

May 2, 2023
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Pat Landes
Vice Mayor Ronna Larson
Commissioner Jeff Underhill
Commissioner Matthew Bea
Commissioner Bob Story
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. 7:00 P.M. - CALL TO ORDER:

a. Pledge of Allegiance.

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

a. Consideration of Appropriation Ordinance A-9 dated – April 18th, 2023 – April 28th, 2023, in the amount of \$1,071,166.10 and pre-approval for items listed below in the amount \$31,770.20. (p.3)

Initiatives \$15,000.00, Joshua Douglass \$2,762.50, Prariefield Water, Inc. \$10.00, KDHE Bureau of Environ \$555.00, Raven Aero Services \$850.00, T&M Concrete Construction \$8,052.40, VC3 Inc. \$4,380.30, Maritza Rinehart \$30.00, & Underground Vaults and Storage \$130.00.

b. Consideration of Payroll No. 7 & No. 8. (p.25)

c. Consideration of City Commission Minutes for the April 18th, 2023 Meeting. (p.27)

d. Consideration of the request from the Junction City Community Baseball Club for a noise waiver & fireworks waiver at Rathert Field for the season from May 27th, 2023, to July 31st, 2023. (p.31)

4. SPECIAL PRESENTATIONS:

a. Proclamation Declaring May 2023 as Mental Health Month in the City of Junction City presented by Mayor Landes. (p.33)

b. Proclamation Declaring April 30th-May 6th, 2023 as Municipal Clerks Week in the City of Junction City presented by Mayor Landes. (p.34)

- c. Financial Presentation by Jeff White, Columbia Capital. (p.35)

5. NEW BUSINESS:

- a. Consideration of the Request for Support of Application for the Kansas Housing Resources Corporation Emergency Solution Grant (ESG) on behalf of the Fresh Start Emergency Shelter, Inc. (p.40)
- b. Consideration of the Request to Award the Wastewater Treatment Plant Phase 2 Improvements to Crossland Heavy Contractors in the amount of \$56,406,800.00. (p.93)
- c. Consideration of Amendment No. 2 to Service Authorization No. 30 for Engineering Services on the Water Treatment Plant Phase 2 Improvements. (p.98)
- d. Consideration of Amendment No. 4 to Service Authorization No. 29 for Engineering Services for the Wastewater Treatment Plant Phase 2 Improvements. (p.106)
- e. Consideration of Change Order #2 for the K-18 Roundabout, KDOT Project No. 18-31. (p.129)
- f. Consideration of the Award of Bid for the 2023 Water System Improvements to J & K Contracting in the amount of \$994,638.00. (p.136)
- g. Set Budget Work Session dates in June & July for Department Presentation of Budgets. (p.139)

6. COMMISSIONER COMMENTS & COMMITTEE REPORTS:

7. STAFF COMMENTS:

8. ADJOURNMENT:

City of Junction City

City Commission

Agenda Memo

April 28, 2023

From: Libbi Hamilton, Customer Service Manager

To: City Commissioners

Subject: Consideration of Appropriation Ordinance A-9 dated – April 18, 2023 – April 28, 2023, in the amount of \$1,071,166.10 and pre-approval for items listed below in the amount \$31,770.20.

Background: Attached is a Listing and Checks - Appropriations for April 18, 2023 – April 28, 2023

Appropriations: April 18, 2023 – April 28, 2023

ACH Payment or Payments due before next meeting –Total \$31,770.20

Initiatives \$15,000.00
Joshua Douglass \$2,762.50
Prariefield Water, Inc. \$10.00
KDHE Bureau of Environ \$555.00
Raven Aero Services \$850.00
T&M Concrete Construction \$8,052.40
VC3 Inc. \$4,380.30
Maritza Rinehart \$30.00
Underground Vaults and Storage \$130.00



Junction City, KS

Appropriations April 18-April 28, 2023

By Fund

Post Dates 4/18/2023 - 4/28/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 001 - GENERAL FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0026537	04/21/2023	CITY OF JC EMPLOYER PD LIFE	9.60
ADVANCE LIFE INSURANCE	INV0026538	04/21/2023	ADVANCE LIFE INSURANCE BEF...	5.41
ADVANCE LIFE INSURANCE	INV0026560	04/21/2023	CITY OF JC EMPLOYER PD LIFE	236.10
ADVANCE LIFE INSURANCE	INV0026561	04/21/2023	ADVANCE LIFE INSURANCE BEF...	531.12
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				782.23
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0026554	04/21/2023	CITY OF JC EMPLOYER PAID STD	25.03
ADVANCE SHORT TERM DISABIL...	INV0026606	04/21/2023	CITY OF JC EMPLOYER PAID STD	691.42
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				716.45
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0026539	04/21/2023	AFLAC	7.99
AMERICAN FAMILY LIFE ASSUR...	INV0026540	04/21/2023	AFLAC BEFORE TAX	146.42
AMERICAN FAMILY LIFE ASSUR...	INV0026555	04/21/2023	VSP Vision Insurance Pre-Tax	41.40
AMERICAN FAMILY LIFE ASSUR...	INV0026562	04/21/2023	AFLAC	285.70
AMERICAN FAMILY LIFE ASSUR...	INV0026563	04/21/2023	AFLAC BEFORE TAX	1,388.33
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	659.77
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				2,529.61
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0026541	04/21/2023	BLUE CROSS BLUE SHIELD	71.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0026542	04/21/2023	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF KS ..	INV0026543	04/21/2023	BLUE CROSS BLUE SHIELD	38.99
BLUE CROSS BLUE SHIELD OF KS ..	INV0026544	04/21/2023	BLUE CROSS BLUE SHIELD	252.38
BLUE CROSS BLUE SHIELD OF KS ..	INV0026545	04/21/2023	BLUE CROSS BLUE SHIELD	627.48
BLUE CROSS BLUE SHIELD OF KS ..	INV0026546	04/21/2023	BLUE CROSS BLUE SHIELD	209.16
BLUE CROSS BLUE SHIELD OF KS ..	INV0026547	04/21/2023	BLUE CROSS BLUE SHIELD	623.08
BLUE CROSS BLUE SHIELD OF KS ..	INV0026548	04/21/2023	BLUE CROSS BLUE SHIELD	72.56
BLUE CROSS BLUE SHIELD OF KS ..	INV0026565	04/21/2023	BLUE CROSS BLUE SHIELD	604.60
BLUE CROSS BLUE SHIELD OF KS ..	INV0026566	04/21/2023	BLUE CROSS BLUE SHIELD	1,597.16
BLUE CROSS BLUE SHIELD OF KS ..	INV0026567	04/21/2023	BLUE CROSS BLUE SHIELD	3,194.32
BLUE CROSS BLUE SHIELD OF KS ..	INV0026568	04/21/2023	BLUE CROSS BLUE SHIELD	581.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0026569	04/21/2023	BLUE CROSS BLUE SHIELD	1,510.63
BLUE CROSS BLUE SHIELD OF KS ..	INV0026570	04/21/2023	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF KS ..	INV0026571	04/21/2023	BLUE CROSS BLUE SHIELD	1,007.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0026572	04/21/2023	BLUE CROSS BLUE SHIELD	467.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0026573	04/21/2023	BLUE CROSS BLUE SHIELD	6,329.40
BLUE CROSS BLUE SHIELD OF KS ..	INV0026574	04/21/2023	BLUE CROSS BLUE SHIELD	2,060.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0026575	04/21/2023	BLUE CROSS BLUE SHIELD	9,428.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0026576	04/21/2023	BLUE CROSS BLUE SHIELD	3,593.03
BLUE CROSS BLUE SHIELD OF KS ..	INV0026577	04/21/2023	BLUE CROSS BLUE SHIELD	1,511.82
BLUE CROSS BLUE SHIELD OF KS ..	INV0026578	04/21/2023	BLUE CROSS BLUE SHIELD	2,741.55
BLUE CROSS BLUE SHIELD OF KS ..	INV0026579	04/21/2023	BLUE CROSS BLUE SHIELD	4,984.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0026580	04/21/2023	BLUE CROSS BLUE SHIELD	2,051.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0026581	04/21/2023	BLUE CROSS BLUE SHIELD	1,353.05
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				45,788.55
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0026549	04/21/2023	FLEX SPENDING-1074334	227.08
CITY OF JC FLEX SPENDING ACCT..	INV0026588	04/21/2023	FLEX SPENDING-1074334	2,774.66
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				3,001.74
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	CM0000885	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	-25.00

Appropriations April 18-April 28, 2023
Post Dates: 4/18/2023 - 4/28/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CITY OF JUNCTION CITY	INV0026582	04/21/2023	TELEPHONE REIMBURSEMENT	8.50
CITY OF JUNCTION CITY	INV0026589	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	34.63
CITY OF JUNCTION CITY	INV0026605	04/21/2023	TELEPHONE REIMBURSEMENT	175.61
Vendor 012130 - CITY OF JUNCTION CITY Total:				193.74
Vendor: 00029 - FAMILY SUPPORT PAYMENT CENTER				
FAMILY SUPPORT PAYMENT CE...	INV0026584	04/21/2023	FAMILY SUPPORT MO	149.92
Vendor 00029 - FAMILY SUPPORT PAYMENT CENTER Total:				149.92
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION				
FIREMEN'S RELIEF ASSOCIATION	INV0026587	04/21/2023	FIREMANS RELIEF	250.69
Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:				250.69
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0026583	04/21/2023	DEPENDENT CARE ACCT 10743...	354.17
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				354.17
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0026598	04/21/2023	GREAT WEST FINANCIAL	8,785.79
GREAT WEST FINANCIAL	INV0026604	04/21/2023	GREAT WEST FINANCIAL	631.00
Vendor 01944 - GREAT WEST FINANCIAL Total:				9,416.79
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026557	04/21/2023	SOCIAL SECURITY WITHHOLDING	1,845.68
INTERNAL REVENUE SERVICE	INV0026558	04/21/2023	FEDERAL WITHHOLDING	1,335.88
INTERNAL REVENUE SERVICE	INV0026559	04/21/2023	MEDICARE WITHHOLDING	431.62
INTERNAL REVENUE SERVICE	INV0026611	04/21/2023	SOCIAL SECURITY WITHHOLDING	15,727.14
INTERNAL REVENUE SERVICE	INV0026612	04/21/2023	FEDERAL WITHHOLDING	30,092.98
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	10,952.94
INTERNAL REVENUE SERVICE	INV0026630	04/21/2023	FEDERAL WITHHOLDING	17.11
INTERNAL REVENUE SERVICE	INV0026631	04/21/2023	MEDICARE WITHHOLDING	4.46
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				60,407.81
Vendor: 039125 - JCPOA				
JCPOA	INV0026603	04/21/2023	JCPOA	885.00
Vendor 039125 - JCPOA Total:				885.00
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309				
JUNCTION CITY FIRE FIGHTERS ...	INV0026586	04/21/2023	I.A.F.F. LOCAL 3309	1,650.00
Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:				1,650.00
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION				
JUNCTION CITY FIREFIGHTERS A...	INV0026585	04/21/2023	FIREFIGHTERS AID ASSOCIATION	270.00
Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:				270.00
Vendor: 03670 - KAHRS LAW OFFICE, P.A.				
KAHRS LAW OFFICE, P.A.	INV0026591	04/21/2023	INCOME WITHHOLDING ORDER	186.62
Vendor 03670 - KAHRS LAW OFFICE, P.A. Total:				186.62
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026556	04/21/2023	STATE WITHHOLDING	652.73
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	15,427.90
KANSAS DEPT OF REVENUE	INV0026629	04/21/2023	STATE WITHHOLDING	8.75
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				16,089.38
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0026592	04/21/2023	INCOME WITHHOLDING ORDER	667.50
KANSAS PAYMENT CENTER	INV0026593	04/21/2023	GARNISHMENT	8.29
Vendor 014435 - KANSAS PAYMENT CENTER Total:				675.79
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026550	04/21/2023	KPERS #1	500.69
KANSAS PUBLIC EMPLOYEES	INV0026551	04/21/2023	KPERS #2	581.96
KANSAS PUBLIC EMPLOYEES	INV0026552	04/21/2023	KPERS #3	1,200.26
KANSAS PUBLIC EMPLOYEES	INV0026553	04/21/2023	KPERS INSURANCE	158.21
KANSAS PUBLIC EMPLOYEES	INV0026594	04/21/2023	KP&F	82,735.42
KANSAS PUBLIC EMPLOYEES	INV0026595	04/21/2023	KPERS #1	2,917.08
KANSAS PUBLIC EMPLOYEES	INV0026596	04/21/2023	KPERS #2	2,678.71

Appropriations April 18-April 28, 2023
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
KANSAS PUBLIC EMPLOYEES	INV0026597	04/21/2023	KPERS #3	10,094.62
KANSAS PUBLIC EMPLOYEES	INV0026599	04/21/2023	KPERS INSURANCE	1,087.36
KANSAS PUBLIC EMPLOYEES	INV0026628	04/21/2023	KP&F	46.09
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				102,000.40
Vendor: 02982 - LAW OFFICE OF AMBER M. BREHM				
LAW OFFICE OF AMBER M. BRE...	INV0026564	04/21/2023	WAGE GARNISHMENT	277.57
Vendor 02982 - LAW OFFICE OF AMBER M. BREHM Total:				277.57
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION				
POLICE & FIREMEN'S INSURANC...	INV0026602	04/21/2023	POLICE & FIRE INSURANCE	909.35
Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:				909.35
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0026590	04/21/2023	ROLLING MEADOWS GOLF COU...	373.33
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:				373.33
Vendor: 03639 - STATE OF ARKANSAS				
STATE OF ARKANSAS	INV0026601	04/21/2023	GARNISHMENT	192.00
Vendor 03639 - STATE OF ARKANSAS Total:				192.00
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0026607	04/21/2023	UNITED WAY	21.52
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				21.52
Vendor: 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS				
VIRGINIA DEPARTMENT OF SOC...	INV0026608	04/21/2023	WAGE GARNISHMENT	119.57
Vendor 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS Total:				119.57
Department 000 - NON-DEPARTMENTAL Total:				247,242.23
Department: 003 - ADMINISTRATION				
Vendor: 067805 - CARD CENTER				
CARD CENTER	INV0026642	04/20/2023	Walk Kansas team signup	60.00
Vendor 067805 - CARD CENTER Total:				60.00
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728	04/18/2023	785-280-3591-CITY MANAGER-...	41.34
VERIZON WIRELESS	9932419728	04/18/2023	785-307-1769 CITY CLERK-MEL...	41.34
VERIZON WIRELESS	9932419728	04/18/2023	918-671-7181 CSR MANAGER	41.34
VERIZON WIRELESS	9932419728	04/18/2023	785-532-8788 FINANCE DIRECT...	46.34
Vendor 00970 - VERIZON WIRELESS Total:				170.36
Department 003 - ADMINISTRATION Total:				230.36
Department: 008 - BUILDING MAINTENANCE				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	Parks 4/2023	04/18/2023	6179-BM-AGUILIAR	41.34
Vendor 00970 - VERIZON WIRELESS Total:				41.34
Department 008 - BUILDING MAINTENANCE Total:				41.34
Department: 010 - PARKS DEPARTMENT				
Vendor: 043802 - EVERGY				
EVERGY	INV0026534	04/18/2023	513 N JEFFERSON	201.47
Vendor 043802 - EVERGY Total:				201.47
Department 010 - PARKS DEPARTMENT Total:				201.47
Department: 013 - SPIN CITY				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	Parks 4/2023	04/18/2023	4006-SC MGR GRAY	41.34
Vendor 00970 - VERIZON WIRELESS Total:				41.34
Department 013 - SPIN CITY Total:				41.34
Department: 017 - ROLLING MEADOWS GOLF COURSE				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	Parks 4/2023	04/18/2023	785-317-5084 -GOLF CLUBHOU...	41.34

Appropriations April 18-April 28, 2023
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
VERIZON WIRELESS	Parks 4/2023	04/18/2023	785-307-2045-GOLF-MAINTEN...	40.01
Vendor 00970 - VERIZON WIRELESS Total:				81.35
Department 017 - ROLLING MEADOWS GOLF COURSE Total:				81.35
Department: 018 - EMERGENCY MEDICAL SERVICES				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8371 TAB 05 UNIT 565	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8369 TAB 03 UNIT 563	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8372 TAB 06 UNIT 560	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-4980 562-M3	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8380 JCFD MIFI	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-7734 CHIEF	53.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-4982 565-M5	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8370 TAB 04 UNIT 564	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-4983 561-M4	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-209-0255 VOSBURG	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8365 TAB 01 UNIT 561	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-1766 563-M2	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-4981 564-M1	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8381 JCFD ROUTER 1	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8367 TAB 02 UNIT 562	40.01
Vendor 00970 - VERIZON WIRELESS Total:				667.52
Department 018 - EMERGENCY MEDICAL SERVICES Total:				667.52
Department: 019 - ANIMAL SHELTER				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9760-Unit#250-ACO-Oi...	75.21
Vendor 067805 - CARD CENTER Total:				75.21
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0026641	04/20/2023	2424 N JACKSON- ANIMAL SHEL...	401.70
Vendor 043271 - KANSAS GAS SERVICE Total:				401.70
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	JCPD Apr 2023	04/19/2023	JCPD/AS-April 2023 (Cell)	82.68
Vendor 00970 - VERIZON WIRELESS Total:				82.68
Department 019 - ANIMAL SHELTER Total:				559.59
Department: 022 - BUILDING CODES & INSPECTIONS				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728 CODES	04/18/2023	CODES TABLET 785-307-2787	40.01
VERIZON WIRELESS	9932419728 CODES	04/18/2023	CODES TABLET 2 785-307-3084	40.01
VERIZON WIRELESS	9932419728 CODES	04/18/2023	CODES TABLET 3 785-307-4385	40.01
VERIZON WIRELESS	9932419728 CODES	04/18/2023	CODES TABLET 4 785-307-4992	40.01
VERIZON WIRELESS	9932419728 CODES	04/18/2023	CODES TABLET 5 785-530-9127	40.01
VERIZON WIRELESS	9932419728 CODES	04/18/2023	TOMMY SETTEMBRINO CELL 78...	41.34
VERIZON WIRELESS	9932419728 CODES	04/18/2023	RON GUFFEY CELL 785-492-9342	41.34
VERIZON WIRELESS	9932419728 CODES	04/18/2023	PERMIT TECH CELL 785-492-91...	41.34
VERIZON WIRELESS	9932419728 CODES	04/18/2023	STEVE KRAJKOSKI CELL 785-492...	41.34
VERIZON WIRELESS	9932419728 CODES	04/18/2023	SARAH BROWN CELL 785-492-9...	41.34
Vendor 00970 - VERIZON WIRELESS Total:				406.75
Department 022 - BUILDING CODES & INSPECTIONS Total:				406.75
Department: 023 - LAW ENFORCEMENT DEPARTMENT				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Riley Mar 2023	04/19/2023	911Coord-2023AdminDayRegist...	30.00
CARD CENTER	Riley Mar 2023	04/19/2023	KCJIS Conference-Sanchez,Whit...	101.48
CARD CENTER	Riley Mar 2023	04/19/2023	HiltonGarden-FraudulentCharg...	208.20
CARD CENTER	Riley Mar 2023	04/19/2023	HiltonGarden-FraudulentCharg...	208.20
CARD CENTER	Riley Mar 2023	04/19/2023	KCJIS Conference-Asmus,Annie	101.48
CARD CENTER	Riley Mar 2023	04/19/2023	KCJIS Conference-Riley,Sharon	101.48
CARD CENTER	Riley Mar 2023	04/19/2023	PositivePromotions-Dispatche...	720.11
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Pail and ANF Brand Sp...	22.00

Appropriations April 18-April 28, 2023
Post Dates: 4/18/2023 - 4/28/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9702-Unit#204-OilCha...	105.84
CARD CENTER	Sloan Mar 2023	04/19/2023	FireStone-207542-Tire	189.90
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9590-Unit#218-OilCha...	131.05
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9747-Unit#202-OilCha...	493.31
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-2PieceTrggerLatch Key	36.99
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-10128-Unit#204-Repla...	14.70
CARD CENTER	Sloan Mar 2023	04/19/2023	FireStone-207541-Tire	268.85
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-PD Coffee Grounds	59.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-PD Coffee Grounds	59.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Tactical Antenna Kit-M...	74.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-First Tactical Mens Shir...	185.97
CARD CENTER	Sloan Mar 2023	04/19/2023	HonorScreening-Uniforms	43.20
CARD CENTER	Sloan Mar 2023	04/19/2023	MilitaryOutlet-Name sew-Mccul..	134.00
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Police Badge Holder-H...	12.34
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9590-Unit#218-OilCha...	135.00
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-10068-Unit#210-Oil C...	82.95
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9845-Unit#223-Battery..	31.75
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9702-Unit#204-OilCha...	122.50
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-10128-Unit#204-Repla...	70.95
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9650-Unit#211-Inspect...	47.65
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9748-Unit#230-Oil Ch...	82.95
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-9747-Unit#202-OilCha...	98.00
CARD CENTER	Sloan Mar 2023	04/19/2023	JimClark-10010-Unit#206-Repla...	107.59
CARD CENTER	Sloan Mar 2023	04/19/2023	CMI-Disposable Intox MouthPie...	89.89
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-AirPurifierOdor Reduci...	90.07
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-(6)Wideband Headsets ..	534.13

Vendor 067805 - CARD CENTER Total: 4,797.50
Vendor: 00970 - VERIZON WIRELESS

VERIZON WIRELESS	JCPD Apr 2023	04/19/2023	JCPD-April 2023 (Cell)	2,251.46
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Vendor 00970 - VERIZON WIRELESS Total: 2,251.46
Department 023 - LAW ENFORCEMENT DEPARTMENT Total: 7,048.96
Department: 024 - FIRE DEPARTMENT
Vendor: 067805 - CARD CENTER

CARD CENTER	NELSON MAR 2023	04/20/2023	WATERS/BOLTS AND SCREWS	7.00
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Vendor 067805 - CARD CENTER Total: 7.00
Vendor: 00970 - VERIZON WIRELESS

VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-8734 FIRE	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-307-7803 550-T2	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-7687 NELSON	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-1793 510-E1	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-492-4989 520-E2	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-209-2804 JC FIRE TABLET	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8376 TAB 10 UNIT 550	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8373 TAB 07 UNIT 510	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8377 TAB 11 UNIT 540	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8375 TAB 09 UNIT 530	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-307-5772 540 R2	48.92
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8379 TAB 13	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8378 TAB 12 UNIT 542	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8382 JCFD ROUTER 2	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8383 JCFD ROUTER 3	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8123 TABLET NELSON	40.01
VERIZON WIRELESS	9932419728 FIRE AND AMB	04/18/2023	785-802-8374 TAB 08 UNIT 520	40.01

Vendor 00970 - VERIZON WIRELESS Total: 733.63
Department 024 - FIRE DEPARTMENT Total: 740.63
Department: 025 - STREET DEPARTMENT
Vendor: 043802 - EVERGY

EVERGY	INV0026533	04/18/2023	225 W 7th	23.87
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Appropriations April 18-April 28, 2023
Post Dates: 4/18/2023 - 4/28/2023

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
EVERGY	INV0026533	04/18/2023	219 E 6th	144.04
EVERGY	INV0026533	04/18/2023	110 W 6th	23.87
EVERGY	INV0026535	04/18/2023	1204 W 8TH ST	36.50
Vendor 043802 - EVERGY Total:				228.28
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW 4/2023	04/18/2023	LEWIS-761-5415	41.34
VERIZON WIRELESS	PW 4/2023	04/18/2023	JC STREETS 761-6091	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	GAGER FLEET-492-2616	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	JC STREETS 1 761-6272	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	SAMSUNG TAB A2-492-2338	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	SAMSUNG TAB A1-492-2335	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	JC TABLET 473-6099	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	ZISHKA STREETS-492-2211	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	J BERGMANN 761-6813	41.34
VERIZON WIRELESS	PW 4/2023	04/18/2023	TENORIO-761-5450	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	STREET CREW-492-2184	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	HORN-761-5254	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	STREET 3-761-5218	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	ON CALL-223-1508	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	UTILITY 1-223-1241	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	JC TABLET 473-6377	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	IBARRA-223-1232	46.34
VERIZON WIRELESS	PW 4/2023	04/18/2023	HALL-761-5396	24.20
Vendor 00970 - VERIZON WIRELESS Total:				634.31
Department 025 - STREET DEPARTMENT Total:				862.59
Department: 029 - LEGAL DEPARTMENT				
Vendor: 067805 - CARD CENTER				
CARD CENTER	INV0026642	04/20/2023	legal research	335.89
CARD CENTER	INV0026642	04/20/2023	legal research	335.89
CARD CENTER	INV0026642	04/20/2023	legal research	342.61
Vendor 067805 - CARD CENTER Total:				1,014.39
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728	04/18/2023	785-307-0016--CITY PROSECUT...	41.34
Vendor 00970 - VERIZON WIRELESS Total:				41.34
Department 029 - LEGAL DEPARTMENT Total:				1,055.73
Department: 030 - MUNICIPAL COURT				
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0026640	04/20/2023	701 N JEFFERSON	334.13
Vendor 043271 - KANSAS GAS SERVICE Total:				334.13
Vendor: 03861 - SONALYS COLON RAMOS				
SONALYS COLON RAMOS	Case#22-18686 Lawson	04/21/2023	Case#22-18686 Lawson	171.00
Vendor 03861 - SONALYS COLON RAMOS Total:				171.00
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728	04/18/2023	785-530-9541 MUNICIPAL COU...	41.34
Vendor 00970 - VERIZON WIRELESS Total:				41.34
Vendor: 03900 - WOULDSTRA, RYAN JAMES				
WOUDSTRA, RYAN JAMES	INV0026653	04/26/2023	WOUDSTRA, RYAN JAMES	85.00
Vendor 03900 - WOULDSTRA, RYAN JAMES Total:				85.00
Department 030 - MUNICIPAL COURT Total:				631.47
Department: 040 - C.L. HOOVER OPERA HOUSE				
Vendor: 043802 - EVERGY				
EVERGY	INV0026536	04/18/2023	135 W 7TH-(OPERA)	3,379.54
Vendor 043802 - EVERGY Total:				3,379.54
Department 040 - C.L. HOOVER OPERA HOUSE Total:				3,379.54

