Information of the Discloser to Third Parties or to employees of Promisor except to its employees who are required to have the information in order to carry out the discussions of the contemplated business. Promisor will have or has had its employees, contractors or agents who have access to Confidential Information of the Discloser sign a Non-Disclosure Agreement in content substantially similar to this Agreement and will promptly notify the Discloser in writing of the names of each such employee upon the request of the Discloser at any time. Promisor agrees that it will take all reasonable measures to protect the secrecy of and avoid Disclosure or use of Confidential Information of the Discloser in order to prevent it from falling into the public domain or the possession of persons other than those persons authorized hereunder to have any such Confidential Information, which measures shall include the highest degree of care that Promisor utilizes to protect its own Confidential Information of a similar nature, but in any event not less than a reasonable degree of care. Promisor agrees to notify the Discloser promptly in writing of any misuse or misappropriation of Confidential Information of the Discloser which may come to the Promisor's attention.
4. Non-Circumvention. In consideration of the Discloser's of the Confidential Information, the Promisor shall not at any time prior to the date immediately preceding the fifth anniversary date of this Agreement, attempt in any manner to commercially exploit, either directly or indirectly, the proposed and existing business concepts and plans of the Discloser or any of the Confidential Information without the Discloser's prior written consent, that may be given or withheld by the Discloser in its sole discretion. The Parties specifically understand and agree that this prohibition is specifically intended to include any direct or indirect contact by Provider (or any other related or unrelated person or entity) with Client's then-current Internet access network carrier(s), payment processor(s) or financial institution(s).
5. Breach of Agreement. Each Party hereby acknowledges and agrees that in the event of any breach of this Agreement by the other Party, including, without limitations, the actual or threatened Disclosure of a Discloser's Confidential Information without the prior express written consent of the disclosing Party, the disclosing Party will suffer an irreparable injury such that no

remedy at law will afford it adequate protection against or appropriate compensation for, such injury. Accordingly, each Party hereby agrees that the other Party shall be entitled to specific performance of Promisor's obligations under this Agreement, as well as further injunctive relief as may be granted by a court of competent jurisdiction.

6. **Return of Materials.** Any material or documents which have been furnished by the Discloser to Promisor will be promptly returned to the Discloser, accompanied by all copies of such documentation, after the business possibility has been rejected or concluded, or at any time upon the Discloser's request. No copies of the Discloser's Confidential Information may be made unless approved in writing by the Discloser. Promisor further agrees to destroy all notes and copies thereof made by its officers and employees containing or based on any Confidential Information and to cause all agents and representatives to whom or which Confidential Information has been disclosed to destroy all notes and copies in their possession that contain Confidential Information.
7. **No License.** Nothing in this Agreement shall be construed to grant Promisor any rights under any patent or copyright, nor shall this Agreement be construed to grant Promisor any rights in or to the Discloser's Confidential Information, except the limited right to review such Confidential Information solely for the purpose of determining whether to enter into the proposed business relationship with the Discloser.
8. **Term.** The foregoing commitments of Promisor shall survive any termination of discussions between the Parties and shall continue (i) as to matter involving "Business Information" for a period of five (5) years following the date of this Agreement and (ii) as to Technical Information, until such Technical Information is no longer required to be protected as set forth in the second sentence of Paragraph 2, above.
9. **Miscellaneous.** This Agreement shall be binding upon and inure to the benefit of the undersigned Parties, their successors, and assigns.
10. **Governing Law.** This Agreement shall be governed and construed under the laws of the State of Kansas, USA.
11. **Enforcement.** In the event that either Party determines it to be necessary to resort to legal action to enforce its rights under this Agreement, the non-prevailing Party shall pay all of the prevailing Party's costs associated with such enforcement action, including but not limited to attorneys' fees.
12. **Severability.** If any term of this Agreement is held by a court of competent jurisdiction to be invalid or unenforceable, then this Agreement, including all of the remaining terms, will remain in full force and effect as if such invalid or unenforceable term had never been included.
13. **Notices.** Any notice required by this Agreement or given in connection with it shall be in writing and shall be given to the appropriate Party by personal delivery or by certified mail, postage prepaid, or recognized overnight delivery services.
14. **Complete Agreement.** This Agreement contains final, complete, and exclusive Agreement of the Parties relative to the subject matter hereof and supersedes any prior Agreement of the Parties, whether oral or written. This Agreement may not be changed, modified, amended, or supplemented except by a written instrument signed by both Parties.
15. **Headings.** Headings used in this Agreement are provided for convenience only and shall not be used to construe meaning or intent.
16. This Agreement does not apply to suspected client involvement in criminal, fraudulent, or unlawful activity that we are obligated to report to regulatory agencies.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their duly authorized officers as of the date and year indicated above.

