

April 2, 2024

City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Pat Landes
Vice Mayor Ronna Larson
Commissioner Jeff Underhill
Commissioner Al Gordon
Commissioner Richard Pinaire
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. 7:00 P.M. - CALL TO ORDER:

a. Pledge of Allegiance.

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person. Please state your name and address for the record.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a majority of the Commission agrees, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

a. Consideration of Appropriation Ordinance A-7 dated – March 19th, 2024 – April 3rd, 2024, in the amount of \$1,672,005.83 & pre-approval for items listed below in the amount \$1,448,022.37. (p.3)

First Citizen's Bank and Trust \$4,564.99, Elliott's \$310,000.00, Crossland Heavy Contractors \$609,210.46, Crossland Heavy Contractors \$48,496.50 & Crossland Heavy Contractors \$475,750.42

b. Consideration of the Memorandum of Understanding (MOU) with Defense Health Agency (DHA), Irwin Army Community Hospital (IACH) & the Junction City Fire Department-Emergency Medical Service (JCFD/EMS). (p.38)

c. Consideration of City Commission Minutes from the March 19th, 2024 Meeting. (p.43)

4. SPECIAL PRESENTATIONS:

a. Financial Presentation by Jeff White & Jim Prichard of Columbia Capital. (p.47)

b. Senior Golfers Donation Presentation by Mike McKone.

c. Earth Day April 27th presentation by Judge McKone.

d. Court Amnesty Week of May 13th Presentation by Judge McKone.

5. NEW BUSINESS:

- a. Consideration of Payroll No. 5 & No. 6. (p.52)
 - b. Consideration of the request from the Geary Community Healthcare Foundation to use the City Gym & allowing alcohol to be served for their Fundraiser on December 14th, 2024. (p.55)
 - c. Consideration of the Request for Support of a Community Development Block Grant Application. (p.56)
 - d. Discussion on the Proposed Taylor Road Interchange. (p.59)
 - e. Consideration of Ordinance No. S-3290, rezoning a tract of land on Ash Street between Washington Street & the Roundabout at Ash Street, Chestnut Street, & East Street from CCS District to IL District. (p.62)
 - f. Consideration of Ordinance No. S-3291, rezoning 421, 418, & 422 West 15th Street from RD to RM. (p.73)
 - g. Consideration of Resolution No. R-3083, establishing a RHID & setting a public hearing. (p.80)
 - h. Consideration of the request for Option on City Land Agreement with Mark's Beer Stand, LLC. (p.95)
 - i. Consideration of Ordinance No. G-1303, Amending & Creating Ordinances Concerning Conducting of City Commission Meetings. (p.99)
 - j. Consideration of Ordinance No. G-1304, updating Disorderly Conduct. (p.113)
 - k. Update on EMS negotiation & litigation. (p.116)
 - l. Consideration of the Award of Bid for Hazardous Park Tree Removals to Outdoors Unlimited for the amount of \$12,900.00. (p.118)
 - m. Consideration of the Award of Bid for the 2024 Street Maintenance Program to APAC-Kansas, Inc. for the amount of \$1,582,283.25. (p.244)
6. **EXECUTIVE SESSION:**
- a. Executive Session to discuss matters regarding non-elected personnel. (p.249)
7. **COMMISSIONER COMMENTS & COMMITTEE REPORTS:**
8. **STAFF COMMENTS:**
9. **ADJOURNMENT:**

City of Junction City

City Commission

Agenda Memo

March 27, 2024

From: Libbi Hamilton, Customer Service Manager

To: City Commissioners

Subject: Consideration of Appropriation Ordinance A-7 dated – March 19, 2024 – April 3, 2024, in the amount of \$1,672,005.83 and pre-approval for items listed below in the amount \$1,448,022.37.

Background: Attached is a Listing and Checks - Appropriations for March 19, 2024– April 3, 2024

Appropriations March 19, 2024– April 3, 2024

Payments due before next meeting –Total \$1,448,022.37

First Citizen's Bank and Trust \$4,564.99
Elliott's \$310,000.000
Crossland Heavy Contractors \$609,210.46
Crossland Heavy Contractors \$48,496.50
Crossland Heavy Contractors \$475,750.42



Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 03/19/2024 - 04/03/2024

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
03/22/2024		DFT0013853	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-14.40
03/22/2024		DFT0013854	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-5.41
03/22/2024		DFT0013855	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1.56
03/22/2024		DFT0013856	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-122.43
03/22/2024		DFT0013857	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-70.14
03/22/2024		DFT0013858	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10
03/22/2024		DFT0013859	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-38.23
03/22/2024		DFT0013860	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-767.22
03/22/2024		DFT0013861	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-637.56
03/22/2024		DFT0013862	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-209.16
03/22/2024		DFT0013863	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-648.56
03/22/2024		DFT0013864	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-55.32
03/22/2024		DFT0013865	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-88.90
03/22/2024		DFT0013866	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-558.34
03/22/2024		DFT0013867	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,740.53
03/22/2024		DFT0013868	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-150.64
03/22/2024		DFT0013869	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-34.27
03/22/2024		DFT0013870	VSP INSURANCE CO.	Accounts Payable	Outstanding	Bank Draft	-72.52
03/22/2024		DFT0013871	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-14.00
03/22/2024		DFT0013872	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-551.34
03/22/2024		DFT0013873	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,735.80
03/22/2024		DFT0013874	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-896.27
03/22/2024		DFT0013875	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-405.94
03/22/2024		DFT0013876	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-291.39
03/22/2024		DFT0013877	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-814.80
03/22/2024		DFT0013878	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-182.81
03/22/2024		DFT0013879	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,268.03
03/22/2024		DFT0013880	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-483.67
03/22/2024		DFT0013881	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,996.45
03/22/2024		DFT0013882	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,181.50
03/22/2024		DFT0013883	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-596.19
03/22/2024		DFT0013884	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-530.98
03/22/2024		DFT0013885	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,324.82
03/22/2024		DFT0013886	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-438.10

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
03/22/2024		DFT0013887	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,190.50
03/22/2024		DFT0013888	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-649.91
03/22/2024		DFT0013889	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-7,373.24
03/22/2024		DFT0013890	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,437.36
03/22/2024		DFT0013891	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-10,413.48
03/22/2024		DFT0013892	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,764.88
03/22/2024		DFT0013893	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,511.82
03/22/2024		DFT0013894	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,115.40
03/22/2024		DFT0013895	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-7,134.16
03/22/2024		DFT0013896	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,102.16
03/22/2024		DFT0013897	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,635.76
03/22/2024		DFT0013898	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-80,065.18
03/22/2024		DFT0013899	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-3,818.39
03/22/2024		DFT0013900	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,272.28
03/22/2024		DFT0013901	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-17,304.88
03/22/2024		DFT0013902	EMPOWER RETIREMENT LLC	Accounts Payable	Outstanding	Bank Draft	-8,378.00
03/22/2024		DFT0013903	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,719.11
03/22/2024		DFT0013904	EMPOWER RETIREMENT LLC	Accounts Payable	Outstanding	Bank Draft	-1,536.00
03/22/2024		DFT0013905	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-787.52
03/22/2024		DFT0013906	VSP INSURANCE CO.	Accounts Payable	Outstanding	Bank Draft	-745.86
03/22/2024		DFT0013907	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-425.73
03/22/2024		DFT0013908	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-17,317.87
03/22/2024		DFT0013909	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-22,304.32
03/22/2024		DFT0013910	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-31,552.14
03/22/2024		DFT0013911	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-12,467.36
03/22/2024		DFT0013912	KANSAS DEPARTMENT OF LABOR	Accounts Payable	Outstanding	Bank Draft	-17.52
03/22/2024		DFT0013913	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-961.80
03/22/2024		DFT0013914	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-4,812.04
03/22/2024		DFT0013915	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-508.10
Bank Draft Total: (63)							-273,688.15
Check							
03/19/2024		383091	CONNECT PARENT CORPORATION	Accounts Payable	Outstanding	Check	-762.21
03/19/2024		383096	ACE PIPE CLEANING, INC.	Accounts Payable	Outstanding	Check	-30,858.18
03/19/2024		383097	AMERICAN DIGITAL SECURITY, LLC	Accounts Payable	Outstanding	Check	-241.00
03/19/2024		383098	AMERIPRO ROOFING	Accounts Payable	Outstanding	Check	-139.25
03/19/2024		383099	ASSESSMENT STRATEGIES, LLC	Accounts Payable	Outstanding	Check	-630.00
03/19/2024		383100	BAYER CONSTRUCTION CO.	Accounts Payable	Outstanding	Check	-1,759.61
03/19/2024		383101	BRADY INDUSTRIES OF KANSAS, LLC	Accounts Payable	Outstanding	Check	-271.83
03/19/2024		383102	BRIDGESTONE GOLF, INC	Accounts Payable	Outstanding	Check	-113.30
03/19/2024		383103	BWI COMPANIES, INC.	Accounts Payable	Outstanding	Check	-1,767.32
03/19/2024		383104	CALLAWAY GOLF	Accounts Payable	Outstanding	Check	-266.70
03/19/2024		383105	CASH-WA DISTRIBUTING	Accounts Payable	Outstanding	Check	-715.23

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
03/19/2024		383107	CHAMBER OF COMMERCE	Accounts Payable	Outstanding	Check	-74,000.00
03/19/2024		383108	CITY ATTORNEYS ASSOCIATION OF KANSAS	Accounts Payable	Outstanding	Check	-35.00
03/19/2024		383109	COLLECTION BUREAU OF KANSAS INC	Accounts Payable	Outstanding	Check	-2,313.66
03/19/2024		383110	COMPLIANCEONE	Accounts Payable	Outstanding	Check	-690.00
03/19/2024		383111	CORE & MAIN LP	Accounts Payable	Outstanding	Check	-3,030.92
03/19/2024		383112	COX BUSINESS SERVICES	Accounts Payable	Outstanding	Check	-3,195.89
03/19/2024		383113	DAVE'S ELECTRIC, INC.	Accounts Payable	Outstanding	Check	-8,621.16
03/19/2024		383114	DELTA FIRE & SAFETY INC.	Accounts Payable	Outstanding	Check	-1,949.50
03/19/2024		383115	DONNA SWIHART	Accounts Payable	Outstanding	Check	-24.79
03/19/2024		383116	FLINT HILLS BEVERAGE LLC	Accounts Payable	Outstanding	Check	-1,150.86
03/19/2024		383117	FLOCK GROUP, INC.	Accounts Payable	Outstanding	Check	-65,391.78
03/19/2024		383118	FOOTJOY/TITLEIST	Accounts Payable	Outstanding	Check	-4,684.75
03/19/2024		383119	GADES SALES CO.	Accounts Payable	Outstanding	Check	-2,255.95
03/19/2024		383120	GALLS INC	Accounts Payable	Outstanding	Check	-176.00
03/19/2024		383121	GEARY COUNTY PUBLIC WORKS	Accounts Payable	Outstanding	Check	-40,375.04
03/19/2024		383122	GEARY COUNTY SHERIFF	Accounts Payable	Outstanding	Check	-31,039.49
03/19/2024		383123	GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LL	Accounts Payable	Outstanding	Check	-214.97
03/19/2024		383124	GROSS WRECKER SERVICE	Accounts Payable	Outstanding	Check	-225.00
03/19/2024		383125	HAMPEL OIL DISTRIBUTORS INC	Accounts Payable	Outstanding	Check	-750.00
03/19/2024		383126	HAYS FIRE AND RESCUE SALES AND SERVICE, LLC	Accounts Payable	Outstanding	Check	-82.25
03/19/2024		383127	IDEXX DISTRIBUTION, INC.	Accounts Payable	Outstanding	Check	-6.37
03/19/2024		383128	J & K CONTRACTING L.C.	Accounts Payable	Outstanding	Check	-168,503.66
03/19/2024		383129	JEFFREY ROETHER	Accounts Payable	Outstanding	Check	-7,400.00
03/19/2024		383130	JOSEPH T GIPSON	Accounts Payable	Outstanding	Check	-141.90
03/19/2024		383131	KA-COMM	Accounts Payable	Outstanding	Check	-300.00
03/19/2024		383132	KANSAS ONE-CALL SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-609.60
03/19/2024		383133	KEY OFFICE PRODUCTS	Accounts Payable	Outstanding	Check	-497.26
03/19/2024		383134	KLMM-66 LLC	Accounts Payable	Outstanding	Check	-137.50
03/19/2024		383135	KRISPY CLEAN INC.	Accounts Payable	Outstanding	Check	-210.62
03/19/2024		383136	KS DEPT OF REVENUE	Accounts Payable	Outstanding	Check	-125.00
03/19/2024		383137	LEXISNEXIS RISK DATA MANAGEMENT INC.	Accounts Payable	Outstanding	Check	-774.02
03/19/2024		383138	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.00
03/19/2024		383139	MID KANSAS COOPERATIVE ASSOCIATION	Accounts Payable	Outstanding	Check	-2,159.61
03/19/2024		383141	MIDWEST VETERINARY SUPPLY, INC.	Accounts Payable	Outstanding	Check	-45.05
03/19/2024		383142	MINNESOTA ELEVATOR, INC.	Accounts Payable	Outstanding	Check	-1,422.42
03/19/2024		383143	MUNICIPAL SUPPLY, INC. OF NEBRASKA	Accounts Payable	Outstanding	Check	-2,252.00
03/19/2024		383144	OMNI BILLING	Accounts Payable	Outstanding	Check	-3,053.98
03/19/2024		383145	PAXTON WELDING	Accounts Payable	Outstanding	Check	-855.92
03/19/2024		383146	PITNEY BOWES INC	Accounts Payable	Outstanding	Check	-226.41
03/19/2024		383147	POMP'S TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-1,720.24
03/19/2024		383149	PROCOPY, INC.	Accounts Payable	Outstanding	Check	-3,355.92
03/19/2024		383150	RAM EXTERMINATORS, LLC	Accounts Payable	Outstanding	Check	-50.00
03/19/2024		383151	REEVES-WIEDEMAN CO.	Accounts Payable	Outstanding	Check	-1,925.00

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
03/19/2024		383152	SALINA SUPPLY COMPANY	Accounts Payable	Outstanding	Check	-2,667.42
03/19/2024		383153	SIR SPEEDY	Accounts Payable	Outstanding	Check	-3,355.86
03/19/2024		383154	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	Accounts Payable	Outstanding	Check	-376.25
03/19/2024		383155	STAPLES ADVANTAGE	Accounts Payable	Outstanding	Check	-441.62
03/19/2024		383156	STORMONT VAIL HEALTH FLINT HILLS LLC	Accounts Payable	Outstanding	Check	-1,353.04
03/19/2024		383157	STORMONT VAIL HEALTH FLINT HILLS LLC	Accounts Payable	Outstanding	Check	-45.90
03/19/2024		383158	TAYLOR MADE GOLF	Accounts Payable	Outstanding	Check	-1,946.92
03/19/2024		383159	THERMAL COMFORT AIR, INC	Accounts Payable	Outstanding	Check	-387.10
03/19/2024		383160	THRIVENT	Accounts Payable	Outstanding	Check	-26.86
03/19/2024		383161	THRIVENT FINANCIAL	Accounts Payable	Outstanding	Check	-31.35
03/19/2024		383162	TRUSTED TECH TEAM, INC.	Accounts Payable	Outstanding	Check	-7,645.61
03/19/2024		383163	TWIN VALLEY TELEPHONE, INC.	Accounts Payable	Outstanding	Check	-6,713.67
03/19/2024		383164	TYLER TECHNOLOGIES, INC	Accounts Payable	Outstanding	Check	-10,140.00
03/19/2024		383165	VERIZON CONNECT FLEET USA LLC	Accounts Payable	Outstanding	Check	-1,717.10
03/19/2024		383166	XEROX CORPORATION	Accounts Payable	Outstanding	Check	-2,806.00
03/21/2024		383175	EVERGY	Accounts Payable	Outstanding	Check	-3,983.01
03/21/2024		383176	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-496.18
03/21/2024		383177	WOODRIVER ENERGY LLC	Accounts Payable	Outstanding	Check	-7,287.31
03/22/2024		383178	FAMILY SUPPORT PAYMENT CENTER	Accounts Payable	Outstanding	Check	-110.31
03/22/2024		383179	FLEXIBLE SPENDING ACCOUNT #1074334	Accounts Payable	Outstanding	Check	-162.50
03/22/2024		383180	KANSAS PAYMENT CENTER	Accounts Payable	Outstanding	Check	-1,130.50
03/22/2024		383181	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-798.14
03/22/2024		383182	STATE OF ARKANSAS	Accounts Payable	Outstanding	Check	-192.00
03/22/2024		383183	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-21.00
03/22/2024		383194	BUCKHANNON, AHMIR JESSIAH	Accounts Payable	Outstanding	Check	-370.00
03/22/2024		383195	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-5,482.01
03/22/2024		383196	DERRICK MELTON	Accounts Payable	Outstanding	Check	-58,685.00
03/25/2024		383198	PERFORMANCE AUDIO & TINT, INC.	Accounts Payable	Outstanding	Check	-3,291.00
03/25/2024		383199	NATIONAL FITNESS CAMPAIGN, LP	Accounts Payable	Outstanding	Check	-120,000.00
03/27/2024		383200	GEARY COUNTY K-STATE RESEARCH & EXTENSION OFFICE	Accounts Payable	Outstanding	Check	-180.00
03/27/2024		383201	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-3,033.39
03/27/2024		383202	JUNCTION CITY MAIN STREET	Accounts Payable	Outstanding	Check	-50,000.00
03/27/2024		383203	ADAMS BROWN STRATEGIC ALLIES AND CPAS	Accounts Payable	Outstanding	Check	-23,777.50
03/27/2024		383204	ADRIENNE SMITH	Accounts Payable	Outstanding	Check	-25.00
03/27/2024		383205	ALL COPY PRODUCTS, INC.	Accounts Payable	Outstanding	Check	-61.86
03/27/2024		383206	AMERICAN DIGITAL SECURITY, LLC	Accounts Payable	Outstanding	Check	-320.76
03/27/2024		383207	APAC KANSAS, INC.	Accounts Payable	Outstanding	Check	-9,592.05
03/27/2024		383208	BOUND TREE MEDICAL, LLC	Accounts Payable	Outstanding	Check	-1,902.90
03/27/2024		383209	BRAMLAGE PROPERTIES, LLC	Accounts Payable	Outstanding	Check	-350.00
03/27/2024		383210	BRIDGESTONE GOLF, INC	Accounts Payable	Outstanding	Check	-1,107.09
03/27/2024		383211	CALLAWAY GOLF	Accounts Payable	Outstanding	Check	-391.68
03/27/2024		383212	CASH-WA DISTRIBUTING	Accounts Payable	Outstanding	Check	-1,007.75
03/27/2024		383213	CATLETT AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-2,058.05