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Department: 048 - RECREATION DEPARTMENT				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	Parks 4/2023	04/18/2023	3067 REC MGR SWIHART	41.34
Vendor 00970 - VERIZON WIRELESS Total:				41.34
Department 048 - RECREATION DEPARTMENT Total:				41.34
Fund 001 - GENERAL FUND Total:				263,232.21
Fund: 002 - GRANT FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	5.63
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				5.63
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0026565	04/21/2023	BLUE CROSS BLUE SHIELD	362.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0026568	04/21/2023	BLUE CROSS BLUE SHIELD	26.83
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				389.57
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	34.88
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				34.88
Vendor: 039125 - JCPOA				
JCPOA	INV0026603	04/21/2023	JCPOA	15.00
Vendor 039125 - JCPOA Total:				15.00
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	38.49
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				38.49
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026594	04/21/2023	KP&F	420.96
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				420.96
Department 000 - NON-DEPARTMENTAL Total:				904.53
Department: 210 - PARK PROJECTS				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Sloan Mar 2023	04/19/2023	MilitaryOutlet-PoloCircleBadge-...	40.00
Vendor 067805 - CARD CENTER Total:				40.00
Department 210 - PARK PROJECTS Total:				40.00
Fund 002 - GRANT FUND Total:				944.53
Fund: 014 - WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0026560	04/21/2023	CITY OF JC EMPLOYER PD LIFE	12.58
ADVANCE LIFE INSURANCE	INV0026561	04/21/2023	ADVANCE LIFE INSURANCE BEF...	41.07
ADVANCE LIFE INSURANCE	INV0026614	04/21/2023	CITY OF JC EMPLOYER PD LIFE	1.60
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				55.25
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0026606	04/21/2023	CITY OF JC EMPLOYER PAID STD	34.34
ADVANCE SHORT TERM DISABIL...	INV0026621	04/21/2023	CITY OF JC EMPLOYER PAID STD	3.47
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				37.81
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0026562	04/21/2023	AFLAC	16.70
AMERICAN FAMILY LIFE ASSUR...	INV0026563	04/21/2023	AFLAC BEFORE TAX	28.85
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	47.86
AMERICAN FAMILY LIFE ASSUR...	INV0026623	04/21/2023	VSP Vision Insurance Pre-Tax	2.30
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				95.71
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0026568	04/21/2023	BLUE CROSS BLUE SHIELD	12.53
BLUE CROSS BLUE SHIELD OF KS ..	INV0026569	04/21/2023	BLUE CROSS BLUE SHIELD	106.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0026571	04/21/2023	BLUE CROSS BLUE SHIELD	109.52

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF KS ..INV0026572		04/21/2023	BLUE CROSS BLUE SHIELD	44.09
BLUE CROSS BLUE SHIELD OF KS ..INV0026573		04/21/2023	BLUE CROSS BLUE SHIELD	322.15
BLUE CROSS BLUE SHIELD OF KS ..INV0026574		04/21/2023	BLUE CROSS BLUE SHIELD	184.63
BLUE CROSS BLUE SHIELD OF KS ..INV0026575		04/21/2023	BLUE CROSS BLUE SHIELD	378.87
BLUE CROSS BLUE SHIELD OF KS ..INV0026576		04/21/2023	BLUE CROSS BLUE SHIELD	430.75
BLUE CROSS BLUE SHIELD OF KS ..INV0026578		04/21/2023	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF KS ..INV0026580		04/21/2023	BLUE CROSS BLUE SHIELD	102.78
BLUE CROSS BLUE SHIELD OF KS ..INV0026581		04/21/2023	BLUE CROSS BLUE SHIELD	78.87
BLUE CROSS BLUE SHIELD OF KS ..INV0026615		04/21/2023	BLUE CROSS BLUE SHIELD	104.58
BLUE CROSS BLUE SHIELD OF KS ..INV0026616		04/21/2023	BLUE CROSS BLUE SHIELD	28.21
BLUE CROSS BLUE SHIELD OF KS ..INV0026617		04/21/2023	BLUE CROSS BLUE SHIELD	9.07
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				2,068.03
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..INV0026588		04/21/2023	FLEX SPENDING-1074334	191.42
CITY OF JC FLEX SPENDING ACCT..INV0026618		04/21/2023	FLEX SPENDING-1074334	98.21
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				289.63
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0026589	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	5.45
CITY OF JUNCTION CITY	INV0026605	04/21/2023	TELEPHONE REIMBURSEMENT	21.86
Vendor 012130 - CITY OF JUNCTION CITY Total:				27.31
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0026598	04/21/2023	GREAT WEST FINANCIAL	244.52
Vendor 01944 - GREAT WEST FINANCIAL Total:				244.52
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026611	04/21/2023	SOCIAL SECURITY WITHHOLDING	2,117.94
INTERNAL REVENUE SERVICE	INV0026612	04/21/2023	FEDERAL WITHHOLDING	1,130.91
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	495.46
INTERNAL REVENUE SERVICE	INV0026625	04/21/2023	SOCIAL SECURITY WITHHOLDING	280.48
INTERNAL REVENUE SERVICE	INV0026626	04/21/2023	FEDERAL WITHHOLDING	337.90
INTERNAL REVENUE SERVICE	INV0026627	04/21/2023	MEDICARE WITHHOLDING	65.62
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				4,428.31
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	597.16
KANSAS DEPT OF REVENUE	INV0026624	04/21/2023	STATE WITHHOLDING	111.79
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				708.95
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0026592	04/21/2023	INCOME WITHHOLDING ORDER	81.51
KANSAS PAYMENT CENTER	INV0026593	04/21/2023	GARNISHMENT	80.86
Vendor 014435 - KANSAS PAYMENT CENTER Total:				162.37
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026595	04/21/2023	KPERS #1	401.13
KANSAS PUBLIC EMPLOYEES	INV0026596	04/21/2023	KPERS #2	359.03
KANSAS PUBLIC EMPLOYEES	INV0026597	04/21/2023	KPERS #3	1,787.00
KANSAS PUBLIC EMPLOYEES	INV0026599	04/21/2023	KPERS INSURANCE	176.56
KANSAS PUBLIC EMPLOYEES	INV0026619	04/21/2023	KPERS #3	342.68
KANSAS PUBLIC EMPLOYEES	INV0026620	04/21/2023	KPERS INSURANCE	23.75
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				3,090.15
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY..INV0026607		04/21/2023	UNITED WAY	5.51
UNITED WAY OF JUNCTION CITY..INV0026622		04/21/2023	UNITED WAY	2.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				8.01
Vendor: 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS				
VIRGINIA DEPARTMENT OF SOC...INV0026608		04/21/2023	WAGE GARNISHMENT	14.90
Vendor 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS Total:				14.90
Department 000 - NON-DEPARTMENTAL Total:				11,230.95

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Department: 532 - WATER DISTRIBUTION SYSTEM				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW 4/2023	04/18/2023	STREET 5-761-5283	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	NEW LINE-761-5094	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	TABLETS FOR METER READERS-...	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	HAYHURST-761-5293	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	SAMSUNG TAB A5-210-4887	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	TABLETS FOR METER READERS-...	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	UTILITY 5-761-5237	24.20
Vendor 00970 - VERIZON WIRELESS Total:				216.83
Department 532 - WATER DISTRIBUTION SYSTEM Total:				216.83
Department: 534 - WATER ADMINISTRATION				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	9932419728	04/18/2023	785-307-7019--JUNCTION CITY ...	40.01
VERIZON WIRELESS	9932419728	04/18/2023	785-307-4403-JUNCTION CITY ...	40.01
Vendor 00970 - VERIZON WIRELESS Total:				80.02
Department 534 - WATER ADMINISTRATION Total:				80.02
Fund 014 - WATER UTILITY FUND Total:				11,527.80
Fund: 015 - WASTEWATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0026560	04/21/2023	CITY OF JC EMPLOYER PD LIFE	13.00
ADVANCE LIFE INSURANCE	INV0026561	04/21/2023	ADVANCE LIFE INSURANCE BEF...	41.07
ADVANCE LIFE INSURANCE	INV0026614	04/21/2023	CITY OF JC EMPLOYER PD LIFE	1.60
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				55.67
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0026606	04/21/2023	CITY OF JC EMPLOYER PAID STD	35.58
ADVANCE SHORT TERM DISABIL...	INV0026621	04/21/2023	CITY OF JC EMPLOYER PAID STD	3.46
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				39.04
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0026562	04/21/2023	AFLAC	16.70
AMERICAN FAMILY LIFE ASSUR...	INV0026563	04/21/2023	AFLAC BEFORE TAX	28.85
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	48.65
AMERICAN FAMILY LIFE ASSUR...	INV0026623	04/21/2023	VSP Vision Insurance Pre-Tax	2.30
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				96.50
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0026568	04/21/2023	BLUE CROSS BLUE SHIELD	16.10
BLUE CROSS BLUE SHIELD OF KS ..	INV0026569	04/21/2023	BLUE CROSS BLUE SHIELD	106.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0026571	04/21/2023	BLUE CROSS BLUE SHIELD	109.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0026572	04/21/2023	BLUE CROSS BLUE SHIELD	44.10
BLUE CROSS BLUE SHIELD OF KS ..	INV0026573	04/21/2023	BLUE CROSS BLUE SHIELD	326.78
BLUE CROSS BLUE SHIELD OF KS ..	INV0026574	04/21/2023	BLUE CROSS BLUE SHIELD	184.58
BLUE CROSS BLUE SHIELD OF KS ..	INV0026575	04/21/2023	BLUE CROSS BLUE SHIELD	399.72
BLUE CROSS BLUE SHIELD OF KS ..	INV0026576	04/21/2023	BLUE CROSS BLUE SHIELD	449.69
BLUE CROSS BLUE SHIELD OF KS ..	INV0026578	04/21/2023	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF KS ..	INV0026580	04/21/2023	BLUE CROSS BLUE SHIELD	96.50
BLUE CROSS BLUE SHIELD OF KS ..	INV0026581	04/21/2023	BLUE CROSS BLUE SHIELD	84.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0026615	04/21/2023	BLUE CROSS BLUE SHIELD	104.58
BLUE CROSS BLUE SHIELD OF KS ..	INV0026616	04/21/2023	BLUE CROSS BLUE SHIELD	28.21
BLUE CROSS BLUE SHIELD OF KS ..	INV0026617	04/21/2023	BLUE CROSS BLUE SHIELD	9.07
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				2,115.37
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0026588	04/21/2023	FLEX SPENDING-1074334	188.88
CITY OF JC FLEX SPENDING ACCT..	INV0026618	04/21/2023	FLEX SPENDING-1074334	98.21
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				287.09
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0026589	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	4.86

Appropriations April 18-April 28, 2023
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CITY OF JUNCTION CITY	INV0026605	04/21/2023	TELEPHONE REIMBURSEMENT	23.18
Vendor 012130 - CITY OF JUNCTION CITY Total:				28.04
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0026598	04/21/2023	GREAT WEST FINANCIAL	244.52
Vendor 01944 - GREAT WEST FINANCIAL Total:				244.52
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026611	04/21/2023	SOCIAL SECURITY WITHHOLDING	2,184.38
INTERNAL REVENUE SERVICE	INV0026612	04/21/2023	FEDERAL WITHHOLDING	1,142.72
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	510.78
INTERNAL REVENUE SERVICE	INV0026625	04/21/2023	SOCIAL SECURITY WITHHOLDING	280.48
INTERNAL REVENUE SERVICE	INV0026626	04/21/2023	FEDERAL WITHHOLDING	337.90
INTERNAL REVENUE SERVICE	INV0026627	04/21/2023	MEDICARE WITHHOLDING	65.58
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				4,521.84
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	611.17
KANSAS DEPT OF REVENUE	INV0026624	04/21/2023	STATE WITHHOLDING	111.78
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				722.95
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0026592	04/21/2023	INCOME WITHHOLDING ORDER	81.49
KANSAS PAYMENT CENTER	INV0026593	04/21/2023	GARNISHMENT	80.85
Vendor 014435 - KANSAS PAYMENT CENTER Total:				162.34
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026595	04/21/2023	KPERS #1	401.09
KANSAS PUBLIC EMPLOYEES	INV0026596	04/21/2023	KPERS #2	359.04
KANSAS PUBLIC EMPLOYEES	INV0026597	04/21/2023	KPERS #3	1,864.08
KANSAS PUBLIC EMPLOYEES	INV0026599	04/21/2023	KPERS INSURANCE	181.78
KANSAS PUBLIC EMPLOYEES	INV0026619	04/21/2023	KPERS #3	342.65
KANSAS PUBLIC EMPLOYEES	INV0026620	04/21/2023	KPERS INSURANCE	23.75
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				3,172.39
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0026607	04/21/2023	UNITED WAY	5.49
UNITED WAY OF JUNCTION CITY...	INV0026622	04/21/2023	UNITED WAY	2.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				7.99
Department 000 - NON-DEPARTMENTAL Total:				11,453.74
Department: 540 - WASTEWATER DISTRIBUTION SYSTEM				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW 4/2023	04/18/2023	SAMSUNG TAB A4-492-2782	40.01
VERIZON WIRELESS	PW 4/2023	04/18/2023	MARSTON-761-5354	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	SANITATION 3-761-5373	24.20
Vendor 00970 - VERIZON WIRELESS Total:				88.41
Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:				88.41
Fund 015 - WASTEWATER UTILITY FUND Total:				11,542.15
Fund: 018 - STORM WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0026560	04/21/2023	CITY OF JC EMPLOYER PD LIFE	1.43
ADVANCE LIFE INSURANCE	INV0026561	04/21/2023	ADVANCE LIFE INSURANCE BEF...	18.41
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				19.84
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...	INV0026606	04/21/2023	CITY OF JC EMPLOYER PAID STD	8.14
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				8.14
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0026562	04/21/2023	AFLAC	8.15
AMERICAN FAMILY LIFE ASSUR...	INV0026563	04/21/2023	AFLAC BEFORE TAX	9.20
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	10.01
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				27.36

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..INV0026568		04/21/2023	BLUE CROSS BLUE SHIELD	1.79
BLUE CROSS BLUE SHIELD OF KS ..INV0026569		04/21/2023	BLUE CROSS BLUE SHIELD	53.08
BLUE CROSS BLUE SHIELD OF KS ..INV0026571		04/21/2023	BLUE CROSS BLUE SHIELD	43.81
BLUE CROSS BLUE SHIELD OF KS ..INV0026572		04/21/2023	BLUE CROSS BLUE SHIELD	13.68
BLUE CROSS BLUE SHIELD OF KS ..INV0026573		04/21/2023	BLUE CROSS BLUE SHIELD	37.40
BLUE CROSS BLUE SHIELD OF KS ..INV0026575		04/21/2023	BLUE CROSS BLUE SHIELD	10.47
BLUE CROSS BLUE SHIELD OF KS ..INV0026576		04/21/2023	BLUE CROSS BLUE SHIELD	44.40
BLUE CROSS BLUE SHIELD OF KS ..INV0026578		04/21/2023	BLUE CROSS BLUE SHIELD	31.16
BLUE CROSS BLUE SHIELD OF KS ..INV0026580		04/21/2023	BLUE CROSS BLUE SHIELD	3.51
BLUE CROSS BLUE SHIELD OF KS ..INV0026581		04/21/2023	BLUE CROSS BLUE SHIELD	7.22
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				246.52
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..INV0026588		04/21/2023	FLEX SPENDING-1074334	22.71
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				22.71
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0026589	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	5.06
CITY OF JUNCTION CITY	INV0026605	04/21/2023	TELEPHONE REIMBURSEMENT	6.62
Vendor 012130 - CITY OF JUNCTION CITY Total:				11.68
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0026598	04/21/2023	GREAT WEST FINANCIAL	112.77
Vendor 01944 - GREAT WEST FINANCIAL Total:				112.77
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026611	04/21/2023	SOCIAL SECURITY WITHHOLDING	515.36
INTERNAL REVENUE SERVICE	INV0026612	04/21/2023	FEDERAL WITHHOLDING	359.59
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	120.52
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				995.47
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	158.22
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				158.22
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026595	04/21/2023	KPERS #1	106.28
KANSAS PUBLIC EMPLOYEES	INV0026596	04/21/2023	KPERS #2	94.04
KANSAS PUBLIC EMPLOYEES	INV0026597	04/21/2023	KPERS #3	414.56
KANSAS PUBLIC EMPLOYEES	INV0026599	04/21/2023	KPERS INSURANCE	42.67
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				657.55
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...INV0026607		04/21/2023	UNITED WAY	1.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.50
Vendor: 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS				
VIRGINIA DEPARTMENT OF SOC...INV0026608		04/21/2023	WAGE GARNISHMENT	1.66
Vendor 03778 - VIRGINIA DEPARTMENT OF SOCIAL SVS Total:				1.66
Department 000 - NON-DEPARTMENTAL Total:				2,263.42
Fund 018 - STORM WATER UTILITY FUND Total:				2,263.42
Fund: 023 - SANITATION FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0026560	04/21/2023	CITY OF JC EMPLOYER PD LIFE	10.46
ADVANCE LIFE INSURANCE	INV0026561	04/21/2023	ADVANCE LIFE INSURANCE BEF...	117.98
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				128.44
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISABIL...INV0026606		04/21/2023	CITY OF JC EMPLOYER PAID STD	30.25
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				30.25
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR... INV0026562		04/21/2023	AFLAC	8.75
AMERICAN FAMILY LIFE ASSUR... INV0026563		04/21/2023	AFLAC BEFORE TAX	52.25

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
AMERICAN FAMILY LIFE ASSUR...	INV0026609	04/21/2023	VSP Vision Insurance Pre-Tax	28.50
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				89.50
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0026568	04/21/2023	BLUE CROSS BLUE SHIELD	5.35
BLUE CROSS BLUE SHIELD OF KS ..	INV0026569	04/21/2023	BLUE CROSS BLUE SHIELD	79.69
BLUE CROSS BLUE SHIELD OF KS ..	INV0026571	04/21/2023	BLUE CROSS BLUE SHIELD	43.81
BLUE CROSS BLUE SHIELD OF KS ..	INV0026572	04/21/2023	BLUE CROSS BLUE SHIELD	54.45
BLUE CROSS BLUE SHIELD OF KS ..	INV0026573	04/21/2023	BLUE CROSS BLUE SHIELD	303.29
BLUE CROSS BLUE SHIELD OF KS ..	INV0026574	04/21/2023	BLUE CROSS BLUE SHIELD	302.83
BLUE CROSS BLUE SHIELD OF KS ..	INV0026575	04/21/2023	BLUE CROSS BLUE SHIELD	240.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0026576	04/21/2023	BLUE CROSS BLUE SHIELD	83.65
BLUE CROSS BLUE SHIELD OF KS ..	INV0026578	04/21/2023	BLUE CROSS BLUE SHIELD	31.13
BLUE CROSS BLUE SHIELD OF KS ..	INV0026580	04/21/2023	BLUE CROSS BLUE SHIELD	2.81
BLUE CROSS BLUE SHIELD OF KS ..	INV0026581	04/21/2023	BLUE CROSS BLUE SHIELD	90.78
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,238.31
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0026588	04/21/2023	FLEX SPENDING-1074334	46.93
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				46.93
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0026589	04/21/2023	CITY OF JUNCTION CITY (G-FEE)	5.00
CITY OF JUNCTION CITY	INV0026605	04/21/2023	TELEPHONE REIMBURSEMENT	11.23
Vendor 012130 - CITY OF JUNCTION CITY Total:				16.23
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0026598	04/21/2023	GREAT WEST FINANCIAL	155.40
Vendor 01944 - GREAT WEST FINANCIAL Total:				155.40
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0026611	04/21/2023	SOCIAL SECURITY WITHHOLDING	1,550.60
INTERNAL REVENUE SERVICE	INV0026612	04/21/2023	FEDERAL WITHHOLDING	923.82
INTERNAL REVENUE SERVICE	INV0026613	04/21/2023	MEDICARE WITHHOLDING	362.62
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				2,837.04
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0026610	04/21/2023	STATE WITHHOLDING	437.98
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				437.98
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0026592	04/21/2023	INCOME WITHHOLDING ORDER	95.00
Vendor 014435 - KANSAS PAYMENT CENTER Total:				95.00
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0026595	04/21/2023	KPERS #1	106.20
KANSAS PUBLIC EMPLOYEES	INV0026596	04/21/2023	KPERS #2	993.54
KANSAS PUBLIC EMPLOYEES	INV0026597	04/21/2023	KPERS #3	761.55
KANSAS PUBLIC EMPLOYEES	INV0026599	04/21/2023	KPERS INSURANCE	128.96
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				1,990.25
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0026607	04/21/2023	UNITED WAY	1.98
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.98
Department 000 - NON-DEPARTMENTAL Total:				7,067.31
Department: 644 - SANITATION OPERATIONS				
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW 4/2023	04/18/2023	SANITATION 1-223-1758	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	MERRIT-223-2022	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	UTILITY 2-223-1337	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	DOWNS-307-6183	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	STREET 7-761-5310	24.20
VERIZON WIRELESS	PW 4/2023	04/18/2023	SAMSUNG TAB A3-492-2762	40.01

Appropriations April 18-April 28, 2023
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
VERIZON WIRELESS	PW 4/2023	04/18/2023	TODD BARRIGER-223-1759	24.20
Vendor 00970 - VERIZON WIRELESS Total:				185.21
Department 644 - SANITATION OPERATIONS Total:				185.21
Fund 023 - SANITATION FUND Total:				7,252.52

Fund: 035 - EMPLOYEE BENEFITS FUND
Department: 140 - EMPLOYEE BENEFITS
Vendor: 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT

FREEDOM CLAIMS MGT. INC PR...	911152-202305	04/18/2023	RETIREES May 2023	138.00
FREEDOM CLAIMS MGT. INC PR...	911152-202305	04/18/2023	LIBRARY May 2023	276.00
FREEDOM CLAIMS MGT. INC PR...	911152-202305	04/18/2023	% OF SAVINGS May 2023	912.73
FREEDOM CLAIMS MGT. INC PR...	911152-202305	04/18/2023	CITY May 2023	3,588.00
Vendor 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT Total:				4,914.73

Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT

FREEDOM CLAIMS MGT.INC CLA..	911152-04-06-2023	04/24/2023	CLAIMS WEEK OF 04/06/2023	742.75
FREEDOM CLAIMS MGT.INC CLA..	911152-04-14-2023	04/24/2023	CLAIMS WEEK OF 4/14/2023	4,249.75
FREEDOM CLAIMS MGT.INC CLA..	911152-04-21-2023	04/24/2023	CLAIMS WEEK OF 4/21/2023	736.20
Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:				5,728.70
Department 140 - EMPLOYEE BENEFITS Total:				10,643.43
Fund 035 - EMPLOYEE BENEFITS FUND Total:				10,643.43

Fund: 050 - SPECIAL LAW ENFORCEMENT TRUST FUND
Department: 440 - SPECIAL LAW ENFORCEMENT
Vendor: 067805 - CARD CENTER

CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-RitfitWeight Lifting-G...	179.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-CyclingBike,PlatePosts,...	1,254.89
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-RockvilleTower Speake...	369.95
CARD CENTER	Sloan Mar 2023	04/19/2023	AcademySports-HeavyBag and ...	214.98
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-ASUTrainerBattle Rope...	86.40
CARD CENTER	Sloan Mar 2023	04/19/2023	Menards-In/Out Carp Tape-Gym...	99.80
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-PowerTowerWorkStati...	143.60
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Refund-weight lift bar...	-76.14
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Socks for Bike Patrol	26.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Menards-DoorJambkitSeal-Gym...	39.37
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Shoes for Bike Patrol	46.73
CARD CENTER	Sloan Mar 2023	04/19/2023	Waters-WireRopeClip,Screws,B...	117.79
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-WeightedBellSet-10LB...	46.98
CARD CENTER	Sloan Mar 2023	04/19/2023	Waters-DuctTape-Gym Project	55.96
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-WeightPlateOrganizer...	79.99
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-WeightPlateRackOrgaz...	81.83
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-WeightedBellSet-20LB...	83.98
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-FitnessNoGapBench-G...	169.00
CARD CENTER	Sloan Mar 2023	04/19/2023	Amazon-Table for Back Pain Rel...	139.99
Vendor 067805 - CARD CENTER Total:				3,162.08

Vendor: 03872 - N EAR, INC.