*Client*

**City of Junction City**

*Signature Required*

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Provider*

**10-D Security**

Printed Name: Melissa Miles Title: Sales Associate

Signature: Melissa Miles Date: 06/21/2022

## Authorization & Release Agreement

City of Junction City 700 N. Jefferson, Junction City, KS 66441, 785-238-3103 (hereinafter referred to as the "Client") hereby authorizes 10-D Security 8717 W 110<sup>th</sup> St, Suite 500, Overland Park, KS 66210 (hereinafter referred to as the "provider") and its employees and contractors to perform a security assessment to be conducted within two (2) years from the signing of this agreement. This security assessment is targeted at social engineering of the Client's employees and contractors at all office locations.

The scope of this assessment requires the Provider to attempt to remove assets to include, but not limited to, computers, storage media, documents, and other informational type assets. Items not included in the scope of this assessment are cash, checks, coins, personal belongings, or non-informational assets.

The scope of this assessment may require the Provider to misrepresent itself to employees and contractors in efforts to obtain privileged information.

The Client hereby agrees to release, hold harmless, the Provider or its employees or contractors from any liability or damages that may result from this security assessment engagement.

The Client hereby agrees to not bring any legal charges against the Provider or its employees or contractors for action taken while performing this security assessment.

The Client hereby agrees to immediately acknowledge this agreement and provide adequate assistance should the need arise.

**City of Junction City Employees & Law Enforcement Personnel:** Should this agreement be presented to you please contact the corporate headquarters and speak to a security department representative or contact the signer of this agreement.

*Signature Required*

*Client*

**City of Junction City**

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Emergency contact number (Cell preferred): \_\_\_\_\_

*Provider*

**10-D Security**

Printed Name: Melissa Miles Title: Sales Associate

Signature: Melissa Miles Date: 06/21/2022

## Team Members

### Jeremy Johnson, OSCP, CISSP

Mr. Johnson has been with 10-D since its founding in 2004. His primary role is overseeing all technical engagement activities as Director of Engineering, as well as performing Penetration Testing and Web Application Assessments. He has completed hundreds of security engagements, both audit and technical, for financial institutions throughout the US. Prior to 10-D he performed network administration and support in a variety of environments and leverages this experience to help clients find real-world solutions to keep their networks and data secure. Mr. Johnson is an Offensive Security Certified Professional (OSCP) and a Certified Information Systems Security Professional (CISSP).

### David Matt, CEH, CISSP

Mr. Matt joined 10-D Security in 2012 and has completed hundreds of IT audit and technical security assessments for 10-D Security clients nationwide. David serves as Director of Audit, overseeing all IT audit engagement activities while performing engagements as needed. Prior to 10-D Security, he performed senior level network engineering and IT administration in the financial industry, specializing in infrastructure security and patch management while developing a deep understanding of what is necessary to run a stable, secure IT organization. At 10-D Security, Mr. Matt is using his knowledge to help institutions find, understand, and mitigate security risks in their environment. Mr. Matt is a Certified Information Systems Security Professional (CISSP) and a Certified Ethical hacker (CEH). He is a member of the Information Systems Security Association (ISSA) and InfraGard.

### Stan Skwarlo, CISA, CISSP

Mr. Skwarlo has over twenty (20) years of experience in IT Audit and Information Security. His professional background spans Internal and External Audit as well as Information Security Management. Mr. Skwarlo has developed an in-depth understanding of information security controls, governance, and regulatory compliance requirements specific to the financial services and healthcare industries. During his career, he has been responsible for not only auditing a wide variety of information systems but also implementing, monitoring, and enforcing information security controls as prescribed by his duties as an Information Security Manager. This unique background provides Mr. Skwarlo with the ability to accurately assess information security environments in a meaningful risk-based manner. His primary role is as Information Security Auditor performing IT Audit and Information Security Program Consulting. Mr. Skwarlo holds the CISA certification and the CISSP; he is also a member of the Information Security Audit and Control Association (ISACA), Information Systems Security Association (ISSA), and InfraGard.