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
03/27/2024		383214	CHUBBY'S BAR-B-Q	Accounts Payable	Outstanding	Check	-410.00
03/27/2024		383215	COLLECTION BUREAU OF KANSAS INC	Accounts Payable	Outstanding	Check	-1,154.83
03/27/2024		383216	CROWN DISTRIBUTORS, INC.	Accounts Payable	Outstanding	Check	-1,404.09
03/27/2024		383217	DAVE'S ELECTRIC, INC.	Accounts Payable	Outstanding	Check	-1,517.28
03/27/2024		383218	FACTORY MOTOR PARTS	Accounts Payable	Outstanding	Check	-833.76
03/27/2024		383219	FARMERS ALLIANCE MUTUAL INSURANCE COMPANY	Accounts Payable	Outstanding	Check	-100.00
03/27/2024		383220	FLINT HILLS BEVERAGE LLC	Accounts Payable	Outstanding	Check	-681.96
03/27/2024		383221	FOOTJOY/TITLEIST	Accounts Payable	Outstanding	Check	-562.75
03/27/2024		383222	FRONTIER SPIRITS	Accounts Payable	Outstanding	Check	-387.50
03/27/2024		383223	GALLS INC	Accounts Payable	Outstanding	Check	-284.96
03/27/2024		383224	GLENN'S PLUMBING	Accounts Payable	Outstanding	Check	-2,805.00
03/27/2024		383225	GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LL	Accounts Payable	Outstanding	Check	-669.87
03/27/2024		383226	HAMPEL OIL DISTRIBUTORS INC	Accounts Payable	Outstanding	Check	-17,636.13
03/27/2024		383227	HAYS FIRE AND RESCUE SALES AND SERVICE, LLC	Accounts Payable	Outstanding	Check	-89.62
03/27/2024		383228	IMAGEQUEST INC.	Accounts Payable	Outstanding	Check	-18.92
03/27/2024		383229	INDEPENDENT SALT COMPANY	Accounts Payable	Outstanding	Check	-41,376.32
03/27/2024		383230	J. & M. GOLF INC.	Accounts Payable	Outstanding	Check	-509.30
03/27/2024		383231	JEFFREY ROETHER	Accounts Payable	Outstanding	Check	-9,850.00
03/27/2024		383232	JIM CLARK AUTO CENTER	Accounts Payable	Outstanding	Check	-1,129.92
03/27/2024		383233	JOSEPH T GIPSON	Accounts Payable	Outstanding	Check	-117.66
03/27/2024		383234	KA-COMM	Accounts Payable	Outstanding	Check	-377.00
03/27/2024		383235	KERIT	Accounts Payable	Outstanding	Check	-4,735.00
03/27/2024		383236	KONZA PRAIRIE COMMUNITY HEALTH CENTER	Accounts Payable	Outstanding	Check	-288.00
03/27/2024		383237	LA'TRESHA JAMES	Accounts Payable	Outstanding	Check	-25.00
03/27/2024		383238	MASTER LANDSCAPE INC.	Accounts Payable	Outstanding	Check	-666.85
03/27/2024		383239	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.00
03/27/2024		383240	MID-STATES MATERIALS, LLC	Accounts Payable	Outstanding	Check	-208.38
03/27/2024		383241	MIDWEST CONCRETE MATERIALS	Accounts Payable	Outstanding	Check	-1,909.63
03/27/2024		383242	MSC INDUSTRIAL SUPPLY CO	Accounts Payable	Outstanding	Check	-3,067.24
03/27/2024		383243	PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC.	Accounts Payable	Outstanding	Check	-23.75
03/27/2024		383244	RC SPORTS INC	Accounts Payable	Outstanding	Check	-7,400.00
03/27/2024		383245	REEVES-WIEDEMAN CO.	Accounts Payable	Outstanding	Check	-130.49
03/27/2024		383246	SIR SPEEDY	Accounts Payable	Outstanding	Check	-124.75
03/27/2024		383247	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	Accounts Payable	Outstanding	Check	-5,612.58
03/27/2024		383248	STAPLES ADVANTAGE	Accounts Payable	Outstanding	Check	-104.96
03/27/2024		383249	TFMCOMM INC.	Accounts Payable	Outstanding	Check	-3,558.50
03/27/2024		383250	THERMAL COMFORT AIR, INC	Accounts Payable	Outstanding	Check	-571.10
03/27/2024		383251	TLC MOBILE SERVICES	Accounts Payable	Outstanding	Check	-1,674.00
03/27/2024		383252	TRUCK CENTERS, INC.	Accounts Payable	Outstanding	Check	-18,000.93
03/27/2024		383253	TWIN VALLEY TELEPHONE, INC.	Accounts Payable	Outstanding	Check	-6,749.38
03/27/2024		383254	TYLER TECHNOLOGIES, INC	Accounts Payable	Outstanding	Check	-970.56
03/27/2024		383255	U S IDENTIFICATION MANUAL	Accounts Payable	Outstanding	Check	-95.00
03/27/2024		383256	U.S. BANCORP GOVERNMENT LEASING AND FINANCE INC.	Accounts Payable	Outstanding	Check	-49,482.47

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
03/27/2024		383257	UNION PACIFIC RAILROAD	Accounts Payable	Outstanding	Check	-2,772.17
03/27/2024		383258	VALOR FORD INC	Accounts Payable	Outstanding	Check	-106.21
03/27/2024		383259	VAN WALL EQUIPMENT	Accounts Payable	Outstanding	Check	-1,196.73
03/27/2024		383260	VANDERBILTS	Accounts Payable	Outstanding	Check	-269.99
03/27/2024		383261	VLP AN EQUIPMENTSHARE COMPANY	Accounts Payable	Outstanding	Check	-6,251.61
03/27/2024		383262	ZACHARY CRAIG BENDER	Accounts Payable	Outstanding	Check	-40.00
03/27/2024		383263	ZM PROPERTIES LLC	Accounts Payable	Outstanding	Check	-600.00
Check Total: (147)							-1,012,193.96
EFT							
03/22/2024		10002589	CARD CENTER	Accounts Payable	Outstanding	EFT	-66,704.67
03/27/2024		10002591	FREEDOM CLAIMS MGT. INC PREMIUM ACCT	Accounts Payable	Outstanding	EFT	-11,195.55
03/27/2024		10002592	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-1,152.16
03/28/2024		10002593	10-D, INC.	Accounts Payable	Outstanding	EFT	-10,850.00
03/28/2024		10002594	CENTRAL POWER SYSTEMS & SERVICES	Accounts Payable	Outstanding	EFT	-3,405.27
03/28/2024		10002595	DAVENPORT GROUP. LLC	Accounts Payable	Outstanding	EFT	-6,165.00
03/28/2024		10002596	JOSHUA DOUGLASS	Accounts Payable	Outstanding	EFT	-3,229.16
03/28/2024		10002597	LATHROP GPM, LLP	Accounts Payable	Outstanding	EFT	-985.44
03/28/2024		10002598	MARITZA RINEHART	Accounts Payable	Outstanding	EFT	-15.00
03/28/2024		10002599	MIDWEST PUBLIC RISK-MPR	Accounts Payable	Outstanding	EFT	-1,000.00
03/28/2024		10002600	PRAIRIEFIELD WATER, INC.	Accounts Payable	Outstanding	EFT	-10.00
03/28/2024		10002601	RAVEN AERO SERVICE,INC.	Accounts Payable	Outstanding	EFT	-850.00
03/28/2024		10002602	TATIANA FERRACIOLI-SILVA	Accounts Payable	Outstanding	EFT	-90.00
03/28/2024		10002603	UNDERGROUND VAULTS & STORAGE, INC.	Accounts Payable	Outstanding	EFT	-20.00
03/28/2024		10002604	VC3 Inc	Accounts Payable	Outstanding	EFT	-4,380.30
EFT Total: (15)							-110,052.55
Outstanding Total: (225)							-1,395,934.66
Accounts Payable Total: (225)							-1,395,934.66
Report Total: (225)							-1,395,934.66

Summary

Bank Account	Count	Amount
1074318 POOLED CASH MASTER	225	-1,395,934.66
Report Total:	225	-1,395,934.66

Cash Account	Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER	225	-1,395,934.66
Report Total:	225	-1,395,934.66

Transaction Type	Count	Amount
Bank Draft	63	-273,688.15
Check	147	-1,012,193.96
EFT	15	-110,052.55
Report Total:	225	-1,395,934.66



Junction City, KS

Appropriations March 19 - April 3, 2024

By Fund

Post Dates 3/19/2024 - 4/3/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 001 - GENERAL FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029605	03/22/2024	CITY OF JC EMPLOYER PD LIFE	14.40
ADVANCE LIFE INSURANCE	INV0029606	03/22/2024	ADVANCE LIFE INSURANCE BE...	5.41
ADVANCE LIFE INSURANCE	INV0029631	03/22/2024	CITY OF JC EMPLOYER PD LIFE	250.68
ADVANCE LIFE INSURANCE	INV0029632	03/22/2024	ADVANCE LIFE INSURANCE BE...	579.29
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				849.78
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029622	03/22/2024	CITY OF JC EMPLOYER PAID S...	34.27
ADVANCE SHORT TERM DISAB...	INV0029675	03/22/2024	CITY OF JC EMPLOYER PAID S...	674.14
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				708.41
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029607	03/22/2024	AFLAC	1.56
AMERICAN FAMILY LIFE ASSU...	INV0029608	03/22/2024	AFLAC BEFORE TAX	122.43
AMERICAN FAMILY LIFE ASSU...	INV0029633	03/22/2024	AFLAC	178.97
AMERICAN FAMILY LIFE ASSU...	INV0029634	03/22/2024	AFLAC BEFORE TAX	1,124.19
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				1,427.15
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029609	03/22/2024	BLUE CROSS BLUE SHIELD	70.14
BLUE CROSS BLUE SHIELD OF ...	INV0029610	03/22/2024	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF ...	INV0029611	03/22/2024	BLUE CROSS BLUE SHIELD	38.23
BLUE CROSS BLUE SHIELD OF ...	INV0029612	03/22/2024	BLUE CROSS BLUE SHIELD	767.22
BLUE CROSS BLUE SHIELD OF ...	INV0029613	03/22/2024	BLUE CROSS BLUE SHIELD	637.56
BLUE CROSS BLUE SHIELD OF ...	INV0029614	03/22/2024	BLUE CROSS BLUE SHIELD	209.16
BLUE CROSS BLUE SHIELD OF ...	INV0029615	03/22/2024	BLUE CROSS BLUE SHIELD	648.56
BLUE CROSS BLUE SHIELD OF ...	INV0029616	03/22/2024	BLUE CROSS BLUE SHIELD	55.32
BLUE CROSS BLUE SHIELD OF ...	INV0029617	03/22/2024	BLUE CROSS BLUE SHIELD	88.90
BLUE CROSS BLUE SHIELD OF ...	INV0029635	03/22/2024	BLUE CROSS BLUE SHIELD	163.33
BLUE CROSS BLUE SHIELD OF ...	INV0029636	03/22/2024	BLUE CROSS BLUE SHIELD	1,996.45
BLUE CROSS BLUE SHIELD OF ...	INV0029637	03/22/2024	BLUE CROSS BLUE SHIELD	4,139.39
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	537.89
BLUE CROSS BLUE SHIELD OF ...	INV0029639	03/22/2024	BLUE CROSS BLUE SHIELD	530.98
BLUE CROSS BLUE SHIELD OF ...	INV0029640	03/22/2024	BLUE CROSS BLUE SHIELD	1,324.82
BLUE CROSS BLUE SHIELD OF ...	INV0029641	03/22/2024	BLUE CROSS BLUE SHIELD	438.10
BLUE CROSS BLUE SHIELD OF ...	INV0029642	03/22/2024	BLUE CROSS BLUE SHIELD	1,160.97
BLUE CROSS BLUE SHIELD OF ...	INV0029643	03/22/2024	BLUE CROSS BLUE SHIELD	458.39
BLUE CROSS BLUE SHIELD OF ...	INV0029644	03/22/2024	BLUE CROSS BLUE SHIELD	6,117.56
BLUE CROSS BLUE SHIELD OF ...	INV0029645	03/22/2024	BLUE CROSS BLUE SHIELD	2,058.80
BLUE CROSS BLUE SHIELD OF ...	INV0029646	03/22/2024	BLUE CROSS BLUE SHIELD	9,414.64
BLUE CROSS BLUE SHIELD OF ...	INV0029647	03/22/2024	BLUE CROSS BLUE SHIELD	3,137.40
BLUE CROSS BLUE SHIELD OF ...	INV0029648	03/22/2024	BLUE CROSS BLUE SHIELD	1,511.82
BLUE CROSS BLUE SHIELD OF ...	INV0029649	03/22/2024	BLUE CROSS BLUE SHIELD	2,741.55
BLUE CROSS BLUE SHIELD OF ...	INV0029650	03/22/2024	BLUE CROSS BLUE SHIELD	7,134.16
BLUE CROSS BLUE SHIELD OF ...	INV0029651	03/22/2024	BLUE CROSS BLUE SHIELD	1,974.90
BLUE CROSS BLUE SHIELD OF ...	INV0029652	03/22/2024	BLUE CROSS BLUE SHIELD	1,415.31
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				49,209.65
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029618	03/22/2024	FLEX SPENDING-1074334	239.58
CITY OF JC FLEX SPENDING AC...	INV0029659	03/22/2024	FLEX SPENDING-1074334	2,963.40
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				3,202.98
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029653	03/22/2024	TELEPHONE REIMBURSEMENT	8.50

Appropriations March 19 - April 3, 2024
Post Dates: 3/19/2024 - 4/3/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CITY OF JUNCTION CITY	INV0029660	03/22/2024	CITY OF JUNCTION CITY (G-FEE)	20.00
CITY OF JUNCTION CITY	INV0029674	03/22/2024	TELEPHONE REIMBURSEMENT	178.24
Vendor 012130 - CITY OF JUNCTION CITY Total:				206.74
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029668	03/22/2024	EMPOWER FINANCIAL SERVIC...	7,539.85
EMPOWER RETIREMENT LLC	INV0029673	03/22/2024	GREAT WEST FINANCIAL	1,536.00
Vendor 01944 - EMPOWER RETIREMENT LLC Total:				9,075.85
Vendor: 00029 - FAMILY SUPPORT PAYMENT CENTER				
FAMILY SUPPORT PAYMENT C...	INV0029655	03/22/2024	FAMILY SUPPORT MO	110.31
Vendor 00029 - FAMILY SUPPORT PAYMENT CENTER Total:				110.31
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION				
FIREMEN'S RELIEF ASSOCIATI...	INV0029658	03/22/2024	FIREMANS RELIEF	245.96
Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:				245.96
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT...	INV0029654	03/22/2024	DEPENDENT CARE ACCT 1074...	162.50
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:				162.50
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029626	03/22/2024	SOCIAL SECURITY WITHHOLDI...	1,735.80
INTERNAL REVENUE SERVICE	INV0029627	03/22/2024	FEDERAL WITHHOLDING	896.27
INTERNAL REVENUE SERVICE	INV0029628	03/22/2024	MEDICARE WITHHOLDING	405.94
INTERNAL REVENUE SERVICE	INV0029680	03/22/2024	SOCIAL SECURITY WITHHOLDI...	15,762.52
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	27,719.80
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	10,894.74
INTERNAL REVENUE SERVICE	INV0029685	03/22/2024	FEDERAL WITHHOLDING	4,812.04
INTERNAL REVENUE SERVICE	INV0029686	03/22/2024	MEDICARE WITHHOLDING	508.10
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				62,735.21
Vendor: 039125 - JCPOA				
JCPOA	INV0029672	03/22/2024	JCPOA	806.76
Vendor 039125 - JCPOA Total:				806.76
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309				
JUNCTION CITY FIRE FIGHTERS...	INV0029657	03/22/2024	I.A.F.F. LOCAL 3309	1,749.00
Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:				1,749.00
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION				
JUNCTION CITY FIREFIGHTERS...	INV0029656	03/22/2024	FIREFIGHTERS AID ASSOCIATI...	265.00
Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:				265.00
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029625	03/22/2024	STATE WITHHOLDING	551.34
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	15,292.44
KANSAS DEPT OF REVENUE	INV0029684	03/22/2024	STATE WITHHOLDING	961.80
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				16,805.58
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029662	03/22/2024	INCOME WITHHOLDING ORD...	667.50
KANSAS PAYMENT CENTER	INV0029663	03/22/2024	GARNISHMENT	205.00
Vendor 014435 - KANSAS PAYMENT CENTER Total:				872.50
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029619	03/22/2024	KPERS #2	558.34
KANSAS PUBLIC EMPLOYEES	INV0029620	03/22/2024	KPERS #3	1,740.53
KANSAS PUBLIC EMPLOYEES	INV0029621	03/22/2024	KPERS INSURANCE	150.64
KANSAS PUBLIC EMPLOYEES	INV0029664	03/22/2024	KP&F	79,563.93
KANSAS PUBLIC EMPLOYEES	INV0029665	03/22/2024	KPERS #1	2,866.65
KANSAS PUBLIC EMPLOYEES	INV0029666	03/22/2024	KPERS #2	3,190.32
KANSAS PUBLIC EMPLOYEES	INV0029667	03/22/2024	KPERS #3	12,055.68
KANSAS PUBLIC EMPLOYEES	INV0029669	03/22/2024	KPERS INSURANCE	1,176.37
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				101,302.46