N EAR, INC.	3053	04/20/2023	(60)-N-Ear Radio Earpieces	7,664.49
Vendor 03872 - N EAR, INC. Total:				7,664.49
Department 440 - SPECIAL LAW ENFORCEMENT Total:				10,826.57
Fund 050 - SPECIAL LAW ENFORCEMENT TRUST FUND Total:				10,826.57

Fund: 054 - LAW ENFORCEMENT TRAINING/DARE FUND
Department: 450 - D.A.R.E .
Vendor: 067805 - CARD CENTER

CARD CENTER	Riley Mar 2023	04/19/2023	KCJIS Conference-Lovelss,Alicia	101.48
Vendor 067805 - CARD CENTER Total:				101.48
Department 450 - D.A.R.E . Total:				101.48
Fund 054 - LAW ENFORCEMENT TRAINING/DARE FUND Total:				101.48

Grand Total: 318,334.11

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	263,232.21
002 - GRANT FUND	944.53
014 - WATER UTILITY FUND	11,527.80
015 - WASTEWATER UTILITY FUND	11,542.15
018 - STORM WATER UTILITY FUND	2,263.42
023 - SANITATION FUND	7,252.52
035 - EMPLOYEE BENEFITS FUND	10,643.43
050 - SPECIAL LAW ENFORCEMENT TRUST FUND	10,826.57
054 - LAW ENFORCEMENT TRAINING/DARE FUND	101.48
Grand Total:	318,334.11

Account Summary

Account Number	Account Name	Payment Amount
001-2-00000-0250	F.I.T PAYABLE	31,445.97
001-2-00000-0251	FICA PAYABLE	28,961.84
001-2-00000-0252	SIT PAYABLE	16,089.38
001-2-00000-0254	UNITED WAY PAYABLE	21.52
001-2-00000-0255	KPERS PAYABLE	19,218.89
001-2-00000-0256	KPFR PAYABLE	82,781.51
001-2-00000-0257	EMP MEDICAL INS PAYAB...	41,152.43
001-2-00000-0259	GARNISHMENTS PAYABLE	1,601.47
001-2-00000-0260	JCPOA UNION DUES PAYA...	885.00
001-2-00000-0261	AETNA DEFERRED COMP ...	9,416.79
001-2-00000-0267	DENTAL INSURANCE PAY	4,636.12
001-2-00000-0275	I.A.F.F.	1,650.00
001-2-00000-0276	FIREMANS RELIEF ASSN	520.69
001-2-00000-0279	GARNISHMENT FEE	9.63
001-2-00000-0735	TELEPHONE REIMBURSM...	184.11
001-2-00000-1282	AFLAC	2,529.61
001-2-00000-1283	GOLF COURSE FEES	373.33
001-2-00000-1287	ADVANCE LIFE	1,498.68
001-2-00000-2377	MED REIMB/DEP CARE	3,355.91
001-2-00000-2380	P & F INS. ASSOCIATION	909.35
001-2-03000-9203	COURT REFUNDS	85.00
001-5-00300-0000-0735	TELEPHONE	170.36
001-5-00302-0000-0730	HEALTH AND WELLNESS P...	60.00
001-5-00800-0000-0735	TELEPHONE	41.34
001-5-01000-0000-0736	ELECTRIC UTILITIES	201.47
001-5-01300-0000-0735	TELEPHONE	41.34
001-5-01700-0000-0735	TELEPHONE	81.35
001-5-01800-0000-0735	TELEPHONE	667.52
001-5-01900-0000-0735	TELEPHONE	82.68
001-5-01900-0000-0737	GAS UTILITIES	401.70
001-5-01900-0000-0746	MAINTAIN & REPAIR VEHI...	75.21
001-5-02200-0000-0735	TELEPHONE	406.75
001-5-02300-0000-0603	BUILDING MAINTENANCE...	22.00
001-5-02300-0000-0646	OPERATIONAL SUPPLIES	750.84
001-5-02300-0000-0651	PARTS FOR VEHICLES, EQU..	1,240.64
001-5-02300-0000-0673	FOOD SUPPLIES	119.98
001-5-02300-0000-0682	UNIFORMS	450.50
001-5-02300-0000-0735	TELEPHONE	2,251.46
001-5-02300-0000-0746	MAINTAIN & REPAIR VEHI...	779.34
001-5-02300-0000-0747	MAINT & REPAIR EQUIPM...	89.89
001-5-02310-0000-0667	OFFICE SUPPLIES	624.20
001-5-02310-0000-0749	OTHER SERVICES	720.11
001-5-02400-0000-0603	BUILDING MAINTENANCE...	7.00
001-5-02400-0000-0735	TELEPHONE	733.63

Account Summary

Account Number	Account Name	Payment Amount
001-5-02500-0000-0735	TELEPHONE	634.31
001-5-02500-0000-0762	STREET LIGHTING	228.28
001-5-02900-0000-0666	SUBSCRIPTIONS, BOOKS &...	1,014.39
001-5-02900-0000-0735	TELEPHONE	41.34
001-5-03000-0000-0735	TELEPHONE	41.34
001-5-03000-0000-0737	GAS UTILITIES	334.13
001-5-03000-0000-9203	COURT REFUNDS	171.00
001-5-04000-0000-0736	ELECTRIC UTILITIES	3,379.54
001-5-04800-0000-0735	TELEPHONE	41.34
002-2-00000-0251	FICA PAYABLE	34.88
002-2-00000-0252	SIT PAYABLE	38.49
002-2-00000-0256	KPFR PAYABLE	420.96
002-2-00000-0257	EMP MEDICAL INS PAYAB...	362.74
002-2-00000-0260	JCPOA UNION DUES PAYA...	15.00
002-2-00000-0267	DENTAL INSURANCE PAY	26.83
002-2-00000-1282	AFLAC	5.63
002-5-21000-0000-0749	OTHER SERVICES	40.00
014-2-00000-0250	F.I.T PAYABLE	1,468.81
014-2-00000-0251	FICA PAYABLE	2,959.50
014-2-00000-0252	SIT PAYABLE	708.95
014-2-00000-0254	UNITED FUND PAYABLE	8.01
014-2-00000-0255	KPERS PAYABLE	3,090.15
014-2-00000-0257	EMP MEDICAL INS PAYAB...	1,792.48
014-2-00000-0259	GARNISHMENTS PAYABLE	177.27
014-2-00000-0261	AETNA DEFERRED COMP ...	244.52
014-2-00000-0267	DENTAL INSURANCE PAY	275.55
014-2-00000-0279	GARNISHMENT FEE	5.45
014-2-00000-0735	TELEPHONE REIMBURSE...	21.86
014-2-00000-1282	AFLAC	95.71
014-2-00000-1287	ADVANCE LIFE	93.06
014-2-00000-2377	MED REIMB/DEP CARE	289.63
014-5-53200-0000-0735	TELEPHONE	216.83
014-5-53400-0000-0735	TELEPHONE	80.02
015-2-00000-0250	F.I.T PAYABLE	1,480.62
015-2-00000-0251	FICA PAYABLE	3,041.22
015-2-00000-0252	SIT PAYABLE	722.95
015-2-00000-0254	UNITED FUND PAYABLE	7.99
015-2-00000-0255	KPERS PAYABLE	3,172.39
015-2-00000-0257	EMP MEDICAL INS PAYAB...	1,836.85
015-2-00000-0259	GARNISHMENTS PAYABLE	162.34
015-2-00000-0261	AETNA DEFERRED COMP ...	244.52
015-2-00000-0267	DENTAL INSURANCE PAY	278.52
015-2-00000-0279	GARNISHMENT FEE	4.86
015-2-00000-0735	TELEPHONE REIMBURSE...	23.18
015-2-00000-1282	AFLAC	96.50
015-2-00000-1287	ADVANCE LIFE	94.71
015-2-00000-2377	MED REIMB/DEP CARE	287.09
015-5-54000-0000-0735	TELEPHONE	88.41
018-2-00000-0250	F.I.T. PAYABLE	359.59
018-2-00000-0251	FICA PAYABLE	635.88
018-2-00000-0252	SIT PAYABLE	158.22
018-2-00000-0254	UNITED FUND PAYALBE	1.50
018-2-00000-0255	KPERS PAYABLE	657.55
018-2-00000-0257	EMP MEDICAL INS PAYAB...	220.32
018-2-00000-0259	GARNISHMENTS	1.66
018-2-00000-0261	DEFERRED COMP	112.77
018-2-00000-0267	DENTAL INSURANCE PAY	26.20
018-2-00000-0279	GARNISHMENT FEE	5.06

Account Summary

Account Number	Account Name	Payment Amount
018-2-00000-0735	TELEPHONE REIMBURSE...	6.62
018-2-00000-1282	AFLAC	27.36
018-2-00000-1287	ADVANCE LIFE	27.98
018-2-00000-2377	FLEX SPENDING	22.71
023-2-00000-0250	F.I.T PAYABLE	923.82
023-2-00000-0251	FICA PAYABLE	1,913.22
023-2-00000-0252	SIT PAYABLE	437.98
023-2-00000-0254	UNITED FUND PAYABLE	1.98
023-2-00000-0255	KPERS PAYABLE	1,990.25
023-2-00000-0257	EMP MEDICAL INS PAYAB...	1,084.92
023-2-00000-0259	GARNISHMENTS PAYABLE	95.00
023-2-00000-0261	AETNA DEFERRED COMP ...	155.40
023-2-00000-0267	DENTAL INSURANCE PAY	153.39
023-2-00000-0279	GARNISHMENT FEE	5.00
023-2-00000-0735	TELEPHONE REIMBURSE...	11.23
023-2-00000-1282	AFLAC	89.50
023-2-00000-1287	ADVANCE LIFE	158.69
023-2-00000-2377	MED REIMB/DEP CARE	46.93
023-5-64400-0000-0735	TELEPHONE	185.21
035-5-14000-0000-0749	OTHER SERVICES	10,643.43
050-5-44000-0000-0646	OPERATIONAL SUPPLIES	10,826.57
054-5-45000-0000-0765	TRAVEL & TRAINING EXP...	101.48
Grand Total:		318,334.11

Project Account Summary

Project Account Key	Payment Amount
None	318,294.11
00252100000000749	40.00
Grand Total:	318,334.11



Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 04/18/2023 - 04/28/2023

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
04/21/2023		DFT0011617	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-9.60
04/21/2023		DFT0011618	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-5.41
04/21/2023		DFT0011619	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-7.99
04/21/2023		DFT0011620	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-146.42
04/21/2023		DFT0011621	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-71.54
04/21/2023		DFT0011622	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10
04/21/2023		DFT0011623	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-38.99
04/21/2023		DFT0011624	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-252.38
04/21/2023		DFT0011625	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-627.48
04/21/2023		DFT0011626	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
04/21/2023		DFT0011627	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-623.08
04/21/2023		DFT0011628	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-72.56
04/21/2023		DFT0011629	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-500.69
04/21/2023		DFT0011630	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-581.96
04/21/2023		DFT0011631	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,200.26
04/21/2023		DFT0011632	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-158.21
04/21/2023		DFT0011633	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-25.03
04/21/2023		DFT0011634	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-41.40
04/21/2023		DFT0011635	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-652.73
04/21/2023		DFT0011636	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,845.68
04/21/2023		DFT0011637	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,335.88
04/21/2023		DFT0011638	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-431.62
04/21/2023		DFT0011639	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-274.76
04/21/2023		DFT0011640	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-749.65
04/21/2023		DFT0011641	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-336.00
04/21/2023		DFT0011642	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,507.48
04/21/2023		DFT0011643	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-967.34
04/21/2023		DFT0011644	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,597.16
04/21/2023		DFT0011645	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,194.32
04/21/2023		DFT0011646	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-643.86
04/21/2023		DFT0011647	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,855.80
04/21/2023		DFT0011648	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10
04/21/2023		DFT0011649	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,314.30
04/21/2023		DFT0011650	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-623.84

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/21/2023		DFT0011651	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-7,319.02
04/21/2023		DFT0011652	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,732.96
04/21/2023		DFT0011653	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-10,458.00
04/21/2023		DFT0011654	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,601.52
04/21/2023		DFT0011655	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,511.82
04/21/2023		DFT0011656	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,115.40
04/21/2023		DFT0011657	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,984.64
04/21/2023		DFT0011658	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,256.80
04/21/2023		DFT0011659	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,614.46
04/21/2023		DFT0011660	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-83,156.38
04/21/2023		DFT0011661	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-3,931.78
04/21/2023		DFT0011662	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-4,484.36
04/21/2023		DFT0011663	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-14,921.81
04/21/2023		DFT0011664	GREAT WEST FINANCIAL	Accounts Payable	Outstanding	Bank Draft	-9,543.00
04/21/2023		DFT0011665	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,617.33
04/21/2023		DFT0011666	GREAT WEST FINANCIAL	Accounts Payable	Outstanding	Bank Draft	-631.00
04/21/2023		DFT0011667	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-803.10
04/21/2023		DFT0011668	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-800.42
04/21/2023		DFT0011669	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-17,270.92
04/21/2023		DFT0011670	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-22,095.42
04/21/2023		DFT0011671	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-33,650.02
04/21/2023		DFT0011672	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-12,477.20
04/21/2023		DFT0011673	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-3.20
04/21/2023		DFT0011674	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
04/21/2023		DFT0011675	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-56.42
04/21/2023		DFT0011676	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-18.14
04/21/2023		DFT0011677	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-685.33
04/21/2023		DFT0011678	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-47.50
04/21/2023		DFT0011679	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-6.93
04/21/2023		DFT0011680	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-4.60
04/21/2023		DFT0011681	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-223.57
04/21/2023		DFT0011682	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-560.96
04/21/2023		DFT0011683	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-675.80
04/21/2023		DFT0011684	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-131.20
04/21/2023		DFT0011688	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-46.09
04/21/2023		DFT0011692	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-8.75
04/21/2023		DFT0011693	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-17.11
04/21/2023		DFT0011694	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-4.46
Bank Draft Total: (72)							-269,455.36
Check							
04/18/2023		380012	BOUND TREE MEDICAL, LLC	Accounts Payable	Outstanding	Check	-2,379.31
04/18/2023		380013	BRANDI GATES	Accounts Payable	Outstanding	Check	-45.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
04/18/2023		380019	CDW GOVERNMENT INC	Accounts Payable	Outstanding	Check	-1,867.59
04/18/2023		380020	CHAMBER OF COMMERCE	Accounts Payable	Outstanding	Check	-795.00
04/18/2023		380023	CONRAD FIRE EQUIPMENT	Accounts Payable	Outstanding	Check	-11,662.00
04/18/2023		380025	COX BUSINESS SERVICES	Accounts Payable	Outstanding	Check	-4,395.63
04/18/2023		380030	EAGLE COMMUNICATIONS	Accounts Payable	Outstanding	Check	-75.00
04/18/2023		380034	GAME TIME ATHLETICS	Accounts Payable	Outstanding	Check	-313.90
04/18/2023		380037	GEARY COUNTY SHERIFF	Accounts Payable	Outstanding	Check	-32,103.99
04/18/2023		380039	HAPDA	Accounts Payable	Outstanding	Check	-400.00
04/18/2023		380041	HEARING DOCTORS OF KANSAS, INC	Accounts Payable	Outstanding	Check	-50.00
04/18/2023		380049	KANSAS LAW ENFORCEMENT ACCREDITATION COALITION	Accounts Payable	Outstanding	Check	-100.00
04/18/2023		380050	KANSAS ONE-CALL SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-664.80
04/18/2023		380052	KEY OFFICE PRODUCTS	Accounts Payable	Outstanding	Check	-3,691.10
04/18/2023		380053	LEXISNEXIS RISK DATA MANAGEMENT INC.	Accounts Payable	Outstanding	Check	-751.47
04/18/2023		380055	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.00
04/18/2023		380060	MUNICIPAL SUPPLY, INC. OF NEBRASKA	Accounts Payable	Outstanding	Check	-7,537.18
04/18/2023		380066	R. THIMESCH CONSTRUCTION LLC	Accounts Payable	Outstanding	Check	-2,620.00
04/18/2023		380072	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	Accounts Payable	Outstanding	Check	-1,140.00
04/18/2023		380074	STRYKER SALES CORPORATION	Accounts Payable	Outstanding	Check	-4,186.00
04/18/2023		380075	TATIANA FERRACIOLI-SILVA	Accounts Payable	Outstanding	Check	-90.00
04/18/2023		380078	TRUSTED TECH TEAM, INC.	Accounts Payable	Outstanding	Check	-7,357.70
04/19/2023		380115	EVERGY	Accounts Payable	Outstanding	Check	-3,837.19
04/20/2023		380123	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-5,897.91
04/21/2023		380104	FAMILY SUPPORT PAYMENT CENTER	Accounts Payable	Outstanding	Check	-149.92
04/21/2023		380106	KAHRS LAW OFFICE, P.A.	Accounts Payable	Outstanding	Check	-186.62
04/21/2023		380107	KANSAS PAYMENT CENTER	Accounts Payable	Outstanding	Check	-1,095.50
04/21/2023		380108	LAW OFFICE OF AMBER M. BREHM	Accounts Payable	Outstanding	Check	-277.57
04/21/2023		380109	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-909.35
04/21/2023		380111	STATE OF ARKANSAS	Accounts Payable	Outstanding	Check	-192.00
04/21/2023		380112	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-41.00
04/21/2023		380113	VIRGINIA DEPARTMENT OF SOCIAL SVS	Accounts Payable	Outstanding	Check	-136.13
04/21/2023		380124	N EAR, INC.	Accounts Payable	Outstanding	Check	-7,664.49
04/21/2023		380125	SONALYS COLON RAMOS	Accounts Payable	Outstanding	Check	-171.00
04/24/2023		380126	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-735.83
04/26/2023		380132	WOUDSTRA, RYAN JAMES	Accounts Payable	Outstanding	Check	-85.00
04/27/2023		380220	DOUBLE CHECK COMPANY INC	Accounts Payable	Outstanding	Check	-120,000.00
Check Total: (37)							-225,938.18
EFT							
04/20/2023		10002100	FREEDOM CLAIMS MGT. INC PREMIUM ACCT	Accounts Payable	Outstanding	EFT	-4,914.73
EFT Total: (1)							-4,914.73
Outstanding Total: (110)							-500,308.27
Accounts Payable Total: (110)							-500,308.27

Summary

Bank Account	Count	Amount
1074318 POOLED CASH MASTER	110	-500,308.27
Report Total:	110	-500,308.27

Cash Account	Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER	110	-500,308.27
Report Total:	110	-500,308.27

Transaction Type	Count	Amount
Bank Draft	72	-269,455.36
Check	37	-225,938.18
EFT	1	-4,914.73
Report Total:	110	-500,308.27



City of Junction City – City Commission Agenda Memo

From: HR
To: Mayor and Commissioners
Subject: Payroll #7 & #8 2023

Objective: The consideration and approval of Payroll #7 & #8 for the month of April 2023.

Explanation of Issue: The payroll for April was calculated as the attachment outlines.

Alternatives: The City Commission has the following alternatives concerning the issues at hand,

Approve, disapprove, or table the Payroll #7 & #8

Recommendation: City Staff recommends the City Commission approve the April 2023 Payrolls.

Enclosures:

1. Calculation of Employer Expenses for Payroll #7 & #8
2. General Ledger Totals

Employer Paid Wages & Benefits

Payroll # 7 2023

Payroll # 8 2023

Retirement Contributions		
KPERS Tier 1	\$ 2,549.50	\$ 2,589.45
KPERS Tier 2	\$ 3,064.97	\$ 2,959.74
KPERS Tier 3	\$ 9,515.07	\$ 9,818.88
KPERS Retired	\$ -	\$ -
KP&F	\$ 61,638.89	\$ 62,624.36
Social Security	\$ 11,825.56	\$ 12,251.03
Medicare	\$ 6,373.50	\$ 6,522.24
BCBS Dental	\$ 3,781.32	\$ 3,795.16
Freedom Claims/BCBS	\$ 36,217.51	\$ 36,422.92
Advance (BCBS)	\$ 289.16	\$ 287.56
Employee Salary	\$ 321,303.66	\$ 327,990.07

CITY COMMISSION MINUTES

April 18, 2023

7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, April 18th, 2023 with Mayor Pat Landes presiding.

The following members of the Commission were present: Pat Landes, Jeff Underhill, Ronna Larson, Matthew Bea, and Bob Story. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller, and City Attorney Stites.

PUBLIC COMMENT

Al Gordon, 1036 West 6th Street, Junction City, KS announced that he is running for City Commission this year.

Gabi Keszler, 335 West 15th Street, Junction City, KS spoke on wanting to be able to harvest quail eggs within City limits for her own consumption.

CONSENT AGENDA

Commissioner Underhill moved, seconded by Commissioner Larson to approve the consent agenda as presented. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-8 dated – April 4th, 2023 – April 14th, 2023, in the amount of \$984,807.48 and pre-approval for items listed below in the amount of \$439,003.70.

Columbia Capital Management \$1,290.00, Joshua Douglass \$2,762.50, Prairiefield Water, Inc. \$66.50, Veolia Water North America \$309,300.8, Dartpoints LLC \$365.76, Econet.com Inc. \$1,557.00, Kaw Valley Engineering \$116,087.14, Kansas State Treasurer \$7,225.48, Maritza Rinehart \$60.00, Mission Communications LLC \$188.50, & Underground Vaults and Storage \$100.00.

- b. Consideration of March 2023 ambulance contractual obligation adjustments for \$48,754.48 & bad debt adjustments for \$15,663.47.
- c. Consideration of City Commission Minutes for the April 4th, 2023 Meeting.
- d. Consideration of the Special Event Permit for Freedom Fest JC Roast on April 22nd, 2023 at the Municipal Building.

April 18, 2023

- e. Consideration of the Special Event Permit for the Spring Health Fair on April 22nd, 2023 at Heritage Park.
- f. Consideration of the Special Event Permit for Hero's Welcome Event on April 29th, 2023 at the Municipal Building.
- g. Consideration of the Special Event Permit for Taste of JC-International Food Tour on May 6th, 2023.
- h. Consideration of the Special Event Permit for Freedom Fest JC Hot Air Balloons on May 13th, 2023 at Freeman Airfield.
- i. Consideration of the Special Event Permit for Freedom Fest JC Mud Bogg on June 10th, 2023 on Grant Avenue.
- j. Consideration of the Special Event Permit for Freedom Fest JC Fourth of July Event June 30th, 2023 through July 4th, 2023 at Heritage Park.

SPECIAL PRESENTATIONS

Proclamation declaring May 1st, 2023 as Law Day in the City of Junction City by Mayor Landes presented to Judge McKone.

NEW BUSINESS

Resolution No. R-3048, Supporting the Construction of "Jackson Landing", A Residential Community Seeking an Affordable Housing Tax Credit was presented. City Manager Dinkel and TJ Leon, Development Manager with Affordable Equity Partners gave details and answered questions. Commissioner Underhill moved to approve Resolution No. R-3048, Supporting the Construction of "Jackson Landing", A Residential Community Seeking an Affordable Housing Tax Credit, seconded by Commissioner Larson. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

The Request to Award the Bid for the demolition of 823 West 12th Street, being a dangerous & unsafe structure, in the amount of \$4,750.00 to Pearson Excavating was presented. Fire Chief Lankas gave details and answered questions. Commissioner Larson moved to approve the Request to Award the Bid for the demolition of 823 West 12th Street, being a dangerous & unsafe structure, in the amount not to exceed \$4,750.00 to Pearson Excavating, seconded by Commissioner Story. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

The Request to Purchase the FY 2023 Computers was presented. IT Director Germann gave details and answered questions. Commissioner Underhill moved to approve the Request to Purchase the FY 2023 Computers, seconded by Commissioner Bea. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

April 18, 2023

The Agreement with Davenport Group to provide support for the City's VXRail system was presented. IT Director Germann gave details and answered questions. Commissioner Story moved to approve the Agreement with Davenport Group to provide support for the City's VXRail system, seconded by Commissioner Larson. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

The Request to Authorize Twin Valley to provide free public wireless access in Heritage Park was presented. IT Director Germann gave details and answered questions. Commissioner Larson moved to approve the Request to Authorize Twin Valley to provide free public wireless access in Heritage Park, seconded by Commissioner Underhill. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

Change Order #3 for the 2022 Water System Improvements was presented. Leon Osbourn, President of Kaw Valley Engineering gave details and answered questions. Commissioner Bea moved to approve Change Order #3 for the 2022 Water System Improvements, seconded by Commissioner Story. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

UNFINISHED BUSINESS

Ordinance No. S-3269, Annexing Certain Lands at or Near 00000 K-18 Highway was presented. City Attorney Stites gave details and answered questions. Commissioner Underhill moved to approve Change Order #3 for the 2022 Water System Improvements, seconded by Commissioner Story. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

The Sale of City Property on Ethan Lane to Joaquin & Ann Contreras was presented. Commissioner Bea moved to approve the Sale of City Property on Ethan Lane to Joaquin & Ann Contreras in the amount of \$80,000.00, seconded by Commissioner Underhill. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

EXECUTIVE SESSION

Executive Session for Discussion of Confidential Data Regarding Project Touchdown was presented. Commissioner Underhill moved that the Commission recess for an executive session to include the City Attorney, City Manager, City Finance Director, Junction City Area Chamber of Commerce Economic Development Director and President of Operations Mickey Fornaro-Dean regarding Project Touchdown for 10 minutes at 7:37 p.m. to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships. The justification for the executive session is provided by KSA 75-4319(b)(4). The open meeting is to resume in this room at 7:47 p.m., seconded by Commissioner Story. Ayes: Landes, Underhill, Larson,

April 18, 2023

Bea, and Story. Nays: None. Motion carried. Commissioner Underhill moved to return from Executive Session for Discussion of Confidential Data Regarding Project Touchdown where no actions were taken or decisions made, seconded by Commissioner Story. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

Executive Session for Discussion of Confidential Data Regarding Project Arthur was presented. Commissioner Underhill moved that the Commission recess for an executive session to include the City Attorney, City Manager, City Finance Director, Junction City Area Chamber of Commerce Economic Development Director and President of Operations Mickey Fornaro-Dean regarding Project Touchdown for 15 minutes at 7:49 p.m. to discuss confidential data relating to financial affairs or trade secrets of corporations, partnerships, trust, and individual proprietorships. The justification for the executive session is provided by KSA 75-4319(b)(4). The open meeting is to resume in this room at 8:04 p.m., seconded by Commissioner Story. Ayes: Landes, Underhill, Larson, Bea, and Bea. Nays: None. Motion carried. Commissioner Underhill moved to return from Executive Session for Discussion of Confidential Data Regarding Project Arthur where no actions were taken or decisions made, seconded by Commissioner Bea. Ayes: Landes, Underhill, Larson, Bea, and Story. Nays: None. Motion carried.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

ADJOURNMENT

Commissioner Underhill moved, seconded by Commissioner Larson to adjourn at 8:16 p.m. Ayes: Landes, Larson, Underhill, Bea and Story. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 2ND DAY OF MAY AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR APRIL 18TH, 2023.

Tammy Melton, City Clerk

Pat Landes, Mayor

April 18, 2023

City of Junction City

City Commission

Agenda Memo

05/02/2023

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Consideration of the request from the Junction City Community Baseball Club for a noise waiver and fireworks waiver at Rathert Field for the season from May 27, 2023, to July 31, 2023.**

Objective: Noise waiver and fireworks waiver for a special events to be Rathert Field for JC Brigade baseball games for the season from May 31, 2022, to July 31, 2022.

Explanation of Issue: Cecil Aska, General Manager of the Junction City Community Baseball Club, requests a noise waiver and fireworks waiver for use at Rathert Field at 900 West 13th Street.

Budget Impact: None

Staff Recommendation: Staff recommends approval.

Attachments: Letter of Request



May 2, 2023

To: Junction City Commission
Junction City Police Department

RE: Waiver of Noise Ordinance
Waiver of the Fireworks Ordinance

The Junction City Community Baseball Club, a 501 c 3 non-profit organization who own and operate the Junction City Brigade Baseball Club is requesting a waiver of the city's Noise and Fireworks Ordinances for activities associated with the Junction City Community Baseball Club/Junction City Brigade Baseball Club at Rathert Field (900 West 13th Street) during the 2023 baseball season. For the Brigade that season runs from May 27 – July 31, 2023. Such activities to include crowd noise, PA system, live and recorded musical entertainment as well as firework shows. The firework shows will be executed by Bennett Fireworks and Tent Rentals, LLC of Junction city, Kansas.

This request is for the 2023 baseball season, specifically the dates listed below and the rescheduling of any of those dates due to weather conditions, and/or by the Mid-Plains League or JCCBC should that be necessary.

June 1, 3, 6, 9, 12, 15, 17, 23, 27, 28, and 29, 2023

July 1, 5, 7, 11 and 15, 2023

Playoffs July 17 – 31, 2023

Thank you for your consideration in this matter.

Sincerely,

Cecil Aska, General Manager

Junction City Community Baseball Club (JCCBC), PO Box 828, Junction City, Kansas 66441
www.jcbrigade.com JCCBC is a 501 c 3 non-profit Like us on FACEBOOK



MENTAL HEALTH MONTH 2023 PROCLAMATION

“Look Around, Look Within”

WHEREAS, the area that someone lives in plays a significant role in their overall health and well-being; and

WHEREAS, surroundings can impact if, how, and when a person’s needs are met, which in turn affects mental health; and

WHEREAS, having safe, stable, and healthy home conditions set the foundation for achieving and maintaining good mental health; and

WHEREAS, with early and effective interventions, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization, and citizen shares the burden of mental health problems and has a responsibility to promote mental wellness and support prevention efforts.

THEREFORE, City of Junction City, do hereby proclaim **May 2023** as **MENTAL HEALTH MONTH** and calls upon the businesses, schools, government agencies, healthcare providers, organizations and citizens of City of Junction City to recommit our community to increasing awareness and understanding of mental health, its relationship to a strong, vibrant community, the steps our citizens can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

Mayor

Proclamation

54th ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK

April 30 - May 6, 2023

Whereas, The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world, and

Whereas, The Office of the Professional Municipal Clerk is the oldest among public servants, and

Whereas, The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels, and

Whereas, Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

Whereas, The Professional Municipal Clerk serves as the information center on functions of local government and community.

Whereas, Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international professional organizations.

Whereas, It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

Now, Therefore, I, Pat Landes, Mayor of the City of Junction City, Kansas, do recognize the week of April 30 through May 6, 2023, as Professional Municipal Clerks Week, and further extend appreciation to our Professional Municipal Clerk, Tammy Melton, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

Dated this 2nd day of May 2023

MAYOR

Attest: _____

City of Junction City City Commission - Agenda Memo

Meeting Date: May 2, 2023

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: Financial Presentation by Jeff White Columbia Capital

Background: This is an annual informative presentation. Columbia Capital has worked with the City since 2011 to guide us in our financial plan. They are here via Teams to provide an overview of our debt and their services. It is rewarding to see how far we have come, but still important that we continue to stay on the plan.