### Jim Baird, CBCP, TCNA

Mr. Baird has over 30 years of experience in Information Technology, Information Security and Business Continuity. The past 15 years have been in the financial industry, including IT Management, Business Continuity Management, and Information Security Officer. Mr. Baird has a deep well of Technology Management, Information Security, Business Continuity, Physical Security and Enterprise Risk Management experience and expertise. Throughout Mr. Baird's career, he has gained extensive knowledge of information security controls, governance, and regulatory compliance requirements specific to financial services. Responsibilities have included governance, oversight, and reporting of an Information Security Program and protecting the confidentiality, integrity, and availability of customer and business information and resources. Mr. Baird holds a B.S. in Computer Science, is a Certified Business Continuity Professional (CBCP) of the Disaster Recovery Institute International, a member and past president of the Partnership for Emergency Planning, a Tenable Certified Nessus Auditor (TCNA), a senior member of the Information Systems Security Association, and a member of InfraGard.

[Dave Kelly, CEH](#)

Mr. Kelly has experience in systems support since 2004, previously a Senior Systems Engineer with multiple roles, supporting and securing storage, firewalls, networks, servers, and infrastructure systems for financial industry. During his tenure as a Systems Engineer, he focused on system security, redundancy, and recovery. He has experience with multiple vendors such as Cisco, Fortinet, VMware and Veeam, as well as experience with Microsoft Server and Linux systems. Mr. Kelly utilizes this wide range of experience to assist clients in identifying system vulnerabilities, points of failure in system design, and demonstrating the impact of security weaknesses. In his role as a 10-D Security Analyst since 2017, he is responsible for: External & Internal Vulnerability Assessments, Penetration Testing, Social Engineering Assessments and Firewall Reviews. Dave has a bachelor's degree in Business Administration, where he majored in Management Information Systems; and has a Certified Ethical Hacker (CEH) certification.

[Cale Albertson, OSCP, CEH](#)

Mr. Albertson completed his bachelor's degree in Network and Communications Management from DeVry University in 2012. Shortly after graduating he started working in the Networking field and soon after transitioned into the Network Security field. Prior to joining 10-D Security he worked for a Managed Service Provider providing, professional services and Managed Security Services to many companies throughout the Midwest primarily doing defensive security as well as SIEM configuration/monitoring. His Primary role is as Security Engineer, performing Penetration Tests, Vulnerability Assessments, and Social Engineering. Cale has earned his Offensive Security Certified Professional (OSCP) and Certified Ethical Hacker (CEH) certifications.

[Kyle J Stelly, CISSP, PCIP](#)

Born and raised on the Gulf Coast of Louisiana, Mr. Stelly has lived through many flood and hurricane events which have helped shape his more than a decade of experience in IT into a career focused on enterprise planning, risk management, and operational security. He's held both converged SecOps and stand-alone roles as a Network Systems Administrator within a regulated banking environment and a large construction machinery dealership where his duties included areas such as asset management, device and user provisioning, implementation and maintenance of physical and virtual server infrastructures, firewall management, deployment of wired and wireless networking, and a myriad of GRC (Governance, Risk, Compliance) tasks including business continuity/disaster recovery planning, financial fraud investigation, incident response, internal policy maintenance, and user awareness training. Kyle maintains both Certified Information Systems Security Professional (CISSP) and Payment Card Industry Professional (PCIP) certifications. He is also active in his local Information Security Audit and Control Association (ISACA) and InfraGard chapters.

[Joseph Gavlas, OSCP, CCNA, Security+](#)

Mr. Gavlas joins 10-D Security with a background in Mathematics and Computer Science, graduating from DePaul University in 2014 with a Bachelor of Science. Joseph has worked in the IT industry the past 3 years, rapidly gaining experience and certifications, ramping up his technical knowledge along the way. Joseph has had a steady interest in IT since he was young, and his interest in security has been brought to the forefront in recent years. Previously, Joseph had worked for a Managed Service Provider based out of Chicago, which supported companies in various industries, such as the financial and construction industries. Joseph earned his Offensive Security Certified Professional (OSCP) shortly after joining 10-D and holds the Cisco Certified Network Associate (CCNA) and Security+ certifications as well.

[David Lorenz, Security+, A+](#)

Mr. Lorenz joins 10-D Security with over seven years of experience working in a Help Desk environment, four of which was in a financial institution. David has always had an interest in IT and is passionate in learning new material. David attended Longview Community College and received a Computer Support Certificate along with an A+ certificate. He's excited to work for 10D Security and eager to earn his CEH certification.