Appropriations March 19 - April 3, 2024
Post Dates: 3/19/2024 - 4/3/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION				
POLICE & FIREMEN'S INSURA...	INV0029671	03/22/2024	POLICE & FIRE INSURANCE	798.14
Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:				798.14
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF C...	INV0029661	03/22/2024	ROLLING MEADOWS GOLF C...	287.92
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:				287.92
Vendor: 03639 - STATE OF ARKANSAS				
STATE OF ARKANSAS	INV0029670	03/22/2024	GARNISHMENT	192.00
Vendor 03639 - STATE OF ARKANSAS Total:				192.00
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029676	03/22/2024	UNITED WAY	14.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				14.50
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029623	03/22/2024	VSP Vision Insurance Pre-Tax	72.52
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	621.54
Vendor 03938 - VSP INSURANCE CO. Total:				694.06
Department 000 - NON-DEPARTMENTAL Total:				251,722.46
Department: 002 - INFORMATION TECHNOLOGY SYSTEMS				
Vendor: 03698 - 10-D, INC.				
10-D, INC.	439655	03/26/2024	IT Security Audit	10,850.00
Vendor 03698 - 10-D, INC. Total:				10,850.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Fiber Internet - MB	1,320.00
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	50.79
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Dark Fiber Lease	625.00
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				1,995.79
Vendor: 03090 - VC3 Inc				
VC3 Inc	142729	03/22/2024	Thinkgard - Backup Solution - ...	250.00
VC3 Inc	142729	03/22/2024	Thinkgard - Backup Solution - ...	988.80
VC3 Inc	142729	03/22/2024	Thinkgard - Backup Solution - ...	3,141.50
Vendor 03090 - VC3 Inc Total:				4,380.30
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.92
Vendor 00970 - VERIZON WIRELESS Total:				0.92
Department 002 - INFORMATION TECHNOLOGY SYSTEMS Total:				17,227.01
Department: 003 - ADMINISTRATION				
Vendor: 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS				
ADAMS BROWN STRATEGIC A...	20048561	03/26/2024	50% PROGRESS BILL FOR PREP...	9,511.00
Vendor 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS Total:				9,511.00
Vendor: 02860 - FARMERS ALLIANCE MUTUAL INSURANCE COMPANY				
FARMERS ALLIANCE MUTUAL ...	BD071528BND01 2024/2025	03/25/2024	CITY COMMISSION BOND 05/...	100.00
Vendor 02860 - FARMERS ALLIANCE MUTUAL INSURANCE COMPANY Total:				100.00
Vendor: 02874 - GEARY COUNTY K-STATE RESEARCH & EXTENSION OFFICE				
GEARY COUNTY K-STATE RESE...	INV0029693	03/22/2024	WALK KS REGISTRATION TEAM..	60.00
GEARY COUNTY K-STATE RESE...	INV0029697	03/22/2024	WALK KS - CUTOFF CREW	60.00
Vendor 02874 - GEARY COUNTY K-STATE RESEARCH & EXTENSION OFFICE Total:				120.00
Vendor: 03793 - JUNCTION CITY MAIN STREET				
JUNCTION CITY MAIN STREET	1025	03/26/2024	2024 PLEDGE TO JUNCITON CI...	50,000.00
Vendor 03793 - JUNCTION CITY MAIN STREET Total:				50,000.00
Vendor: 01688 - MIDWEST PUBLIC RISK-MPR				
MIDWEST PUBLIC RISK-MPR	MPR220656 DEDUCTIBLE	03/25/2024	MPR220656 DEDUCTIBLE	1,000.00
Vendor 01688 - MIDWEST PUBLIC RISK-MPR Total:				1,000.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	209.70
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				209.70

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & ST...	48588	03/26/2024	SHREDDING CONTAINER ADM...	10.00
Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:				10.00
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.92
Vendor 00970 - VERIZON WIRELESS Total:				0.92
Department 003 - ADMINISTRATION Total:				60,951.62
Department: 008 - BUILDING MAINTENANCE				
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	SINK REPAIR, M.B.	10.78
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	BORDER STATES, SPIN CITY EX...	304.60
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	FILE SET AND TAPER FILE, M.B.	21.98
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	LUMBER/SCREWS FOR SPIN CI...	184.88
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PAPER TOWEL HOLDER, M.B. K..	17.98
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	WOOD FOR SPIN CITY SKATE ...	105.00
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	WOOD FOR SPIN CITY SKATE ...	17.45
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	BORDER STATES, BULBS	82.32
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PARTS FOR SPIN CITY SHELVES	33.77
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	12TH ST WALL REPAIR	40.97
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PARTS FOR MOP CLOSET, SINK...	80.95
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	CHISEL SET, BOLTS, SCREWS	39.90
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	BULBS	159.98
Vendor 067805 - CARD CENTER Total:				1,100.56
Department 008 - BUILDING MAINTENANCE Total:				1,100.56
Department: 010 - PARKS DEPARTMENT				
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	WOOD FOR SPIN CITY SKATE ...	192.95
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	WOOD FOR SPIN CITY SKATE ...	44.39
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	BROOM AND DUST PAN	48.98
CARD CENTER	GRAY, FEB 2024	03/19/2024	WOOD FOR SHELF	34.99
CARD CENTER	GRAY, FEB 2024	03/19/2024	MUSIC SUBSCRIPTION	54.00
CARD CENTER	GRAY, FEB 2024	03/19/2024	ICE CLEATS FOR BOOTS	87.96
CARD CENTER	GRAY, FEB 2024	03/19/2024	WIRE FOR IRRIGATION	222.98
CARD CENTER	GRAY, FEB 2024	03/19/2024	PVC PIPE	5.18
CARD CENTER	GRAY, FEB 2024	03/19/2024	PVC PIPE	86.95
CARD CENTER	GRAY, FEB 2024	03/19/2024	PVC PIPE	46.48
CARD CENTER	GRAY, FEB 2024	03/19/2024	JACKET FOR JOSH	72.71
CARD CENTER	GRAY, FEB 2024	03/19/2024	VALOR AUTO, REPAIRS FOR T...	1,953.28
CARD CENTER	GRAY, FEB 2024	03/19/2024	HYATT, KRPA CONFERENCE R...	293.99
CARD CENTER	PICKING, FEB 2024	03/19/2024	PIONEER ATHLETICS, PAINT M...	977.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	NEW BATTERY	151.70
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	PROPANE	7.58
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	BOLTS FOR FLAG HOLDERS	4.99
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	SHARPEN CHAIN SAW	6.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	TRACTOR SUPPLY, BATTERY F...	72.88
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	WIRE TO FIX FENCE	17.99
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	DIESEL CAN, GREASE GUN, GR...	96.46
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	TRACTOR SUPPLY, VARIOUS P...	73.01
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	PICK UP STICKS, GAS CANS	132.95
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	PARTS FOR STUMP GRINDER	25.88
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	CHAINSAW BAR AND FILES	161.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	PLEXIGLASS FOR STUMP GRIN...	90.33
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	PARTS FOR STUMP GRINDER	4.49
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	EXCHANGE CHAINSAW BAR	3.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	EXCHANGE CHAIN SAW BAR ...	-7.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	EXCHANGE CHAINSAW CHAINS	-28.00
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	REPAIRS ON CHAINSAWS	226.99

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CARD CENTER	TOBUREN, FEB 2024	03/19/2024	AXE	48.99
Vendor 067805 - CARD CENTER Total:				5,211.08
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526877	03/26/2024	TIE ROD ENDS, TRUCK 130	145.44
CATLETT AUTOMOTIVE, INC.	526909	03/26/2024	RACK AND PINION, TRUCK 130	404.32
CATLETT AUTOMOTIVE, INC.	527299	03/26/2024	TRAILER CONNECTOR, TRUCK ...	13.25
CATLETT AUTOMOTIVE, INC.	527692	03/26/2024	TRAILER LIGHT KIT	175.42
CATLETT AUTOMOTIVE, INC.	528175	03/26/2024	WHEEL HUBS, FRONT BRAKES,...	612.63
CATLETT AUTOMOTIVE, INC.	528215	03/26/2024	MANIFOLD GASKET, TRUCK 1...	58.28
CATLETT AUTOMOTIVE, INC.	528222	03/26/2024	RACK AND PINION, CORE DEP...	404.32
CATLETT AUTOMOTIVE, INC.	528237	03/26/2024	TIE ROD END, TRUCK 149	78.60
CATLETT AUTOMOTIVE, INC.	528417	03/26/2024	MANIFOLD GASKET, TRUCK 1...	30.38
CATLETT AUTOMOTIVE, INC.	CM0001181	03/26/2024	CORE DEPOSIT CREDIT	-144.73
CATLETT AUTOMOTIVE, INC.	CM0001182	03/26/2024	CORE DEPOSIT RETURN	-144.73
Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:				1,633.18
Vendor: 018500 - DAVE'S ELECTRIC, INC.				
DAVE'S ELECTRIC, INC.	2024111	03/22/2024	REMOVED ELECTRICAL FROM...	300.00
Vendor 018500 - DAVE'S ELECTRIC, INC. Total:				300.00
Vendor: 03492 - DERRICK MELTON				
DERRICK MELTON	646	03/22/2024	CONCESSION STAND, RATHERT..	58,685.00
Vendor 03492 - DERRICK MELTON Total:				58,685.00
Vendor: 014201 - JIM CLARK AUTO CENTER				
JIM CLARK AUTO CENTER	17697	03/26/2024	ALIGNMENT, TRUCK 130	84.75
JIM CLARK AUTO CENTER	40805	03/26/2024	DRIVER DOOR INTERIOR PANE...	600.00
JIM CLARK AUTO CENTER	40806	03/26/2024	KNOCK SENSORS, GASKETS, T...	376.00
Vendor 014201 - JIM CLARK AUTO CENTER Total:				1,060.75
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	1017 1/2 W 5TH ST	44.59
Vendor 043271 - KANSAS GAS SERVICE Total:				44.59
Vendor: 02213 - MASTER LANDSCAPE INC.				
MASTER LANDSCAPE INC.	48649	03/26/2024	REPAIR OF MASTER VALVE TH...	666.85
Vendor 02213 - MASTER LANDSCAPE INC. Total:				666.85
Vendor: 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC				
SITEONE LANDSCAPE SUPPLY ...	132883309-001	03/22/2024	HERBICIDE	453.60
Vendor 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC Total:				453.60
Vendor: 01850 - TLC MOBILE SERVICES				
TLC MOBILE SERVICES	15126	03/26/2024	TOW TRACTOR #142	150.00
Vendor 01850 - TLC MOBILE SERVICES Total:				150.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	125.63
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				125.63
Department 010 - PARKS DEPARTMENT Total:				68,330.68
Department: 011 - SWIMMING POOL				
Vendor: 067805 - CARD CENTER				
CARD CENTER	GRAY, FEB 2024	03/19/2024	RED CROSS, LEARN TO SWIM ...	360.00
Vendor 067805 - CARD CENTER Total:				360.00
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	1017 W 5TH	44.59
Vendor 043271 - KANSAS GAS SERVICE Total:				44.59
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	25.85
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				25.85
Department 011 - SWIMMING POOL Total:				430.44

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Department: 013 - SPIN CITY				
Vendor: 067805 - CARD CENTER				
CARD CENTER	GRAY, FEB 2024	03/19/2024	WALMART, SODA FOR SPIN CI...	86.64
Vendor 067805 - CARD CENTER Total:				86.64
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	915 S WASHINGTON	732.23
Vendor 043271 - KANSAS GAS SERVICE Total:				732.23
Vendor: 01775 - PERFORMANCE AUDIO & TINT, INC.				
PERFORMANCE AUDIO & TINT,...	INV0029700	03/25/2024	AMPS, SPIN CITY	3,291.00
Vendor 01775 - PERFORMANCE AUDIO & TINT, INC. Total:				3,291.00
Vendor: 065442 - RC SPORTS INC				
RC SPORTS INC	843977-A	03/26/2024	SKATES, SPIN CITY	7,400.00
Vendor 065442 - RC SPORTS INC Total:				7,400.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	51.69
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				51.69
Department 013 - SPIN CITY Total:				11,561.56
Department: 014 - jUNCTION CITY AIRPORT				
Vendor: 02686 - HAMPEL OIL DISTRIBUTORS INC				
HAMPEL OIL DISTRIBUTORS I...	91783949	03/26/2024	JET A-56MB FUEL FOR AIRPORT	12,598.49
HAMPEL OIL DISTRIBUTORS I...	91783950	03/26/2024	100 LL AVIATION FUEL FOR AI...	5,037.64
Vendor 02686 - HAMPEL OIL DISTRIBUTORS INC Total:				17,636.13
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	540 W 18TH ST	92.78
KANSAS GAS SERVICE	INV0029698	03/22/2024	540 AIRPORT RD #100	360.56
Vendor 043271 - KANSAS GAS SERVICE Total:				453.34
Vendor: 02150 - RAVEN AERO SERVICE, INC.				
RAVEN AERO SERVICE, INC.	04022024	03/25/2024	CONTRACT SERVICE	850.00
Vendor 02150 - RAVEN AERO SERVICE, INC. Total:				850.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Dark Fiber Lease	625.00
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	25.85
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				650.85
Department 014 - jUNCTION CITY AIRPORT Total:				19,590.32
Department: 017 - ROLLING MEADOWS GOLF COURSE				
Vendor: 02104 - BRAMLAGE PROPERTIES, LLC				
BRAMLAGE PROPERTIES, LLC	INV0029707	03/26/2024	April 2024 BILLBOARD RENTAL...	350.00
Vendor 02104 - BRAMLAGE PROPERTIES, LLC Total:				350.00
Vendor: 02946 - BRIDGESTONE GOLF, INC				
BRIDGESTONE GOLF, INC	1003212155	03/19/2024	BALLS FOR RESALE	1,107.09
Vendor 02946 - BRIDGESTONE GOLF, INC Total:				1,107.09
Vendor: 066611 - CALLAWAY GOLF				
CALLAWAY GOLF	937865919	03/19/2024	BALLS FOR RESALE	133.35
CALLAWAY GOLF	937865921	03/19/2024	BALLS FOR RESALE	133.35
CALLAWAY GOLF	937930888	03/25/2024	BALLS FOR RESALE	124.98
Vendor 066611 - CALLAWAY GOLF Total:				391.68
Vendor: 00952 - CASH-WA DISTRIBUTING				
CASH-WA DISTRIBUTING	14145212	03/21/2024	FOOD FOR RESALE	234.02
Vendor 00952 - CASH-WA DISTRIBUTING Total:				234.02
Vendor: 017410 - CROWN DISTRIBUTORS, INC.				
CROWN DISTRIBUTORS, INC.	6754355	03/21/2024	BEER FOR RESALE	452.47
Vendor 017410 - CROWN DISTRIBUTORS, INC. Total:				452.47
Vendor: 03003 - EVOLVE GOLF, INC				
EVOLVE GOLF, INC	1044270-R	03/21/2024	GOLF TEES FOR RESALE	-180.00
Vendor 03003 - EVOLVE GOLF, INC Total:				-180.00

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 026585 - FOOTJOY/TITLEIST				
FOOTJOY/TITLEIST	917573403	03/25/2024	BAGS FOR RESALE	562.75
Vendor 026585 - FOOTJOY/TITLEIST Total:				562.75
Vendor: 03099 - J. & M. GOLF INC.				
J. & M. GOLF INC.	0693884-IN	03/21/2024	GRIPS FOR RESALE	509.30
Vendor 03099 - J. & M. GOLF INC. Total:				509.30
Vendor: 03600 - JOSEPH T GIPSON				
JOSEPH T GIPSON	976475431	03/19/2024	SNACKS FOR RESALE	117.66
Vendor 03600 - JOSEPH T GIPSON Total:				117.66
Vendor: 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC				
SITEONE LANDSCAPE SUPPLY ...	136063163-001	03/25/2024	FERTILIZER & HERBICIDES	5,158.98
Vendor 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC Total:				5,158.98
Vendor: 076635 - THERMAL COMFORT AIR, INC				
THERMAL COMFORT AIR, INC	196672	03/22/2024	CLEAN AND SANITIZE ICE MA...	433.10
THERMAL COMFORT AIR, INC	197153	03/21/2024	FURNACE REPAIR	138.00
Vendor 076635 - THERMAL COMFORT AIR, INC Total:				571.10
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	76.63
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				76.63
Vendor: 02338 - U.S. BANCORP GOVERNMENT LEASING AND FINANCE INC.				
U.S. BANCORP GOVERNMENT ...	523702553	03/25/2024	LP DUMP TRUCKS & EQUIPM...	230.17
U.S. BANCORP GOVERNMENT ...	523702553	03/25/2024	LP DUMP TRUCKS & EQUIPM...	5,098.40
Vendor 02338 - U.S. BANCORP GOVERNMENT LEASING AND FINANCE INC. Total:				5,328.57
Vendor: 080943 - VAN WALL EQUIPMENT				
VAN WALL EQUIPMENT	6149355	03/25/2024	GATOR AND PROGATOR PARTS	195.47
VAN WALL EQUIPMENT	6153327	03/25/2024	GATOR AND PROGATOR PARTS	176.71
VAN WALL EQUIPMENT	6155983	03/25/2024	PARTS FOR JOHN DEERE REELS	37.31
VAN WALL EQUIPMENT	6158593	03/25/2024	JOHN DEERE REEL PARTS	504.05
VAN WALL EQUIPMENT	6159290	03/25/2024	PARTS FOR PRO GATOR	148.86
VAN WALL EQUIPMENT	6160987	03/25/2024	PARTS FOR PRO GATOR	134.33
Vendor 080943 - VAN WALL EQUIPMENT Total:				1,196.73
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.92
Vendor 00970 - VERIZON WIRELESS Total:				0.92
Department 017 - ROLLING MEADOWS GOLF COURSE Total:				15,877.90
Department: 018 - EMERGENCY MEDICAL SERVICES				
Vendor: 03441 - AMERICAN DIGITAL SECURITY, LLC				
AMERICAN DIGITAL SECURITY,...	INV0026433	03/25/2024	PROX CARDS FOR IDS	160.38
Vendor 03441 - AMERICAN DIGITAL SECURITY, LLC Total:				160.38
Vendor: 046019 - KONZA PRAIRIE COMMUNITY HEALTH CENTER				
KONZA PRAIRIE COMMUNITY ...	03062024	03/20/2024	IMMUNIZATIONS	288.00
Vendor 046019 - KONZA PRAIRIE COMMUNITY HEALTH CENTER Total:				288.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Internet - Fire Station One Ups..	119.99
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Internet - FS2 - Butler Building	65.99
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones - 50%	276.65
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				462.63
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.91
Vendor 00970 - VERIZON WIRELESS Total:				0.91
Department 018 - EMERGENCY MEDICAL SERVICES Total:				911.92
Department: 019 - ANIMAL SHELTER				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Gray Feb 2024	03/20/2024	Chewy.com-Dry Dog Food	284.81
CARD CENTER	Gray Feb 2024	03/20/2024	Chewy.com-Dry Dog Food	284.81