Budget Impact: Their guidance has kept us on a good path to debt recovery.

**Enclosure: 2022 Year-End Summary
Financial Journey Presentation**

CITY FINANCIAL OVERVIEW

City of Junction City—May 2, 2023

A+
stable

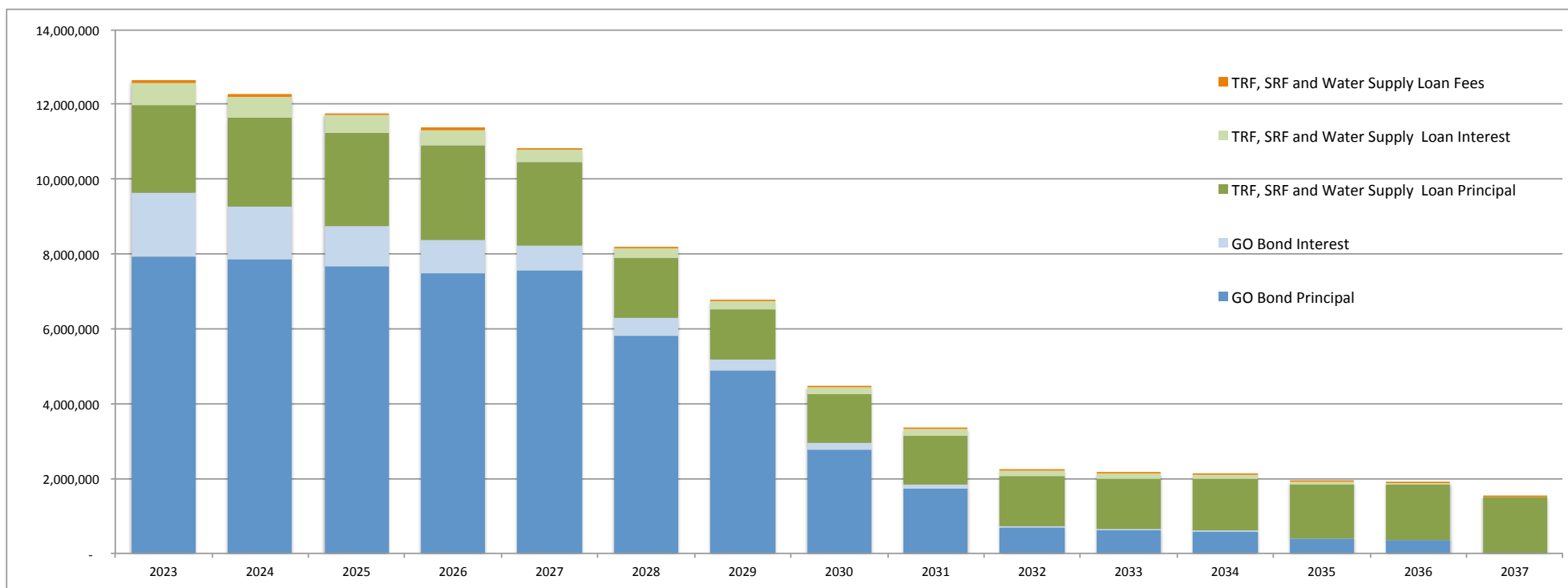
S&P Bond Rating

\$31
million

Statutory GO Borrowing Capacity

\$30
million

Cash/Investments at 12/31/22
(unaudited)



CONSIDERATIONS

- ◆ **City's financial recovery continues, but debt burdens are still very high**
- ◆ **Though debt is still high, GO Bonds are amortizing quickly with 79% paid off in 5 years (2028) which will open up additional debt capacity as annual payments begin to fall rapidly**
- ◆ **Strong cash balances are critical to maintaining the City's bond rating, providing fiscal cushion in the event of an external shock to the regional economy or City budget**
- ◆ **Bond refinancings have produced important debt service relief in prior years, but opportunities have tapered off with a rising interest rate environment and less callable debt**

Jeff White
Columbia Capital Management, LLC
jwhite@columbiacapital.com
913.312.8077

Jim Prichard
Columbia Capital Management, LLC
jprichard@columbiacapital.com
913.312.8072

CONTACT

City of Junction City

City Commission - Agenda Memo

Meeting Date: 05-02-2023

From: Allen Dinkel, City Manager

To: City Commissioners

Subject: Request for Support of Application for the Kansas Housing Resources Corporation Emergency Solution Grant (ESG) on behalf of the Fresh Start Emergency Shelter, Inc

Background: This grant would provide needed funds for the Fresh Start Emergency Shelter, Inc. to move forward continue operations. These funds would be used for operation expenses and innovative projects as allowed by the grant sponsor. The Fresh Start Emergency Shelter, Inc.'s purpose is to help individuals and families who need a temporary place to stay and is an important part of our community.

Tonette Hammond, Director of the Fresh Start Emergency Shelter, Inc. will be present to discuss the application and the relationship with the City on this application. Previously the City worked with the Open Door on similar funding grants.

Budget Impact: There is no budget impact for the City. No matching funds are requested.

Recommendation: Staff recommends approval of application to the Kansas Housing Resources Corporation Grant for the Fresh Start Emergency Shelter, Inc. .

Alternatives: The City Commission may approve, modify, table or deny the grant application.



FRESH START EMERGENCY SHELTER

136 W. 3rd St. Junction City
Kansas 66441

April 24th, 2023

LETTER FOR CITY MANAGER

SUBJECT: Fresh Start Emergency Shelter

REFERENCE: None

Mr. Dinkel,

We want to say thank you for working with Fresh Start Emergency Shelter, Inc. Enclosed, and you will find a copy of the Emergency Solution Grant (ESG). I am sending you a copy of the application so you will see what forms the city will need to fill out and what FSES will need to fill out. We are pleased to say that we have partnered with Mary Cay Stauffer, the grant writer for USD 475 school district as our grant writer.

Thank you,

POC:

The point of contact for this letter is Tonette Hammond at director.freshstart@outlook.com

Tonette Hammond
Director, FSES



2023-2024 Kansas ESG

March 15, 2023

Dear Emergency Solutions Grant (ESG) Applicant,

Attached you will find the ESG Application for program year 2023.

The projected amount of funding for the 2023 ESG will be at 2022 level of \$1.6 million. This amount is subject to change based on HUD's final allocation of 2023 ESG funds. Please note the ESG funds will not be available to reimburse agencies until KHRC receives the 2023 allotment of ESG funds.

This application requires that you certify that if awarded a 2023 ESG grant, your agency and your ESG funded recipient agencies are in compliance with the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

All agencies must use a Homeless Management Information System (HMIS) or HUD compliant, comparable database and be able to meet all ESG and Continuum of Care reporting requirements.

The ESG application has been revised this year. Be sure to use the current version of the application. Older versions created prior to March 2023 will not be reviewed.

One (1) electronic copy of the application must be received by close of business on May 15, 2023, by email or uploaded into SharePoint. Hard copies of the applications that are mailed or dropped off at KHRC will not be reviewed. Contact Doug Wallace if you are not able to submit the application electronically.

For the 2023 ESG grant award, the program year has been extended to fifteen (15) months. The program year is July 01, 2023 through September 30, 2024. The combined total for street outreach and emergency shelter funds will be capped at 60% of the subrecipient's award. HMIS funds will be capped at 1.5% of the subrecipient's award.

All shelters must complete the ESG Shelter Habitability Checklist.

If you have questions or need additional information, please contact Doug Wallace at: (785) 217-2019 or dwallace@kshousingcorp.org.

Sincerely,

Doug Wallace
Program Manager - ESG

Enclosure

SECTION I: ESG PROGRAM DESCRIPTION

EMERGENCY SOLUTIONS GRANTS (ESG)

CFDA Number: 14.231

Agency: Department of Housing and Urban Development

Office: Office of Community Planning and Development

(24 CFR Part 576 – Emergency Solutions Grants Program)

Regulations, Guidelines, and Literature:

The program regulations can be found at 24 CFR Part 576. Guidance on the program can be found at www.hudexchange.info/esg.

The Emergency Solutions Grants (ESG) program is authorized by subtitle B of title IV of the McKinney-Vento Homeless Assistance Act ([42 U.S.C. 11371-11378](https://www.law.cornell.edu/usc/text/html/42USC11371-11378.html)). The program authorizes the Department of Housing and Urban Development (HUD) to make grants to States, units of general purpose local government, and territories for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance

Objectives:

The Emergency Solutions Grants Program (ESG) program provides funding to:

- (1) engage homeless individuals and families living on the street;
- (2) improve the number and quality of emergency shelters for homeless individuals and families;
- (3) help operate these shelters;
- (4) provide essential services to shelter residents,
- (5) rapidly re-house homeless individuals and families, and
- (6) prevent families and individuals from becoming homeless.

Definitions:

- A. *Recipient* means any State, territory, metropolitan city, or urban county, or in the case of reallocation, any unit of general-purpose local government that is approved by HUD to assume fiscal responsibility and enters into a grant agreement with HUD to administer assistance under this part. Kansas Housing Resources Corporation is the recipient of the Kansas non-entitlement ESG funds.
- B. *Subrecipient* means a unit of general purpose local government or private nonprofit organization to which a recipient makes available ESG funds. Kansas Housing Resources Corporation (KHRC) as a State Recipient subgrants ESG funds (except for funds for administrative costs and HMIS costs) to subrecipient organizations.
- C. *ESG funded agencies* are private nonprofit organizations that receive ESG funds through a subrecipient passthrough agency.

Section II: Eligibility Requirements:

Applicant Eligibility:

Kansas Housing Resources Corporation (KHRC) as a State Recipient must sub grant all of their ESG funds (except for funds for administrative costs and, under certain conditions, HMIS costs) to units of general-purpose local government and/or private nonprofit organizations. KHRC as recipient must consult with the Continuum(s) of Care operating within the jurisdiction in determining how to allocate ESG funds. ESG Subrecipient agencies / ESG funded agencies must participate in the Continuum of Care operating within their jurisdiction.

Community agencies must coordinate the submission of the ESG funding application through a unit of local government (City or County). The municipalities will submit one joint application that includes the proposals from each agency on behalf of their jurisdiction.

Credentials/Documentation:

Applicants must certify they will meet program requirements and applicable federal requirements. Government recipients and sub recipients must comply with ESG regulations listed in 24 CFR 576, KHRC ESG Policy Manual and Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

ESG Program Year:

ESG funds will be awarded to subrecipient agencies for fifteen (15) months. The program year will be 7/1/23 – 9/30/24.

All subrecipient agencies and ESG funded agencies will be expected to fully expend their awards within the 15-month grant period.

**** KHRC reserves the right to recapture ESG funds from an agency if the agency is not able to fully expend the funds within the 15 month timeframe.**

Expenditure limits:

Pursuant to 24 CFR 576.100, the combined total of funds for emergency shelter and street outreach is capped at 60% of the subrecipient's total awarded amount. HMIS funds will be capped at 1.5% of the subrecipient's award.

Match:

ESG requires a 100% match. The subrecipient and/or ESG funded agencies must make matching contributions to supplement the ESG program in an amount that equals the amount of the ESG award.

The match contribution may be cash or noncash. The match contribution may be obtained from any source, including federal, state, local and private sources. Review 24 CFR 576.201 for additional information about the match requirement.

SECTION III: ESG PROGRAM COMPONENTS AND ELIGIBLE ACTIVITIES

Emergency Solution Grant Funding can be used for five program activities: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities.

Eligible Activities:

- A) Street Outreach – Funds may be used for costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing or an appropriate health facility.
- B) Emergency Shelter – Funds may be used for costs of operating and the provision of essential services to families and individuals in emergency shelters.
- C) Homeless Prevention – Funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter and prevent incidences of homelessness.
- D) Rapid Re-Housing – ESG funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.
- E) HMIS – ESG funds may be used to pay the costs of contributing to the HMIS designated by the Continuum of Care for the area including the costs of purchasing hardware, software licenses or equipment, obtaining technical support, completing data entry and analysis, monitoring and reviewing data quality, training, reporting, and coordinating and integrating the system. The HMIS funds will be limited to 1.5% of the total funds awarded.
- F) ADMINISTRATION - KHRC as the recipient may use up to 7.5 percent of its ESG grant for the payment of administrative costs related to the planning and execution of ESG activities. This does not include staff and overhead costs directly related to carrying out activities eligible under ESG, because those costs are eligible as part of those activities. As such KHRC will provide approximately 2.5% of ESG awarded funds as administrative costs to all ESG Subrecipients. (576.108. (4) (B))

Assistance to Eligible Persons/Households funded through the Emergency Solutions Grant cannot exceed 24 months of rental assistance, 24 months of utility payment assistance or 6 months of arrears (utility/rent) during any three-year period.

Evaluation and documentation of client eligibility for financial assistance shall be reassessed at least every three months for program participants receiving homelessness prevention assistance and not less than once annually for program participants receiving rapid re-housing assistance (576.401 (b)) to ensure they meet the eligibility criteria, review program and appropriateness standards and to re-evaluate the continuation of services.

The minimum eligibility criteria for ESG beneficiaries are as follows:

1. For essential services related to street outreach, beneficiaries must meet the criteria under paragraph (1)(i) of the “homeless” definition under § 576.2): An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground
2. For emergency shelter, beneficiaries must meet the “homeless” definition in 24 CFR 576.2. For essential services related to emergency shelter, beneficiaries must be “homeless” and staying in an emergency shelter (which could include a day shelter).
3. For homelessness prevention assistance, beneficiaries must meet the requirements described in 24 CFR 576.103.
4. For rapid re-housing assistance, beneficiaries must meet requirements described in 24 CFR 576.104. Further eligibility criteria may be established at the local level in accordance with 24 CFR 576.400(e).

ESG Eligibility Criteria by Component

ELIGIBILITY BY COMPONENT (Emergency Solutions Grants Program)	Street Outreach	Individuals defined as Homeless under the following categories are eligible for assistance in SO: - Category 1 – Literally Homeless - Category 4 – Fleeing/Attempting to Flee DV (where the individual or family also meets the criteria for Category 1) SO projects have the following additional limitations on eligibility within Category 1: - Individuals and families must be living on the streets (or other places not meant for human habitation) and be unwilling or unable to access services in emergency shelter
	Emergency Shelter	Individuals and Families defined as Homeless under the following categories are eligible for assistance in ES projects: - Category 1 – Literally Homeless - Category 2 – Imminent Risk of Homeless - Category 4 – Fleeing/Attempting to Flee DV
	Rapid Re-housing	Individuals defined as Homeless under the following categories are eligible for assistance in RRH projects: - Category 1 – Literally Homeless - Category 4 – Fleeing/Attempting to Flee DV (where the individual or family also meets the criteria for Category 1)
	Homelessness Prevention	Individuals and Families defined as Homeless under the following categories are eligible for assistance in HP projects: - Category 2 –Imminent Risk of Homeless - Category 4 – Fleeing/Attempting to Flee DV Individuals and Families who are defined as At Risk of Homelessness are eligible for assistance in HP projects. HP projects have the following additional limitations on eligibility with homeless and at risk of homeless: - Must only serve individuals and families that have an annual income <u>below</u> 30% of AMI

Section IV: Required Attachments

- ☐ ESG Subrecipient Application
- ☐ ESG Funded Agency Application(s)
- ☐ Attach 501 (C) 3 status letter (must be IRS letter) for each ESG funded agency
- ☐ Attach Certificate of Good Standing (must be copy of current certificate from Kansas Secretary of State) for each ESG funded agency
- ☐ Attach Certification of Local Unit of Government Approval Statement and Signature Form.
- ☐ Environmental Review Certification for each ESG funded agency
- ☐ Attach an Organization Chart of sub recipient agency
- ☐ Attach the following sections of the agency's most recent audit:
 - Schedule of Findings and Questioned Costs
 - Summary Schedule of Prior Audit Findings.
- ☐ Attach a completed W-9 Form for Sub recipient.
- ☐ Attach a copy of all program rules and policies.
- ☐ Certification of Written Standards
- ☐ Attached a copy of ESG Written Standards
- ☐ Attach agency termination / grievance policy and procedures - Per 576.402 Terminating assistance.
- ☐ Attach documentation of membership to organizations (letter signed by organization chair)
- ☐ Program Partnerships
- ☐ Match Certification form
- ☐ Organization Chart of Sub recipient
- ☐ Performance Outcomes certification
- ☐ ESG Shelter Habitability Checklist (shelters only)
- ☐ HMIS Project setup form

2023
KANSAS EMERGENCY SOLUTIONS GRANT APPLICATION

SECTION V: SUBRECIPIENT APPLICATION

Subrecipient is responsible for the administration of the ESG funds and coordination of the ESG programs in the geographical jurisdiction. An ESG Agency application will also need to be submitted if the subrecipient agency plans to provide ESG funded services.

Subrecipient Agency Information

Sub Recipient _____

Authorized
Representative _____

Title _____

Address: _____

*Street Address*_____
*City*_____
*State*_____
Zip Code

Federal I.D. Number: _____

Unique Entity ID # _____

Contact to whom questions about
this application should be directed: _____

Telephone _____

Fax _____

E-mail Address _____

1. Date of last single audit? _____

Were there any findings? _____

2. Please list other federal grants you receive:

3. Have there been recent changes in key staff positions in the last two years?

4. Have there been any significant changes to your financial system in the last two years?
5. Statement of Need for ESG funds in the service area
6. Please provide an overview of how ESG funds will be used in your service area/ jurisdiction to address the need.
7. If the subrecipient plans to pass through the ESG funds to community agencies, describe your outreach efforts and process to identify the agencies to include in the application.

8. Describe how you, as the pass through agency, will ensure the ESG funded agencies adhere to ESG regulations, Uniform Guidance and the KHRC ESG Policy Manual.

9. Complete the table below listing all agencies included in this application.

Total ESG REQUEST (all applying agencies)

ESG Funded Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Match	Totals
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
							\$ 0.00
Sub Totals	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

Counties Served with ESG funds

10. List the counties that will be served with ESG funds:

Section VI: PERFORMANCE OUTCOME MEASURES

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD's outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:

- ☐ Suitable living environment
- ☐ Decent affordable housing
- ☐ Creating economic opportunity

2. Select at least one of the following that describes the outcome your project will achieve:

(NOTE: Outcomes show how programs benefit a community or people served.)

- ☐ Availability/Accessibility
(Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low-income persons by improving or providing new services, etc.)
- ☐ Affordability
(This applies to making an activity more affordable for low-income persons.)
- ☐ Sustainability
(Using ESG resources in a targeted area to help make that area more viable/livable.)

3. Please describe the process to establish and select the above objectives and outcomes.

ANTICIPATED PROJECT OUTCOMES

The chart below describes two significant outcome(s) for each activity funded by ESG. These outcomes will apply to all projects funded for the 2023 ESG period.

ESG ACTIVITY	EXPECTED OUTCOME	PROPOSED OUTCOMES FOR THE ESG PROJECT	PERFORMANCE MEASUREMENT
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations.		data quality report (submitted annually)
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.		data quality report (submitted annually)
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)		data quality report (submitted annually)
Street Outreach	75% of clients will access Essential Services		data quality report (submitted annually)
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.		data quality report (submitted annually)
Homeless Prevention	75% of clients will access permanent housing		data quality report (submitted annually)
Rapid Re Housing	75% of clients will maintain Permanent Housing for six (6) months.		data quality report (submitted annually)
Rapid Re Housing	75% of clients will access permanent housing		data quality report (submitted annually)

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will ensure compliance with the ESG regulations of 24 CFR Part 576, the Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200, the ESG grant agreement and federal and state regulations if assistance is approved.

Signature of Authorized Official of Governing Body

Date

Title

SECTION VII: ESG AGENCY APPLICATION

(The ESG agency application form should be completed by each agency that will provide ESG services)

A) Applicant Information

Applicant agency is required to be an existing Emergency Shelter, Homeless Services Provider or Other Program that provides services to homeless clients. It is also required to be a Local Government or nonprofit 501 (c) (3).

☐ Renewal application – currently receives ESG funding

☐ New funding application – does not currently receive ESG funding

Agency's Legal Name: _____ Federal ID#: _____

Street/P.O. Box: _____ Phone # _____

City: _____ State: _____ Zip: _____ County: _____

Chief Executive Officer: _____ CEO Email: _____

Chief Financial Officer: _____ CFO Email: _____

ESG Contact Person: (name and title): _____

Email of ESG Contact Person: _____ Phone # _____

Alt. ESG Contact Person (required): (Name and Title): _____

Email of Alt. ESG Contact Person (required): _____ Phone # _____

B) AGENCY TYPE:

- ☐ Day Shelter
- ☐ Emergency Shelter – 90 days or less
- ☐ Homeless Services Provider (Homeless Prevention or Rapid Re Housing)
- ☐ Street Outreach
- ☐ Other (Provide Description) _____

Please identify the primary homeless category the program(s) will serve. Please check the appropriate categories below:

- ☐ Category 1: Literally Homeless
- ☐ Category 2: Imminent Risk of homeless
- ☐ Category 4: Fleeing / Attempting to Flee DV

C) PROGRAM PARTNERSHIPS

Please identify and describe all partnerships with other agencies related to service delivery to your identified program beneficiaries needs. Agency contact (name of person, email and phone) information *must* be included.

D) PROPOSED PROJECT ACCOMPLISHMENTS

Please list expected program accomplishment(s) if funding is awarded:

(Accomplishments must be described in terms of households served, people served, etc.)

PROPOSED ACCOMPLISHMENTS:

Total number of households to be served: _____

Total unduplicated individuals to be served: _____

Indicate the number of unduplicated adults to be served: _____

Indicate the number of unduplicated children to be served: _____

Prior ESG (if previous grantee) accomplishments: YES ☐ NO ☐

Total number of households served: _____

Total unduplicated individuals served: _____

Indicate the number of unduplicated adults served: _____

Indicate the number of unduplicated children served: _____

Agency Certification: To the best of my knowledge and belief, the data in this agency's portion of this ESG application are true and correct.

Signature

Date

Title

ESG ACTIVITY FUNDING

Please provide a detailed description on EACH activity your agency will provide if funded.

A. Street Outreach	
Street Outreach	Amount Requested
Engagement Activities	
Case Management	
Emergency Health Services	
Emergency Mental Health Services	
Transportation	
TOTAL	0

Street Outreach: Please provide a detailed description of your program and service delivery.

B. Emergency Shelter	
Emergency Shelter	Amount Requested
Essential Services	
Minor Renovation Activities	
Shelter Operations	
Vouchers (Hotel or Motel where ES unavailable)	
TOTAL	

* Major rehabilitation and/or conversion projects will not be considered. Major rehabilitation is defined as a rehabilitation cost of an emergency shelter that exceeds 75 percent of the value of the building after conversion.

Emergency Shelter: Please provide a <u>detailed description</u> of your program and service delivery

C. Homeless Prevention	
Homeless Prevention	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	
Utility Assistance	
Rental Arrears (1-time payments of up to 6 months)	
Security Deposits (up to 2 months)	
Moving Costs	
Services Costs	
TOTAL	

Homeless Prevention: Please provide a detailed description of your program and service delivery

D. Rapid Re-Housing	
Rapid Re-Housing	Amount Requested
Rental Assistance (Short-Term / Medium-Term)	
Utility Assistance	
Rental Arrears (1-time payments of up to 6 months)	
Security Deposits (up to 2 months)	
Moving Costs	
Services Costs	
TOTAL	

Rapid Re-Housing: Please provide a detailed description of your program and service delivery

E. HMIS

HMIS – up to 1.5% of the total ESG funds requested	Amount Requested
Hardware / Software	
Equipment Costs	
Data Entry / Analysis	
Data Quality	
Training	
Reporting	
TOTAL	

HMIS: Please provide a detailed description of your program and service delivery

Section VIII: MATCH REQUIREMENTS

ESG requires a 100% match. The sub recipient must make matching contributions to supplement the ESG program in an amount that equals the amount of ESG funds provided by KHRC. The sub recipient must identify the source of match at the time of applying for ESG.

Matching contributions may be obtained from any source, including any federal source other than the ESG program, as well as state, local, and private sources. However, the following requirements apply to matching contributions from a federal source of funds:

- The sub recipient must ensure the laws governing any funds to be used as matching contributions do not prohibit those funds from being used to match Emergency Solutions Grant (ESG) funds.
- If ESG funds are used to satisfy the matching requirements of another federal program, then funding from that program may not be used to satisfy the matching requirements under this section.

The sub recipient may count as match the value specified in 2 CFR 200.306(d) for any building the recipient or subrecipient donates for long-term use in the recipient's ESG program, provided that depreciation on the building is not counted as match or charged to any Federal award. If a third party donates a building to the recipient or subrecipient, the recipient may count as match either depreciation of the building and fair rental charges for the land for each year the building is used for the recipient's ESG program or, if the building is donated for long-term use in the recipient's ESG program, the fair market value of the capital assets, as specified in 2 CFR 200.306(h)(2), (i), and (j). To qualify as a donation for long-term use, the donation must be evidenced by a recorded deed or use restriction that is effective for at least 10 years after the donation date. If the donated building is renovated with ESG funds, the minimum period of use under §576.102(c) may increase the period for which the building must be used in the recipient's ESG program.

(d) *Eligible types of matching contributions.* The matching requirement may be met by one or both of the following:

(1) *Cash contributions.* Cash expended for allowable costs, as defined in OMB Circulars A-87 (2 CFR part 225) and A-122 (2 CFR part 230), of the recipient or subrecipient.

(2) *Noncash contributions.* The value of any real property, equipment, goods, or services contributed to the recipient's or subrecipient's ESG program, provided that if the recipient or subrecipient had to pay for them with grant funds, the costs would have been allowable. Noncash contributions may also include the purchase value of any donated building.

(e) *Calculating the amount of noncash contributions.* (1) To determine the value of any donated material or building, or of any lease, the recipient must use a method reasonably calculated to establish the fair market value.

(2) Services provided by individuals must be valued at rates consistent with those ordinarily paid for similar work in the recipient's or subrecipient's organization. If the recipient or subrecipient does not have employees performing similar work, the rates must be consistent with those ordinarily paid by other employers for similar work in the same labor market.

(3) Some noncash contributions are real property, equipment, goods, or services that, if the recipient or subrecipient had to pay for them with grant funds, the payments would have been indirect costs. Matching credit for these contributions must be given only if the recipient or subrecipient has established, along with its regular indirect cost rate, a special rate for allocating to individual projects or programs the value of those contributions.

(f) *Costs paid by program income.* Costs paid by program income shall count toward meeting the recipient's matching requirements, provided the costs are eligible ESG costs that supplement the recipient's ESG program.

