February 20, 2024

City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Pat Landes
Vice Mayor Ronna Larson
Commissioner Jeff Underhill
Commissioner Al Gordon
Commissioner Richard Pinaire
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. **7:00 P.M. - CALL TO ORDER:**
   a. Pledge of Allegiance.
2. **PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person. Please state your name and address for the record.
3. **CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.
   a. Consideration of Appropriation Ordinance A-4 dated – February 6th, 2024 – February 21st, 2024, in the amount of $1,370,129.20 and pre-approval for items listed below in the amount $21,091.00. (p.3)

      Digital Ally $12,930.00 & Interstate Glass $8,161.00.
   b. Consideration of January 2024 ambulance contractual obligation adjustments for $26,252.89 & bad debt adjustments for $13,032.09. (p.35)
   c. Consideration of City Commission Minutes for the February 6th, 2024 Meeting. (p.36)
4. **PUBLIC HEARING:**
   a. Public Hearing for the Annexation of Land Located at 2707 Liberty Hall Road.
   b. Public Hearing for the Annexation of Land Located at 2701 Liberty Hall Road.
   c. Public Hearing for the Annexation of Land Located at 506 South Spring Valley Road.
   d. Public Hearing for the Annexation of Land Located at 604 North Spring Valley Road.
   e. Public Hearing for the Annexation of Land Located at 224 North Spring Valley Road.

f. Public Hearing for the Annexation of Land Located at 2623 Liberty Hall Road.

g. Public Hearing for the Annexation of Land Located at 2508 Glenn Dean Road.

5. OLD BUSINESS:

a. Consideration of Ordinance No. S-3279, allowing residential usage at 360 Grant Ave. (p.42)

6. NEW BUSINESS:

a. Consideration of the 2024 Flint Hills Regional Council Membership. (p.49)

b. Consideration of the KDOT Safe Streets & Roads for All (SS4A) Grant Agreement. (p.54)

c. Annexation overview of water & sewer. (p.112)

d. Consideration of Ordinance No. S-3282, Annexation of Land Located at 2707 Liberty Hall Road. (p.119)

e. Consideration of Ordinance No. S-3283, Annexation of Land Located at 2701 Liberty Hall Road. (p.134)

f. Consideration of Ordinance No. S-3284, Annexation of Land Located at 506 South Spring Valley Road. (p.149)

g. Consideration of Ordinance No. S-3285, Annexation of Land Located at 604 North Spring Valley Road. (p.164)

h. Consideration of Ordinance No. S-3286, Annexation of Land Located at 224 North Spring Valley Road. (p.180)

i. Consideration of Ordinance No. S-3287, Annexation of Land Located at 2623 Liberty Hall Road. (p.195)

j. Consideration of Ordinance No. S-3288, Annexation of Land Located at 2508 Glenn Dean Road. (p.210)

k. Update on EMS litigation. (p.225)

l. Update on EMS negotiations. (p.227)

m. Consideration of the request from JCFD to terminate Assistance to Firefighters Grants - 10930. (p.229)

n. Consideration of the request to purchase an Ambulance using the Sole Source Purchase from American Response Vehicles in the amount of $383,632.45. (p.235)

7. COMMISSIONER COMMENTS & COMMITTEE REPORTS:

8. STAFF COMMENTS:

9. ADJOURNMENT:

City of Junction City

City Commission

Agenda Memo

February 16, 2024

From: **Libbi Hamilton**, Customer Service Manager

To: City Commissioners

Subject: Consideration of Appropriation Ordinance A-4 dated – February 6, 2024 – February 21, 2024, in the amount of $1,370,129.20 and pre-approval for items listed below in the amount $21,091.00.

Background: Attached is a Listing and Checks - Appropriations for February 6, 2024– February 21, 2024

Appropriations February 6, 2024– February 21, 2024

Payments due before next meeting –Total $21,091.00

Digital Ally $12,930.00
Interstate Glass $8,161.00

Junction City, KS

Appropriations 2/6/24-2/21/24

By Fund

Post Dates 2/6/2024 - 2/21/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 001 - GENERAL FUND				
Vendor: 03112 - ADDAIR LAW				
ADDAIR LAW	INV-12575	02/09/2024	Addair Law Firm Invoice- Feb 9..	250.00
			Vendor 03112 - ADDAIR LAW Total:	**250.00**
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	CM0001127	02/09/2024	CITY OF JC EMPLOYER PD LIFE	-1.60
ADVANCE LIFE INSURANCE	INV0029177	02/09/2024	CITY OF JC EMPLOYER PD LIFE	14.40
ADVANCE LIFE INSURANCE	INV0029178	02/09/2024	ADVANCE LIFE INSURANCE BE...	5.41
ADVANCE LIFE INSURANCE	INV0029201	02/09/2024	CITY OF JC EMPLOYER PD LIFE	254.78
ADVANCE LIFE INSURANCE	INV0029202	02/09/2024	ADVANCE LIFE INSURANCE BE...	606.77
ADVANCE LIFE INSURANCE	INV0029258	02/09/2024	CITY OF JC EMPLOYER PD LIFE	1.60
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**881.36**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	CM0001132	02/09/2024	CITY OF JC EMPLOYER PAID S...	-4.50
ADVANCE SHORT TERM DISAB...	INV0029194	02/09/2024	CITY OF JC EMPLOYER PAID S...	34.27
ADVANCE SHORT TERM DISAB...	INV0029246	02/09/2024	CITY OF JC EMPLOYER PAID S...	683.73
ADVANCE SHORT TERM DISAB...	INV0029263	02/09/2024	CITY OF JC EMPLOYER PAID S...	4.50
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**718.00**
Vendor: 04089 - AETNA				
AETNA	WASYLK REFUND 02132024	02/13/2024	REFUND OVERPAYMENT - WA...	31.35
			Vendor 04089 - AETNA Total:	**31.35**
Vendor: 03954 - ALEXANDER DEAN BUNCH				
ALEXANDER DEAN BUNCH	02.12.2024	02/12/2024	Futsal Officiating	60.00
			Vendor 03954 - ALEXANDER DEAN BUNCH Total:	**60.00**
Vendor: 03441 - AMERICAN DIGITAL SECURITY, LLC				
AMERICAN DIGITAL SECURITY,...	INV0024352	02/06/2024	MONTHLY MONITORING, PAR...	35.00
AMERICAN DIGITAL SECURITY,...	INV0024354	02/12/2024	INV0024354-Feb2024-Animal...	35.00
AMERICAN DIGITAL SECURITY,...	INV0024356	02/06/2024	MONTHLY MONITORING, SPIN...	25.00
AMERICAN DIGITAL SECURITY,...	INV0024371	02/06/2024	MONTHLY MONITORING, POOL	40.00
			Vendor 03441 - AMERICAN DIGITAL SECURITY, LLC Total:	**135.00**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029179	02/09/2024	AFLAC	1.56
AMERICAN FAMILY LIFE ASSU...	INV0029180	02/09/2024	AFLAC BEFORE TAX	122.43
AMERICAN FAMILY LIFE ASSU...	INV0029203	02/09/2024	AFLAC	253.81
AMERICAN FAMILY LIFE ASSU...	INV0029204	02/09/2024	AFLAC BEFORE TAX	1,159.54
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**1,537.34**
Vendor: 01557 - BAMFORD FIRE SPRINKLER CO, INC				
BAMFORD FIRE SPRINKLER CO,..	18406	02/12/2024	SERVICE CALL FOR BROKEN SP...	567.00
			Vendor 01557 - BAMFORD FIRE SPRINKLER CO, INC Total:	**567.00**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	CM0001128	02/09/2024	BLUE CROSS BLUE SHIELD	-255.74
BLUE CROSS BLUE SHIELD OF ...	CM0001129	02/09/2024	BLUE CROSS BLUE SHIELD	-17.78
BLUE CROSS BLUE SHIELD OF ...	INV0029181	02/09/2024	BLUE CROSS BLUE SHIELD	70.14
BLUE CROSS BLUE SHIELD OF ...	INV0029182	02/09/2024	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF ...	INV0029183	02/09/2024	BLUE CROSS BLUE SHIELD	38.23
BLUE CROSS BLUE SHIELD OF ...	INV0029184	02/09/2024	BLUE CROSS BLUE SHIELD	767.22
BLUE CROSS BLUE SHIELD OF ...	INV0029185	02/09/2024	BLUE CROSS BLUE SHIELD	637.56
BLUE CROSS BLUE SHIELD OF ...	INV0029186	02/09/2024	BLUE CROSS BLUE SHIELD	209.16
BLUE CROSS BLUE SHIELD OF ...	INV0029187	02/09/2024	BLUE CROSS BLUE SHIELD	648.56
BLUE CROSS BLUE SHIELD OF ...	INV0029188	02/09/2024	BLUE CROSS BLUE SHIELD	55.32
BLUE CROSS BLUE SHIELD OF ...	INV0029189	02/09/2024	BLUE CROSS BLUE SHIELD	88.90
BLUE CROSS BLUE SHIELD OF ...	INV0029205	02/09/2024	BLUE CROSS BLUE SHIELD	120.92

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF ...	INV0029206	02/09/2024	BLUE CROSS BLUE SHIELD	2,395.74
BLUE CROSS BLUE SHIELD OF ...	INV0029207	02/09/2024	BLUE CROSS BLUE SHIELD	3,721.24
BLUE CROSS BLUE SHIELD OF ...	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	569.89
BLUE CROSS BLUE SHIELD OF ...	INV0029209	02/09/2024	BLUE CROSS BLUE SHIELD	530.98
BLUE CROSS BLUE SHIELD OF ...	INV0029210	02/09/2024	BLUE CROSS BLUE SHIELD	1,324.82
BLUE CROSS BLUE SHIELD OF ...	INV0029211	02/09/2024	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF ...	INV0029212	02/09/2024	BLUE CROSS BLUE SHIELD	1,599.07
BLUE CROSS BLUE SHIELD OF ...	INV0029213	02/09/2024	BLUE CROSS BLUE SHIELD	523.42
BLUE CROSS BLUE SHIELD OF ...	INV0029214	02/09/2024	BLUE CROSS BLUE SHIELD	6,107.19
BLUE CROSS BLUE SHIELD OF ...	INV0029215	02/09/2024	BLUE CROSS BLUE SHIELD	2,058.82
BLUE CROSS BLUE SHIELD OF ...	INV0029216	02/09/2024	BLUE CROSS BLUE SHIELD	9,839.68
BLUE CROSS BLUE SHIELD OF ...	INV0029217	02/09/2024	BLUE CROSS BLUE SHIELD	3,137.40
BLUE CROSS BLUE SHIELD OF ...	INV0029218	02/09/2024	BLUE CROSS BLUE SHIELD	1,511.82
BLUE CROSS BLUE SHIELD OF ...	INV0029219	02/09/2024	BLUE CROSS BLUE SHIELD	2,741.55
BLUE CROSS BLUE SHIELD OF ...	INV0029220	02/09/2024	BLUE CROSS BLUE SHIELD	6,485.60
BLUE CROSS BLUE SHIELD OF ...	INV0029221	02/09/2024	BLUE CROSS BLUE SHIELD	1,974.89
BLUE CROSS BLUE SHIELD OF ...	INV0029222	02/09/2024	BLUE CROSS BLUE SHIELD	1,414.60
BLUE CROSS BLUE SHIELD OF ...	INV0029259	02/09/2024	BLUE CROSS BLUE SHIELD	255.74
BLUE CROSS BLUE SHIELD OF ...	INV0029260	02/09/2024	BLUE CROSS BLUE SHIELD	17.78
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**49,448.92**
Vendor: 02444 - BOUND TREE MEDICAL, LLC				
BOUND TREE MEDICAL, LLC	85244364	02/13/2024	MEDICAL SUPPLIES	4,451.57
			Vendor 02444 - BOUND TREE MEDICAL, LLC Total:	**4,451.57**
Vendor: 03087 - BRADY INDUSTRIES OF KANSAS, LLC				
BRADY INDUSTRIES OF KANSA...	8599236	02/13/2024	GLASS CLEANER, PAPER TOWE...	896.23
			Vendor 03087 - BRADY INDUSTRIES OF KANSAS, LLC Total:	**896.23**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526845	02/13/2024	TIE ROD ENDS, CONTROL ARM...	849.76
CATLETT AUTOMOTIVE, INC.	CM0001140	02/13/2024	RETURN TIE ROD END	-102.72
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**747.04**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029190	02/09/2024	FLEX SPENDING-1074334	239.58
CITY OF JC FLEX SPENDING AC...	INV0029229	02/09/2024	FLEX SPENDING-1074334	3,073.19
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**3,312.77**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029223	02/09/2024	TELEPHONE REIMBURSEMENT	8.50
CITY OF JUNCTION CITY	INV0029230	02/09/2024	CITY OF JUNCTION CITY (G-FEE)	20.00
CITY OF JUNCTION CITY	INV0029245	02/09/2024	TELEPHONE REIMBURSEMENT	174.26
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**202.76**
Vendor: 01516 - COLLECTION BUREAU OF KANSAS INC				
COLLECTION BUREAU OF KAN...	Jan2024	02/09/2024	Court- CBK Jan 2024	37.51
			Vendor 01516 - COLLECTION BUREAU OF KANSAS INC Total:	**37.51**
Vendor: 01323 - COLUMBIA CAPITAL MANAGEMENT LLC				
COLUMBIA CAPITAL MANAG...	24350001	02/12/2024	INVESTMENT MANAGEMENT ...	1,290.00
COLUMBIA CAPITAL MANAG...	24350002	02/13/2024	INVESTMENT MANAGEMENT ...	1,290.00
			Vendor 01323 - COLUMBIA CAPITAL MANAGEMENT LLC Total:	**2,580.00**
Vendor: 053896 - COMPLIANCEONE				
COMPLIANCEONE	313190	02/14/2024	MONTHLY CHARGE 14 PEOPLE	84.00
COMPLIANCEONE	313191	02/14/2024	MONTHLY CHARGE 101 PEOP...	606.00
			Vendor 053896 - COMPLIANCEONE Total:	**690.00**
Vendor: 04093 - CORONA, ASHLEE DANIELLE				
CORONA, ASHLEE DANIELLE	INV0029280	02/12/2024	CORONA, ASHLEE DANIELLE	547.00
			Vendor 04093 - CORONA, ASHLEE DANIELLE Total:	**547.00**
Vendor: 017410 - CROWN DISTRIBUTORS, INC.				
CROWN DISTRIBUTORS, INC.	W-6720586	02/07/2024	BEER FOR RESALE	238.46
			Vendor 017410 - CROWN DISTRIBUTORS, INC. Total:	**238.46**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 018500 - DAVE'S ELECTRIC, INC.				
DAVE'S ELECTRIC, INC.	2024036	02/06/2024	REPAIR LIGHT AT VIETNAM M...	300.00
DAVE'S ELECTRIC, INC.	2024048	02/07/2024	REGULAR MAINTENANCE ON...	300.00
			Vendor 018500 - DAVE'S ELECTRIC, INC. Total:	**600.00**
Vendor: 04094 - DISHMAN, DERRICK SCOTT				
DISHMAN, DERRICK SCOTT	INV0029288	02/13/2024	DISHMAN, DERRICK SCOTT	8.00
			Vendor 04094 - DISHMAN, DERRICK SCOTT Total:	**8.00**
Vendor: 017700 - DS&O RURAL ELECTRIC				
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	GOLF CLUB HOUSE	1,651.06
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	GOLF COURSE	1,453.37
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	GOLF COURSE-CART SHED	64.83
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	QUINTON POINT SIREN	55.47
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	1807 LYDIA LN-WARNING SIR...	55.00
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT SUTTER HIGHLANDS	341.04
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	2404 K-18 HWY	145.24
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HUNTERS RIDGE	769.49
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	ROUNDABOUT LIGHTING	117.68
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT MANN'S RANCH	116.50
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT SUTTERWOODS	412.70
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HARGRAVES #2	86.36
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS ALONG SVR	328.18
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT INDIAN RIDGE/J.CI...	55.86
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	SOUTH 1/2 BLUE JAY WAY	190.00
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HARGRAVES #3	49.35
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HARGRAVES #1	32.90
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT MANN'S RANCH #2	24.50
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HARGRAVES #4	16.45
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HILLTOP #5	10.85
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT OLIVIA FARMS	252.47
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	NORTH 1/2 BLUE JAY WAY	276.36
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT RUSSUEL JOHNSON...	36.75
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIGHTS AT HARGRAVES#5	172.73
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	K-18 HWY/SPRING VALLEY RD	95.72
			Vendor 017700 - DS&O RURAL ELECTRIC Total:	**6,810.86**
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029239	02/09/2024	GREAT WEST FINANCIAL	8,469.76
EMPOWER RETIREMENT LLC	INV0029244	02/09/2024	GREAT WEST FINANCIAL	886.00
			Vendor 01944 - EMPOWER RETIREMENT LLC Total:	**9,355.76**
Vendor: 043802 - EVERGY				
EVERGY	INV0029271	02/08/2024	133 E 6TH	47.93
EVERGY	INV0029276	02/12/2024	230 E 9TH	30.30
EVERGY	INV0029293	02/14/2024	1920 Lacy Dr Siren	31.47
EVERGY	INV0029299	02/15/2024	1204 W 8TH S	44.98
EVERGY	INV0029300	02/15/2024	2424 N JACKSON -	346.50
			Vendor 043802 - EVERGY Total:	**501.18**
Vendor: 00029 - FAMILY SUPPORT PAYMENT CENTER				
FAMILY SUPPORT PAYMENT C...	INV0029225	02/09/2024	FAMILY SUPPORT MO	110.31
			Vendor 00029 - FAMILY SUPPORT PAYMENT CENTER Total:	**110.31**
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION				
FIREMEN'S RELIEF ASSOCIATI...	INV0029228	02/09/2024	FIREMANS RELIEF	250.69
			Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:	**250.69**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT...	INV0029224	02/09/2024	DEPENDENT CARE ACCT 1074...	162.50
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**162.50**
Vendor: 04096 - FRASER, SHANE JUNIOR LLOYD				
FRASER, SHANE JUNIOR LLOYD	INV0029295	02/14/2024	FRASER, SHANE JUNIOR LLOYD	25.00
			Vendor 04096 - FRASER, SHANE JUNIOR LLOYD Total:	**25.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 028442 - GEARY COUNTY SHERIFF				
GEARY COUNTY SHERIFF	Jan 2024 Booking	02/12/2024	January 2024-Booking Fees	1,545.73
GEARY COUNTY SHERIFF	January 2024	02/12/2024	January 2024-Jail Expenses	30,000.00
			Vendor 028442 - GEARY COUNTY SHERIFF Total:	**31,545.73**
Vendor: 04085 - GREEN PRO SOLUTIONS				
GREEN PRO SOLUTIONS	23672	02/08/2024	TAR AND ASPHALT REMOVER	606.77
			Vendor 04085 - GREEN PRO SOLUTIONS Total:	**606.77**
Vendor: 03272 - IDEXX DISTRIBUTION, INC.				
IDEXX DISTRIBUTION, INC.	0000397837	02/12/2024	0000397837-CreditFrom2022	-0.67
IDEXX DISTRIBUTION, INC.	3139297403	02/12/2024	3139297403-SNAP Heartwor…	174.69
			Vendor 03272 - IDEXX DISTRIBUTION, INC. Total:	**174.02**
Vendor: 00672 - IMAGETREND, Inc.				
IMAGETREND, Inc.	PS-INV106082	02/07/2024	IMAGE TREND - CONTINUUM…	2,625.00
IMAGETREND, Inc.	PS-INV106082	02/07/2024	IMAGE TREND - CONTINUUM…	2,625.00
			Vendor 00672 - IMAGETREND, Inc. Total:	**5,250.00**
Vendor: 02157 - INDEPENDENT SALT COMPANY				
INDEPENDENT SALT COMPANY	0183011-IN	02/13/2024	BULK DEICING SALT, 1200 TO…	1,074.59
			Vendor 02157 - INDEPENDENT SALT COMPANY Total:	**1,074.59**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	CM0001136	02/09/2024	FEDERAL WITHHOLDING	-518.85
INTERNAL REVENUE SERVICE	CM0001137	02/09/2024	MEDICARE WITHHOLDING	-118.32
INTERNAL REVENUE SERVICE	INV0029198	02/09/2024	SOCIAL SECURITY WITHHOLDI…	1,876.84
INTERNAL REVENUE SERVICE	INV0029199	02/09/2024	FEDERAL WITHHOLDING	1,017.91
INTERNAL REVENUE SERVICE	INV0029200	02/09/2024	MEDICARE WITHHOLDING	438.92
INTERNAL REVENUE SERVICE	INV0029251	02/09/2024	SOCIAL SECURITY WITHHOLDI…	14,975.32
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	29,435.55
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	10,988.22
INTERNAL REVENUE SERVICE	INV0029255	02/09/2024	SOCIAL SECURITY WITHHOLDI…	14.88
INTERNAL REVENUE SERVICE	INV0029256	02/09/2024	MEDICARE WITHHOLDING	3.48
INTERNAL REVENUE SERVICE	INV0029267	02/09/2024	FEDERAL WITHHOLDING	151.19
INTERNAL REVENUE SERVICE	INV0029268	02/09/2024	MEDICARE WITHHOLDING	59.32
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**58,324.46**
Vendor: 03099 - J. & M. GOLF INC.				
J. & M. GOLF INC.	0691450-IN	02/08/2024	MERCHANDISE FOR RESALE	320.39
			Vendor 03099 - J. & M. GOLF INC. Total:	**320.39**
Vendor: 04088 - JACOB BENDER				
JACOB BENDER	02.12.2024	02/12/2024	Futsal Officiating	60.00
			Vendor 04088 - JACOB BENDER Total:	**60.00**
Vendor: 032811 - JASON HASLOUER				
JASON HASLOUER	1552	02/13/2024	REIMBURSE FOR SCAFFA 2024…	250.00
			Vendor 032811 - JASON HASLOUER Total:	**250.00**
Vendor: 039125 - JCPOA				
JCPOA	CM0001131	02/09/2024	JCPOA	-20.00
JCPOA	INV0029243	02/09/2024	JCPOA	825.00
JCPOA	INV0029262	02/09/2024	JCPOA	20.00
			Vendor 039125 - JCPOA Total:	**825.00**
Vendor: 03495 - JEFFREY ROETHER				
JEFFREY ROETHER	1173	02/09/2024	00000 Fuller Cir - Riverfront	700.00
JEFFREY ROETHER	1173	02/09/2024	817 W 5th St	125.00
JEFFREY ROETHER	1173	02/09/2024	1312 Skyline Dr	350.00
JEFFREY ROETHER	1173	02/09/2024	00000 Fuller Cir - Quality Trust	325.00
JEFFREY ROETHER	1173	02/09/2024	2814 Valley Dr	1,150.00
JEFFREY ROETHER	1173	02/09/2024	538 W 2nd St	125.00
JEFFREY ROETHER	1173	02/09/2024	319 W Elm St	150.00
JEFFREY ROETHER	1173	02/09/2024	1024 S Washington St	200.00
JEFFREY ROETHER	1174	02/09/2024	Demolition of 709 E 9th St Lot…	3,400.00
			Vendor 03495 - JEFFREY ROETHER Total:	**6,525.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01469 - JOSHUA DOUGLASS				
JOSHUA DOUGLASS	02202024	02/08/2024	PAYMENT-TWICE MONTHLY	3,229.16
			Vendor 01469 - JOSHUA DOUGLASS Total:	**3,229.16**
Vendor: 02064 - JUNCTION CITY / GEARY COUNTY CRIME STOPPERS				
JUNCTION CITY / GEARY COU...	Feb 12th 2024	02/12/2024	2024-LEO Banquet-3Tables@...	525.00
			Vendor 02064 - JUNCTION CITY / GEARY COUNTY CRIME STOPPERS Total:	**525.00**
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309				
JUNCTION CITY FIRE FIGHTERS...	INV0029227	02/09/2024	I.A.F.F. LOCAL 3309	1,650.00
			Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:	**1,650.00**
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION				
JUNCTION CITY FIREFIGHTERS...	INV0029226	02/09/2024	FIREFIGHTERS AID ASSOCIATI...	270.00
			Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:	**270.00**
Vendor: 015300 - KA-COMM				
KA-COMM	191755	02/12/2024	191755-February 2024-Tower...	300.00
			Vendor 015300 - KA-COMM Total:	**300.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	CM0001135	02/09/2024	STATE WITHHOLDING	-222.29
KANSAS DEPT OF REVENUE	INV0029197	02/09/2024	STATE WITHHOLDING	615.94
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	15,675.60
KANSAS DEPT OF REVENUE	INV0029266	02/09/2024	STATE WITHHOLDING	106.32
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**16,175.57**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029277	02/12/2024	210 E 9TH-POLICE DEPARTME...	282.75
KANSAS GAS SERVICE	INV0029277	02/12/2024	312 E 9TH-WAREHOUSE	379.97
KANSAS GAS SERVICE	INV0029278	02/12/2024	700 N JEFFERSON-	567.29
KANSAS GAS SERVICE	INV0029278	02/12/2024	700 N JEFFERSON-	283.64
KANSAS GAS SERVICE	INV0029278	02/12/2024	700 N JEFFERSON-	283.65
KANSAS GAS SERVICE	INV0029278	02/12/2024	133 W 7TH-CL HOOVER OPERA..	385.08
KANSAS GAS SERVICE	INV0029279	02/12/2024	2307 N JACKSON-PARKS	704.84
KANSAS GAS SERVICE	INV0029279	02/12/2024	2324 N JACKSON-PUBLIC WO...	128.24
			Vendor 043271 - KANSAS GAS SERVICE Total:	**3,015.46**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029233	02/09/2024	INCOME WITHHOLDING ORD...	667.50
KANSAS PAYMENT CENTER	INV0029234	02/09/2024	GARNISHMENT	205.00
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**872.50**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	CM0001130	02/09/2024	KP&F	-1,248.64
KANSAS PUBLIC EMPLOYEES	INV0029191	02/09/2024	KPERS #2	630.06
KANSAS PUBLIC EMPLOYEES	INV0029192	02/09/2024	KPERS #3	1,842.38
KANSAS PUBLIC EMPLOYEES	INV0029193	02/09/2024	KPERS INSURANCE	162.02
KANSAS PUBLIC EMPLOYEES	INV0029235	02/09/2024	KP&F	82,635.01
KANSAS PUBLIC EMPLOYEES	INV0029236	02/09/2024	KPERS #1	3,262.66
KANSAS PUBLIC EMPLOYEES	INV0029237	02/09/2024	KPERS #2	3,103.42
KANSAS PUBLIC EMPLOYEES	INV0029238	02/09/2024	KPERS #3	11,689.52
KANSAS PUBLIC EMPLOYEES	INV0029240	02/09/2024	KPERS INSURANCE	1,171.40
KANSAS PUBLIC EMPLOYEES	INV0029261	02/09/2024	KP&F	633.22
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**103,881.05**
Vendor: 02526 - KANSAS STATE UNIVERSITY-KSVDL				
KANSAS STATE UNIVERSITY-K...	D1891956	02/12/2024	D1891956-Case#2023-14119-...	746.00
			Vendor 02526 - KANSAS STATE UNIVERSITY-KSVDL Total:	**746.00**
Vendor: 03815 - KLMM-66 LLC				
KLMM-66 LLC	473462	02/09/2024	PEST CONTROL	137.50
			Vendor 03815 - KLMM-66 LLC Total:	**137.50**
Vendor: 03565 - KRISPY CLEAN INC.				
KRISPY CLEAN INC.	January 2024	02/12/2024	January 2024-Uniform Cleaning	285.89
			Vendor 03565 - KRISPY CLEAN INC. Total:	**285.89**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 04087 - LAWRENCE, CAROLYN L				
LAWRENCE, CAROLYN L	INV0029176	02/06/2024	LAWRENCE, CAROLYN L	23.00
			Vendor 04087 - LAWRENCE, CAROLYN L Total:	**23.00**
Vendor: 048780 - LEAGUE OF KANSAS MUNICIPALITIES				
LEAGUE OF KANSAS MUNICIP...	200012677	02/12/2024	KORA AND POLICE RECORDS T...	50.00
			Vendor 048780 - LEAGUE OF KANSAS MUNICIPALITIES Total:	**50.00**
Vendor: 03148 - LEXISNEXIS RISK DATA MANAGEMENT INC.				
LEXISNEXIS RISK DATA MANA...	1758217 20240131	02/12/2024	January 2024-Accurint Crime ...	774.02
			Vendor 03148 - LEXISNEXIS RISK DATA MANAGEMENT INC. Total:	**774.02**
Vendor: 03008 - LISA JANE GREEN				
LISA JANE GREEN	24-01	02/07/2024	TOWEL EMBROIDERY	60.00
			Vendor 03008 - LISA JANE GREEN Total:	**60.00**
Vendor: 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC				
MICHAEL P. HINKIN ATTORNE...	02202024	02/08/2024	TWICE MONTHLY	2,333.00
			Vendor 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC Total:	**2,333.00**
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERI...	647248	02/09/2024	CONCRETE FOR PD CONCRETE...	1,412.00
			Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:	**1,412.00**
Vendor: 03282 - MIDWEST VETERINARY SUPPLY, INC.				
MIDWEST VETERINARY SUPPL...	21376158 000	02/12/2024	21376158-000-Effipro Plus Cat...	307.83
			Vendor 03282 - MIDWEST VETERINARY SUPPLY, INC. Total:	**307.83**
Vendor: 060271 - NICK NUTTER				
NICK NUTTER	1521	02/07/2024	2024 SCAFFA CONFERENCE R...	250.00
			Vendor 060271 - NICK NUTTER Total:	**250.00**
Vendor: 061198 - OMNI BILLING				
OMNI BILLING	1312024	02/07/2024	AMBULANCE BILLING - JAN 20...	2,042.83
			Vendor 061198 - OMNI BILLING Total:	**2,042.83**
Vendor: 02691 - PHILLIPS PINEWOOD MULCH, INC.				
PHILLIPS PINEWOOD MULCH, ...	19963	02/13/2024	PLAYGROUND MULCH FOR PA...	2,490.00
			Vendor 02691 - PHILLIPS PINEWOOD MULCH, INC. Total:	**2,490.00**
Vendor: 063663 - PITNEY BOWES PURCHASE POWER				
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-ACCOUNTS P...	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-CITY MANAG...	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-PARKS	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-AMBULANCE	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-BLIGHTS	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-CODES	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-POLICE	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-FIRE	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-PUBLIC WOR...	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-LEGAL	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-COURT	230.77
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-RECREATION	230.77
			Vendor 063663 - PITNEY BOWES PURCHASE POWER Total:	**2,769.24**
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION				
POLICE & FIREMEN'S INSURA...	INV0029242	02/09/2024	POLICE & FIRE INSURANCE	824.81
			Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:	**824.81**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1160072017	02/13/2024	7 TIRES/TRUCK 2	4,299.54
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**4,299.54**
Vendor: 01723 - PRAETORIAN GROUP, INC.				
PRAETORIAN GROUP, INC.	INVPRA122758	02/13/2024	INVPRA122758-Police One Ac...	2,869.68
			Vendor 01723 - PRAETORIAN GROUP, INC. Total:	**2,869.68**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01369 - PROPANE CENTRAL				
PROPANE CENTRAL	U1771927	02/07/2024	PROPANE FOR SHOP HEATER	647.56
			Vendor 01369 - PROPANE CENTRAL Total:	**647.56**
Vendor: 065885 - RAM EXTERMINATORS, LLC				
RAM EXTERMINATORS, LLC	14094	02/13/2024	14094-Feb 2024-Monthly Spr…	50.00
			Vendor 065885 - RAM EXTERMINATORS, LLC Total:	**50.00**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF C…	INV0029231	02/09/2024	ROLLING MEADOWS GOLF C…	287.92
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**287.92**
Vendor: 02561 - SAPP BROS INC.				
SAPP BROS INC.	2310055323	02/13/2024	DISMOUNT & MOUNT NEW TI…	67.52
SAPP BROS INC.	2310055323	02/13/2024	DISMOUNT & MOUNT NEW TI…	345.43
			Vendor 02561 - SAPP BROS INC. Total:	**412.95**
Vendor: 02048 - SHI INTERNATIONAL CORP.				
SHI INTERNATIONAL CORP.	B17938387	02/14/2024	MB and PD UPSs	10,470.56
SHI INTERNATIONAL CORP.	B17938387	02/14/2024	MB and PD UPSs Network Car…	1,529.44
			Vendor 02048 - SHI INTERNATIONAL CORP. Total:	**12,000.00**
Vendor: 04090 - SPEARSTONE MANAGEMENT, LLC				
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	GVPD - Drivestrike Software - …	175.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	162.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	175.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	27.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	67.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	40.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	54.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	40.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	141.75
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	81.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	1,120.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	175.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	141.75
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual -..	27.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	54.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	94.50
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual	40.50
			Vendor 04090 - SPEARSTONE MANAGEMENT, LLC Total:	**2,619.00**
Vendor: 01167 - STAPLES ADVANTAGE				
STAPLES ADVANTAGE	3558774897	02/13/2024	3558774897-PaperTowelsToil…	257.21
STAPLES ADVANTAGE	3558774897	02/13/2024	3558774897-.Postits	2.94
STAPLES ADVANTAGE	3558774898	02/13/2024	3558774898-AA Batteries	35.70
			Vendor 01167 - STAPLES ADVANTAGE Total:	**295.85**
Vendor: 03639 - STATE OF ARKANSAS				
STATE OF ARKANSAS	INV0029241	02/09/2024	GARNISHMENT	192.00
			Vendor 03639 - STATE OF ARKANSAS Total:	**192.00**
Vendor: 03198 - STERILIS SOLUTIONS LLC				
STERILIS SOLUTIONS LLC	INV6064057	02/14/2024	SERVICE AGREEMENT - BIO …	5,000.00
STERILIS SOLUTIONS LLC	INV6064080	02/14/2024	SERVICE AGREEMENT - BIO …	5,000.00
			Vendor 03198 - STERILIS SOLUTIONS LLC Total:	**10,000.00**
Vendor: 04095 - SWANGO, BROOKE VERONICA				
SWANGO, BROOKE VERONICA	INV0029294	02/14/2024	SWANGO, BROOKE VERONICA	855.00
			Vendor 04095 - SWANGO, BROOKE VERONICA Total:	**855.00**
Vendor: 076635 - THERMAL COMFORT AIR, INC				
THERMAL COMFORT AIR, INC	194942	02/12/2024	REPLACE BLOWER MOTOR, R…	1,356.84
THERMAL COMFORT AIR, INC	195672	02/12/2024	REPLACE THERMOSTAT, RMGC	658.11
THERMAL COMFORT AIR, INC	196213	02/12/2024	196213-InvestigationsDiv-Te…	70.00
THERMAL COMFORT AIR, INC	196477	02/07/2024	SERVICE CALL/STN 1 LOCKER …	92.00
			Vendor 076635 - THERMAL COMFORT AIR, INC Total:	**2,176.95**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 04026 - TRISTIN ORTIZ				
TRISTIN ORTIZ	02.12.2024	02/12/2024	Futsal Officiating	60.00
			Vendor 04026 - TRISTIN ORTIZ Total:	**60.00**
Vendor: 04092 - TRUMAN FORTNER				
TRUMAN FORTNER	02.13.2024	02/13/2024	Futsal Officiating	80.00
			Vendor 04092 - TRUMAN FORTNER Total:	**80.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	GVPD - Office 365 Mailboxes	311.88
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	GVPD - Barracuda Essentials	72.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	77.97
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	18.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	415.84
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Baracuda Essentials	96.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	12.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	51.98
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	103.96
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	24.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	6.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	25.99
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	129.95
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	30.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	180.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	779.70
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	155.94
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Baracudda Esentials	36.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	1,871.28
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	432.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	337.87
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	78.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	779.70
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	180.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	285.89
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	66.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	129.95
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	30.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	181.93
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Baracudda Esentials	42.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	207.92
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Barracuda Essentials	48.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**7,197.75**
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & ST…	1047399	02/12/2024	SHREDDING CONTAINER - CO…	10.00
UNDERGROUND VAULTS & ST…	1047400	02/12/2024	SHREDDING CONTAINER - AD…	10.00
			Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:	**20.00**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI…	INV0029247	02/09/2024	UNITED WAY	21.50
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**21.50**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	CM0001133	02/09/2024	VSP Vision Insurance Pre-Tax	-4.60
VSP INSURANCE CO.	INV0029195	02/09/2024	VSP Vision Insurance Pre-Tax	72.52
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	623.55
VSP INSURANCE CO.	INV0029264	02/09/2024	VSP Vision Insurance Pre-Tax	4.60
			Vendor 03938 - VSP INSURANCE CO. Total:	**696.07**
Vendor: 01868 - WEX BANK				
WEX BANK	53138358.1	02/08/2024	BUILDING MAINT-FUEL	161.36
WEX BANK	53138358.1	02/08/2024	PARKS--FUEL	979.05
WEX BANK	53138358.1	02/08/2024	AMBULANCE-FUEL	1,371.52
WEX BANK	53138358.1	02/08/2024	ANIMAL SHELTER--FUEL	452.78

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
WEX BANK	53138358.1	02/08/2024	B & C--FUEL	235.73
WEX BANK	53138358.1	02/08/2024	POLICE-FUEL	7,276.01
WEX BANK	53138358.1	02/08/2024	FIRE-FUEL	1,323.10
WEX BANK	53138358.1	02/08/2024	STREET-FUEL	8,353.47
			Vendor 01868 - WEX BANK Total:	**20,153.02**
Vendor: 01345 - WOODRIVER ENERGY LLC				
WOODRIVER ENERGY LLC	375537	02/13/2024	CITY HALL-700 N JEFFERSON	2,297.35
WOODRIVER ENERGY LLC	375537	02/13/2024	PARKS-2307 N JACKSON	1,349.06
WOODRIVER ENERGY LLC	375537	02/13/2024	JCPD-WAREHOUSE--312 E 9TH	632.23
WOODRIVER ENERGY LLC	375537	02/13/2024	JCPD-210 E 9TH	417.70
WOODRIVER ENERGY LLC	376821	02/13/2024	OPERA HOUSE-133 W 7TH	450.60
			Vendor 01345 - WOODRIVER ENERGY LLC Total:	**5,146.94**
Vendor: 086462 - XEROX CORPORATION				
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - spare	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	242.06
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1 - Kelly	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS2 - EMS	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1 - EMS	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS2 - Class	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1	98.50
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	197.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - DTF	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Chief	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Patrol SGT	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Report Writing	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Investigations	197.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Dispatch 1	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Records	242.06
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - Dispatch 2	60.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1	98.50
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1 - Kelly	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS2 - Class	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS2 - EMS	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - FS1 - EMS	30.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	49.25
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	197.00
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	60.00
			Vendor 086462 - XEROX CORPORATION Total:	**2,101.37**
Vendor: 03930 - ZACHARY CRAIG BENDER				
ZACHARY CRAIG BENDER	02.12.2024	02/12/2024	Futsal Officiating	400.00
			Vendor 03930 - ZACHARY CRAIG BENDER Total:	**400.00**
Vendor: 00255 - ZOLL MEDICAL CORPORATION				
ZOLL MEDICAL CORPORATION	3902696	02/07/2024	MEDICAL SUPPLIES	421.96
			Vendor 00255 - ZOLL MEDICAL CORPORATION Total:	**421.96**
				407,542.49
			Fund 001 - GENERAL FUND Total:	**407,542.49**
Fund: 002 - GRANT FUND				
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029205	02/09/2024	BLUE CROSS BLUE SHIELD	362.75
BLUE CROSS BLUE SHIELD OF ...	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	26.30
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**389.05**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	65.79
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	39.80
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**105.59**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 039125 - JCPOA				
JCPOA	INV0029243	02/09/2024	JCPOA	15.00
			Vendor 039125 - JCPOA Total:	**15.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	48.19
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**48.19**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029235	02/09/2024	KP&F	477.92
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**477.92**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	5.63
			Vendor 03938 - VSP INSURANCE CO. Total:	**5.63**
				1,041.38
			Fund 002 - GRANT FUND Total:	**1,041.38**
Fund: 014 - WATER UTILITY FUND				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029201	02/09/2024	CITY OF JC EMPLOYER PD LIFE	14.29
ADVANCE LIFE INSURANCE	INV0029202	02/09/2024	ADVANCE LIFE INSURANCE BE…	45.26
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**59.55**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB…	INV0029246	02/09/2024	CITY OF JC EMPLOYER PAID S…	37.65
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**37.65**
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	35868021	02/13/2024	Folding Machine lease	185.55
			Vendor 03576 - ALL COPY PRODUCTS, INC. Total:	**185.55**
Vendor: 03441 - AMERICAN DIGITAL SECURITY, LLC				
AMERICAN DIGITAL SECURITY,…	INV0024366	02/08/2024	Customer Service Monthly	35.00
AMERICAN DIGITAL SECURITY,…	INV0024368	02/08/2024	CS Panic Button	18.00
			Vendor 03441 - AMERICAN DIGITAL SECURITY, LLC Total:	**53.00**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU…	INV0029203	02/09/2024	AFLAC	15.07
AMERICAN FAMILY LIFE ASSU…	INV0029204	02/09/2024	AFLAC BEFORE TAX	40.88
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**55.95**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF …	INV0029207	02/09/2024	BLUE CROSS BLUE SHIELD	42.11
BLUE CROSS BLUE SHIELD OF …	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	12.28
BLUE CROSS BLUE SHIELD OF …	INV0029212	02/09/2024	BLUE CROSS BLUE SHIELD	197.14
BLUE CROSS BLUE SHIELD OF …	INV0029213	02/09/2024	BLUE CROSS BLUE SHIELD	47.05
BLUE CROSS BLUE SHIELD OF …	INV0029214	02/09/2024	BLUE CROSS BLUE SHIELD	414.35
BLUE CROSS BLUE SHIELD OF …	INV0029215	02/09/2024	BLUE CROSS BLUE SHIELD	142.44
BLUE CROSS BLUE SHIELD OF …	INV0029216	02/09/2024	BLUE CROSS BLUE SHIELD	446.32
BLUE CROSS BLUE SHIELD OF …	INV0029217	02/09/2024	BLUE CROSS BLUE SHIELD	355.59
BLUE CROSS BLUE SHIELD OF …	INV0029219	02/09/2024	BLUE CROSS BLUE SHIELD	155.77
BLUE CROSS BLUE SHIELD OF …	INV0029221	02/09/2024	BLUE CROSS BLUE SHIELD	60.90
BLUE CROSS BLUE SHIELD OF …	INV0029222	02/09/2024	BLUE CROSS BLUE SHIELD	86.08
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,960.03**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC…	INV0029229	02/09/2024	FLEX SPENDING-1074334	116.72
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**116.72**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029230	02/09/2024	CITY OF JUNCTION CITY (G-FEE)	7.98
CITY OF JUNCTION CITY	INV0029245	02/09/2024	TELEPHONE REIMBURSEMENT	23.18
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**31.16**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01516 - COLLECTION BUREAU OF KANSAS INC				
COLLECTION BUREAU OF KAN…	LC190-COJC1SO.1	02/08/2024	COLLECTION FEES JAN 2024	1,945.41
			Vendor 01516 - COLLECTION BUREAU OF KANSAS INC Total:	**1,945.41**
Vendor: 02719 - CORE & MAIN LP				
CORE & MAIN LP	U297549	02/13/2024	SENSUS EXTENDED WARRANT…	3,213.90
			Vendor 02719 - CORE & MAIN LP Total:	**3,213.90**
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029239	02/09/2024	GREAT WEST FINANCIAL	250.77
			Vendor 01944 - EMPOWER RETIREMENT LLC Total:	**250.77**
Vendor: 016941 - H KENT HOLLINS				
H KENT HOLLINS	INV0029232	02/09/2024	GARNISHMENT	149.12
			Vendor 016941 - H KENT HOLLINS Total:	**149.12**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029251	02/09/2024	SOCIAL SECURITY WITHHOLDI…	2,320.26
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	1,285.78
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	542.74
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**4,148.78**
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA…	INV0029249	02/09/2024	QUARTERLY UNEMPLOYMENT ..	18.70
			Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:	**18.70**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	701.40
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**701.40**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029279	02/12/2024	2324 N JACKSON-PUBLIC WO…	128.24
			Vendor 043271 - KANSAS GAS SERVICE Total:	**128.24**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029233	02/09/2024	INCOME WITHHOLDING ORD…	81.50
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**81.50**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029236	02/09/2024	KPERS #1	455.83
KANSAS PUBLIC EMPLOYEES	INV0029237	02/09/2024	KPERS #2	409.70
KANSAS PUBLIC EMPLOYEES	INV0029238	02/09/2024	KPERS #3	2,059.14
KANSAS PUBLIC EMPLOYEES	INV0029240	02/09/2024	KPERS INSURANCE	191.70
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**3,116.37**
Vendor: 042607 - KDHE-BUREAU OF ENVIRON				
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 2494 01…	02/13/2024	KPWSLF PROJECT NO. 2494 P…	7,005.39
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 2494 01…	02/13/2024	KPWSLF PROJECT NO. 2494 P…	1,929.89
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 2893 0…	02/13/2024	KPWSLF PROJECT NO.2893 PE…	172,448.34
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 2893 0…	02/13/2024	KPWSLF PROJECT NO.2893 PE…	52,610.73
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 3046 02…	02/13/2024	KPWSLF PROJECT NO. 3046 P…	331,712.95
KDHE-BUREAU OF ENVIRON	KPWSLF PROJECT NO. 3046 02…	02/13/2024	KPWSLF PROJECT NO. 3046 P…	25,673.25
			Vendor 042607 - KDHE-BUREAU OF ENVIRON Total:	**591,380.55**
Vendor: 04097 - KIMBERLY HURLEY				
KIMBERLY HURLEY	INV0029304	02/15/2024	EASEMENT FOR UTILITY IMPR…	2,000.00
			Vendor 04097 - KIMBERLY HURLEY Total:	**2,000.00**
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERI…	640738.2	02/15/2024	SHORTAGE FOR INVOICE 6407…	40.00
			Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:	**40.00**
Vendor: 063663 - PITNEY BOWES PURCHASE POWER				
PITNEY BOWES PURCHASE P…	02082024	02/08/2024	POSTAGE REFILL-CUSTOMER S…	57.70
			Vendor 063663 - PITNEY BOWES PURCHASE POWER Total:	**57.70**
Vendor: 066189 - REEVES-WIEDEMAN CO.				
REEVES-WIEDEMAN CO.	6330380	02/06/2024	COMP UNION,STIFFENER FOR …	506.28