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CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-PuzzleGames,DogToy...	127.86
CARD CENTER	Gray Feb 2024	03/20/2024	Chewy.com-Dry Dog Food	619.70
CARD CENTER	Gray Feb 2024	03/20/2024	Chewy.com-Dry Dog Food,Cat ...	588.42
CARD CENTER	Gray Feb 2024	03/20/2024	Chewy.com-Cat Litter, Dry Dog..	561.60
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Heavy Duty Plastic Uti..	108.99
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Sunbelt Chemicals Ga...	37.98
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Hot Water Nozzle	31.11
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Gift Wrapping Garden..	4.99
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Shelter Medicine and...	80.98
CARD CENTER	Gray Feb 2024	03/20/2024	Amazon-Iphone Case	9.99
CARD CENTER	Gray Feb 2024	03/20/2024	CedarPoint-CarWash-Deluxe...	17.56
CARD CENTER	Gray Feb 2024	03/20/2024	Bellas-KSShelter-Medicine.Me...	182.43
CARD CENTER	Gray Feb 2024	03/20/2024	JinJinGarden-KSShelter-Medic...	114.79
CARD CENTER	Sinklier Feb 2024	03/19/2024	TownCountry-December2023...	956.28
CARD CENTER	Sinklier Feb 2024	03/19/2024	TownCountry-January 2024-A...	1,507.06
Vendor 067805 - CARD CENTER Total:				5,519.36
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029629	03/19/2024	2424 N JACKSON- ANIMAL SH...	280.98
Vendor 043271 - KANSAS GAS SERVICE Total:				280.98
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	52.43
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				52.43
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.91
VERIZON WIRELESS	JCPD Mar 2024	03/20/2024	JCPD/AS-March 2024 (Cell)	125.71
Vendor 00970 - VERIZON WIRELESS Total:				126.62
Department 019 - ANIMAL SHELTER Total:				5,979.39
Department: 022 - BUILDING CODES & INSPECTIONS				
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	200.46
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				200.46
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.91
Vendor 00970 - VERIZON WIRELESS Total:				0.91
Department 022 - BUILDING CODES & INSPECTIONS Total:				201.37
Department: 023 - LAW ENFORCEMENT DEPARTMENT				
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	DOOR REPAIR, ANIMAL SHEL...	16.77
CARD CENTER	Blake Feb 2024	03/19/2024	Chewy-Dog Food For Barney	165.28
CARD CENTER	Blake Feb 2024	03/19/2024	Walmart-USB Drives	123.28
CARD CENTER	Blake Feb 2024	03/19/2024	Champions-February2024-Uni...	34.00
CARD CENTER	Blake Feb 2024	03/19/2024	KTA-Toll	0.50
CARD CENTER	Borges Feb 2024	03/19/2024	Walmart-Photos for Citizens A...	33.79
CARD CENTER	Borges Feb 2024	03/19/2024	Walmart-Food For Citizens Ac...	50.25
CARD CENTER	Borges Feb 2024	03/19/2024	Walmart-Food For Citizens Ac...	39.50
CARD CENTER	Borges Feb 2024	03/19/2024	Walmart-Food For Citizens Ac...	31.63
CARD CENTER	Borges Feb 2024	03/19/2024	Walmart-Picture Frames-Citiz...	5.72
CARD CENTER	Murphy Feb 2024	03/19/2024	Bjs-NewSWAT Truck-Fuel	35.60
CARD CENTER	Murphy Feb 2024	03/19/2024	Sheetz-NewSWATTruck-Fuel	132.26
CARD CENTER	Murphy Feb 2024	03/19/2024	24/7 Travel-NewSWAT Truck-...	124.70
CARD CENTER	Murphy Feb 2024	03/19/2024	QT-NewSWAT Truck-Fuel	124.32
CARD CENTER	Murphy Feb 2024	03/19/2024	Bjs-NewSWAT Truck-Fuel	100.00
CARD CENTER	Murphy Feb 2024	03/19/2024	FBI Leeda-Murphy-Membersh...	50.00
CARD CENTER	Nichols Feb 2024	03/19/2024	CoxKansas-PD-Internet	186.99
CARD CENTER	Nichols Feb 2024	03/19/2024	GPSTrackit-GPS-February14 ...	2,266.00
CARD CENTER	Nichols Feb 2024	03/19/2024	LagRental-L34158401-01/202...	650.00
CARD CENTER	Sinklier Feb 2024	03/19/2024	Marco-Pizza for B Watch-Chris...	57.38
CARD CENTER	Sinklier Feb 2024	03/19/2024	Catlett/Napa-523218-Battery	389.98

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Vendor: 027541 - GALLS INC				
GALLS INC	027309367	03/25/2024	027309367-Low And Anthony...	284.96
Vendor 027541 - GALLS INC Total:				284.96
Vendor: 029110 - GLENN'S PLUMBING				
GLENN'S PLUMBING	53393	03/26/2024	53393-JCPD Drinking Fountain...	2,805.00
Vendor 029110 - GLENN'S PLUMBING Total:				2,805.00
Vendor: 02621 - GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LLC				
GODFREY'S INDOOR SHOOTI...	S164726	03/25/2024	S164726-Sanchez,G-Maverick ...	354.62
Vendor 02621 - GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LLC Total:				354.62
Vendor: 015300 - KA-COMM				
KA-COMM	192232	03/25/2024	192232-March 2024	377.00
Vendor 015300 - KA-COMM Total:				377.00
Vendor: 02897 - PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC.				
PEPSI COLA BOTTLING COMP...	1234 200657	03/26/2024	1234:200657-Sugar and Crea...	23.75
Vendor 02897 - PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC. Total:				23.75
Vendor: 02419 - SIR SPEEDY				
SIR SPEEDY	112842	03/26/2024	112842-Window Envelopes-JC...	124.75
Vendor 02419 - SIR SPEEDY Total:				124.75
Vendor: 01167 - STAPLES ADVANTAGE				
STAPLES ADVANTAGE	3561667545	03/25/2024	3561667545- Multifold Towels	62.12
STAPLES ADVANTAGE	3561667545	03/25/2024	3561667545-Forks and Knives	42.84
Vendor 01167 - STAPLES ADVANTAGE Total:				104.96
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Internet - DTF	131.98
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Internet - PD Video Room	377.95
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	DTF - Phones	100.68
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	1,186.82
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				1,797.43
Vendor: 01414 - TYLER TECHNOLOGIES, INC				
TYLER TECHNOLOGIES, INC	130-145305	03/26/2024	Pawn Tickets - Annual Mainte...	970.56
Vendor 01414 - TYLER TECHNOLOGIES, INC Total:				970.56
Vendor: 078675 - U S IDENTIFICATION MANUAL				
U S IDENTIFICATION MANUAL	208511	03/25/2024	208511-Subscription to April ...	95.00
Vendor 078675 - U S IDENTIFICATION MANUAL Total:				95.00
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.92
VERIZON WIRELESS	JCPD Mar 2024	03/20/2024	JCPD-March 2024 (Cell)	2,600.27
Vendor 00970 - VERIZON WIRELESS Total:				2,601.19
Vendor: 03958 - ZM PROPERTIES LLC				
ZM PROPERTIES LLC	April 2024	03/25/2024	April 2024-425 N Washington	600.00
Vendor 03958 - ZM PROPERTIES LLC Total:				600.00
Department 023 - LAW ENFORCEMENT DEPARTMENT Total:				21,221.42
Department: 024 - FIRE DEPARTMENT				
Vendor: 03441 - AMERICAN DIGITAL SECURITY, LLC				
AMERICAN DIGITAL SECURITY,...	INV0026433	03/25/2024	PROX CARDS FOR IDS	160.38
Vendor 03441 - AMERICAN DIGITAL SECURITY, LLC Total:				160.38
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	MATERIALS TO REPAIR ROOF, ...	93.14
Vendor 067805 - CARD CENTER Total:				93.14
Vendor: 02621 - GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LLC				
GODFREY'S INDOOR SHOOTI...	S157768	03/22/2024	JOB SHIRT AND EMBROIDERY...	113.28
GODFREY'S INDOOR SHOOTI...	S171998	03/25/2024	PANTS/HASLOUER	144.98
GODFREY'S INDOOR SHOOTI...	S173526	03/25/2024	SHIRT/NUTTER	56.99
Vendor 02621 - GODFREY'S INDOOR SHOOTING AND ARCHERY RANGES, LLC Total:				315.25

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	2245 LACY DR-FIRE	322.57
Vendor 043271 - KANSAS GAS SERVICE Total:				322.57
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC. 10075784		03/26/2024	Internet - FS2 - Butler Building	65.99
TWIN VALLEY TELEPHONE, INC. 10075784		03/26/2024	Phones - 50%	276.65
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				342.64
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.91
Vendor 00970 - VERIZON WIRELESS Total:				0.91
Department 024 - FIRE DEPARTMENT Total:				1,234.89
Department: 025 - STREET DEPARTMENT				
Vendor: 01581 - APAC KANSAS, INC.				
APAC KANSAS, INC.	8001865221	03/26/2024	HIGH PERFORMANCE COLD M...	4,742.40
APAC KANSAS, INC.	8001865336	03/22/2024	HIGH PERFORMANCE COLD M...	4,849.65
Vendor 01581 - APAC KANSAS, INC. Total:				9,592.05
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526910	03/25/2024	SOCKET ADAPTER 1/2 - 3/8 S...	8.38
CATLETT AUTOMOTIVE, INC.	526949	03/25/2024	AIR CHUCK ENDS	18.14
Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:				26.52
Vendor: 015555 - CENTRAL POWER SYSTEMS & SERVICES				
CENTRAL POWER SYSTEMS & ... X105013231		03/25/2024	TIE DOWN BOOMERS	258.44
CENTRAL POWER SYSTEMS & ... X105013231 01		03/25/2024	TIE DOWN BOOMERS	246.62
Vendor 015555 - CENTRAL POWER SYSTEMS & SERVICES Total:				505.06
Vendor: 018500 - DAVE'S ELECTRIC, INC.				
DAVE'S ELECTRIC, INC.	2024093	03/20/2024	HWY 77 & LACY TRAFFIC SIGN...	225.00
DAVE'S ELECTRIC, INC.	2024104	03/20/2024	LED LIGHTS FOR TRAFFIC STO...	467.28
DAVE'S ELECTRIC, INC.	2024107	03/20/2024	JACKSON WALKWAY LIGHTS	225.00
DAVE'S ELECTRIC, INC.	2024112	03/22/2024	TRAFFIC POLE REPAIR AT WA...	300.00
Vendor 018500 - DAVE'S ELECTRIC, INC. Total:				1,217.28
Vendor: 02138 - FACTORY MOTOR PARTS				
FACTORY MOTOR PARTS	8-Z19930	03/25/2024	BATTERY STOCK	250.13
Vendor 02138 - FACTORY MOTOR PARTS Total:				250.13
Vendor: 02157 - INDEPENDENT SALT COMPANY				
INDEPENDENT SALT COMPANY 0184446-IN		03/20/2024	BULK DEICING SALT, 1200 TO...	41,376.32
Vendor 02157 - INDEPENDENT SALT COMPANY Total:				41,376.32
Vendor: 014201 - JIM CLARK AUTO CENTER				
JIM CLARK AUTO CENTER	40908	03/25/2024	#643 RECEIVER	69.17
Vendor 014201 - JIM CLARK AUTO CENTER Total:				69.17
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	2324 1/2 N JACKSON	189.19
Vendor 043271 - KANSAS GAS SERVICE Total:				189.19
Vendor: 04111 - MID-STATES MATERIALS, LLC				
MID-STATES MATERIALS, LLC	138128	03/20/2024	1.67 TN SCREENED ROCK	208.38
Vendor 04111 - MID-STATES MATERIALS, LLC Total:				208.38
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERI... 651054		03/22/2024	1425 NORTH WASHINGTON 3...	654.75
Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:				654.75
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	6773840001	03/25/2024	DRILL BITS FLEET STOCK	615.10
MSC INDUSTRIAL SUPPLY CO	6773840002	03/25/2024	STOCK	54.75
MSC INDUSTRIAL SUPPLY CO	6773850001	03/25/2024	FLEET STOCK	83.44
Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:				753.29

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01850 - TLC MOBILE SERVICES				
TLC MOBILE SERVICES	15111	03/25/2024	HAUL SWEEPER TO EILLIOTT	1,524.00
Vendor 01850 - TLC MOBILE SERVICES Total:				1,524.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC. 10075784		03/26/2024	Phones PW -25%	44.39
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				44.39
Vendor: 02338 - U.S. BANCORP GOVERNMENT LEASING AND FINANCE INC.				
U.S. BANCORP GOVERNMENT ...523702553		03/25/2024	LP DUMP TRUCKS & EQUIPM...	1,907.21
U.S. BANCORP GOVERNMENT ...523702553		03/25/2024	LP DUMP TRUCKS & EQUIPM...	42,246.69
Vendor 02338 - U.S. BANCORP GOVERNMENT LEASING AND FINANCE INC. Total:				44,153.90
Vendor: 03081 - VALOR FORD INC				
VALOR FORD INC	6012831	03/25/2024	TRANSMISSION PAN & FILTER ...	106.21
Vendor 03081 - VALOR FORD INC Total:				106.21
Vendor: 01504 - VANDERBILTS				
VANDERBILTS	D. ZISHKA, H. BROWN	03/20/2024	BOOT ALLOWANCE DAVID ZIS...	119.99
Vendor 01504 - VANDERBILTS Total:				119.99
Vendor: 081362 - VLP AN EQUIPMENTSHARE COMPANY				
VLP AN EQUIPMENTSHARE C...	3583848-000	03/20/2024	OIL - # 621 PARTS	5,030.00
VLP AN EQUIPMENTSHARE C...	3583848-000	03/20/2024	OIL - # 621 PARTS	1,221.61
Vendor 081362 - VLP AN EQUIPMENTSHARE COMPANY Total:				6,251.61
Department 025 - STREET DEPARTMENT Total:				107,042.24
Department: 029 - LEGAL DEPARTMENT				
Vendor: 02874 - GEARY COUNTY K-STATE RESEARCH & EXTENSION OFFICE				
GEARY COUNTY K-STATE RESE...	INV0029708	03/27/2024	WALK KS LEGAL / COURT TEAM	60.00
Vendor 02874 - GEARY COUNTY K-STATE RESEARCH & EXTENSION OFFICE Total:				60.00
Vendor: 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC				
MICHAEL P. HINKIN ATTORNE...	04022024	03/25/2024	TWICE MONTHLY	2,333.00
Vendor 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC Total:				2,333.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC. 10075784		03/26/2024	City Attorney Phones	101.58
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				101.58
Department 029 - LEGAL DEPARTMENT Total:				2,494.58
Department: 030 - MUNICIPAL COURT				
Vendor: 04116 - BUCKHANNON, AHMIR JESSIAH				
BUCKHANNON, AHMIR JESSIAH	INV0029691	03/21/2024	BUCKHANNON, AHMIR JESSIAH	370.00
Vendor 04116 - BUCKHANNON, AHMIR JESSIAH Total:				370.00
Vendor: 01469 - JOSHUA DOUGLASS				
JOSHUA DOUGLASS	04022024	03/25/2024	PAYMENT-TWICE MONTHLY	3,229.16
Vendor 01469 - JOSHUA DOUGLASS Total:				3,229.16
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029630	03/19/2024	701 N JEFFERSON	215.20
Vendor 043271 - KANSAS GAS SERVICE Total:				215.20
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC. 10075784		03/26/2024	Phones	201.36
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				201.36
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & ST...	48588	03/26/2024	SHREDDING CONTAINER ADM...	10.00
Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:				10.00
Department 030 - MUNICIPAL COURT Total:				4,025.72
Department: 040 - C.L. HOOVER OPERA HOUSE				
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PARTS FOR OPERA HOUSE UR...	73.49
Vendor 067805 - CARD CENTER Total:				73.49
Department 040 - C.L. HOOVER OPERA HOUSE Total:				73.49

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Department: 048 - RECREATION DEPARTMENT				
Vendor: 04117 - ADRIENNE SMITH				
ADRIENNE SMITH	03.26.2024	03/26/2024	\$25 Security Deposit Refund	25.00
Vendor 04117 - ADRIENNE SMITH Total:				25.00
Vendor: 067805 - CARD CENTER				
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	REPLACE DOOR STOP, 12TH ST	41.95
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PARTS FOR 12TH ST DRAWER	20.98
CARD CENTER	AGUILAR, FEB 2024	03/19/2024	PARTS FOR 12TH ST WATER F...	210.00
CARD CENTER	GRAY, FEB 2024	03/19/2024	WALMART, GOLF BALLS FOR ...	37.00
CARD CENTER	GRAY, FEB 2024	03/19/2024	HYATT, KRPA CONFERENCE R...	287.54
Vendor 067805 - CARD CENTER Total:				597.47
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	1002 W 12TH	1,157.70
Vendor 043271 - KANSAS GAS SERVICE Total:				1,157.70
Vendor: 03959 - LA'TRESHA JAMES				
LA'TRESHA JAMES	3.23.2024	03/25/2024	\$25 Rental Deposit Refund	25.00
Vendor 03959 - LA'TRESHA JAMES Total:				25.00
Vendor: 03496 - MARITZA RINEHART				
MARITZA RINEHART	03.18.2024	03/19/2024	Fitness Instruction	15.00
Vendor 03496 - MARITZA RINEHART Total:				15.00
Vendor: 03301 - TATIANA FERRACIOLI-SILVA				
TATIANA FERRACIOLI-SILVA	03.18.2024	03/19/2024	Fitness Instruction	90.00
Vendor 03301 - TATIANA FERRACIOLI-SILVA Total:				90.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones	101.95
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				101.95
Vendor: 03930 - ZACHARY CRAIG BENDER				
ZACHARY CRAIG BENDER	3.18.2024	03/19/2024	Futsal Officiating	40.00
Vendor 03930 - ZACHARY CRAIG BENDER Total:				40.00
Department 048 - RECREATION DEPARTMENT Total:				2,052.12
Fund 001 - GENERAL FUND Total:				592,029.69
Fund: 002 - GRANT FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029635	03/22/2024	BLUE CROSS BLUE SHIELD	320.34
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	23.23
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				343.57
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	87.26
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	42.74
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				130.00
Vendor: 039125 - JCPOA				
JCPOA	INV0029672	03/22/2024	JCPOA	13.24
Vendor 039125 - JCPOA Total:				13.24
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	57.47
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				57.47
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029664	03/22/2024	KP&F	501.25
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				501.25
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	4.97
Vendor 03938 - VSP INSURANCE CO. Total:				4.97
Department 000 - NON-DEPARTMENTAL Total:				1,050.50