Match Certification Form

Sub Recipient Agency:	Sub Recipient Agency DUNS #:	
Address:	City/State/Zip:	
Executive Director:	Executive Director Email:	Executive Director Phone:

MATCH CERTIFICATION:

- The ESG applicant completing this Match Certification has verified the eligibility of the match item(s) to which this certification relates;
- The ESG applicant has reviewed the Federal Guidelines regarding the match requirement (24 CFR 576.201 and 2 CFR 200.306);
- The ESG applicant has verified that the funds used to Match the ESG Program are not being used to match any other grant;
- The ESG applicant has / will collect valid documentation of Match for which this certification relates; and,
- The ESG applicant Executive Director has reviewed the Match documentation to which this Match Certification relates and has verified that all the representations made in this Match Certification are true and correct.

Requested Activity	Amount Requested	Amount of Match	Match Description
Street Outreach			
Emergency Shelter			
Homeless Prevention			
Rapid Re Housing			
HMIS			
Total			

Signature: _____

Date: _____

Title: _____

SECTION IX: AGENCY CAPACITY

How long has your organization served homeless populations?

- ☐ 10 or more years
- ☐ 5-9 years
- ☐ Less than 5 years

Is your organization an active member of any of the following? Please check those that apply.

- ☐ Continuum of Care:
- ☐ Regional/Local Planning Meetings
- ☐ State/Local Consolidated Plan Process
- ☐ Regional/Local Homeless Committees

1. How agency staff participate in these meetings/groups?

- Please describe level of involvement.

2. Describe your proposed project will collaborate with the Continuum of Care.

3. Describe your usage of the HMIS designed by the Continuum of Care

4. Describe how your agency uses the Coordinated Entry system operating in your CoC

5. How does this project address the needs of persons experiencing homelessness or at risk of becoming homeless in your service area?
6. Briefly describe the organization's board of director's fiscal oversight committee. How many members does it have, how often does it meet, and what are its responsibilities?
7. Are there policies and procedures? If so, what entity is responsible for oversight?
8. What type of financial management system does the organization have? Describe the organization's system of checks and balances in its fiscal management. What is the division of responsibilities to ensure good fiscal oversight? Explain who maintains the organization's accounting records and if there is a software system utilized, please be specific as to the type and capabilities of the software or accounting system.

9. Does your agency have pending civil or criminal proceedings filed or being processed currently or have been processed over the past three years? If the answer is “yes” an explanation must be provided with official documentation or court record that demonstrates the status of the issue:
10. Provide an address and physical description of the shelter and/or service delivery site.
(Domestic Violence providers provide only physical description)
11. Explain how your agency will identify and document homeless status of a client. Per 576.500 Recordkeeping and reporting requirements (b) Homeless Status:
12. Are there any current HUD findings against the agency? If yes, please explain:

SECTION X: PERFORMANCE OUTCOMES

Written Standards for Provision of ESG Assistance

Attached a copy of the agency's written standards. At a minimum, the written standards must contain the following:

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).
2. Standards for targeting and providing essential services related to street outreach.
3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (*e.g.*, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).
4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.
5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.
6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.
7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.
8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.

9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the [federal regulations](#).

10. *Participation in HMIS.* The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Please certify you have established applicable Written Standards for ESG.

Name _____

Title _____

Signature _____

Date _____

Section XI: MINIMUM HABITABILITY STANDARDS FOR EMERGENCY SHELTERS:**CHECKLIST 2023 ESG:**

The Emergency Solutions Grants (ESG) Program Interim Rule establishes different habitability standards for emergency shelters and for permanent housing (the Rapid Re-housing and Homelessness Prevention components).

- **Emergency Shelter Standards.**
 - Emergency shelters that receive ESG funds for renovation or shelter operations must meet the minimum standards for safety, sanitation, and privacy provided in §576.403(b).
 - In addition, emergency shelters that receive ESG funds for renovation (conversion, major rehabilitation, or other renovation) also must meet state or local government safety and sanitation standards, as applicable.
- **Permanent Housing Standards.** The recipient or subrecipient cannot use ESG funds to help a program participant remain in or move into housing that does not meet the minimum habitability standards under §576.403(c). This restriction applies to all activities under the Homelessness Prevention and Rapid Re-housing components.

Recipients and subrecipients must document compliance with the applicable standards. Note that these checklists do not cover the requirements to comply with the Lead-Based Paint requirements at §576.403(a). For more discussion about how and when the standards apply, see *ESG Minimum Standards for Emergency Shelters and Permanent Housing*, located at <http://OneCPD.info/esg>.

The checklists below offer an optional format for documenting compliance with the appropriate standards. These are intended to:

1. Provide a clear summary of the requirements and an adaptable tool so recipients and subrecipients can formally assess their compliance with HUD requirements, identify and carry out corrective actions, and better prepare for monitoring visits by HUD staff.
2. Provide a tool for a recipient to monitor that its subrecipient is in compliance with HUD requirements. Where non-compliance is identified, the ESG recipient can use this information to require or assist the subrecipient to make necessary changes.

Prior to beginning the review, the subrecipient should organize relevant files and documents to help facilitate their review. For instance, this may include local or state inspection reports (fire-safety, food preparation, building/occupancy, etc.), or policy and procedure documents related to emergency shelter facility maintenance or renovations.

Carefully read each statement and indicate the shelter's or unit's status for each requirement (Approved or Deficient). Add any comments and corrective actions needed in the appropriate box. The reviewer should complete the information about the project, and sign and date the form. This template includes space for an "approving official," if the recipient or subrecipient has designated another authority to approve the review. When the assessment is complete, review it with program staff and develop an action plan for addressing any areas requiring corrective action.

MINIMUM STANDARDS FOR EMERGENCY SHELTERS

Instructions: Place a check mark in the correct column to indicate whether the property is approved or deficient with respect to each standard. A copy of this checklist should be placed in the shelter's files.

Approved	Deficient	Standard (24 CFR part 576.403(b))
☐	☐	1. <i>Structure and materials.</i> a. The shelter building is structurally sound to protect the residents from the elements and not pose any threat to the health and safety of the residents. b. Any renovation (including major rehabilitation and conversion) carried out with ESG assistance uses Energy Star and Water Sense products and appliances.
☐	☐	2. <i>Access.</i> Where applicable, the shelter is accessible in accordance with: a. Section 504 of the Rehabilitation Act (29 U.S.C. 794) and implementing regulations at 24 CFR part 8; b. The Fair Housing Act (42 U.S.C. 3601 et seq.) and implementing regulations at 24 CFR part 100; and c. Title II of the Americans with Disabilities Act (42 U.S.C. 12131 et seq.) and 28 CFR part 35.
☐	☐	3. <i>Space and security.</i> Except where the shelter is intended for day use only, the shelter provides each program participant in the shelter with an acceptable place to sleep and adequate space and security for themselves and their belongings.
☐	☐	4. <i>Interior air quality.</i> Each room or space within the shelter has a natural or mechanical means of ventilation. The interior air is free of pollutants at a level that might threaten or harm the health of residents.
☐	☐	5. <i>Water Supply.</i> The shelter's water supply is free of contamination.
☐	☐	6. <i>Sanitary Facilities.</i> Each program participant in the shelter has access to sanitary facilities that are in proper operating condition, are private, and are adequate for personal cleanliness and the disposal of human waste.
☐	☐	7. <i>Thermal environment.</i> The shelter has any necessary heating/cooling facilities in proper operating condition.
☐	☐	8. <i>Illumination and electricity.</i> a. The shelter has adequate natural or artificial illumination to permit normal indoor activities and support health and safety. b. There are sufficient electrical sources to permit the safe use of electrical appliances in the shelter.
☐	☐	9. <i>Food preparation.</i> Food preparation areas, if any, contain suitable space and equipment to store, prepare, and serve food in a safe and sanitary manner.
☐	☐	10. <i>Sanitary conditions.</i> The shelter is maintained in a sanitary condition.
☐	☐	11. <i>Fire safety.</i> a. There is at least one working smoke detector in each occupied unit of the shelter. Where possible, smoke detectors are located near sleeping areas. b. All public areas of the shelter have at least one working smoke detector. c. The fire alarm system is designed for hearing-impaired residents. d. There is a second means of exiting the building in the event of fire or other emergency.
☐	☐	12. If ESG funds were used for renovation or conversion, the shelter meets state or local government safety and sanitation standards, as applicable.
☐	☐	13. Meets additional recipient/subrecipient standards (if any).

CERTIFICATION STATEMENT

I certify that I have evaluated the property located at the address below to the best of my ability and find the following:

- ☐ Property meets all of the above standards.
- ☐ Property does not meet all of the above standards.

COMMENTS:

ESG Recipient Name: Kansas Housing Resources Corporation

ESG Subrecipient Name (if applicable): _____

Emergency Shelter Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Evaluator Signature: _____ Date of review: _____

Evaluator Name: _____

Approving Official Signature (if applicable): _____ Date: _____

Approving Official Name (if applicable): _____

CERTIFICATION REGARDING LOBBYING**Certification for Contracts, Grants, Loans, and Cooperative Agreements**

The undersigned certifies to the best of his or her knowledge and belief that:

- a. No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or any employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of an cooperative agreement and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.
- b. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit Standard Form III "Disclosure Form to Report Lobbying", in accordance with its instructions.
- c. The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants, and contracts under grants, loans and cooperative agreements), and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352 title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Authorized Signature

Title

Date

STATEMENT REGARDING DISCRIMINATION

The applicant agrees and warrants that in the performance of an executed third party contract with the state that it will not discriminate or permit discrimination against religious creed, age, marital status, national origin, sex, mental retardation or physical disability including, but not limited to, blindness, unless it can be shown by the applicant that such disability prevents performance of work involved in any manner prohibited by the laws of the United States or of the State of Kansas, and the applicant further agrees to provide the Commission on Equal Opportunities with such information requested by the Commission concerning the employment as they relate to the provisions of this section.

I, _____ (the duly authorized representative of the applicant) do hereby certify that all the facts, figures and representations made in this application are true and correct, to the best of my knowledge and belief.

Authorized Signature

Title

Date

STATEMENT ASSURING COMPLIANCE WITH APPLICABLE ENVIRONMENTAL REGULATIONS

The use of federal funds triggers the requirement of compliance with federal environmental regulations developed by the Department of Housing and Urban Development (HUD). These regulations, contained in 24 CFR Part 50 and Part 58 "Environmental Review Procedures for Recipients Assuming HUD Responsibilities", require compliance with the National Environmental Policy Act (NEPA), as well as several related federal laws, regulations and Executive Orders. In order to ensure compliance with these environmental regulations, the state shall require a complete description of all physical work to be undertaken, including specifications and drawings where applicable. This information is necessary to ensure that all environmental reviews and paperwork can be completed by the state in order to satisfy HUD requirements. No funds will be released, or vouchers paid for physical activities unless environmental clearance has been obtained from HUD. NO construction activities may occur without formal notification from the City that the release of environmental conditions has occurred.

All physical projects must comply, where applicable, with environmental requirements, guidelines and statutory obligations in the following areas, as outlined in 24 CFR Parts 50 and 58, Historic Properties Protection; Flood plain Management and Wetland Protection; Coastal Zone Management Requirements; Sole Source Aquifer Protection; Wildlife, Endangered Species, and Wild and Scenic River Protection; Water Quality Regulations; Air Quality; Solid Waste Management Regulations; Farmland Protection; and other HUD Environmental Standards.

All work plans will be reviewed to ensure compliance with applicable environmental standards. The following sections briefly outline the statutory compliance areas which will affect most physical activities undertaken with CDBG funds.

Historic Properties: All properties to be rehabilitated, renovated, demolished or physically changed in any manner will be reviewed to determine if they are contained on the State of Kansas Historic List. If a structure is contained on the Historic List, rehabilitation or renovation activities must adhere to the National Secretary of the Interior's Standards for Rehabilitation. Any proposed activity which does not adhere to the Secretary of the Interior's Standards must be reviewed by the Kansas State Historic Preservation Office (SHPO) prior to commencement of the activity. All requirements outlined by SHPO and, where necessary, the Advisory Council on Historic Preservation, must be met before funds can be released. These requirements also pertain to demolition activities.

Air Quality/Asbestos Abatement: Prior to any rehabilitation, demolition or heating and ventilation improvement activity, all areas to be disturbed must be inspected for the presence of asbestos containing materials (ACM's). If asbestos is found in areas to be disturbed, all asbestos-containing materials must be completely removed by a NESHAP certified asbestos removal contractor and disposed of in accordance with all local, state and federal laws and requirements prior to the commencement of any construction or demolition work. All records documenting compliance with local, state and federal laws and regulations

must be presented to the state prior to the commencement of any construction activity to obtain the release of funds. If the inspection determines that no asbestos is present in the areas to be disturbed, a signed letter stating the date of inspection and the absence of asbestos must be presented to the state.

Lead-Based Paint Abatement: Prior to the rehabilitation of any residential structure or non-dwelling facility commonly used by children under seven years, all applicable surfaces of units constructed prior to 1978 shall be inspected to determine if lead-based paint surfaces exist. If defective lead-based painted surfaces are present, notification and abatement, in accordance with all local, state and federal laws and regulations must occur prior to the release of funds. If no lead-based paint is present, a signed letter, stating the date of inspection, the name of the inspector, and the absence of lead-based paint, must be presented to the state.

Other Applicable Statutory Requirements:

If a property to be rehabilitated is located within a flood zone, wetland area or coastal zone, the proposed project must be reviewed to ensure consistency with applicable local, state and federal regulations. If the subject property is located in an airport clear zone or within an industrial/commercial area, the project must be reviewed to ensure that any potential site safety hazards are addressed.

To the best of your knowledge:

Does the proposed project area contain lead-based paint?

☐ Yes ☐ No ☐ Unsure

Does the proposed project area contain asbestos containing materials?

☐ Yes ☐ No ☐ Unsure

As the applicant, the undersigned assures the commitment to compliance with the Environmental Regulations outlined by HUD.

Authorized Signature

Title

Date

**CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS RECEIVING
2023 EMERGENCY SOLUTIONS GRANT (ESG)**

I, _____ (*name and title*), duly authorized to act on behalf of the
_____ (*name of jurisdiction*), hereby approve the following emergency solutions grant
activities proposed by _____ (*name of nonprofit organization*), which are to be located in
_____ (*name(s) of jurisdiction(s)*):

By: _____
Signature and Date

Typed or Written Name of Signatory Local Official

Title



Fresh Start Emergency Shelter

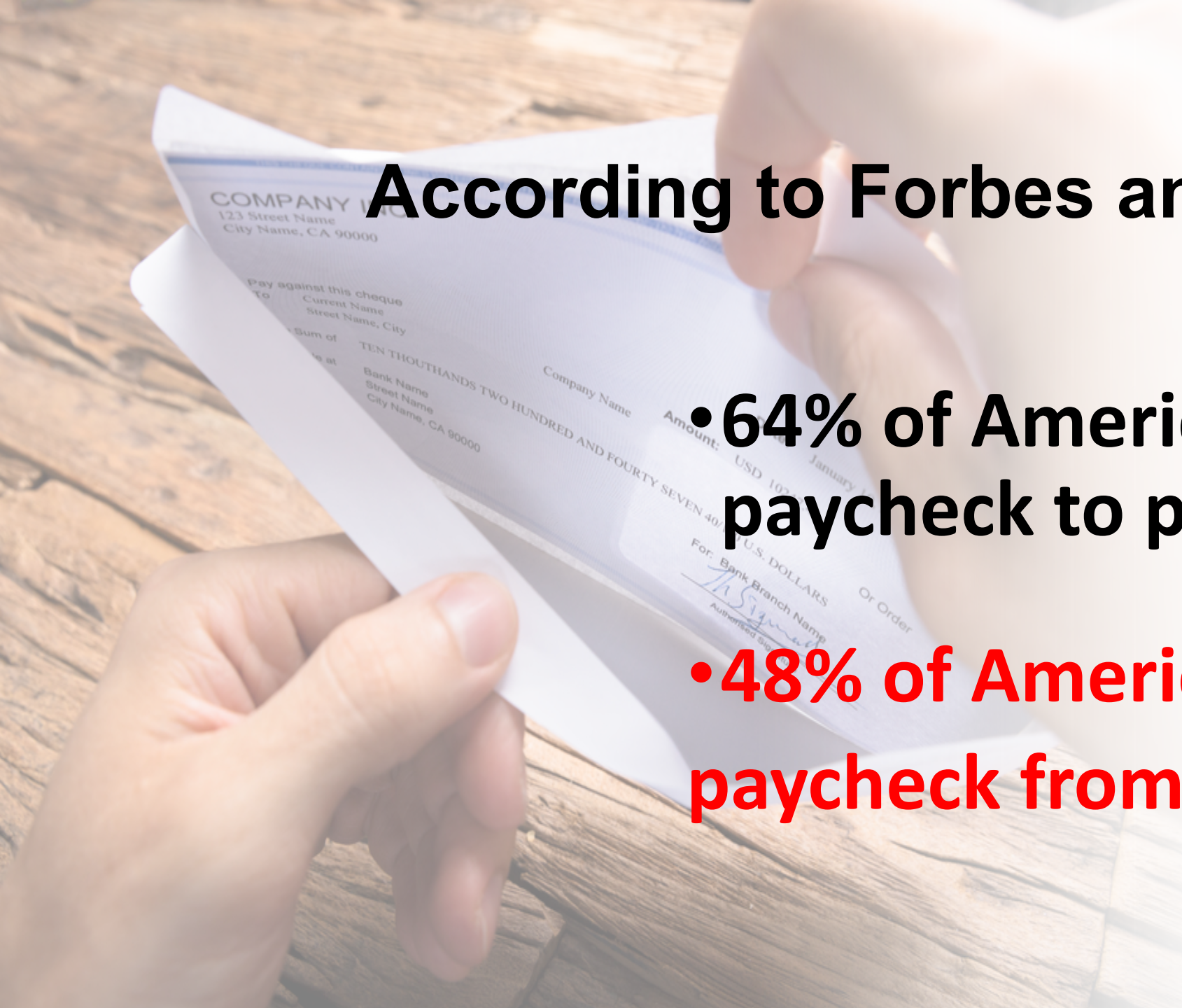
**Where every day is a good day for a
Fresh Start.**

Our Mission

Turning yesterday's past into tomorrow's future.

Fresh Start Emergency Shelter exists to provide temporary housing, food, clothing and other essentials of life. We serve individuals and families within Geary County, and the surrounding communities.



A close-up photograph of a person's hand holding a white check over a rustic wooden surface. The check is from 'COMPANY INC.' and is dated 'January 1, 2018'. The amount is written as 'USD 102,470.00' and 'TEN THOUSANDS TWO HUNDRED AND FOURTY SEVEN 40/100'. The check is payable to 'Bank Branch Name'. The background is a warm-toned wooden table.

According to Forbes and CNBC

- **64% of Americans live from paycheck to paycheck**

- **48% of Americans are one paycheck from homelessness**

As per WiseVoter.com Kansas ranks:

- 35th in the US for the Homeless Population – 2,449
- 35th in Homeless Households – 223
- 36th for Chronic Homelessness – 380
- 35th for the Young Adult Homeless Population – 153



A photograph of a child's room. On the left, a wooden bookshelf is filled with books, including a set of Holy Bibles. Below the books, several board game boxes are stacked, including Monopoly, Connect Four, and others. In the center, a small round table with a colorful top and blue legs is surrounded by matching blue chairs. To the right, a large grey storage bin is filled with toys. In the foreground, a pink bed frame with a patterned sheet and a yellow blanket is visible. The wall behind the table has a blue and white damask pattern.

GEARY COUNTY CHILDREN

According to the 2021-2022 McKinney-Vento statistics

Geary County had 194 homeless children.

Day Services

- Hot Meal
- Shower
- Laundry
- Clothing & Toiletries
- Access to community resources





Day-Services Stats for August through December 2022

86	Referrals to Services
32	Meals
2	Showers
5	Clothing Service
5	Laundry Service
15	Hygiene Kits

Day-Service for March 2023

11	Referrals to Services
62	Meals
10	Showers
4	Clothing Service
2	Laundry Service
10	Hygiene Kits



Residential Services

- All day services plus
- Safe clean rooms.....Rooms were adopted and decorated by local businesses and organizations.
- Three meals provided daily
- Use of computer room
- Access to basic life skill classes



Residential Services Statics for March

- 11 Referrals to Services
- 453 Meals (3 meals/day)
- 11 Guests checked in and stayed overnight
- First basic skills class(Resume Building with Digital Tools) May 5th, 2023

Adopt-A-Room Before and After

We called on the community and the community answered

**19 rooms in need; 19 rooms transformed
31 beds now available**

- 6 Women's Rooms: 9 beds
- 5 Men's Rooms: 9 beds
- 6 Family Rooms: 10 beds
- 1 Mother/Baby Rooms: 1 beds, 1 crib



Adopt-a-Room

Before and After





Give a hand up, not a hand out.



Essential Services

- ✓ Assistance in getting essential documents
 - birth certificate, driver's license, State ID



- ✓ Assistance in getting a job
- ✓ Assistance in finding a home



Financial donations can be the biggest challenge for homeless shelters.

Any monetary assistance the City can provide will be greatly appreciated.

Thank you for your time and invitation to present at this meeting.

THANK YOU

Questions?

City of Junction City

City Commission

Agenda Memo

05/02/2023

From: Allen J. Dinkel, City Manager

To: Governing Body

**Subject: Review and Accept Bid for Wastewater Treatment
Plants Improvements - Phase 2**

Objective: Review and Accept Bid for Wastewater Treatment Plants Improvements - Phase 2

Explanation of Issue: On April 4, 2023, bids were opened for the above-mentioned contract. Two bids were received. It is recommended to accept the low bid submitted by Crossland Heavy Contractors of Columbus, KS in the amount of \$56,406,800.

Presently Crossland Heavy Contractors is the contractor for Phase 2 Water Treatment Plant Improvements.

Don Lindeman of HDR will be available to answer any questions.

Budget Impact: Funding will be provided via a Revolving Fund. Raftelis has done a financial analysis and has provided future rate structure changes.

Staff Recommendation: Approve the bid.

Recommended Motion: I move to accept the bid from Crossland Heavy Contractors of Columbus, KS for Wastewater Treatment Plant Improvements Phase 2 in the amount of \$56,406,800.00.

Attachments: Bid Documents



April 12, 2023

Allen Dinkel
City of Junction City, Kansas
700 N. Jefferson
Junction City, Kansas 66441

**RE: City of Junction City, Kansas
Wastewater Treatment Plant Improvements Phase 2
Bid Results and Recommendation**

Mr. Dinkel:

HDR Engineering, Inc. (HDR) has reviewed the bid submissions from the April 4, 2023 bid opening for the subject project. Below is our summary of bids received as well as our evaluation of whether the apparent low bidder, Crossland Heavy Contractors, can be considered as responsive and responsible bidder.

Summary of Bids

Upon review of the submitted bids, HDR confirmed that the apparent low bidder was Crossland Heavy Contractors. The results of the bids received on April 4, 2023 are shown below in the Bid Summary table:

BID SUMMARY	
Bidder	Total Lump Sum Bid Price
Garney Companies, Inc. 1700 Swift Street North Kansas City, MO 64116 (816) 813-5890 Joey Perell: jperell@garney.com	\$67,431,660.00
Crossland Heavy Contractors, Inc. 501 S. East Avenue, Columbus, KS 66725 (620) 429-1410 Cole Rink: crink@heavycontractors.com	\$56,406,800.00



Crossland Heavy Contractors bid submission was reviewed for completeness with regard to items required to be submitted with the Bid. A summary of these items for Crossland Heavy Contractors bid is noted in the table below:

Bid Items related to Crossland Heavy Contractors Bid	
Completed Bid Form	The Bid form was completed and signed.
Acknowledgement of Addenda	All four (4) addenda were acknowledged.
Bid Security/Bid Bond, including Power of Attorney	Yes, the bid bond form was completed, signed and copy of power of attorney was included.
Evidence of Authority to do business in state of Kansas	Yes. Copy of Crossland Heavy Contractor's Kansas Certificate of Good Standing was included.
Contractor's license or certificate number	Yes. Copy of Crossland Heavy Contractors State of Kansas business entity ID number was provided.
Evidence of Authority for person signing	A certificate of corporate resolution and authorized signatures was provided. The individual that signed the bid form was identified on the certificate.
Bidder Qualifications Statement	The qualifications information was completed and included. This included copies of EMR history for Crossland Heavy Contractors and all Subcontractors valued at 10% or more of the Contract Price, audited balance sheets, current experience, previous experience, major equipment available, and resumes of key staff.
KDHE SRF Loan Required Forms	
Kansas Act Against Discrimination Contract Certification	This form was completed and included.
Demonstration of Compliance with DBE Good Faith Efforts Worksheet	This form was completed and included.
Anti-Lobbying Certification Form	This form was completed and included.
American Iron and Steel Certification	This form was completed and included.



Recommendation

Upon review of the bid information submitted, it is our conclusion that the apparent low bidder is responsible and responsive to the Advertisement for Bids. We hereby recommend that the City of Junction City, Kansas award the contract titled "City of Junction City, Kansas, Wastewater Treatment Plant Improvements Phase 2" to Crossland Heavy Contractors for the Total Lump Sum Bid Price of \$56,406,800.00.

HDR is working on preparing and submitting the required documentation to Kansas Department of Health and Environment for their review and approval of the bids. If you have any questions, please do not hesitate to contact me at (816) 347-1135.

Respectfully,

A handwritten signature in blue ink, appearing to read "Donald E. Lindeman".

Donald E. Lindeman, PE
Project Manager

Cc: William Carr, Kansas Department of Health and Environment

NOTICE OF AWARD

Date of Issuance: 05/02/2023

Owner: City of Junction City, Kansas

Owner's Project No.:

Engineer: HDR Engineering, Inc.

Engineer's Project No.: 10216572

Project: Wastewater Treatment Plant Improvements
Phase 2

KWPCRLF No.: C20 1973 02

Contract Name: Wastewater Treatment Plant Improvements Phase 2

Bidder: Crossland Heavy Contractors, Inc.

Bidder's Address: 501 S. East Ave., PO Box 350 Columbus, KS 66725

You are notified that Owner has accepted your Bid dated 03/21/2023 for the above Contract, and that you are the Successful Bidder and are awarded a Contract for:

City of Junction City Wastewater Treatment Plant Improvements Phase 2

The Contract Price of the awarded Contract is \$56,406,800.00. Contract Price is subject to adjustment based on the provisions of the Contract, including but not limited to those governing changes, Unit Price Work, and Work performed on a cost-plus-fee basis, as applicable.

Four (4) unexecuted counterparts of the Agreement accompany this Notice of Award, and one copy of the Contract Documents accompanies this Notice of Award, or has been transmitted or made available to Bidder electronically.

☒ Drawings will be delivered separately from the other Contract Documents.

You must comply with the following conditions precedent within 15 days of the date of receipt of this Notice of Award:

1. Deliver to Owner four (4) counterparts of the Agreement, signed by Bidder (as Contractor).
2. Deliver with the signed Agreement(s) the Contract security (such as required performance and payment bonds) and insurance documentation, as specified in the Instructions to Bidders and in the General Conditions, Articles 2 and 6.
3. Other conditions precedent (if any): None.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Owner will return to you one fully signed counterpart of the Agreement, together with any additional copies of the Contract Documents as indicated in Paragraph 2.02 of the General Conditions.