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
REEVES-WIEDEMAN CO.	6330685	02/06/2024	COMP UNION, BUSHINGS, RE…	333.73
			Vendor 066189 - REEVES-WIEDEMAN CO. Total:	**840.01**
Vendor: 04090 - SPEARSTONE MANAGEMENT, LLC				
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual -..	27.00
SPEARSTONE MANAGEMENT, …	A29948DA-0006	02/08/2024	Drivestrike Software - Annual …	74.25
			Vendor 04090 - SPEARSTONE MANAGEMENT, LLC Total:	**101.25**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Baracudda Esentials	30.00
TRUSTED TECH TEAM, INC.	cb-103527	02/07/2024	Office 365 Mailboxes	129.95
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**159.95**
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & ST…	1047401	02/08/2024	Shred Service 64 gallon - 5516	5.00
			Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:	**5.00**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI…	INV0029247	02/09/2024	UNITED WAY	3.00
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**3.00**
Vendor: 080297 - VEOLIA WATER NORTH AMERICA				
VEOLIA WATER NORTH AMER…	9000137929	02/12/2024	fEBRUARY 2024 WATER IOER…	131,248.95
			Vendor 080297 - VEOLIA WATER NORTH AMERICA Total:	**131,248.95**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	37.00
			Vendor 03938 - VSP INSURANCE CO. Total:	**37.00**
Vendor: 01868 - WEX BANK				
WEX BANK	53138358.1	02/08/2024	WATER DIST--FUEL	1,968.30
			Vendor 01868 - WEX BANK Total:	**1,968.30**
Vendor: 01345 - WOODRIVER ENERGY LLC				
WOODRIVER ENERGY LLC	375537	02/13/2024	PUBLIC WORKS-2324 N JACKS…	925.72
			Vendor 01345 - WOODRIVER ENERGY LLC Total:	**925.72**
Vendor: 086462 - XEROX CORPORATION				
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - CS - Printer	20.40
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	49.25
			Vendor 086462 - XEROX CORPORATION Total:	**69.65**
Vendor: 04071 - ZACH ZANDER				
ZACH ZANDER	20361	02/15/2024	Plumber reimbursement	300.00
			Vendor 04071 - ZACH ZANDER Total:	**300.00**
				745,390.88
			Fund 014 - WATER UTILITY FUND Total:	**745,390.88**
Fund: 015 - WASTEWATER UTILITY FUND				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029201	02/09/2024	CITY OF JC EMPLOYER PD LIFE	14.87
ADVANCE LIFE INSURANCE	INV0029202	02/09/2024	ADVANCE LIFE INSURANCE BE…	44.49
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**59.36**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB…	INV0029246	02/09/2024	CITY OF JC EMPLOYER PAID S…	38.81
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**38.81**
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	35868021	02/13/2024	Folding Machine lease	180.09
			Vendor 03576 - ALL COPY PRODUCTS, INC. Total:	**180.09**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU…	INV0029203	02/09/2024	AFLAC	15.31
AMERICAN FAMILY LIFE ASSU…	INV0029204	02/09/2024	AFLAC BEFORE TAX	45.37
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**60.68**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF …	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	15.78
BLUE CROSS BLUE SHIELD OF …	INV0029212	02/09/2024	BLUE CROSS BLUE SHIELD	197.14

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF ...	INV0029213	02/09/2024	BLUE CROSS BLUE SHIELD	47.05
BLUE CROSS BLUE SHIELD OF ...	INV0029214	02/09/2024	BLUE CROSS BLUE SHIELD	452.50
BLUE CROSS BLUE SHIELD OF ...	INV0029215	02/09/2024	BLUE CROSS BLUE SHIELD	142.44
BLUE CROSS BLUE SHIELD OF ...	INV0029216	02/09/2024	BLUE CROSS BLUE SHIELD	467.53
BLUE CROSS BLUE SHIELD OF ...	INV0029217	02/09/2024	BLUE CROSS BLUE SHIELD	397.39
BLUE CROSS BLUE SHIELD OF ...	INV0029219	02/09/2024	BLUE CROSS BLUE SHIELD	155.77
BLUE CROSS BLUE SHIELD OF ...	INV0029221	02/09/2024	BLUE CROSS BLUE SHIELD	55.31
BLUE CROSS BLUE SHIELD OF ...	INV0029222	02/09/2024	BLUE CROSS BLUE SHIELD	92.24
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**2,023.15**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029229	02/09/2024	FLEX SPENDING-1074334	116.72
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**116.72**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029230	02/09/2024	CITY OF JUNCTION CITY (G-FEE)	7.02
CITY OF JUNCTION CITY	INV0029245	02/09/2024	TELEPHONE REIMBURSEMENT	23.17
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**30.19**
Vendor: 017700 - DS&O RURAL ELECTRIC				
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	LIFT STATION- HILLTOP #5	242.62
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	BROOKEBEND LIFT STATION	218.86
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	2542/2548 JAGER DR SWR LIFT	179.14
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	2326/2321 OSPREY SWR LIFT	150.57
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	SEWER LIFT	87.35
DS&O RURAL ELECTRIC	INV0029275	02/12/2024	2515 WILMA-OLIVIA FARMS-L...	128.55
			Vendor 017700 - DS&O RURAL ELECTRIC Total:	**1,007.09**
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029239	02/09/2024	GREAT WEST FINANCIAL	250.77
			Vendor 01944 - EMPOWER RETIREMENT LLC Total:	**250.77**
Vendor: 016941 - H KENT HOLLINS				
H KENT HOLLINS	INV0029232	02/09/2024	GARNISHMENT	123.93
			Vendor 016941 - H KENT HOLLINS Total:	**123.93**
Vendor: 01662 - HDR ENGINEERING INC				
HDR ENGINEERING INC	1200595675	02/12/2024	WW TREATMENT PLANTS PH 2..	128,326.93
			Vendor 01662 - HDR ENGINEERING INC Total:	**128,326.93**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029251	02/09/2024	SOCIAL SECURITY WITHHOLDI...	2,377.36
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	1,305.10
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	555.90
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**4,238.36**
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA...	INV0029249	02/09/2024	QUARTERLY UNEMPLOYMENT ..	19.06
			Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:	**19.06**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	717.86
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**717.86**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029279	02/12/2024	2324 N JACKSON-PUBLIC WO...	128.24
			Vendor 043271 - KANSAS GAS SERVICE Total:	**128.24**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029233	02/09/2024	INCOME WITHHOLDING ORD...	81.50
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**81.50**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029236	02/09/2024	KPERS #1	455.82
KANSAS PUBLIC EMPLOYEES	INV0029237	02/09/2024	KPERS #2	409.71
KANSAS PUBLIC EMPLOYEES	INV0029238	02/09/2024	KPERS #3	2,128.96
KANSAS PUBLIC EMPLOYEES	INV0029240	02/09/2024	KPERS INSURANCE	196.22
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**3,190.71**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 063663 - PITNEY BOWES PURCHASE POWER				
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-CUSTOMER S...	57.70
			Vendor 063663 - PITNEY BOWES PURCHASE POWER Total:	**57.70**
Vendor: 04090 - SPEARSTONE MANAGEMENT, LLC				
SPEARSTONE MANAGEMENT, ...	A29948DA-0006	02/08/2024	Drivestrike Software - Annual ...	74.25
SPEARSTONE MANAGEMENT, ...	A29948DA-0006	02/08/2024	Drivestrike Software - Annual -..	27.00
			Vendor 04090 - SPEARSTONE MANAGEMENT, LLC Total:	**101.25**
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & ST...	1047401	02/08/2024	Shred Service 64 gallon - 5516	5.00
			Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:	**5.00**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029247	02/09/2024	UNITED WAY	3.00
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**3.00**
Vendor: 080297 - VEOLIA WATER NORTH AMERICA				
VEOLIA WATER NORTH AMER...	9000137929	02/12/2024	fEBRUARY 2024 WATER IOER...	187,936.24
			Vendor 080297 - VEOLIA WATER NORTH AMERICA Total:	**187,936.24**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	40.47
			Vendor 03938 - VSP INSURANCE CO. Total:	**40.47**
Vendor: 086462 - XEROX CORPORATION				
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	49.25
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - CS - Printer	19.80
			Vendor 086462 - XEROX CORPORATION Total:	**69.05**
				328,806.16
			Fund 015 - WASTEWATER UTILITY FUND Total:	**328,806.16**
Fund: 018 - STORM WATER UTILITY FUND				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029201	02/09/2024	CITY OF JC EMPLOYER PD LIFE	3.24
ADVANCE LIFE INSURANCE	INV0029202	02/09/2024	ADVANCE LIFE INSURANCE BE...	18.76
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**22.00**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029246	02/09/2024	CITY OF JC EMPLOYER PAID S...	8.76
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**8.76**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029203	02/09/2024	AFLAC	7.05
AMERICAN FAMILY LIFE ASSU...	INV0029204	02/09/2024	AFLAC BEFORE TAX	12.20
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**19.25**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	1.75
BLUE CROSS BLUE SHIELD OF ...	INV0029212	02/09/2024	BLUE CROSS BLUE SHIELD	87.62
BLUE CROSS BLUE SHIELD OF ...	INV0029213	02/09/2024	BLUE CROSS BLUE SHIELD	15.29
BLUE CROSS BLUE SHIELD OF ...	INV0029214	02/09/2024	BLUE CROSS BLUE SHIELD	49.89
BLUE CROSS BLUE SHIELD OF ...	INV0029216	02/09/2024	BLUE CROSS BLUE SHIELD	31.88
BLUE CROSS BLUE SHIELD OF ...	INV0029217	02/09/2024	BLUE CROSS BLUE SHIELD	20.92
BLUE CROSS BLUE SHIELD OF ...	INV0029219	02/09/2024	BLUE CROSS BLUE SHIELD	31.15
BLUE CROSS BLUE SHIELD OF ...	INV0029221	02/09/2024	BLUE CROSS BLUE SHIELD	5.52
BLUE CROSS BLUE SHIELD OF ...	INV0029222	02/09/2024	BLUE CROSS BLUE SHIELD	7.03
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**251.05**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029229	02/09/2024	FLEX SPENDING-1074334	22.61
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**22.61**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029245	02/09/2024	TELEPHONE REIMBURSEMENT	6.63
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**6.63**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029239	02/09/2024	GREAT WEST FINANCIAL	114.01
			Vendor 01944 - EMPOWER RETIREMENT LLC Total:	**114.01**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029251	02/09/2024	SOCIAL SECURITY WITHHOLDI…	555.76
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	387.79
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	130.00
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**1,073.55**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	176.03
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**176.03**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029236	02/09/2024	KPERS #1	118.82
KANSAS PUBLIC EMPLOYEES	INV0029237	02/09/2024	KPERS #2	108.21
KANSAS PUBLIC EMPLOYEES	INV0029238	02/09/2024	KPERS #3	472.30
KANSAS PUBLIC EMPLOYEES	INV0029240	02/09/2024	KPERS INSURANCE	45.84
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**745.17**
Vendor: 063663 - PITNEY BOWES PURCHASE POWER				
PITNEY BOWES PURCHASE P…	02082024	02/08/2024	POSTAGE REFILL-CUSTOMER S…	57.70
			Vendor 063663 - PITNEY BOWES PURCHASE POWER Total:	**57.70**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI…	INV0029247	02/09/2024	UNITED WAY	1.51
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**1.51**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	10.23
			Vendor 03938 - VSP INSURANCE CO. Total:	**10.23**
				2,508.50
			Fund 018 - STORM WATER UTILITY FUND Total:	**2,508.50**
Fund: 020 - BRAMLAGE PUBLIC LIBRARY FUND				
Vendor: 020580 - DOROTHY BRAMLAGE LIBRARY				
DOROTHY BRAMLAGE LIBRARY	INV0029305	02/15/2024	Library Portion of Jan 2024 - G…	463,765.50
			Vendor 020580 - DOROTHY BRAMLAGE LIBRARY Total:	**463,765.50**
				463,765.50
			Fund 020 - BRAMLAGE PUBLIC LIBRARY FUND Total:	**463,765.50**
Fund: 023 - SANITATION FUND				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029201	02/09/2024	CITY OF JC EMPLOYER PD LIFE	11.01
ADVANCE LIFE INSURANCE	INV0029202	02/09/2024	ADVANCE LIFE INSURANCE BE…	120.69
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**131.70**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB…	INV0029246	02/09/2024	CITY OF JC EMPLOYER PAID S…	30.48
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**30.48**
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	35868021	02/13/2024	Folding Machine lease	180.10
			Vendor 03576 - ALL COPY PRODUCTS, INC. Total:	**180.10**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU…	INV0029203	02/09/2024	AFLAC	7.31
AMERICAN FAMILY LIFE ASSU…	INV0029204	02/09/2024	AFLAC BEFORE TAX	58.58
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**65.89**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF …	INV0029208	02/09/2024	BLUE CROSS BLUE SHIELD	5.26
BLUE CROSS BLUE SHIELD OF …	INV0029212	02/09/2024	BLUE CROSS BLUE SHIELD	547.63
BLUE CROSS BLUE SHIELD OF …	INV0029213	02/09/2024	BLUE CROSS BLUE SHIELD	93.56
BLUE CROSS BLUE SHIELD OF …	INV0029214	02/09/2024	BLUE CROSS BLUE SHIELD	349.31
BLUE CROSS BLUE SHIELD OF …	INV0029215	02/09/2024	BLUE CROSS BLUE SHIELD	302.82

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF ...	INV0029216	02/09/2024	BLUE CROSS BLUE SHIELD	53.11
BLUE CROSS BLUE SHIELD OF ...	INV0029217	02/09/2024	BLUE CROSS BLUE SHIELD	62.74
BLUE CROSS BLUE SHIELD OF ...	INV0029219	02/09/2024	BLUE CROSS BLUE SHIELD	31.16
BLUE CROSS BLUE SHIELD OF ...	INV0029221	02/09/2024	BLUE CROSS BLUE SHIELD	5.54
BLUE CROSS BLUE SHIELD OF ...	INV0029222	02/09/2024	BLUE CROSS BLUE SHIELD	71.37
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,522.50**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029229	02/09/2024	FLEX SPENDING-1074334	41.32
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**41.32**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029230	02/09/2024	CITY OF JUNCTION CITY (G-FEE)	5.00
CITY OF JUNCTION CITY	INV0029245	02/09/2024	TELEPHONE REIMBURSEMENT	11.26
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**16.26**
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029239	02/09/2024	GREAT WEST FINANCIAL	156.69
			Vendor 01944 - EMPOWER RETIREMENT LLC Total:	**156.69**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029251	02/09/2024	SOCIAL SECURITY WITHHOLDI...	1,666.60
INTERNAL REVENUE SERVICE	INV0029252	02/09/2024	FEDERAL WITHHOLDING	1,009.33
INTERNAL REVENUE SERVICE	INV0029253	02/09/2024	MEDICARE WITHHOLDING	389.68
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**3,065.61**
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA...	INV0029249	02/09/2024	QUARTERLY UNEMPLOYMENT ..	13.33
			Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:	**13.33**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029250	02/09/2024	STATE WITHHOLDING	491.56
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**491.56**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029279	02/12/2024	2324 N JACKSON-PUBLIC WO...	128.25
			Vendor 043271 - KANSAS GAS SERVICE Total:	**128.25**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029233	02/09/2024	INCOME WITHHOLDING ORD...	95.00
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**95.00**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029236	02/09/2024	KPERS #1	118.71
KANSAS PUBLIC EMPLOYEES	INV0029237	02/09/2024	KPERS #2	1,120.77
KANSAS PUBLIC EMPLOYEES	INV0029238	02/09/2024	KPERS #3	897.76
KANSAS PUBLIC EMPLOYEES	INV0029240	02/09/2024	KPERS INSURANCE	139.96
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**2,277.20**
Vendor: 063663 - PITNEY BOWES PURCHASE POWER				
PITNEY BOWES PURCHASE P...	02082024	02/08/2024	POSTAGE REFILL-CUSTOMER S...	57.66
			Vendor 063663 - PITNEY BOWES PURCHASE POWER Total:	**57.66**
Vendor: 04090 - SPEARSTONE MANAGEMENT, LLC				
SPEARSTONE MANAGEMENT, ...	A29948DA-0006	02/08/2024	Drivestrike Software - Annual -..	27.00
			Vendor 04090 - SPEARSTONE MANAGEMENT, LLC Total:	**27.00**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029247	02/09/2024	UNITED WAY	1.99
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**1.99**
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029248	02/09/2024	VSP Vision Insurance Pre-Tax	32.00
			Vendor 03938 - VSP INSURANCE CO. Total:	**32.00**
Vendor: 01868 - WEX BANK				
WEX BANK	53138358.1	02/08/2024	SOLID WASTE-FUEL	4,900.96
			Vendor 01868 - WEX BANK Total:	**4,900.96**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 086462 - XEROX CORPORATION				
XEROX CORPORATION	5375822	02/09/2024	Copier Lease - CS - Printer	19.80
XEROX CORPORATION	5375822	02/09/2024	Copier Lease	49.25
			Vendor 086462 - XEROX CORPORATION Total:	**69.05**
				13,304.55
			Fund 023 - SANITATION FUND Total:	**13,304.55**
Fund: 025 - CAPITAL IMPROVEMENT FUND				
Vendor: 01686 - BRUCE MCMILLAN AIA ARCHITECTS, P.A.				
BRUCE MCMILLAN AIA ARCHI…	20.05-01J-06	02/13/2024	REROOFING OPERA SERVICES- ..	1,201.25
			Vendor 01686 - BRUCE MCMILLAN AIA ARCHITECTS, P.A. Total:	**1,201.25**
				1,201.25
			Fund 025 - CAPITAL IMPROVEMENT FUND Total:	**1,201.25**
Fund: 035 - EMPLOYEE BENEFITS FUND				
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT				
FREEDOM CLAIMS MGT.INC C…	911152-02-09-2024	02/12/2024	CLAIMS WEEK OF 02/09/2024	4,106.14
			Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:	**4,106.14**
				4,106.14
			Fund 035 - EMPLOYEE BENEFITS FUND Total:	**4,106.14**
Fund: 050 - SPECIAL LAW ENFORCEMENT TRUST FUND				
Vendor: 02064 - JUNCTION CITY / GEARY COUNTY CRIME STOPPERS				
JUNCTION CITY / GEARY COU…	Feb 12th 2024	02/12/2024	2024-LEO Banquet-3Tables@…	525.00
			Vendor 02064 - JUNCTION CITY / GEARY COUNTY CRIME STOPPERS Total:	**525.00**
Vendor: 04091 - MARSHALL COUNTY SHERIFFS DEPARTMENT				
MARSHALL COUNTY SHERIFFS…	2023-14535	02/12/2024	Case #2023-14535	5,400.00
			Vendor 04091 - MARSHALL COUNTY SHERIFFS DEPARTMENT Total:	**5,400.00**
				5,925.00
			Fund 050 - SPECIAL LAW ENFORCEMENT TRUST FUND Total:	**5,925.00**
			Grand Total:	**1,973,591.85**

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	407,542.49
002 - GRANT FUND	1,041.38
014 - WATER UTILITY FUND	745,390.88
015 - WASTEWATER UTILITY FUND	328,806.16
018 - STORM WATER UTILITY FUND	2,508.50
020 - BRAMLAGE PUBLIC LIBRARY FUND	463,765.50
023 - SANITATION FUND	13,304.55
025 - CAPITAL IMPROVEMENT FUND	1,201.25
035 - EMPLOYEE BENEFITS FUND	4,106.14
050 - SPECIAL LAW ENFORCEMENT TRUST FUND	5,925.00
Grand Total:	**1,973,591.85**

Account Summary

Account Number	Account Name	Payment Amount
001-1-00100-0107	ACCOUNTS RECEIVABLE	31.35
001-2-00000-0250	F.I.T PAYABLE	30,085.80
001-2-00000-0251	FICA PAYABLE	28,238.66
001-2-00000-0252	SIT PAYABLE	16,175.57
001-2-00000-0254	UNITED WAY PAYABLE	21.50
001-2-00000-0255	KPERS PAYABLE	21,861.46
001-2-00000-0256	KPFR PAYABLE	82,019.59
001-2-00000-0257	EMP MEDICAL INS PAYA…	44,713.53
001-2-00000-0259	GARNISHMENTS PAYABLE	1,174.81
001-2-00000-0260	JCPOA UNION DUES PAY…	825.00
001-2-00000-0261	AETNA DEFERRED COMP…	9,355.76
001-2-00000-0267	DENTAL INSURANCE PAY	4,735.39
001-2-00000-0275	I.A.F.F.	1,650.00
001-2-00000-0276	FIREMANS RELIEF ASSN	520.69
001-2-00000-0279	GARNISHMENT FEE	20.00
001-2-00000-0735	TELEPHONE REIMBURS…	182.76
001-2-00000-1282	AFLAC	2,233.41
001-2-00000-1283	GOLF COURSE FEES	287.92
001-2-00000-1287	ADVANCE LIFE	1,599.36
001-2-00000-2377	MED REIMB/DEP CARE	3,475.27
001-2-00000-2380	P & F INS. ASSOCATION	824.81
001-2-03000-0198	CBK COLLECTION FEES	37.51
001-2-03000-0204	BOOKING FEE	1,545.73
001-2-03000-9203	COURT REFUNDS	1,458.00
001-5-00200-0000-0630	COMPUTER HARDWARE	12,000.00
001-5-00200-0000-0705	OUTSIDE AGENCY EQUI…	559.38
001-5-00200-0000-0710	SOFTWARE MAINTENAN…	257.97
001-5-00200-0000-0755	OFFICE EQUIP. SVC. (SVC…	60.00
001-5-00300-0000-0668	POSTAGE & DELIVERY C…	461.54
001-5-00300-0000-0710	SOFTWARE MAINTENAN…	687.34
001-5-00300-0000-0737	GAS UTILITIES	2,864.64
001-5-00300-0000-0749	OTHER SERVICES	2,590.00
001-5-00300-0000-0755	OFFICE EQUIP. SVC. (SVC…	242.06
001-5-00300-0000-0765	TRAVEL & TRAINING EXP…	50.00
001-5-00302-0000-0749	OTHER SERVICES	690.00
001-5-00800-0000-0648	MOTOR FUEL	161.36
001-5-00800-0000-0710	SOFTWARE MAINTENAN…	90.98
001-5-00800-0000-0715	BUILDING MAINT. & RE…	1,356.84
001-5-00800-0000-0747	MAINT & REPAIR EQUIP…	658.11
001-5-01000-0000-0603	BUILDING MAINTENANC…	896.23
001-5-01000-0000-0614	LANDSCAPING	2,490.00
001-5-01000-0000-0648	MOTOR FUEL	979.05
001-5-01000-0000-0651	PARTS FOR VEHICLES, E…	747.04

Account Summary

Account Number	Account Name	Payment Amount
001-5-01000-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-01000-0000-0710	SOFTWARE MAINTENAN…	195.46
001-5-01000-0000-0737	GAS UTILITIES	2,053.90
001-5-01000-0000-0749	OTHER SERVICES	335.00
001-5-01000-0000-0755	OFFICE EQUIP. SVC. (SVC…	60.00
001-5-01100-0000-0710	SOFTWARE MAINTENAN…	72.49
001-5-01100-0000-0749	OTHER SERVICES	40.00
001-5-01300-0000-0710	SOFTWARE MAINTENAN…	54.00
001-5-01300-0000-0749	OTHER SERVICES	592.00
001-5-01700-0000-0675	SUNDRIES/ BEER PURCH…	238.46
001-5-01700-0000-0677	MERCHANDISE FOR RES…	380.39
001-5-01700-0000-0710	SOFTWARE MAINTENAN…	200.45
001-5-01700-0000-0736	ELECTRIC UTILITIES	3,169.26
001-5-01700-0000-0737	GAS UTILITIES	647.56
001-5-01700-0000-0749	OTHER SERVICES	137.50
001-5-01800-0000-0648	MOTOR FUEL	1,371.52
001-5-01800-0000-0659	MEDICAL SUPPLIES	4,873.53
001-5-01800-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-01800-0000-0710	SOFTWARE MAINTENAN…	3,726.45
001-5-01800-0000-0737	GAS UTILITIES	283.64
001-5-01800-0000-0747	MAINT & REPAIR EQUIP…	10,000.00
001-5-01800-0000-0755	OFFICE EQUIP. SVC. (SVC…	218.50
001-5-01800-0000-0797	CONTRACT OPERATIONS	2,042.83
001-5-01900-0000-0616	ANIMAL MED SUPPLIES …	481.85
001-5-01900-0000-0648	MOTOR FUEL	452.78
001-5-01900-0000-0736	ELECTRIC UTILITIES	346.50
001-5-01900-0000-0749	OTHER SERVICES	85.00
001-5-02200-0000-0648	MOTOR FUEL	235.73
001-5-02200-0000-0668	POSTAGE & DELIVERY C…	461.54
001-5-02200-0000-0706	DEMOLITION REMOVAL	3,400.00
001-5-02200-0000-0710	SOFTWARE MAINTENAN…	272.94
001-5-02200-0000-0744	BLIGHT CONDEMNATION	3,125.00
001-5-02200-0000-0755	OFFICE EQUIP. SVC. (SVC…	197.00
001-5-02300-0000-0603	BUILDING MAINTENANC…	257.21
001-5-02300-0000-0635	JAIL & PRISONER EXPEN…	30,000.00
001-5-02300-0000-0646	OPERATIONAL SUPPLIES	525.00
001-5-02300-0000-0648	MOTOR FUEL	7,276.01
001-5-02300-0000-0666	SUBSCRIPTIONS, BOOKS…	3,643.70
001-5-02300-0000-0667	OFFICE SUPPLIES	38.64
001-5-02300-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-02300-0000-0696	INVESTIGATIONS	746.00
001-5-02300-0000-0710	SOFTWARE MAINTENAN…	3,423.78
001-5-02300-0000-0713	REP. & MAINT. OF COM…	300.00
001-5-02300-0000-0715	BUILDING MAINT. & RE…	70.00
001-5-02300-0000-0736	ELECTRIC UTILITIES	30.30
001-5-02300-0000-0737	GAS UTILITIES	1,712.65
001-5-02300-0000-0750	LAUNDRY SERVICES	285.89
001-5-02300-0000-0755	OFFICE EQUIP. SVC. (SVC…	437.00
001-5-02310-0000-0710	SOFTWARE MAINTENAN…	591.37
001-5-02310-0000-0755	OFFICE EQUIP. SVC. (SVC…	362.06
001-5-02400-0000-0648	MOTOR FUEL	1,323.10
001-5-02400-0000-0651	PARTS FOR VEHICLES, E…	4,367.06
001-5-02400-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-02400-0000-0710	SOFTWARE MAINTENAN…	3,726.45
001-5-02400-0000-0715	BUILDING MAINT. & RE…	92.00
001-5-02400-0000-0737	GAS UTILITIES	283.65
001-5-02400-0000-0746	MAINTAIN & REPAIR VEH..	345.43
001-5-02400-0000-0755	OFFICE EQUIP. SVC. (SVC…	218.50

Account Summary

Account Number	Account Name	Payment Amount
001-5-02400-0000-0765	TRAVEL & TRAINING EXP…	500.00
001-5-02500-0000-0610	CHEMICALS	606.77
001-5-02500-0000-0632	STREET MAINTENANCE(…	2,486.59
001-5-02500-0000-0648	MOTOR FUEL	8,353.47
001-5-02500-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-02500-0000-0710	SOFTWARE MAINTENAN…	378.89
001-5-02500-0000-0737	GAS UTILITIES	128.24
001-5-02500-0000-0739	SIREN ELECTRICITY	141.94
001-5-02500-0000-0749	OTHER SERVICES	300.00
001-5-02500-0000-0755	OFFICE EQUIP. SVC. (SVC…	49.25
001-5-02500-0000-0762	STREET LIGHTING	3,480.39
001-5-02500-0000-0769	TRAFFIC LIGHT ELECTRIC…	143.65
001-5-02900-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-02900-0000-0702	CONTRACTOR SERVICES …	2,333.00
001-5-02900-0000-0710	SOFTWARE MAINTENAN…	213.95
001-5-03000-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-03000-0000-0702	CONTRACTOR SERVICES …	3,229.16
001-5-03000-0000-0710	SOFTWARE MAINTENAN…	318.43
001-5-03000-0000-0740	LEGAL FEES (OTHER THA…	250.00
001-5-03000-0000-0749	GENERAL FUNDS/ OTHER	10.00
001-5-03000-0000-0755	OFFICE EQUIP. SVC. (SVC…	197.00
001-5-04000-0000-0737	GAS UTILITIES	835.68
001-5-04800-0000-0668	POSTAGE & DELIVERY C…	230.77
001-5-04800-0000-0710	SOFTWARE MAINTENAN…	296.42
001-5-04800-0000-0721	OFFICIALS FEES	660.00
001-5-04800-0000-0755	OFFICE EQUIP. SVC. (SVC…	60.00
002-2-00000-0250	F.I.T PAYABLE	65.79
002-2-00000-0251	FICA PAYABLE	39.80
002-2-00000-0252	SIT PAYABLE	48.19
002-2-00000-0256	KPFR PAYABLE	477.92
002-2-00000-0257	EMP MEDICAL INS PAYA…	362.75
002-2-00000-0260	JCPOA UNION DUES PAY…	15.00
002-2-00000-0267	DENTAL INSURANCE PAY	26.30
002-2-00000-1282	AFLAC	5.63
014-2-00000-0249	LEASES PAYABLE- CURR…	18.70
014-2-00000-0250	F.I.T PAYABLE	1,285.78
014-2-00000-0251	FICA PAYABLE	2,863.00
014-2-00000-0252	SIT PAYABLE	701.40
014-2-00000-0254	UNITED FUND PAYABLE	3.00
014-2-00000-0255	KPERS PAYABLE	3,116.37
014-2-00000-0257	EMP MEDICAL INS PAYA…	1,753.72
014-2-00000-0259	GARNISHMENTS PAYABLE	230.62
014-2-00000-0261	AETNA DEFERRED COMP…	250.77
014-2-00000-0267	DENTAL INSURANCE PAY	206.31
014-2-00000-0279	GARNISHMENT FEE	7.98
014-2-00000-0735	TELEPHONE REIMBURS…	23.18
014-2-00000-1282	AFLAC	92.95
014-2-00000-1287	ADVANCE LIFE	97.20
014-2-00000-2377	MED REIMB/DEP CARE	116.72
014-5-53200-0000-0632	STREET MAINTENANCE	40.00
014-5-53200-0000-0646	OPERATIONAL SUPPLIES	840.01
014-5-53200-0000-0648	MOTOR FUEL	1,968.30
014-5-53200-0000-0737	GAS UTILITIES	1,053.96
014-5-53200-0000-0749	OTHER SERVICES	5,513.90
014-5-53300-0000-0797	CONTRACT OPERATIONS	131,248.95
014-5-53400-0000-0668	POSTAGE & DELIVERY C…	57.70
014-5-53400-0000-0710	SOFTWARE MAINTENAN…	261.20
014-5-53400-0000-0749	OTHER SERVICES	2,003.41

Account Summary

Account Number	Account Name	Payment Amount
014-5-53400-0000-0755	OFFICE EQUIP. SVC. (SVC...	255.20
014-5-53400-0000-0905	BONDS PRINCIPAL	511,166.68
014-5-53400-0000-0910	BONDS INTEREST	80,213.87
015-2-00000-0249	LEASE PAYABLE-CURRENT	19.06
015-2-00000-0250	F.I.T PAYABLE	1,305.10
015-2-00000-0251	FICA PAYABLE	2,933.26
015-2-00000-0252	SIT PAYABLE	717.86
015-2-00000-0254	UNITED FUND PAYABLE	3.00
015-2-00000-0255	KPERS PAYABLE	3,190.71
015-2-00000-0257	EMP MEDICAL INS PAYA...	1,812.77
015-2-00000-0259	GARNISHMENTS PAYABLE	205.43
015-2-00000-0261	AETNA DEFERRED COMP...	250.77
015-2-00000-0267	DENTAL INSURANCE PAY	210.38
015-2-00000-0279	GARNISHMENT FEE	7.02
015-2-00000-0735	TELEPHONE REIMBURS...	23.17
015-2-00000-1282	AFLAC	101.15
015-2-00000-1287	ADVANCE LIFE	98.17
015-2-00000-2377	MED REIMB/DEP CARE	116.72
015-5-54000-0000-0737	GAS UTILITIES	128.24
015-5-54000-0000-0835	CAPITAL EQUIPMENT	128,326.93
015-5-54100-0000-0668	POSTAGE & DELIVERY C...	57.70
015-5-54100-0000-0710	SOFTWARE MAINTENAN...	101.25
015-5-54100-0000-0755	OFFICE EQUIP. SVC. (SVC...	249.14
015-5-54700-0000-0736	ELECTRIC UTILITIES	1,007.09
015-5-54700-0000-0749	OTHER SERVICES	5.00
015-5-54700-0000-0797	CONTRACT OPERATIONS	187,936.24
018-2-00000-0250	F.I.T. PAYABLE	387.79
018-2-00000-0251	FICA PAYABLE	685.76
018-2-00000-0252	SIT PAYABLE	176.03
018-2-00000-0254	UNITED FUND PAYALBE	1.51
018-2-00000-0255	KPERS PAYABLE	745.17
018-2-00000-0257	EMP MEDICAL INS PAYA...	221.46
018-2-00000-0261	DEFERRED COMP	114.01
018-2-00000-0267	DENTAL INSURANCE PAY	29.59
018-2-00000-0735	TELEPHONE REIMBURS...	6.63
018-2-00000-1282	AFLAC	29.48
018-2-00000-1287	ADVANCE LIFE	30.76
018-2-00000-2377	FLEX SPENDING	22.61
018-5-61800-0000-0668	POSTAGE & DELIVERY C...	57.70
020-5-13000-0000-0770	TAX DISTRIBUTION	463,765.50
023-2-00000-0249	CURRENT LEASES PAYAB...	13.33
023-2-00000-0250	F.I.T PAYABLE	1,009.33
023-2-00000-0251	FICA PAYABLE	2,056.28
023-2-00000-0252	SIT PAYABLE	491.56
023-2-00000-0254	UNITED FUND PAYABLE	1.99
023-2-00000-0255	KPERS PAYABLE	2,277.20
023-2-00000-0257	EMP MEDICAL INS PAYA...	1,346.77
023-2-00000-0259	GARNISHMENTS PAYABLE	95.00
023-2-00000-0261	AETNA DEFERRED COMP...	156.69
023-2-00000-0267	DENTAL INSURANCE PAY	175.73
023-2-00000-0279	GARNISHMENT FEE	5.00
023-2-00000-0735	TELEPHONE REIMBURS...	11.26
023-2-00000-1282	AFLAC	97.89
023-2-00000-1287	ADVANCE LIFE	162.18
023-2-00000-2377	MED REIMB/DEP CARE	41.32
023-5-64400-0000-0648	MOTOR FUEL	4,900.96
023-5-64400-0000-0737	GAS UTILITIES	128.25
023-5-64500-0000-0668	POSTAGE & DELIVERY C...	57.66

Account Summary

Account Number	Account Name	Payment Amount
023-5-64500-0000-0710	SOFTWARE MAINTENAN…	27.00
023-5-64500-0000-0755	OFFICE EQUIP. SVC. (SVC…	249.15
025-5-80000-0000-0803	BUILDING AND STRUCT…	1,201.25
035-5-14000-0000-0749	OTHER SERVICES	4,106.14
050-5-44000-0000-0646	OPERATIONAL SUPPLIES	525.00
050-5-44000-0000-0799	INTERGOVERNMENTAL	5,400.00
	Grand Total:	**1,973,591.85**

Project Account Summary

Project Account Key	Payment Amount
None	1,973,591.85
Grand Total:	**1,973,591.85**

Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 02/06/2024 - 02/21/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
02/09/2024		DFT0013539	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-14.40
02/09/2024		DFT0013540	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-5.41
02/09/2024		DFT0013541	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1.56
02/09/2024		DFT0013542	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-122.43
02/09/2024		DFT0013543	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-70.14
02/09/2024		DFT0013544	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10
02/09/2024		DFT0013545	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-38.23
02/09/2024		DFT0013546	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-767.22
02/09/2024		DFT0013547	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-637.56
02/09/2024		DFT0013548	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
02/09/2024		DFT0013549	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-648.56
02/09/2024		DFT0013550	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-55.32
02/09/2024		DFT0013551	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-88.90
02/09/2024		DFT0013552	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-630.06
02/09/2024		DFT0013553	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,842.38
02/09/2024		DFT0013554	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-162.02
02/09/2024		DFT0013555	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-34.27
02/09/2024		DFT0013556	VSP INSURANCE CO.	Accounts Payable	Outstanding	Bank Draft	-72.52
02/09/2024		DFT0013557	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-15.14
02/09/2024		DFT0013558	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-615.94
02/09/2024		DFT0013559	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,876.84
02/09/2024		DFT0013560	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,017.91
02/09/2024		DFT0013561	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-438.92
02/09/2024		DFT0013573	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-299.39
02/09/2024		DFT0013574	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-843.11
02/09/2024		DFT0013575	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-298.55
02/09/2024		DFT0013576	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,316.57
02/09/2024		DFT0013577	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-483.67
02/09/2024		DFT0013578	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,395.74
02/09/2024		DFT0013579	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,763.35
02/09/2024		DFT0013580	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-631.26
02/09/2024		DFT0013581	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-530.98
02/09/2024		DFT0013582	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,324.82
02/09/2024		DFT0013583	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/09/2024		DFT0013584	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,628.60
02/09/2024		DFT0013585	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-726.37
02/09/2024		DFT0013586	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-7,373.24
02/09/2024		DFT0013587	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,646.52
02/09/2024		DFT0013588	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-10,838.52
02/09/2024		DFT0013589	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,974.04
02/09/2024		DFT0013590	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,511.82
02/09/2024		DFT0013591	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,115.40
02/09/2024		DFT0013592	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-6,485.60
02/09/2024		DFT0013593	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,102.16
02/09/2024		DFT0013594	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,671.32
02/09/2024		DFT0013595	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-83,112.93
02/09/2024		DFT0013596	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-4,411.84
02/09/2024		DFT0013597	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,151.81
02/09/2024		DFT0013598	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-17,247.68
02/09/2024		DFT0013599	EMPOWER RETIREMENT LLC	Accounts Payable	Outstanding	Bank Draft	-9,242.00
02/09/2024		DFT0013600	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,745.12
02/09/2024		DFT0013601	EMPOWER RETIREMENT LLC	Accounts Payable	Outstanding	Bank Draft	-886.00
02/09/2024		DFT0013602	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-802.80
02/09/2024		DFT0013603	VSP INSURANCE CO.	Accounts Payable	Outstanding	Bank Draft	-748.88
02/09/2024		DFT0013604	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-435.56
02/09/2024		DFT0013605	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-17,810.64
02/09/2024		DFT0013606	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-21,895.30
02/09/2024		DFT0013607	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-33,489.34
02/09/2024		DFT0013608	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-12,646.34
02/09/2024		DFT0013609	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-0.12
02/09/2024		DFT0013610	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-14.88
02/09/2024		DFT0013611	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-3.48
02/09/2024		DFT0013622	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-1.60
02/09/2024		DFT0013623	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-255.74
02/09/2024		DFT0013624	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-17.78
02/09/2024		DFT0013625	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-633.22
02/09/2024		DFT0013626	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-4.50
02/09/2024		DFT0013627	VSP INSURANCE CO.	Accounts Payable	Outstanding	Bank Draft	-4.60
02/09/2024		DFT0013628	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-2.05
02/09/2024		DFT0013629	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-106.32
02/09/2024		DFT0013630	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-151.19
02/09/2024		DFT0013631	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-59.32
						Bank Draft Total: (72)	**-276,083.16**
Check							
02/06/2024		382725	10-D, INC.	Accounts Payable	Outstanding	Check	-10,850.00
02/06/2024		382726	AIRGAS	Accounts Payable	Outstanding	Check	-550.55