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Department: 019 - ANIMAL SHELTER				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Gray Feb 2024	03/20/2024	CommonScents-158-Blair-02/...	100.00
CARD CENTER	Gray Feb 2024	03/20/2024	CommonScents-157-Score-02...	100.00
CARD CENTER	Gray Feb 2024	03/20/2024	CommonScents-159-McDon-0...	100.00
Vendor 067805 - CARD CENTER Total:				300.00
Department 019 - ANIMAL SHELTER Total:				300.00
Department: 210 - PARK PROJECTS				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Murphy Feb 2024	03/19/2024	KS Narcotics-KNOA Conference...	250.00
CARD CENTER	Murphy Feb 2024	03/19/2024	KS Narcotics-KNOA Conference...	250.00
Vendor 067805 - CARD CENTER Total:				500.00
Department 210 - PARK PROJECTS Total:				500.00
Fund 002 - GRANT FUND Total:				1,850.50
Fund: 014 - WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029631	03/22/2024	CITY OF JC EMPLOYER PD LIFE	12.66
ADVANCE LIFE INSURANCE	INV0029632	03/22/2024	ADVANCE LIFE INSURANCE BE...	45.26
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				57.92
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029675	03/22/2024	CITY OF JC EMPLOYER PAID S...	35.35
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				35.35
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029633	03/22/2024	AFLAC	1.44
AMERICAN FAMILY LIFE ASSU...	INV0029634	03/22/2024	AFLAC BEFORE TAX	37.12
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				38.56
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029637	03/22/2024	BLUE CROSS BLUE SHIELD	42.11
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	12.28
BLUE CROSS BLUE SHIELD OF ...	INV0029642	03/22/2024	BLUE CROSS BLUE SHIELD	197.14
BLUE CROSS BLUE SHIELD OF ...	INV0029643	03/22/2024	BLUE CROSS BLUE SHIELD	43.23
BLUE CROSS BLUE SHIELD OF ...	INV0029644	03/22/2024	BLUE CROSS BLUE SHIELD	416.90
BLUE CROSS BLUE SHIELD OF ...	INV0029645	03/22/2024	BLUE CROSS BLUE SHIELD	37.85
BLUE CROSS BLUE SHIELD OF ...	INV0029646	03/22/2024	BLUE CROSS BLUE SHIELD	455.75
BLUE CROSS BLUE SHIELD OF ...	INV0029647	03/22/2024	BLUE CROSS BLUE SHIELD	251.00
BLUE CROSS BLUE SHIELD OF ...	INV0029649	03/22/2024	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF ...	INV0029651	03/22/2024	BLUE CROSS BLUE SHIELD	60.91
BLUE CROSS BLUE SHIELD OF ...	INV0029652	03/22/2024	BLUE CROSS BLUE SHIELD	69.28
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,742.23
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029659	03/22/2024	FLEX SPENDING-1074334	104.01
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				104.01
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029660	03/22/2024	CITY OF JUNCTION CITY (G-FEE)	2.74
CITY OF JUNCTION CITY	INV0029674	03/22/2024	TELEPHONE REIMBURSEMENT	21.86
Vendor 012130 - CITY OF JUNCTION CITY Total:				24.60
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029668	03/22/2024	EMPOWER FINANCIAL SERVIC...	267.96
Vendor 01944 - EMPOWER RETIREMENT LLC Total:				267.96
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029680	03/22/2024	SOCIAL SECURITY WITHHOLDI...	2,146.82
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	1,178.21
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	502.22
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				3,827.25

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA...	INV0029678	03/22/2024	QUARTERLY UNEMPLOYMENT ..	17.32
			Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:	17.32
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	646.28
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	646.28
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029662	03/22/2024	INCOME WITHHOLDING ORD...	88.74
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	88.74
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029665	03/22/2024	KPERS #1	387.68
KANSAS PUBLIC EMPLOYEES	INV0029666	03/22/2024	KPERS #2	422.88
KANSAS PUBLIC EMPLOYEES	INV0029667	03/22/2024	KPERS #3	1,898.45
KANSAS PUBLIC EMPLOYEES	INV0029669	03/22/2024	KPERS INSURANCE	177.56
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	2,886.57
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029676	03/22/2024	UNITED WAY	2.00
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	2.00
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	37.28
			Vendor 03938 - VSP INSURANCE CO. Total:	37.28
			Department 000 - NON-DEPARTMENTAL Total:	9,776.07
Department: 532 - WATER DISTRIBUTION SYSTEM				
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526949	03/25/2024	AIR CHUCK ENDS	15.11
CATLETT AUTOMOTIVE, INC.	527678	03/25/2024	BRAKE WHEEL CYLINDER, BRA...	157.20
CATLETT AUTOMOTIVE, INC.	527704	03/25/2024	#726 BRAKE SHOE ADJUSTER	7.97
CATLETT AUTOMOTIVE, INC.	527960	03/25/2024	#726 WHEEL CYLINDER	12.84
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	193.12
Vendor: 015555 - CENTRAL POWER SYSTEMS & SERVICES				
CENTRAL POWER SYSTEMS & ...	X105013231 01	03/25/2024	TIE DOWN BOOMERS	245.89
			Vendor 015555 - CENTRAL POWER SYSTEMS & SERVICES Total:	245.89
Vendor: 02138 - FACTORY MOTOR PARTS				
FACTORY MOTOR PARTS	8-219930	03/25/2024	BATTERY STOCK	208.44
			Vendor 02138 - FACTORY MOTOR PARTS Total:	208.44
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERI...	649656	03/25/2024	8TH & WASHINGTON 4.25 CY ...	588.75
MIDWEST CONCRETE MATERI...	650290	03/20/2024	100 E 8TH; 4000#A/E 1.5 CY	347.25
MIDWEST CONCRETE MATERI...	650824	03/21/2024	104 SUNSET DR; 1.25 CY 6000...	318.88
			Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:	1,254.88
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	6773840001	03/25/2024	DRILL BITS FLEET STOCK	512.58
MSC INDUSTRIAL SUPPLY CO	6773840002	03/25/2024	STOCK	45.62
MSC INDUSTRIAL SUPPLY CO	6773850001	03/25/2024	FLEET STOCK	333.76
			Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:	891.96
Vendor: 066189 - REEVES-WIEDEMAN CO.				
REEVES-WIEDEMAN CO.	6355197	03/25/2024	COUPLING, TEE/ PIPE WRENCH	85.80
REEVES-WIEDEMAN CO.	6355197	03/25/2024	COUPLING, TEE/ PIPE WRENCH	44.69
			Vendor 066189 - REEVES-WIEDEMAN CO. Total:	130.49
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones PW -25%	44.39
			Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:	44.39
Vendor: 01504 - VANDERBILTS				
VANDERBILTS	D. ZISHKA, H. BROWN	03/20/2024	BOOT ALLOWANCE - HERBERT..	150.00
			Vendor 01504 - VANDERBILTS Total:	150.00

Appropriations March 19 - April 3, 2024
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	INV0029690	03/21/2024	late fee	0.92
Vendor 00970 - VERIZON WIRELESS Total:				0.92
Department 532 - WATER DISTRIBUTION SYSTEM Total:				3,120.09
Department: 534 - WATER ADMINISTRATION				
Vendor: 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS				
ADAMS BROWN STRATEGIC A...	20048561	03/26/2024	50% PROGRESS BILL FOR PREP...	5,944.38
Vendor 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS Total:				5,944.38
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	36093397	03/20/2024	Folding Machine lease	21.03
Vendor 03576 - ALL COPY PRODUCTS, INC. Total:				21.03
Vendor: 03270 - IMAGEQUEST INC.				
IMAGEQUEST INC.	IN5097743	03/20/2024	Customer Service Copier Over...	6.44
Vendor 03270 - IMAGEQUEST INC. Total:				6.44
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	INV0029698	03/22/2024	900 W SPRUCE	44.59
KANSAS GAS SERVICE	INV0029698	03/22/2024	2232 W ASH TOWER	44.59
Vendor 043271 - KANSAS GAS SERVICE Total:				89.18
Vendor: 03283 - PRAIRIEFIELD WATER, INC.				
PRAIRIEFIELD WATER, INC.	INV392598	03/25/2024	Water cooler rent	5.00
Vendor 03283 - PRAIRIEFIELD WATER, INC. Total:				5.00
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones Customer Service	175.17
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				175.17
Department 534 - WATER ADMINISTRATION Total:				6,241.20
Fund 014 - WATER UTILITY FUND Total:				19,137.36
Fund: 015 - WASTEWATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029631	03/22/2024	CITY OF JC EMPLOYER PD LIFE	12.87
ADVANCE LIFE INSURANCE	INV0029632	03/22/2024	ADVANCE LIFE INSURANCE BE...	44.49
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				57.36
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029675	03/22/2024	CITY OF JC EMPLOYER PAID S...	36.26
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				36.26
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029633	03/22/2024	AFLAC	1.69
AMERICAN FAMILY LIFE ASSU...	INV0029634	03/22/2024	AFLAC BEFORE TAX	39.52
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				41.21
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	15.79
BLUE CROSS BLUE SHIELD OF ...	INV0029642	03/22/2024	BLUE CROSS BLUE SHIELD	197.14
BLUE CROSS BLUE SHIELD OF ...	INV0029643	03/22/2024	BLUE CROSS BLUE SHIELD	43.25
BLUE CROSS BLUE SHIELD OF ...	INV0029644	03/22/2024	BLUE CROSS BLUE SHIELD	442.44
BLUE CROSS BLUE SHIELD OF ...	INV0029645	03/22/2024	BLUE CROSS BLUE SHIELD	37.85
BLUE CROSS BLUE SHIELD OF ...	INV0029646	03/22/2024	BLUE CROSS BLUE SHIELD	458.10
BLUE CROSS BLUE SHIELD OF ...	INV0029647	03/22/2024	BLUE CROSS BLUE SHIELD	292.81
BLUE CROSS BLUE SHIELD OF ...	INV0029649	03/22/2024	BLUE CROSS BLUE SHIELD	155.78
BLUE CROSS BLUE SHIELD OF ...	INV0029651	03/22/2024	BLUE CROSS BLUE SHIELD	55.30
BLUE CROSS BLUE SHIELD OF ...	INV0029652	03/22/2024	BLUE CROSS BLUE SHIELD	73.00
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,771.46
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029659	03/22/2024	FLEX SPENDING-1074334	103.99
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				103.99

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029660	03/22/2024	CITY OF JUNCTION CITY (G-FEE)	2.26
CITY OF JUNCTION CITY	INV0029674	03/22/2024	TELEPHONE REIMBURSEMENT	21.85
Vendor 012130 - CITY OF JUNCTION CITY Total:				24.11
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029668	03/22/2024	EMPOWER FINANCIAL SERVIC...	267.96
Vendor 01944 - EMPOWER RETIREMENT LLC Total:				267.96
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029680	03/22/2024	SOCIAL SECURITY WITHHOLDI...	2,192.80
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	1,190.98
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	512.74
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				3,896.52
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA...	INV0029678	03/22/2024	QUARTERLY UNEMPLOYMENT ..	17.57
Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:				17.57
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	659.25
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				659.25
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029662	03/22/2024	INCOME WITHHOLDING ORD...	74.26
Vendor 014435 - KANSAS PAYMENT CENTER Total:				74.26
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029665	03/22/2024	KPERS #1	387.65
KANSAS PUBLIC EMPLOYEES	INV0029666	03/22/2024	KPERS #2	422.89
KANSAS PUBLIC EMPLOYEES	INV0029667	03/22/2024	KPERS #3	1,954.07
KANSAS PUBLIC EMPLOYEES	INV0029669	03/22/2024	KPERS INSURANCE	181.12
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				2,945.73
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029676	03/22/2024	UNITED WAY	2.00
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				2.00
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	39.91
Vendor 03938 - VSP INSURANCE CO. Total:				39.91
Department 000 - NON-DEPARTMENTAL Total:				9,937.59
Department: 540 - WASTEWATER DISTRIBUTION SYSTEM				
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526949	03/25/2024	AIR CHUCK ENDS	15.11
CATLETT AUTOMOTIVE, INC.	527678	03/25/2024	BRAKE WHEEL CYLINDER, BRA...	157.21
CATLETT AUTOMOTIVE, INC.	527704	03/25/2024	#726 BRAKE SHOE ADJUSTER	7.97
CATLETT AUTOMOTIVE, INC.	527960	03/25/2024	#726 WHEEL CYLINDER	12.85
Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:				193.14
Vendor: 015555 - CENTRAL POWER SYSTEMS & SERVICES				
CENTRAL POWER SYSTEMS & ...	X105013231 01	03/25/2024	TIE DOWN BOOMERS	245.89
Vendor 015555 - CENTRAL POWER SYSTEMS & SERVICES Total:				245.89
Vendor: 02138 - FACTORY MOTOR PARTS				
FACTORY MOTOR PARTS	8-Z19930	03/25/2024	BATTERY STOCK	208.44
Vendor 02138 - FACTORY MOTOR PARTS Total:				208.44
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	6773840001	03/25/2024	DRILL BITS FLEET STOCK	512.58
MSC INDUSTRIAL SUPPLY CO	6773840002	03/25/2024	STOCK	45.62
MSC INDUSTRIAL SUPPLY CO	6773850001	03/25/2024	FLEET STOCK	333.76
Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:				891.96
Vendor: 03283 - PRAIRIEFIELD WATER, INC.				
PRAIRIEFIELD WATER, INC.	INV392598	03/25/2024	Water cooler rent	5.00
Vendor 03283 - PRAIRIEFIELD WATER, INC. Total:				5.00

Appropriations March 19 - April 3, 2024
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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones PW -25%	44.39
			Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:	44.39
			Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:	1,588.82
Department: 541 - WASTEWATER ADMINISTRATION				
Vendor: 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS				
ADAMS BROWN STRATEGIC A...	20048561	03/26/2024	50% PROGRESS BILL FOR PREP...	5,944.38
			Vendor 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS Total:	5,944.38
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	36093397	03/20/2024	Folding Machine lease	20.41
			Vendor 03576 - ALL COPY PRODUCTS, INC. Total:	20.41
Vendor: 03270 - IMAGEQUEST INC.				
IMAGEQUEST INC.	IN5097743	03/20/2024	Customer Service Copier Over...	6.24
			Vendor 03270 - IMAGEQUEST INC. Total:	6.24
Vendor: 042607 - KDHE-BUREAU OF ENVIRON				
KDHE-BUREAU OF ENVIRON	KWPCRF PROJECT NO. C20 16...	03/19/2024	KWPCRF PROJECT NO. C20 16...	181,150.98
KDHE-BUREAU OF ENVIRON	KWPCRF PROJECT NO. C20 16...	03/19/2024	KWPCRF PROJECT NO. C20 16...	13,830.08
KDHE-BUREAU OF ENVIRON	KWPCRF PROJECT NO. C20 19...	03/19/2024	KWPCRF PROJECT NO. C20 19...	237,640.73
KDHE-BUREAU OF ENVIRON	KWPCRF PROJECT NO. C20 19...	03/19/2024	KWPCRF PROJECT NO. C20 19...	78,591.12
KDHE-BUREAU OF ENVIRON	KWPCRF PROJECT NO. C20 19...	03/19/2024	KWPCRF PROJECT NO. C20 19...	967.04
			Vendor 042607 - KDHE-BUREAU OF ENVIRON Total:	512,179.95
			Department 541 - WASTEWATER ADMINISTRATION Total:	518,150.98
Department: 547 - WASTEWATER PLANT OPERATIONS				
Vendor: 079219 - UNION PACIFIC RAILROAD				
UNION PACIFIC RAILROAD	331698750	03/26/2024	RAILROAD CROSSING - PRIVAT...	2,772.17
			Vendor 079219 - UNION PACIFIC RAILROAD Total:	2,772.17
			Department 547 - WASTEWATER PLANT OPERATIONS Total:	2,772.17
			Fund 015 - WASTEWATER UTILITY FUND Total:	532,449.56
Fund: 018 - STORM WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029631	03/22/2024	CITY OF JC EMPLOYER PD LIFE	3.21
ADVANCE LIFE INSURANCE	INV0029632	03/22/2024	ADVANCE LIFE INSURANCE BE...	18.76
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	21.97
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029675	03/22/2024	CITY OF JC EMPLOYER PAID S...	8.56
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	8.56
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029633	03/22/2024	AFLAC	0.22
AMERICAN FAMILY LIFE ASSU...	INV0029634	03/22/2024	AFLAC BEFORE TAX	10.36
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	10.58
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	1.76
BLUE CROSS BLUE SHIELD OF ...	INV0029642	03/22/2024	BLUE CROSS BLUE SHIELD	87.62
BLUE CROSS BLUE SHIELD OF ...	INV0029643	03/22/2024	BLUE CROSS BLUE SHIELD	13.38
BLUE CROSS BLUE SHIELD OF ...	INV0029644	03/22/2024	BLUE CROSS BLUE SHIELD	51.14
BLUE CROSS BLUE SHIELD OF ...	INV0029646	03/22/2024	BLUE CROSS BLUE SHIELD	31.87
BLUE CROSS BLUE SHIELD OF ...	INV0029647	03/22/2024	BLUE CROSS BLUE SHIELD	20.92
BLUE CROSS BLUE SHIELD OF ...	INV0029649	03/22/2024	BLUE CROSS BLUE SHIELD	31.16
BLUE CROSS BLUE SHIELD OF ...	INV0029651	03/22/2024	BLUE CROSS BLUE SHIELD	5.52
BLUE CROSS BLUE SHIELD OF ...	INV0029652	03/22/2024	BLUE CROSS BLUE SHIELD	7.10
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	250.47
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029659	03/22/2024	FLEX SPENDING-1074334	16.26
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	16.26