[John Stephens, Security+](#)

Mr. Stephens arrives at 10-D with several years of experience as IT support and System Administrator in the banking industry. His previous experience includes leading patch management efforts, Incident Response, Virtual Server management, and mobile device management for the institution. John is a graduate of the University of Missouri and plans to sit for his CEH certification in the near future.

[Adam Shinn, CEH](#)

Mr. Shinn has worked in the Information Technology field for over 5 years. He worked as an IT associate for his college campus while obtaining a certificate in Music Arts starting in 2011. After graduating, he worked as an Information Security Analyst. During this time, Adam continued to study networking and cybersecurity. His primary role at 10-D Security is as a Security Analyst, performing penetration tests, social engineering engagements and vulnerability assessments. Adam has his Certified Ethical Hacker (CEH) certification and is pursuing the Offensive Security Certified Professional (OSCP) certification as well as a bachelor's degree in Cyber Security through Western Governors University.

[Mike Smith, AWS CCP](#)

Mr. Smith comes to 10-D Security with 22 years' experience in IT, 15 of which are in the financial sector. Mike has worked in IT management, infrastructure management, and systems administration allowing him to gain a wide range of experiences and knowledge in such areas as network administration and security, storage and backups, virtualization, business continuity and disaster recovery, business process automation, and Enterprise Content Management (ECM). Prior to working for 10-D Security, Mike spent six years in banking managing and implementing solutions to meet business needs and regulatory requirements, while also providing a leadership role. Additionally, he helped prepare for and participated in various audits, and state, OCC, and FDIC examinations. Before banking, Mike spent nine years providing similar services in the independent broker/dealer space regulated by the SEC, FINRA, SIPC, and other regulatory bodies. Mike is an AWS Certified Cloud Practitioner and is actively working towards his CISSP certification.

[David Bentley, CISSP](#)

Mr. Bentley has been an IT professional for more than twenty years. He joined 10-D Security in 2020 after working in the Managed IT Services space, serving in technical, managerial, and leadership roles servicing clients in many industries, including financial services. During that time, Mr. Bentley provided top-level client technical services across the board, gaining invaluable real-world experience and insights, and several IT certifications throughout the years. Mr. Bentley has shifted his focus to Information Security and is dedicated to bringing his experience and expertise to help organizations understand their security posture so that they can better protect themselves in the ever-changing threat landscape. Mr. Bentley has earned his Certified Information Systems Security Professional (CISSP).

[Bill Wallen, Security+](#)

Mr. Wallen joins 10-D Security with over 40 years of professional IT technical and leadership experience. Bill also had a 30-year parallel career in the US Navy Reserve, retiring in 2020 as a Master Chief Petty Officer(E-9), Information Systems Technician, with the Information Warfare qualification. Bill's civilian experience encompasses several years as a Chief Technology Officer/Director of Managed Services for a Midwest based Managed Service Provider, enterprise-scale infrastructure management, large-scale enterprise hardware and services business development, solution architecture, business intelligence, database administration, large-scale mainframe system administration, and application development. Bill's US Navy career included tours in joint Military Intelligence units, expeditionary medicine, Naval communications, NATO organizations, ship maintenance, and expeditionary warfare, including a long deployment to the Horn of Africa. Bill is a graduate of William Jewell College and the US Navy Senior Enlisted Academy.

**Nathan Harger, CEH**

Mr. Harger comes to 10-D with seven years of IT experience. As a former System Administrator and Blue-Team Security Engineer, he brings with him a foundational understanding of vulnerability remediation and mitigation in enterprise environments. His passion for Information Security led him to 10-D Security, and shortly after joining the team he achieved his Certified Ethical Hacker (CEH) certification. He is currently studying for his Master's in Computer Science at Georgia Tech and plans to use his experience there to elevate his skills in Information Security.

**Sayam Chaiyote, MCP, A+**

Mr. Chaiyote joins 10-D Security with 20 years of IT experience, with the last 15 years being in the retail sector. During his tenure as a Network Manager, he oversaw the infrastructure management, system administration, and help desk team. He has led a variety of projects ranging from migrations, tech recycles, expansion of new offices, and a datacenter relocation. Mr. Chaiyote has shifted his focus to Information Security to help organizations position themselves in the ever-changing threat landscape. Sayam is a graduate of the University of Missouri – Kansas City and Rockhurst University where he received his MBA.