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/06/2024		382727	ALL COPY PRODUCTS, INC.	Accounts Payable	Outstanding	Check	-556.74
02/06/2024		382728	ALL STAR PRO GOLF	Accounts Payable	Outstanding	Check	-276.46
02/06/2024		382729	AMERICAN DIGITAL SECURITY, LLC	Accounts Payable	Outstanding	Check	-53.00
02/06/2024		382730	ASSET PROTECTION UNIT, INC	Accounts Payable	Outstanding	Check	-125.68
02/06/2024		382731	BOUND TREE MEDICAL, LLC	Accounts Payable	Outstanding	Check	-4,841.87
02/06/2024		382732	BRADY INDUSTRIES OF KANSAS, LLC	Accounts Payable	Outstanding	Check	-121.59
02/06/2024		382733	BRAMLAGE PROPERTIES, LLC	Accounts Payable	Outstanding	Check	-350.00
02/06/2024		382734	BWI COMPANIES, INC.	Accounts Payable	Outstanding	Check	-13,625.05
02/06/2024		382735	CATLETT AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-4,106.41
02/06/2024		382736	CENTRAL LINKS GOLF	Accounts Payable	Outstanding	Check	-135.00
02/06/2024		382737	CENTRAL POWER SYSTEMS & SERVICES	Accounts Payable	Outstanding	Check	-209.96
02/06/2024		382738	CJG, LLC	Accounts Payable	Outstanding	Check	-40.00
02/06/2024		382739	COREFIRST BANK	Accounts Payable	Outstanding	Check	-23,343.00
02/06/2024		382740	CROSSLAND HEAVY CONTRACTORS, INC.	Accounts Payable	Outstanding	Check	-1,528,349.62
02/06/2024		382741	DAVE'S ELECTRIC, INC.	Accounts Payable	Outstanding	Check	-750.00
02/06/2024		382742	DS&O RURAL ELECTRIC	Accounts Payable	Outstanding	Check	-341,837.00
02/06/2024		382743	DUSTIN MURPHY	Accounts Payable	Outstanding	Check	-1,000.00
02/06/2024		382744	ELLIOTT EQUIPMENT CO.	Accounts Payable	Outstanding	Check	-1,464.00
02/06/2024		382745	FACTORY MOTOR PARTS	Accounts Payable	Outstanding	Check	-1,417.59
02/06/2024		382746	FIRST-CITIZENS BANK & TRUST COMPANY	Accounts Payable	Outstanding	Check	-8,831.34
02/06/2024		382747	GAME TIME ATHLETICS	Accounts Payable	Outstanding	Check	-547.90
02/06/2024		382748	GEARY COUNTY RWD #4	Accounts Payable	Outstanding	Check	-83.66
02/06/2024		382749	GENE N. PARRISH	Accounts Payable	Outstanding	Check	-3,000.00
02/06/2024		382750	GROSS WRECKER SERVICE	Accounts Payable	Outstanding	Check	-190.00
02/06/2024		382751	HAMPEL OIL DISTRIBUTORS INC	Accounts Payable	Outstanding	Check	-5,517.29
02/06/2024		382752	IDEXX DISTRIBUTION, INC.	Accounts Payable	Outstanding	Check	-461.70
02/06/2024		382753	IMAGEQUEST INC.	Accounts Payable	Outstanding	Check	-55.27
02/06/2024		382754	IMAGETREND, Inc.	Accounts Payable	Outstanding	Check	-18,912.86
02/06/2024		382755	INDEPENDENT SALT COMPANY	Accounts Payable	Outstanding	Check	-1,117.19
02/06/2024		382756	J. & M. GOLF INC.	Accounts Payable	Outstanding	Check	-1,179.50
02/06/2024		382757	JEREMY ROSS	Accounts Payable	Outstanding	Check	-250.00
02/06/2024		382758	JIM CLARK AUTO CENTER	Accounts Payable	Outstanding	Check	-84.75
02/06/2024		382759	JOSEPH T GIPSON	Accounts Payable	Outstanding	Check	-78.80
02/06/2024		382760	JUNIOR'S COLLISION REPAIR	Accounts Payable	Outstanding	Check	-333.00
02/06/2024		382761	KA-COMM	Accounts Payable	Outstanding	Check	-377.00
02/06/2024		382762	KANSAS MAYORS ASSOCIATION	Accounts Payable	Outstanding	Check	-50.00
02/06/2024		382763	KANSAS MUNICIPAL UTILITIES	Accounts Payable	Outstanding	Check	-1,746.00
02/06/2024		382764	KANSAS ONE-CALL SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-618.00
02/06/2024		382765	KATALYST SIGN & GRAFIX, LLC	Accounts Payable	Outstanding	Check	-4,470.00
02/06/2024		382766	KEY EQUIPMENT	Accounts Payable	Outstanding	Check	-1,238.79
02/06/2024		382767	KEY OFFICE PRODUCTS	Accounts Payable	Outstanding	Check	-169.46
02/06/2024		382768	LEAGUE OF KANSAS MUNICIPALITIES	Accounts Payable	Outstanding	Check	-388.00
02/06/2024		382769	MCGRORY RECREATION	Accounts Payable	Outstanding	Check	-13,605.00

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/06/2024		382770	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.00
02/06/2024		382771	MIDWEST CONCRETE MATERIALS	Accounts Payable	Outstanding	Check	-1,347.50
02/06/2024		382772	MIDWEST VETERINARY SUPPLY, INC.	Accounts Payable	Outstanding	Check	-317.01
02/06/2024		382773	MSC INDUSTRIAL SUPPLY CO	Accounts Payable	Outstanding	Check	-724.49
02/06/2024		382774	MUNICIPAL SUPPLY, INC. OF NEBRASKA	Accounts Payable	Outstanding	Check	-3,793.66
02/06/2024		382775	MUNIE GREENCARE PROFESSIONALS	Accounts Payable	Outstanding	Check	-5,851.00
02/06/2024		382776	NEIL CROWLEY	Accounts Payable	Outstanding	Check	-217.78
02/06/2024		382777	NEKOLOCKS	Accounts Payable	Outstanding	Check	-115.83
02/06/2024		382778	PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC.	Accounts Payable	Outstanding	Check	-154.25
02/06/2024		382779	PETROCHOICE HOLDINGS INC	Accounts Payable	Outstanding	Check	-55.00
02/06/2024		382780	PHILADELPHIA INDEMNITY INSURANCE COMPANY	Accounts Payable	Outstanding	Check	-25.00
02/06/2024		382781	PIONEER QUICK LUBES INC.	Accounts Payable	Outstanding	Check	-50.15
02/06/2024		382782	POMP'S TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-3,079.03
02/06/2024		382783	PROCOPY, INC.	Accounts Payable	Outstanding	Check	-2,832.61
02/06/2024		382784	PROPANE CENTRAL	Accounts Payable	Outstanding	Check	-566.17
02/06/2024		382785	R & R PRODUCTS CO.	Accounts Payable	Outstanding	Check	-256.08
02/06/2024		382786	RADIOLOGY AND NUCLEAR MEDICINE	Accounts Payable	Outstanding	Check	-18.95
02/06/2024		382787	RC SPORTS INC	Accounts Payable	Outstanding	Check	-891.00
02/06/2024		382788	REEVES-WIEDEMAN CO.	Accounts Payable	Outstanding	Check	-1,107.91
02/06/2024		382789	SALINA SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-391.10
02/06/2024		382790	SIR SPEEDY	Accounts Payable	Outstanding	Check	-82.54
02/06/2024		382791	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	Accounts Payable	Outstanding	Check	-1,846.90
02/06/2024		382792	SMALL'S PLUMBING	Accounts Payable	Outstanding	Check	-124.46
02/06/2024		382793	STAPLES ADVANTAGE	Accounts Payable	Outstanding	Check	-1,062.00
02/06/2024		382794	STORMONT VAIL HEALTH FLINT HILLS LLC	Accounts Payable	Outstanding	Check	-1,021.10
02/06/2024		382795	THERMAL COMFORT AIR, INC	Accounts Payable	Outstanding	Check	-4,185.71
02/06/2024		382796	THRIVENT	Accounts Payable	Outstanding	Check	-58.21
02/06/2024		382797	TLC MOBILE SERVICES	Accounts Payable	Outstanding	Check	-850.00
02/06/2024		382798	TWIN VALLEY TELEPHONE, INC.	Accounts Payable	Outstanding	Check	-6,749.54
02/06/2024		382799	TYLER ROSS	Accounts Payable	Outstanding	Check	-250.00
02/06/2024		382800	TYLER TECHNOLOGIES, INC	Accounts Payable	Outstanding	Check	-17,791.25
02/06/2024		382801	ULINE	Accounts Payable	Outstanding	Check	-213.27
02/06/2024		382802	VALOR FORD INC	Accounts Payable	Outstanding	Check	-334.54
02/06/2024		382803	VERIZON WIRELESS - VSAT	Accounts Payable	Outstanding	Check	-65.00
02/06/2024		382804	WABAUNSEE CO ATTORNEYS OFFICE FORFEITURE FUND	Accounts Payable	Outstanding	Check	-8,158.50
02/06/2024		382805	WABAUNSEE CO SHERIFF OFFICE FORFEITURE FUND	Accounts Payable	Outstanding	Check	-23,115.75
02/06/2024		382806	WEIS FIRE AND SAFETY EQUIPMENT LLC	Accounts Payable	Outstanding	Check	-1,816.21
02/06/2024		382807	WHITE STAR	Accounts Payable	Outstanding	Check	-1,055.37
02/06/2024		382808	XEROX CORPORATION	Accounts Payable	Outstanding	Check	-316.88
02/06/2024		382809	ZM PROPERTIES LLC	Accounts Payable	Outstanding	Check	-600.00
02/06/2024		382835	LAWRENCE, CAROLYN L	Accounts Payable	Outstanding	Check	-23.00
02/09/2024		382840	FAMILY SUPPORT PAYMENT CENTER	Accounts Payable	Outstanding	Check	-110.31
02/09/2024		382841	FLEXIBLE SPENDING ACCOUNT #1074334	Accounts Payable	Outstanding	Check	-162.50

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/09/2024		382842	H KENT HOLLINS	Accounts Payable	Outstanding	Check	-273.05
02/09/2024		382843	KANSAS PAYMENT CENTER	Accounts Payable	Outstanding	Check	-1,130.50
02/09/2024		382844	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-824.81
02/09/2024		382845	STATE OF ARKANSAS	Accounts Payable	Outstanding	Check	-192.00
02/09/2024		382846	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-31.00
02/09/2024		382855	CHAD R BENNETT	Accounts Payable	Outstanding	Check	-45.00
02/09/2024		382856	Emily Corral	Accounts Payable	Outstanding	Check	-25.00
02/09/2024		382857	Ronald J Voeghtly II	Accounts Payable	Outstanding	Check	-100.00
02/13/2024		382858	CORONA, ASHLEE DANIELLE	Accounts Payable	Outstanding	Check	-547.00
02/14/2024		382860	DISHMAN, DERRICK SCOTT	Accounts Payable	Outstanding	Check	-8.00
02/15/2024		382861	FRASER, SHANE JUNIOR LLOYD	Accounts Payable	Outstanding	Check	-25.00
02/15/2024		382862	SWANGO, BROOKE VERONICA	Accounts Payable	Outstanding	Check	-855.00
02/15/2024		382871	SPRING VALLEY CNGREGATION OF JEHOVAH'S WITNESSES	Accounts Payable	Outstanding	Check	-3,000.00
02/15/2024		382872	KIMBERLY HURLEY	Accounts Payable	Outstanding	Check	-2,000.00
02/20/2024		382873	ADDAIR LAW	Accounts Payable	Outstanding	Check	-250.00
02/20/2024		382874	AETNA	Accounts Payable	Outstanding	Check	-31.35
02/20/2024		382875	ALEXANDER DEAN BUNCH	Accounts Payable	Outstanding	Check	-60.00
02/20/2024		382876	ALL COPY PRODUCTS, INC.	Accounts Payable	Outstanding	Check	-545.74
02/20/2024		382877	AMERICAN DIGITAL SECURITY, LLC	Accounts Payable	Outstanding	Check	-241.00
02/20/2024		382878	AMERICAN EQUIPMENT CO	Accounts Payable	Outstanding	Check	-14,621.44
02/20/2024		382879	APAC KANSAS, INC.	Accounts Payable	Outstanding	Check	-5,017.35
02/20/2024		382880	BAMFORD FIRE SPRINKLER CO, INC	Accounts Payable	Outstanding	Check	-567.00
02/20/2024		382881	BOUND TREE MEDICAL, LLC	Accounts Payable	Outstanding	Check	-4,451.57
02/20/2024		382882	BRADY INDUSTRIES OF KANSAS, LLC	Accounts Payable	Outstanding	Check	-896.23
02/20/2024		382883	BRUCE MCMILLAN AIA ARCHITECTS, P.A.	Accounts Payable	Outstanding	Check	-1,201.25
02/20/2024		382884	CASH-WA DISTRIBUTING	Accounts Payable	Outstanding	Check	-586.15
02/20/2024		382885	CATLETT AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-747.04
02/20/2024		382886	COLLECTION BUREAU OF KANSAS INC	Accounts Payable	Outstanding	Check	-3,206.66
02/20/2024		382887	COMPLIANCEONE	Accounts Payable	Outstanding	Check	-690.00
02/20/2024		382888	CONNECT PARENT CORPORATION	Accounts Payable	Outstanding	Check	-1,073.13
02/20/2024		382889	CORE & MAIN LP	Accounts Payable	Outstanding	Check	-3,213.90
02/20/2024		382890	COX BUSINESS SERVICES	Accounts Payable	Outstanding	Check	-3,195.89
02/20/2024		382891	CROWN DISTRIBUTORS, INC.	Accounts Payable	Outstanding	Check	-238.46
02/20/2024		382892	DAVE'S ELECTRIC, INC.	Accounts Payable	Outstanding	Check	-2,056.54
02/20/2024		382893	DOROTHY BRAMLAGE LIBRARY	Accounts Payable	Outstanding	Check	-463,765.50
02/20/2024		382894	DS&O RURAL ELECTRIC	Accounts Payable	Outstanding	Check	-7,817.95
02/20/2024		382895	EVERGY	Accounts Payable	Outstanding	Check	-36,382.33
02/20/2024		382896	GEARY COUNTY PUBLIC WORKS	Accounts Payable	Outstanding	Check	-40,870.40
02/20/2024		382897	GEARY COUNTY SHERIFF	Accounts Payable	Outstanding	Check	-31,545.73
02/20/2024		382898	GREEN PRO SOLUTIONS	Accounts Payable	Outstanding	Check	-606.77
02/20/2024		382899	ICON STRUCTURES, INC.	Accounts Payable	Outstanding	Check	-106,392.00
02/20/2024		382900	IDEXX DISTRIBUTION, INC.	Accounts Payable	Outstanding	Check	-174.02
02/20/2024		382901	IMAGETREND, Inc.	Accounts Payable	Outstanding	Check	-5,250.00

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/20/2024		382902	INDEPENDENT SALT COMPANY	Accounts Payable	Outstanding	Check	-3,229.09
02/20/2024		382903	J. & M. GOLF INC.	Accounts Payable	Outstanding	Check	-320.39
02/20/2024		382904	JACOB BENDER	Accounts Payable	Outstanding	Check	-60.00
02/20/2024		382905	JASON HASLOUER	Accounts Payable	Outstanding	Check	-250.00
02/20/2024		382906	JEFFREY ROETHER	Accounts Payable	Outstanding	Check	-15,725.00
02/20/2024		382907	JENNIFER ARNESON, DVM	Accounts Payable	Outstanding	Check	-60.00
02/20/2024		382908	JUNCTION CITY / GEARY COUNTY CRIME STOPPERS	Accounts Payable	Outstanding	Check	-1,050.00
02/20/2024		382909	KA-COMM	Accounts Payable	Outstanding	Check	-300.00
02/20/2024		382910	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-3,400.19
02/20/2024		382911	KANSAS ONE-CALL SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-550.80
02/20/2024		382912	KANSAS STATE UNIVERSITY-KSVDL	Accounts Payable	Outstanding	Check	-746.00
02/20/2024		382913	KLMM-66 LLC	Accounts Payable	Outstanding	Check	-137.50
02/20/2024		382914	KRISPY CLEAN INC.	Accounts Payable	Outstanding	Check	-285.89
02/20/2024		382915	LEAGUE OF KANSAS MUNICIPALITIES	Accounts Payable	Outstanding	Check	-50.00
02/20/2024		382916	LEXISNEXIS RISK DATA MANAGEMENT INC.	Accounts Payable	Outstanding	Check	-774.02
02/20/2024		382917	LISA JANE GREEN	Accounts Payable	Outstanding	Check	-60.00
02/20/2024		382918	MAC TOOLS DISTRIBUTOR	Accounts Payable	Outstanding	Check	-2,099.99
02/20/2024		382919	MARSHALL COUNTY SHERIFFS DEPARTMENT	Accounts Payable	Outstanding	Check	-5,400.00
02/20/2024		382920	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.00
02/20/2024		382921	MIDWEST CONCRETE MATERIALS	Accounts Payable	Outstanding	Check	-4,464.63
02/20/2024		382922	MIDWEST VETERINARY SUPPLY, INC.	Accounts Payable	Outstanding	Check	-307.83
02/20/2024		382923	NICK NUTTER	Accounts Payable	Outstanding	Check	-250.00
02/20/2024		382924	OMNI BILLING	Accounts Payable	Outstanding	Check	-2,042.83
02/20/2024		382925	PHILLIPS PINEWOOD MULCH, INC.	Accounts Payable	Outstanding	Check	-2,490.00
02/20/2024		382926	POMP'S TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-4,299.54
02/20/2024		382927	PRAETORIAN GROUP, INC.	Accounts Payable	Outstanding	Check	-2,869.68
02/20/2024		382928	PROPANE CENTRAL	Accounts Payable	Outstanding	Check	-647.56
02/20/2024		382929	RAM EXTERMINATORS, LLC	Accounts Payable	Outstanding	Check	-50.00
02/20/2024		382930	REEVES-WIEDEMAN CO.	Accounts Payable	Outstanding	Check	-864.17
02/20/2024		382931	RILEIGHS OUTDOOR, LLC	Accounts Payable	Outstanding	Check	-8,755.44
02/20/2024		382932	SAPP BROS INC.	Accounts Payable	Outstanding	Check	-412.95
02/20/2024		382933	SHI INTERNATIONAL CORP.	Accounts Payable	Outstanding	Check	-12,000.00
02/20/2024		382934	STAPLES ADVANTAGE	Accounts Payable	Outstanding	Check	-295.85
02/20/2024		382935	STERILIS SOLUTIONS LLC	Accounts Payable	Outstanding	Check	-10,000.00
02/20/2024		382936	THERMAL COMFORT AIR, INC	Accounts Payable	Outstanding	Check	-2,176.95
02/20/2024		382937	TRUMAN FORTNER	Accounts Payable	Outstanding	Check	-80.00
02/20/2024		382938	TRUSTED TECH TEAM, INC.	Accounts Payable	Outstanding	Check	-7,645.61
02/20/2024		382939	VAN WALL EQUIPMENT	Accounts Payable	Outstanding	Check	-108.50
02/20/2024		382940	VANDERBILTS	Accounts Payable	Outstanding	Check	-144.99
02/20/2024		382941	WINFIELD SOLUTIONS LLC	Accounts Payable	Outstanding	Check	-7,023.98
02/20/2024		382942	WOODRIVER ENERGY LLC	Accounts Payable	Outstanding	Check	-6,072.66
02/20/2024		382943	XEROX CORPORATION	Accounts Payable	Outstanding	Check	-2,806.00
02/20/2024		382944	ZACH ZANDER	Accounts Payable	Outstanding	Check	-300.00

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
02/20/2024		382945	ZACHARY CRAIG BENDER	Accounts Payable	Outstanding	Check	-400.00
						Check Total: (175)	**-2,949,522.39**
EFT							
02/07/2024		10002498	CIVICPLUS, INC	Accounts Payable	Outstanding	EFT	-600.00
02/07/2024		10002499	JOSHUA DOUGLASS	Accounts Payable	Outstanding	EFT	-3,229.16
02/07/2024		10002500	PRAIRIEFIELD WATER, INC.	Accounts Payable	Outstanding	EFT	-3.00
02/07/2024		10002501	RAVEN AERO SERVICE,INC.	Accounts Payable	Outstanding	EFT	-850.00
02/07/2024		10002502	T & M CONCRETE CONSTRUCTION CO	Accounts Payable	Outstanding	EFT	-43,846.69
02/07/2024		10002503	UNDERGROUND VAULTS & STORAGE, INC.	Accounts Payable	Outstanding	EFT	-30.00
02/07/2024		10002504	VC3 Inc	Accounts Payable	Outstanding	EFT	-4,380.30
02/07/2024		10002505	ZOLL MEDICAL CORPORATION	Accounts Payable	Outstanding	EFT	-9,482.68
02/07/2024		10002506	EMILYN P SMILEY	Accounts Payable	Outstanding	EFT	-42.00
02/07/2024		10002507	TATIANA FERRACIOLI-SILVA	Accounts Payable	Outstanding	EFT	-225.00
02/09/2024		10002508	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	EFT	-3,370.56
02/09/2024		10002509	CITY OF JUNCTION CITY	Accounts Payable	Outstanding	EFT	-287.00
02/09/2024		10002510	FIREMEN'S RELIEF ASSOCIATION	Accounts Payable	Outstanding	EFT	-250.69
02/09/2024		10002511	JCPOA	Accounts Payable	Outstanding	EFT	-840.00
02/09/2024		10002512	JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309	Accounts Payable	Outstanding	EFT	-1,650.00
02/09/2024		10002513	JUNCTION CITY FIREFIGHTERS AID ASSOCIATION	Accounts Payable	Outstanding	EFT	-270.00
02/09/2024		10002514	ROLLING MEADOWS GOLF COURSE	Accounts Payable	Outstanding	EFT	-287.92
02/09/2024		10002515	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	EFT	-239.58
02/14/2024		10002516	KDHE-BUREAU OF ENVIRON	Accounts Payable	Outstanding	EFT	-671,106.68
02/21/2024		10002517	COLUMBIA CAPITAL MANAGEMENT LLC	Accounts Payable	Outstanding	EFT	-2,580.00
02/21/2024		10002518	DARTPOINTS LLC	Accounts Payable	Outstanding	EFT	-376.80
02/21/2024		10002519	EMILYN P SMILEY	Accounts Payable	Outstanding	EFT	-28.00
02/21/2024		10002520	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-4,106.14
02/21/2024		10002521	HDR ENGINEERING INC	Accounts Payable	Outstanding	EFT	-145,991.53
02/21/2024		10002522	JOSHUA DOUGLASS	Accounts Payable	Outstanding	EFT	-3,229.16
02/21/2024		10002523	KANSAS STATE TREASURER	Accounts Payable	Outstanding	EFT	-3,582.20
02/21/2024		10002524	NINJAONE, LLC	Accounts Payable	Outstanding	EFT	-6,180.00
02/21/2024		10002525	Nomic Networks, INC.	Accounts Payable	Outstanding	EFT	-2,097.00
02/21/2024		10002526	PITNEY BOWES PURCHASE POWER	Accounts Payable	Outstanding	EFT	-3,000.00
02/21/2024		10002527	SPEARSTONE MANAGEMENT, LLC	Accounts Payable	Outstanding	EFT	-2,902.50
02/21/2024		10002528	TATIANA FERRACIOLI-SILVA	Accounts Payable	Outstanding	EFT	-300.00
02/21/2024		10002529	TRISTIN ORTIZ	Accounts Payable	Outstanding	EFT	-60.00
02/21/2024		10002530	UNDERGROUND VAULTS & STORAGE, INC.	Accounts Payable	Outstanding	EFT	-30.00
02/21/2024		10002531	VEOLIA WATER NORTH AMERICA	Accounts Payable	Outstanding	EFT	-319,185.19
02/21/2024		10002532	WEX BANK	Accounts Payable	Outstanding	EFT	-27,022.28
02/21/2024		10002533	ZOLL MEDICAL CORPORATION	Accounts Payable	Outstanding	EFT	-421.96
						EFT Total: (36)	**-1,262,084.02**
						Outstanding Total: (283)	**-4,487,689.57**

						Accounts Payable Total: (283)	**-4,487,689.57**
Issued Date	**Cleared Date**	**Number**	**Description**	**Module**	**Status**	**Type**	**Amount**
Payroll							
Outstanding							
EFT							
02/09/2024		EFT0000279	Payroll EFT	Payroll	Outstanding	EFT	-11,370.26
02/09/2024		EFT0000280	Payroll EFT	Payroll	Outstanding	EFT	-319,541.30
02/09/2024		EFT0000281	Payroll EFT	Payroll	Outstanding	EFT	-110.82
02/09/2024		EFT0000282	Payroll EFT	Payroll	Outstanding	EFT	-1,588.62
						EFT Total: (4)	**-332,611.00**
						Outstanding Total: (4)	**-332,611.00**
						Payroll Total: (4)	**-332,611.00**
						Report Total: (287)	**-4,820,300.57**

Summary

Bank Account		Count	Amount
1074318 POOLED CASH MASTER		287	-4,820,300.57
	Report Total:	**287**	**-4,820,300.57**

Cash Account		Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER		287	-4,820,300.57
	Report Total:	**287**	**-4,820,300.57**

Transaction Type		Count	Amount
Bank Draft		72	-276,083.16
Check		175	-2,949,522.39
EFT		40	-1,594,695.02
	Report Total:	**287**	**-4,820,300.57**

City of Junction City

City Commission

Agenda Memo

February 6, 2024

From: Kelly Heindel, Office Manager

To: City Commission and City Manager

Subject: **January 2024 Ambulance Adjustments**

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency who may also forward the debts onto the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	$ 26,252.89
Bad Debt Adjustment	$ 13,032.09

Staff Recommendation: Staff recommends approval of adjustments as listed

Suggested Motion: I move to approve the ambulance contractual obligation and bad debt adjustments in the amounts listed above.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

Enclosures: None

CITY COMMISSION MINUTES

February 6, 2024 7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, February 6th, 2024 with Mayor Pat Landes presiding.

The following members of the Commission were present: Pat Landes, Ronna Larson, Jeff Underhill, Al Gordon and Richard Pinaire. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller, and City Attorney Stites.

PUBLIC COMMENT

Nate Butler, 910 Countryside Court, Junction City, Kansas asked for reconsideration on the membership with the Flint Hills Regional Council for the Junction City Mainstreet.

Bruce McMillan, 332 West 7th Street, Junction City, Kansas asked for reconsideration on the membership with the Flint Hills Regional Council.

Terry Butler, 910 Countryside Court, Junction City, Kansas asked for renewal of the Flint Hills Regional Council membership.

Kendall Schoenrock, 1209 McFarland Road, Junction City, Kansas requested that the Commission vote to participate in the Flint Hills Regional Council from an EDC perspective.

Bob & Theresa Bramlage, 710 Allen Drive, Junction City, Kansas explained that their focus is given to Junction City to improve the quality of life and make an economic impact. They said that it is very important to continue membership of the Flint Hills Regional Council.

Michaela Joyce, 3329 Half Full Drive, Manhattan, Kansas said that in regard to the Kauffman Grant Junction City Mainstreet has agreements in place for the money that was previously awarded come back to Junction City Mainstreet. Junction City Mainstreet benefits from the Flint Hills Regional Council through plans developed that Mainstreet can bring to life.

Jana Williams, 1211 Deep Creek Road, Manhattan, Kansas advocated for renewal of the City’s membership with the Flint Hills Regional Council.

Michael Couch, 7113 Redbud Drive University Park, Manhattan, Kansas assured commission that the Flint Hills Regional Council will work hard to provide the best partnership.

Gary Olds, 3308 Frontier Circle, Manhattan, Kansas thanked Public Works for repairs made through see, click, fix, stated that he appreciates the sewer line work being done on Raber, discussed the City Commission meeting procedure memo and would like to have the procedures on the city website. Wants commissions to allow citizens to speak on any topic on agenda. He would like the commission to review the sign ordinance. Had a concern about the codes department's permit report the owner field shows a codes department employee.

Desree Pettera, 3224 Old Highway 40, Junction City, Kansas not supportive of the city being a part of the Flint Hills Regional Council. Wants to know why financial record with details for EMS has not been provided to the Geary County Commission.

Tyler Collins, 539 West Spruce Street, Junction City, Kansas spoke on issues with work orders for a pothole being denied and concerns with city employees wasting concrete.

Gary Glacken, 227 East 1st Street, Junction City, Kansas asked for more time before the demolition of 204 East 2nd Street.

Vic Davis, Martin Toth asking for postponement on 338 West 15th Street, Junction City, Kansas.

CONSENT AGENDA

*Denotes Items Discussed

b. Consideration of Payroll No. 1 & No. 2.

*Commissioner Pinaire stated he would have to abstain from this item because he has questions that have not been answered.

d. Consideration of the request to reappoint five members to the Airport Advisory Board.

*Commissioner Gordon had questions on how boards are formed and requested new members have a chance.

Commissioner Underhill moved, seconded by Commissioner Larson to approve the remaining consent agenda as presented. Ayes: Landes, Underhill, Larson, Gordon, and Pinaire. Nays: None. Motion carried.

a. Consideration of Appropriation Ordinance A-3 dated – January 16th, 2024 – February 2nd, 2024, in the amount of $2,398,933.33 and pre-approval for items listed below in the amount $209,749.86.

   CivicPlus, Inc $600.00, Emilynn Smiley $42.00, Joshua Douglass $3,229.16, Kaw Valley Engineering $91.00, Municipal Emergency Services $633.25, Prairiefield Water Inc. $3.00, Tatiana Ferracioli-Silva $225.00, Underground Vaults & Storage $30.00, Zoll Medical Corporation $9,482.68, Raven Aero Service, Inc. $850.00, T&M Concrete Construction $43,846.69, VC3 Inc. $4,380.30, HDR Engineering Inc. $146,336.78.

c. Consideration of the City Commission Minutes for the January 16th, 2024 Meeting.

e. Consideration of the 2024 Annual Operation & Maintenance Assurance Statement with the Land & Water Conservation Fund.

f. Consideration of the request from Acacia Lodge 91 for a fee waver on their rental of North Park from 6 a.m. – 6 p.m. March 31st, 2024 for an Easter Egg Hunt.

g. Consideration of the request for Run for the Wall event on Sunday Evening May 19th, 2024.

h. Consideration of the request for the Freedom Fest JC Inc. Cereal Malt Beverage license for events in 2024.

SPECIAL PRESENTATIONS

Promotion of Patrol Officer Marissa Ziegler to Sergeant presented by Police Chief Lamb.

Employee of the Quarter was Awarded to Inga Klusa-Curit.

Supervisor of the Quarter was Awarded to Lindsay Miller.

Proclamation Declaring February 11th-17th, 2024 as Gun Violence Survivor Week was presented to Mary Snipes by Mayor Landes.

NEW BUSINESS

Amendment No. 4 to Service Authorization No. 30 for Engineering Services on the Water Treatment Plant Phase 2 Improvements with HDR Engineering, Inc. was presented. Don Lindman, HDR Engineering & City Manager Dinkel gave details and answered questions. Commissioner Underhill moved to approve

Amendment No. 4 to Service Authorization No. 30 for Engineering Services on the Water Treatment Plant Phase 2 Improvements with HDR Engineering, Inc., seconded by Commissioner Gordon. Ayes: Landes, Larson, Underhill, Gordon, & Pinaire. Nays: None. Motion carried.

There was a discussion on the pipe condition at the Water Treatment Plant. Don Lindeman, HDR Engineering & City Manager Dinkel gave details and answered questions. Commissioner Underhill moved to approve option 1 replacing and repairing the pipe at the Water Treatment Plant, seconded by Commissioner Gordon. Ayes: Landes, Larson, Underhill, & Gordon. Nays: Pinaire. Motion carried.

The request to purchase two 2024 Chevrolet Silverado Police Vehicles in the amount of $130,830.78 was presented. Polce Chief Lamb gave details and answered questions. Commissioner Pinaire moved approve the request to purchase two 2024 Chevrolet Silverado Police Vehicles in the amount not to exceed $130,830.78, seconded by Commissioner Larson. Ayes: Landes, Larson, Underhill, Pinaire & Gordon. Nays: None. Motion carried.

The Agreement with USD 475 & JCPD regarding hourly pay for after-school activities was presented. Police Chief Lamb gave details and answered questions. Commissioner Underhill moved to approve the Agreement with USD 475 & JCPD regarding hourly pay for after-school activities, seconded by Commissioner Pinaire. Ayes: Landes, Larson, Underhill, & Gordon. Nays: None. Abstain: Pinaire. Motion carried.

The request to grant a Permanent Easement for Utility Improvements from Broderick Teidel was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Underhill moved to approve the request to grant a Permanent Easement for Utility Improvements from Broderick Teidel, seconded by Commissioner Pinaire. Ayes: Landes, Larson, Underhill, Gordon, & Pinaire. Nays: None. Motion carried.

The award of bid to Lakeside Construction for the demolition of 204 East 2nd Street, being a dangerous & unsafe structure in the amount of $3,200.00 was presented. City Manager Dinkel and Code Enforcement Officer Brown gave details and answered questions. Commissioner Underhill moved to reject the award of bid to Lakeside Construction for the demolition of 204 East 2nd Street, being a dangerous & unsafe structure in the amount of $3,200.00 and to revisit in 90 days, seconded by Commissioner Pinaire. Ayes: Landes, Larson, Underhill, Gordon, & Pinaire. Nays: None. Motion carried.

There was a discussion on 338 West 15th Street, being a dangerous & unsafe structure. Code Enforcement Officer Brown gave details and answered questions.

There was a discussion on City Commission Meeting Procedures. City Manager Dinkel, City Attorney Stites, and Finance Director Miller gave details and answered questions.
There was a discussion on EMS Negotiations & Litigation. City Manager Dinkel, City Attorney Stites, & Finance Director Miller gave details and answered questions.

There was a discussion on the Contract for GIS between the City of Junction City & Geary County. City Manager Dinkel, City Attorney Stites, & IT Director Germann gave details and answered questions.

The request for a drainage easement by the Golf Course was presented. City Attorney Stites gave details and answered questions. Commissioner Underhill moved to approve the request for a drainage easement by the Golf Course, seconded by Commissioner Gordon. Ayes: Landes, Larson, Underhill, & Gordon. Nays: None. Abstain: Pinaire. Motion carried.

Ordinance No. S-3278, rezone the property to light industrial district in the area on Ash Street between Washington Street & the Roundabout at Ash Street, Chestnut Street & East Street was presented. City Manager Dinkel gave details and answered questions. Commissioner Underhill moved to approve Ordinance No. S-3278, rezone the property to light industrial district in the area on Ash Street between Washington Street & the Roundabout at Ash Street, Chestnut Street & East Street, seconded by Commissioner Larson. Ayes: Landes, Larson, Underhill, & Pinaire. Nays: None. Abstain: Gordon. Motion carried.

Ordinance No. S-3279, allowing residential usage at 360 Grant Avenue was presented. City Manager Dinkel gave details and answered questions. Commissioner Underhill moved to deny Ordinance No. S-3279, allowing residential usage at 360 Grant Avenue, motion failed due to lack of a second. Commissioner Pinaire moved to approve Ordinance No. S-3279, allowing residential usage at 360 Grant Avenue, seconded by Commissioner Gordon. Ayes: Gordon & Pinaire. Nays: Landes, Underhill, & Larson. Motion failed.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

ADJOURNMENT

Commissioner Underhill moved, seconded by Commissioner Pinaire to adjourn at 10:33 p.m. Ayes: Landes, Larson, Underhill, Gordon & Pinaire. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 20TH DAY OF FEBRUARY AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR FEBRUARY 6TH, 2024.

Tammy Melton, City Clerk Pat Landes, Mayor

City of Junction City

City Commission

Agenda Memo

02-20-2024

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Ordinance S-3279**

Objective: Consider adopting Ordinance No. S-3279.

Explanation of Issue: This items was discussed at the February 6 City Commission meeting. A motion was made and seconded to adopt the Ordinance but failed by a 2-3 vote. Since the Planning Commission had made a recommendation to approve it would take a 4-1 vote to overrule, this was returned to the Planning Commission for review. At their February 13, 2024, meeting they asked to again to send back to the City Commission and has asked Mr. Serrano to be present for any questions. Below is the memo from the last meeting.

The Planning Commission received a request for a Special Use Permit at 360 Grant Avenue. See the attachment of all of the information regarding this request.

The Planning Commission recommends that the property by rezoned.

Budget Impact: No impact.

Staff Recommendation: I see no reason not to approve the recommendation made by the Planning Commission. As many know, I am not a big fan of Special Use Permits, but in this case with the special condition, it is the most appropriate option.

Options: The following actions may be taken.

1) Approve the Ordinance

2) Disapprove the Ordinance

3) Return the issue to the Planning Commission for reconsideration.

Attachments: Ordinance No. S-3279, packet from Planning Commission.

Junction City Planning Commission/Board of Zoning Appeals Meeting
January 9, 2024

D. Public Hearing for a Request to Consider a Special Use Permit to Allow Residential Use on Property Zoned as "CS" Commercial Service District Having a Common Address of 360 Grant Avenue.

Description of Request: Mr. Serrano is wanting to purchase a building at the above-mentioned address and open a restaurant. A restaurant has been in that building. He is wanting to establish living quarters on that property in another building.

Staff Review and Recommendation: You will find out that I am not a fan of Special Use Permits, as it can be considered "Spot Zoning". With that said, this could help to add business in this area. We could have a zoning change to Residential, but in this case Special Use may be the best option.

Conditions can be put on a Special Use Permit, such as the main building must be occupied and in operation as a business or the Special Use Permit is no longer in effect after a period of time such as 6 to 12 months.

Action to be Taken: Anyone wishing to speak to the Planning Commission may do so. Following the hearing and discussion the Planning Commission may take the following action:

1) Recommend the City Commission approve the request for Special Use Permit.
2) Recommend to the City Commission to deny the request for a Special Use Permit
3) Table for further discussion

JUNCTION CITY PLANNING COMMISSION
And
BOARD OF ZONING APPEALS

APPLICATION FORM

DATE: 11-20-23

Case No. _____ (Assigned by Staff)

Applicant/Prop. Owner: Jose Serrano (please print name) **Phone:** 785-717-9016

Email: 40JoseSerrano@Gmail.com

Address: 103 8th Street. Apt #5 Milford, KS 66514
Street/City/State/Zip --- Please Print

Signature: _____ Jose Serrano (Printed Signature)

****

Agent (if applicable) _____ **Phone:** _____
Print Name

Address: _____
Street/City/State/Zip --- Please Print

Signature: _____ _____ (Printed Signature)

****

This form MUST be completed and filed at the City Codes Department, located in the Municipal Building at 700 N. Jefferson, Junction City, KS 66441, in accordance with directions on the accompanying instruction sheet. Check the appropriate box below for type of application being submitted.

SECTION 1

This property is located within: ____ Junction City

Planning Commission

___ **Zone Change from** Com **to** Res

X **Special Use Permit**

___ **Site Plan/Development Plan**

Plat ~ preliminary ___; or final____

___ **Vacation**

___ **Other** _____

Board of Zoning Appeals

___ **Conditional Use Permit**

___ **Variance**

___ **Appeal** *(e.g. decision/interpretation of Person administering zoning regulations.)*

___ **Special Exception**

___ **Other** _____

SECTION II

1. Legal description: _____
   (If appropriate, a meets and bounds description may be attached.)
2. Property is located at (address) 360 Grant AVE which is generally located at (relation to nearest streets/roads) N Monroe St
3. Application area contains 0.91 acres or square footage.
4. Request filed for the following reasons: There are two buildings on this property. One I would like to leave as a commercial property so that I could open a Restaurant and the other building that's located behind the Restaurant I would like to change from commercial to Residential so that I could live there please. Thank you

(Attach additional sheets, if need; and any supporting documentation {e.g., site plan or drawing} or other applicable information.)

6. Applicant acknowledges receipt of the ***instruction sheet*** explaining the method of submitting this application. Applicant realizes this application cannot be processed unless it is completely filled in; is accompanied by all required documents (e.g., ***written statement explaining reason for request; authorization letter; development plan, etc.);*** and the ***appropriate fee***. Applicant further certifies that the foregoing information is true and correct to the best of his knowledge. Applicant authorizes unannounced inspections of the subject property by City staff for the purpose of collecting information to review and analyze this request. Applicant further acknowledges that the Planning Commission, Board of Zoning Appeals or Governing Body shall have authority to impose such conditions as it deems necessary in order to serve the public interest and welfare. Applicant further acknowledges he hasbeen advised of his ***right to appeal*** a decision of the Board of Zoning Appeals to the District Court.

[signature] _____ 11-20-23
Signature of applicant or agent or property owner — Date

SECTION III - Office Use Only

This application was received at the office of the City Codes Department on the _____ day of _____, 20____; at _____ *(time)*. This application has been checked and found to be complete and accompanied by the required documents and the appropriate fee of $_____.

Case No. Assigned: _____

_____ _____
Name — Title

ORDINANCE NO. S-3279

AN ORDINANCE ALLOWING A SPECIAL CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, application has been made by Jose Serrano for a Special Use Permit to allow a Residential Usage on property zoned as "CS" Commercial Service District having a common address of 360 Grant Avenue; and,

WHEREAS, the Metropolitan Planning Commission of Junction City/Geary County conducted a public hearing on this case, following published notification in accordance with K.S.A. 12-741, et. seq., as amended, on Tuesday, January 11, 2024; and

WHEREAS, THE Metropolitan Planning Commission has recommended to the City Commission of the City of Junction City, Kansas, approve the issuance of a Special Use Permit to allow residential Usage on property zoned as "CS" Commercial Service District having a common address of 360 Grant Avenue with a special condition that if a commercial usage on the property ever cease for a period of not more than six (6) months that the Special Use Permit be removed.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, that:

Section 1. The following described property located at 360 Grant Avenue be allowed to have a Special Use Permit for a residential usage on property zoned as "CS" Commercial Service District with a condition that the Special Use Permit will be removed if the commercial usage on the property ever cease for a period of not more than six (6) months:

With a legal description of: THOMP & SCHICK ANNX , POB 40 SWLY OF INT N LI K-18 & E LI PRICE ST TH NWLY 275 NELY 155 SELY 310 SWLY 141 TO POB SS 11 SECTION 01 TOWNSHIP 12 RANGE 05.

Section 2. The Zoning Administrator of the City of Junction City, Kansas, is hereby ordered and directed issue such Special Use Permit

Section 3. This Ordinance shall be in full force and effect upon its publication as required by law.

PASSED AND ADOPTED THIS 20th DAY OF February 2024.

_____

Ronna Larson, Vice Mayor

ATTEST:

_____

Tammy Melton, City Clerk

City of Junction City

City Commission

Agenda Memo

02/20/2024

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Flint Hills Regional Council Membership**

Objective: Consider membership for 2024 for the Flint Hills Regional Council. (FHRC). I am sending the same letter and materials that I sent when the item was on the January 2, 2024, agenda. As you remember A motion was made to continue membership but died for a lack of a second.

Explanation of Issue: During the discussion of the 2024 Budget, there was an initial thought of not renewing membership in the Flints Hills Regional Council for 2024. Following there were some comments from the public to continue membership with that group.

Attached is an e-mail from Interim Director Janna Williams, a letter from FHRC President Richard Weixelman, and the statement in the amount of $20,638.80.

Budget Impact: Funds are available even though we did not have a specific line item for that expense. Even though there were initial thoughts of not renewing, I think that idea moved to renewing for 2024.however at that time we left discussion for the beginning of 2024.

Staff Recommendation: As we know there were many who believed the membership has its value. The Main Street program has probably benefited the most. Geary County remains a member along with Wabaunsee County, Pottawatomie County, and Morris County. Riley County dropped membership a couple of years ago. On the City side the Cities of Manhattan, Wamego, Council Grove, Saint Goerge, Eskridge, Clay Center, Alma, Eskridge, Wakefield, White City, Alta Vista, Harveyville, Herington, and Ogden are all members. Fort Riley, Kansas State University, and the Governor's Military Council are ex-officio members. Though there has been debate about membership, this may be one of those areas, whereas a larger community it is good to be part of the Region.

Attachments: Information from the FHRC.

Dinkel, Allen

From: Janna Williams <jwilliams@flinthillsregion.org>
Sent: Wednesday, December 27, 2023 9:14 PM
To: Bea, Matthew
Cc: Dinkel, Allen; Michaela Joyce
Subject: [External - Email] Flint Hills Regional Council Membership Dues
Attachments: JC Dues Letter.pdf; JC Invoice.pdf

"NOTICE: This email originated from outside our organization. DO NOT CLICK on any links or attachments unless you are expecting the content and know that it is safe."

Good Evening!

Attached is the Flint Hills Regional Council's 2024 Membership Dues Packet containing the following:

1. Letter from our Board President, Richard Weixelman
2. Invoice – 2024 Membership Dues
3. Grant funds spent in Junction City - 2023

EPA Grant
$70,000 Area Planning
$52,000 Phase I's- 11 parcels
$8,000 Phase II- 620 N. Washington
$130,000 Total EPA

$120,000 Kauffman Grant year 2
$17,000 KDOC Microgrant Program JCMS subrecipient

$267,000 Total

Thank you for your continued support of the Flint Hills Regional Council. Please contact me if you have any questions.

We look forward to working with you in 2024!