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Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029674	03/22/2024	TELEPHONE REIMBURSEMENT	5.98
Vendor 012130 - CITY OF JUNCTION CITY Total:				5.98
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029668	03/22/2024	EMPOWER FINANCIAL SERVIC...	122.61
Vendor 01944 - EMPOWER RETIREMENT LLC Total:				122.61
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029680	03/22/2024	SOCIAL SECURITY WITHHOLDI...	543.16
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	381.47
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	127.06
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				1,051.69
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	172.65
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				172.65
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029665	03/22/2024	KPERS #1	88.23
KANSAS PUBLIC EMPLOYEES	INV0029666	03/22/2024	KPERS #2	113.44
KANSAS PUBLIC EMPLOYEES	INV0029667	03/22/2024	KPERS #3	481.00
KANSAS PUBLIC EMPLOYEES	INV0029669	03/22/2024	KPERS INSURANCE	44.74
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				727.41
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CL...	INV0029676	03/22/2024	UNITED WAY	1.00
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.00
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	10.26
Vendor 03938 - VSP INSURANCE CO. Total:				10.26
Department 000 - NON-DEPARTMENTAL Total:				2,399.44
Fund 018 - STORM WATER UTILITY FUND Total:				2,399.44
Fund: 023 - SANITATION FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0029631	03/22/2024	CITY OF JC EMPLOYER PD LIFE	10.91
ADVANCE LIFE INSURANCE	INV0029632	03/22/2024	ADVANCE LIFE INSURANCE BE...	120.69
Vendor 043380 - ADVANCE LIFE INSURANCE Total:				131.60
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY				
ADVANCE SHORT TERM DISAB...	INV0029675	03/22/2024	CITY OF JC EMPLOYER PAID S...	30.23
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:				30.23
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSU...	INV0029633	03/22/2024	AFLAC	0.49
AMERICAN FAMILY LIFE ASSU...	INV0029634	03/22/2024	AFLAC BEFORE TAX	56.84
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:				57.33
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF ...	INV0029638	03/22/2024	BLUE CROSS BLUE SHIELD	5.24
BLUE CROSS BLUE SHIELD OF ...	INV0029642	03/22/2024	BLUE CROSS BLUE SHIELD	547.63
BLUE CROSS BLUE SHIELD OF ...	INV0029643	03/22/2024	BLUE CROSS BLUE SHIELD	91.66
BLUE CROSS BLUE SHIELD OF ...	INV0029644	03/22/2024	BLUE CROSS BLUE SHIELD	345.20
BLUE CROSS BLUE SHIELD OF ...	INV0029645	03/22/2024	BLUE CROSS BLUE SHIELD	302.86
BLUE CROSS BLUE SHIELD OF ...	INV0029646	03/22/2024	BLUE CROSS BLUE SHIELD	53.12
BLUE CROSS BLUE SHIELD OF ...	INV0029647	03/22/2024	BLUE CROSS BLUE SHIELD	62.75
BLUE CROSS BLUE SHIELD OF ...	INV0029649	03/22/2024	BLUE CROSS BLUE SHIELD	31.13
BLUE CROSS BLUE SHIELD OF ...	INV0029651	03/22/2024	BLUE CROSS BLUE SHIELD	5.53
BLUE CROSS BLUE SHIELD OF ...	INV0029652	03/22/2024	BLUE CROSS BLUE SHIELD	71.07
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:				1,516.19
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING AC...	INV0029659	03/22/2024	FLEX SPENDING-1074334	34.99
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:				34.99

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0029660	03/22/2024	CITY OF JUNCTION CITY (G-FEE)	5.00
CITY OF JUNCTION CITY	INV0029674	03/22/2024	TELEPHONE REIMBURSEMENT	10.57
Vendor 012130 - CITY OF JUNCTION CITY Total:				15.57
Vendor: 01944 - EMPOWER RETIREMENT LLC				
EMPOWER RETIREMENT LLC	INV0029668	03/22/2024	EMPOWER FINANCIAL SERVIC...	179.62
Vendor 01944 - EMPOWER RETIREMENT LLC Total:				179.62
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0029680	03/22/2024	SOCIAL SECURITY WITHHOLDI...	1,659.02
INTERNAL REVENUE SERVICE	INV0029681	03/22/2024	FEDERAL WITHHOLDING	994.42
INTERNAL REVENUE SERVICE	INV0029682	03/22/2024	MEDICARE WITHHOLDING	387.86
Vendor 001010 - INTERNAL REVENUE SERVICE Total:				3,041.30
Vendor: 00973 - KANSAS DEPARTMENT OF LABOR				
KANSAS DEPARTMENT OF LA...	INV0029678	03/22/2024	QUARTERLY UNEMPLOYMENT ..	13.28
Vendor 00973 - KANSAS DEPARTMENT OF LABOR Total:				13.28
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0029679	03/22/2024	STATE WITHHOLDING	489.78
Vendor 042540 - KANSAS DEPT OF REVENUE Total:				489.78
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0029662	03/22/2024	INCOME WITHHOLDING ORD...	95.00
Vendor 014435 - KANSAS PAYMENT CENTER Total:				95.00
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0029665	03/22/2024	KPERS #1	88.18
KANSAS PUBLIC EMPLOYEES	INV0029666	03/22/2024	KPERS #2	1,122.75
KANSAS PUBLIC EMPLOYEES	INV0029667	03/22/2024	KPERS #3	915.68
KANSAS PUBLIC EMPLOYEES	INV0029669	03/22/2024	KPERS INSURANCE	139.32
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:				2,265.93
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CI...	INV0029676	03/22/2024	UNITED WAY	1.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:				1.50
Vendor: 03938 - VSP INSURANCE CO.				
VSP INSURANCE CO.	INV0029677	03/22/2024	VSP Vision Insurance Pre-Tax	31.90
Vendor 03938 - VSP INSURANCE CO. Total:				31.90
Department 000 - NON-DEPARTMENTAL Total:				7,904.22
Department: 644 - SANITATION OPERATIONS				
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	526949	03/25/2024	AIR CHUCK ENDS	12.09
Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:				12.09
Vendor: 015555 - CENTRAL POWER SYSTEMS & SERVICES				
CENTRAL POWER SYSTEMS & ...	X105013073 01	03/25/2024	#580 PARTS	222.69
CENTRAL POWER SYSTEMS & ...	X105013079 02	03/25/2024	#588 HOOD LATCH	196.10
CENTRAL POWER SYSTEMS & ...	X105013087 01	03/25/2024	ACTUATOR TURBO #580	344.68
CENTRAL POWER SYSTEMS & ...	X105013198 01	03/25/2024	#580 WATER PUMP KIT	296.05
CENTRAL POWER SYSTEMS & ...	X105013228 01	03/25/2024	#580 EXHAUST ; #588 FULE SY...	1,050.83
CENTRAL POWER SYSTEMS & ...	X105013228 01	03/25/2024	#580 EXHAUST ; #588 FULE SY...	298.08
Vendor 015555 - CENTRAL POWER SYSTEMS & SERVICES Total:				2,408.43
Vendor: 02138 - FACTORY MOTOR PARTS				
FACTORY MOTOR PARTS	8-Z19930	03/25/2024	BATTERY STOCK	166.75
Vendor 02138 - FACTORY MOTOR PARTS Total:				166.75
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	6773840001	03/25/2024	DRILL BITS FLEET STOCK	410.08
MSC INDUSTRIAL SUPPLY CO	6773840002	03/25/2024	STOCK	36.51
MSC INDUSTRIAL SUPPLY CO	6773850001	03/25/2024	FLEET STOCK	83.44
Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:				530.03

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03472 - TWIN VALLEY TELEPHONE, INC.				
TWIN VALLEY TELEPHONE, INC.	10075784	03/26/2024	Phones PW -25%	44.42
Vendor 03472 - TWIN VALLEY TELEPHONE, INC. Total:				44.42
Department 644 - SANITATION OPERATIONS Total:				3,161.72
Department: 645 - SANITATION ADMINISTRATION				
Vendor: 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS				
ADAMS BROWN STRATEGIC A...	20048561	03/26/2024	50% PROGRESS BILL FOR PREP...	2,377.74
Vendor 03126 - ADAMS BROWN STRATEGIC ALLIES AND CPAS Total:				2,377.74
Vendor: 03576 - ALL COPY PRODUCTS, INC.				
ALL COPY PRODUCTS, INC.	36093397	03/20/2024	Folding Machine lease	20.42
Vendor 03576 - ALL COPY PRODUCTS, INC. Total:				20.42
Vendor: 03270 - IMAGEQUEST INC.				
IMAGEQUEST INC.	IN5097743	03/20/2024	Customer Service Copier Over...	6.24
Vendor 03270 - IMAGEQUEST INC. Total:				6.24
Department 645 - SANITATION ADMINISTRATION Total:				2,404.40
Fund 023 - SANITATION FUND Total:				13,470.34
Fund: 035 - EMPLOYEE BENEFITS FUND				
Department: 140 - EMPLOYEE BENEFITS				
Vendor: 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT				
FREEDOM CLAIMS MGT. INC ...	911152-202404	03/22/2024	RETIREES March and April 2024	230.00
FREEDOM CLAIMS MGT. INC ...	911152-202404	03/22/2024	CITY March and April 2024	10,459.55
FREEDOM CLAIMS MGT. INC ...	911152-202404	03/22/2024	LIBRARY March and April 2024	506.00
Vendor 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT Total:				11,195.55
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT				
FREEDOM CLAIMS MGT.INC C...	911152-03-022-2024	03/22/2024	CLAIMS WEEK OF 3.22.2024	1,152.16
Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:				1,152.16
Department 140 - EMPLOYEE BENEFITS Total:				12,347.71
Fund 035 - EMPLOYEE BENEFITS FUND Total:				12,347.71
Fund: 050 - SPECIAL LAW ENFORCEMENT TRUST FUND				
Department: 440 - SPECIAL LAW ENFORCEMENT				
Vendor: 067805 - CARD CENTER				
CARD CENTER	Blake Feb 2024	03/19/2024	LyftRide-Blake.Atlanta.Control...	13.81
CARD CENTER	Blake Feb 2024	03/19/2024	HiltonGarden-Blake.AtlantaCo...	230.73
CARD CENTER	Blake Feb 2024	03/19/2024	American Air-Blake.Atlanta.C...	334.60
CARD CENTER	Blake Feb 2024	03/19/2024	American Air-Blake.Atlanta.C...	334.60
CARD CENTER	Blake Feb 2024	03/19/2024	LyftRide-Blake.Atlanta.Control...	12.68
CARD CENTER	Blake Feb 2024	03/19/2024	TSTMalones-Food.Blake.Contr...	67.87
CARD CENTER	Blake Feb 2024	03/19/2024	LyftRide-Blake.Atlanta.Control...	27.72
CARD CENTER	Blake Feb 2024	03/19/2024	Atlanta-Blake.Atlanta.Controll...	24.91
CARD CENTER	Murphy Feb 2024	03/19/2024	KTA-Toll-NewSWATTruck	4.00
CARD CENTER	Murphy Feb 2024	03/19/2024	Wendys-NewSWATTruck-Food	12.45
CARD CENTER	Murphy Feb 2024	03/19/2024	AmericanAir-Murphy-NewSW...	425.60
CARD CENTER	Murphy Feb 2024	03/19/2024	HotelOnNorth-NewSWATTruc...	181.60
CARD CENTER	Murphy Feb 2024	03/19/2024	FairFieldInn-NewSWATTruck-...	116.39
CARD CENTER	Murphy Feb 2024	03/19/2024	AmericanAir-Arnold-NewSWA...	425.60
CARD CENTER	Murphy Feb 2024	03/19/2024	HootersColumbia-NewSWATT...	42.64
CARD CENTER	Murphy Feb 2024	03/19/2024	ElevationBurger-New SWAT T...	37.79
CARD CENTER	Murphy Feb 2024	03/19/2024	ChickFilA-NewSWATTruck-Fo...	33.60
CARD CENTER	Murphy Feb 2024	03/19/2024	McDonalds-NewSWATTruck-F...	22.20
CARD CENTER	Murphy Feb 2024	03/19/2024	Loves-NewSWATTruck-Food	14.83
CARD CENTER	Murphy Feb 2024	03/19/2024	FairfieldInn-NewSWATTruck-...	107.00
CARD CENTER	Sinklier Feb 2024	03/19/2024	SpecialOlympics-PolarPlunge2...	265.24
CARD CENTER	Sinklier Feb 2024	03/19/2024	NLE-Semi-AutoPistol-Campbell..	600.00
CARD CENTER	Sinklier Feb 2024	03/19/2024	SpecialOlympics-PolarPlunge2...	1,000.00
CARD CENTER	Sloan Feb 2024	03/19/2024	Amazon-(1)COLAMY-Big and T...	249.99
CARD CENTER	Sloan Feb 2024	03/19/2024	Amazon-2Vivo-Ergonomic-Cro...	379.98
CARD CENTER	Sloan Feb 2024	03/19/2024	Amazon-(11)Padded Office De...	1,029.16

Appropriations March 19 - April 3, 2024

Post Dates: 3/19/2024 - 4/3/2024

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CARD CENTER	Sloan Feb 2024	03/19/2024	Amazon-(7)COLAMY Big and T...	1,357.30
Vendor 067805 - CARD CENTER Total:				7,352.29
Vendor: 02993 - DAVENPORT GROUP. LLC				
DAVENPORT GROUP. LLC	INV117258	03/21/2024	New Patrol Vehicle MDTs 231 ...	5,850.00
Vendor 02993 - DAVENPORT GROUP. LLC Total:				5,850.00
Department 440 - SPECIAL LAW ENFORCEMENT Total:				13,202.29
Fund 050 - SPECIAL LAW ENFORCEMENT TRUST FUND Total:				13,202.29
Grand Total:				1,186,886.89

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	592,209.69
002 - GRANT FUND	1,850.50
014 - WATER UTILITY FUND	19,137.36
015 - WASTEWATER UTILITY FUND	532,449.56
018 - STORM WATER UTILITY FUND	2,399.44
023 - SANITATION FUND	13,470.34
035 - EMPLOYEE BENEFITS FUND	12,347.71
050 - SPECIAL LAW ENFORCEMENT TRUST FUND	13,202.29
Grand Total:	1,187,066.89

Account Summary

Account Number	Account Name	Payment Amount
001-2-00000-0250	F.I.T PAYABLE	33,428.11
001-2-00000-0251	FICA PAYABLE	29,307.10
001-2-00000-0252	SIT PAYABLE	16,805.58
001-2-00000-0254	UNITED WAY PAYABLE	14.50
001-2-00000-0255	KPERS PAYABLE	21,738.53
001-2-00000-0256	KPFR PAYABLE	79,563.93
001-2-00000-0257	EMP MEDICAL INS PAYA...	44,570.57
001-2-00000-0259	GARNISHMENTS PAYABLE	1,174.81
001-2-00000-0260	JCPOA UNION DUES PAY...	806.76
001-2-00000-0261	AETNA DEFERRED COMP...	9,075.85
001-2-00000-0267	DENTAL INSURANCE PAY	4,639.08
001-2-00000-0275	I.A.F.F.	1,749.00
001-2-00000-0276	FIREMANS RELIEF ASSN	510.96
001-2-00000-0279	GARNISHMENT FEE	20.00
001-2-00000-0735	TELEPHONE REIMBURS...	186.74
001-2-00000-1282	AFLAC	2,121.21
001-2-00000-1283	GOLF COURSE FEES	287.92
001-2-00000-1287	ADVANCE LIFE	1,558.19
001-2-00000-2377	MED REIMB/DEP CARE	3,365.48
001-2-00000-2380	P & F INS. ASSOCIATION	798.14
001-2-03000-9203	COURT REFUNDS	370.00
001-4-04800-0000-0454	FACILITY RENTAL	50.00
001-5-00200-0000-0714	REP & MAINT OF DATA ...	1,320.00
001-5-00200-0000-0735	TELEPHONE	51.71
001-5-00200-0000-0749	OTHER SERVICES	15,855.30
001-5-00300-0000-0704	AUDITING CONTRACT	9,511.00
001-5-00300-0000-0735	TELEPHONE	210.62
001-5-00300-0000-0738	INSURANCE & BONDS	100.00
001-5-00300-0000-0749	OTHER SERVICES	1,010.00
001-5-00300-0000-0785	ANNUAL CONTRIB - MAI...	50,000.00
001-5-00302-0000-0730	HEALTH AND WELLNESS ...	120.00
001-5-00800-0000-0603	BUILDING MAINTENANC...	662.67
001-5-00800-0000-0646	OPERATIONAL SUPPLIES	238.01
001-5-00800-0000-0652	TOOLS	39.90
001-5-00800-0000-0662	SHOP	159.98
001-5-01000-0000-0603	BUILDING MAINTENANC...	192.95
001-5-01000-0000-0610	CHEMICALS	453.60
001-5-01000-0000-0645	OIL, ANTI-FREEZE, GRE...	159.28
001-5-01000-0000-0646	OPERATIONAL SUPPLIES	1,381.28
001-5-01000-0000-0648	MOTOR FUEL	34.99
001-5-01000-0000-0651	PARTS FOR VEHICLES, E...	3,085.87
001-5-01000-0000-0652	TOOLS	48.99
001-5-01000-0000-0662	SHOP	93.37
001-5-01000-0000-0666	SUBSCRIPTIONS, BOOKS...	54.00
001-5-01000-0000-0670	MISC. & SAFETY SUPPLIES	87.96