Owner: City of Junction City, Kansas

By (signature): _____

Name (printed): _____

Title: _____

Copy: Engineer

EJCDC® C-510, Notice of Award.

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Guidelines Page 1 of 1

City of Junction City

City Commission

Agenda Memo

05/02/2023

From: Allen J. Dinkel, City Manager

To: Governing Body

**Subject: Amendment No. 2 to Service Authorization No. 30
for Engineering Services for the Water Treatment Phase
2 Improvements**

Objective: Amend Agreement for Engineering Services with HDR Inc. for Water Treatment Plant Improvements-Phase 2.

Explanation of Issue: On June 16, 2021, the City entered into an agreement with HDR Engineering Inc. (HDR) for Phase 2 improvements for our Water Treatment Plant.

This Amendment is needed as part of the Service Authorization for inclusion of the KPWLFF Contract provisions for Consultants Contracts. Don Lindeman will be present to answer any questions.

Budget Impact: None

Staff Recommendation: Approve the amendment.

Attachments: Amendment

AMENDMENT No. 2 TO AGREEMENT
FOR
ENGINEERING SERVICES

WHEREAS:

HDR ENGINEERING, INC. ("CONSULTANT") entered into Service Authorization No. 30 ("Agreement") on June 16, 2021 to perform engineering services for City of Junction City ("CITY");

The CITY and the CONSULTANT desire to amend this Agreement in order for CONSULTANT to perform services beyond those previously contemplated;

NOW, THEREFORE, CONSULTANT and CITY do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Attachment A is incorporated as part of the Service Authorization for inclusion of the KPWSLF Contract Provisions for Consultant Contracts.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("CONSULTANT ") CITY OF JUNCTION CITY ("CITY")

By:  Cory Imhoff, P.E. Title: Sr. Vice President Date: Apr 26, 2023	By: _____ Title: _____ Date: _____
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KDHE SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

Service Agreement No. 30 Amendment No. 2 - Water Treatment Plant
Phase 2 Improvements Construction Phase Services HDR Project No.
10308785

PROJECT/CONTRACT NAME AND NO.

MUNICIPALITY City of Junction City, KS

CONTRACTOR'S 
SIGNATURE _____

TITLE Cory Imhoff, P.E.,
Sr. Vice President

KPWSLF NO. 3046

DATE Apr 26, 2023



3046

KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Cory Imhoff, P.E., Sr. Vice President

Typed Name & Title of Authorized Representative

A handwritten signature in blue ink, appearing to read "Cory Imhoff".

Apr 26, 2023

Signature and Date of Authorized Representative

Contract Provisions for Equal Opportunity

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

Contract Provisions for the Kansas Act Against Discrimination

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase “equal opportunity employer” or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

- (1) Who employs fewer than four employees during the term of such contract; or
- (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Contractor, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Responsibilities of Participants Regarding Transactions.” The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Covered Transactions,” includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

Contract Provisions for Non Segregated Facilities

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term “facilities,” as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; *Provided*, That separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.

City of Junction City

City Commission

Agenda Memo

05/02/2023

From: Allen J. Dinkel, City Manager

To: Governing Body

**Subject: Amendment No. 4 to Service Authorization No. 29
for Engineering Services for the Wastewater Treatment
Phase 2 Improvements**

Objective: Amend Agreement for Engineering Services with HDR Inc. for Wastewater Treatment Plant Improvements-Phase 2.

Explanation of Issue: On February 18, 2020, the City entered into an agreement with HDR Engineering Inc. (HDR) for Phase 2 improvements for our Wastewater Treatment Plants.

As the preliminary engineering was being completed, there were more needs discovered that require additional engineering services. Amendment #1 was approved on February 1, 2022. Amendment #2 was approved on August 2, 2022, as additional engineering costs occurred. Amendment #3 was approved on February 21, 2023.

We are now moving into the Construction Phase of this project and this amendment provides for needed services during this phase. Don Lindeman of HDR will be present at the meeting to discuss the status of the project and details regarding this amendment.

Budget Impact: Funds are already available through funding that is being secured through the Kansas Department of Health and Environment Revolving Loan Fund.

Staff Recommendation: Approve the amendment as this project is needed and the engineering costs are within standards due to the complexity of the project.

Attachments: Amendment

AMENDMENT No. 4 TO AGREEMENT
FOR
ENGINEERING SERVICES

WHEREAS:

HDR ENGINEERING, INC. ("CONSULTANT") entered into Service Authorization No. 29 ("Agreement") on February 18, 2020 to perform engineering services for City of Junction City ("CITY");

The CITY and the CONSULTANT desire to amend this Agreement in order for CONSULTANT to perform services beyond those previously contemplated;

NOW, THEREFORE, CONSULTANT and CITY do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section II SCOPE OF SERVICES TO BE PERFORMED BY THE CONSULTANT shall include the following:

Bids were opened for the Wastewater Treatment Plants Improvements – Phase 2, on April 4, 2023. The scope of this Service Authorization includes services to assist the City during the construction phase of the Phase 2 Improvements at the Wastewater Treatment Plants.

I. Scope of Services to be Performed by ENGINEER:

Task 1: Project Initiation, Project Management and Administration

The Engineer will perform project management activities throughout the project.

1.1 Project Initiation and Internal Kickoff

Engineer will prepare a Project Guide including our internal Project Management Plan and Quality Management Plan. These documents define a roadmap for project execution and include an internal budgeting plan, staffing plan, HDR safety plan, and schedule.

1.2 Internal Management Reviews

Engineer will conduct monthly management team review meetings. Engineer will conduct a Process Approach and Resource Review. This is a review of our project approach and internal resource plan to support project delivery efficiencies and quality.

1.3 Monthly Invoices

Engineer's Project Manager (PM) and accounting staff will prepare monthly invoices, throughout the project

construction schedule duration.

Deliverables / Clarifications:

- Monthly Invoices

City responsibilities:

- Provide timely review and processing of invoices (Up to 32).

Task 2: Construction Management Support

Engineer will provide construction management support activities throughout the project, including:

- 2.1 Coordination of Contractor Construction Contract and Conformed-to-Bid Documents. The Engineer will Review bonds and insurance information, prepare the Contracts for signature by the City and the Contractor, issue the notice of award, and the notice to proceed. Engineer will also prepare Conformed-to-Bid documents which will include the addenda items distributed during bidding to represent the as-bid documents.
- 2.2 Engineer shall prepare the agenda for the pre-construction meeting and prepare and distribute meeting minutes. The preconstruction meeting shall include a discussion of the Contractor's tentative schedules, procedures for transmittal and review of the Contractor's submittals including operations & maintenance (O&M) manuals, processing payment applications, critical work sequencing, Contract modification procedures, record documents, and the Contractor's responsibilities for safety, at a minimum.
- 2.3 Contractor Applications for Payment. Engineer will review and process the Contractor's monthly payment requests, and schedule updates, in coordination with the Resident Project Representative (RPR). Engineer will review the stored material, and payroll reviews. Stored material photos are required for the Pay App Approval. Engineer's review of the payment applications will be for completing an independent mathematical check of the Contractor's payment request. In addition, Engineer will receive, review, and comment on the Contractors preconstruction, monthly, and final photographs.
- 2.4 Progress Meetings with the City and Contactor. Engineer's Project Manager, engineer, and Resident Project Representative (RPR) will attend monthly construction and bi-monthly meetings, prepare agendas, and distribute minutes from the meetings.
- 2.5 Materials Testing and Inspections. Engineer will conduct, evaluate, and report on tests and test analyses including, but not limited to, the following Special Inspections/Testing:
 - Concrete
 - Masonry
 - Soils
 - Welding Steel
 - Welding Precast Connections
 - Asphaltic Concrete Pavement Testing
- 2.6 Engineer will perform the following services related to the Consent Agreement for the SW WWTP:
 - Provide Quarterly project update summaries of improvements and progress status in accordance with the Consent Order for the Southwest Wastewater Treatment Plant.
 - Coordinate with the Contractor, WWTP Contract Operator, and the City for submittal of the quarterly updates to KDHE.

Deliverables / Clarifications:

- Conformed to Bid Documents
 - 1 electronic and 1 hard copy plans and specification to Owner
 - 1 electronic and 5 hard copies plans and specifications to Contractor
- Pre-Construction meeting minutes.
- Engineer Reviewed Contractor's Payment Applications (up to 32).
- Review of Monthly Construction photos. (up to 50 per Month)
- Monthly progress meeting agendas and minutes. (up to 32)
- Bi-monthly meeting agendas and minutes. In person (up to 16) and Virtual (up to 16)
- Testing and inspection reports
- RPR will assemble a brief weekly summary on the Friday report, to be put into a monthly summary of project milestones.
- Consent Agreement Quarterly reports (up to 12 quarterly reports over 32 months)

From Contractor:

- Participation in monthly progress meetings.
- Provide monthly schedule updates
- Prepare and submit application for payments monthly.
- Submit monthly progress photos.

City responsibilities:

- Provide signatures for Contractor Contracts
- Attend monthly progress meetings.
- Provide timely review and processing of applications for payment.

Task 3: Shop Drawings / Submittal Management

Engineer will provide administrative and technical support for the administrative review and approval of contractor's submittals.

- 3.1 Schedules. Engineer will receive, review, and comment on the Contractor's initial and updated construction schedule, schedule of values, and schedule of submittals and advise City as to acceptability. Engineer will analyze the Contractor's schedules, activity sequence, and construction procedures monthly as applicable to City's ability to keep existing facilities in operation and to meet the overall project schedule.
- 3.2 Submittal management. Engineer will track when submittals are received from the Contractor, engineer(s) responsible for review, when responses were provided from reviewer(s), and when Submittals were returned to the Contractor and provide an update at each monthly construction meeting. Engineer's review is only for general compatibility with the design concept of the completed Project as a functioning whole as indicated by the Contract Documents, and for general compliance with the information given in the Contract Documents. Submittals that require a physical sample will be delivered to the Engineer and City and tracked electronically.
- 3.3 Technical submittals. Engineer will review each technical submittal for compliance with the contract documents. Submittals will be reviewed by the discipline(s) that were involved in the design. Comments or responses marked directly on Submittal by Engineer reviewing Submittal will be colored red. Engineer may also present narrative comments on a comment sheet inserted by Engineer into the Submittal or included on Engineer's transmittal letter for the Submittal. Such comments will be in black

text. When a separate comment sheet is included by Engineer, such sheet will be clearly identified as Engineer's comments. Paper copies of Engineer's Submittal responses will not be distributed unless otherwise required by the Contract Documents or otherwise agreed to by Engineer. The submittal will be returned with an action based on the completeness of the submittal package. Engineer's review shall be for general conformity to the Contract Documents and shall not relieve the Contractor of any of its contractual responsibilities. The submittals will receive one of the following actions, as indicated in the project specifications. They are as follows:

- 3.3.1 FURNISH AS SUBMITTED (APPROVED).
- 3.3.2 FURNISH AS NOTED (APPROVED AS NOTED).
- 3.3.3 REVISE AND RESUBMIT.
- 3.3.4 REJECTED (NOT APPROVED).
- 3.3.5 REVIEW NOT REQUIRED.

3.4 Review vendor operation and maintenance manuals for conformance with the contract documents. Engineer will review each operation and maintenance manual submittal for compliance with the contract documents. Submittals will be reviewed by the discipline(s) that were involved in the design. Each operation and maintenance manual will generally be reviewed for:

- Equipment Record sheets.
- Supplier's Field Service Reports.
- Written descriptions of safety considerations relating to operation and maintenance procedures for materials and equipment.
- Procedures for proper operation and maintenance of materials and Equipment furnished, including manufacturer's recommended personal protection equipment, apparatus, and devices not furnished under the Contract.
- Description of recommended safety-related training for personnel.
- Complete bills of material or parts lists.
- Drawing, product data Submittal, written results of source quality activities, and other Submittals, updated to indicate as-installed condition.
- Electrical Schematics, Diagrams, and Information.

Engineer's review of operation and maintenance data expressly does not extend to adequacy, completeness, and accuracy of safety data sheets or other safety and protection practices and procedures indicated in the operation and maintenance data. The submittal coordinator will review the comments and work with the reviewers to supply comments. The submittal will be returned with an action based on the completeness of the submittal package. The submittals will receive one of the following actions, as indicated in the project specifications. They are as follows:

- FURNISH AS SUBMITTED (APPROVED).
- FURNISH AS NOTED (APPROVED AS NOTED).
- REVISE AND RESUBMIT.
- REJECTED (NOT APPROVED).
- REVIEW NOT REQUIRED.

Deliverables / Clarifications:

- Submittal Reviews and tracking. (900)
- Operation and Maintenance Manual Reviews (85)

- Once approved by the Engineer, one (1) electronic copy of the final submittals and shop drawings will be provided to the City for their records.

Contractor Responsibilities:

- Contractor will provide timely, accurate, and complete shop drawing submittals in accordance with the Contract Documents.
- Provide hard copies in the amount required per the Contract.

City Responsibilities:

- Timely input on questions that may arise on submittals.
- Timely selection and approval of material samples and color selections.

Task 4: Contract Interpretations

Engineer will perform the following activities related to contract interpretations:

- 4.1 Requests For Interpretation (RFI) – Contractor will prepare and transmit requests for interpretation to Engineer. After the Contractor submits RFIs, Engineer will track when RFIs were received, engineers responsible for review, when they were sent back to the contractor, and when they were acknowledged by the Contractor.
- 4.2 Written clarifications (WC) – Written clarifications, when required, will be initiated and issued by Engineer. Written clarifications do not change the Contract Price or Contract Times and do not alter the Contract Documents. Written clarifications will be issued as correspondence or using a clarification notice form acceptable to Engineer.
- 4.3 Minor changes in Work and Field Orders (FOs). Field Orders, when required, will be initiated and issued by Engineer. Field Orders authorize minor changes in the Work but do not change the Contract Price or Contract Times. Field Orders will be in the form of Engineers Joint Contract Documents Committee document EJCDC C-942, "Field Order". A written order issued by Engineer which requires minor changes in the Work but does not change the Contract Price or the Contract Times. Engineer will prepare FOs; Engineer will track when FOs were issued, when they were responded to, and when they were acknowledged by the contractor.
- 4.4 Work Change Directives (WCDs) - Work Change Directives, when issued, order additions, deletions, or revisions to the Work. When issued, Contractor shall promptly implement the changes ordered in the associated work Change Directive. Work Change Directives do not change the Contract Price or Contract Times but are evidence that the parties to the Contract expect that the change ordered or documented by the Work Change Directive will be incorporated in subsequently issued Change Order following agreement by the parties as to the Work Change Directive's effect on the Contract Price, Contract Times, or both. Work Change Directives will be in the form of EJCDC C-940, "Work Change Directive". Engineer will prepare WCDs; Engineer will track when WCDs were issued, when they were responded to, and when they were incorporated into a Change Proposal (CP).
- 4.5 Proposal Requests - Proposal Requests may be initiated by Engineer. Proposal Requests are for requesting the effect on the Contract Price and the Contract Times and other information relative to contemplated changes in the Work. Proposal Requests do not authorize changes or variations in the Work, and do not change the Contract Price or Contract Times or terms of the Contract. Proposal Requests will be furnished using the "Proposal Request" form.
- 4.6 Change Proposals (CP) Contractor will prepare and transmit written change proposal to Engineer when they believe a change in the Contract Price, Contract Times, both, or other change to the terms

of the Contract is required; or to appeal an initial decision by Engineer concerning the requirements of the Contract Documents or relating to the acceptability of the Work under the Contract Documents; contest a set-off against payment due; or seek other relief under the Contract. Engineer will track when CPs were received, when they were responded to, and when they were approved by the City for inclusion into a change order.

- 4.7 Change Orders (COs) - Change Orders will be recommended by Engineer (when required by the General Conditions) and will be signed by City and Contractor (subject to the General Conditions related to a party withholding its signature from a contractually-required Change Order), to authorize additions, deletions, or revisions to the Work, changes to the Contract Price, changes in the or Contract Times, changes to the terms of the Contract, or some combination. Change Orders will be in the form of EJCDC C-941, "Change Order" form. Changes in Contract Price or Contract Times which are agreed to by the parties, including undisputed sum or amount of time for Work performed in accordance with a Work Change Directive, will be incorporated into a Change Order (CO) from the CPRs approved by the Engineer and City using standard EJCDC change order forms. Once approved by the City, Engineer will issue one hardcopy of the CO to KDHE for approval.

Deliverables / Clarifications:

- Responses to the RFI. (up to 290)
- Written clarifications. (up to 50)
- CPRs will be transmitted to the Contractor and City electronically. (up to 75)
- Minor changes in Work and Field Orders will be transmitted to the Contractor and City electronically. (up to 75)
- WCDs will be transmitted to the Contractor and City electronically. (up to 100)
- Proposal Requests will be developed by the Engineer. (up to 50)
- COs will be transmitted to the Contractor and City electronically. (up to 15)

Contractor Responsibilities:

- Provide timely, detailed, and complete RFIs.
- Provide timely, detailed, and complete CPRs.
- Provide timely, detailed, and complete FO responses.
- Provide timely review and detailed responses to WCDs.

City Responsibilities:

- Provide timely input on questions that may arise.
- Provide timely reviews and approvals of CPRs.
- Provide timely review and approval of WCDs.
- Provide timely review and approval of COs.

Task 5: Start Up Assistance

- 5.1 Operator Training will consist of coordination of Vendor supplied training and overall plant operational training related to the overall operation of each plant. This will include training sessions to be conducted at the City's offices or at one of the WWTPs.
- 5.2 Engineer will provide on-site start up assistance and assumes start up assistance with 26-unit processes including:
- East WWTP
 - Grit Classifier.

- Anoxic Basin.
- Aeration Basins and blower.
- RAS Pump VFDs.
- UV/effluent weir.
- Sludge pumping/unloading building and storage.
- Rotary drum thickener/Polymer.
- Sludge storage and blending blower/diffusers. (5 series Locations)
- Sludge unloading building.
- Chemical feed start-up.
- Generators
- SW WWTP
 - Process pump system.
 - Waste activated Sludge pumps.
 - Daf float pumps.
 - Aerobic Digesters, blowers, diffusers, unloading station.
 - Plant-drain pump station.
 - Chemical building alum system.
 - Sludge storage blowers and diffusers (3 series Locations).
 - EQ tank blowers and diffusers.
 - Generators.

Task 6: Conduct Inspections during Construction, and Substantial and Final Completion Inspections

- 6.1 Engineer will conduct onsite inspections during constructions to review the progress of the work with the RPR.
- 6.2 Engineer will conduct initial inspections with appropriate City, Contractor, and Engineer personnel to determine if a structure or system is substantially complete for the purposes of partial utilization and submit to the Contractor a list of observed items requiring completion or correction. Inspections will be for one day and will be generally grouped as follows:

East WWTP

- I. Building additions.
- II. Grit Classifier.
- III. Anoxic Basin.
- IV. Aeration Basins and blower.
- V. RAS Pump VFDs.
- VI. UV/effluent weir.
- VII. Sludge pumping/unloading building and storage.
- VIII. Rotary drum thickener/Polymer.
- IX. Sludge storage and blending blower/diffusers. (5 series Locations)
- X. Sludge unloading building.
- XI. Chemical feed system.
- XII. Generators.

SW WWTP

- I. Administration building.

- II. Process pump system
- III. Waste activated Sludge pumps.
- IV. Daf float pumps.
- V. Aerobic Digesters, blowers, diffusers, unloading station.
- VI. Plant-drain pump station.
- VII. Chemical building alum system.
- VIII. Sludge storage blowers and diffusers. (3 series Locations)
- IX. EQ tank blowers and diffusers.
- X. Generators.

- 6.3 Upon Substantial Completion of the Project, review the construction work and prepare a punch-list of those items to be completed or corrected before final completion of the Project and submit to the Contractor the list of observed items requiring completion or correction. Once the punch list items have been resolved, provide a letter to City recommending that Substantial Completion be granted.
- 6.4 When the contractor has indicated that completion or correction of the items of work on the substantial completion punch-list is completed, conduct a final inspection to determine if the Work is completed. Provide a punch-list of items to be completed prior to making such payment. Confirm that the final paperwork is provided for final payment, including but not limited to: lien waivers, occupational permits, closeout of other permits, etc.

Deliverables / Clarifications:

- Partial utilization inspections 1 Day for 3 engineers for 28 inspections.
- Develop a punch-list of for partial utilization completion items.
- Substantial Completion Inspection 3 days for 8 engineers
- Develop a punch-list of substantial completion items.
- Prepare a substantial completion document.
- Final Completion Inspection 2 days for 8 engineers
- Final punch list if needed
- Prepare a notice of final completions.

City / Contractor responsibilities:

- Participate in substantial completion and final completion inspections.
- Timely approval of substantial and final completion certificates.

Task 7: KDHE Operation and Maintenance (O&M) Manual

- 7.1 Plan of Operation is required to be submitted to KDHE at 50% completion of the project. Engineer will prepare and compile the Plan of Operation manual. This will include a section describing the operation of the WWTP. The Plan of Operation is anticipated to include:
- Chronological summary of implementation dates.
 - Staffing and training.
 - Records and reports.
 - Laboratory control
 - Process control and fine tuning@ procedures.

- Safety.
- Emergency operating plan.
- Maintenance management. Operation and maintenance manual.
- Sewer maintenance program.
- O&M budget and ordinance development.
- Startup provisions and operating training.
- Project performance criteria.
- Project construction schedule.
- Estimated construction payment schedule.
- Projections of annual operating costs (operation, maintenance, and replacement) for next 5-year period.
- Description of existing Financial Management System of wastewater utility.

7.2 A Draft of the O&M manual, hard copy, and electronic version will be provided to the City and Contract Operator for their review and comment. The O&M manual will be developed in accordance with KDHE requirements and will be submitted again to KDHE at 90% project completion. The Plan will follow the Wastewater Operation and Maintenance Manual Format with the following major headings.

- I. INTRODUCTION - Manual User Guide
- II. PERMITS AND STANDARDS
- III. DESCRIPTION, OPERATION, AND CONTROL OF PROJECT FACILITIES
- IV. PERSONNEL
- V. LABORATORY TESTING
- VI. RECORDS
- VII. MAINTENANCE
- VIII. EMERGENCY OPERATING AND RESPONSE PLANS
- IX. SAFETY Information
- X. UTILITIES
- XI. ELECTRICAL SYSTEM
- XI. APPENDIX

7.3 A review meeting will then be scheduled with the City staff to review the O&M manual. The manual will be updated with based on the comments received and delivered to the City and KDHE.

Deliverables / Clarifications:

- Two (1) hard copy and one electronic copy of the draft O&M Manual to KDHE.
- Five (5) hard copies and an electronic copy of the final O&M Manuals to City and Contract operator.

City responsibilities:

- Meeting with Engineer to discuss current operations and provide existing documentation on the current operations.
- Timely review of the draft O&M Manual.

Task 8: Record (As-built) Drawings

8.1 Engineer will provide the City with one (1) set of record (or as-built) drawings. These record drawings will be based on the red line set of drawings provided by the Contractor as well as notes from the

RPR, developed while the RPR is on-site. The BIM model, CADD drawings and PDFs of the plan sets will be provided to the City upon completion of the construction project.

Deliverables / Clarifications:

- One (2) sets of half size paper copy of these record drawings. 606 Sheets 2 CADD/BIM hours and 1 Engineer hour per sheet. Divided by percentage of sheets for each discipline based on the following breakdown 27% Process, 14% Architect, 25% Electrical/Fire, 12% Structural, 5% Instrumentation, 10% Mechanical/plumbing, and 5 % Civil.
- One (1) set of AutoCAD and PDF files of these record drawings.

Contractor responsibilities:

- Construction redlines.

Task 9: Resident Project Representative (RPR) Services

Engineer will provide one RPR to observe the progress of the construction, in accordance with section 00 74 10 of the contract documents, for conformance with the project drawings and documents. The RPR will be an HDR employee. RPR is City's agent at the site(s), will act as directed by and under the supervision of City, and will confer with City and Engineer regarding RPR's actions. RPR's dealings in matters pertaining to the on-site Work shall, in general, be with Contractor keeping Engineer advised as necessary. RPR's dealings with Subcontractor(s) shall only be through or with the full knowledge and approval of Contractor. The duties of the RPR include:

- Review the progress schedule, schedule of Shop Drawing submittals and schedule of values prepared by Contractor and consult with Engineer concerning acceptability.
- Attend meetings with Contractor, such as preconstruction conferences, progress meetings, job conferences, and other Project-related meetings (but not including Contractor's safety meetings), and as appropriate prepare and circulate copies of minutes thereof.
- Comply with Site safety programs, as they apply to RPR, and if required to do so by such safety programs, receive safety training specifically related to RPR's own personal safety while at the Site.
- Serve as Engineer's liaison with Contractor, working principally through Contractor's authorized representative or designee, to assist in providing information regarding the provisions and intent of the Contract Documents.
- Assist Engineer in serving as City's liaison with Contractor when Contractor's operations affect City's on-Site operations.
- Assist in obtaining from City additional details or information, when required for Contractor's proper execution of the Work.
- Report to Engineer when clarifications and interpretations of the Contract Documents are needed and transmit to Contractor clarifications and interpretations as issued by Engineer.
- Conduct on-Site observations of the Work to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
- Observe whether Work in place appears to be defective.
- Observe whether Work in place should be uncovered for observation, or requires special testing, inspection, or approval.
- Observe Contractor-arranged inspections required by Laws and Regulations, including but not limited to (1) code-required tests and special inspections, and (2) those performed by public or other agencies having jurisdiction over the Work.

- Observe specific tests, inspections, and other field quality control required by the Contract Documents and performed by Contractor, Subcontractor, Supplier, or by testing or laboratories retained by of them.
- Report to Engineer whenever RPR believes that a portion of the Work is unsatisfactory, faulty, or defective or does not conform to the Contract Documents, or has been damaged, or does not meet the requirements of inspection or test required to be made; and advise Engineer of Work that RPR believes should be corrected or rejected or should be uncovered for observation or requires special testing or inspection.
- Accompany visiting inspectors representing public or other agencies having jurisdiction over the Work.
- Review Applications for Payment with Contractor and advise Contractor regarding quantities or extent of the Work eligible for payment.
- Verify that tests, equipment, and systems start-ups and operating and maintenance training are conducted in the presence of appropriate personnel and that Contractor maintains adequate records thereof; and observe, record, and report to Engineer appropriate details relative to the test procedures and start-ups.
- Keep a diary or logbook recording Contractor hours on the job site(s), weather conditions, data relative to questions of Work Directive Changes, Change Orders, or changed conditions, list of job site visitors, daily activities, decisions, observations in general and specific observations in more detail as in the case of observing testing procedures; and send copies to Engineer.
- Take daily pictures of construction progress for the daily reports.
- Participate in Engineer's visits regarding inspection for Substantial Completion.
- Assist in the augmenting or amending the punch list of items to be completed or corrected prior to final inspection.
- Participate in Engineer's visit to the Site, in the company of City and Contractor, regarding completion of the Work, and prepare a final punch list of items to be completed or corrected by Contractor.
- Observe whether items on the final punch list have been completed or corrected.
- Periodically during the Work, review with Contractor the status of Contractor's record documents required by the Contract Documents and advise Contractor on whether such record documents appear to comply with the Contract's requirements for record documents. Review final record documents submitted by Contractor.