Sincerely,

Janna Williams

JANNA L. WILLIAMS

FLINT HILLS
REGION

December 26, 2023

Allen Dinkel
City Manager, City of Junction City
700 N. Jefferson
Junction City, KS 66441

RE: Flint Hills Regional Council Membership Dues - Invoice #FHRC-14-308

Dear Mr. Dinkel,

As we step into a promising new year, we extend our heartfelt gratitude for your continued commitment and support of the Flint Hills Regional Council. Your dedication has played a pivotal role in our collective efforts to enhance the quality of life in our region.

Before looking ahead to the new year, please take a moment to celebrate the accomplishments of **2023**:

- *Fiscal Responsibility*
  - We are debt-free! After years of discipline and fiscal restraint, the Central National Bank loan of $148K was fully paid off this past October.
- *FHRC Strategic Plan*
  - The new strategic plan is updated and refreshed to guide our regional path in the coming years.
- *Grant Awards*
  - $20K Kansas Entrepreneurial Micro-Grant
  - KDOC Grant for Regional Entrepreneurial Programming - 2024
  - $120K Kauffman Grant for Junction City Entrepreneurial Programming Year 3 2024- 2025.
  - $71K Alta Vista CDBG Grant
- *Grant Proposals- In Process/Submitted*
  - $1,500,000 2024 EPA Brownfield Assessment Grant
  - Assisted MPO and communities on Technical Assistance Grant for Tri County River Trail: Geary, Pottawatomie, and Riley County.
  - KS Dept of Water Grants
    - Harveyville –Technical Assistance & Construction grant
    - Morris County - Construction grant
    - Milford – Technical Assistance grant
- *Grant Proposals Assisted*
  - Bipartisan Infrastructure Grants
  - Build Kansas Match Fund- City of Ogden $399,000
  - EDA Disaster Funding: MHK Chamber, KS Forest Service/K-State
- *Member Needs Assessment System*
  - To better organize our grant writing and grant writing assistance services, the Needs Assessment System, which allows members to save grant needs, has been updated.

FLINT HILLS
REGION

It is with great anticipation that we approach the new year. Here are just a few exciting developments coming our way in **2024**:

- *FHRC Strategic Plan*
  - Using the plan as a guidepost, we will begin implementation.
- *EDA Planning Partnership*
  - Our three-year, $420,000 grant to support regional planning and CEDS implementation.
- *DOD Office of Local Defense Community Cooperation Grant*
  - 2024 Implementation of the Military Installation Resiliency Study and Joint Land Use Study through DOD/OLDCC Funding.
- *Main Street*
  - FHRC's Kansas Mainstreet Affiliate Membership will provide free training and services to our members.
- *Grant Writing*
  - Assist members in both grant writing and grant administration services for federal, state/CDBG and private foundation grant opportunities.
  - Kansas HUB Technical Assistance

The Flint Hills Regional Council remains steadfast in its mission to foster collaboration, promote sustainable development, and address the unique challenges facing our diverse communities. Your membership dues directly contribute to the funding of operation expenses, critical programs and initiatives that benefit our region.

As we prepare for 2024, we are asking all members for the following:

1. Please confirm your 2024 Board Appointment, submit any new contact information for your 2024 Board Appointment via e-mail to JWilliams@Flinthillsregion.org **by January 15, 2024**.
2. Submit payment of membership dues in the amount of $20,638.80 based on the 2020 census population of 22,932 made payable to Flint Hills Regional Council, Inc. **on or before January 31, 2024,** to P.O. Box 514, Ogden, KS 66517.

We appreciate your ongoing support and look forward to another year of working together to build a stronger, more vibrant Flint Hills Region. If you have any questions or require further assistance, please do not hesitate to contact us. Thank you once again for being an integral part of the Flint Hills Regional Council.

Sincerely,

Richard Weixelman
FHRC Board President

Cc: Honorable Matt Bea

Invoice

Flint Hills Regional Council, Inc.

P.O. Box 514
Ogden, KS 66517-0514

Date	Invoice #
1/2/2024	FHRC-14-308

Bill To

City of Junction City
Attn: Allen Dinkel, City Manager
700 N Jefferson
Junction City, KS 66441

Checks Payable To:

Flint Hills Regional Council, Inc.
P.O. Box 514
Ogden, KS 66517-0514

Census Population	Item Code	Description	Amount
22,932	Member Assessment	New Member Assessment: $.90 per capita	20,638.80

DIRECT ALL INQUIRIES TO:
Flint Hills Regional Council
P.O. Box 514
Ogden, KS 66517-0514
(785) 203-8086
Email: JWilliams@flinthillsregion.org

Total $20,638.80

City of Junction City

City Commission

Agenda Memo

February 15, 2024

From: Ray Ibarra, Public Works Director

To: Allen Dinkel, City Manager and City Commission

Subject: **Approval of KDOT Safe Streets and Roads for All (SS4A) Grant Agreement**

Objective: The consideration and approval of the KDOT Safe Streets and Roads for All (SS4A) Grant Agreement.

Explanation of Issue: U.S. Department of Transportation working alongside KDOT has a Discretionary Grant called Safe Streets and Roads for All (SS4A).

KDOT is dedicated to reducing the number of fatalities and serious injuries on roadways. The SS4A program will provide an opportunity to encourage local agencies to prioritize safety in the decision making in their transportation system.

To encourage participation for the SS4A program, KDOT will contribute the amount not to exceed $20,000.00 to support the local match contribution for the Planning and Demonstration Grant. The Grant would enable the City of Junction City to plan roadway safety within the city's transportation system through data and evidence-based information.

Budget Impact: No impact to the budget

Alternatives: The City Commission may approve, modify, table, or deny the request

Recommendation: City Staff recommends approval of the KDOT Safe Streets and Roads for All (SS4A) Grant Agreement.

Suggested Motion: Commissioner _____ moves to approve the KDOT Safe Streets and Roads for All (SS4A) Grant Agreement.

Commissioner _____seconded the motion.

Enclosures: KDOT SS4A Grant Agreement—Agreement No. 45-24
Project No. U-2520-01

PROJECT NO. U-2520-01
SS4A GRANT PROGRAM
CITY OF JUNCTION CITY, KANSAS

AGREEMENT

This Agreement is between the Secretary of Transportation, Kansas Department of Transportation (KDOT) (the "Secretary") and the City of Junction City, Kansas ("LPA"), collectively, the "Parties."

RECITALS

A. The U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) discretionary grant program (the "Program") provides support for planning, infrastructure, behavioral, and operational incentives that prevent death and serious injury on roads and streets involving all roadways users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.

B. The LPA is participating in the Program by undertaking an Action Plan project (the "Project") to develop, complete, or supplement a comprehensive safety action plan.

C. The Secretary desires to support the Project by reimbursing the LPA a portion of the costs the LPA incurs in performing Program Eligible Activities, as further described in this Agreement and in accordance with federal, state, and local laws and guidelines promulgated thereunder.

NOW THEREFORE, in consideration of these premises and the mutual covenants set forth herein, the Parties agree to the following terms and provisions.

ARTICLE I: DEFINITIONS

The following terms as used in this Agreement have the designated meanings:

1. **"Agreement"** means this written document, including all attachments and exhibits, evidencing the legally binding terms and conditions of the agreement between the Parties.

2. **"Effective Date"** means the date the Secretary or the Secretary's designee signs this Agreement.

3. **"Eligible Activities"** means the activities described as Eligible Activities in the U.S. Department of Transportation's **SS4A Program Notice of Funding Opportunity**, which is attached to and incorporated into this Agreement by this reference.

4. **"KDOT"** means the Kansas Department of Transportation, an agency of the State of Kansas, with its principal place of business located at 700 SW Harrison Street, Topeka, KS, 66603-3745.

5. **"Local Public Authority"** or **"LPA"** means the City of Junction City, Kansas, with its place of business at 700 N Jefferson Street, Junction City, KS 66441.

6. **"Parties"** means the Secretary of Transportation and KDOT, individually and collectively, and the LPA.

7. **"Program"** means U.S. Department of Transportation's Safe Streets and Roads for All (SS4A) discretionary grant program (the "Program"), which provides support for planning, infrastructure, behavioral, and operational incentives that prevent death and serious injury on roads and streets involving all roadways users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators. Additional details about the Program can be found in the **SS4A Program Notice of Funding Opportunity**, which is attached to and incorporated into this Agreement by this reference.

8. **"Project"** means the development, completion, or supplementation of a comprehensive safety action plan, as further described in the **SS4A Program Notice of Funding Opportunity**, which is attached to and incorporated into this Agreement by this reference.

9. **"Secretary"** means the Secretary of Transportation of the State of Kansas, and the Secretary's successors and assigns.

ARTICLE II: SECRETARY RESPONSIBILITIES

1. **Authorization to Proceed.** The Secretary will issue a written Notice to Proceed to the LPA regarding the approved date for the LPA to begin work.

2. **Grant Payment.** The Secretary agrees to reimburse the LPA in an amount not to exceed **$20,000.00** in accordance with this Agreement only after receipt of proper billing from the LPA.

3. **Monitoring and Evaluation.** The Secretary shall monitor, evaluate, and provide guidance and direction to the LPA in the conduct of performance under this Agreement. The Secretary has the responsibility to determine whether the LPA has spent funds in accordance with applicable laws, regulations, including the federal audit requirements and agreements and shall monitor the activities of the LPA to ensure that the LPA has met such requirements. The Secretary may require the LPA to take corrective action if deficiencies are found.

4. **Reimbursement Payments.** The Secretary agrees to make partial payments to the LPA for amounts not less than $1,000.00 and no more frequently than monthly. Such payments will be made only after receipt of verification of proper billing. Such verification shall consist of

reimbursement requests submitted to and approved by the Federal Highway Administration (FHWA).

ARTICLE III: LPA RESPONSIBILITIES

1. **Accounting.** Upon request by the Secretary and in order to enable the Secretary to report all costs of the Project to the legislature, the LPA shall provide the Secretary an accounting of all costs incurred by the LPA in performing Program Eligible Activities.

2. **Audit.** The LPA shall participate and cooperate with the Secretary in an annual audit of the Project. The LPA shall make its records and books available to representatives of the Secretary for audit for a period of five (5) years after date of final payment under this Agreement. If any such audits reveal payments have been made with state funds by the LPA for activities that are not Program Eligible Activities, the LPA shall promptly reimburse the Secretary for such items upon notification by the Secretary.

3. **Authorization of Signatory.** The LPA shall authorize a duly appointed representative to sign for the LPA any or all routine reports as may be required or requested by the Secretary in the completion of the Project.

4. **Cancellation by LPA.** If the LPA ends its participation in the Program, it shall reimburse the Secretary for any costs incurred by the Secretary prior to ending its participation in the Program. The LPA agrees to reimburse the Secretary within thirty (30) days after receipt by the LPA of the Secretary's statement of the cost incurred by the Secretary prior to LPA ending its participation in the Program.

5. **Conformity with State, Local, and Federal Requirements.** The LPA shall perform the Program Eligible Activities in conformity with state, local, and federal law appropriate for the Program.

6. **Indemnification.**

   a. General Indemnification. To the extent permitted by law and subject to the maximum liability provisions of the Kansas Tort Claims Act (K.S.A. § 75-6101, *et seq.*) as applicable, the LPA shall defend, indemnify, hold harmless, and save the Secretary and the Secretary's authorized representatives from any and all costs, liabilities, expenses, suits, judgments, damages to persons or property, or claims of any nature whatsoever arising out of or in connection with the provisions or performance of this Agreement by the LPA, the LPA's employees, agents, subcontractors or its consultants. The LPA shall not be required to defend, indemnify, or hold the Secretary harmless for negligent acts or omissions of the Secretary or the Secretary's authorized representatives or employees.

7. **Legal Authority.** The LPA agrees to adopt all necessary ordinances and/or

resolutions and to take such administrative or legal steps as may be required to give full effect to the terms of this Agreement.

8. **Secretary Authorization.** The Secretary is authorized by the LPA to take such steps as deemed necessary or advisable by the Secretary to secure the benefits of state aid for this Agreement.

9. **Scope of Services.** The LPA shall furnish the necessary personnel, facilities, and such other professional services as may be required to perform the Program Eligible Activities.

10. **Authorization to Proceed.** The LPA may begin performance of the Program Eligible Activities upon receipt of the Secretary's written Notice to Proceed.

11. **Limitation on Incurred Expenditures.** The LPA shall not incur Program expenditures prior to the Effective Date of this Agreement and receipt of the Notice to Proceed.

12. **Reimbursement of Costs.** This is a reimbursement grant for which, after submitting a reimbursement claim to the Secretary, the LPA may be reimbursed for a portion of the costs it incurs in performing Program Eligible Activities. Reimbursement of the costs incurred by the LPA for performing Program Eligible Activities shall be made in accordance with this Agreement.

13. **Salary Expenditures.** The LPA shall not supplant any salary expenditure provided for by the LPA's current budget with any funds provided under this Agreement.

14. **Retention of Records.** The LPA shall maintain records relating to this Agreement and performance of Program Eligible Activities for a period of five (5) years from the completion of the Project. The LPA shall make all records, books, papers, and other documents that relate to this Agreement available at all reasonable times for inspection, review, and audit by the Secretary, the U.S. Department of Transportation, the U.S. Government Accountability Office, the Office of Inspector General, the Comptroller General of the United States, or each of their authorized representatives.

15. **Improper Payments.** Any item of expenditure by the LPA under the terms of this Agreement found by auditors, investigators, or other authorized representatives of the Secretary, the U.S. Government Accountability Office, or the Comptroller General of the United States to be improper, unallowable, in violation of federal or state law, or this Agreement, or involving any fraudulent, deceptive, or misleading representations or activities of the LPA, shall become the LPA's liability, to be paid by the LPA from funds other than those provided by the Secretary under this Agreement or any other agreements between the Secretary and the LPA. This provision shall survive the expiration or termination of this Agreement.

16. **Closeout.** Final payment request(s) under this Agreement must be received by the Secretary within (30) days from the earlier of the expiration of this Agreement or termination date

of this Agreement. Untimely payment requests will not be accepted by the Secretary without authorization from the Secretary. The LPA's acceptance of final payment from the Secretary shall constitute an agreement by the LPA to release and forever discharge the Secretary, and the Secretary's agents, employees, representatives, affiliates, successors and assigns from any and all claims, demands, damages, liabilities, actions, causes of action, or suits of any nature whatsoever, which the LPA has at the time of acceptance of final payment or may have thereafter, arising out of or in any way relating to any and all injuries and damages of any kind as a result of or in any way relating to this Agreement. The LPA's obligations to the Secretary under this Agreement shall not terminate until all closeout requirements are completed to the satisfaction of the Secretary. Such requirements include submitting final reports to the Secretary and providing any closeout-related information requested by the Secretary by the deadlines specified by the Secretary. This provision shall survive the expiration or termination of this Agreement.

17. **Prior Approval for Changes.** The LPA shall not transfer allocated funds among cost categories within a budgeted program account or make any changes, directly or indirectly, in the Project or the Program Eligible Activities without the prior written approval of the Secretary.

18. **Cooperation in Monitoring and Evaluation.** The LPA shall permit the Secretary to carry out monitoring and evaluation activities, including any performance measurement system required by applicable law, regulation, funding sources guidelines, or this Agreement, the LPA shall ensure, to the greatest extent possible, the cooperation of its agents, employees and board members in such monitoring and evaluation efforts. This provision shall survive the expiration or termination of this Agreement.

19. **Audit.**

a. Audit Requirements for Federal Awards. The LPA shall comply with Federal-Aid Transportation Act and the requirements of 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards" (commonly known as the "Supercircular"). The Audit Standards set forth in 2 C.F.R. Part 200, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," and specifically the requirements in Subpart F, 2 C.F.R. §200.500 *et seq.*, require either a single or program specific audit be performed by an independent certified public accountant in accordance with these standards. All information audited and audit standards and procedures shall comply with 2 C.F.R. §200.500 *et seq.*

b. Agency Audit. If the Audit Standards set forth in 2 C.F.R. Part 200 do not apply, the Secretary and/or the FHWA may request, in their sole discretion, to conduct an audit of the Project. Upon the request of the Secretary and/or the U.S. Department of Transportation for an audit, the LPA shall participate and cooperate with any reviews or audits of the activities under this Agreement; make its records and books available to representatives of the requesting agency for a period of five (5) years from the date of final payment under this Agreement; and ensure to the extent

possible the cooperation of its agents, employees, and board members in any such reviews and audits. If an audit reveals the LPA has expended grant funds in any manner not authorized under this Agreement, the LPA shall promptly reimburse the Secretary for such funds upon notification by the Secretary.

20. **Safety Belt Usage.** The LPA has and operates under, or within one year of this Agreement, shall have in place and operate under, a policy which requires its employees to comply with the Kansas Safety Belt Use (K.S.A. § 8-2501, *et seq.*) and Child Passenger Safety (K.S.A. § 8-1343, *et seq.*) Acts when engaged in official travel by public or private vehicle. The LPA may request a model policy from the Secretary.

21. **Certification Regarding Sexual Harassment.** The LPA shall comply with Executive Order 18-04 (February 5, 2018), by signing the **Policy Regarding Sexual Harassment Attachment**, which is attached to and made a part of this Agreement.

22. **Confidentiality; Protection of Personally Identifiable Information.** The LPA shall maintain as confidential all information and records relating to this Agreement and shall not disclose or otherwise release the same unless authorized under the Kansas Open Records Act (K.S.A. 45-215, *et seq.*), the Freedom of Information Act (5 U.S.C.A. § 552), or a current and valid court order.

23. **Prohibited Use of Certain Technologies.** The LPA shall comply with 2 CFR 200.216 and 2 CFR 200.471, which prohibit recipients and subrecipients of federal funds from obligating or expending loan or grant funds, if any, to 1) procure or obtain; 2) extend or renew a contract to procure or obtain, or; 3) or enter into a contract to procure or obtain telecommunication or video surveillance equipment, services, or systems produced by: Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities); and Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities). Any expenditures for such telecommunication or video surveillance equipment, services or systems are unallowable costs and will not be reimbursed.

24. **Covenant Against Contingent Fees.** The LPA represents and warrants that no person or entity has been employed or retained to solicit or secure this Agreement upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee. In the event of a breach or violation of this representation and warranty, the Secretary shall have the right to annul this Agreement without liability or, in its discretion, to offset against amounts it owes the LPA under this Agreement or otherwise recover from the LPA the full amount of such commission, percentage, brokerage, or contingent fee, and to seek any other legal remedies available to it as a result of such breach. The **Certification of the Contractor** is attached to and made a part of this Agreement.

25. **No Assignment.** The Program Eligible Activities to be performed under the terms of this Agreement shall be performed by the LPA and shall not be assigned, sublet, or transferred to any other party without the written consent of the Secretary.

26. **Accounting.** Upon the Secretary's request, the LPA shall provide the Secretary with an accounting of all actual Project costs to enable the Secretary to report all costs of the Project to the legislature.

ARTICLE IV: GENERAL PROVISIONS

1. **Acceptance.** No contract provision or use of items by the Secretary shall constitute acceptance or relieve the LPA of liability in respect to any expressed or implied warranties.

2. **Amendment.** Any amendment to this Agreement shall be in writing and signed by the Parties.

3. **Binding Agreement.** This Agreement and all contracts entered into under the provisions of this Agreement shall be binding upon the Secretary and the LPA and their successors in office.

4. **Civil Rights Act.** The **Civil Rights Act Attachment** pertaining to the implementation of the Civil Rights Act of 1964, is attached and made a part of this Agreement.

5. **Compliance with Federal and State Laws.** The LPA shall comply with all applicable state and federal laws and regulations. The LPA represents and warrants that any Contractor and/or Consultant performing any services related to the Project shall also comply with all applicable state and federal laws and regulations.

6. **Contractual Provisions.** The provisions found in the current version of the "**Contractual Provisions Attachment (Form DA-146a),**" which is attached, are hereby incorporated into, and made a part of this Agreement.

7. **Correspondence.** Any notice required or submitted under this Agreement shall be deemed given if personally delivered or mailed by registered or certified mail, return receipt requested and postage prepaid, to the following addresses of the Parties or such other addresses as either party shall from time to time designate by written notice.

The Secretary:
Kansas Department of Transportation
ATTN: Maggie Wilcox
Bureau of Transportation Safety
700 SW Harrison Street
Topeka, KS 66603-3754

The LPA:
City of Junction City
ATTN: Ray Ibarra
700 N Jefferson Street
Junction City, KS 66441

8. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute the same agreement.

9. **Debarment of State Contractors.** Any Contractor who defaults on delivery or does not perform in a satisfactory manner as defined in this Agreement may be barred for up to a period of three (3) years, pursuant to K.S.A. § 75-37,103, or have its work evaluated for pre-qualification purposes. Contractors retained by the LPA for the Project shall disclose any conviction or judgment for a criminal or civil offense of any employee, individual or entity which controls a company or organization or will perform work under this Agreement that indicates a lack of business integrity or business honesty. This includes (1) conviction of a criminal offense for obtaining or attempting to obtain a public or private contract or subcontract or in the performance of such contract or subcontract; (2) conviction under state or federal statutes of embezzlement, theft, forgery, bribery, falsification or destruction of records, or receiving stolen property; (3) conviction under state or federal antitrust statutes; and (4) any other offense to be so serious and compelling as to affect responsibility as a state contractor. An individual or entity shall be presumed to have control of a company or organization if the individual or entity directly or indirectly, or acting in concert with one or more individuals or entities, owns or controls 25 % or more of its equity, or otherwise controls its management or policies. Failure to disclose an offense may result in a breach of this Agreement for cause.

10. **Entire Agreement.** This Agreement, with all attached exhibits, expresses the entire agreement between the Parties with respect to the Project. No representations, promises, or warranties have been made by the Parties that are not fully expressed or incorporated by reference in this Agreement.

11. **Headings.** All headings in this Agreement have been included for convenience of reference only and are not to be deemed to control or affect the meaning or construction or the provisions herein.

12. **Independent Contractor Relationship.** The relationship of the Secretary and the LPA shall be that of an independent contractor, and nothing in this Agreement shall be construed to create a partnership, joint venture, or employee-employer relationship. The LPA is not the agent of the Secretary and is not authorized to make any representation, contract, or commitment on behalf of the Secretary. It is expressly understood that any individual performing services under this Agreement on behalf of the LPA shall not be deemed to be an employee or independent contractor of the Secretary, and such individual shall not be entitled to tax withholding, workers' compensation, unemployment compensation or any employee benefits, statutory or otherwise, from the Secretary. The LPA agrees that it is solely responsible for the reporting and payment of income, social security, and other employment taxes due to the proper taxing authorities with respect to such personnel. The LPA agrees to indemnify, defend and hold harmless the Secretary and its directors, officers, employees, and agents from and against any and all costs, losses, damages, liabilities, expenses, demands, and judgments, including court costs and attorney's fees, relating to the reporting and payment of income, social security, and other employment taxes and the provision of employee benefits (including but not limited to workers' compensation,

unemployment insurance, and health insurance coverage or assessable payments required under state or federal) with respect to such individual performing services under this Agreement on behalf of the LPA. This provision shall survive the expiration or termination of this Agreement.

13. **Industry Standards.** Where not otherwise provided in this Agreement, materials or work called for in this Agreement shall be furnished and performed in accordance with best established practice and standards recognized by the contracted industry and comply with all applicable federal, state, and local laws and rules and regulations promulgated thereunder.

14. **Integration.** This Agreement supersedes all oral agreements, negotiations, and representations between the Parties pertaining to the subject matter of this Agreement.

15. **No Third-Party Beneficiaries.** No third-party beneficiaries are intended to be created by this Agreement and nothing in this Agreement authorizes third parties to maintain a suit for damages pursuant to the terms or provisions of this Agreement.

16. **Nondiscrimination and Workplace Safety.** The LPA shall comply with all federal, state, and local laws, and rules and regulations prohibiting discrimination in employment and controlling workplace safety. Any violations of applicable laws, rules, or regulations may result in termination of this Agreement.

17. **Restriction on State Lobbying.** Funds provided by the Secretary under this Agreement shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this Agreement shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

18. **Severability.** If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable to any extent, the remainder of this Agreement shall not be affected, and each provision of this Agreement shall be enforced to the fullest extent permitted by law.

19. **Technical Advice and Assistance; Limitations.** Technical advice, assistance, or both, provided by the Secretary under this Agreement shall not be construed as an undertaking by the Secretary of the duties of the LPA or any other individual or entity hired by the LPA.

20. **Termination.** If, in the judgment of the Secretary, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, the Secretary may terminate this Agreement at the end of its current fiscal year. The Secretary will participate in all costs approved by the Secretary incurred prior to the termination of the Agreement.

(a) Termination by Either Party. Either Party may terminate this Agreement upon thirty (30) days written notice to the other party for any reason; provided, however, the LPA shall not be paid more than it would receive under the terms of the Agreement for that portion of Program Eligible Activities rendered to the date of termination.

(b) Termination by the Secretary. If, in the judgment of the Secretary, sufficient funds are not appropriated to continue the function performed in this Agreement and for the payment of the charges hereunder, the Secretary may terminate this Agreement. The Secretary will participate in all costs approved by the Secretary incurred prior to the termination of the Agreement.

21. **Waiver.** A Party's failure to exercise or delay in exercising any right, power, or privilege under this Agreement shall not operate as a waiver. Further, no single or partial exercise of any right, power, or privilege shall preclude any other or further exercise thereof.

IN WITNESS WHEREOF the Parties have caused this Agreement to be signed by their duly authorized officers as of the Effective Date.

ATTEST: THE CITY OF JUNCTION CITY, KANSAS

CITY CLERK (Date) MAYOR

(SEAL)

Kansas Department of Transportation
Secretary of Transportation

By: _____
Greg M. Schieber, P.E. (Date)
Deputy Secretary and
State Transportation Engineer

Form Approved
By _____
Legal Dept. KDOT

Index of Exhibits and Attachments

SS4A Program Notice of Funding Opportunity
Certification regarding Sexual Harassment
Certification of the Contractor - Covenant Against Contingent Fees
Contractual Provisions Attachment (Form DA – 146a)
Civil Rights Act Attachment
Certification Regarding Debarment, Eligibility, Indictments, Convictions, or Civil Judgements (if over $25,000)
Disclosure of Lobbying Activities (if over $100,000)

BILLING CODE 4910-9X

DEPARTMENT OF TRANSPORTATION

Office of the Secretary of Transportation

DOT-OST-2023-0048

USDOT FY23 Safe Streets and Roads for All Funding

AGENCY: Office of the Secretary of Transportation, U.S. Department of Transportation (DOT or the Department)

ACTION: Notice of Funding Opportunity (NOFO), Assistance Listing # 20.939

SUMMARY: The purpose of this notice is to solicit applications for Safe Streets and Roads for All (SS4A) grants. Funds for the fiscal year (FY) 2023 SS4A grant program are to be awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users, including pedestrians; bicyclists; public transportation, personal conveyance, and micromobility users; motorists; and commercial vehicle operators.[1]

DATES: Applications must be submitted by 5:00 PM EDT on Monday, July 10, 2023. Late applications will not be accepted.

ADDRESSES: Applications must be submitted via Valid Eval, an online submission proposal system used by USDOT, at https://usg.valideval.com/teams/usdot_ss4a_2023_implementation/signup for Implementation Grant applicants, andhttps://usg.valideval.com/teams/usdot_ss4a_2023_planning_demo/signup for Planning and Demonstration Grants. Customer support for Valid Eval can be reached at support@valideval.com.

FOR FURTHER CONTACT INFORMATION: Please contact the SS4A grant program staff via email at SS4A@dot.gov, or call Paul Teicher at 202-366-4114. A telecommunications device for the deaf (TDD) is available at 202-366-3993. In addition, DOT will regularly post answers to questions and requests for clarifications, as well as schedule information regarding webinars providing additional guidance, on DOT's website at https://www.transportation.gov/grants/SS4A. The deadline to submit technical questions is June 16, 2023. The NOFO is listed under opportunity number DOT-SS4A-FY23-01 at grants.gov.

SUPPLEMENTARY INFORMATION: Each section of this notice contains information and instructions relevant to the application process for SS4A grants, and all applicants should read this notice in its entirety so that they have the information they need to submit eligible and competitive applications.

Section	Content
N/A	Summary Information
A	Program Description
B	Federal Award Information
C	Eligibility Information
D	Application and Submission Information
E	Application Review Information
F	Federal Award Administration Information
G	Federal Awarding Agency Contacts

[1]The term "pedestrians" is inclusive of all users of the pedestrian infrastructure, including persons with disabilities.

Section	Content
H	Other Information

Section A (Program Description) describes the Department's goals and purpose in making awards, and Section E (Application Review Information) describes how the Department will select from eligible applications. To support applicants through the process, the Department will provide technical assistance and resources at https://www.transportation.gov/grants/SS4A.

DEFINITIONS

Term	Definition
Applicant's Jurisdiction(s)	The U.S. Census tract/tracts where the applicant operates or performs their safety responsibilities. If an applicant is seeking funding for multiple jurisdictions, all of the relevant Census tracts for the jurisdictions covered by the application should be included.
Complete Streets	Standards or policies that ensure the safe and adequate accommodation of all users of the transportation system, including pedestrians, bicyclists, personal conveyance and micromobility users, public transportation users, children, older individuals, individuals with disabilities, motorists, and freight vehicles.[2]
Comprehensive Safety Action Plan	A comprehensive safety action plan (referred to as an Action Plan) is aimed at preventing roadway fatalities and serious injuries in a locality or region or on Tribal land. This can be either a plan developed with a Planning and Demonstration Grant, or a previously developed plan that is substantially similar and meets the eligibility requirements (e.g., a Vision Zero plan or similar plan). See Table 1 for a detailed description.
Equity	The consistent and systematic fair, just, and impartial treatment of all individuals, including individuals who belong to underserved communities that have been denied such treatment, such as Black, Latino, Indigenous and Native Americans, Asian Americans and Pacific Islanders, and other persons of color; members of religious minorities; lesbian, gay, bisexual, transgender, and queer (LGBTQ+) persons; persons with disabilities; persons who live in rural areas; and persons otherwise adversely affected by persistent poverty or inequality.
High-Injury Network	Identifies the highest concentrations of traffic crashes resulting in serious injuries and fatalities within a given roadway network or jurisdiction.

[2] The definition is based on the "Moving to a Complete Streets Design Model: A Report to Congress on Opportunities and Challenges," https://highways.dot.gov/sites/fhwa.dot.gov/files/2022-03/Complete%20Streets%20Report%20to%20Congress.pdf. Also see https://highways.dot.gov/complete-streets.

Term	Definition
Micromobility	Any small, low-speed, human- or electric-powered transportation device, including bicycles, scooters, electric-assist bicycles, electric scooters (e-scooters), and other small, lightweight, wheeled conveyances.[3]
Personal Conveyance	A personal conveyance is a device, other than a transport device, used by a pedestrian for personal mobility assistance or recreation. These devices can be motorized or human powered, but not propelled by pedaling (e.g., a wheelchair).[4]
Political Subdivision of a State	A unit of government created under the authority of State law. This includes cities, towns, counties, special districts, certain transit agencies, and similar units of local government. A transit district, authority, or public benefit corporation is eligible if it was created under State law, including transit authorities operated by political subdivisions of a State.
Rural	For the purposes of this NOFO, jurisdictions outside an Urban Area (UA) or located within Urban Areas with populations fewer than 200,000 will be considered rural. Lists of UAs are available on the U.S. Census Bureau website at https://www2.census.gov/geo/docs/reference/ua/2020_Census_ua_list_all.xlsx.
Safe System Approach	A guiding principle to address the safety of all road users. It involves a paradigm shift to improve safety culture, increase collaboration across all safety stakeholders, and refocus transportation system design and operation on anticipating human mistakes and lessening impact forces to reduce crash severity and save lives.[5,6]

[3] Source: FHWA, Public Roads Magazine, Spring 2021, "Micromobility: A Travel Innovation." Publication Number: FHWA-HRT-21-003

[4] https://crashstats.nhtsa.dot.gov/Api/Public/ViewPublication/813251, see page 127 for the full definition as defined in the 2020 FARS/CRSS Coding and Validation Manual.

[5] See: https://www.transportation.gov/NRSS/SafeSystem

[6] Safety culture can be defined as the shared values, actions, and behaviors that demonstrate a commitment to safety over competing goals and demands.

Term	Definition
Underserved Community	An underserved community as defined for this NOFO is consistent with the Office of Management and Budget (OMB) and DOT definitions of a disadvantaged community designation, which includes any Tribal land; any territory or possession of the United States; or U.S. Census tracts identified in one of the following tools (may only select one option to identify underserved communities): • The interim USDOT Equitable Transportation Community Explorer (ETCE) https://experience.arcgis.com/experience/0920984aa80a4362b8778d779b090723/page/Applicant-Explorer/ • Any subsequent iterations of the ETCE released during the NOFO period; or • The Climate and Economic Justice Screening Tool (CEJST) to identify disadvantaged communities https://screeningtool.geoplatform.gov/ Funds to underserved communities are spent in, and provide benefits to, underserved communities.

A. Program Description

1. Overview

Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the "Bipartisan Infrastructure Law" or "BIL") authorized and appropriated $1 billion to be awarded by the Department of Transportation for FY 2023 for the SS4A grant program. This NOFO solicits applications for activities to be funded under the SS4A grant program. The FY 2023 funding will be implemented, as appropriate and consistent with law, in alignment with the priorities in Executive Order 14052, Implementation of the Infrastructure Investment and Jobs Act (86 FR 64355).

The purpose of SS4A grants is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through safety action plan development and refinement and implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance and micromobility users, and commercial vehicle operators. The program provides funding to develop the tools to help strengthen a community's approach to roadway safety and save lives and is designed to meet the needs of diverse local, Tribal, and regional communities that differ dramatically in size, location, and experience administering Federal funding.

The FY 2023 NOFO incorporates lessons learned from the FY 2022 NOFO, and substantively differs in a few ways:

- Applications are submitted through Valid Eval instead of Grants.gov. The application structure for the key information table and other application submission details has been standardized through Valid Eval.
- Updated the definition of an underserved community, with different tools to determine whether a U.S. Census tract is an underserved community.
- Planning and Demonstration Grants replaced Action Plan Grants from FY 2022, with a number of substantive changes throughout the NOFO:
  - Section A further clarifies eligible planning and demonstration activities;
  - Section B.3 changed the expected minimum and maximum award range to $100,000 to $10 million;
  - Section B.4 has a longer expected period of performance under certain circumstances;

- Section C.3 has changed eligibility requirements and allows applicants currently developing a comprehensive safety action plan to request additional funding for planning and demonstration; and
- Section E has a revised selection criteria requirement for the "Additional Safety Context" narrative, which is now expected to be between 1 and 2 pages.

- Implementation Grants had the following substantive changes:
  - Section B.3 changed the expected minimum and maximum award range to $2.5 million to $25 million;
  - Section E selection criteria were refined, and a fifth selection criterion specifically for applicants who bundle planning and supplemental planning was added; and
  - Section E award selection considerations were expanded to include rural areas, whether the applicant is identified as a priority community within the Federal Thriving Communities Network, requests less than $10 million, and selections that support diversity amongst the award recipients, in addition to project readiness and percent of funds to underserved communities.

2. Grant Options and Deliverables

The SS4A program provides funding for two main types of grants: **Planning and Demonstration Grants** for comprehensive safety action plans, including supplemental safety planning, and/or safety demonstration activities; and **Implementation Grants**. Planning and Demonstration Grants are used to develop, complete, or supplement a comprehensive safety action plan, as well as carry out demonstration activities that inform an Action Plan. Implementation Grants are used to implement strategies or projects that are consistent with an existing Action Plan and may also bundle funding requests for supplemental planning and demonstration activities that inform an Action Plan. To apply for an Implementation Grant, an eligible applicant must have a qualifying Action Plan; see Section C for what constitutes a qualifying Action Plan. Applicants for Implementation Grants can self-certify that they have one or more plans in place by June 2023 that together are substantially similar to and meet the eligibility requirements for an Action Plan.

i. Planning and Demonstration Grants

Planning and Demonstration Grants have three different types of activities:

a) Develop an Action Plan;
b) Conduct supplemental safety planning to enhance an Action Plan; and
c) Carry out demonstration activities to inform the development of, or an update to, an Action Plan.

The three different types of activities under Planning and Demonstration Grants can either be bundled together into one application, or an applicant may choose to request funding for only one of the activities. Applicants may only apply for a single grant type, but both grant types have the option to include Planning and Demonstration projects under them. The development of, or updates to, an Action Plan must be the intended end result of each supplemental planning and demonstration activity. Further information on which activities can be bundled together are described in Section C.3.i.

a) Action Plan

An Action Plan is the foundation of the SS4A grant program. Grants for Action Plans provide Federal funds to eligible applicants to develop, complete, or enhance an Action Plan.

The primary deliverable is a publicly available Action Plan. For the purposes of the SS4A grant program, an Action Plan includes the components in Table 1. DOT considers the process of developing an Action Plan to be critical for success, and the components reflect a process-oriented set of activities.

Table 1: Action Plan Components

Component	Description
Leadership Commitment and Goal Setting	An official public commitment (e.g., resolution, policy, ordinance) by a high-ranking official and/or governing body (e.g., Mayor, City Council, Tribal Council, metropolitan planning organization [MPO], Policy Board) to an eventual goal of zero roadway fatalities and serious injuries. The commitment must include a goal and timeline for eliminating roadway fatalities and serious injuries achieved through one, or both, of the following: (1) the target date for achieving zero roadway fatalities and serious injuries, OR (2) an ambitious percentage reduction of roadway fatalities and serious injuries by a specific date with an eventual goal of eliminating roadway fatalities and serious injuries.
Planning Structure	A committee, task force, implementation group, or similar body charged with oversight of the Action Plan development, implementation, and monitoring.
Safety Analysis	Analysis of existing conditions and historical trends that provides a baseline level of crashes involving fatalities and serious injuries across a jurisdiction, locality, Tribe, or region. Includes an analysis of locations where there are crashes and the severity of the crashes, as well as contributing factors and crash types by relevant road users (motorists, pedestrians, transit users, etc.). Analysis of systemic and specific safety needs is also performed, as needed (e.g., high-risk road features, specific safety needs of relevant road users, public health approaches, analysis of the built environment, demographics, and structural issues). To the extent practical, the analysis should include all roadways within the jurisdiction, without regard for ownership. Based on the analysis performed, a geospatial identification of higher-risk locations is developed (a High-Injury Network or equivalent).
Engagement and Collaboration	Robust engagement with the public and relevant stakeholders, including the private sector and community groups, that allows for both community representation and feedback. Information received from engagement and collaboration is analyzed and incorporated into the Action Plan. Overlapping jurisdictions are included in the process. Plans and processes are coordinated and aligned with other governmental plans and planning processes to the extent practicable.
Equity Considerations	Plan development using inclusive and representative processes. Underserved communities are identified through data and other analyses in collaboration with appropriate partners. Analysis includes both population characteristics and initial equity impact assessments of the proposed projects and strategies.
Policy and Process Changes	Assessment of current policies, plans, guidelines, and/or standards (e.g., manuals) to identify opportunities to improve how processes prioritize transportation safety. The Action Plan discusses implementation through the adoption of revised or new policies, guidelines, and/or standards, as appropriate.

Component	Description
Strategy and Project Selections	Identification of a comprehensive set of projects and strategies—shaped by data, the best available evidence and noteworthy practices, and stakeholder input and equity considerations—that will address the safety problems described in the Action Plan. These strategies and countermeasures focus on a Safe System Approach and effective interventions and consider multidisciplinary activities. To the extent practicable, data limitations are identified and mitigated. Once identified, the projects and strategies are prioritized in a list that provides time ranges for when the strategies and countermeasures will be deployed (e.g., short-, mid-, and long-term timeframes). The list should include specific projects and strategies, or descriptions of programs of projects and strategies, and explains prioritization criteria used. The list should contain interventions focused on infrastructure, behavioral, and/or operational safety.
Progress and Transparency	Method to measure progress over time after an Action Plan is developed or updated, including outcome data. A means to ensure ongoing transparency is established with residents and other relevant stakeholders. The approach must include, at a minimum, annual public and accessible reporting on progress toward reducing roadway fatalities and serious injuries and public posting of the Action Plan online.

Applicants requesting funds to develop an Action Plan may also request funding for supplemental planning and demonstration activities subsequently described in Section A.2.i.b and A.2.i.c below. The goal of an Action Plan is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in a locality, Tribe, or region. Further information on eligibility requirements is in Section C.

b) Supplemental Planning

Supplemental action plan activities support or enhance an existing Action Plan. To only fund supplemental Action Plan activities through the SS4A program, an applicant must have an existing Action Plan; have a plan that is substantially similar and meets the eligibility requirements for having an existing plan; or be in the process of completing an Action Plan described in Table 1. Examples of supplemental planning include:

- Topical safety sub-plans focused on topics such as speed management, vulnerable road users, accessibility for individuals with disabilities, Americans with Disabilities Act of 1990 (ADA) transition plans, health equity, safety-focused Intelligent Transportation System implementation, lighting, or other relevant safety topics
- Road safety audits
- Additional safety analysis and expanded data collection and evaluation using integrated data
- Targeted equity assessments
- Required supplemental planning as a condition to receiving an Implementation Grant award as described in Section A.2.ii:
    - Updating Action Plans finalized and last updated in 2020 or earlier
    - Broadening the road user focus to include all road users
    - Updating plan components laid out in Table 1 and missing in an eligible plan
- Follow-up stakeholder engagement and collaboration
- Reporting on the progress from Action Plan implementation for transparency
- Other roadway safety planning activities that enhance an Action Plan

The final deliverable for supplemental planning is a written product that connects to, and enhances, an Action Plan. Final products shall be made publicly available. Additional information on supplemental planning is located at https://www.transportation.gov/grants/SS4A.

c) *Demonstration Activities*

Demonstration activities inform an Action Plan by testing proposed project and strategy approaches to determine their potential benefits and future scope; demonstration activities are temporary. Demonstration activities must measure potential benefits through data collection and evaluation and inform an Action Plan's list of selected projects and strategies and their future implementation. To receive funds only for demonstration activities through the SS4A program, an applicant must have an existing Action Plan, have a plan that is substantially similar and meets the eligibility requirements for having an existing plan, or be in the process of completing an Action Plan described in Table 1. Demonstration activities could include:

- Feasibility studies using quick-build strategies that inform permanent projects in the future (e.g., use of paint and plastic delineator posts to experiment with impermanent roadway design changes, use of removable barriers to re-allocate roadway space).
- Various MUTCD Engineering Studies that further safety applications of the MUTCD (e.g., evaluating warrants for traffic signal installation, high-visibility crosswalk markings, bike lane treatments, etc.).
- Pilot programs for behavioral or operational activities that include at least one element of the Safe System Approach (e.g., test out a new education campaign's messaging at a small scale, trial changes to how Emergency Medical Services respond to crashes).
- Pilot programs that demonstrate safety benefits of technologies not yet adopted in the community (e.g., variable speed limits, technology for adaptive signal timing, adaptive lighting, Intelligent Transportation Systems, vehicle-to-infrastructure technology, etc.).[7] Eligible technologies must be commercially available and at a prototype or advanced technological readiness level.[8]

Demonstration activities and pilot programs must inform Action Plans through small-scale tests with finite trial periods intended to gauge potential project and strategy effectiveness that will lead to project and strategy selection at a systemic level. The final deliverable is an assessment of the demonstration activities and an updated Action Plan that incorporates the information gathered from the demonstration activities into the Action Plan's list of projects or strategies and/or informs another part of the Action Plan. DOT intends to prioritize demonstration activities that are set up within 18 months (e.g., quick-builds on the roadway, pilot project established).

ii. Implementation Grants

Implementation Grants fund projects and strategies identified in an Action Plan that address roadway safety problems. Implementation Grants may also fund supplemental planning and demonstration activities as described in Section A.2.i, as well as planning, design, and development activities for projects and strategies identified in an Action Plan. DOT encourages Implementation Grant applicants to include supplemental planning and demonstration activities in their application. Applicants must have an existing Action Plan to apply for Implementation Grants or have an existing plan that is substantially similar and meets the eligibility requirements of an Action Plan. If applicants do not have an existing Action Plan, they should apply for Planning and Demonstration Grants and **NOT** Implementation Grants.