Account Summary

Account Number	Account Name	Payment Amount
001-5-01000-0000-0680	IRRIGATION REPAIR	361.59
001-5-01000-0000-0682	UNIFORMS	72.71
001-5-01000-0000-0735	TELEPHONE	125.63
001-5-01000-0000-0737	GAS UTILITIES	44.59
001-5-01000-0000-0747	MAINT & REPAIR EQUIP...	2,038.03
001-5-01000-0000-0749	OTHER SERVICES	1,116.85
001-5-01000-0000-0765	TRAVEL & TRAINING EXP...	293.99
001-5-01000-0000-0835	CAPITAL EQUIPMENT	58,685.00
001-5-01100-0000-0735	TELEPHONE	25.85
001-5-01100-0000-0737	GAS UTILITIES	44.59
001-5-01100-0000-0765	TRAVEL & TRAINING EXP...	360.00
001-5-01300-0000-0622	RECREATION SUPPLIES &...	7,400.00
001-5-01300-0000-0673	FOOD SUPPLIES	86.64
001-5-01300-0000-0735	TELEPHONE	51.69
001-5-01300-0000-0737	GAS UTILITIES	732.23
001-5-01300-0000-0747	MAINT & REPAIR EQUIP...	3,291.00
001-5-01400-0000-0737	GAS UTILITIES	453.34
001-5-01400-0000-0749	OTHER SERVICES	18,286.98
001-5-01400-0000-0797	CONTRACT OPERATIONS	850.00
001-5-01700-0000-0610	CHEMICALS	5,158.98
001-5-01700-0000-0651	PARTS FOR VEHICLES, E...	1,196.73
001-5-01700-0000-0673	FOOD SUPPLIES	351.68
001-5-01700-0000-0675	SUNDRIES/ BEER PURCH...	452.47
001-5-01700-0000-0677	MERCHANDISE FOR RES...	2,570.82
001-5-01700-0000-0703	ADVERTISEMENTS & PRI...	350.00
001-5-01700-0000-0715	BUILDING MAINT. & RE...	138.00
001-5-01700-0000-0735	TELEPHONE	77.55
001-5-01700-0000-0747	MAINT & REPAIR EQUIP...	433.10
001-5-01700-0000-0955	INTEREST EXPENSE	230.17
001-5-01700-0000-0985	LEASE PURCHASE	5,098.40
001-5-01800-0000-0646	OPERATIONAL SUPPLIES	160.38
001-5-01800-0000-0714	REP & MAINT OF DATA ...	185.98
001-5-01800-0000-0725	MEDICAL EXPENSES	288.00
001-5-01800-0000-0735	TELEPHONE	277.56
001-5-01900-0000-0637	PET FOOD AND SUPPLIES	2,467.20
001-5-01900-0000-0646	CLEANING & OP SUPPLIES	183.07
001-5-01900-0000-0667	OFFICE SUPPLIES	80.98
001-5-01900-0000-0670	MISC. & SAFETY SUPPLIES	9.99
001-5-01900-0000-0725	VET MEDICAL EXPENSES	2,463.34
001-5-01900-0000-0735	TELEPHONE	179.05
001-5-01900-0000-0737	GAS UTILITIES	280.98
001-5-01900-0000-0746	MAINTAIN & REPAIR VEH..	17.56
001-5-01900-0000-0749	OTHER SERVICES	297.22
001-5-02200-0000-0735	TELEPHONE	201.37
001-5-02300-0000-0603	BUILDING MAINTENANC...	95.39
001-5-02300-0000-0616	ANIMAL EXPENSE	165.28
001-5-02300-0000-0646	OPERATIONAL SUPPLIES	180.66
001-5-02300-0000-0648	MOTOR FUEL	516.88
001-5-02300-0000-0651	PARTS FOR VEHICLES, E...	1,708.45
001-5-02300-0000-0652	VEHICLE SUPPLIES	268.33
001-5-02300-0000-0666	SUBSCRIPTIONS, BOOKS...	106.81
001-5-02300-0000-0673	FOOD SUPPLIES	260.10
001-5-02300-0000-0678	KITCHEN SUPPLIES	42.84
001-5-02300-0000-0682	UNIFORMS	752.57
001-5-02300-0000-0696	INVESTIGATIONS	26.88
001-5-02300-0000-0703	ADVERTISEMENTS & PRI...	124.75
001-5-02300-0000-0710	SOFTWARE MAINTENAN...	970.56
001-5-02300-0000-0713	REP. & MAINT. OF COM...	377.00

Account Summary

Account Number	Account Name	Payment Amount
001-5-02300-0000-0714	REP & MAINT OF DATA ...	2,962.92
001-5-02300-0000-0715	BUILDING MAINT. & RE...	5,205.00
001-5-02300-0000-0724	CRIME PREVENTION	570.89
001-5-02300-0000-0735	TELEPHONE	3,888.69
001-5-02300-0000-0746	MAINTAIN & REPAIR VEH..	1,566.90
001-5-02300-0000-0749	OTHER SERVICES	1,255.55
001-5-02300-0000-0760	PUBLICATIONS - LEGAL	79.47
001-5-02300-0000-0765	TRAVEL & TRAINING EXP...	0.50
001-5-02310-0000-0666	SUBSCRIPTIONS, BOOKS...	95.00
001-5-02400-0000-0603	BUILDING MAINTENANC...	93.14
001-5-02400-0000-0646	OPERATIONAL SUPPLIES	160.38
001-5-02400-0000-0682	UNIFORMS	315.25
001-5-02400-0000-0714	REP & MAINT OF DATA ...	65.99
001-5-02400-0000-0735	TELEPHONE	277.56
001-5-02400-0000-0737	GAS UTILITIES	322.57
001-5-02500-0000-0632	STREET MAINTENANCE(...	51,831.50
001-5-02500-0000-0633	STREET LIGHT PARTS	467.28
001-5-02500-0000-0645	OIL, ANTI-FREEZE, GRE...	5,030.00
001-5-02500-0000-0651	PARTS FOR VEHICLES, E...	2,923.61
001-5-02500-0000-0652	TOOLS	8.38
001-5-02500-0000-0682	UNIFORMS	119.99
001-5-02500-0000-0734	TRAFFIC SIGNAL MAINT...	525.00
001-5-02500-0000-0735	TELEPHONE	44.39
001-5-02500-0000-0737	GAS UTILITIES	189.19
001-5-02500-0000-0749	OTHER SERVICES	225.00
001-5-02500-0000-0751	CENTRAL GARAGE SERVI...	1,524.00
001-5-02500-0000-0910	INTEREST EXPENSE	1,907.21
001-5-02500-0000-0985	LEASE PURCHASE	42,246.69
001-5-02900-0000-0702	CONTRACTOR SERVICES ...	2,333.00
001-5-02900-0000-0735	TELEPHONE	101.58
001-5-02900-0000-0749	OTHER SERVICES	60.00
001-5-03000-0000-0702	CONTRACTOR SERVICES ...	3,229.16
001-5-03000-0000-0735	TELEPHONE	201.36
001-5-03000-0000-0737	GAS UTILITIES	215.20
001-5-03000-0000-0749	GENERAL FUNDS/ OTHER	10.00
001-5-04000-0000-0603	BUILDING MAINTENANC...	73.49
001-5-04800-0000-0603	BUILDING MAINTENANC...	41.95
001-5-04800-0000-0622	RECREATION SUPPLIES &...	37.00
001-5-04800-0000-0715	BUILDING MAINT. & RE...	230.98
001-5-04800-0000-0720	REC INSTRUCTORS FEE	105.00
001-5-04800-0000-0721	OFFICIALS FEES	40.00
001-5-04800-0000-0735	TELEPHONE	101.95
001-5-04800-0000-0737	GAS UTILITIES	1,157.70
001-5-04800-0000-0765	TRAVEL & TRAINING EXP...	287.54
002-2-00000-0250	F.I.T PAYABLE	87.26
002-2-00000-0251	FICA PAYABLE	42.74
002-2-00000-0252	SIT PAYABLE	57.47
002-2-00000-0256	KPFR PAYABLE	501.25
002-2-00000-0257	EMP MEDICAL INS PAYA...	320.34
002-2-00000-0260	JCPOA UNION DUES PAY...	13.24
002-2-00000-0267	DENTAL INSURANCE PAY	23.23
002-2-00000-1282	AFLAC	4.97
002-5-01900-0000-0749	OTHER SERVICES	300.00
002-5-21000-0000-0749	OTHER SERVICES	500.00
014-2-00000-0249	LEASES PAYABLE- CURR...	17.32
014-2-00000-0250	F.I.T PAYABLE	1,178.21
014-2-00000-0251	FICA PAYABLE	2,649.04
014-2-00000-0252	SIT PAYABLE	646.28

Account Summary

Account Number	Account Name	Payment Amount
014-2-00000-0254	UNITED FUND PAYABLE	2.00
014-2-00000-0255	KPERS PAYABLE	2,886.57
014-2-00000-0257	EMP MEDICAL INS PAYA...	1,556.53
014-2-00000-0259	GARNISHMENTS PAYABLE	88.74
014-2-00000-0261	AETNA DEFERRED COMP...	267.96
014-2-00000-0267	DENTAL INSURANCE PAY	185.70
014-2-00000-0279	GARNISHMENT FEE	2.74
014-2-00000-0735	TELEPHONE REIMBURS...	21.86
014-2-00000-1282	AFLAC	75.84
014-2-00000-1287	ADVANCE LIFE	93.27
014-2-00000-2377	MED REIMB/DEP CARE	104.01
014-5-53200-0000-0632	STREET MAINTENANCE	1,254.88
014-5-53200-0000-0646	OPERATIONAL SUPPLIES	85.80
014-5-53200-0000-0651	PARTS FOR VEHICLES, E...	1,539.41
014-5-53200-0000-0652	TOOLS	44.69
014-5-53200-0000-0682	UNIFORMS	150.00
014-5-53200-0000-0735	TELEPHONE	45.31
014-5-53400-0000-0703	ADVERTISEMENTS & PRI...	6.44
014-5-53400-0000-0704	AUDITING CONTRACT	5,944.38
014-5-53400-0000-0735	TELEPHONE	175.17
014-5-53400-0000-0737	GAS UTILITIES	89.18
014-5-53400-0000-0749	OTHER SERVICES	5.00
014-5-53400-0000-0755	OFFICE EQUIP. SVC. (SVC...	21.03
015-2-00000-0249	LEASE PAYABLE-CURRENT	17.57
015-2-00000-0250	F.I.T PAYABLE	1,190.98
015-2-00000-0251	FICA PAYABLE	2,705.54
015-2-00000-0252	SIT PAYABLE	659.25
015-2-00000-0254	UNITED FUND PAYABLE	2.00
015-2-00000-0255	KPERS PAYABLE	2,945.73
015-2-00000-0257	EMP MEDICAL INS PAYA...	1,584.12
015-2-00000-0259	GARNISHMENTS PAYABLE	74.26
015-2-00000-0261	AETNA DEFERRED COMP...	267.96
015-2-00000-0267	DENTAL INSURANCE PAY	187.34
015-2-00000-0279	GARNISHMENT FEE	2.26
015-2-00000-0735	TELEPHONE REIMBURS...	21.85
015-2-00000-1282	AFLAC	81.12
015-2-00000-1287	ADVANCE LIFE	93.62
015-2-00000-2377	MED REIMB/DEP CARE	103.99
015-5-54000-0000-0651	PARTS FOR VEHICLES, E...	1,539.43
015-5-54000-0000-0735	TELEPHONE	44.39
015-5-54000-0000-0749	OTHER SERVICES	5.00
015-5-54100-0000-0703	ADVERTISEMENTS & PRI...	6.24
015-5-54100-0000-0704	AUDITING CONTRACT	5,944.38
015-5-54100-0000-0755	OFFICE EQUIP. SVC. (SVC...	20.41
015-5-54100-0000-0905	BONDS PRINCIPAL	418,791.71
015-5-54100-0000-0910	BONDS INTEREST	93,388.24
015-5-54700-0000-0749	OTHER SERVICES	2,772.17
018-2-00000-0250	F.I.T. PAYABLE	381.47
018-2-00000-0251	FICA PAYABLE	670.22
018-2-00000-0252	SIT PAYABLE	172.65
018-2-00000-0254	UNITED FUND PAYALBE	1.00
018-2-00000-0255	KPERS PAYABLE	727.41
018-2-00000-0257	EMP MEDICAL INS PAYA...	222.71
018-2-00000-0261	DEFERRED COMP	122.61
018-2-00000-0267	DENTAL INSURANCE PAY	27.76
018-2-00000-0735	TELEPHONE REIMBURS...	5.98
018-2-00000-1282	AFLAC	20.84
018-2-00000-1287	ADVANCE LIFE	30.53

Account Summary

Account Number	Account Name	Payment Amount
018-2-00000-2377	FLEX SPENDING	16.26
023-2-00000-0249	CURRENT LEASES PAYAB...	13.28
023-2-00000-0250	F.I.T PAYABLE	994.42
023-2-00000-0251	FICA PAYABLE	2,046.88
023-2-00000-0252	SIT PAYABLE	489.78
023-2-00000-0254	UNITED FUND PAYABLE	1.50
023-2-00000-0255	KPERS PAYABLE	2,265.93
023-2-00000-0257	EMP MEDICAL INS PAYA...	1,342.69
023-2-00000-0259	GARNISHMENTS PAYABLE	95.00
023-2-00000-0261	AETNA DEFERRED COMP...	179.62
023-2-00000-0267	DENTAL INSURANCE PAY	173.50
023-2-00000-0279	GARNISHMENT FEE	5.00
023-2-00000-0735	TELEPHONE REIMBURS...	10.57
023-2-00000-1282	AFLAC	89.23
023-2-00000-1287	ADVANCE LIFE	161.83
023-2-00000-2377	MED REIMB/DEP CARE	34.99
023-5-64400-0000-0651	PARTS FOR VEHICLES	3,117.30
023-5-64400-0000-0735	TELEPHONE	44.42
023-5-64500-0000-0703	ADVERTISEMENTS & PRI...	6.24
023-5-64500-0000-0704	AUDITING CONTRACT	2,377.74
023-5-64500-0000-0755	OFFICE EQUIP. SVC. (SVC...	20.42
035-5-14000-0000-0749	OTHER SERVICES	12,347.71
050-5-44000-0000-0646	OPERATIONAL SUPPLIES	12,155.37
050-5-44000-0000-0765	TRAVEL & TRAINING EXP...	1,046.92
Grand Total:		1,187,066.89

Project Account Summary

Project Account Key	Payment Amount
None	1,186,266.89
00250190000000749-2	300.00
PD2022JAG 0025210000000749	500.00
Grand Total:	1,187,066.89

City of Junction City

City Commission

Agenda Memo

April 02, 2024

From: Jason Lankas, Fire Chief
To: City Commissioners
Subject: Memorandum of Understanding (MOU) with Defense Health Agency (DHA), Irwin Army Community Hospital (IACH) and the Junction City Fire Department-Emergency Medical Service (JCFD/EMS)

Objective: Cooperative Agreement for Emergency Medical Service during Periods of Mass Casualty, Mobilization, Disaster, or National Emergency.

Explanation of Issue: The purpose of this Memorandum of Understanding (MOU) is to identify the roles and responsibilities of each party as they relate to the development and deployment of resources. To establish a cooperative agreement to provide emergency medical services and to dispatch equipment and/or personnel, as well as providing reserves needed to assure the community of adequate protection. The JCFD Chief, the IACH Director, or their designee shall be the sole judge of the type and amount of equipment and manpower dispatched in response to a request for assistance.

Budget Impact: There is no immediate budget impact. All parties agree that participation of each party to this agreement shall assume all costs of salaries, wages, or other compensation for its own personnel that responds for duty under the terms of this agreement and shall also assume all cost involving the use of apparatus, equipment, tools used specifically in response to the request for aid and shall make no charge for such use to the party requesting assistance.

Staff Recommendation: Staff recommends the approval of the Memorandum of Understanding (MOU) with Defense Health Agency (DHA), Irwin Army Community Hospital (IACH) and the Junction City Fire Department-Emergency Medical Service (JCFD/EMS)

Suggested Motion: I move to approve the Memorandum of Understanding (MOU) with Defense Health Agency (DHA), Irwin Army Community Hospital (IACH) and the Junction City Fire Department-Emergency Medical Service (JCFD/EMS)

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Deny the request
2. Table the request
3. Modify the request

Enclosures: Memorandum of Understanding (MOU)

MEMORANDUM OF UNDERSTANDING
BETWEEN
DEFENSE HEALTH AGENCY
IRWIN ARMY COMMUNITY HOSPITAL
AND
JUNCTION CITY FIRE DEPARTMENT EMERGENCY MEDICAL SERVICE
JUNCTION CITY, KANSAS

AGREEMENT NUMBER: DD83CK23244001

SUBJECT: Cooperative Agreement for Emergency Medical Service during Periods of Mass Casualty, Mobilization, Disaster, or National Emergency

This is a Memorandum of Understanding (MOU) between the Defense Health Agency (DHA), Irwin Army Community Hospital (IACH) and the Junction City Fire Department-Emergency Medical Service (JCFD-EMS). When referred to collectively, the IACH and JCFD-EMS are referred to as the "Parties".

1. AUTHORITIES AND REFERENCES:

- a. DoD Instruction 4000.19, Support Agreements, 25 April 2013.
- b. DoD Instruction 6055.06, DoD Fire and Emergency Service Program, 3 October 2019.
- c. U.S.C. Title 42, Section 5121-5206.

2. PURPOSE: To establish a cooperative agreement between the Defense Health Agency, IACH, Fort Riley, Kansas and the JCFD-EMS, during periods of mass casualty, mobilization, disaster, or national emergency.

3. BACKGROUND/PROBLEM: The JCFD-EMS and IACH agree to provide emergency medical services and to dispatch equipment and/or personnel in accordance with the terms below.

4. RESPONSIBILITIES OF THE PARTIES: Insofar as the IACH Director finds it consistent with IACH's basic mission, the following statements will apply. Both Parties shall:

- a. Furnish emergency medical services to each other upon a request for assistance through the Emergency Communication System.
- b. Treated all patients to prevent loss of life or undue suffering. Action will be taken to transfer or discharge civilian emergency patients, not authorized under Army Medical Treatment Facility services and who are transported to IACH under this memorandum of agreement to a civilian hospital best equipped to meet the medical need of the patient

SUBJECT: Cooperative Agreement for Emergency Medical Service during Periods of Mass Casualty, Mobilization, Disaster, or National Emergency

as soon as the emergency period ends and as soon as the patient is medically stabilized to allow such a transfer/discharge.

c. The JCFD Chief, the IACH Director, or their designee shall be the sole judge of the type and amount of equipment and manpower dispatched in response to a request for assistance. Responding Party forces will be allowed to assist the JCFD-EMS or the IACH under the jurisdictional authority of the requesting Party and work under the authority of the requesting Party upon arrival at the scene.

d. Any request for aid hereafter shall include a statement of the amount and type of equipment, number of personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched. The representative of the responding Party shall determine the amount and type of equipment and number of personnel to be furnished.

e. Although each Party will endeavor to respond to all requests for assistance, nothing herein is to be interpreted as imposing a duty or obligation upon any Party to respond to any medical emergency. The provisions of emergency medical services to each Party's own area of responsibility shall always remain the primary function of that Party's department.