The RPR shall NOT:

- Authorize a deviation from the Contract Documents or substitution of materials, equipment (including "or-equal" items), or procedures or sequences indicated in the Contract Documents.
- Shall not accept Shop Drawings or Sample submittals from anyone other than Contractor.
- Exceed limitations of Engineer's authority as set forth in the Contract Documents.
- Undertake the responsibilities of Contractor, Subcontractors, or Suppliers.
- Advise on, issue directions relative to, or assume responsibility over any aspect of the means, methods, techniques, sequences, or procedures of construction.
- Advise on, issue directions regarding, or assume control over security protection, or safety practices, precautions, and programs in connection with the activities or operations of City or Contractor.
- Participate in specialized field or laboratory tests or inspections conducted off-site by others except as specifically authorized by Engineer.
- Authorize City to occupy the Project in whole or in part.
- Assist Contractor in maintaining up-to-date copy of the red-line drawings to be used for Record

Drawings.

Deliverables / Clarifications:

- RPR on-site services are anticipated for full time inspection for 750 calendar days to reach Substantial Completion, and an additional 60 calendar days for Final Completion for a total of 810 calendar days.
- Daily Reports
- Labor Standards Interviews conducted quarterly

Task 10: SRF Coordination with KDHE 1 Year Operation Services

Engineer will perform the following services related to the SRF loan requirements:

- 10.1 Submittal information to KDHE. Submit the conformed-to-bid plans and specifications to KDHE. Also provide KDHE with the documentation for recommendation of award, and required SRF forms signed by the Contractor will be submitted to KDHE.
- 10.2 American Iron and Steel. Review shop drawings and submittals for American Iron and Steel requirements. Track that proper documentation is submitted by the Contractor and maintain De Minimis incidental items list.
- 10.3 Payroll Review. Provide review of the Contractors submitted monthly payrolls for conformance the Prevailing Wage Rate Determination and work with the Contractor to resolve identified deficiencies.
- 10.4 Labor Standard Interviews. Review the labor standards interview documents from the Contractors Wage rate interviews for full and required information each quarter.
- 10.5 Loan Disbursement Requests. Engineer will compile monthly SRF Loan Disbursement Requests on the City's behalf detailing the Construction and Engineering Costs incurred by the City for each month. Construction information will include the documentation of De Minimis materials and 5% threshold calculation, and the certification by the City of wage rate compliance and American Iron and Steel Certification.
- 10.6 Provide Consulting services for a period of one year following the completion of the project. During this period, the Engineer will work with the City and coordinate resolution of issues related to the new construction and operation of the facilities.
- 10.7 The Engineer will conduct an inspection just prior to one year following the final completion of the project and coordinate resolution of deficiencies with the Contractor. The Engineer will prepare and submit the required certification of project performance to KDHE.

Deliverables / Clarifications:

- Conform to bid plans and documentation of award and SRF forms.
- American Iron and Steel documentation and De Minimis items list.
- Payroll reviews monthly.
- Back check of labor interviews quarterly.
- Loan disbursement requests monthly, with hard copies of City certified documents.
- De Minimis materials and 5% threshold calculation documentation.
- Services related to operation of new facilities. (1 Year)

Section III Time of Performance shall be amended as follows:

Design Phase services are complete. The estimated performance period is 1365 calendar days from Construction Contractor Notice of award to final completion and project close out.

Section IV Compensation shall be amended as follows:

Compensation will be on a Time and Materials NTE basis. (Refer to Exhibit B-4 for itemized man-hours and reimbursable expenses).

\$2,586,435	Authorization 29 WWTP Ph 2 Design Fee
\$236,890	Amendment #1 Fee
\$342,000	Amendment #2 Fee
\$127,145	Amendment #3 Fee
\$5,059,210	Amendment #4 WWTP Ph 2 Construction Fee
\$8,351,680	Total Fee (Includes Amendments #1, 2, 3, and 4)

Attachment A is incorporated as part of this Amendment for the inclusion of the KPWSLF Contract Provisions for Consultant Contracts.

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("CONSULTANT ") CITY OF JUNCTION CITY ("CITY")

By:  By: _____
Cory Imhoff, P.E. _____
Title: Sr. Vice President Title: _____
Date: Apr 25, 2023 Date: _____

KDHE SRF CONTRACT PROVISIONS FOR CONSULTANT CONTRACTS

STATE OF KANSAS
ACT AGAINST DISCRIMINATION
CONTRACT PROVISION CERTIFICATION FORM

During the performance of this contract, the contractor agrees as follows:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of (1) through (4) in every applicable subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

PROJECT/CONTRACT NAME AND NO.	Service Authorization 29 Amendment 4 -Wastewater Treatment Plant Phase 2 Improvements Construction Phase Services - HDR Project No. 10216572
MUNICIPALITY <u>City of Junction City, KS</u>	CONTRACTOR'S  SIGNATURE _____
KPWSLF NO. <u>C20 1973 02</u>	TITLE <u>Sr. Vice President</u> DATE <u>Apr 25, 2023</u>



KDHE PROJECT #

CERTIFICATION REGARDING LOBBYING

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS AND COOPERATIVE AGREEMENTS

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including sub-contracts, sub-grants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31 U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Cory Imhoff, P.E., Sr. Vice President

Typed Name & Title of Authorized Representative

A handwritten signature in blue ink, appearing to read "Cory Imhoff".

Apr 25, 2023

Signature and Date of Authorized Representative

Contract Provisions for Equal Opportunity

1. The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
2. The contractor will, in all solicitations or advancements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
3. The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
4. The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
6. In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept. 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction, the contractor may request the United States to enter into such litigation to protect the interests of the United States." [Sec. 202 amended by EO 11375 of Oct. 13, 1967, 32 FR 14303, 3 CFR, 1966-1970 Comp., p. 684, EO 12086 of Oct. 5, 1978, 43 FR 46501, 3 CFR, 1978 Comp., p. 230]

Contract Provisions for the Kansas Act Against Discrimination

(a) Except as provided by subsection (c), every contractor for or on behalf of the State and any county or municipality or other political subdivision of the State, or any agency of or authority created by any of the foregoing, for the construction, alteration, or repair of any public building or public work or for the acquisition of materials, equipment, supplies, or services shall contain provisions by which the contractor agrees that:

- (1) The contractor shall observe the provisions of the Kansas Act Against Discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
- (2) In all solicitations or advertisements for employees, the contractor shall include the phrase "equal opportunity employer" or a similar phrase to be approved by the Commission;
- (3) If the contractor fails to comply with the manner in which the contractor reports to the Commission in accordance with the provisions of K.S.A.44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated, or suspended, in whole or in part, by the contracting agency;
- (4) If the contractor is found guilty of a violation of the Kansas Act Against Discrimination under a decision or order of the Commission which has become final, the contractor shall be deemed to have breached the present contract and it may be cancelled, terminated or suspended, in whole, or in part, by the contracting agency;
- (5) The contractor shall include the provisions of subsections (a)(1) through (4) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.

(b) The Kansas Human Rights Commission shall not be prevented hereby from requiring reports of contractors found to be not in compliance with the Kansas Act Against Discrimination.

(c) The provisions of this section shall not apply to a contract entered into by a contractor:

- (1) Who employs fewer than four employees during the term of such contract; or
- (2) Whose contracts with the governmental entity letting such contract cumulatively total \$5,000 or less during the fiscal year of such governmental entity.

Contract Provisions for Restrictions on Lobbying

The Contractor agrees to comply with Title 40 CRF Part 34, New Restrictions on Lobbying. **A Certification form must be submitted with the bid documents.**

Contract Provisions for the Trafficking Victims Protection Act of 2000

The Contractor, its employees, sub-contractors, and sub-contractors employees under any KPWSLF Loan Agreement, may not engage in severe forms of trafficking in persons during the period of time that the award is in effect; procure a commercial sex act during the period of time that the award is in effect; or use forced labor in the performance of the award or sub-awards under the award.

Contract Provisions for Suspension and Debarment

The Contractor certifies that it is not suspended or debarred from participating in federal assistance and benefit programs and further agrees to fully comply with Subpart C of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Responsibilities of Participants Regarding Transactions.” The Contractor must ensure that any lower tier covered transaction, as described in Subpart B of 2 CFR Part 180 and 2 CFR Part 1532, entitled “Covered Transactions,” includes a term or condition requiring compliance with Subpart C. The Contractor agrees that failing to disclose the required information in 2 CFR 180.335 may result in the delay or negation of this assistance agreement, or pursuance of legal remedies, including suspension and debarment.

Contract Provisions for Non Discrimination

The contractor must comply with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Title IX of the Education Amendments of 1972, the Age Discrimination Act of 1975, and a variety of program-specific statutes with nondiscrimination requirements.

Other civil rights laws may impose additional requirements on the contractor. These laws include, but are not limited to, Title VII of the Civil Rights Act of 1964 (prohibiting race, color, national origin, religion, and sex discrimination in employment), the Americans with Disabilities Act (prohibiting disability discrimination in employment and in services provided by State and local governments, businesses, and non-profit agencies), and the Fair Housing Act (prohibiting race, color, national origin, age, family status, and disability discrimination in housing), as well as any other applicable civil rights laws.

Contract Provisions for Non Segregated Facilities

The contractor must ensure that facilities provided for employees are provided in such a manner that segregation on the basis of race, color, religion, sex or national origin cannot result. The contractor may neither require such segregated use by written or oral policies nor tolerate such use by employee custom. The contractor's obligation extends further to ensuring that its employees are not assigned to perform their services at any location, under the contractor's control, where the facilities are segregated. This obligation extends to all contracts containing the equal opportunity clause regardless of the amount of the contract. The term “facilities,” as used in this section, means waiting rooms, work areas, restaurants and other eating areas, time clocks, restrooms, wash rooms, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing provided for employees; *Provided*, That separate or single-user restrooms and necessary dressing or sleeping areas shall be provided to assure privacy between the sexes.



Junction City WWTP Phase 2 Construction phase Services

Scope and Fee																																					
Staff Name	Lindeman, D	Hess, B	Duckworth, C	Koirala, A	Johnson, M	Willard, S	Leonard, R	Koneck- Wilwerding,	Lewis, J	Witte, N	Dady, C	Wiseman, D	Kalivoda, C	McCann, V	McKinley, R	Ward, W	Shumpert, M	Cooper, B	Nguepgang, A	Dragoo, D	Reuss, B	Wieselhaus, M	Mix, M	Young, P	Palmentere, A	Vega, A	Robison, C	Carson, A	Imhoff, C	Campbell, J	Briggs, J						
Rate Schedule Code	Senior Project Manager III	Engineer II	Project Manager III	Engineer I	Cadd/GIS Technician IV	Cadd/GIS Technicia	Cadd/GIS Technician	Engineer IV	Engineer VI	Engineer IV	Engineer IV	Senior Technical	Engineer IV	Engineer II	Engineer V	Engineer VI	Engineer V	Cadd/GIS Technician	Constructio n Inspector	Constructi on	Cadd/GIS Technician Elec/I&C Cad	Engineer IV		Senior Technical Manageme nt	Admin Assistant	Engineer II	Cadd/GIS Technician IV plumbing Cadd	Cadd/GIS Technician III	Cadd/GIS Technician	Senior Support	Senior Support Staff						
Project Role	PM	EIT	Process	Eit			civil CADD	Mech	Mech	Elec	Elec	structural	Structural	structural	Architect	Architect	Fire	Fire	RPR	RPR	Cad	civil	RPR		Visi specs	Arch	Cadd	Mech CADD						HDR Expenses	KMB Engineerin g	Kaw Valley	Total
A. Task 1-Project Administration																																					
1 Project Initiation and Internal Kick-off	32	32	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1			\$420		\$19,924	
2 Internal Management Reviews	24	24																						12					12	12	12					\$20,853	
3 Montly Invoices	200																												64	64						\$88,788	
Subtotal Hours	256	56	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	13	1	1	1	1	77	77	13						
Subtotal Dollars	\$77,952	\$7,938	\$210	\$126	\$158	\$179	\$158	\$184	\$242	\$184	\$184	\$305	\$184	\$142	\$210	\$242	\$210	\$137	\$116	\$210	\$137	\$184		\$3,959	\$89	\$142	\$158	\$137	\$23,447	\$10,106	\$1,365		\$0	\$420	\$0	\$129,407	
Total Task 1																																				\$129,565	
B. Task 2 - Construction Management																																					
1 Construction Contracts and Conform to Bid	72	140	80	72	145	326	30	48	32	75	75	50	50	50		85	8	16				420	30			12	170	60	60				\$4,000	\$1,680		\$364,728	
2 Pre- Construction Meeting	12	16	8																8													\$1,000			\$9,526		
3 Applications for Payment	33	44		32																															\$20,318		
4 Monthly Progress Meetings/ update calls	448	448	176	224				48			48		48			48	16					16										\$16,000			\$325,456		
5 Materials Testing and Inspections	32	80										20	60	60																				\$132,008	\$178,712		
6 Consent Agreement Quarterly Updates	12	24	12	24																															\$12,600		
Subtotal Hours	609	752	276	352	145	326	30	96	32	75	123	70	158	110	0	133	24	16	8	0	420	46	0	0	12	170	60	60	0	0	0						
Subtotal Dollars	\$185,441	\$106,596	\$57,960	\$44,352	\$22,838	\$58,191	\$4,725	\$17,640	\$7,728	\$13,781	\$22,601	\$21,315	\$29,033	\$15,593	\$0	\$32,120	\$5,040	\$2,184	\$924	\$0	\$57,330	\$8,453	\$0	\$0	\$1,071	\$24,098	\$9,450	\$8,190	\$0	\$0	\$0	\$21,000	\$1,680	\$132,008	\$911,339		
Total Task 2																																				\$911,339	
C. Task 3 - Shop Drawings/Submittal Management																																					
1 Schedules Review	28	56	16	8				1			1	1				1		1				1											\$4,800		\$26,866		
2 Submittal Management	160	240		900																															\$196,140		
3 Technical Submittal Review	360	1420	480	240				225	40	140	600	75	50	300	90	800	24	24				80										\$60,480		\$999,070			
4 O&M Manual Review	80	160	48	24				20	10	16	140	10	10	10	20	80	8	8				8										\$40,320		\$169,281			
Subtotal Hours	628	1876	544	1172	0	0	0	246	50	156	741	86	60	310	110	881	32	33	0	0	0	89	0	0	0	0	0	0	0	0	0						
Subtotal Dollars	\$191,226	\$265,923	\$114,240	\$147,672	\$0	\$0	\$0	\$45,203	\$12,075	\$28,665	\$136,159	\$26,187	\$11,025	\$43,943	\$23,100	\$212,762	\$6,720	\$4,505	\$0	\$0	\$0	\$16,354	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$105,600	\$0	\$1,391,357		
Total Task 3																																				\$1,391,357	
D. Task 4 - Contract Interpretations																																					
1 Requests for Information	96	116	160	104				78	16	32	140	16	20	80	32	250	2	4				28											\$25,200		\$260,474		
2 Change Proposal Requests - Writtend Clarifications	16	20	28	18				16	4	6	14	4	4	16	8	44	2	4				6													\$42,032		
3 Minor Changes in Work & Field Orders	28	32	40	18				20	4	8	36	4	8	20	8	64	2	4				8													\$61,551		
4 Work Change Directives	28	32	40	18				20	4	8	36	4	8	20	8	64	2	4				8													\$61,551		
5 Proposal Requests	36	40	54	36				28	6	12	48	8	8	28	12	88	2	4				8													\$84,210		
6 Change Proposal	16	20	28	18				16	4	8	14	4	4	16	8	48	2	4				8													\$43,733		
7 Change Orders	24	58	26	58																																\$28,298	
Subtotal Hours	244	318	376	270	0	0	0	1																													

EXHIBIT B-4

Staff Name	Lindeman, D	Hess, B	Duckworth, C	Koirala, A	Johnson, M	Willard, S	Leonard, R	Koneck-Wilwerding,	Lewis, J	Witte, N	Dady, C	Wiseman, D	Kalivoda, C	McCann, V	McKinley, R	Ward, W	Shumpert, M	Cooper, B	Nguepgang, A	Dragoo, D	Reuss, B	Wiebelhaus, M	Mix, M	Young, P	Palmentere, A	Vega, A	Robison, C	Carson, A	Imhoff, C	Campbell, J	Briggs, J					
Rate Schedule Code	Senior Project Manager III	Engineer II	Project Manager III	Engineer I	Technician IV	Cadd/GIS Technicia	Cadd/GIS Technician	Engineer IV	Engineer VI	Engineer IV	Engineer IV	Senior Technical	Engineer IV	Engineer II	Engineer V	Engineer VI	Engineer V	Technician	Constructio n Inspector	Constructi on	Cadd/GIS Technician Elec/I&C Cad	Engineer IV		Senior Technical Manageme nt	Admin Assistant	Engineer II	Technician IV plumbing Cadd	Cadd/GIS Technician III	Senior Technical	Senior Support	Support Staff					
Project Role	PM	EIT	Process	Eit			civil CADD	Mech	Mech	Elec	Elec	structural	Structural	structural	Architect	Architect	Fire	Fire	RPR	RPR		civil	RPR		Visi specs	Arch										
I Task 9 - Resident Project Representative																																				
1 RPR Services																			5380	80			900													
Subtotal Hours	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	5380	80	0	0	900	0	0	0	0	0	0	0	0	0				
Subtotal Dollars	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$621,390	\$16,800	\$0	\$0	\$141,750	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0				
Total Task 9																																				
J. Task 10 - SRF coordination with KDHE																																				
1 Conformed Documents and Award Documentation to KDHE	8	16		16																																
2 Confirm AIS Requirements & De Minimus items list	8	48		48																																
3 Review Weekly Payrolls	40	160		80																																
4 Perform labor standards interview * RPR	8	8																																		
5 Submit monthly pay requests to KDHE	32	80		80																																
6 Engineering services 1-year following completion	40	80	80	80				16		8	8		16			16	4					16														
7 One year inspection and final report	16	32	16	32																																
Subtotal Hours	152	424	96	336	0	0	0	16	0	8	8	0	16	0	0	16	4	0	0	0	0	16	0	0	0	0	0	0	0	0	0	0	0			
Subtotal Dollars	\$46,284	\$60,102	\$20,160	\$42,336	\$0	\$0	\$0	\$2,940	\$0	\$1,470	\$1,470	\$0	\$2,940	\$0	\$0	\$3,864	\$840	\$0	\$0	\$0	\$0	\$2,940	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600	\$3,384	\$0	
Total Task 10																																				
Total Hours	2,351	4,190	1,975	2,355	307	669	77	713	153	453	1,340	263	393	651	187	1,802	121	90	5,413	81	857	304	901	13	25	341	121	121	77	77	13					
Total Billing Amount	\$715,880	\$593,933	\$414,750	\$296,730	\$48,353	#####	\$12,128	\$131,014	\$36,950	\$83,239	\$246,225	\$80,084	\$72,214	\$92,279	\$39,270	\$435,183	\$25,410	\$12,285	\$625,202	\$17,010	\$116,981	\$55,860	\$141,908	\$3,959	\$2,231	\$48,337	\$19,058	\$16,517	\$23,447	\$10,106	\$1,365	\$199,600	\$190,284	\$132,008		

Estimated Project Fee \$5,059,210

City of Junction City

City Commission

Agenda Memo

April 27, 2023

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Change Order #2 for the K-18 Roundabout, KDOT Project No. 18-31**

Objective: The consideration and approval of Change Order #2 for the K-18 Roundabout, KDOT Project 18-31 for the deduct in the amount of \$45,206.93.

Explanation of Issue: On June 15, 2021, the City Commission approved the award of the K-18 & Karns Drive Roundabout to Smoky Hill, LLC in amount of \$2,297,640.68.

During finalizing the detailed itemizations to the actual overruns and underruns during construction for the project, it was determined that there is a deduct to the contract in the amount of \$45,206.93.

By approving Change Order #2, the new contract amount will be \$2,256,157.60.

Budget Impact: No impact to the budget.

Alternatives: The City Commission may approve, modify, table, or deny the request

Recommendation: City Staff recommends approving Change Order #2 for the deduct to the contract amount of \$45,206.93.

Suggested Motion: Commissioner _____ moves to approve Change Order #2 for the deduct to the contract amount of \$45,206.93 to Smoky Hill, LLC.

Commissioner _____ seconded the motion.

Enclosures: Smoky Hill, LLC Change Order #2, Pay Request #8, and Affidavit of Completion

00430
CHANGE ORDER

Order No. Two (2)

Date: April 17, 2023

Agreement Date: July 20, 2021

Name of Project: K-18 Roundabout, KDOT Project No. 18-31 KA-5132-01,
Junction City, Kansas

Owner: City of Junction City

Contractor: Smoky Hill, LLC

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

See attached.

Change to CONTRACT PRICE:

Original CONTRACT PRICE: \$2,297,640.68

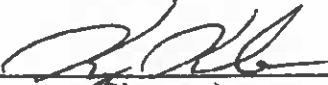
Current CONTRACT PRICE adjusted by previous CHANGE ORDER: \$2,301,364.53

The CONTRACT PRICE due to this CHANGE ORDER will be decreased by: -\$45,206.93

The new Contract Price including this CHANGE ORDER will be \$2,256,157.60

Change to CONTRACT TIME:

The CONTRACT TIME will have no increase or decrease due to this change.

Requested by: Smoky Hill, LLC  4/20/23
(Signature) (Date)

Recommended by: Kaw Valley Engineering, Inc.  4/20/23
(Signature) (Date)

Accepted by: City of Junction City _____
(Signature) (Date)

END OF SECTION 00430

Change Order No. 2 Justification

K-18 Roundabout KDOT Project No. 18-31 KA-5132-01
Junction City, Kansas

1. Below is a detailed itemization of the actual overruns and underruns during the construction of this project.

Underrun Items

Bid Item No. 1	Field Office & Laboratory (Type A)	1	Each	@\$10,750.00		-\$10,750.00	
Bid Item No. 2	Foundation Stabilization (Set Price)	1	C.Y.	@	\$40.00		-\$40.00
Bid Item No. 33	HMA – Commercial Grade (Grade A)	10	Ton	@	\$113.00		-\$1,130.00
Bid Item No. 35	Fence (Barbed Wire)	414	L.F.	@	\$4.50		-\$1,863.00
Bid Item No. 37	Posts (End)(Barbed Wire)	6	Each	@	\$400.00		-\$2,400.00
Bid Item No. 38	Fence (Removal of Existing)	457.50	L.F.	@	\$1.30		-\$594.75
Bid Item No. 40	Mailbox Installation (Set Price)	4	Each	@	\$200.00		-\$800.00
Bid Item No. 42	Temporary Fertilizer (16-20-0)	330	Lbs.	@	\$1.60		-\$528.00
Bid Item No. 43	Temporary Seed (Annual Rye Grass)	116	Lbs.	@	\$5.00		-\$580.00
Bid Item No. 44	Soil Erosion Mix	1.30	Lbs.	@	\$63.75		-\$82.88
Bid Item No. 45	Erosion Control (Class 1, Type C)	180	S.Y.	@	\$5.60		-\$1,008.00
Bid Item No. 46	Sediment Removal (Set Price)	1	C.Y.	@	\$35.00		-\$35.00
Bid Item No. 47	Temporary Berm (Set Price)	1	L.F.	@	\$1.00		-\$1.00
Bid Item No. 48	Temporary Ditch Check (Rock)	20	C.Y.	@	\$125.00		-\$2,500.00
Bid Item No. 50	Biodegradable Log (20")	220	L.F.	@	\$12.75		-\$2,805.00
Bid Item No. 51	Filter Sock (8")	40	L.F.	@	\$5.85		-\$234.00
Bid Item No. 52	Silt Fence	1,112	L.F.	@	\$3.20		-\$3,558.40
Bid Item No. 53	Mulch Tacky Slurry	2,800	L.F.	@	\$2.15		-\$6,192.00
Bid Item No. 54	Mulch	7.10	Ton	@	\$425.00		-\$3,017.50
Bid Item No. 55	Water (Erosion Control)(Set Price)	1	Mgal	@	\$35.00		-\$35.00
Bid Item No. 56	Fertilizer (13-13-13)	440	Lbs.	@	\$1.60		-\$704.00
Bid Item No. 57	Seed (Fescue)(Tall Turf Type Blend)	616	Lbs.	@	\$4.00		-\$2,464.00
Bid Item No. 58	Seed (Kentucky)(Bluegrass)(Baron)	44	Lbs.	@	\$10.65		-\$468.60
Bid Item No. 59	Pavement Marking (Multi-Component)(White)(6")	97	L.F.	@	\$0.65		-\$63.05
Bid Item No. 60	Pavement Marking (Multi-Component)(White)(12")	29	L.F.	@	\$10.65		-\$308.85

Change Order No. 2 Justification

K-18 Roundabout KDOT Project No. 18-31 KA-5132-01

Junction City, Kansas

Underrun Items (cont.)