The Action Plan components may be contained within several plans. DOT requires applicants who have an Action Plan that is missing components required in Table 1 but still have a substantially similar plan based on the Self-Certification Eligibility Worksheet outlined in Section C to update an Action Plan to contain all components in a Comprehensive Safety Action Plan as outlined in Table 1. Updating an existing Plan to address missing components is a condition to receive Implementation Grant funding, and applicants applying for Implementation Grants can request to use SS4A supplemental planning funds to update an existing Action Plan to conform with all the components in Table 1. Additional information on eligibility requirements and eligible activities is in Section C below.

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[7] Eligible vehicle-to-infrastructure demonstrations use interoperable vehicle-to-infrastructure (V2X) communications capabilities using 4G LTE cellular V2X (C-V2X) technology in the 5.905 – 5.925 GHz spectrum frequency band to enable safety applications for public fleet vehicles.

[8] The corresponding level would be "Development," level 7 Prototype demonstrated in operational environment. See https://www.fhwa.dot.gov/publications/research/ear/17047/17047.pdf.

3. SS4A Grant Priorities

This section discusses priorities specific to SS4A and those related to the Department's overall mission, which are reflected in the selection criteria and NOFO requirements. Successful grant applications will:

- Promote safety to prevent death and serious injuries on public roadways;
- Employ low-cost, high-impact strategies that can improve safety over a wide geographic area;
- Ensure equitable investment in the safety needs of underserved communities, which includes both underserved urban and rural communities;
- Incorporate evidence-based projects and strategies and adopt innovative technologies and strategies;
- Demonstrate engagement with a variety of public and private stakeholders; and
- Align with the Department's mission and Strategic Goals such as safety; climate change and sustainability; equity and Justice40; and workforce development, job quality, and wealth creation.[9]

The Department seeks to award Planning and Demonstration Grants based on safety impact, equity, and other safety considerations. For Implementation Grants, DOT seeks to make awards to projects and strategies that save lives and reduce roadway fatalities and serious injuries; incorporate equity, engagement, and collaboration into how projects and strategies are executed; use effective practices and strategies; consider climate change, sustainability, and economic competitiveness in project and strategy implementation; and will be able to complete the full scope of funded projects and strategies within five years after the establishment of a grant agreement. Additional award consideration will be made for Implementation Grant applicants that have a high percentage of funds that benefit underserved communities, are in rural areas, request less than $10 million in Federal funds, and/or support geographic diversity amongst the Implementation Grant award recipients. Section D provides more information on the specific measures an application should demonstrate to support these goals.

The SS4A grant program aligns with both Departmental and Biden-Harris Administration activities and priorities. The National Roadway Safety Strategy (NRSS, issued January 27, 2022) commits the Department to respond to the current crisis in roadway fatalities by "taking substantial, comprehensive action to significantly reduce serious and fatal injuries on the Nation's roadways," in pursuit of the goal of achieving zero roadway deaths through a Safe System Approach.[10] DOT recognizes that zero is the only acceptable number of deaths on our roads, and SS4A program outcomes align with the NRSS and support the FY 2022-2026 DOT Strategic Plan safety performance goals such as a medium-term goal of a two-thirds reduction in roadway fatalities by 2040.[11] DOT also incentivizes communities to adopt and implement Complete Streets policies that prioritize the safety of all users in transportation network planning, design, construction, and operations, and encourages applicants to use a Complete Streets design model on roadways where adjacent land use suggests that trips could be served by varied modes.[12] For applicants seeking to use innovative technologies and strategies, the Department's Innovation Principles serve as a guide to ensure innovations reduce deaths and serious injuries while committing to the highest standards of safety across technologies.[13]

This NOFO aligns with and considers Departmental policy priorities that have a nexus to roadway safety and grant funding. Consistent with the Department's implementation of Executive Order 14008, Tackling the Climate Crisis at Home and Abroad (86 FR 7619), the Department seeks to fund applications that address equity and environmental justice, particularly for communities that have experienced decades of underinvestment and are most impacted by climate change, pollution, and environmental hazards.[14] Additionally, DOT seeks to fund projects that reduce greenhouse gas emissions in the transportation sector, including those that improve safety for low- and zero-emission modes of travel. Applicants should also consider the incorporation of evidence-based

[9] FY 2022-2026 USDOT Strategic Plan https://www.transportation.gov/dot-strategic-plan.
[10] https://www.transportation.gov/NRSS.
[11] https://www.transportation.gov/dot-strategic-plan.
[12] More information on Complete Streets can be found at https://highways.dot.gov/complete-streets.
[13] https://www.transportation.gov/priorities/innovation/us-dot-innovation-principles. Released January 6, 2022.
[14] See the definition of an underserved community, which includes Census tracts identified in the OMB CEJST and DOT ETCE tools.

climate resilience measures and features; reduce the lifecycle greenhouse gas emissions from project materials; avoid adverse environmental impacts to air or water quality, wetlands, and endangered species; and address the disproportionate negative environmental impacts of transportation on disadvantaged communities.

Consistent with Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (86 FR 7009), the Department seeks to award funds under the SS4A grant program that will create proportional impacts to all populations in a project area, remove transportation related disparities to all populations in a project area, and increase equitable access to project benefits. An important area for DOT's focus is the disproportionate, adverse safety impacts that affect certain groups on our roadways, particularly people walking, biking, and rolling in underserved communities. In accordance with the Americans with Disabilities Act of 1990 (ADA), awards focused on infrastructure and demonstration activities must ensure that newly constructed facilities in the public right-of-way are accessible to, and usable by, individuals with disabilities to the extent that it is not structurally impracticable to do so. The ADA also requires that, when an existing facility is altered, the altered facility be made accessible to and usable by individuals with disabilities to the maximum extent feasible (28 CFR 35.151[a] and 35.151[b]). See Section E of this NOFO for climate and equity-related selection criteria and Section F for related award administration requirements.

The Department intends to use the SS4A program to support the creation of good-paying jobs with the free and fair choice to join a union and the incorporation of strong labor standards and training and placement programs, especially registered apprenticeships, in project planning stages, consistent with Executive Order 14025, Worker Organizing and Empowerment (86 FR 22829), and Executive Order 14052, Implementation of the Infrastructure Investment and Jobs Act (86 FR 64335). The Department also intends to use the SS4A program to support wealth creation, consistent with the Department's Equity Action Plan through the inclusion of local inclusive economic development and entrepreneurship such as the utilization of Disadvantaged Business Enterprises, Minority-owned Businesses, Women-owned Businesses, or 8(a) firms.

B. Federal Award Information

1. Total Funding Available

The BIL established the SS4A program with $5,000,000,000 in advanced appropriations in Division J, including $1,000,000,000 for FY 2023. Additionally, DOT has $177,213,000 in FY 2022 carryover funds set aside for Planning and Demonstration Grants as well as certain eligible safety planning and demonstrative activities that may be included under an Implementation Grant request. Therefore, this Notice makes available up to $1,177,213,000 for FY 2023 grants under the SS4A program. Refer to Section D for greater detail on additional funding considerations and Section D.5 for funding restrictions.

2. Availability of Funds

Grant funding obligation occurs when a selected applicant and DOT enter into a written grant agreement after the applicant has satisfied applicable administrative requirements. Unless authorized by DOT in writing after DOT's announcement of FY 2023 SS4A grant awards, any costs incurred prior to DOT's obligation of funds for activities ("pre-award costs") are ineligible for reimbursement and may not be used as matching funds. All SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds.

3. Award Size and Anticipated Quantity

In FY 2023, DOT expects to award hundreds of Planning and Demonstration Grants and up to one hundred Implementation Grants. The Department reserves the right to make more, or fewer, awards. DOT reserves the discretion to alter minimum and maximum award sizes upon receiving the full pool of applications and assessing the needs of the program in relation to the SS4A grant priorities in Section A.3. Federal funding requests must be made in whole dollar amounts (no cents).

iii. Planning and Demonstration Grants

For Planning and Demonstration Grants, award amounts will be based on estimated costs, with an expected minimum of $100,000 and an expected maximum of $10,000,000 for all applicants. The Department expects larger award amounts for a metropolitan planning organization (MPO), an application comprised of a multijurisdictional group of entities that is regional in scope (e.g., a multijurisdictional group of counties, a council of governments and cities within the same region), or those who are conducting activities in a large geographic area. The Department will consider applications with funding requests under the expected minimum award amount. DOT reserves the right to make Planning and Demonstration Grant awards less than the total amount requested by the applicant.

An application that engages multiple jurisdictions in the same region is encouraged in order to ensure collaboration across multiple jurisdictions and leverage the expertise of agencies with established financial relationships with DOT and knowledge of Federal grant administration requirements. For applicants developing a new Action Plan, the application may propose the development of a single Action Plan covering all jurisdictions, several plans for individual jurisdictions, or a system to administer sub-awards to entities within its jurisdiction.

Of the total amount available, DOT anticipates that it will award at least $250 million for demonstration activities that will inform the development of an Action Plan, as described in Section A.

iv. Implementation Grants

For Implementation Grants, DOT expects the minimum award will be $2,500,000 and the maximum award will be $25,000,000. DOT reserves the right to make Implementation Grant awards less than the total amount requested by the applicant.

4. Start Dates and Period of Performance

DOT expects to obligate SS4A award funding via a signed grant agreement between the Department and the recipient, as flexibly and expeditiously as possible, within 12 months after awards have been announced. Applicants who have never received Federal funding from DOT before are encouraged to partner with eligible applicants within the same region, such as an MPO, that have established financial relationships with DOT and knowledge of Federal grant administration requirements. While States are not eligible applicants and cannot be a co-applicant (which includes State Departments of Transportation and similar State-level entities), eligible applicants are encouraged to separately coordinate with States and other entities experienced with administering Federal grants, outside of the SS4A grant award process, to ensure effective administration of a grant award. The expected period of performance for Planning and Demonstration Grant agreements is between 12 months and 5 years, depending on the scope and extent of the grant activities. The period of performance for Planning and Demonstration Grant and Implementation Grant agreements may not exceed five years.

5. Data Collection Requirements

Under BIL, the Department shall post on a publicly available website best practices and lessons learned for preventing roadway fatalities and serious injuries pursuant to strategies or interventions implemented under SS4A. Additionally, DOT shall evaluate and incorporate, as appropriate, the effectiveness of strategies and interventions implemented under the SS4A grant program.[15] The Department intends to measure safety outcomes through a combination of grant agreement activities and data collections, DOT data collections already underway, and program evaluations separate from the individual grant agreements in accordance with Section F.3.iii. The grant data-collection requirements reflect the need to build evidence of noteworthy strategies and what works. The Department expects to use the data and outcome information collected before and after evaluations. See Section F for more information about post-award reporting requirements.

[15] BIL specifically cites *Countermeasures That Work: A Highway Safety Countermeasure Guide for State Highway Safety Offices, Ninth Edition* or any successor document, but DOT also is to consider applied research focused on infrastructure and operational projects and strategies.

C. Eligibility Information

1. Eligible Applicants

Eligible applicants for SS4A grants are:

(1) a metropolitan planning organization (MPO);
(2) a political subdivision of a State or territory;
(3) a federally recognized Tribal government; and
(4) a multijurisdictional group of entities described in any of the aforementioned three types of entities.

A multijurisdictional group of entities described in (4) should identify a lead applicant as the primary point of contact. For the purposes of this NOFO, a **political subdivision of a State** under (2), above, is defined as a unit of government under the authority of State law. This includes cities, towns, counties, special districts, and similar units of local government. A transit district, authority, or public benefit corporation is eligible if it was created under State law, including transit authorities operated by political subdivisions of a State. States are not eligible applicants, but DOT encourages applicants to coordinate with State entities, as appropriate. Eligible MPOs, transit agencies, and multijurisdictional groups of entities with a regional scope are encouraged to support subdivisions of a State such as cities, towns, and counties with smaller populations within their region. The Department strongly encourages applications that involve multijurisdictional partnerships for Planning and Demonstration Grants and for applicants who have never received Federal funding and can apply with entities experienced in executing DOT grants.

An eligible applicant for an Implementation Grant must also meet at least one of these conditions:
(1) have ownership and/or maintenance responsibilities over a roadway network;
(2) have safety responsibilities that affect roadways; or
(3) have agreement from the agency that has ownership and/or maintenance responsibilities for the roadway within the applicant's jurisdiction.

For the purposes of this NOFO, an applicant's jurisdiction is defined as the U.S. Census tracts where the applicant operates or performs their safety responsibilities.

2. Cost Sharing or Matching

The Federal share of a SS4A grant may not exceed 80 percent of total eligible activity costs. Recipients are required to contribute a local matching share of no less than 20 percent of eligible activity costs. Unless otherwise authorized by statute, all matching funds must be from non-Federal sources. Matching funds may include funding from the applicant, or other eligible non-Federal sources. In accordance with 2 CFR § 200.306, grant recipients may use in-kind or cash contributions toward local match requirements so long as those contributions meet the requirements under 2 CFR § 200.306(b). Any in-kind contributions used to fulfill the cost-share requirement for both Planning and Demonstration Grants and Implementation Grants must:

- Be in accordance with the cost principles in 2 CFR § 200 Subpart E;
- Include documented evidence of completion within the period of performance; and
- Support the execution of the eligible activities in Section C.4.

SS4A funds will reimburse recipients only after a grant agreement has been executed, allowable expenses are incurred, and valid requests for reimbursement are submitted. Grant agreements are expected to be administered on a reimbursement basis, and at the Department's discretion alternative funding arrangements may be established on a case-by-case basis.

3. Grant Eligibility Requirements

If an applicant is eligible for both a Planning and Demonstration Grant and an Implementation Grant, the applicant may only apply for a Planning and Demonstration Grant **or** an Implementation Grant, not both. An eligible applicant may only submit one application to the funding opportunity. Implementation Grant applicants may request funds to bundle supplemental planning and demonstration activities as described in Section A.2.i to update an Action Plan, with funds to implement projects and strategies. Planning and Demonstration Grant funding recipients are not precluded from applying for Implementation Grants in future funding rounds. SS4A award recipients from FY 2022 are eligible to apply in FY 2023.

i. Planning and Demonstration Grant Eligibility Requirements

Eligibility requirements are contingent on whether an applicant is requesting funds to develop a new Action Plan, conduct supplemental planning to update an existing Action Plan, and/or carry out demonstration activities to inform the development of or update to an Action Plan. Any applicant that meets the eligibility requirements may apply for a Planning and Demonstration Grant to develop an Action Plan. Applicants applying to develop an Action Plan may also bundle supplemental planning and demonstration activities into their funding request. Applicants with an existing Action Plan may also apply to update their Action Plan. The development of an Action Plan must include all relevant road users and be at a broad, systemic geographic level (e.g., the entire eligible applicant's jurisdiction, and cannot be for a few road segments within a jurisdiction).

If a higher-level jurisdiction (e.g., an MPO or county would be a higher-level jurisdiction for a city or town) has an existing plan in place, or is in the process of completing an Action Plan, an eligible applicant can apply for supplemental planning or demonstration activities without its own plan as long as: 1) the higher-level jurisdiction's Action Plan's geographic boundaries covers the eligible applicant's jurisdiction; 2) the proposed activities are coordinated with the high-level jurisdiction, and the application demonstrates such coordination; and 3) the activities will inform the Action Plan of the higher-level jurisdiction. Duplicative efforts (e.g., requesting funds to develop an Action Plan even though a higher-level jurisdiction already received an FY 2022 award that covers the same area, multiple applicants requesting to carry out the same types of demonstration activities in the same area) will be identified and assessed for merit within the context of other jurisdictions and their planning and demonstration activities. The Department encourages complementary but distinctive activities, including but not limited to demonstration activities that will help inform the development of an Action Plan in an FY 2022 award.

ii. Implementation Grant Eligibility Requirements

To apply for an Implementation Grant, the applicant must certify that they have an existing plan that is substantially similar to an Action Plan. The plan or plans must be uploaded as an attachment to the application or provided as web links to publicly available sites. Applicants should use the Self-Certification Eligibility Worksheet to determine eligibility.[16] The existing plan must be focused, at least in part, on the roadway network within the applicant's jurisdiction. The components required for an existing plan to be substantially similar to an Action Plan may be found in multiple plans. State-level Action Plans (e.g., a Strategic Highway Safety Plan required in 23 U.S.C. § 148, State Highway Safety Plans required in 23 U.S.C. § 402, Commercial Vehicle Safety Plans required in 49 U.S.C. § 31102, etc.) as well as Public Transportation Agency Safety Plans in 49 U.S.C. § 5329 cannot be used as an established plan to apply for an Implementation Grant. If a higher-level jurisdiction (e.g., an MPO, county, etc.) has an existing plan in place that meets the plan eligibility requirements, an eligible applicant covered within the Action Plan's geographic boundaries could apply without its own plan as long as the other eligibility requirements are met.

Further, Implementation Grant applicants who meet any of the following conditions must update their Action Plan during the execution of a grant agreement to align with all the Comprehensive Safety Action Plan components in Table 1 as a condition to receiving SS4A funds:

- Self-Certification Eligibility Worksheet areas that include a "no" response;

[16] https://www.transportation.gov/grants/ss4a/self-certification-worksheet.

- Safety focus in the qualifying Action Plan does not include all road users, including pedestrians, bicyclists, and motor vehicle safety; or
- Action Plans last updated more than three years ago (to apply in the first place, applicants must have a plan that was finalized and/or last updated between 2018 and June 2023)

Implementation Grant applicants are encouraged to request supplemental planning funding in their application to complete missing components of an existing plan but may choose to complete such activities without Federal funding.

4. Eligible Activities and Costs

i. Eligible Activities

Broadly, eligible activity costs must comply with the cost principles set forth in 2 CFR, Subpart E (i.e., 2 CFR § 200.403 and § 200.405). DOT reserves the right to make cost eligibility determinations on a case-by-case basis. Eligible activities for grant funding include the following three elements:

A. Developing a comprehensive safety action plan or Action Plan (i.e., the activities in Table 1, as well as the supplemental planning and demonstration activities described in Section A.2);
B. Conducting planning, design, and development activities for projects and strategies identified in an Action Plan; and
C. Carrying out projects and strategies identified in an Action Plan.

For Implementation Grants, activities *must* include element (C) "carrying out projects and strategies identified in an Action Plan," and *may* include element (B) "conducting planning, design, and development activities for projects and strategies identified in an Action Plan" and/or element (A) "supplemental planning or demonstration activities." Projects and strategies identified in element (C) must be either infrastructure, behavioral, or operational activities identified in the Action Plan, and must be directly related to addressing the safety problem(s) identified in the application and Action Plan. Applicants may "bundle" different projects, strategies, supplemental planning, and/or demonstration activities into one Implementation Grant application, even if they address different safety problems or are located in different areas. Examples of eligible Implementation Grant activities are listed on the SS4A website located at https://www.transportation.gov/grants/SS4A. The following activities are **not** eligible for element (C) "projects and strategies" nor demonstration activity funding:

- Projects and strategies whose primary purpose is not roadway safety.
- Projects and strategies exclusively focused on non-roadway modes of transportation, including air, rail, marine, and pipeline. Roadway intersections with other modes of transportation (e.g., at-grade highway rail crossings, etc.) are eligible activities.
- Capital projects to construct new roadways used for motor vehicles. New roadway facilities exclusively for non-motorists (e.g., a shared use path) is an eligible activity if the primary purpose is safety related.
- Infrastructure projects primarily intended to expand capacity to improve Levels of Service for motorists on an existing roadway, such as the creation of additional lanes.
- Maintenance activities for an existing roadway primarily to maintain a state of good repair. However, roadway modifications on an existing roadway in support of specific safety-related projects identified in an Action Plan are eligible activities.
- Development or implementation of a public transportation agency safety plan (PTASP) required by 49 U.S.C. § 5329. However, a PTASP that identifies and addresses risks to pedestrians, bicyclists, personal conveyance and micromobility users, transit riders, and others may inform Action Plan development.

Projects, strategies, and demonstration activities must have equity—the consistent, fair, just, and impartial treatment of all people—at their foundation. This includes traffic enforcement strategies. As part of the Safe

System Approach adopted in the USDOT's National Roadway Safety Strategy, any activities related to compliance or enforcement efforts to make our roads safer should affirmatively improve equity outcomes as part of a comprehensive approach to achieve zero roadway fatalities and serious injuries. The SS4A program can be used to support safety projects and strategies that address serious safety violations of drivers (e.g., speeding, alcohol and drug-impaired driving, etc.), so long as the proposed strategies are data-driven and demonstrate a process in alignment with goals around community policing and in accordance with Federal civil rights laws and regulations.[17] Funds may not be used, either directly or indirectly, to support or oppose union organizing.

ii. Project and Strategy Location

For Implementation Grants, applications must identify the problems to be addressed, the relevant geographic locations (e.g., corridors, intersections, etc.), and the projects and strategies they plan to implement based on their Action Plan or established plan. This should include specific intervention types, address common safety risk characteristics, and be located on the Action Plan's High-Injury Network to the extent practicable. To provide flexibility in the implementation of projects and strategies that involve systemic safety strategies or bundling of similar countermeasures, an applicant may wait to finalize site locations as part of executing the grant agreement, if necessary, upon approval of the Department, and as long as the identified site locations are primarily on the High-Injury Network and designs remain consistent with the intent of the award.

D. Application and Submission Information

1. Address to Request Application Package

All grant application materials can be accessed at grants.gov under opportunity number DOT-SS4A-FY23-01. Applicants must submit their applications via Valid Eval at https://usg.valideval.com/teams/usdot_ss4a_2023_implementation/signup for Implementation Grant applicants, and https://usg.valideval.com/teams/usdot_ss4a_2023_planning_demo/signup for Planning and Demonstration Grants under the Notice of Funding Opportunity Number cited herein. Potential applicants may also request paper copies of materials at:

Telephone: 202-366-4114
Mail: U.S. Department of Transportation
1200 New Jersey Avenue SE
W84-322
Washington, DC 20590

2. Content and Form of Application Submission

The Planning and Demonstration Grant, and the Implementation Grant, respectively, have different application submission and supporting document requirements.

i. Planning and Demonstration Grant Application Submissions

The application must include the following: Standard Forms (SF); Key Information Questions; Project Narrative and Summary Budget Narrative. This information must be submitted via Valid Eval at https://usg.valideval.com/teams/usdot_ss4a_2023_planning_demo/signup. More detailed information about each application material is provided below. The necessary file formats for each application component will be displayed on the Valid Eval intake site.

- **Standard forms:** All applicants must submit the following Standard Forms: Application for Federal Assistance (SF-424), Budget Information for Non-Construction Programs (SF-424A), Assurances for Non-Construction Programs (SF-424B), and Disclosure of Lobbying Activities (SF-LLL).

[17] For one such example, see https://cops.usdoj.gov/RIC/Publications/cops-p157-pub.pdf.

- **Key Information Questions:** Below is a preview list of the questions that are asked on USDOT's automated proposal website at https://usg.valideval.com/teams/usdot_ss4a_2023_planning_demo/signup. After registering in the system, the applicant will be prompted to answer these questions on the website.

Table 2: Example Planning and Demonstration Application Key Information Table

Title	Instructions
Lead Applicant Name	This should be consistent with Q. 8.a. of the SF-424.
Lead Applicant Unique Entity Identifier (UEI)	See Section D.3 below for more information about obtaining a UEI from SAM.gov.
Eligible Entity Type	See Section C.1.
Do you have additional applicants as part of a multijurisdictional group of eligible entities?	List of additional applicants.
Total Applicant Jurisdiction Population	2020 U.S. Census American Community Survey.
Total Applicant Jurisdiction Applicant Census Tract(s)	List of all Census tracts covered by the jurisdiction.
Census Tract(s) of any pilot or demonstration projects (if applicable)	Census tracts where pilot or demonstration projects would take place.
Total Count Motor Vehicle-Involved Roadway Fatalities that includes the last five years of data made available in the Fatality Analysis Reporting System (FARS) during the NOFO period	From the Fatality Analysis Reporting System (FARS) for the applicant jurisdiction. Use 2016-2020 data; or if available, 2017-2021 data. NOTE: The 2021 FARS data is expected to be released early in the NOFO period.
Total Average Annual Fatality Rate (per 100,000 population	The fatality rate calculated using the 5-year annual average from the total count of fatalities based on FARS data, divided by the population of the applicant's jurisdiction based on 2020 U.S. Census ACS population data.
Total Percent of Population in Underserved Communities Census Tract(s)	The population in underserved communities should be a percentage obtained by dividing the population living in Census tracts with an Underserved Community designation divided by the total population living in the jurisdiction.
Project Title	A concise, descriptive title for the project. This should be the same title used in the SF-424 form and the application narrative.
Application Type (select all that apply)	Develop a new Action Plan; Conduct Supplemental Planning to update an Action Plan; Demonstration Activities to inform development of an Action Plan.
Description of Supplemental Planning and Demonstration Activities (if relevant)	See Section A.2.i.
Total Federal Funding Request	Must be a whole number (no cents).
Total Local share/Match	**Must be equal to, or greater than, 20% of total project cost.**
Total Project Cost	Sum of Total Federal Funding Request and Total Local share/Match.

Title	Instructions
Regional Coordination	Questions on your application in relation to overlapping jurisdictions that received an award in FY 2022 or are applying for a grant in FY 2023.

- **Narrative:** In narrative form, the applicant must respond to the Planning and Demonstration Grant selection criteria described in Section E.1.i to affirm its alignment with SS4A safety considerations and address the criteria. The narrative must be no longer than 2 pages.

  For applicants requesting funding for demonstration activities to inform an Action Plan: you must provide a brief schedule showing when the activities will be in place (e.g., hardware installed, when the pilot would begin, etc.), and the start/end dates of the work. If anticipated to be a schedule constraint, applicants should include in the narrative any potential timeline implications of meetings administration requirements in Section F such as domestic preference and any required waivers, the National Environmental Policy Act requirements, as well as any applicable permitting and approval timeframes.

- **Self-Certification Eligibility Worksheet:** If only applying for supplement planning and/or demonstration activities that will inform the update of an existing plan, applications must either demonstrate their existing plan is eligible by attaching the filled out Self-Certification Eligibility Worksheet, or be in the process of developing a comprehensive safety action plan. If applying to develop a new Action Plan, applicants do not need to include the worksheet even if supplemental planning and/or demonstration activities are included.

- **Map:** The applicant must submit a map in a PDF format that shows the location of the jurisdiction and highlights the roadway network under the applicant's jurisdiction.

- **Budget:** Applicants are required to provide a brief budget summary and a high-level overview of estimated activity costs, as organized by all major cost elements. Funding sources should be grouped into two categories: Federal Funding share, and non-Federal share funds. The costs or value of in-kind match should also be provided. This budget shall not include any previously incurred expenses, or costs to be incurred before the time of award. DOT requires applicants use SF-424A to provide this information. Additionally, applicants must summarize the amount of funding going towards the three eligible activities for a Planning and Demonstration Grant (developing a new Action Plan, conducting supplemental planning to update an existing plan, and carrying out demonstration activities to inform the development or update of an Action Plan).

ii. Implementation Grant Application Submissions

The application must include the following: Standard Forms (SF); Key Information Questions; Project Narrative and Summary Budget Narrative. This information must be submitted via Valid Eval at https://usg.valideval.com/teams/usdot_ss4a_2023_implementation/signup. More detailed information about each application material is provided below. The necessary file formats for each application component will be displayed on the Valid Eval intake site.

- **Standard forms:** All applicants must submit the following Standard Forms: Application for Federal Assistance (SF-424), Budget Information for Construction Programs (SF-424C), Assurances for Construction Programs (SF-424D), and Disclosure of Lobbying Activities (SF-LLL).

- **Key Information Questions:** This is a preview list of the questions that are asked on USDOT's automated proposal website at https://usg.valideval.com/teams/usdot_ss4a_2023_implementation/signup. After registering in the system, the applicant will be prompted to answer these questions on the website.

Table 3: Example Implementation Grant Application Key Information Table

Title	Instructions
Lead Applicant Name	This should be consistent with Q. 8.a. of the SF-424.
Lead Applicant Unique Entity Identifier (UEI)	See Section D.3 below for more information about obtaining a UEI from SAM.gov.[18]
Eligible Entity Type	See Section C.1.
Do you have additional applicants as part of a multijurisdictional group of eligible entities?	List of additional applicants.
Total Applicant Jurisdiction Population	2020 U.S. Census American Community Survey.
Total Applicant Jurisdiction Applicant Census Tract(s)	List of all Census tracts covered by the jurisdiction.
Total Applicant Jurisdiction Count of Motor Vehicle-Involved Roadway Fatalities that includes the last five years of data made available in FARS during the NOFO period	From the Fatality Analysis Reporting System (FARS) for the applicant jurisdiction. Use 2016-2020 data; or if available, 2017-2021 data. NOTE: The 2021 FARS data is expected to be released early in the NOFO period.
Total Jurisdiction Average Annual Fatality Rate (per 100,000 population)	The fatality rate calculated using the 5-year annual average from the total count of fatalities based on FARS data, divided by the population of the applicant's jurisdiction based on 2020 U.S. Census ACS population data.
Census Tract(s) of the project(s)	Census tract(s) where project(s) would take place.
Specific project location(s)	Names of corridors or intersections, latitude/longitude coordinates, or other description of project limits.
Percent of Population in Underserved Communities in the project area Census Tract(s)	The population in underserved communities should be a percentage obtained by dividing the population living in Census tracts with an Underserved Community designation divided by the total population living in the jurisdiction.
Project Area Fatalities 2017-2021	Count of fatalities in the project area(s). May use source other than FARS.
Project Area Serious Injuries 2017-2021 OR Project Area Injuries Severity Unknown 2017-2021	Count of serious injuries in the project area(s). Applicants without reliable serious injury data may use suspected serious injury figures. Please cite source.
Project Title	A concise, descriptive title for the project. This should be the same title used in the SF-424 form and the application narrative.
Project Goals	One sentence summary of the safety problem(s) this project will address.

[18] https://sam.gov/content/home

Title	Instructions
Applicant roadway safety responsibility (select all that apply):	• Ownership and/or maintenance responsibilities over a roadway network; • Safety responsibilities that affect roadways; • Have an agreement from the agency that has ownership and/or maintenance responsibilities for the roadway within the applicant's jurisdiction
Primary project purpose (select one)	• Infrastructure Projects and Strategies • Behavioral Project and Strategies • Operational or Technology Projects and Strategies
Roadway users that this project will significantly benefit (check all that apply)	• Pedestrians • Bicyclists • Micromobility Users (e.g., scooters, etc.) • Transit Users • Commercial Motor Vehicles • Motorists • Emergency Medical Services • Other (please specify)
Does this project include major construction, minor construction, or both?	• Major construction projects • Minor construction projects • Neither major nor minor constructions projects
Does your project include Demonstration Activities?	See Section A.2.i.
Would you consider accepting funding for only demonstration activities and/or supplemental planning?	Yes, no, n/a.
Total Federal Funding Request	Must be a whole number (no cents).
Total Local share/Match	**Must be equal to, or greater than, 20% of total project cost.**
Total Project cost	Sum of Total Federal Funding Request and Total Local share/Match.
Total Federal Funds Allocated to Underserved Communities	Funds to be spent in Census tracts identified as underserved through the DOT Equitable Transportation Community Explorer tool.
Supplemental Planning Activities (A) Federal Funding Request	
Supplemental Planning Activities (A) Total Project Costs	
Planning, Design, and Development Activities for Projects/Strategies (B) Federal Funding Request	
Planning, Design, and Development Activities for Projects/Strategies (B) Total Project Costs	
Carrying Out Projects and Strategies (C) Federal Funding Request	

Title	Instructions
Carrying Out Projects and Strategies (C) Total Project Costs	
Existing Comprehensive Safety Action Plan (or equivalent)	Link to or attachment,

a) Narrative

The Department recommends that the narrative follows the outline below to address the program requirements and assist evaluators in locating relevant information. The narrative may not exceed 12 pages in length, excluding cover pages and the table of contents. The Self-Certification Eligibility Worksheet and Budget sections do not count towards the 12-page limit. Appendices may include documents supporting assertions or conclusions made in the 12-page narrative and also do not count towards the 12-page limit. If possible, website links to supporting documentation should be provided rather than copies of these supporting materials. If supporting documents are submitted, applicants should clearly identify within the narrative the relevance of each supporting document. Letters of support will only be considered if they are submitted with the application as one consolidated set of support letters in one supporting attachment.

I. Overview	See D.2.ii.a.I
II. Location	See D.2.ii.a.II
III. Response to Selection Criteria	See D.2.ii.a.III and Section E.1.ii
IV. Project Readiness	See D.2.ii.a.IV

I. Overview

This section should provide an introduction, describe the safety context, jurisdiction, and any high-level background information that would be useful to understand the rest of the application.

II. Location

This section of the application should describe the jurisdiction's location, the jurisdiction's High-Injury Network or equivalent geospatial identification (geographic or locational data using maps) of higher risk locations, and potential locations and corridors of the projects and strategies. Note that the applicant is not required to provide exact locations for each project or strategy; rather, the application should identify which geographic locations are under consideration for projects and strategies to be implemented and what analysis will be used in a final determination.

III. Response to Selection Criteria

This section should respond to the criteria for evaluation and selection in Section E.1.ii of this Notice and include a compelling narrative to highlight how the application aligns with criteria #1 Safety Impact; #2 Equity, Engagement, and Collaboration; #3 Effective Practices and Strategies; #4 Other DOT Strategic Goals; #5 Additional Safety Context (only if applying for supplemental planning and/or demonstration activities).

Note, criterion #1 Safety Impact assesses "implementation cost" information, which will be described in SF-424C, Budget of the narrative, and the Key Information Table. The Federal funding requested per person(s) killed or seriously injured from 2017-2021 in the Key Information Table should be itemized by separating different locations and/or different sets of proposed projects and strategies that address a similar safety problem and match the itemization in the Budget.

The applicant must respond to each of the four criteria 1-4 and respond to criterion #5 if applying for supplemental planning and/or demonstration activities. Applicants are not required to follow a specific narrative format, but the

structure should clearly identify the narrative associated with each selection criterion. To the extent practical, DOT encourages applicants to incorporate existing content from their Action Plan/established plan(s).

IV. Project Readiness

The applicant must provide information to demonstrate the applicant's ability to substantially execute and complete the full scope of work in the application proposal within five years of when the grant is executed, with a particular focus on design and construction, as well as environmental, permitting, and approval processes. Applicants should indicate if they will be seeking permission to use roadway design standards that are different from those generally applied by the State in which the project is located. As part of this portion of the narrative, the applicant must include a detailed activity schedule that identifies all major project and strategy milestones. Examples of such milestones include State and local planning approvals; start and completion of National Environmental Policy Act (NEPA) and other Federal environmental reviews and approvals including permitting; design completion; right of way acquisition; approval of plans, specifications, and estimates; procurement; State and local approvals; public involvement; partnership and implementation agreements; and construction. Environmental review documentation should describe in detail known project impacts, and possible mitigation for those impacts. When a project results in impacts, an award recipient must take steps to engage the public. At a minimum, the project readiness narrative and detailed project activity schedule must include the applicability and disposition of: NEPA and Federal environment reviews and approvals; utility relocation; and right-of-way acquisition. For additional guidance and resources, visit https://www.transportation.gov/grants/SS4A.

b) Self-Certification Eligibility Worksheet

Attach a completed Self-Certification Eligibility Worksheet.

c) Budget

This section of the application should describe the budget for the SS4A proposal. Applicants are required to provide a brief budget summary and provide a high-level overview of estimated activity costs, as organized by all major cost elements. The budget shall provide itemized estimates of the costs by separating different locations and/or different sets of proposed projects and strategies that address a similar safety problem, and then providing additional details about those from the itemized list at the component level. This information should include capital costs for infrastructure safety improvements and costs associated with behavioral and operational safety projects and strategies. The section should also distinguish between the three eligible activity areas: (A) supplemental planning and demonstration activities in support of an existing Action Plan; (B) conducting planning, design, and development activities for projects and strategies identified in an Action Plan; and (C) carrying out projects and strategies identified in an Action Plan.

Funding sources should be grouped into two categories: SS4A funding Federal share, and non-Federal share funds. Estimated costs or value of in-kind matches should also be provided. The budget should show how each source of funds will be spent. This budget should not include any previously incurred expenses, or costs to be incurred before the time of award and obligation because these expenses are not eligible for reimbursement or cost-sharing. DOT requires applicants use form SF-424C, and the applicant must also provide the information in Table 4 below.

Table 4: Supplemental Estimated Budget

Activities	Federal Funding Request	Total Project Cost	Federal Funds to Underserved Communities
Itemized Estimated Costs of the (A) supplemental action plan activities			
Item #1	$0.00	$0.00	
Item #2	$0.00	$0.00	

Activities	Federal Funding Request	Total Project Cost	Federal Funds to Underserved Communities
Subtotal Budget for (A) supplemental action plan activities	**$0.00**	**$0.00**	**$0.00**
Itemized Estimated Costs of the (B) planning, design, and development activities			
Location or Project #1	$0.00	$0.00	**$0.00**
Individual Component for #1	$0.00	$0.00	
Individual Component for #1	$0.00	$0.00	
Location or Project #2	$0.00	$0.00	**$0.00**
Individual Component for #2	$0.00	$0.00	
Individual Component for #2	$0.00	$0.00	
Subtotal Budget for (B) conducting planning, design, and development activities	**$0.00**	**$0.00**	**$0.00**
Itemized Estimated Costs of the (C) proposed projects and strategies			
Location or Project #1	$0.00	$0.00	**$0.00**
Individual Component for #1	$0.00	$0.00	
Individual Component for #1	$0.00	$0.00	
Location or Project #2	$0.00	$0.00	**$0.00**
Individual Component for #2	$0.00	$0.00	
Individual Component for #2	$0.00	$0.00	
Subtotal Budget for (C) carrying out projects and strategies	**$0.00**	**$0.00**	**$0.00**

3. Unique Entity Identifier and System for Award Management (SAM)

Each applicant is required to: (i) be registered in SAM (https://sam.gov/content/home) before submitting its application; (ii) provide a valid unique entity identifier in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active Federal award or an application or plan under consideration by a Federal awarding agency. DOT may not make a Federal award to an applicant until the applicant has complied with all applicable unique entity identifier and SAM requirements and, if an applicant has not fully complied with the requirements by the time DOT is ready to make an award, DOT may

determine that the applicant is not qualified to receive an award and use that determination as a basis for making an award to another applicant.

4. Submission Dates and Times

Applications must be submitted by 5:00 PM EDT on Monday, July 10, 2023. Late applications will not be accepted.

5. Funding Restrictions

Per BIL requirements, not more than 15 percent of the $1 billion in FY 2023 funds made available to carry out the SS4A program may be awarded to eligible applicants in a single State.[19] In addition, 40 percent of the total funds made available in FY 2023 and all $177 million of the funds carried over from FY 2022 must be awarded for developing an Action Plan, including supplemental planning to update an existing Action Plan, or demonstration activities to inform the development of or update an Action Plan (total $577 million). Due in part to these restrictions, in FY 2022, nearly all the eligible applicants requesting funds for Action Plan development were awarded, while less than 20 percent of Implementation Grant applications were awarded.

6. Other Submission Requirements

The format of the Section D.2 application submission should be in PDF format, with font size no less than 12-point Times New Roman, margins a minimum of 1 inch on all sides, and include page numbers. The necessary file formats for each application component will be displayed on the Valid Eval intake site.

The complete application must be submitted via Valid Eval, an online submission proposal system used by USDOT at https://usg.valideval.com/teams/usdot_ss4a_2023_implementation/signup for Implementation Grant applicants, and https://usg.valideval.com/teams/usdot_ss4a_2023_planning_demo/signup for Planning and Demonstration Grant applicants.

E. Application Review Information

1. Selection Criteria

This section specifies the criteria DOT will use to evaluate and select applications for SS4A grant awards. The Department will review merit criteria for all complete applications from eligible applicants. Planning and Demonstration Grants, and Implementation Grants, respectively, each have their own set of application review and selection criteria.

i. Planning and Demonstration Grant Selection Criteria

For Planning and Demonstration Grants, the Department will use three evaluation criteria. The Department will evaluate quantitative data in two selection criteria areas: #1 Safety Impact; and #2 Equity. The Department will also assess the narrative for #3 Additional Safety Context. Costs will also be considered.

Selection Criterion #1: Safety Impact

The activities are in jurisdictions that will likely support a significant reduction or elimination of roadway fatalities and serious injuries involving various road users, including pedestrians, bicyclists, public transportation users, personal conveyance and micromobility users, motorists, and commercial operators, within the timeframe proposed by the applicant. The Department will assess safety impact using two quantitative ratings:

[19] Funding for Tribal lands will be treated as their own State and will not count toward a State's 15% limit.

- The count of roadway fatalities from the most recent set of 5-year data[20] based on DOT's FARS data, an alternative traffic crash dataset, or a comparable data set with roadway fatality information.[21]
- The fatality rate, which is calculated using 5-year annual average from the total count of fatalities (based on FARS data or an alternative traffic crash dataset) divided by the 2020 population of the applicant's jurisdiction based on 2020 ACS population data from the U.S. Census. The rate should be normalized per 100,000 persons.

Selection Criterion #2: Equity

The activities will ensure equitable investment in the safety needs of underserved communities in preventing roadway fatalities and injuries, including rural communities. The Department will assess the equity criterion using one quantitative rating:

- The percentage of the population in the applicant's jurisdiction that resides in an Underserved Community Census tract.[22] Population of a Census tract, either a tract that is Underserved Community or not, must be based on 2020 ACS population data from the U.S. Census.

Selection Criterion #3: Additional Safety Context

The applicant must address these considerations in narrative form. The Department will assess whether the applicant has: described the scope of work to be performed; the roadway safety issues that necessitate further Action Plan development, supplemental planning, and /or demonstration activities, as applicable; and how the funded activities will inform an Action Plan and support the identification of projects and strategies that will:

- Lead to a significant reduction or elimination of roadway fatalities and serious injuries involving various road users;
- Employ low-cost, high-impact strategies that can improve safety over a wider geographical area;
- Involve engaging with a variety of public and private stakeholders;
- Adopt innovative technologies to promote safety and equity; and
- Be evidence-based or build evidence around what works.

Applicants applying to carry out demonstration activities to inform the development of an Action Plan will also be assessed as to whether their approach to measuring the potential benefits of the demonstration activities through data collection and evaluation are described, and the extent to which the activities will be set up (e.g., quick builds on the roadway, pilot project established) within 18 months of executing a grant agreement.

Additional Consideration: Budget Costs

The Department will assess the extent to which the budget and costs to perform the activities required to execute the Planning and Demonstration Grant are reasonable, necessary, and allocable based on 2 CFR § 200.404 and 405, and the extent to which the application delineates the breakdown of Federal funds requested between developing an Action Plan, conducting supplemental planning to update an existing plan, and/or carrying out demonstration activities to inform the development or update of an Action Plan.

ii. Implementation Grant Selection Criteria

Implementation Grants have five merit criteria: #1 Safety Impact; #2 Equity, Engagement, and Collaboration; #3 Effective Practices and Strategies; #4 Other DOT Strategic Goals; and #5 Supplemental Planning and Demonstration Activities. DOT will only evaluate selection criterion #5 Supplemental Planning and Demonstration

[20] At the time of NOFO publication this would be 2016-2020 data; however, the 2021 data is expected to be released early in the NOFO period.
[21] https://cdan.dot.gov/query
[22] https://experience.arcgis.com/experience/0920984aa80a4362b8778d779b090723/page/Applicant-Explorer/

Activities for Implementation Grant applicants requesting funds to conduct supplemental planning and/or carry out demonstration activities. Two considerations will also be used in the selection process: Project Readiness, and Additional Considerations. The response to each criterion, to the extent practicable, should be aligned with the applicant's Action Plan. Below describes the specific content the applicant should respond to for each of these criteria.