**Benjamin Caruso**

Mr. Caruso is an Information Technology professional with over 17 years of experience in the industry. Prior to joining 10-D Security, he has performed various IT duties for several multinational and omni-channel merchants across the country. He enjoys helping others overcome obstacles and challenges, leading by example while remaining impartial, finding facts to help make well-informed decisions in an efficient manner. He is a proactive decision maker, skilled in the integration of IT computer systems, and building cooperative working relationships for productivity. His most recent role was as the Director of IT Operations for a Kansas-based organization. Mr. Caruso has a bachelor's degree in Business Administration, where he majored in Business of Information Systems. He is also a veteran of the United States Air National Guard.

**Mark Fromme**

Mr. Fromme joins 10-D Security with five years of IT experience, working in Network and Systems Administration for the last three years. His passion for Information Security pushed him to refine policy and remediate various security vulnerabilities as an IT Administrator in higher education. This passion ultimately led Mr. Fromme to 10-D Security's Engineering team where he can help businesses increase their security in a rapidly changing technological world. Mr. Fromme received his B.A. from Missouri Baptist University and has also achieved the eLearn Security Certified Professional Penetration Tester (eCPPTv2) certification.

**Renee Keffer**

Ms. Keffer has over 30 years of total IT experience including engineering and management roles. Her experience includes IT security planning and operations, infrastructure planning and operations, IT systems operations, business continuity planning and execution, risk management, and IT governance. She has held certifications as an AWS Certified Developer- Associate and AWS Certified Solutions Architect- Associate. Throughout her years in the financial services industry, she was responsible for overseeing IT business practices to ensure IT compliance and proper business controls. Ms. Keffer is actively working towards her CISSP certification.

**Note:** All employees undergo a criminal background check and drug testing as part of their employment screening.

## Company Overview

10-D Security was founded in 2004 to provide Information Security Services to the Financial Sector. Headquartered in greater Kansas City, 10-D Security's major areas of expertise include IT Auditing, Penetration Testing, Vulnerability Assessments, Social Engineering as well as Framework development including Risk Management, Vendor Management, ACH NACHA Auditing, BSA/AML Auditing and Model Validation.

### Experience

10-D Security has performed Independent IT Audits and other security engagements for hundreds of financial institutions across the Midwest and beyond. Our clients range from 19 Million to 36 Billion in assets and include institutions regulated by FDIC, OCC, and others. Our IT Audit experience goes beyond the Financial Sector and includes the Medical Services Sector and other highly regulated industries.

### Profile

|                        |                      |
|------------------------|----------------------|
| Year of Incorporation: | 2004                 |
| Business Status:       | SBE (Small Business) |
| No. Of Employees:      | 45                   |
| Federal ID Number:     | 86-1108530           |
| DUNS #                 | 15-223-8023          |

### Affiliations

|                                                |                                        |
|------------------------------------------------|----------------------------------------|
| Information System Security Association (ISSA) | Federal Bureau of Investigations (FBI) |
| InfraGard                                      | (ISC)2                                 |
| CBANC                                          | FS-ISAC                                |

### Benefits

|                                 |                                               |
|---------------------------------|-----------------------------------------------|
| Independently Owned             | Real-Time & Real-World Testing Techniques     |
| Adaptable to Client Needs       | Internal Tools Reduce Burden on Clients       |
| Prompt Report Delivery          | Professional and Certified Security Engineers |
| Not a Reseller                  | Partner Style of Working Relationship         |
| Focused on Information Security | High Quality and Accurate Reports             |

### Code of Ethics

Perform all professional activities and duties in accordance with all applicable laws and the highest ethical principles; Promote generally accepted information security current best practices and standards; Maintain appropriate Confidentiality of proprietary or otherwise sensitive information encountered in the course of professional activities; Discharge professional responsibilities with diligence and honesty; Refrain from any activities which might constitute a conflict of interest or otherwise damage the reputation of our clients, the information security profession; and Not intentionally injure or impugn the professional reputation or practice of colleagues, clients, or employers.

Melissa Miles is authorized to contractually bind 10-D Security to this Statement of Work.

# **City of Junction City**

## **City Commission**

### **Agenda Memo**

08/02/2022

**From:** Allen J. Dinkel, City Manager

**To:** Governing Body

**Subject: Executive Session – Employer-Employee  
Negotiations**

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**Recommended Motion:** I move that the Commission recess for an executive session to include the City Manager, City Finance Director, and City Attorney for \_\_\_ minutes at \_\_\_\_p.m. to discuss employer-employee negotiations. The justification for the executive session is to protect the privacy of the employer-employee negotiations and is provided by KSA 75-4319(b)(3). The open meeting is to resume in this room at \_\_\_\_p.m.