Bid Item No. 61	Pavement Marking (Multi-Component)(Yellow)(4")	1541	L.F.	@	\$0.45		-\$693.45
Bid Item No. 62	Pavement Marking (Multi-Component)(Yellow)(6")	204	L.F.	@	\$0.65		-\$132.60
Bid Item No. 64	Pavement Marking (Intersection Grade)(White)(24")	16	L.F.	@	\$26.00		-\$416.00
Bid Item No. 65	Sign (Flat Sheet)(High Performance)	56	L.F.	@	\$21.25		-\$1,190.00
Bid Item No. 68	Work Zone Signs (0 to 9.25 sq. ft.)	2,357	EADA	@	\$0.15		-\$353.55
Bid Item No. 69	Work Zone Signs (9.26 to 16.25 sq. ft.)	2,324	EADA	@	\$0.25		-\$581.00
Bid Item No. 70	Work Zone Barricades (Type 3-4' to 12')	6,289	EADA	@	\$0.45		-\$2,830.05
Bid Item No. 71	Work Zone Barricades (Pedestrian)	305	EADA	@	\$0.35		-\$106.75
Bid Item No. 73	Work Zone Warning Light (Type "A" Low Intensity)	3,115	EADA	@	\$0.35		-\$1,090.25
Bid Item No. 74	Pavement Marking (Temporary) 4" Solid (Type I)	4.30	St/Ln	@	\$85.00		-\$365.50
Bid Item No. 77	Rigid Raised Pavement Marker (Type I)	13	Each	@	\$561.75		-\$347.75
Bid Item No. 80	Flagger (Set Price)	1	Hour	@	\$35.00		-\$35.00

Underrun Total **-\$50,304.93**

Overrun Items

Bid Item No. 41	Barricade (Type III)(Fixed)	1	Each	@	\$2,655.00		\$2,655.00
Bid Item No. 49	Biodegradable Log (12")	23	L.F.	@	\$6.90		\$158.70
Bid Item No. 63	Pavement Marking (Multi-Component)(Yellow)(12")	12	L.F.	@	\$10.65		\$127.80
Bid Item No. 72	Channelizer (Portable)	15,405	EADA	@	\$0.10		\$1,540.50
Bid Item No. 75	Pavement Marking (Temporary) 4" Solid (Type II)	11.20	St/Ln	@	\$55.00		\$616.00

Overrun Total..... **\$5,098.00**

Overrun/Underrun Resulted in a Contract Reduction **-\$45,206.93**

Total for Change Order No. 2 **-\$45,206.93**

CITY OF JUNCTION CITY, KANSAS
Request for Payment

Date: April 13, 2023 Page: 1

Request No.: Eight (8)-Final From: 09/14/22 To: 12/23/22 Project No.: A18D8580

Location: Junction City, Kansas

Contractor: Smoky Hill, LLC

Improvement: K-18 Roundabout KDOT Project No. 18-31 KA-5132-01

No.	Item	Bid Schedule Quantity	Unit	Unit Price	Contract Price	Units Completed	Value of Work Completed
1.	Field Office & Laboratory (Type A)	1	Each	\$10,750.00	\$10,750.00	0	\$0.00
2.	Foundation Stabilization (Set Price)	1	C.Y.	\$40.00	\$40.00	0	\$0.00
3.	Mobilization	1	L.S.	\$125,250.00	\$125,250.00	1	\$125,250.00
4.	Removal of Existing Structures	1	L.S.	\$4,400.00	\$4,400.00	1	\$4,400.00
5.	Clearing & Grubbing	1	L.S.	\$10,250.00	\$10,250.00	1	\$10,250.00
6.	Common Excavation	4,043	C.Y.	\$26.25	\$106,128.75	4,043	\$106,128.75
7.	Embankment	11,011	C.Y.	\$18.95	\$208,658.45	11,011	\$208,658.45
8.	Rock Excavation	1,377	C.Y.	\$43.00	\$59,211.00	1,377	\$59,211.00
9.	Salvaged Topsoil	27,517	S.Y.	\$3.00	\$82,551.00	27,517	\$82,551.00
10.	Storm Sewer (18")(RCP)	136	L.F.	\$60.75	\$8,262.00	136	\$8,262.00
11.	Storm Sewer (24")(RCP)	105	L.F.	\$67.45	\$7,082.25	105	\$7,082.25
12.	End Section (18")(RC)	4	Each	\$650.00	\$2,600.00	4	\$2,600.00
13.	Inlet Curb (Setback)	10	Each	\$5,395.00	\$53,950.00	10	\$53,950.00
14.	Inlet (Manhole)(Special)	1	Each	\$4,780.00	\$4,780.00	1	\$4,780.00
15.	Curb, Edge (6")(AE)(Doweled)	1,280	L.F.	\$27.35	\$35,008.00	1,280	\$35,008.00
16.	Curb & Gutter, Combined (AE)	5,935	L.F.	\$27.35	\$162,322.25	5,935	\$162,322.25
17.	Slope Drain (Concrete)	19	L.F.	\$95.00	\$1,805.00	19	\$1,805.00
18.	Flume Inlet (Concrete)	2	Each	\$835.00	\$1,670.00	2	\$1,670.00
19.	Temporary Surfacing Material (Aggregate)(Set Price)	1	C.Y.	\$35.00	\$35.00	1	\$35.00
20.	Concrete Pavement (10" Uniform)(AE)(NRDJ)	5,027	S.Y.	\$70.40	\$353,900.80	5,027	\$353,900.80
21.	Concrete Pavement (10" Uniform)(AE)(Plain)	622	S.Y.	\$109.50	\$68,109.00	622	\$68,109.00
22.	Concrete Pavement (8" Uniform)(AE)(NRDJ)	2,130	S.Y.	\$56.80	\$120,558.00	2,130	\$120,558.00
23.	Concrete Pavement (8" Uniform)(AE)	54	S.Y.	\$77.80	\$4,201.20	54	\$4,201.20
24.	Concrete Pavement (6" Uniform)(AE)(Plain)	728	S.Y.	\$72.20	\$52,561.60	728	\$52,561.60
25.	Concrete Pavement (6" Uniform)(AE)	3,555	S.Y.	\$56.10	\$199,435.50	3,555	\$199,435.50
26.	Granular Base (6")	13,358	S.Y.	\$11.25	\$150,277.50	13,358	\$150,277.50
27.	Aggregate Ditch Lining (6")	159	Ton	\$67.00	\$10,653.00	159	\$10,653.00
28.	Sidewalk Construction (4")(AE)	410	S.Y.	\$63.40	\$25,994.00	410	\$25,994.00
29.	Sidewalk Construction (6")(AE)	988	S.Y.	\$59.10	\$58,390.80	988	\$58,390.80
30.	Sidewalk Ramp	64	S.Y.	\$149.20	\$9,548.80	64	\$9,548.80
31.	Sidewalk Ramp (Detectable Warning)	9	S.Y.	\$241.00	\$2,169.00	9	\$2,169.00
32.	Milling	2,084	S.Y.	\$4.25	\$8,857.00	2,084	\$8,857.00
33.	HMA - Commercial Grade (Class A)	315	Ton	\$113.00	\$35,595.00	305	\$34,485.00
34.	Surfacing Material (AB-3)	15	Ton	\$21.50	\$322.50	15	\$322.50
35.	Fence (Barbed Wire)	667	L.F.	\$4.50	\$3,001.50	253	\$1,138.50
36.	Posts (Corner)(Barbed Wire)	1	Each	\$452.00	\$452.00	1	\$452.00
37.	Posts (End)(Barbed Wire)	8	Each	\$400.00	\$3,200.00	2	\$800.00
38.	Fence (Removal of Existing)	1,063	L.F.	\$1.30	\$1,381.90	605.50	\$787.15
39.	Monument Box (Section Corner)	1	Each	\$775.00	\$775.00	1	\$775.00
40.	Mailbox Installation (Set Price)	4	Each	\$200.00	\$800.00	0	\$0.00
41.	Barricade (Type III)(Fixed)	1	Each	\$2,655.00	\$2,655.00	2	\$5,310.00
42.	Temporary Fertilizer (16-20-0)	480	Lbs.	\$1.60	\$768.00	150	\$240.00
43.	Temporary Seed (Annual Rye Grass)	160	Lbs.	\$5.00	\$800.00	44	\$220.00
44.	Soil Erosion Mix	1.30	Lbs.	\$63.75	\$82.88	0	\$0.00
45.	Erosion Control (Class 1, Type C)	180	S.Y.	\$5.60	\$1,008.00	0	\$0.00
46.	Sediment Removal (Set Price)	1	C.Y.	\$35.00	\$35.00	0	\$0.00
47.	Temporary Berm (Set Price)	1	L.F.	\$1.00	\$1.00	0	\$0.00
48.	Temporary Ditch Check (Rock)	20	C.Y.	\$125.00	\$2,500.00	0	\$0.00
49.	Biodegradable Log (12")	150	L.F.	\$6.90	\$1,035.00	173	\$1,193.70
50.	Biodegradable Log (20")	220	L.F.	\$12.75	\$2,805.00	0	\$0.00

No.	Item	Bid Schedule Quantity	Unit	Unit Price	Contract Price	Units Completed	Value of Work Completed
51.	Filter Sock (8")	65	L.F.	\$5.85	\$380.25	25	\$146.25
52.	Silt Fence	2,889	L.F.	\$3.20	\$9,244.80	1,777	\$5,686.40
53.	Mulch Tacking Slurry	2,880	Lbs.	\$2.16	\$6,192.00	0	\$0.00
54.	Mulching	9.60	Ton	\$425.00	\$4,080.00	2.60	\$1,062.50
55.	Water (Erosion Control)(Set Price)	1	Mgal	\$35.00	\$35.00	0	\$0.00
56.	Fertilizer (13-13-13)	640	Lbs.	\$1.60	\$1,024.00	200	\$320.00
57.	Seed (Fescue)(Tall Turf Type Blend)	896	Lbs.	\$4.00	\$3,584.00	280	\$1,120.00
58.	Seed (Kentucky)(Bluegrass)(Baron)	64	Lbs.	\$10.65	\$681.60	20	\$213.00
59.	Pavement Marking (Multi-Component)(White)(6")	5,321	L.F.	\$0.65	\$3,458.65	5,224	\$3,395.00
60.	Pavement Marking (Multi-Component)(White)(12")	113	L.F.	\$10.65	\$1,203.45	84	\$894.80
61.	Pavement Marking (Multi-Component)(Yellow)(4")	7,650	L.F.	\$0.45	\$3,442.50	6,109	\$2,749.05
62.	Pavement Marking (Multi-Component)(Yellow)(6")	1,235	L.F.	\$0.65	\$802.75	1031	\$670.15
63.	Pavement Marking (Multi-Component)(Yellow)(12")	153	L.F.	\$10.65	\$1,629.45	185	\$1,757.25
64.	Pavement Marking (Intersection Grade)(White)(24")	152	L.F.	\$26.00	\$3,952.00	136	\$3,536.00
65.	Sign (Flat Sheet)(High Performance)	356	S.F.	\$21.25	\$7,565.00	300	\$6,375.00
66.	Sign Post (4"x6" Wood)(Flat Sheet Sign)	720	L.F.	\$22.00	\$15,840.00	720	\$15,840.00
67.	Sign Post Footing (18" Dia. Concrete)(Wood Post)	24	L.F.	\$32.00	\$768.00	24	\$768.00
68.	Work Zone Signs (0 to 9.25 sq. ft.)	3,600	EADA	\$0.16	\$540.00	1,243	\$186.45
69.	Work Zone Signs (9.26 to 16.25 sq. ft.)	5,200	EADA	\$0.25	\$1,300.00	2,876	\$719.00
70.	Work Zone Barricades (Type 3-4' to 12')	12,000	EADA	\$0.45	\$5,400.00	5,711	\$2,569.95
71.	Work Zone Barricades (Pedestrian)	800	EADA	\$0.35	\$210.00	295	\$103.25
72.	Channelizer (Portable)	17,600	EADA	\$0.10	\$1,760.00	33,005	\$3,300.50
73.	Work Zone Warning Light (Type "A" Low Intensity)	8,200	EADA	\$0.35	\$2,870.00	5,085	\$1,779.75
74.	Pavement Marking (Temporary) 4" Solid (Type I)	208.20	Sta./Line	\$85.00	\$17,697.00	203.90	\$17,331.50
75.	Pavement Marking (Temporary) 4" Solid (Type II)	11.30	Sta./Line	\$55.00	\$621.50	22.50	\$1,237.50
76.	Pavement Marking Removal	7,654	L.F.	\$0.45	\$3,534.30	7,654	\$3,534.30
77.	Rigid Raised Pavement Marker (Type I)	21	Each	\$26.75	\$561.75	8	\$214.00
78.	Traffic Signal Installation (Temporary)	1	L.S.	\$25,750.00	\$25,750.00	1	\$25,750.00
79.	Traffic Control (Initial Set Up)	1	L.S.	\$40,400.00	\$40,400.00	1	\$40,400.00
80.	Flagger (Set Price)	1	Hour	\$35.00	\$35.00	0	\$0.00
81.	Electrical Lighting System	1	L.S.	\$126,450.00	\$126,450.00	1	\$126,450.00
CO1	Electrical Service from pole to rack	1	L.S.	\$3,723.85	\$3,723.85	1	\$3,723.85
CO2	Overrun/Under-run of Actual Quantities Used	1	L.S.	-\$45,206.93	-\$45,206.93		\$0.00
				Unused and Accepted Material on Hand			\$0.00

Amount of Contract: \$2,256,157.60

Contract Time: 200 working days

Time Expired: 205

Time Remain'g: -5

100.0% Complete as of this Request

Value of Work Done & Materials on Hand: \$2,256,157.60

Percent to be Retained (5% or 10%): \$0.00

Other Deductions: _____

Previous Payments: \$2,023,509.38

TOTAL DEDUCTIONS: \$2,023,509.38

Amount Due Contractor this Request: \$232,648.22

Approved: _____

By: [Signature]
Karl Valley Engineering, Inc.

Date: 4/20/2023

Accepted by Contractor: _____

By: [Signature]
Smoky Hill, LLC

Date: 4/20/23

All work was done in accordance with the then-existing generally recognized and prevailing engineering standards and with the federal and state laws and regulations applicable at the time of design, ...[including] any subsequent design revisions for the approved project. (B) The transportation project, ...[was] inspected by an inspector, who...provide[d] reasonable assurance that the approved project was constructed in substantial conformity with its plans, specifications, and any authorized revisions." Excerpt taken from K.A.R. 36-40-3 (a) and (b).

By: _____
City Manager

Date: _____

Date Request Approved by City Commission: _____

00460
AFFIDAVIT

The following is to be executed by the Contractor after the completion of all work and prior to final payment for work described in the accompanying contract:

State of Kansas)
County of Saline) : ss

I, Korey Klover, of lawful age, being first duly sworn on oath, deposes and states that he is Project Manager of Smoky Hill, LLC, Contractor, which company did on the 20th day July of 2021, enter into written contract with City of Junction City, Owner, for the performance of the following work:

K-18 Roundabout

KDOT Project No. 18-31 KA-5132-01

Junction City, Kansas

Affiant further states that all work to be performed by the above-named Contractor under said contract has been fully paid.

Affiant further states that he makes this affidavit for the purpose of enabling the Owner to make final payment to Smoky Hill, LLC under the terms of said contract.

Smoky Hill, LLC
Contractor

By [Signature]

Project Manager
Position

645 E. Crawford, #E8
Address Salina, KS 67401

Subscribed and sworn before me this 20th day of April, 2023.

Kelly J Brown
Notary Public

END OF SECTION 00460



City of Junction City

City Commission

Agenda Memo

April 27, 2023

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Award of Bid for the 2023 Water System Improvements**

Objective: The consideration and approval of the award of bid for the 2023 Water System Improvements in the amount of \$994,638.00.

Explanation of Issue: Public Works continues to identify issues in the City's water distribution system and has worked with Kaw Valley Engineering to address correcting the problem areas. This project will be the second phase in improving the City's water distribution system.

Kaw Valley Engineering developed the preliminary plans, construction estimates and material quantities for the project. Kaw Valley Engineering advertised for bids through the Daily Union, City website and direct solicitation and the City held a formal bid opening on April 26, 2023.

Kaw Valley Engineering received three qualified bids for the 2023 Water System Improvements project. The three bidders were J & K Contracting LC, Junction City, KS; Middlecreek Corporation, Peabody, KS; and Nowak Construction Company, Inc., Goddard, KS. Listed below are the three bidders and their base bid price:

BIDDER	BID AMOUNT
J & K Contracting, LC	\$994,638.00
Middlecreek Corporation	\$1,066,701.00
Nowak Construction Company, Inc.	\$1,078,110.90

The Engineer's estimate for the project was \$885,878.75 and J & K Contracting bid was \$108,759.25 over the estimate but due to the scope and the unknown problems that could be encountered we feel that this bid meets the requirements the city is looking to complete the improvements.

Budget Impact: Funding for this project is available within the Water Fund

Alternatives: The City Commission may approve, modify, table, or deny the bid request

Recommendation: City Staff recommends approval to award the bid to J & K contracting LC in the amount of \$994,638.00 for the 2023 Water System Improvements.

Suggested Motion: Commissioner _____ moves to approve the award of the 2023 Water System Improvements in the amount of \$994,638.00 to J & K contracting LC as presented.

Commissioner _____ seconded the motion.

Enclosures: Kaw Valley Engineering letter dated 4/26/2023 and Bid Tabulation Sheet



KAW VALLEY ENGINEERING, INC.

Office: 785.762.5040
Fax: 785.762.7744
Web: www.kveng.com
Address: 2319 N. Jackson
P.O. Box 1304
Junction City, KS 66441

April 26, 2023
A22D1062

Mr. Ray Ibarra, Public Works Director
City of Junction City
700 N. Jefferson Street
Junction City, Kansas 66441

**RE: Recommendation of Award of Contract
2023 Water System Improvements – Junction City, Kansas**

Dear Mr. Ibarra:

Please find enclosed the Bid Tabulation Sheet for the above-referenced improvements.

J & K Contracting, L.C. is the low bidder and is \$108,759.25 above the Engineer's Estimate. Review of the Bid Tabulation Sheet shows three bidders with a total variance, from the high bidder to the low bidder, of \$83,472.90. This shows that the low bid is a fair and competitive price for the work to be completed in the current market.

Even though the low bid was above the Engineer's Estimate, we recommend awarding this contract to **J & K Contracting, L.C.** in the amount of **\$994,638.00**.

If you could present this to the City Commission for award of contract at their next regular meeting, it would be appreciated.

Sincerely,


Leon D. Osbourn, P.E.
President

Attachment: Bid Tabulation Sheet

XC: J & K Contracting LC
Middlecreek Corporation
Nowak Construction Co., Inc.

LDO:bt
\\VMJC-FILE\Projects\A22_1062\DSN\Ltr To R Ibarra City Of JC Re Recommendation Of Award.Docx

KAW VALLEY ENGINEERING, INC.
2318 North Jackson, PO Box 1304
Junction City, KS 66441
Tel: 785-762-5040

2023 WATER SYSTEM IMPROVEMENTS
JUNCTION CITY, KANSAS

Project No.:

A22D1062

Date:

04/26/23

Page:

1 of 1

Item	Qty	Unit	Engineer's Estimate		J & K Contracting LC		Midcreek Corporation		Nowak Construction Co., Inc.	
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1. Mobilization	1	L.S.	\$25,000.00	\$25,000.00	\$16,500.00	\$16,500.00	\$45,000.00	\$45,000.00	\$30,150.00	\$30,150.00
2. Connect to Existing Water Main	6	Each	\$4,500.00	\$27,000.00	\$3,500.00	\$21,000.00	\$5,400.00	\$32,400.00	\$6,918.00	\$41,508.00
3. 10" C900 Water Main	1,669	L.F.	\$126.00	\$209,826.00	\$85.00	\$141,865.00	\$110.00	\$183,590.00	\$134.00	\$223,646.00
4. 8" C900 Water Main	7	L.F.	\$100.00	\$700.00	\$100.00	\$700.00	\$95.00	\$665.00	\$172.50	\$1,207.50
5. 6" C900 Water Main	364	L.F.	\$75.00	\$27,300.00	\$67.00	\$24,388.00	\$80.00	\$29,120.00	\$94.80	\$30,867.20
6. 4" C900 Water Main	3	L.F.	\$70.00	\$210.00	\$100.00	\$300.00	\$60.00	\$180.00	\$134.00	\$402.00
7. Copper Service Line	1,335	L.F.	\$40.00	\$53,400.00	\$35.00	\$46,725.00	\$48.00	\$64,080.00	\$45.80	\$60,876.00
8. Service Line Tap and Meter Connections	42	Each	\$1,000.00	\$42,000.00	\$1,000.00	\$42,000.00	\$1,100.00	\$46,200.00	\$1,804.00	\$75,768.00
9. Fire Hydrant with Gate Valve	1	Each	\$7,500.00	\$7,500.00	\$7,000.00	\$7,000.00	\$7,200.00	\$7,200.00	\$8,644.00	\$8,644.00
10. Fittings	1	L.S.	\$59,208.75	\$59,208.75	\$18,000.00	\$18,000.00	\$15,400.00	\$15,400.00	\$3,920.00	\$3,920.00
11. 14" Gate Valve	1	Each	\$10,000.00	\$10,000.00	\$16,000.00	\$16,000.00	\$9,500.00	\$9,500.00	\$8,046.00	\$8,046.00
12. 10" Gate Valve	6	Each	\$5,500.00	\$33,000.00	\$3,600.00	\$21,600.00	\$5,800.00	\$34,800.00	\$3,350.00	\$20,100.00
13. 8" Gate Valve	5	Each	\$2,500.00	\$12,500.00	\$2,600.00	\$13,000.00	\$2,200.00	\$11,000.00	\$2,533.00	\$12,665.00
14. 6" Gate Valve	2	Each	\$2,000.00	\$4,000.00	\$2,100.00	\$4,200.00	\$1,700.00	\$3,400.00	\$2,010.00	\$4,020.00
15. 4" Gate Valve	28	Each	\$1,500.00	\$42,000.00	\$1,550.00	\$43,400.00	\$1,500.00	\$42,000.00	\$1,414.00	\$39,592.00
16. 2" Gate Valve	3	Each	\$1,200.00	\$3,600.00	\$1,300.00	\$3,900.00	\$1,200.00	\$3,600.00	\$1,139.00	\$3,417.00
17. Riser Only Repair	7	Each	\$1,200.00	\$8,400.00	\$1,300.00	\$9,100.00	\$650.00	\$4,550.00	\$1,206.00	\$8,442.00
18. Missing Valve Locate	12	Each	\$2,500.00	\$30,000.00	\$1,500.00	\$18,000.00	\$1,700.00	\$20,400.00	\$2,211.00	\$26,532.00
19. Valve Installation (10" and 14")	7	Each	\$2,100.00	\$14,700.00	\$4,000.00	\$28,000.00	\$1,450.00	\$10,150.00	\$6,030.00	\$42,210.00
20. Valve Installation (2" and 8")	38	Each	\$1,800.00	\$68,400.00	\$4,000.00	\$152,000.00	\$1,250.00	\$47,500.00	\$3,015.00	\$114,570.00
21. Erosion Control	1	L.S.	\$1,800.00	\$1,800.00	\$10,000.00	\$10,000.00	\$14,000.00	\$14,000.00	\$8,543.00	\$8,543.00
22. Traffic Control	1	L.S.	\$2,500.00	\$2,500.00	\$12,000.00	\$12,000.00	\$33,000.00	\$33,000.00	\$10,050.00	\$10,050.00
23. Seeding	1	L.S.	\$12,000.00	\$12,000.00	\$11,000.00	\$11,000.00	\$4,500.00	\$4,500.00	\$8,040.00	\$8,040.00
24. Concrete Curb and Gutter	123	L.F.	\$75.00	\$9,225.00	\$80.00	\$9,840.00	\$87.00	\$10,701.00	\$85.40	\$8,044.20
25. Asphalt Paving	329	S.Y.	\$150.00	\$49,350.00	\$230.00	\$75,670.00	\$180.00	\$59,220.00	\$151.00	\$49,678.00
26. Concrete Paving	20	S.Y.	\$100.00	\$2,000.00	\$230.00	\$4,600.00	\$160.00	\$3,200.00	\$100.50	\$2,010.00
27. Sidewalk	81	S.Y.	\$65.00	\$5,265.00	\$80.00	\$6,480.00	\$90.00	\$7,290.00	\$100.50	\$8,140.50
28. 6" AB-3 Base Rock	540	S.Y.	\$18.00	\$9,720.00	\$23.00	\$12,420.00	\$34.00	\$18,360.00	\$29.20	\$15,768.00
29. Pavement Removal	540	S.Y.	\$10.00	\$5,400.00	\$25.00	\$13,500.00	\$28.00	\$15,120.00	\$65.10	\$35,154.00
30. Connect to Existing Fire Hydrant	2	Each	\$500.00	\$1,000.00	\$2,000.00	\$4,000.00	\$3,000.00	\$6,000.00	\$1,508.00	\$3,016.00
31. Abandon Existing Line	8	Each	\$500.00	\$4,000.00	\$1,400.00	\$11,200.00	\$4,000.00	\$32,000.00	\$1,281.00	\$10,248.00
32. Abandon Existing Valve	4	Each	\$500.00	\$2,000.00	\$1,200.00	\$4,800.00	\$3,000.00	\$12,000.00	\$502.50	\$2,010.00
33. Abandoned Valve/Hydrant Retrieval	5	Each	\$500.00	\$2,500.00	\$800.00	\$4,000.00	\$4,500.00	\$22,500.00	\$703.50	\$3,517.50
34. Fill Placement	800	C.Y.	\$12.00	\$9,600.00	\$20.00	\$16,000.00	\$48.00	\$38,400.00	\$12.60	\$10,080.00
35. Granular Fill	225	C.Y.	\$15.00	\$3,375.00	\$110.00	\$24,750.00	\$51.00	\$11,475.00	\$81.20	\$13,770.00
36. Tree and Stump Removal	12	Each	\$800.00	\$9,600.00	\$1,450.00	\$17,400.00	\$1,500.00	\$18,000.00	\$1,005.00	\$12,060.00
37. 14" Inserta Valve	1	Each	\$13,000.00	\$13,000.00	\$40,000.00	\$40,000.00	\$43,500.00	\$43,500.00	\$40,200.00	\$40,200.00
38. 12" Inserta Valve	1	Each	\$13,000.00	\$13,000.00	\$20,500.00	\$20,500.00	\$25,500.00	\$25,500.00	\$20,300.00	\$20,300.00
39. 10" Inserta Valve	1	Each	\$13,000.00	\$13,000.00	\$18,400.00	\$18,400.00	\$23,500.00	\$23,500.00	\$18,090.00	\$18,090.00
40. 8" Inserta Valve	1	Each	\$7,000.00	\$7,000.00	\$15,000.00	\$15,000.00	\$21,000.00	\$21,000.00	\$13,570.00	\$13,570.00
41. 6" Inserta Valve	1	Each	\$13,000.00	\$13,000.00	\$14,000.00	\$14,000.00	\$18,600.00	\$18,600.00	\$12,360.00	\$12,360.00
42. 4" Inserta Valve	1	Each	\$13,000.00	\$13,000.00	\$13,000.00	\$13,000.00	\$14,800.00	\$14,800.00	\$10,350.00	\$10,350.00
43. 2" Inserta Valve	1	Each	\$7,000.00	\$7,000.00	\$7,000.00	\$7,000.00	\$3,500.00	\$3,500.00	\$5,528.00	\$5,528.00
Total Bid For Improvements				\$885,876.75		\$994,638.00		\$1,068,701.00		\$1,078,110.90

**City of Junction City
City Commission - Agenda Memo**

Meeting Date: May 2, 2023

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: Set Budget Work Session Dates

Objective: Set budget work session dates in June for department presentations of the budget.

Explanation of Issue: The admin team reviewed their calendars and would like to set the dates for our budget work sessions. At these sessions, department heads will present their budgets. In the past, we have reserved two to three days for presentations and budget review. Our suggested dates for the work sessions are June 5th paired with June 7th from 6:00 p.m. to 8:00 p.m., and the final review July 5th (5:30 p.m. before the regular commission meeting.) These dates allow us to keep on track with all the state requirements.

Also, please come to these work sessions with project ideas if you have a specific area of emphasis you would like to be considered. This will allow adequate time for researching these ideas. Are there specific park projects you would like to see? Are there any infrastructure projects you would like to make a priority? We will see how the budget comes out and what can be worked in.

Budget Impact: We must work to set a budget for 2024.

Suggested Motion: (after discussion) I move to set the budget work sessions on June 5th paired with June 7th, and July 5th.

June

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
4	5 First Budget Work Session – 6 p.m. to 8 p.m. in the Municipal Court Bldg.	6 Commission Meeting	7 Second Budget Work Session – 6 p.m. to 8 p.m. in the Municipal Court Bldg.	8	9	10
11	12	13	14	15	16	17
18	19	20 Commission Meeting	21	22	23	24
25	26	27	28	29	30	

July

2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5 Final Budget Work Session – 5:30 p.m. Municipal Court Before Regular Commission	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					