Selection Criterion #1: Safety Impact

DOT will assess whether the proposal is likely to: significantly reduce or eliminate roadway fatalities and serious injuries; employ low-cost, high-impact strategies over a wide geographic area; and include evidence-based projects and strategies. Safety impact is the most important criterion and will be weighed more heavily in the review and selection process. The Department will assess the applicant's description of the safety problem, safety impact assessment, and costs as part of the Safety Impact criterion:

- Description of the safety problem. DOT will assess the extent to which:
  - The safety problem to be addressed is described, including historical trends, fatal and serious injury crash locations, contributing factors, and crash types by category of road user.
  - Crashes and/or crash risk are displayed in a High-Injury Network, hot spot analysis, or similar geospatial risk visualization.
  - Project and strategy locations are described in relation to the High-Injury Network and geospatial information.
  - Safety risk is summarized from risk models, hazard analysis, the identification of high-risk roadway features, road safety audits/assessments, near miss data, and/or other proactive safety analyses.

- Safety impact assessment. DOT will assess the extent to which projects and strategies:
  - Align with and comprehensively address the identified safety problems.
  - Are primarily on a High-Injury Network or address high-risk roadway features correlated with severe crash types.
  - Significantly reduce or eliminate roadway fatalities and serious injuries involving various road users.
  - Use low-cost, high-impact strategies and projects over a wide geographical area.
  - Use evidence-based, Proven Safety Countermeasures or other effective safety countermeasures to significantly improve existing roadways.[23]
  - Use evidence-based Countermeasures that Work with four or five stars to address persistent behavioral safety issues and consider equity in their implementation.[24]
  - Measure safety impact through models, studies, reports, proven noteworthy practices, Crash Modification Factors (CMF), and other information on project and strategy effectiveness.
  - Will have safety benefits that persist over time.[25]

- Implementation Costs. DOT will assess the extent to which the projects and strategies:
  - Are itemized and summarized in a logical manner, including capital costs for infrastructure, behavioral, and operational safety improvements.

[23] https://safety.fhwa.dot.gov/provencountermeasures/
[24] https://www.nhtsa.gov/sites/nhtsa.gov/files/2021-09/Countermeasures-10th_080621_v5_tag.pdf
[25] https://highways.dot.gov/safety/data-analysis-tools

- Fund locations with past traffic fatalities and serious injuries and is expected to prevent fatalities and serious injuries per funds requested. Injuries will be weighted and combined with fatalities to assess this figure in relation to the Federal funding request.[26]

Selection Criterion #2: Equity, Engagement, and Collaboration

This criterion supports the legislative requirements to assess the extent to which the application ensures the equitable investment in the safety needs of underserved communities and demonstrates engagement with a variety of public and private stakeholders. The response to this criterion should focus on equity, engagement, and collaboration in relation to the implementation of the projects and strategies. DOT will assess the extent to which projects and strategies:

- Ensure equitable investment in underserved communities in preventing roadway fatalities and serious injuries, including rural communities.
- Are designed to decrease existing disparities identified through equity analysis.
- Consider key population groups (e.g., people in underserved communities, children, seniors, Black, Latino, Indigenous and Native Americans, Asian Americans and Pacific Islanders, other persons of color, persons with disabilities, persons who live in rural areas, and persons otherwise adversely affected by persistent poverty or inequality) to ensure the impact to these groups is understood and addressed.
- Include equity analysis, both quantitative and qualitative, and stakeholder engagement in underserved communities as part of the development and implementation process.[27]
- Include meaningful engagement with the public, including public involvement for underserved communities, community benefit agreements, and relevant stakeholders such as private sector and community groups, as part of implementation.
- Leverage partnerships within their jurisdiction, with other government entities, non-governmental organizations, the private sector, academic institutions, and/or other relevant stakeholders to achieve safety benefits while preventing unintended consequences for persons living in the jurisdiction.
- Inform representatives from areas impacted on implementation progress and meaningfully engage over time to evaluate the impact of projects and strategies on persons living in the jurisdiction.
- Align with the equity analysis performed as part of the development of an existing Action Plan.

Selection Criterion #3: Effective Practices and Strategies

DOT will assess the extent to which the applicant demonstrates how it applies policies, guidelines, standards, and practices to promote systemic safety improvements. DOT will assess the extent to which the projects and strategies reflect effective safety practices that:

- Demonstrate how updated policies, guidelines, and standards improve safety decision making.
- Are supported by an existing Complete Streets Policy that prioritizes safety in standard agency procedures and guidance, or other roadway safety policies that have eliminated barriers to prioritizing the safety of all users.
- Incorporate practices that promote efficiency within the planning and road management lifecycle (e.g., dig once, etc.).
- Consider the impacts of land use and the built environment to promote transportation efficient design.

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[26] The weighting will use the Benefit Cost Analysis Guidance 2023 Update: https://www.transportation.gov/sites/dot.gov/files/2023-01/Benefit%20Cost%20Analysis%20Guidance%202023%20Update.pdf. One fatality equals 20.9 serious injuries, or 55.2 injured severity unknowns.

[27] See Table 1 under "Equity Considerations" for what equity analysis entails.

- Leverage a Safe System Approach that uses multiple activities and interventions to address safety problems.
- Encompass at least three of the five Safe System Approach elements in the National Roadway Safety Strategy (Safer People, Safer Roads, Safer Speeds, Safer Vehicles, and Post-Crash Care) to address the identified safety problem.
- Include a mix of infrastructure, behavioral, operational, and/or post-crash safety activities.
- Involve widely implemented improvements based on high-risk roadway features correlated with particularly severe crash types, including design features that reinforce appropriate motor vehicle speeds.
- Incorporate technologies that promote safety and/or equity.
- Improve safety for all road users along a roadway by providing accessible facilities (e.g., Public-Rights-of-Way Accessibility Guidelines [PROWAG]) and correcting barriers to individuals with disabilities.[28]
- Improve multimodal networks for people outside of a motor vehicle, including people who are walking, biking, rolling, public transit users, and have disabilities.

Selection Criterion #4: Other DOT Strategic Goals

This program's focus on equity and safety is also advanced by considerations of how applications address climate and sustainability considerations, as well as whether applications support economic competitiveness. DOT will assess the extent to which the projects and strategies use safety strategies to support the Departmental strategic goals of climate change, sustainability, workforce, and economic competitiveness, and the extent to which the proposal is expected to:

Climate and Sustainability

- Reduce motor vehicle-related pollution such as air pollution and greenhouse gas emissions.
- Increase safety of lower-carbon travel modes such as public transit, micromobility and active transportation (e.g., people biking and walking).
- Improve multimodal transportation systems that incorporate affordable transportation options such as public transit, micromobility, and active transportation such as walking and biking to transit stops and stations.
- Reduce the lifecycle greenhouse gas emissions from the project materials such as the use of lower-carbon pavement and construction materials.
- Support fiscally responsible land use and transportation efficient design that reduces greenhouse gas emissions through land use and zoning reform, rural main street revitalization, growth management, and equitable transit-oriented development.
- Includes evidence-based climate resilience measures or features such as enhanced storm water management practices, upgrading infrastructure using the Federal Flood Risk Management Standard, and nature-based solutions that improve the built and/or natural environment.

Economic Competitiveness

- Lead to increased economic or business activity due to enhanced safety features for all road users.
- Increase mobility and expand connectivity for all road users to critical community services such as education and healthcare, jobs, and business opportunities, especially for people in underserved communities.
- Address the unique challenges rural and Tribal communities face related to mobility and economic development, including isolation and transportation cost burden.

[28] https://www.access-board.gov/prowag/

Workforce

- For skilled construction labor needed on the project, incorporate strong labor standards (e.g., wages and benefits at or above prevailing; use of project labor agreements, registered apprenticeship programs).
- For non-construction work on the project, commit to supporting training opportunities as part of the project, including pre-apprenticeship or apprenticeship readiness programs and youth service, with a description of how training and job opportunities on the project will lead into registered apprenticeship or good-paying jobs.
- Track and publish aggregate workforce data, including information on demonstrating that employment opportunities are available to historically underserved workers in the community.
- Include Local inclusive economic development and entrepreneurship such as utilization of Disadvantaged Business Enterprises, Minority-owned Businesses, Women-owned businesses, or 8(a) firms.

Selection Criterion #5: Supplemental Planning and Demonstration Activities

Implementation Grant applicants should only respond to this selection criterion if supplemental planning and/or demonstration activities are included in the application. DOT will assess whether the applicant has described the scope of supplemental planning or demonstration work to be performed; the roadway safety issues that necessitate further Action Plan development, including supplemental planning, and /or demonstration activities, as applicable; and how the funded activities will inform an Action Plan and support the identification of projects and strategies that will:

- Lead to a significant reduction or elimination of roadway fatalities and serious injuries involving various road users;
- Employ low-cost, high-impact strategies that can improve safety over a wider geographical area;
- Involve engaging with a variety of public and private stakeholders;
- Adopt innovative technologies to promote safety and equity; and
- Be evidence-based or build evidence around what works.

Applicants applying to carry out demonstration activities will also be assessed as to whether their approach to measuring the potential benefits of the demonstration activities through data collection and evaluation are described, and the extent to which the activities will be set up (e.g., quick builds on the roadway, pilot project established) within 18 months of executing a grant agreement.

Consideration: Project Readiness

Applications will be reviewed for Project Readiness, which will be a consideration for application selection. Project Readiness focuses on the extent to which the applicant will be able to substantially execute and complete the full scope of work in the Implementation Grant application within five (5) years of when the grant is executed. This includes information related to required design and construction standards, as well as environmental, permitting, and approval processes. DOT will evaluate the extent to which the application:

- Documents all applicable local, State, and Federal requirements.
- Includes information on activity schedule, required permits and approvals, the National Environmental Policy Act (NEPA) class of action and status, State Transportation Improvement Program (STIP) and Transportation Improvement Program (TIP) status (if applicable), public involvement, right-of-way acquisition plans, procurement schedules, multi-party agreements, utility relocation plans and risk and mitigation strategies, as appropriate.
- Is reasonably expected to begin any construction-related projects in a timely manner consistent with all applicable local, State, and Federal requirements.

Additional Considerations

The Department may consider the following when SS4A Implementation Grant awards:

- The percentage of Implementation Grant funds that will be spent in, and provide safety benefits to, locations in Census tracts designated as underserved communities as defined by this NOFO.[29]
- Whether the applicant is in a rural area.
- Whether the applicant is identified as a priority community within the federal Thriving Communities Network.[30]
- Whether the applicant would enhance the geographic diversity of Implementation Grant award recipients.
- Federal funding requests under $10 million.

2. Review and Selection Process

This section addresses the BIL requirement to describe the methodology for evaluation in the NOFO, including how applications will be rated according to selection criteria and considerations, and how those criteria and considerations will be used to assign an overall rating. The SS4A grant program review and selection process consists of eligibility reviews, merit criteria review, and Senior Review. The Secretary makes the final selections.

Among well-rated applicants, the Secretary may prioritize applicants and jurisdictions that did not receive an SS4A grant in FY 2022 over applicants that did receive an FY 2022 award. The Secretary may also prioritize applications that will use demonstration activities or supplemental planning as part of the development of, or update to, an Action Plan.

i. Planning and Demonstration Grant Review and Selection Process

a) Overall Selection Process and Ratings

The process for the application review is described below:

Teams of Department and contractor support staff will review all applications to determine eligibility based on the eligibility information in Section C.

- Eligible Action Plan applications received by the deadline will be reviewed for their merit based on the selection criteria in Section E.1.i.
- If multiple applications are received from the same applicant, the last one submitted will be reviewed.
- Applications are rated numerically based on Merit Criteria #1 Safety Impact and #2 Equity Criteria.
- The #3 Additional Safety Context criterion narrative will be reviewed and assessed, and then receive a rating of "High," "Medium," "Low," or "Not Qualified." Applications that do not address the #3 Additional Safety Context are deemed "not qualified" and will not be considered for award.
- The Teams will note which of the three Planning and Demonstration Grant activities—develop a new Action Plan, conduct supplemental planning to update an existing plan, and carry out demonstration activities to inform the development or update of an Action Plan—are requested in an application.
- In order to ensure that final selections will meet the statutory requirement that no more than 15 percent of program funds may be awarded to eligible applicants in one State, applications will have their State location denoted. Awards to Federally recognized Tribal governments are not counted towards this 15 percent maximum.

[29] See the definition of an underserved community, which includes Census tracts identified in the OMB CEJST and DOT ETCE tools.
[30] Thriving Community Networks include the Rural Partner Network, Energy Communities, or DOT Thriving Communities Initiative

- The Teams will examine the locations of the applicants to identify if an applicant is requesting funds in a geographic area that received an Action Plan Grant in FY 2022, as well as any potential overlap in geographic boundaries in funding requests for FY 2023. DOT will assess the extent to which the application is duplicative of existing or proposed activities and reserves the right to request applicants with duplicative funding requests to consolidate their efforts as one multijurisdictional group prior to receiving an award. DOT may decline to fund duplicative applications irrespective of their individual merits.

b) Additional Safety Context Criterion Rating Methodology

For the #3 Additional Safety Context, the Department will assess the narrative's alignment to the selection criterion, and will determine a rating of "high," "medium," "low," or "non-responsive."

	High	Medium	Low	Non-Responsive
Rating Scale	The application is very responsive to the criteria and is expected to advance safety planning. The narrative has clear descriptions of the work scope and the roadway safety problem to be addressed. The proposed approach will strongly inform an Action Plan. **For demonstration activities only**: The activities are likely to be put in place within 18 months. The narrative clearly describes how the activities will be measured and evaluated.	The application is responsive to the criteria and is performing safety planning activities. The narrative has descriptions of the work scope and the roadway safety problem to be addressed. The proposed approach will inform an Action Plan. **For demonstration activities only**: The activities have a possibility of being put in place within 18 months. The narrative describes how the activities will be measured and evaluated.	The application is minimally responsive to the criteria. The proposed approach is weakly tied to an Action Plan. **For demonstration activities only**: It is unclear if the activities will be put in place within 18 months. The narrative provides minimal detail on how the activities will be measured and evaluated.	The narrative indicates the proposal is counter to the criteria, does not contain sufficient information, or is not connected to an Action Plan. **For demonstration activities only**: No timeline schedule is provided. Detail on how the activities will be measured and evaluated are not included.

ii. Implementation Grant Review and Selection Process

a) Overall Selection Process and Ratings

Teams of Department and contractor support staff review all applications to determine whether they are eligible applicants based on the eligibility information in Section C. If multiple applications are received from the same applicant, the last one submitted will be reviewed. All eligible Implementation Grant applications received by the deadline will be reviewed and receive ratings for each of these criteria: #1 Safety Impact; #2 Equity, Engagement, and Collaboration; #3 Effective Practices and Strategies; #4 Other DOT Strategic Goals. Based on the criteria ratings, the Department will assign an overall application rating of "Highly Recommended," "Recommended," "Acceptable," or "Not Recommended" as a result of evaluation team consensus discussion. The selection criteria are considered in numeric order of most to least important (e.g., criterion #1 Safety Impact will be considered most heavily, followed by #2 Equity, Engagement, and Collaboration as the second most important, etc.).

Implementation Grant applications that include supplemental planning or demonstration activities will also be reviewed for criterion #5 Additional Safety Context and quantitative Key Information Table information on fatality counts, fatality rate per 100,000 persons, and percentage of population in underserved communities, but it will not affect the overall Implementation Grant rating. Instead, DOT will use the information to determine whether the supplemental planning and/or demonstration activities should be funded as part of the overall project. DOT is more likely to fund, as part of an overall implementation project, supplemental planning and demonstration activities that rate well on criterion #5. Alternatively, DOT may award an Implementation Grant but exclude proposed supplemental planning or demonstration activities from the scope of the award if those activities were not rated well under criterion #5.

b) Safety Impact Criterion Rating Methodology

For the #1 Safety Impact criterion, the Department will assess three subcomponents, and for each determine a rating of "high," "medium," and "low," or "non-responsive." The three subcomponents are: the description of the safety problem; the safety impact assessment; and the implementation costs.

The sub-ratings will use the guidelines below:

	High	Medium	Low	Non-responsive
Description of the Safety Problem	The narrative and supporting information demonstrate the proposal is addressing a substantial safety problem. The narrative is well-articulated and is strongly supported by data and analysis. The narrative links the specific safety problem to relevant historical data at intervention locations and describes whether the locations are on their High-Injury Network or equivalent.	The narrative and supporting information demonstrate the proposal is addressing an existing safety problem. Narrative articulates the description, is generally supported by data and analysis. The narrative links the specific safety problem to relevant historical data and refers to the High-Injury Network or equivalent.	The narrative and supporting information demonstrate the proposal is addressing a safety problem more minor in scope. The narrative is not well-articulated, and the supporting data and analysis are limited. The narrative provides an overall connection between the safety problem and the jurisdiction's historical data.	The narrative and supporting information do not address a safety problem.
Safety Impact	The projects and strategies have comprehensively addressed the safety problem. The projects and strategies proposed are highly effective, based on evidence, use a systemic approach, are mostly on a High-Injury Network, and have benefits that persist over time.	The projects and strategies address the safety problem. Most of the projects and strategies proposed are effective measures, based on evidence, use a systemic approach, are at least partially on a High-Injury Network, and have benefits that persist over time.	The projects and strategies address the safety problem to a limited degree. Some or none of the projects and strategies proposed are effective measures, based on evidence, use a systemic approach, or have benefits that persist over time.	The projects and strategies do not address the safety problem.

	High	Medium	Low	Non-responsive
Implementation Costs	The costs for the implementation of the projects and strategies are clearly articulated, well-summarized, and reasonable. The projects and strategies address locations that have many historical fatalities and serious injuries, and are expected to prevent a significant number of fatalities and serious injuries per funds requested.	The costs for the implementation of the projects and strategies are summarized and appear to be reasonable. The projects and strategies address locations that have some historical fatalities and serious injuries, and are expected to prevent some fatalities and serious injuries per funds requested.	The costs for the implementation of the projects and strategies are not well-articulated or missing key details, and it is uncertain whether the costs are reasonable. The projects and strategies address locations that have very few to no historical fatalities and serious injuries and may have minimal impact.	Cost information and/or fatality and serious injury information at the location level are not provided.

c) Other Criteria Rating Methodology

For the merit criteria #2 Equity, Engagement, and Collaboration, #3 Effective Practices and Strategies, and #4 Other DOT Strategic Goals, the Department will consider whether the application narrative is clear, direct, responsive to the selection criterion focus areas, logical, and includes specific details and examples, which will result in a rating of "high, "medium," "low," or "non-responsive."

	High	Medium	Low	Non-Responsive
Rating Scale	The application is substantively responsive to the criteria, with clear, direct, and logical narrative. Compelling, specific details, as well as quantified or illustrative examples, are provided.	The application is moderately responsive to the criteria, with mostly clear, direct, and logical narrative. Some details and examples are provided.	The application is minimally responsive to the criteria and is somewhat addressed in the narrative. General information is provided.	The narrative indicates the proposal is counter to the criteria or does not contain sufficient information.

All applications will receive a Project Readiness evaluation, as described below. The reviewers will use the application materials outlined in Section D to assess the applicant's Project Readiness and will provide a rating of either "Likely" or "Unlikely."

	Likely	Unlikely
Rating Scale	Based on the information provided in the application and the proposed scope of the projects and strategies, it is likely the applicant can complete all projects and strategies within a five-year time horizon. Application provides information on NEPA status, utility relocation, and right-of-way acquisition.	Based on the information provided in the application and the proposed scope of the projects and strategies, it is uncertain whether the applicant can complete all projects and strategies within a five-year time horizon. Application is missing information on NEPA status, and whether utility relocation and/or right-of-way acquisition is required.

Implementation Grant applications that include supplemental planning and/or demonstration activities will be assessed on the extent to which the narrative aligns with the selection criterion #5 Additional Safety Context and will be evaluated to determine a rating of "high," "medium," "low," or "non-responsive."

	High	Medium	Low	Non-Responsive
Rating Scale	The application is very responsive to the criteria and is expected to advance safety planning. The narrative has clear descriptions of the work scope and the roadway safety problem to be addressed. The proposed approach will strongly inform an Action Plan. **For demonstration activities only**: The activities are likely to be put in place within 18 months. The narrative clearly describes how the activities will be measured and evaluated.	The application is responsive to the criteria and is performing safety planning activities. The narrative has descriptions of the work scope and the roadway safety problem to be addressed. The proposed approach will inform an Action Plan. **For demonstration activities only**: The activities have a possibility of being put in place within 18 months. The narrative describes how the activities will be measured and evaluated.	The application is minimally responsive to the criteria. The proposed approach is weakly tied to an Action Plan. **For demonstration activities only**: It is unclear if the activities will be put in place within 18 months. The narrative provides minimal detail on how the activities will be measured and evaluated.	The narrative indicates the proposal is counter to the criteria, does not contain sufficient information, or is not connected to an Action Plan. **For demonstration activities only**: The narrative provides no timeline schedule or detail on how the activities will be measured and evaluated.

iii. Senior Review Team Phase

a) Planning and Demonstration Grant Senior Review Team Phase

For the Planning and Demonstration Grants, the Secretary will review the three quantitative criteria ratings as well as the rating from the Additional Safety Context and select projects that are most advantageous to the U.S. Government's interest. The Secretary will consult with a Senior Review Team (SRT) to make the determinations.

b) Implementation Grant Senior Review Team Phase

Once every Implementation Grant application has been assigned an overall rating based on the methodology above, all "Highly Recommended" applications will be included in a list of Applications for Consideration. The SRT will also review all "Highly Recommended" applications that received an "Unlikely" project readiness rating, and either remove those applicants from the Applications for Consideration or recommend a reduced scope to remove components that reduced the project's readiness, so that if awarded the applicant would be likely to complete the scope of work within five years of the grant agreement execution. The Secretary will consider the applications with a reduced scope due to the Unlikely project readiness in the same way as applications with a "Likely" rating.

Additionally, to ensure the funding awards align to the extent practicable to the program goal of equitable investment in the safety needs of underserved communities, the SRT may review "Recommended" applications and set a threshold based on the percentage of funds that will be spent in, and provide safety benefits to, locations

within underserved communities. Any "Recommended" applications at or above that threshold will be included in the proposed list of Applications for Consideration.

For applications that would not otherwise be included on the list of Applications for Consideration, the SRT may include applications with supplemental planning and demonstration activity funding that received a "High" rating for selection criterion #5 Additional Safety Context. The SRT may recommend the Secretary to fund a reduced scope of only the supplemental planning and demonstration activities for these applications.

For each grant type, the SRT will present the list of Applications for Consideration to the Secretary, either collectively or through a representative of the SRT. The SRT may advise the Secretary on any application on the list of Applications for Consideration, including options for reduced awards; the Secretary makes final selections. If an Implementation Grant application includes supplemental planning and demonstration activities, DOT may award just those activities as a standalone Planning and Demonstration Grant based on the rating received in selection criterion #5 Additional Safety Context. The Secretary's final selections identify the applications that best address program requirements and are most worthy of funding.

3. Additional Information

Prior to entering into a grant agreement, each selected applicant will be subject to a risk assessment as required by 2 CFR § 200.206. The Department must review and consider any information about the applicant that is in the designated integrity and performance system accessible through SAM (currently the Federal Awardee Performance and Integrity Information System [FAPIIS]). An applicant may review information in FAPIIS and comment on any information about itself that a Federal awarding agency previously entered. The Department will consider comments by the applicant, in addition to the other information in FAPIIS, in making a judgment about the applicant's integrity, business ethics, and record of performance under Federal awards when completing the review of risk posed by applicants.

Because award recipients under this program may be first-time recipients of Federal funding, DOT is committed to implementing the program as flexibly as permitted by statute and to provide assistance to help award recipients through the process of securing a grant agreement and delivering both Planning and Demonstration Grant activities and Implementation Grant projects and strategies. Award recipients are encouraged to identify any needs for assistance in delivering the Implementation Grant projects and strategies so that DOT can provide directly, or through a third party, sufficient support and technical assistance to mitigate potential execution risks.

4. Anticipated Announcement and Federal Award Dates

The Department anticipates making two rounds of awards for this NOFO: one earlier round of awards only focused on applications requesting Planning and Demonstration Grants, and a later round of awards that will encompass Implementation Grants as well as Planning and Demonstration Grant applicants who did not receive funding in the earlier round. The earlier round is anticipated to be in October 2023, and the later round is anticipated to be in December 2023.

F. Federal Award Administration Information

1. Federal Award Notices

Following the evaluation outlined in Section E, the Secretary will announce awarded applications by posting a list of selected recipients at .The posting of the list of selected award recipients will not constitute an authorization to begin performance. Following the announcement, the Department will contact the point of contact listed in the SF-424 to initiate negotiation of a grant agreement unless the applicant notifies DOT of a changed contact via SS4A@dot.gov after July 10.

2. Administrative and National Policy Requirements

i. Climate Change and Environmental Justice

Each applicant selected for SS4A grant funding must demonstrate effort to consider climate change and environmental justice impacts as described in Section A. Projects that have not sufficiently considered climate change and environmental justice in their planning, as determined by the Department, will be required to do so before receiving funds, consistent with Executive Order 14008, Tackling the Climate Crisis at Home and Abroad (86 FR 7619).

ii. Equity and Barriers to Opportunity

Each applicant selected for SS4A grant funding must demonstrate effort to improve equity and reduce barriers to opportunity as described in Section A. Projects that have not sufficiently considered equity and barriers to opportunity in their planning, as determined by the Department, will be required to do so before receiving funds, consistent with Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government (86 FR 7009).

iii. Civil Rights and Title VI

As a condition of a grant award, grant recipients should demonstrate that the recipient has a plan for compliance with civil rights obligations and nondiscrimination laws, including Title VI of the Civil Rights Act of 1964 and implementing regulations (49 CFR § 21), the Americans with Disabilities Act of 1990 (ADA), and Section 504 of the Rehabilitation Act, all other civil rights requirements, and accompanying regulations. This should include a current Title VI plan, completed Community Participation Plan, and a plan to address any legacy infrastructure or facilities that are not compliant with ADA standards. DOT's and the applicable Operating Administrations' Office of Civil Rights may work with awarded grant recipients to ensure full compliance with Federal civil rights requirements.

iv. National Environmental Policy Act of 1969 (NEPA)

Funding recipients must comply with NEPA under 42 U.S.C. § 4321 et seq. and the Council on Environmental Quality's NEPA implementing regulations at 40 CFR §§ 1500-1508, where applicable.

v. Domestic Preference Requirements

As expressed in Executive Order 14005, Ensuring the Future Is Made in All of America by All of America's Workers (86 FR 7475), it is the policy of the executive branch to maximize, consistent with law, the use of goods, products, and materials produced in, and services offered in, the United States. Infrastructure projects and demonstration activities are subject to the Build America, Buy America Act (Pub. L. No 117–58, div. G §§ 70901–70927) as clarified in OMB Memorandum M-22-11.[31] The Department expects all recipients to comply with this requirement. Projects under this notice will be subject to the domestic preference requirements at § 70914 of the Build America, Buy America Act.

vi. Labor and Workforce

Each applicant selected for SS4A grant funding must demonstrate, to the full extent possible consistent with the law, an effort to create good-paying jobs with the free and fair choice to join a union and incorporation of high labor standards. To the extent that applicants have not sufficiently considered job quality and labor rights in their planning, as determined by the Department of Labor, the applicants will be required to do so before receiving funds, consistent with Executive Order 14025, Worker Organizing and Empowerment (86 FR 22829), and Executive Order 14052, Implementation of the Infrastructure Investment and Jobs Act (86 FR 64335).

[31] Pub. L. No. 117-58, division. G, Title IX, Subtitle A, 135 Stat. 429, 1298 (2021). For additional information on § 70914, see OMB-22-11. https://www.whitehouse.gov/wp-content/uploads/2022/04/M-22-11.pdf

vii. Federal Contract Compliance

As a condition of grant award and consistent with EO 11246, Equal Employment Opportunity (30 FR 12319, and as amended), all Federally assisted contractors are required to make good faith efforts to meet the goals of 6.9 percent of construction project hours being performed by women, in addition to goals that vary based on geography for construction work hours and for work being performed by people of color. Under Section 503 of the Rehabilitation Act and its implementing regulations, affirmative action obligations for certain contractors include an aspirational employment goal of 7 percent workers with disabilities.

The U.S. Department of Labor's Office of Federal Contract Compliance Programs (OFCCP) is charged with enforcing Executive Order 11246, Section 503 of the Rehabilitation Act of 1973, and the Vietnam Era Veterans' Readjustment Assistance Act of 1974. OFCCP has a Mega Construction Project Program through which it engages with project sponsors as early as the design phase to help promote compliance with non-discrimination and affirmative action obligations. OFCCP will identify projects that receive an award under this notice and are required to participate in OFCCP's Mega Construction Project Program from a wide range of Federally- assisted projects over which OFCCP has jurisdiction and that have a project cost above $35 million. DOT will require project sponsors with costs above $35 million that receive awards under this funding opportunity to partner with OFCCP, if selected by OFCCP, as a condition of their DOT award.

viii.Critical Infrastructure Security and Resilience

It is the policy of the United States to strengthen the security and resilience of its critical infrastructure against both physical and cyber threats. Each applicant selected for SS4A grant funding must demonstrate, prior to the signing of the grant agreement, effort to consider and address physical and cyber security risks relevant to the transportation mode and type and scale of the activities. Award recipients that have not appropriately considered and addressed physical and cyber security and resilience in their planning, design, and oversight, as determined by the Department and the Department of Homeland Security, will be required to do so before receiving Implementation Grant funds for construction, consistent with Presidential Policy Directive 21, Critical Infrastructure Security and Resilience and the National Security Presidential Memorandum on Improving Cybersecurity for Critical Infrastructure Control Systems. Additionally, funding recipients must be in compliance with 2 CFR § 200.216 and the prohibition on certain telecommunications and video surveillance services or equipment.

ix. Other Administrative and Policy Requirements

All awards will be administered pursuant to the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards found in 2 CFR § 200 as adopted by the Department at 2 CFR § 1201. Additionally, as permitted under the requirements described above, applicable Federal laws, rules, and regulations of the relevant operating administration (e.g., the Federal Highway Administration, etc.) administering the activities will apply to the activities that receive SS4A grants, including planning requirements, Stakeholder Agreements, and other requirements under the Department's other highway and transit grant programs. DOT anticipates grant recipients to have varying levels of experience administering Federal funding agreements and complying with Federal requirements, and DOT will take a risk-based approach to SS4A program grant agreement administration to ensure compliance with all applicable laws and regulations.

In connection with any program or activity conducted with or benefiting from funds awarded under this notice, recipients of funds must comply with all applicable requirements of Federal law, including, without limitation, the Constitution of the United States; the conditions of performance, nondiscrimination requirements, and other assurances made applicable to the award of funds in accordance with regulations of the Department of Transportation; and applicable Federal financial assistance and contracting principles promulgated by the Office of Management and Budget. In complying with these requirements, recipients, in particular, must ensure that no concession agreements are denied, or other contracting decisions made on the basis of speech or other activities protected by the First Amendment. If the Department determines that a recipient has failed to comply with applicable Federal requirements, the Department may terminate the award of funds and disallow previously incurred costs, requiring the recipient to reimburse any expended award funds.

3. Reporting

i. Progress Reporting on Grant Activity

Reporting responsibilities include quarterly program performance reports using the Performance Progress Report (SF-PPR) and quarterly financial status using the SF-425 (also known as the Federal Financial Report or SF-FFR).[32]

Budget and recipient performance information will be gathered on a quarterly basis in a Performance Progress Report (SF-PPR). To fulfill the data collection requirements and in accordance with the USDOT Public Access Plan, award recipients must consider, budget for, and implement appropriate data management, for data and information outputs acquired or generated during the course of the grant.[33, 34] Federally recognized Tribal governments receiving grants may request alternative data collection requirements during grant agreement formulation, as appropriate. Applicants are expected to account for data and performance reporting in their budget submission.

ii. Post Award Reporting Requirements/Reporting of Matters Related to Integrity and Performance

All award recipients shall submit a report by the end of the period of performance that describes:

- The costs of each eligible project and strategy carried out using the grant;
- The roadway safety outcomes and any additional benefits (e.g., increased walking, biking, or transit use without a commensurate increase in serious and fatal crashes, etc.) that each such project and strategy has generated, as—
  - Identified in the grant application; and
  - Measured by data, to the maximum extent practicable;
- The percent of funds spent in, and providing benefits to, underserved communities; and
- The lessons learned and any recommendations relating to future projects or strategies to prevent death and serious injury on roads and streets.

Implementation Grant recipients must also provide: geo-coordinate information identifying specific project location(s); crash data on serious injury and fatalities in the locations where projects and strategies are implemented on an annual basis and at the end of the period of performance, which are expected to include crash characteristics and contributing factor information associated with the safety problems being addressed; and quantitative and qualitative project benefits documented in a final report.

Award recipients carrying out demonstration activities must also measure potential benefits through data collection and evaluative activities and report to the Department how the demonstration activities informed an Action Plan's list of projects and strategies and future implementation.

If the total value of a selected applicant's currently active grants, cooperative agreements, and procurement contracts from all Federal awarding agencies exceeds $10,000,000 for any period of time during the period of performance of this Federal award, then the applicant during that period of time must maintain the currency of information reported in SAM that is made available in the designated integrity and performance system (currently the Federal Awardee Performance and Integrity Information System (FAPIIS)) about civil, criminal, or administrative proceedings described in paragraph 2 of this award term and condition. This is a statutory requirement under section 872 of Pub. L. No.110–417, as amended (41 U.S.C. § 2313). As required by section 3010 of Pub. L. No. 111–212, all information posted in the designated integrity and performance system on or after

[32] https://www.grants.gov/forms/post-award-reporting-forms.html
[33] https://doi.org/10.21949/1520559
[34] United States. Department of Transportation. (2022) *DOT Public Access* [Home page]. https://doi.org/10.21949/1503647

April 15, 2011, except past performance reviews required for Federal procurement contracts, will be publicly available. Additionally, if applicable funding recipients must be in compliance with the audit requirements in 2 CFR § 200, Subpart F.

iii. Program Evaluation

As a condition of grant award, SS4A grant recipients may be required to participate in an evaluation undertaken by DOT, or another agency or partner. The evaluation may take different forms such as an implementation assessment across grant recipients, an impact and/or outcomes analysis of all or selected sites within or across grant recipients, or a benefit/cost analysis or assessment of return on investment. The Department may require applicants to collect data elements to aid the evaluation and/or use information available through other reporting. As a part of the evaluation, as a condition of award, grant recipients must agree to: (1) make records available to the evaluation contractor; (2) provide access to program records, and any other relevant documents to calculate costs and benefits; (3) in the case of an impact analysis, facilitate the access to relevant information as requested; and (4) follow evaluation procedures as specified by the evaluation contractor or DOT staff.

Recipients and sub-recipients are also encouraged to incorporate program evaluation including associated data collection activities from the outset of their program design and implementation to meaningfully document and measure the effectiveness of their projects and strategies. Title I of the Foundations for Evidence-Based Policymaking Act of 2018 (Evidence Act), Pub. L. No. 115–435 (2019) urges Federal awarding agencies and Federal assistance recipients and sub-recipients to use program evaluation as a critical tool to learn, to improve equitable delivery, and to elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency" (codified at 5 U.S.C. § 311). For grant recipients, evaluation expenses are allowable costs (either as direct or indirect), unless prohibited by statute or regulation, and such expenses may include the personnel and equipment needed for data infrastructure and expertise in data analysis, performance, and evaluation (2 CFR §200).

G. Federal Awarding Agency Contacts

For further information concerning this notice, please contact the Office of the Secretary via email at SS4A@dot.gov. In addition, up to the application deadline, the Department will post answers to common questions and requests for clarifications on the Department's website at https://www.transportation.gov/grants/SS4A. To ensure applicants receive accurate information about eligibility or the program, the applicant is encouraged to contact the Department directly, rather than through intermediaries or third parties, with questions. Department staff may also conduct briefings on the SS4A grant selection and award process upon request.

H. Other Information

1. Publication of Application Information

Following the completion of the selection process and announcement of awards, the Department intends to publish a list of all applications received along with the names of the applicant organizations and a few relevant data fields from the application. This includes unsuccessful applicants. The Department may share application information within the Department or with other Federal agencies if the Department determines that sharing is relevant to the respective program's objectives.

2. Department Feedback on Applications

The Department will not review applications in advance, but Department staff are available for technical questions and assistance. DOT expects to hold "virtual-office hours" to further describe how to submit a complete application; for more information visit https://www.transportation.gov/grants/SS4A. The deadline to submit technical questions is June 16, 2023. The Department strives to provide as much information as possible to assist

applicants with the application process. Unsuccessful applicants may request a debrief up to 30 days after the selected funding recipients are publicly announced on https://www.transportation.gov/grants/SS4A. Program staff will address questions to SS4A@dot.gov throughout the application period.

3. Grant Application Resources

The Department will provide resources to help interested applicants understand the different DOT discretionary grant programs through webinars, frequently asked questions, and other materials provided such as the SS4A program website https://www.transportation.gov/grants/SS4A. Additional grant applications resources for this and other Departmental grant programs can be found on the DOT Navigator at www.transportation.gov/dot-navigator. User-friendly information and resources regarding DOT's discretionary grant programs relevant to rural applicants can be found on the Rural Opportunities to Use Transportation for Economic Success (ROUTES) website at www.transportation.gov/rural.

Policy Regarding Sexual Harassment

WHEREAS, sexual harassment and retaliation for sexual harassment claims are unacceptable forms of discrimination that must not be tolerated in the workplace; and

WHEREAS, state and federal employment discrimination laws prohibit sexual harassment and retaliation in the workplace; and

WHEREAS, officers and employees of the State of Kansas are entitled to working conditions that are free from sexual harassment, discrimination, and retaliation; and

WHEREAS, the Governor and all officers and employees of the State of Kansas should seek to foster a culture that does not tolerate sexual harassment, retaliation, and unlawful discrimination.

NOW THEREFORE, pursuant to the authority vested in me as Governor of the State of Kansas, I hereby order as follows:

1. All Executive Branch department and agency heads shall have available, and shall regularly review and update at least every three years or more frequently as necessary, their sexual harassment, discrimination, and retaliation policies. Such policies shall include components for confidentiality and anonymous reporting, applicability to intern positions, and training policies.
2. All Executive Branch department and agency heads shall ensure that their employees, interns, and contractors have been notified of the state's policy against sexual harassment, discrimination, or retaliation, and shall further ensure that such persons are aware of the procedures for submitting a complaint of sexual harassment, discrimination, or retaliation, including an anonymous complaint.
3. Executive Branch departments and agencies shall annually require training seminars regarding the policy against sexual harassment, discrimination, or retaliation. All employees shall complete their initial training session pursuant to this order by the end of the current fiscal year.
4. Within ninety (90) days of this order, all Executive Branch employees, interns, and contractors under the jurisdiction of the Office of the Governor shall be provided a written copy of the policy against sexual harassment, discrimination, and retaliation, and they shall execute a document agreeing and acknowledging that they are aware of and will comply with the policy against sexual harassment, discrimination, and retaliation.
5. Matters involving any elected official, department or agency head, or any appointee of the Governor may be investigated by independent legal counsel.
6. The Office of the Governor will require annual mandatory training seminars for all staff, employees, and interns in the office regarding the policy against sexual harassment, discrimination, and retaliation, and shall maintain a record of attendance.
7. Allegations of sexual harassment, discrimination, or retaliation within the Office of the Governor will be investigated promptly, and violations of law or policy shall constitute grounds for disciplinary action, including dismissal.
8. This Order is intended to supplement existing laws and regulations concerning sexual harassment and discrimination, and shall not be interpreted to in any way diminish such laws and regulations. The Order provides conduct requirements for covered persons, and is not intended to create any new right or benefit enforceable against the State of Kansas.
9. Persons seeking to report violations of this Order, or guidance regarding the application or interpretation of this Order, may contact the Office of the Governor regarding such matters.

Agreement to Comply with the Policy Against Sexual Harassment, Discrimination, and Retaliation.

I hereby acknowledge that I have read the above State of Kansas Policy Against Sexual Harassment, Discrimination, and Retaliation established by Executive Order 18-04 and agree to comply with the provisions of this policy.

_____

Contractor Name (Type or Print)

By: _____

Signature

_____

Printed Name

_____

Title

_____

Date

Rev. 02.05.2018

COVENANT AGAINST CONTINGENT FEES ATTACHMENT

I hereby certify that I am _____ and duly authorized representative of _____ (CONTRACTOR) and that neither I nor the above agency I here represent has:

(a) employed or retained for the payment of a commission, percentage, brokerage, contingent fee, or other consideration, any person (other than a bona fide employee working solely for me or the CONTRACTOR) to solicit or secure this Agreement,

(b) agreed, as an express or implied condition for obtaining this Agreement, to employ or retain the services of any firm or person in connection with carrying out the agreement, or

(c) paid, or agreed to pay, to any firm, organization of persons (other than a bona fide employee working solely for me or the CONTRACTOR) any fee, contribution, donation, or consideration of any kind, for, or in connection with, procuring or carrying out the Agreement;

except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Secretary of Transportation of the State of Kansas in connection with this Agreement and is subject to applicable State and Federal laws, both criminal and civil.

_____ (Date)

_____
Name: _____
Title: _____

State of Kansas
Department of Administration DA-146a
(Rev. 07-19)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

> The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 07-19), which is attached hereto, are hereby incorporated in this contract and made a part thereof.
>
> The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the _____ day of _____, 20____.

1. **Terms Herein Controlling Provisions**: It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas Law and Venue**: This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination Due To Lack Of Funding Appropriation**: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least thirty (30) days prior to the end of its current fiscal year and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to ninety (90) days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability**: No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*).

5. **Anti-Discrimination Clause**: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001, *et seq.*) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111, *et seq.*) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101, *et seq.*) (ADA), and Kansas Executive Order No. 19-02, and to not discriminate against any person because of race, color, gender, sexual orientation, gender identity or expression, religion, national origin, ancestry, age, military or veteran status, disability status, marital or family status, genetic information, or political affiliation that is unrelated to the person's ability to reasonably perform the duties of a particular job or position; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to

comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116; (d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) Contractor agrees to comply with all applicable state and federal anti-discrimination laws and regulations; (g) Contractor agrees all hiring must be on the basis of individual merit and qualifications, and discrimination or harassment of persons for the reasons stated above is prohibited; and (h) if is determined that the contractor has violated the provisions of any portion of this paragraph, such violation shall constitute a breach of contract and the contract may be canceled, terminated, or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

6. **Acceptance of Contract**: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties**: Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to, the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority to Contract**: By signing this contract, the representative of the contractor thereby represents that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility for Taxes**: The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance**: The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101, *et seq.*), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **Information**: **No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101, *et seq.***

12. **The Eleventh Amendment**: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

KANSAS DEPARTMENT OF TRANSPORTATION
CIVIL RIGHTS ACT ATTACHMENT

PREAMBLE

The Secretary of Transportation for the State of Kansas, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d to 2000d-4) and other nondiscrimination requirements and the Regulations, hereby notifies all contracting parties that it will affirmatively ensure that this contract will be implemented without discrimination on the grounds of race, color, national origin, sex, age, disability, income-level or Limited English Proficiency ("LEP").

CLARIFICATION

Where the term "contractor" appears in the following "Nondiscrimination Clauses", the term "contractor" is understood to include all parties to contracts or agreements with the Secretary of Transportation, Kansas Department of Transportation. This Attachment shall govern should this Attachment conflict with provisions of the Document to which it is attached.

ASSURANCE APPENDIX A

During the performance of this contract, the contractor, for itself, it's assignees and successors in interest (hereinafter referred to as the "contractor"), agrees as follows:

1. **Compliance with Regulations**: The contractor (hereinafter includes consultants) will comply with the Acts and the Regulations relative to Non-discrimination in its Federally-assisted programs of the U.S. Department of Transportation, the Federal Highway Administration (FHWA), the Federal Transit Administration ("FTA") or the Federal Aviation Administration ("FAA") as they may be amended from time to time which are herein incorporated by reference and made a part of this contract.

2. **Nondiscrimination**: The contractor, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor will not participate directly or indirectly in the discrimination prohibited by the Acts and the Regulations, including employment practices when the contract covers any activity, project or program set forth in Appendix B of 49 CFR Part 21.

3. **Solicitations for Subcontractors, Including Procurements of Material and Equipment**: In all solicitations, either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor will be notified by the contractor of the contractor's obligations under this contract and the Acts and the Regulations relative to Non-discrimination on the grounds of race, color, or national origin.

4. **Information and Reports**: The contractor will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Recipient or the FHWA, Federal Transit Administration ("FTA"), or Federal Aviation Administration ("FAA") to be pertinent to ascertain compliance with such Acts, Regulations, and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the contractor will so certify to the Recipient or, the FHWA, FTA, or FAA as appropriate, and shall set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance**: In the event of the contractor's noncompliance with the Non-discrimination provisions of this contract, the Recipient will impose such contract sanctions as it or the FHWA, FTA, or FAA may determine to be appropriate, including, but not limited to:

    a. withholding payments to the contractor under the contract until the contractor complies; and/or
    b. cancelling, terminating or suspending a contract, in whole or in part.

6. **Incorporation of Provisions**: The contractor will include the provisions of the paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations and directives issued pursuant thereto. The contractor will take action with respect to any

subcontract or procurement as the Recipient or the FHWA, FTA, or FAA may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the contractor becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the contractor may request the Recipient to enter into any litigation to protect the interests of the Recipient. In addition, the contractor may request the United States to enter into the litigation to protect the interests of the United States.

ASSURANCE APPENDIX E

During the performance of this contract, the contractor, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq., 78 stat. 252), (prohibits discrimination on the basis of race, color, national origin); and 49 CFR Part 21.
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- The Federal Aid Highway Act of 1973 (23 U.S.C. § 324 et. seq.), (prohibits discrimination on the basis of sex);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 et. seq.) as amended, (prohibits discrimination on the basis of disability); and 49 CFR Part 27;
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et. seq.), prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 U.S.C. § 471, Section 47123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (PL No. 100-259), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures nondiscrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with LEP, and resulting agency guidance, national origin discrimination includes discrimination because of LEP. To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681)

City of Junction City

City Commission Agenda Memo

February 16, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation Overview

Background: In 2021, the City asked my office to review a number of properties for annexation. Some have been annexed already. Others are still being considered.

Discussion: Kaw Valley Engineering drew up water and sewer plans for the area west of Spring Valley Road, south of Wildcat Lane, and north & south of Liberty Hall. This is a multiphase plan with estimated costs. It should take between 12 and 36 months most likely unless eminent domain for easements is required.

Recommendation: Just discussion/information.

Alternatives: Just discussion/information.

KAW VALLEY ENGINEERING, INC.

Office: 785.762.5040
Web: www.kveng.com
Address: 2319 N. Jackson
P.O. Box 1304
Junction City, KS 66441

February 5, 2024
A24D1800

Annexation of Properties
Junction City, Kansas

Utility Extension Considerations:

1. **Resolution No. R-3074 – 224 North Spring Valley Road**
   Water and Sewer along North Spring Valley Road, East side

   Water Service Line to their Property Line.....$3,600.00
   Sanitary Sewer Service to their Property Line $6,800.00

2. **Resolution No. R-3075 – 604 North Spring Valley Road**
   Water and Sewer are on the West side of Spring Valley Road and North side of Wildcat Lane

   Water Service Line to their Property Line.....$2,500.00
   Sanitary Sewer Service to their Property Line $5,500.00

3. **Resolution No. R-3076 – 310 South Spring Valley Road**
   Resolution No. R-3077 – 506 South Spring Valley Road
   Resolution No. R-3078 – 2508 Glenn Dean Road

   Water Service
   The above properties have direct access to a water main along Spring Valley Road and require extension of service lines only to their property line.

   Water Service Line to their Property Line..... $3,600.00/Each

   Sanitary Sewer
   To provide sanitary sewer to the above properties, as well as additional properties, an interceptor extension and main extension will be required. This project will be completed in phases.

   Estimated Project Cost to their Property Line $448,500.00

4. **Resolution No. R-3079 – 2701 Liberty Hall Road**
   Resolution No. R-3080 – 2623 Liberty Hall Road
   Resolution No. R-3081 – 2707 Liberty Hall Road

   Water Service
   The above properties have direct access to a water main along Liberty Hall Road and require a large main tap and fire line extender to serve 2707 Liberty Hall Road.

   Estimated Project Cost to their Property Line $45,000.00

   Sanitary Sewer
   To provide sanitary sewer to the above properties a small main extension will be required.

   Estimated Project Cost to their Property Line $65,000.00

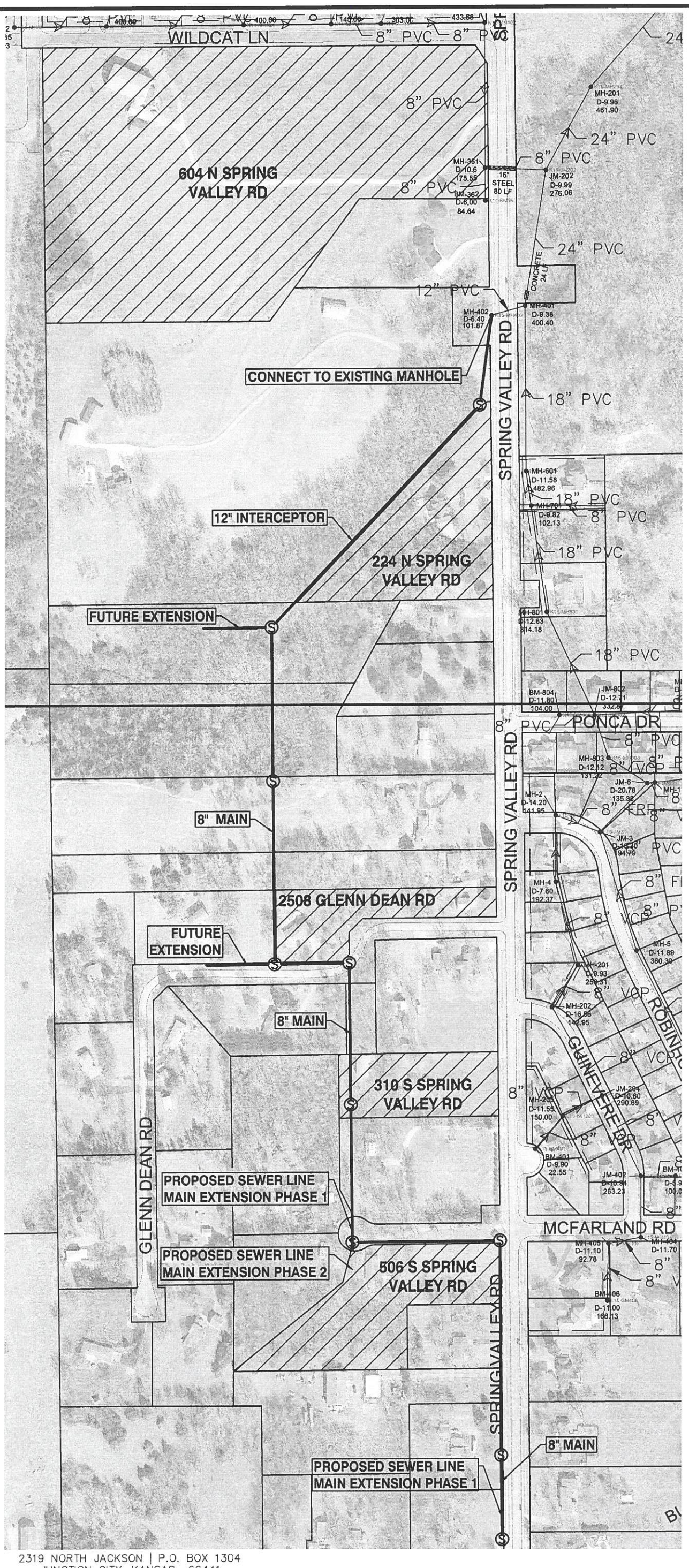
If you have any questions or require additional information, please feel free to contact me at 785-762-5040.

Sincerely,

Leon D. Osbourn, P.E.
President

Attachments: Spring Valley Road – Overall Layout
Liberty Hall Road – Overall Layout

LDO:bt
\\VMJC-FILE\Projects\A24_1800\DSN\2024-2025 Extension Of Service\Annexation\Annexation Of Properties 02-05-2024.Docx



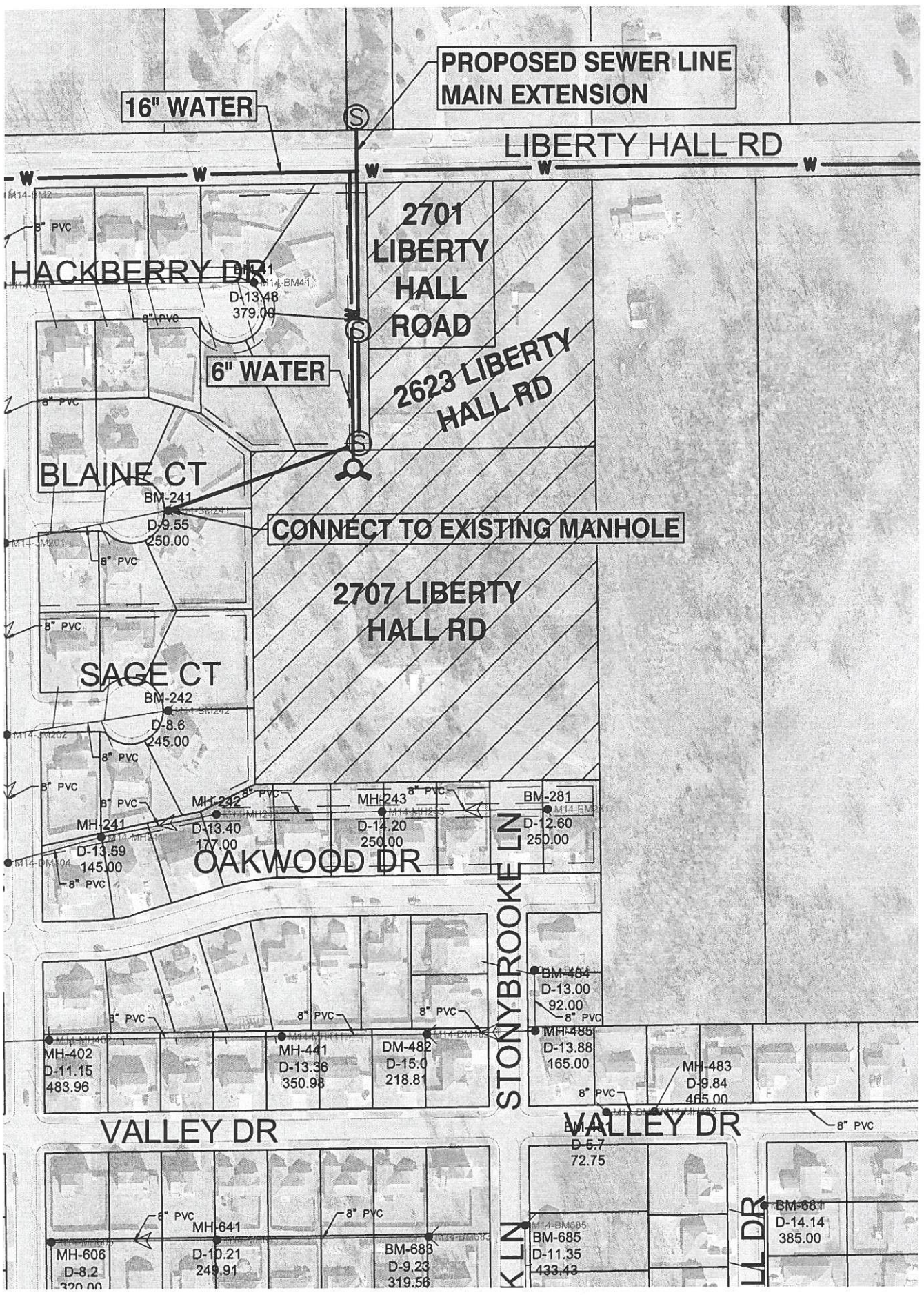
SCALE: 1" = 300'

2319 NORTH JACKSON | P.O. BOX 1304
JUNCTION CITY, KANSAS 66441
PH. (785) 762-5040 | FAX (785) 762-7744
jc@kveng.com | www.kveng.com

KAW VALLEY ENGINEERING

24-25 EXTENSION OF SERVICE - OVERALL LAYOUT

FEBRUARY 2, 2024
1800EXBA_SERV



SCALE: 1" = 200'

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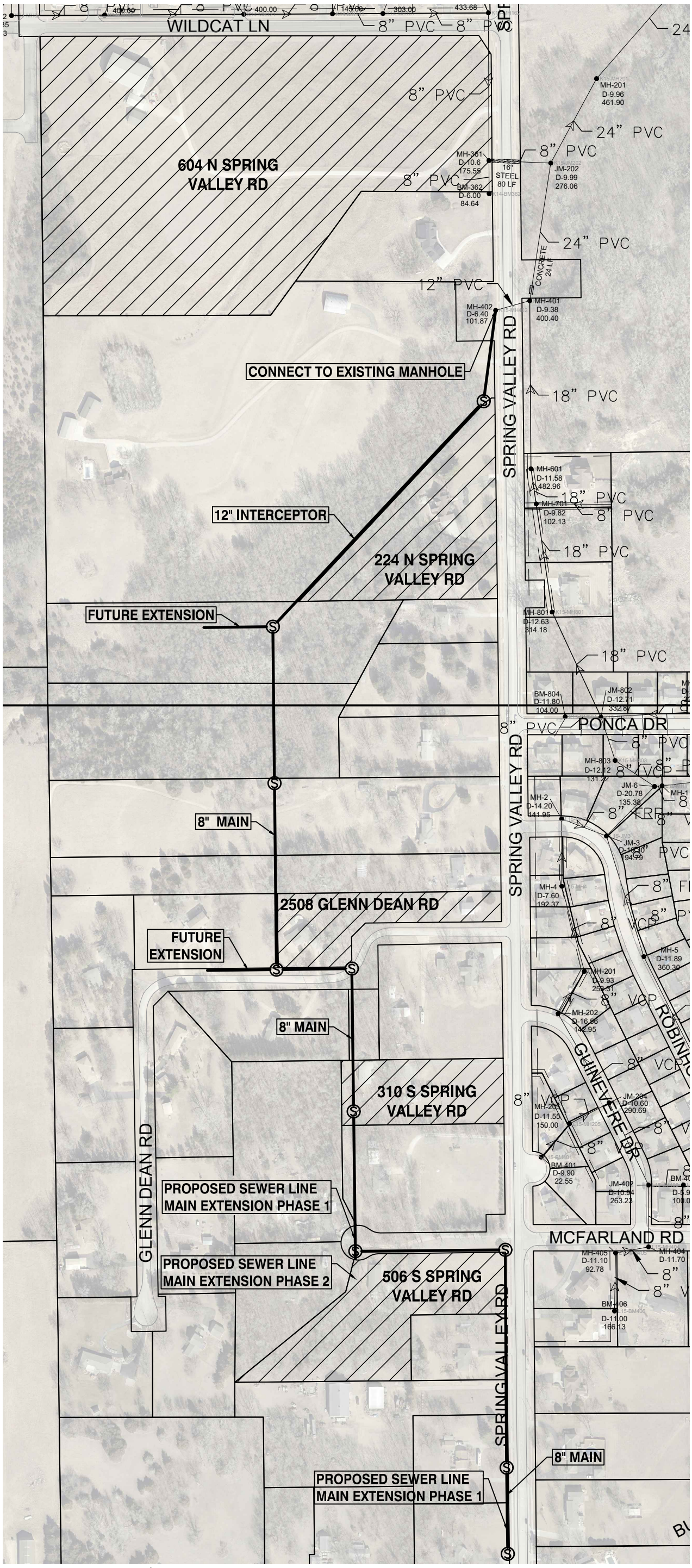

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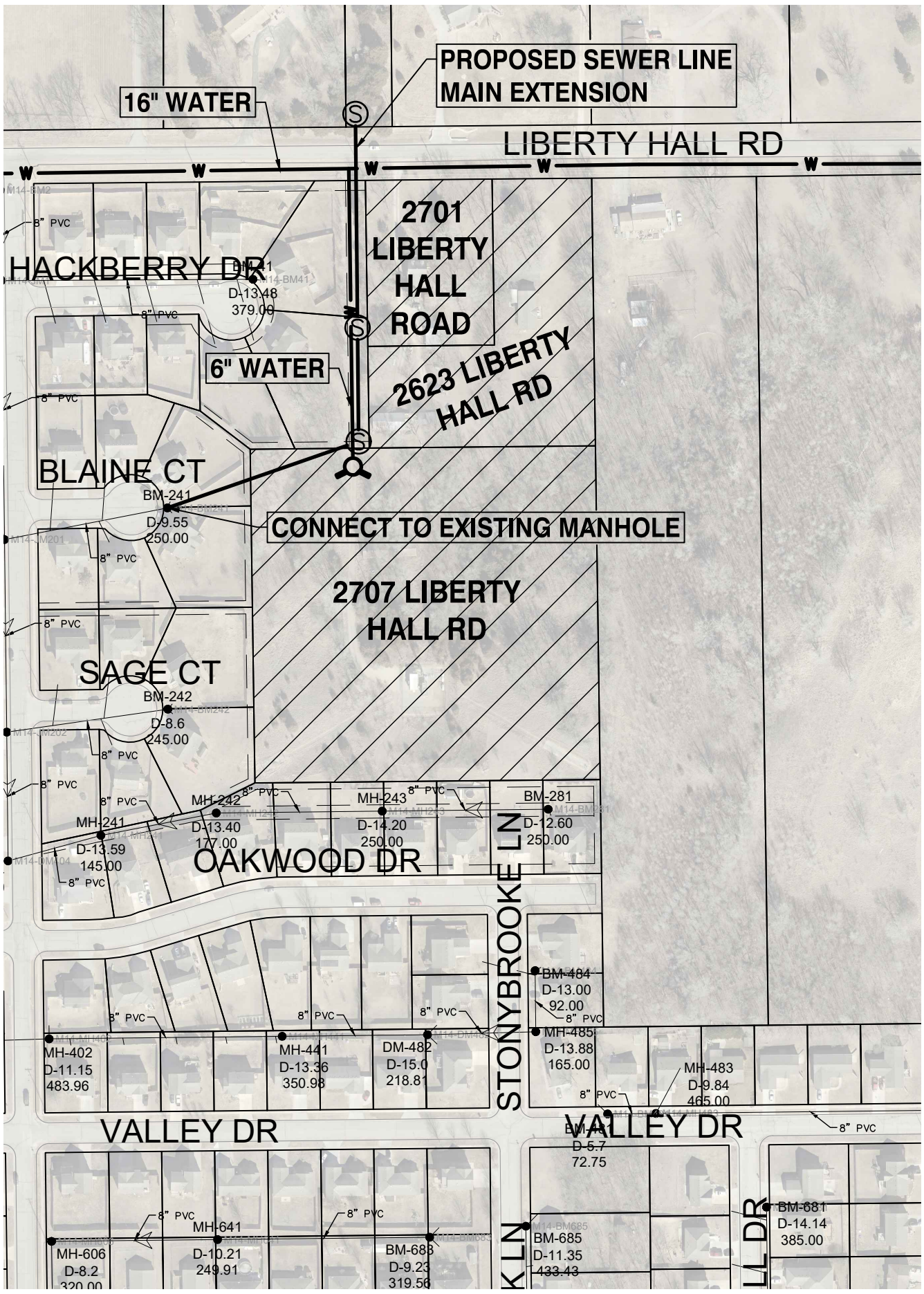

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KAW VALLEY ENGINEERING

24-25 EXTENSION OF SERVICE - OVERALL LAYOUT
FEBRUARY 2, 2024
1800EXBA_SERV

City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of AMERICAN TOWER, LP – 2707 LIBERTY HALL RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission set a public hearing and ordinance consideration for February 20, 2024.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The City's boundary is west and south of the proposed annexation on two of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2) but commercial, at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City currently provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $7,933.00 up to approximately $12,642.73 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned “CG” General Commercial District which does not prohibit towers which mirrors the County’s zoning of “C” – Commercial and the tower on the property.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3282

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 2707 LIBERTY HALL ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(4) OR (6) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3081.

The boundaries of the land proposed to be annexed are as follows:

Commencing at the Northeast corner of said feet to the Northeast corner of the Northwest Quarter (NW ¼) of said Northeast Quarter (NE ¼); thence South 00 degrees 05 minutes 26 seconds East 443.24 feet along the East line of said Northwest Quarter (NW ¼) for the point of beginning; thence South 00 degrees 05 minutes 26 seconds East 502.61 feet; thence North 89 degrees 50 minutes 43 seconds West 520.00 feet; thence North 00 degrees 05 minutes 26 seconds West 502.61 feet; thence South 89 degrees 50 minutes 43 seconds East 520.00 feet to Geary County, Kansas. The 6.10 acres of residential property are located west of South Spring Valley Road, west of the Hickory Lane, north of Oakwood Drive, and south of Liberty Hall Road.

Commonly known as 2707 Liberty Hall Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(4) or (6), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Commencing at the Northeast corner of said feet to the Northeast corner of the Northwest Quarter (NW ¼) of said Northeast Quarter (NE ¼); thence South 00 degrees 05 minutes 26 seconds East 443.24 feet along the East line of said Northwest Quarter (NW ¼) for the point of beginning; thence South 00 degrees 05 minutes 26 seconds East 502.61 feet; thence North 89 degrees 50 minutes 43 seconds West 520.00 feet; thence North 00 degrees 05 minutes 26 seconds West 502.61 feet; thence South 89 degrees 50 minutes 43 seconds East 520.00 feet to Geary County, Kansas. The 6.10 acres of residential property are located west of South Spring Valley Road, west of the Hickory Lane, north of Oakwood Drive, and south of Liberty Hall Road.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as CG per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____

Ronna Larson
Vice Mayor

ATTEST:

_____

Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____

Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

American Tower, LP
(The Corporation Company, Inc.)

Area generally south of Liberty Hall Road and west of Hickory Lane,
west of south Spring Valley Road

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City surrounds the land on nearly all sides as well as part of the land is in the City limits already. The land is currently unplatted. The land is less than 21 acres. The land is designated for commercial and telecommunication use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is within the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(4) or (6) – the land shares at least fifty percent (50%) of its border with the City and is less than twenty-one (21) acres.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:
That portion of S16 , T12 , R05 , Acres 6.1 , POB 483 S; & 1328 W OF NE COR S 502, W 520, N 502,; E 520 TO POB; a tract of land in the Northwest Quarter (NW ¼) of the Northeast Quarter (NE ¼) of Section Sixteen (16), Township Twelve (12) South, Range Five (5) East of the 6th P.M., in Geary County, Kansas in the City of Junction City, County of Geary, State of Kansas, being more particularly described as follows: Commencing at the Northeast corner of said feet to the Northeast corner of the Northwest Quarter (NW ¼) of said Northeast Quarter (NE ¼); thence South 00 degrees 05 minutes 26 seconds East 443.24 feet along the East line of said Northwest Quarter (NW ¼) for the point of beginning; thence South 00 degrees 05 minutes 26 seconds East 502.61 feet; thence North 89 degrees 50 minutes 43 seconds West 520.00 feet; thence North 00 degrees 05 minutes 26 seconds West 502.61 feet; thence South 89 degrees 50 minutes 43 seconds East 520.00 feet to Geary County, Kansas to the Point of Beginning.
The boundary to the north and east is a municipal boundary of the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of south Spring Valley Road, south of Liberty Hall Road/west of Hickory Lane, and adjacent to areas not yet annexed to the City.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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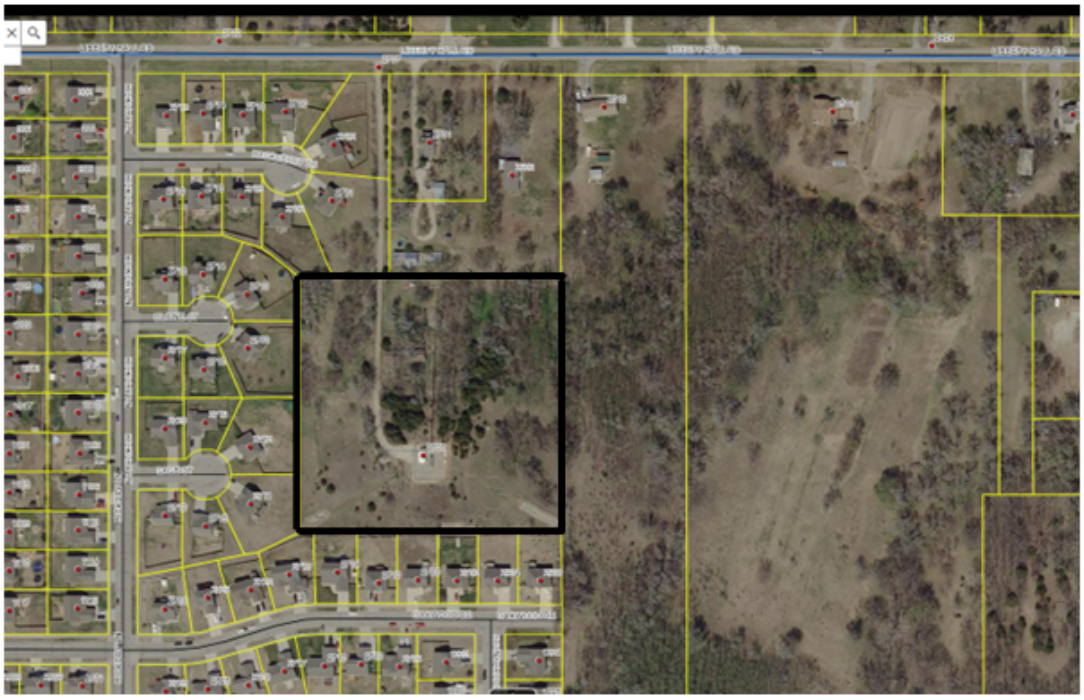

IV.Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of agricultural use and/or vacant lots.

The single tract is devoted to agricultural use. The land is approximately 6.10 acres of what is not yet in the City.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned C, which is Commercial with the Geary County Zoning Code. The most comparable zoning would be "CG" – General Commercial District due to permitted uses under 405.100.B.38.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls south and west of Liberty Hall Road which services property owned by the same owner. The County already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently receives water from the City or is already a part of Rural Water District 1 which purchases water directly from the City. The City already provides water to the land. The landowners already pay for and receive water from the City.

The property has direct access to a water main along Liberty Hall Road and requires a large main tap and fire line.

The cost to add water service line to this property for City services would be $9,000.00.

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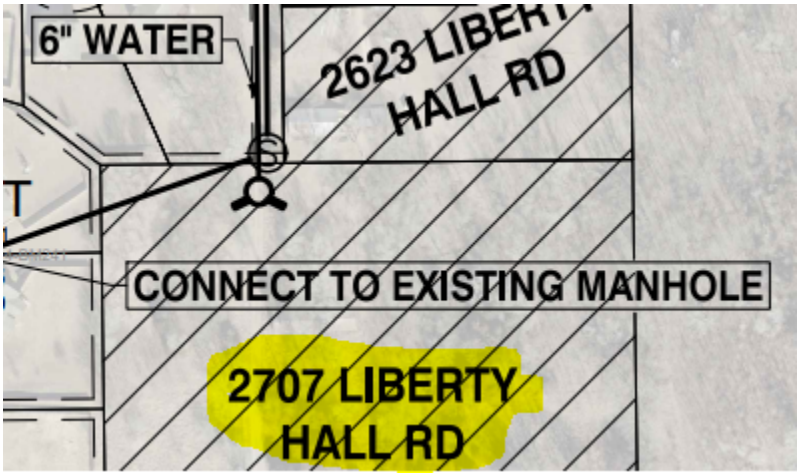
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

To provide service to this property a small main extension will be required.

The cost to add sanitary sewer service to this property would be completed in phases at approximately $13,000.00.



d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

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e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Helland Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $26,940. The assessed valuation for 2022 was $31,730.

In 2022, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $7,933.00. Upon annexation and as of 2023, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $11,383.94, for an increase of $3,450.94.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing	Per City Policy
Sewer Laterals	As Required	Upon Petition	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of BIGGS – 2701 LIBERTY HALL RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission is holding a public hearing February 20, 2024 and considering an annexation following said hearing.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The property is platted. The City's boundary is west of the proposed annexation on one of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $11,520.00 up to approximately $17,039.03 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3283

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 2701 LIBERTY HALL ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(1) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3079.

The boundaries of the land proposed to be annexed are as follows:

Lot One (1), Block One (1), Taylor Estates, an addition to the City of Junction city, Geary County, Kansas. The 2.06 acres of residential property are located west of South Spring Valley Road, west of the Hickory Lane, north of Oakwood Drive, and south of Liberty Hall Road.

Commonly known as 2701 Liberty Hall Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(1), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Lot One (1), Block One (1), Taylor Estates, an addition to the City of Junction city, Geary County, Kansas. The 2.06 acres of residential property are located west of South Spring Valley Road, west of the Hickory Lane, north of Oakwood Drive, and south of Liberty Hall Road.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____
Ronna Larson
Vice Mayor

ATTEST:

_____
Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____
Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

Biggs

Lot 1, Taylor Estates

Approximately 2.06 acres which are adjacent on the
west of the municipal boundaries.

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City is adjacent to the land on the east side. The land is currently platted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is adjacent to the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(1) – the land is platted and adjacent to the City.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:

Lot 1, Taylor Estates. Approximately 2.06 acres which is adjacent on the south by the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of south Spring Valley Road, east of the Hickory Lane, and north of Valley Drive.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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IV.Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of residential use.

The single tract is devoted to residential use. The land is approximately 2.06 acres.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned "R", which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residential due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls on the west side of S Spring Valley Road. The City already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently does not receive water from the City; however, water is easily tapped into by the property owner. The City already provides water to the land through Rural Water District 1.

The property has direct access to a water main along Liberty Hall Road and requires a large main tap and fire line.

The cost to add water service line to this property for City services would be $9,000.00.

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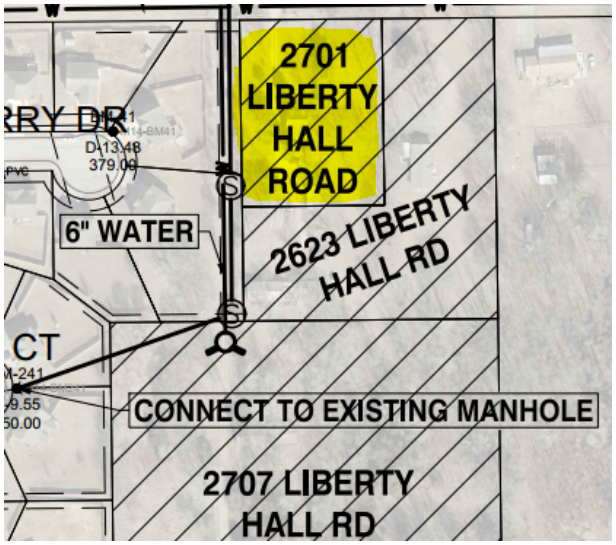
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

To provide service to this property a small main extension will be required.

The cost to add sanitary sewer service to this property would be completed in phases at approximately $13,000.00.



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d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Bluffs Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $116,060. The assessed valuation for 2022 was $100,171.

In 2023, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $11,520.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $16,531.32, for an increase of $5,011.32.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing or within three to four years	Per City Policy
Sewer Laterals	As Required	Upon Petition but available within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of GEORGE – 506 S SPRING VALLEY RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission will hold a public hearing and consider an ordinance.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

The land is platted. Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The City's boundary is East the proposed annexation on one of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $29,613.09 up to approximately $45,873.56 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3284

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 506 S SPRING VALLEY ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(1) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3077.

The boundaries of the land proposed to be annexed are as follows:

Lot One (1) and Two (2), a replat of Waner's Acres, Geary County, Kansas. The 2 acres of residential property are located west of South Spring Valley Road, south of St Therea's Drive, and southwest of McFarland Road.

Commonly known as 506 S Spring Valley Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(1), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Lot One (1) and Two (2), a replat of Waner's Acres, Geary County, Kansas. The 2 acres of residential property are located west of South Spring Valley Road, south of St Therea's Drive, and southwest of McFarland Road.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____
Ronna Larson
Vice Mayor

ATTEST:

_____
Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____
Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

George

Lot 1, Warners Acres RP

Approximately 3.60 acres which are adjacent on the east of the municipal boundaries.

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City is adjacent to the land on the east side. The land is currently platted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is adjacent to the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(1) – the land is platted and it adjoins the City boundary.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:

Lot One (1) and Two (2), Waner's Acres. Approximately 3.60 acres which is adjacent on the west by the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of south Spring Valley Road, southwest of the USD 475 Middle School site, and north of Liberty Hall Road.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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IV.Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of residential use.

The single tract is devoted to residential use. The land is approximately 3.60 acres.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned "R", which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residentail due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls on the west side of N Spring Valley Road. The City already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently does not receive water from the City; however, water is easily tapped into by the property owner and currently receives water from Rural Water District 1 which purchases its water supply from the City. The City already provides water to the land.

The property has direct access to a water main along Spring Valley Road and requires an extension of service lines only to their property line.

The cost to add water service line to this property would be $3,600.00.

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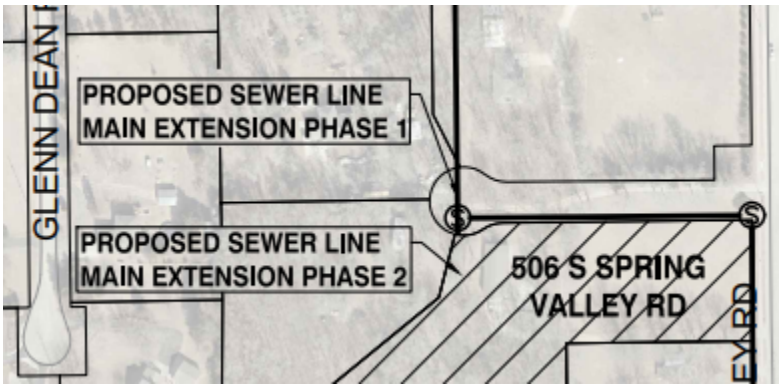
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

For sanitary sewer to this property, an interceptor extension and main extension will be required. This project will be completed in phases.

The cost to add sanitary sewer service to this property, completed in phases, at approximately $28,031.25.



d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

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e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Bluffs Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $260,316.00. The assessed valuation for 2022 was $257,500.00.

In 2023, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $29,613.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $42,494.98, for an increase of $12,881.98.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing and look at change over from RWD1 to City	Per City Policy
Sewer Laterals	As Required	Upon Petition and within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of HOOVER – 604 N SPRING VALLEY RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission will hold a public hearing and consider an ordinance.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The City's boundary is east and north of the proposed annexation on one or more of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $73,100.00 up to approximately $115,177.98 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3285

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 604 N SPRING VALLEY ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(4), (5), OR (6) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3075.

The boundaries of the land proposed to be annexed are as follows:

Commencing at the Northeast corner of the Northeast Quarter of said Section 9, said point also being on the centerline of Spring Valley Road right-of-way; thence S00°31′31″E on the East line of said Northeast Quarter a distance of 495.00 feet to the point of beginning of the tract to be described; thence continuing S00°31′31″E on said East Section line a distance of 450.00 feet; thence S89°51′18″W a distance of 409.48 feet; thence S37°49′19″W a distance of 443.95 feet; thence S89°51′18″W a distance of 650.00 feet; thence N00°49′19″W a distance of 800.00 feet; thence N89°51′ 18″E a distance of 1334.49 feet, contains 20.12 acres, more or less. Subject to a 40 foot road right-of-way along the East line to Geary County, Kansas. The 12.14 acres of residential property are located west of North Spring Valley Road, south of Wildcat Lane, east of Wildcat Place, and adjacent to the City.

Commonly known as 604 N Spring Valley Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(4), (5), or (6), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Commencing at the Northeast corner of the Northeast Quarter of said Section 9, said point also being on the centerline of Spring Valley Road right-of-way; thence S00°31′31″E on the East line of said Northeast Quarter a distance of 495.00 feet to the point of beginning of the tract to be described; thence continuing S00°31′31″E on said East Section line a distance of 450.00 feet; thence S89°51′18″W a distance of 409.48 feet; thence S37°49′19″W a distance of 443.95 feet; thence S89°51′18″W a distance of 650.00 feet; thence N00°49′19″W a distance of 800.00 feet; thence N89°51′ 18″E a distance of 1334.49 feet, contains 20.12 acres, more or less. Subject to a 40 foot road right-of-way along the East line to Geary County, Kansas. The 12.14 acres of

residential property are located west of North Spring Valley Road, south of Wildcat Lane, east of Wildcat Place, and adjacent to the City.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____

Ronna Larson
Vice Mayor

ATTEST:

_____

Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____

Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

Hoover

Area generally south of Wildcat Lane and east of Wildcat Place,
west of north Spring Valley Road

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City surrounds the land on nearly all sides as well as part of the land is in the City limits already. The land is currently unplatted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is within the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(4), (5) or (6) – the land shares at least fifty percent (50%) of its border with the City and is less than twenty-one (21) acres. Plus, due to the Landrith residence and the USD 475 Middle School, this annexation would make the lines of the City more harmonious.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:
That portion of S09, T12, R05, Acres 12.14, POB; 495 S NW COR S 450 SW 409 SWLY 443 W 650; N 800 E 1334 TO POB Less Row in the City of Junction City, County of Geary, State of Kansas, being more particularly described as follows: Commencing at the Northeast corner of the Northeast Quarter of said Section 9, said point also being on the centerline of Spring Valley Road right-of-way; thence S00°31′31″E on the East line of said Northeast Quarter a distance of 495.00 feet to the point of beginning of the tract to be described; thence continuing S00°31′31″E on said East Section line a distance of 450.00 feet; thence S89°51′18″W a distance of 409.48 feet; thence S37°49′19″W a distance of 443.95 feet; thence S89°51′18″W a distance of 650.00 feet; thence N00°49′19″W a distance of 800.00 feet; thence N89°51′18″E a distance of 1334.49 feet, contains 20.12 acres, more or less. Subject to a 40 foot road right-of-way along the East line to Geary County, Kansas to the Point of Beginning.
The boundary to the west, north, and east is a municipal boundary of the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of south Spring Valley Road, south of Wildcat Lane, north of Glenn Dean Road, and adjacent to the City.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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IV.Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of agricultural use and/or vacant lots.

The single tract is devoted to agricultural use. The land is approximately 12.14 acres of what is not yet in the City.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned R, which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residential due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls west of Spring Valley Drive. The City already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently receives water from the City or purchase the water from Rural Water District 1 which contracts for water from the City. The City already provides water to the land. The landowners already pay for and receive water from the City.

The cost to add water service line to this property line for City services would be $2,500.00.

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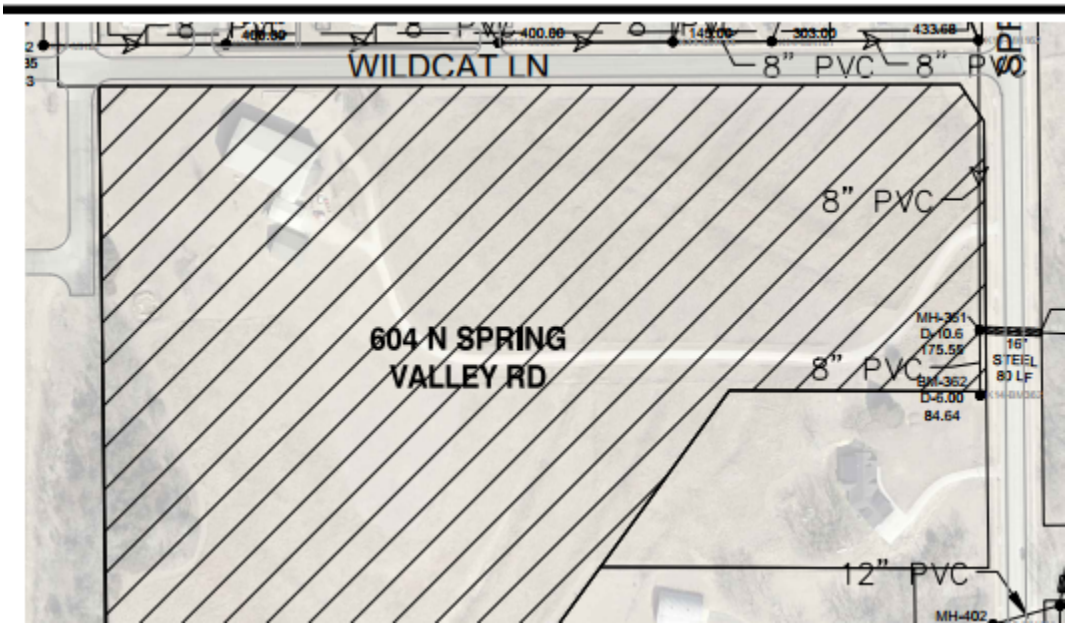
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

The cost to add sanitary sewer service to this property line for City services would be $5,500.00.



d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

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e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Helland Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $664,970.00. The assessed valuation for 2022 was $635,648.00.

In 2022, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $73,100.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $104,899.29, for an increase of $31,799.29.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing or if not within three to four years	Per City Policy
Sewer Laterals	As Required	Upon Petition and within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of LUECK – 224 N SPRING VALLEY RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission will hold a public hearing and consider an ordinance.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The land is platted. The City's boundary is East of the proposed annexation on half of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being in the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $48,036.65 up to approximately $75,233.88 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3287

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 224 N SPRING VALLEY ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(1) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3074.

The boundaries of the land proposed to be annexed are as follows:

Point of Beginning on the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section Nine (9), Township Twelve (12) South, Range Five (5) East of the Sixth Principal Meridian in Geary County, Kansas. The 9.4 acres of residential property are located west of North Spring Valley Road and east of the USD 475 Middle School site.

Commonly known as 224 North Spring Valley Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(1), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Point of Beginning on the Southeast Quarter (SE ¼) of the Northeast Quarter (NE ¼) of Section Nine (9), Township Twelve (12) South, Range Five (5) East of the Sixth Principal Meridian in Geary County, Kansas. The 9.4 acres of residential property are located west of North Spring Valley Road and east of the USD 475 Middle School site.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____

Ronna Larson
Vice Mayor

ATTEST:

_____

Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____

Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

Lueck

Lot 1, Lueck Addition

Approximately 4.10 acres which are adjacent on the west of the municipal boundaries.

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City is adjacent to the land on the east side. The land is currently platted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is adjacent to the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(1). The land is platted and adjacent to the City.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:

Lot 1, Lueck Addition. Approximately 4.10 acres which is adjacent on the west by the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of North Spring Valley Road, southwest of the USD 475 Middle School site, and south of Wildcat Lane.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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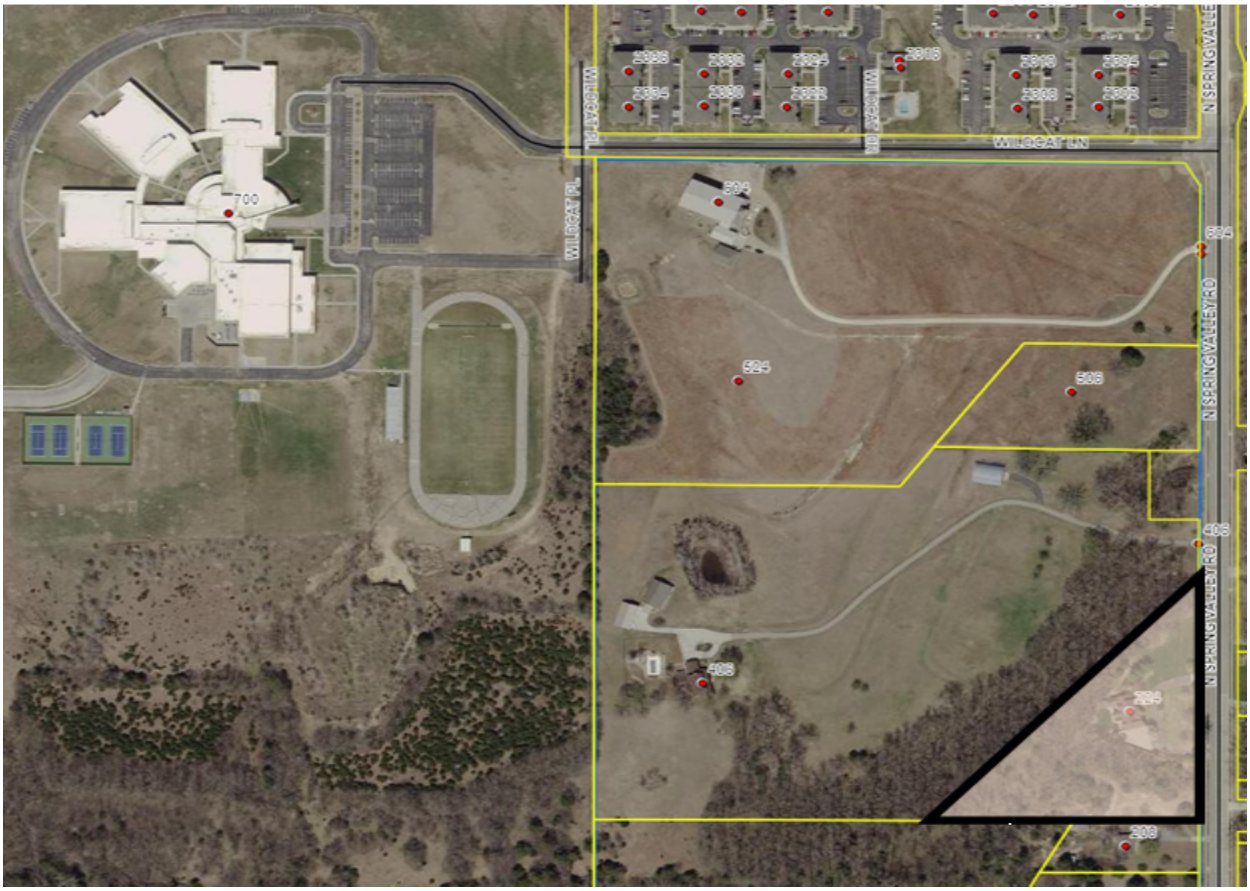

IV. Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of residential use.

The single tract is devoted to residential use. The land is approximately 4.10 acres.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned "R", which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residential due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls on the west side of N Spring Valley Road. The City already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently does not receive water from the City; however, water is easily tapped into by the property owner. Water is received via Rural Water District 1 which obtains water from the City. The City already provides water to the land.

The cost to add water service line to this property line for City services would be $3,600.00.

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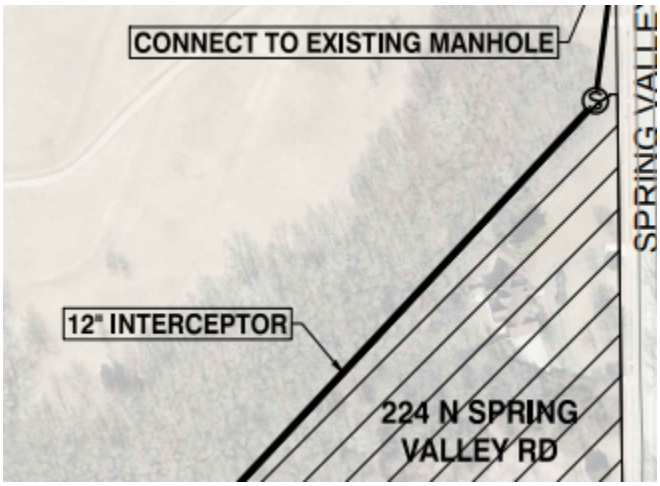
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

The cost to add sanitary sewer service to this property line for City services would be $6,800.00.



d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

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e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Bluffs Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $435,200.00. The assessed valuation for 2022 was $417,700.00.

In 2023, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $48,036.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $68,932.18, for an increase of $20,896.18.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing or within three to four years	Per City Policy
Sewer Laterals	As Required	Upon Petition and within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of TAYLOR – 2623 LIBERTY HALL RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission will hold a public hearing and consider an ordinance.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The land is platted. The City's boundary is west of the proposed annexation on one of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $4,697.00 up to approximately $6,165.38 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3287

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 2623 LIBERTY HALL ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(1) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3080.

The boundaries of the land proposed to be annexed are as follows:

Lot Two (2), Block One (1), Taylor Estates, an addition to the City of Junction city, Geary County, Kansas. The 2 acres of residential property are located west of South Spring Valley Road, north of Oakwood Dr, east of Hickory Lane, and south of Liberty Hall Road.

Commonly known as 2623 Liberty Hall Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(1), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Lot Two (2), Block One (1), Taylor Estates, an addition to the City of Junction city, Geary County, Kansas. The 2 acres of residential property are located west of South Spring Valley Road, north of Oakwood Dr, east of Hickory Lane, and south of Liberty Hall Road.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____
Ronna Larson
Vice Mayor

ATTEST:

_____
Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____
Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

Taylor

Lot 2, Taylor Estates

Approximately 2.06 acres which are adjacent on the south of the municipal boundaries.

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City is adjacent to the land on the east side. The land is currently platted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is adjacent to the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(1) – the land is platted and adjacent to the City.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:

Lot 2, Taylor Estates. Approximately 2 acres which is adjacent on the south by the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located south of Liberty Hall Road, east of Hackberry Road, and west of Spring Valley Road.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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IV.Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of residential use.

The single tract is devoted to residential use. The land is approximately 2 acres.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned "R", which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residential due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls on the west side of S Spring Valley Road. The City already constructed the roadway and will provide maintenance.

Liberty Hall Road is currently a County Road and shall remain so at this time.

There is no anticipated address change.

b. Water

The proposed annexation area currently does not receive water from the City; however, water is easily tapped into by the property owner. Water is received via Rural Water District 1 which obtains water from the City. The City already provides water to the land.

The property has direct access to a water main along Liberty Hall Road and requires a large main tap and fire line.

The cost to add water service line to this property for City services would be $9,000.00.

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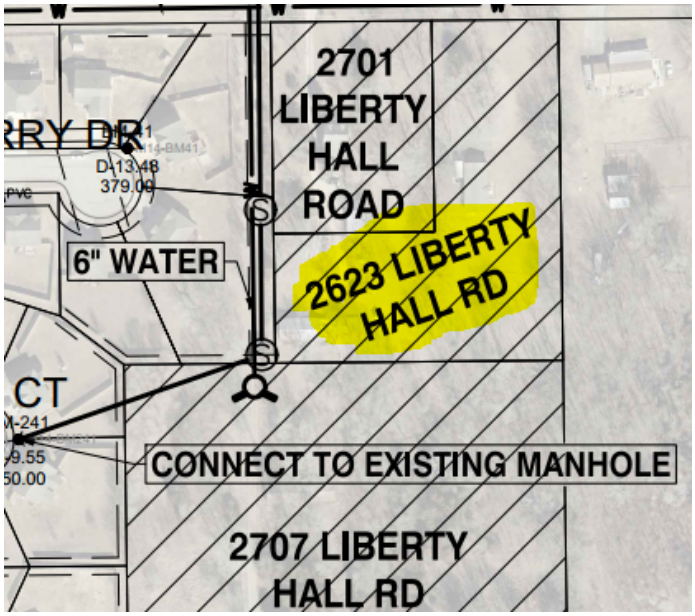
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

To provide service to this property a small main extension will be required.

The cost to add sanitary sewer service to this property would be completed in phases at approximately $13,000.00.



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d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Bluffs Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $38,080. The assessed valuation for 2022 was $40,840.

In 2023, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $4,697.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $6,740.25, for an increase of $2,043.25.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing or within three to four years	Per City Policy
Sewer Laterals	As Required	Upon Petition and within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 15, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Annexation of WILLIAMSON – 2508 GLENN DEAN RD

Background: The City Commission previously reviewed potential annexations in January 2021. This property can be annexed unilaterally. Neither party has agreed to a consent annexation. Unilateral annexation means that the City does not need to ask the County to approve of the annexation.

The Commission will hold a public hearing and consider an ordinance.

Discussion of Issue: The Commission needs to weigh the following factors:

- Extent to which any of the land is devoted to agricultural use;
- Area of platted versus unplatted land;
- Physical characteristics of the land which indicate the existence or absence of common interest of the City and the land proposed to be annexed;
- Extent and age of residential development adjacent to and within the proposed annexation;
- Present population and projected population within the next five (5) years;
- Extent of business, commercial, and industrial development in the area;
- Present cost, methods, and adequacy of governmental services and regulatory controls in the area;
- Proposed costs, extent, and necessity of governmental services to be provided on top of the plan to extend such services;
- Tax impact upon the property;

- Extent to which residents are directly or indirectly dependent upon the City for governmental services as well as social, economic, employment, cultural, and recreational opportunities & resources;
- Effect of annexation upon the City, other adjacent areas such as other cities, water districts, et cetera;
- Existing petitions for incorporation;
- Likelihood of significant growth in the area in the next five years;
- Effect of annexation upon utilities currently providing services to the area;
- Economic impact; and,
- Wasteful duplication of services.

Upon review by City Staff, the land outside the City is less than twenty-one (21) acres. The land is platted. The City's boundary is East of the proposed annexation on one of its sides. The owners utilize the City for nearly all services. There are no rivers, streams, cliffs, et cetera which indicate an "absence of common interest" between the land and the City. The present and future population appears to be two (2), at most, in the next five years. There is little to no additional cost for the extension of municipal services by the City. At the time, there appears to be no, if any significant, increase to expenses due to the proposed annexation. Given that the City of Junction City nearly surrounds the property, its residents are almost wholly dependent on the City for governmental services, social outlets, cultural experiences, and recreational opportunities without a drive of over fifteen minutes. The annexation will not affect any adjacent areas. There is little to no effect upon utilities by the annexation. Due to the property not being the City, there is a wasteful duplication of services as the City provides emergency services while the property technically falls under the County's provision of services. The taxes will increase for the property by approximately one-third (approximately $12,972.47 up to approximately $16,148.21 in using 2023 Geary County tax numbers and mill); however, the taxes will cover the services provided including what is already provided pre-annexation.

The land, per ordinance 400.300, should be zoned "RS" suburban residential district which mirrors the County's zoning of "SR" single residential.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove of the ordinance.

Recommendation: I recommend that the governing body approve the ordinance.

Possible Motions:

1. Approve and adopt the proposed ordinance.
2. Disapprove the proposed ordinance.

ORDINANCE S-3288

AN ORDINANCE ANNEXING CERTAIN LANDS AT OR NEAR 2508 GLENN DEAN ROAD IN CONFORMITY WITH K.S.A. 12-520(a)(1) AND ALL AMENDMENTS.

The Governing Body of the City of Junction City, Kansas set a public hearing for Tuesday, February 20, 2024 on December 19, 2023, R-3078.

The boundaries of the land proposed to be annexed are as follows:

Lot One (1), West Gate Subdivision of Geary County, Kansas. The 1.9 acres of residential property are located west of South Spring Valley Road, southeast of the USD 475 Middle School site, and north of Glenn Dean Road.

Commonly known as 2508 Glenn Dean Road.

Which is adjacent to the east in the boundary of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

SECTION 1. That pursuant to K.S.A. 12-520(a)(1), the Governing Body of the City of Junction City, Kansas, deems it advisable to annex the following land:

Lot One (1), West Gate Subdivision of Geary County, Kansas. The 1.9 acres of residential property are located west of South Spring Valley Road, southeast of the USD 475 Middle School site, and north of Glenn Dean Road.

And said land is annexed and made a part of the City of Junction City, Kansas.

SECTION 2. The City of Junction City, Kansas, zones the land as RS per Ordinance 400.300.

SECTION 3. The City of Junction City, Kansas, recognized that the above-described property is within the boundaries of Fire District No. 1, Geary County, Kansas, and that for the purposes of fire protection the City agrees that upon annexation and detachment from the Fire District in accordance with applicable law, the property shall be the sole and complete responsibility of the City of Junction City, Kansas.

SECTION 4. The City Clerk shall file a certified copy of this Ordinance with the County Clerk, Department of Records and Tax Administration, and the Election Commissioner of Geary County, Kansas.

SECTION 5. The City Clerk shall provide a certified copy of this Ordinance, proof of publication of this Ordinance, and a map of the City detailing the annexed area per K.S.A. 12-2016.

SECTION 6. This Ordinance shall be effective upon publication as required by law or other per statute.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 20th day of February, 2024.

CITY OF JUNCTION CITY, KANSAS

_____
Ronna Larson
Vice Mayor

ATTEST:

_____
Tammy Melton, City Clerk

APPROVED AS TO FORM:

_____
Britain D. Stites, City Attorney

CITY OF JUNCTION CITY, KANSAS

SERVICE EXTENSION PLAN FOR PROPOSED ANNEXATION

Williamson

Lot 1, Westgate Subdivision

Approximately 1.9 acres which are adjacent on the
west of the municipal boundaries.

February 8, 2024
Last Amended

I. Introduction

The City of Junction City proposes to annex land by unilateral annexation pursuant authority granted by K.S.A. 12-519 *et sequential*.

The land identified in this report runs contiguous with the municipal boundary of the City of Junction City. In addition, the municipal boundary of the City of Junction City is adjacent to the land on the east side. The land is currently platted. The land is less than 21 acres. The land is designated for residential use by the County Appraiser's Office.

As a result of development occurring in and around the proposed annexation area, major municipal services are already available or easily can be made available. In some instances, the proposed annexation area already benefits from services provided by the City of Junction City. Annexation makes itself advisable because of equitable sharing of the costs for major municipal services. Furthermore, the proposed annexation area is adjacent to the City's growth area identified in the City of Junction City's Comprehensive Plan.

Annexation of the identified property can be accomplished in a single proceeding because the proposed annexation constitutes "land' eligible for annexation pursuant to K.S.A. 12-520(a)(1). The land is platted and adjacent to the City.

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II. Description of Proposed Annexation Area

The boundaries of the land proposed to be annexed are as follows:

Lot 1, Westgate Subdivision. Approximately 1.9 acres which is adjacent on the west by the City.

III. Location of Proposed Annexation Area

The proposed annexation is generally located west of south Spring Valley Road, southeast of the USD 475 Middle School site, and north of Glenn Dean Road.

Map 1 on the next page illustrates the general location of the proposed annexation and the relationship to the existing corporate boundary of the City of Junction City.

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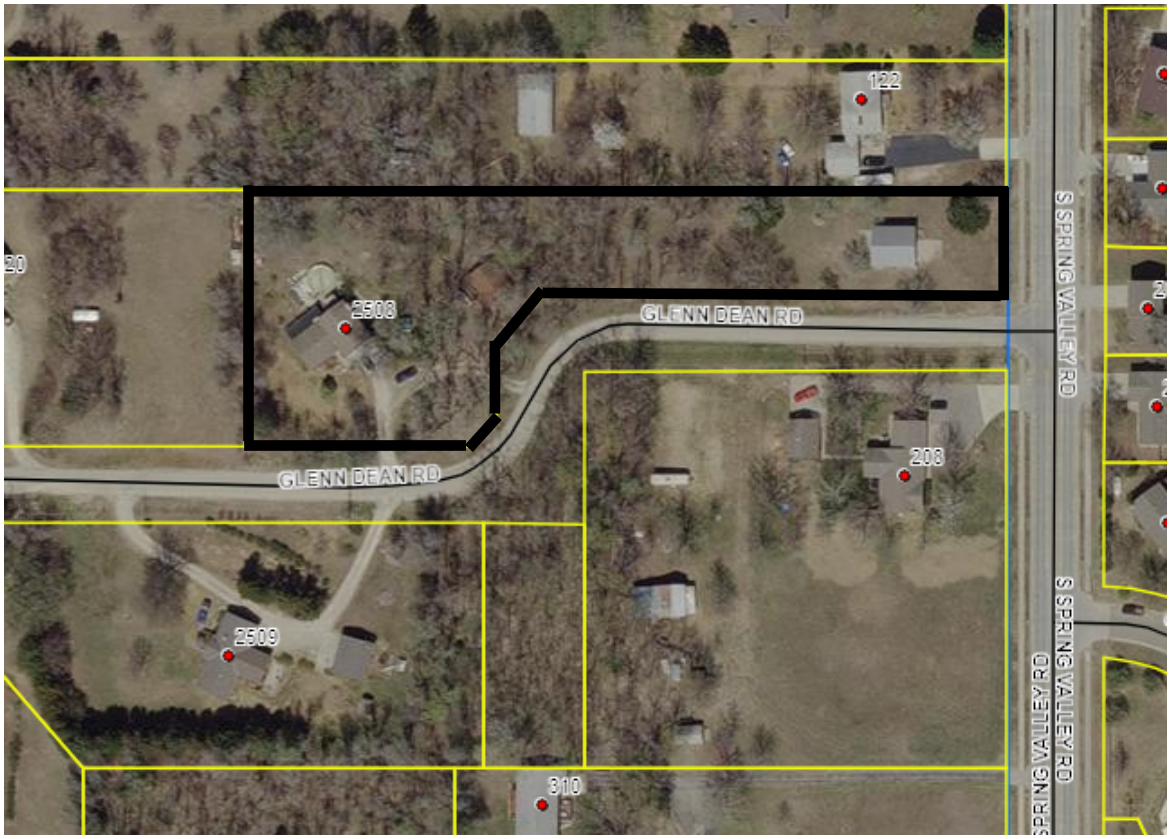

IV. Land Use and Zoning

a. Land Use

The proposed annexation area consists primarily of residential use.

The single tract is devoted to residential use. The land is approximately 1.9 acres.

Estimated population on the land is two (2).

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b. Zoning

All land within the proposed annexation is presently zoned "R", which is Residential with the Geary County Zoning Code. The most comparable zoning would be "RS" – Suburban Residential due to permitted uses under 405.010.B.1.

City of Junction City zoning ordinance 400.300 provides that the property will be zoned in the most similar zoning regulation that City has comparable to the current zoning designation in the unincorporated county. The property owner, the Planning Commission, or the City Commission may apply to initiate the process to rezone the property to another appropriate zoning district.

V. Extension of Major Municipal Services

a. Public Streets

The proposed annexation falls on the west side of S Spring Valley Road. The City already constructed the roadway and will provide maintenance.

There is no anticipated address change.

b. Water

The proposed annexation area currently does not receive water from the City; however, water is easily tapped into by the property owner. Land is served by Rural Water District 1 which receives its water from the City. The City already provides water to the land.

The property has direct access to a water main along Spring Valley Road and requires an extension of service lines only to their property line.

The cost to add water service line to this property would be $3,600.00.

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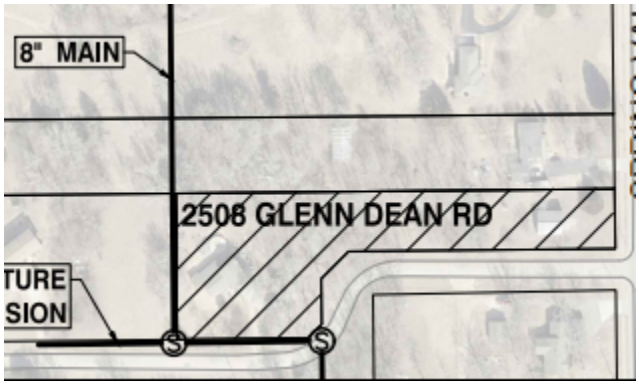
c. Sanitary Sewer

All existing onsite systems, whether septic/lateral disposal systems or any other onsite system, in existence as of the September 1, 2013, may remain in place; provided, all systems shall be inspected by the Administrative Agency, to determine said system is properly working and in compliance with all applicable rules, regulations, codes, laws and requirements of the City, Administrative Agency, State of Kansas or any other applicable governmental entity having jurisdiction under Section 705.060.

For sanitary sewer to this property, an interceptor extension and main extension will be required. This project will be completed in phases.

The cost to add sanitary sewer service to this property, completed in phases, at approximately $28,031.25.



d. Flood Protection and Stormwater Management

The City maintains a stormwater utility. Its charges run concurrent with the water utility as well as trash and sewer. Revenue collected from the stormwater fee funds maintenance and improvements of the City's stormwater system and helps meet regulatory requirements.

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e. Fire Protection and Medical First Response

Fire protection and emergency response comes from two fire stations: 700 N Jefferson Street and 2245 Lacy Drive, both in Junction City, Kansas 66441.

Junction City city-at-large ad valorem property taxes, sales tax, and other general revenues finance fire protection. The City anticipates and expects no change in quality of fire or medical first response service because of annexation. The ISO (Insurance Service Organization) provides ratings classifying the ability of a local jurisdiction to provide fire protection. The current Geary County rating is Class 3 within five (5) road miles of a fire station with a Class A Engine and 10 outside those five (5) road miles. The City of Junction City is Class 3. The scale is 1 to 10 with 1 being the best.

f. Police Protection

Upon annexation, the City will provide police protection by the Junction City Police Department headquartered at 210 E 9th Street. The addition of one household surrounded by the City will not have a significant impact on the ability to provide police protection. The City of Junction City will provide police services with existing resources.

JCPD provides Animal Control services. Those services will be extended as well.

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g. Parks

Helland Park is the closest park to the proposed annexation. The City contains many other parks and amenities open to the public. These include Bluffs Park, Rimrock surrounding Homer's Pond, Fifth Street Park with new playground equipment, baseball fields at both North Park and South Park, the Twelfth Street Community Center & Rathert Stadium, Martin Luther King Jr. Park, Coronado Park, the Riverwalk Trail, and others. South Park includes newly improved dog parks. The City is currently installing a bike trail from the new high school, which is west of the proposed annexation, down to downtown Junction City.

Annexation will have no significant impact on the City's park and recreation system.

h. Trash and Recycling Services

The City provides trash collection services. At the same time, residents may utilize and contract with a private trash hauler. Upon annexation, each residential household will be required to enroll for trash service, if not already.

i. Library

The Dorothy Bramlage Public Library serves the residents of Junction City, Fort Riley, Geary County, and surrounding areas. The residents are presently served by the Dorothy Bramlage Public Library.

The Library is located at 230 W 7th Street. The Library opens itself to the public with patrons from within and outside of the City.

Annexation will not significantly affect the library's operation.

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VI. Ad Valorem Taxes

Geary County provided the following values for the proposed annexation. The County held the appraised value for 2023 to be $299,961. The assessed valuation for 2022 was $255,860.

In 2023, the proposed annexation is in Smoky Hill Township with the designation of 210 for its tax unit. The County indicates the total levy is 111.057 with assessed property taxes of $29,424.00. Upon annexation and as of 2022, the total mill levy for those in the City of Junction City (48.311) is 159.368. The 2023 total ad valorem taxes would approximately be $42,223.76, for an increase of $12,799.76.

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VII. Timetable for Services

The proposed financing and timetable for extension of major municipal serves to the proposed annexation are shown in the table below. Most citywide municipal serves will be extended to the area immediately upon annexation.

Service	Proposed for Area	Timing	Financing
Street Maintenance	Yes	Upon Annexation	City-at-Large
Street Signage	Yes	Upon Annexation	City-at-Large
Local Street Improvements	Yes and As Required	24 Months	City-at-Large
Fire Protection	Yes	Upon Annexation/Existing	City-at-Large
Medical First Response	Yes	Upon Annexation/Existing	City-at-Large
Police Protection	Yes	Upon Annexation/Existing	City-at-Large
Parks	As Identified	Upon Annexation/Existing	City-at-Large
Library	Yes	Upon Annexation/Existing	City-at-Large
Trash & Recycling	As Identified	Upon Request	Owner
Building Code Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees
Water Laterals & Fire Hydrants	As Required	Existing or within three to four years	Per City Policy
Sewer Laterals	As Required	Upon Petition and within three to four years	Per City Policy
Housing Code and Zoning Enforcement	Yes	Upon Annexation	City-at-Large and Permit Fees

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City of Junction City

City Commission Agenda Memo

February 16, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: EMS – litigation update

Background: The County filed a lawsuit against the City to enjoin the City from suspending EMS starting Tuesday, February 20, 2024 at 11:59 p.m. This City Commission made that vote January 16, 2024. February 8, 2024, District Court Judge Lee Fowler entered an order restraining or enjoining the City from following through with this suspension. There is a status hearing set April 3, 2024 to see where negotiations are at then. If the negotiations are not going well, then the judge will consider appointing a master to help the parties calculate an agreement to settle the contract and dissolve the EMS or calculate the agreement moving forward.

Discussion: At this time, the negotiations are going well. The County Counselor, County Finance, City Finance, Fire Chief, Ms. Kelly Heindel, and myself met February 9 to discuss options. City Commissioner Gordon and County Commissioner Ascher sat in and spectated. Then yesterday (February 15), City and County Finance directors met along with Ms. Heindel. From my understanding it was a productive conversation.

If you want, we could discuss this in executive session with the below-drafted motion:

> I move that the Commission recess for an executive session for ___ minutes at _____p.m. to include the City Manager; the City Attorney; the City Finance Director; and the JCFD Fire Chief to consult with the City Attorney regarding the pending litigation in 24-CV-15 & the ongoing EMS negotiations with Geary County. The justification for the executive session is to protect the attorney client privilege and is provided by KSA 75-4319(b)(2). The open meeting is to resume in this room at _____p.m.

However, I would recommend that any commissioner not participating in the discussion and vote(s) would need to stay outside of the executive session in

light of the Attorney General Opinion 2023-10 pertaining to KOMA, Executive Sessions, and Attorney-Client Privilege.

Alternatives: At this time, there are no real alternative or options. Both parties' staffs are working together for a 2024 resolution and an interlocal agreement for the future, starting January 1, 2025 hopefully.

City of Junction City

City Commission Agenda Memo

February 16, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: EMS – negotiation update

Background: There have been ongoing discussions surrounding provision of EMS to the whole County but operated and administered by the City.

Following the County's January 2, 2024 offer of $1,510,378.79 for FY 2023 and the City's Counteroffer of $1,549,147.32, the County initiated its lawsuit. The lawsuit does not prevent us from negotiating the contract and its interpretation nor making its follow-up document.

On Monday of this week, $4,319.60 was voted on by the County Commission to add to their previous offer. Thus this brings their total to $1,514,698.39.

Discussion: The difference or variance is now $34,448.93. Finance Director Miller and I discussed this issue. We see where the credits and debits could lead the County's current interpretation. In talking with Ms. Heindel as well, we see the variance being of a small enough amount and the desire to continue with good faith negotiations that the acceptance of the County's offer for FY 2023 pushes the 2024 & beyond talks going forward.

Quite frankly, and not being in finance or budgeting myself, it is easier to deal with a variance of ~$34,448.93 than it is a deficit of ~$500,000 or ~$1,800,000. If we do not show good faith, then do the negotiations for a future agreement continue? Does FY 2024 see the City lose nearly half a million dollars due to these financial interpretations? Or does the agreement dissolve and the City still need to fund the entire EMS due to its contract with the local firefighter union?

If you want, we could discuss this in executive session with the below-drafted motion:

> I move that the Commission recess for an executive session for ___ minutes at _____p.m. to include the City Manager; the City Attorney; the City Finance Director; and the JCFD Fire Chief to consult with the City

> Attorney regarding the pending litigation in 24-CV-15 & the ongoing EMS negotiations with Geary County. The justification for the executive session is to protect the attorney client privilege and is provided by KSA 75-4319(b)(2). The open meeting is to resume in this room at _____p.m.

However, I would recommend that any commissioner not participating in the discussion and vote(s) would need to stay outside of the executive session in light of the Attorney General Opinion 2023-10 pertaining to KOMA, Executive Sessions, and Attorney-Client Privilege.

Recommendation: At this time, staff recommends acceptance of the resolution for FY 2023 over the EMS budget discussion.

Alternatives: At this time, staff sees a few options as follows:

- Accept the offer of $1,514,698.39 for FY 2023;
- Decline the offer for FY 2023;
- Counteroffer with the same amount previously rejected;
- Counteroffer with a different amount; or
- Table to discuss.

City of Junction City

City Commission

Agenda Memo

FEBRUARY 20, 2024

From: Jason Lankas, Fire Chief

To: City Commissioners

Subject: **Request to terminate Assistance to Firefighters Grants - 10930**

Objective: The Junction City Fire Department is requesting to terminate EMW-2021-FG-10930: Fiscal Year (FY) 2021 Assistance to Firefighters Grants. Source Capture Exhaust System.

Explanation of Issue: On January 14th, 2022 Commission approved JCFD to apply for Assistance to Firefighters Grants (AFG) for vehicle exhaust removal system for both fire stations. This was approved on February 1, 2022 to apply for the Grant. On August 22, 2022 we received notification of an award letter for this Grant and on September 20th 2022 we requested permission to accept the grant.

Our status with this grant has not been active in terms of using the funds until we received approval from the Environmental and Historic Preservation (EHP) Screening that was required. We applied for this grant and were awarded 8/22/2022. Fire Station 1 required an (EHP) review to be sent to FEMA. Which included a 12-page report and PowerPoint with pictures. This took well over a year for them to produce an answer. A timeline is produced below to show how difficult this process has been.

Timeline of emails for this grant. EMW-2021-FG-10930.

8/22/2022 dated Email…"The EHP review for this will begin the week of 9/5/2022. After that date, you will be notified if additional info is needed and/or the EHP review has been completed. Thank you for your patience." Replied by EHP Section Chief".

2/16/2023 dated Email…"Due to the age of the station, this project required FEMA to consult with the KS State Historic Preservation Officer regarding the proposed project. This does require a bit of time. I will check with the Regional EHP office who is doing that consultation and find out where the consultation is at." Replied by EHP Section Chief".

5/04/2023 dated Email…Asking status on the EHP review. Email stated they would expedite the procedure.

9/11/2023… Email from EHP Review for Completion for Junction City, KS…EHP Review stating under Special Conditions: None to proceed with project.

During this time, we were informed about Fire Station 1 bay floor will need a structural engineer to review the floor. There is a partial basement under the center and South Bay floor. Recent cracks to the center bay floor were very concerning. Junction City had our local Engineering Service (Kaw Valley Engineering) Examine the floor. We coordinated with them for floor drilling and evaluation of the floor support. This was an out of pocket of over $4,500.00 that needed to be done on our part, with the concern of structural stability of the floor. Emails were sent to FEMA for an addendum.

Till further notice we are not able to park fire apparatus on the middle bay and to park it on the North Bay floor as it does not affect the floor because there is no basement under this section. Parking an ambulance is allowed being it does not have the heavy weight of a fire truck for the middle bay. Overall, this would change the rail system of the source capture system in our bay area. Pictures provided show that it is already crowded with a heating system hanging from the ceiling. It would be more cost effective for a whole bay air quality system. This system is labeled as a medium consideration in the pre-scoring and was advised by our FEMA audit review crew that this would be considered suitable. We would request that we change the source capture for Fire Station 1 to an air quality system. Fire Station 1 has an existing fire pole that also adds to the changing of the source capture system. The source capture system would have to discontinue the fire pole as the rail system goes on both sides of the pole. If we get the floor fixed, this will change the parking of the firetrucks to the middle bay if needed and changes the plans. This is more information about why it would be more beneficial to have an Air Quality System over a Source Capture

Period of performance I asked for a new date of 8/28/2025, being our current operating period ends on 8/28/2024. This was denied for an extension as well as the denied approval to change the source capture system to an air quality system.

Amounts of funds have not been drawn down for this grant.

This Grant from the start has been difficult to work with. I understand there is a process of getting information back from the EHP, yet this took over a year to receive. Once that was received, we found out that our current fire station 1 has structural damage to the bay floor that will need to be fixed. We then sent a request to change the Source Capture Exhaust system for this station and was denied. We have also had an issue with the web site for our performance progress reports. The website today states that the financial reports (Not Submitted – Missing) which in fact were submitted and attached to this email. We have emails from FEMA stating that they were uploaded into the system and keep emails and copies. This has happened twice for financial performance progress report. We have another grant with you and have had no problem with reporting. With all this and the uncertain outcome of our fire station floor costs I do not see this grant being very productive at this time. A letter was written and denied for the changing from source capture of fire station 1 to an air quality system. They consider source capture a high priority and air quality a medium priority.

Note: Notice of Funding Opportunity (NOFO) Language:

“Notification by the Recipient The recipient may terminate the award, in whole or in part, by sending written notification to FEMA setting forth the reasons for such termination, the effective date, and in the case of partial termination, the portion to be terminated. In the case of partial termination, FEMA may determine that a partially terminated award will not accomplish the purpose of the federal award, so FEMA may terminate the award in its entirety. If that occurs, FEMA will follow the requirements of 2 C.F.R. §§ 200.341-200.342 in deciding to fully terminate the award”.

Budget Impact: No cost. The funds for this grant have not been used.

Staff Recommendation: Staff recommends approval to terminate the EMW-2021-FG-10930 Grant

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

Enclosures: Emails, and information

2. Termination Provisions

FEMA may terminate a federal award in whole or in part for one of the following reasons. FEMA and the recipient must still comply with closeout requirements at 2 C.F.R. §§ 200.344-200.345 even if an award is terminated in whole or in part. To the extent that subawards are permitted under this NOFO, pass-through entities should refer to 2 C.F.R. § 200.340 for additional information on termination regarding subawards.

a. ***Noncompliance***

If a recipient fails to comply with the terms and conditions of a federal award, FEMA may terminate the award in whole or in part. If the noncompliance can be corrected, FEMA may first attempt to direct the recipient to correct the noncompliance. This may take the form of a

Compliance Notification. If the noncompliance cannot be corrected or the recipient is non-responsive, FEMA may proceed with a Remedy Notification, which could impose a remedy for noncompliance per 2 C.F.R. § 200.339, including termination. Any action to terminate based on noncompliance will follow the requirements of 2 C.F.R. §§ 200.341-200.342 as well as the requirement of 2 C.F.R. § 200.340(c) to report in FAPIIS the recipient's material failure to comply with the award terms and conditions. See also Section H.8 "Actions to Address Noncompliance" in this NOFO.

Melton, Tammy

From: Ford, Kristie <kristie.ford@fema.dhs.gov>
Sent: Wednesday, August 2, 2023 5:00 AM
To: Riddle, Levenix; Lymus, Stacey
Cc: Lankas, Jason
Subject: [External - Email] RE: Financial Report Help for Grant Award EMW-2021-FG-10930

"NOTICE: This email originated from outside our organization. DO NOT CLICK on any links or attachments unless you are expecting the content and know that it is safe."
Good morning,

I uploaded the Financial Report.

Respectfully,

Kristie Ford
Grants Program Directorate
AFGP Preparedness Officer | Program Analyst
Kristie.ford@fema.dhs.gov
(202) 394-5142 cell
FEMA GO Helpdesk:1-888-457-3362
1877-585-3242

From: Heindel, Kelly <Kelly.Heindel@jcks.com>
Sent: Tuesday, August 1, 2023 4:53 PM
To: Riddle, Levenix <Levenix.Riddle@fema.dhs.gov>
Cc: Ford, Kristie <kristie.ford@fema.dhs.gov>; Lymus, Stacey <Stacey.Lymus@fema.dhs.gov>; Lankas, Jason <Jason.Lankas@jcks.com>
Subject: RE: Financial Report Help for Grant Award EMW-2021-FG-10930

CAUTION: This email originated from outside of DHS. DO NOT click links or open attachments unless you recognize and/or trust the sender. Please select the Phish Alert Report button on the top right of your screen to report this email if it is unsolicited or suspicious in nature.

Good afternoon,

We just wanted to check in and see if you will be able to assist us in getting our missing financial report taken care of.

Thank you so very much for your time.

Sincerely,

Kelly Heindel
Junction City Fire Department
P O Box 287
700 N Jefferson Street
Junction City, Kansas 66441
785-238-6822 (office)
785-762-3684 (fax)

From: Heindel, Kelly
Sent: Wednesday, July 26, 2023 9:09 AM
To: Riddle, Levenix <Levenix.Riddle@fema.dhs.gov>
Cc: Ford, Kristie <kristie.ford@fema.dhs.gov>; Lymus, Stacey <Stacey.Lymus@fema.dhs.gov>; Lankas, Jason <Jason.Lankas@jcks.com>
Subject: Financial Report Help for Grant Award EMW-2021-FG-10930

Good Morning,

We received a FEMA Grant award in August 2022, award number: EMW-2021-FG-10930.

When we went into the system to do the Federal Financial Report for period ending July 2023, we found out that it the report for the period ending 12/31/2022 is missing. We submitted it, so we are not sure what happened. This is what the screen shows:

We were able to view the report and print it per directions by Kristie Ford. So we have attached the "missing" report to this email. Could you please help us and upload this for us? We are very sorry for any inconvenience this may cause. Also, can you advise us on how to check in the future to ensure our report was submitted/accepted to avoid this in the future?

Thank you very much for your time and assistance.

Sincerely,

Kelly Heindel
Junction City Fire Department
P O Box 287
700 N Jefferson Street
Junction City, Kansas 66441
785-238-6822 (office)
785-762-3684 (fax)

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City of Junction City

City Commission Agenda Memo

FEBRUARY 20, 2024

From: Jason Lankas, Fire Chief

To: City Commissioners

Subject: **Request to purchase an Ambulance using the Sole Source Purchase**

Objective: The Junction City Fire Department is requesting to purchase an ambulance in 2024 using the Sole Source Purchase (3.15) under Fiscal Policy Section 3.

Explanation of Issue: In October 2023, we went in front of the commission for the request to cancel a 2023 ambulance purchase with Conrad Fire Equipment and motion carried for cancelation. This was due to Ford not being able to fulfill the order for the chassis for the ambulance, which was an industry issue not just affecting us.

We still need a new ambulance to replace our 2009 that is in the fleet. This 2009 also has a manual cot operation which is not up to specifications with current builds and poses a safety factor for back injuries.

The normal bid and build process can take over a year or more. We have asked around and American Response Vehicles (ARV), has a Type 1- 2024 New Ford Ambulance for around $383,632.45 with an expected delivery of next year if we get a lock in now to secure a spot on the production line. They are willing to work with us and have a slot open for a custom build this year. We have a good working relationship with them and have purchased custom build med units from them before. Other vendors have stated longer timelines and demo units not a custom build.

If we wait for the 2025 budget, the earliest we could even bid and order and ambulance would be January of 2025 which would mean delivery of the unit in 2026.

Note: 3.15 under section 3 Purchasing of the City's Fiscal Policy states, emergency condition that will not permit delay resulting from competitive bid process, allowing purchase of a sole source.

Budget Impact: The cost of this vehicle will be covered as a budgeted item.

Staff Recommendation: Staff recommends approval to use Sole Source Purchasing to American Response Vehicle.

Suggested Motion: I move to approve Sole Source Purchasing to American Response Vehicle.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

Enclosures: Specifications are from a previous build quote yet will be very similar.

AMERICAN RESPONSE VEHICLES

Helping Emergency Services Save Lives®

Junction City Fire Department

Prepared by:

Tim Leitnaker
American Response Vehicles
tim@arvambulance.com
Submitted on:10/23/2023
Valid Until: 12/23/2023

Prepared for:

Kent Vosburg
700 N Jefferson St
Junction City, Kansas 66441
United States
Quote number: 00000922

Cover letter

Dear Mr. Vosburg,

Thank you for this opportunity to provide pricing on your new ambulance.

An AEV ambulance is one of the safest and most durable ambulances in production today. From the drawing board to the laboratory and finally, to the road, AEV is the most tested ambulance on the market. AEV ambulances are put to the test in markets like the Kansas City Metro Area, St. Louis Metro Area, Chicagoland Area, and countless communities across the Midwest, with hundreds of units and millions of miles between them. Of the industry-leading 1,400 plus units that AEV produced in 2019 year alone, American Response Vehicles sold 144 units to customers in 7 states. AEV regularly conducts Crash Testing to ensure the body structure is as safe as possible. In fact, AEV tested a Single Type III ambulance not once, but twice at 42 mph per impact. The results were remarkable; all doors still opened and closed, and all cabinets remained intact and undamaged.

Additionally, AEV performed a dynamic pull test to 17,500 pounds on their restraint system. This is 5-Times what is required by the DOT and FMVSS; and with the IMMI Per4Max restraint, you can trust that your crews will be safe. AEV also tests the overall integrity of their modular body and recently increased their static load testing to 75,000 pounds on the conversion's side and roof, which is approximately double what is required. Finally, AEV ambulances are built in the USA by men and women who take pride in their work. From AEV's current 135,000 sq. ft. campus to their new 275,000 sq. ft. facility with state-of-the-art Paint Booths, Laser Routers, and Lean Certified Production, you can trust that AEV will not only meet but exceed your expectations.

American Response Vehicles (ARV) is a locally owned Missouri Small Business. ARV currently employs 33 people, and our team is comprised of Service Technicians, Parts Department, Graphics Designer & Installer, Sales, and Sales Support Staff. American Response Vehicles is proud to offer service at our facilities in Columbia, Chicago, or on-site at your location. With over 120 satisfied customers and counting, we here at American Response Vehicles look forward to working with you!

All AEV ambulances are built to exceed the requirements of the F.M.V.S.S. and KKK-A-1822-F, and can be built in line with CAAS and NFPA as well. All AEV ambulances are built on ambulance prep chassis.

Project Fees

Description	Price
2024 AEV *X-Series Aluminum* Type I Custom Ambulance 172x98x74 Ford F550, LWB, 4x4, Diesel	**$393,555.45**
Less AEV, Ford, & ARV Discounts	**- $9,923.00**
Total	**$383,632.45**

Terms are net on delivery or active lease purchase.
Delivery will be approximately 360 to 540 days after approval of the work order confirmation.

Proposal Includes

- Delivery
- Custom 3m Reflective Graphics
- ALIARC Aluminum bumper
- Whelen Pioneer Nano 6 LED Fog Lights
- (2) Motorola, IMPRES 12V DC Charger
- Weather Tech - Floor Mats for F-Series
- Technimount Pro-Serie 25 HD
- Shipping
- Assembly of Stryker PowerLOAD

AMERICAN RESPONSE VEHICLES

Helping Emergency Services Save Lives®

Project Timeline

Project Review

- 2 to 4weeks
- Review Work Order
- Review Interior & Exterior Drawings
- Submit changes to the factory
- Work Order Confirmation
- Project Review
- Our engineering team reviews the interior and exterior drawings.
- Submit any necessary changes to the factory and processes the work order confirmation.

PHASE 1

PHASE 2

Aluminum Body Construction

- 4 to 6weeks
- AEV Engineering will review and confirm the modular body design with Mickey Truck Body.
- Mickey start construction on the aluminum modular body.
- Construction of the aluminum modular body takes 4 weeks from start to finish.
- Upon inspection and approval of the aluminum body, Mickey will ship the aluminum body to AEV.

Paint & Production

- 6 to 10weeks
- Aluminum body arrival inspection
- Paint Application
- Body Mounting
- Mid-Point Inspection
- Production Line Completion
- Graphics Install
- QC Inspection

PHASE 3

PHASE 4

Inspection & Delivery

- 1 to 3 weeks.
- With final inspection by AEV done, the body is delivered to ARV. We complete an additional check list inspection before delivering the body to the end user.
- Arrival Check List
- Delivery to End User

Sign-off

Standard chassis manufacturer's warranties apply and will start on the date and mileage at delivery. The warranty on our all aluminum fully welded modular body is 20 years. Our conversion warranty including our electrical system, paint, and graphics is 7 years or 70,000 miles.

All parts and service are available through our facility in Columbia, Missouri. We offer twenty-four-hour delivery on parts in most cases. If a part is not in our inventory, it will be shipped to you direct from the manufacturer, again, in most cases within twenty-four hours.

Thank you for your consideration of ARV. We look forward to continuing to provide you with the very best ambulance available in the market today. If I may be of any assistance, please contact me at 1-888-448-8881.

Sincerely,

Tim Leitnaker
District Sales Manager