5. **PERSONNEL:** Except to the extent that reimbursement is provided for otherwise in this MOU, each Party is responsible for all costs of its personnel, including pay, and benefits, support, and travel. Each Party is responsible for supervision and management of its personnel.

6. **FINANCIAL DETAILS:** This MOU does not document nor provide for the exchange of funds between the Parties nor does it make any commitment of funds. Any funding requirements that cannot be accommodated within the Parties' existing budgets must be separately addressed through normal budget processes or other special program. If these conditions should change, the MOU will be formally amended in writing and signed by the Parties beforehand.

7. GENERAL PROVISIONS:

a. **EFFECTIVE PERIOD:** This MOU is effective on the date the last Party signs and expires on 01 AUG 2032.

b. **REVIEW OF AGREEMENT:** The Parties shall review the agreement triennially on or around the anniversary date in its entirety.

c. **MODIFICATION OF AGREEMENT:** This MOU may only be modified by the written agreement of the Parties, duly signed by their authorized representatives.

SUBJECT: Cooperative Agreement for Emergency Medical Service during Periods of Mass Casualty, Mobilization, Disaster, or National Emergency

d. DISPUTE: Any dispute relating to this MOU will, subject to any applicable law, Executive Order, Directive or Instruction, be resolved by consultation between the Parties or elevated through their respective chains of command for resolution per DODI 4000.19.

e. TRANSFERABILITY: This MOU is not transferable except with the written consent of the Parties.

f. TERMINATION OF AGREEMENT: This MOU may be terminated by any of the Parties by giving at least 180 days written notice to the other Parties. The MOU may also be terminated at any time upon the mutual written consent of the Parties.

g. CANCELLATION OF PREVIOUS AGREEMENT: This MOA cancels and supersedes the previously signed agreement between the same Parties with the subject, Affiliation Agreement for Emergency Medical Service, Junction City Fire Department, Junction City, Kansas 66441; Agreement # MCXX-18004 and effective date of 1 November 2010.

h. ENTIRE AGREEMENT: It is expressly understood and agreed that this MOU embodies the entire understanding between the Parties regarding the MOU's subject matter.

SUBJECT: Cooperative Agreement for Emergency Medical Service during Periods of Mass Casualty, Mobilization, Disaster, or National Emergency

i. FUNCTIONAL POINTS OF CONTACT (POCs): The following POCs will be used by the Parties to communicate in the implementation of this MOU. Each Party may change its POCs, or their contact information, upon reasonable notice to the other Party.

Irwin Army Community Hospital
Emergency Manager: Steven Sutterfield
Emergency Management Operations
650 Huebner Road
Fort Riley, KS 66442
Phone 785-239-7786

Junction City Fire Department
EMS Chief: Kent Vosburg
Emergency Medical Service
700 N. Jefferson Street
Junction City, KS 66441
Phone 785-238- 6822 Office ext 440

8. AGREED:

FOR Irwin Army Community Hospital:

FOR Junction City Fire Department:

ANTHONY D. GRAY
COL, MS
Director

JASON LANKAS
Fire Department
Junction City, Kansas
Chief,

DATE: _____

DATE: _____

CITY COMMISSION MINUTES

March 19, 2024

7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, March 19th, 2024 with Mayor Pat Landes presiding.

The following members of the Commission were present: Pat Landes, Ronna Larson, Jeff Underhill, Al Gordon and Richard Pinaire. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller, and City Attorney Stites.

PUBLIC COMMENT

Brad Chauncey, 1161 Saint Mary's Road, Junction City, Kansas informed commission that qualifications are not met for the award of bid for construction under new business.

Gary Olds, 3308 Frontier Circle, Manhattan, Kansas spoke on the importance of public comments and allowing comments on the general agenda.

Brad Chauncey, 2728 Samantha Drive, Junction City, Kansas asked for clarification on what the land bank agreed upon for electrification and wanted clarification on the codes department licenses questioning if it is individual or business asking for a refund if it was done incorrectly.

Rhoda Wilson, 2028 Northwind Drive, Junction City, Kansas spoke on concerns with damages by the city, city vehicles parking too close to her vehicles and expressed desire to have another structure on the lot next to her to store her vehicles in.

April Fechner, 637 West 12th Street, Junction City, Kansas thanked the city for fixing a pothole.

Gwen Jones, 1010 West 18th Street, Junction City, Kansas spoke on concerns with the crosswalk in front of the Bicentennial Manor being a safety concern with motorists driving too fast, the mess twin valley left behind and potholes needing repaired.

Justin Hoover, 604 North Spring Valley Road, Junction City, Kansas spoke on annexation concerns does not want to be annexed at this time.

March 19, 2024

Larry George, 506 South Spring Valley Road, Junction City, Kansas spoke on concerns with lack of progress and road improvements also expressed his offense to comments that were made at the February 20th, 2024 meeting.

La-Kisha Cusack, 151 Kiowa Court Apartment 2, Junction City, Kansas spoke on concerns with traffic in front of the Bicentennial Manor and recommended flashing lights.

Carolyn Dasher, 2701 Liberty Hall Road, Junction City, Kansas spoke in protest of the annexation at 2701 Liberty Hall Road.

Charles Williamson, 2508 Glenn Dean Road, Junction City, Kansas spoke in protest of the annexations and does not feel like there was enough details.

James Kelly, 2615 Glenn Dean Road, Junction City, Kansas spoke in protest of the annexations.

Chris Biggs, 730 West Pine Street, Junction City, Kansas spoke in protest of the annexations.

CONSENT AGENDA

Commissioner Underhill moved, seconded by Commissioner Larson to approve the consent agenda as presented. Ayes: Landes, Larson, Underhill, Pinaire & Gordon. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-6 dated – March 5th, 2024 – March 20th, 2024, in the amount of \$1,104,684.04 and pre-approval for items listed below in the amount \$62,987.08.

Junction City Main Street \$50,000.00, Verizon \$5,699.77, Woodriver Energy \$6,519.09, & Woodriver Energy \$768.22.

- b. Consideration of February 2024 ambulance contractual obligation adjustments for \$19,501.41 & bad debt adjustments for \$21,361.33.
- c. Consideration of the request for utility account adjustments/write offs.
- d. Consideration of City Commission Minutes for the March 5th, 2024 Meeting.

SPECIAL PRESENTATION

Konza Prairie Community Health Center Presentation by Konza Prairie Community Health Center CEO Danielle Hallgren.

March 19, 2024

UNFINISHED BUSINESS

Discussion on Annexation was presented. City Manager Dinkel and City Attorney Stites gave details and answered questions.

Ordinance No. S-3282, Annexation of Land Located at 2707 Liberty Hall Road was pulled from the agenda.

Ordinance No. S-3283, Annexation of Land Located at 2701 Liberty Hall Road was pulled from the agenda.

Ordinance No. S-3284, Annexation of Land Located at 506 South Spring Valley Road was pulled from the agenda.

Ordinance No. S-3285, Annexation of Land Located at 604 North Spring Valley Road was pulled from the agenda.

Ordinance No. S-3286, Annexation of Land Located at 224 North Spring Valley Road was pulled from the agenda.

Ordinance No. S-3287, Annexation of Land Located at 2623 Liberty Hall Road was pulled from the agenda.

Ordinance No. S-3288, Annexation of Land Located at 2508 Glenn Dean Road was pulled from the agenda.

NEW BUSINESS

Consideration of the request to award the removal of the trees from the Helland Park Bridge Tree Removal bid to Flint Hills Forestry Mulching in the amount of \$5,000.00 was presented. Parks & Recreation Director Gray gave details and answered questions. Commissioner Pinaire moved to approve the request to award the removal of the trees from the Helland Park Bridge Tree Removal bid to Flint Hills Forestry Mulching in the amount not to exceed \$5,000.00, seconded by Commissioner Gordon. Ayes: Landes, Larson, Underhill, Pinaire & Gordon. Nays: None. Motion carried.

Consideration of the award of bid for construction of the concessions building at Rathert Stadium to DM Construction and Remodeling in the amount of \$117,370.01 was presented. Parks & Recreation Director Gray gave details and answered questions. Commissioner Larson moved to approve the award of bid for construction of the concessions building at Rathert Stadium to DM Construction and Remodeling in the amount not to exceed \$117,370.01, seconded by Commissioner Underhill. Ayes: Landes, Larson, Underhill, & Pinaire. Nays: Gordon. Motion carried.

March 19, 2024

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

ADJOURNMENT

Commissioner Underhill moved, seconded by Commissioner Pinaire to adjourn at 9:12 p.m. Ayes: Landes, Larson, Underhill, Gordon & Pinaire. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 2ND DAY OF APRIL AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR MARCH 19TH, 2024.

Tammy Melton, City Clerk

Pat Landes, Mayor

March 19, 2024

City of Junction City City Commission - Agenda Memo

Meeting Date: April 2, 2024

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: Financial Presentation by Jeff White & Jim Prichard Columbia Capital

Background: This is an annual informative presentation. Columbia Capital has worked with the City since 2011 to guide us in our financial plan. They are here via Teams to provide an overview of our debt and their services. It is rewarding to see how far we have come, but still important that we continue to stay on the plan.

Budget Impact: Their guidance has kept us on a good path to debt recovery.

**Enclosure: 2023 Year-End Summary
City Financial Overview**

CITY FINANCIAL OVERVIEW

City of Junction City—April 2, 2024

A+
stable

S&P Bond Rating

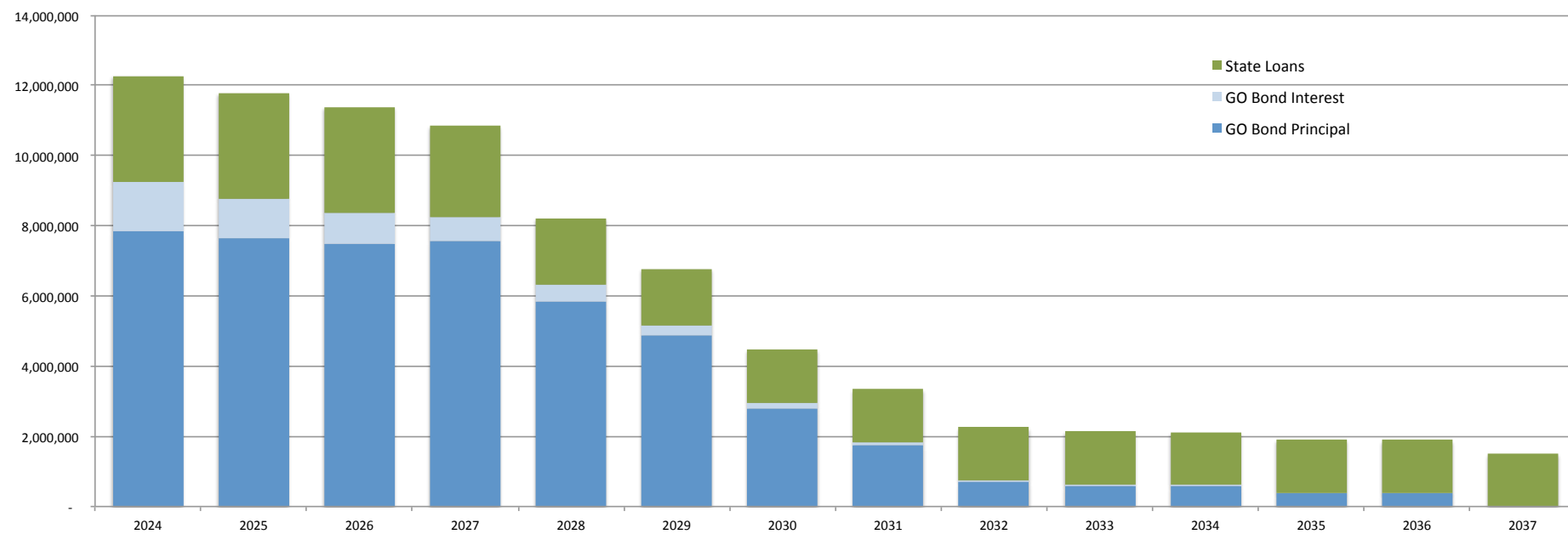
\$39
million

Statutory GO Borrowing Capacity

\$36
million

Cash/Investments at 12/31/23
(unaudited)

Exsiting Debt Service Schedule



CONSIDERATIONS

- ◆ **City's financial recovery continues, but debt burdens are still very high**
- ◆ **Though debt is still high, GO Bonds are amortizing quickly with 85% paid off in 5 years (2029) which will open up additional debt capacity as annual payments begin to fall rapidly**
- ◆ **Strong cash balances are critical to maintaining the City's bond rating, providing fiscal cushion in the event of an external shock to the regional economy or City budget**
- ◆ **Bond refinancings have produced important debt service relief in prior years, but opportunities have tapered off with a rising interest rate environment and less callable debt**
- ◆ **Contingent on market conditions, some refinancing opportunities may be available in the future**

Jeff White
Columbia Capital Management, LLC
jwhite@columbiacapital.com
913.312.8077

Jim Prichard
Columbia Capital Management, LLC
jprichard@columbiacapital.com
913.312.8072

CONTACT

City of Junction City

City Commission - Agenda Memo

Meeting Date: April 2, 2024

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: March 2024 Payroll

Objective: Approve payroll for pay periods five and six in 2024, for hours worked by our employees.

Explanation: Fair and Labor Standards Act (FLSA) set by the U.S. Department of Labor requires that we pay for all hours worked by our employees. Pay periods five and six are the calculation of wages due based on total hours worked by each employee for that pay period. These hours have already been worked, and payment is due. Failure to comply with FLSA standards could result in a civil money penalty.

Budget Impact: Salaries are a budgeted expense.

Recommendation: Staff recommends paying employees their wages for the hours they have worked.

Suggested Motion: I move to approve March 2024 pay periods as listed.

Enclosure: 2024 Pay Periods Five and Six Summary



City of Junction City – City Commission Agenda Memo

From: HR
To: Mayor and Commissioners
Subject: Payroll #5 & #6 2024

Objective: The consideration and approval of Payroll #5 & #6 for the month of March'24.

Explanation of Issue: The payroll for February was calculated as the attachment outlines.

Alternatives: The City Commission has the following alternatives concerning the issues at hand,

Approve, disapprove, or table the Payroll #5 & #6

Recommendation: City Staff recommends the City Commission approve the March 2024 Payrolls.

Enclosures:

1. Calculation of Employer Expenses for Payroll #5 & #6
2. General Ledger Totals

Employer Paid Wages & Benefits

Payroll # 5 2024

Payroll # 6 2024



Retirement Contributions

KPERS Tier 1	\$ 2,645.17	\$ 2,317.05
KPERS Tier 2	\$ 3,527.44	\$ 3,538.09
KPERS Tier 3	\$ 11,875.57	\$ 11,557.04
KPERS Retired	\$ -	\$ -
KP&F	\$ 67,985.08	\$ 60,513.52

Social Security	\$ 15,495.54	\$ 12,020.06
Medicare	\$ 7,781.17	\$ 6,436.65

BCBS Dental	\$ 3,763.84	\$ 3,682.32
Freedom Claims/BCBS	\$ 38,761.50	\$ 38,239.41
Advance (BCBS)	\$ 475.60	\$ 305.79

Employee Salary	\$ 353,036.62	\$ 336,260.81
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City of Junction City

City Commission

Agenda Memo

04/02/2024

From: Allen J. Dinkel, City Manager
To: Governing Body
Subject: Consider Request from the Geary Community Healthcare Foundation to use the City Gymnasium for Their Fundraiser

Objective: The Geary Community Healthcare Foundation is requesting to use the Gymnasium for their Fundraiser on Saturday, December 14. They will also require to be able to serve alcohol.

Explanation of Issue: Tracy Geisler, Director of the Healthcare Foundation is making this request since the cost at the Convention Center has made a fundraiser difficult.

The gym has been used for events for Freedom Fest or the recent Crime Stoppers Banquet. The Healthcare Foundation has been successful in raising funds for projects in the community. The concern I have, if any, is will it set the precedent for other requests?

Tracy plans to be at the meeting to answer questions.

Budget Impact: *None*

Staff Recommendation: Since I am a member of the Board of the Healthcare Foundation, I will refrain from making a recommendation.

City of Junction City

City Commission

Agenda Memo

04/02/2024

From: Allen J. Dinkel, City Manager
To: Governing Body
Subject: Consider Request for Support of a Community Development Block Grant Applications

Objective: Deanna Pierson of Paxico, KS has been in contact with me about her efforts to purchase a building at 222 West Sixth Street to establish a business. She is seeking City report to apply for a Community Development Block Grant (CDBG) for Economic Development to establish a business in that structure.

Explanation of Issue: The grant funds can not be used to purchase the building but will be used to establish a business create 20 jobs and a \$1,750,000 investment..

The first step is to gain support of the City Commission and then move forward with the grant application process which includes legal publication and a public hearing.

Even though this building is for sale, it does house a number of offices that would have to be relocated.

We may also have to discuss zoning as well.

She will also discuss the possible purchase of a building at 617 N. Washington Street that is under consideration to present to the Commission as an unsafe or dangerous structure and a grant she has received for EV Charging Stations.

Budget Impact:

Staff Recommendation: It is important to be open for businesses to be in the City but have to balance all of the issues and concerns. I have not yet met Deanna in person but may have to chance before the meeting.

Attachment: Information from Deanna.

1.8-million-dollar project to create 20 jobs

- Niche market manufacturing, (cookie cutters).
- Approximately 100 orders shipped daily via FedEx, UPS, and US Mail.
- Inventory of cookie cutter designs well over 1,000.
- Special fabrication of design service (BIG RED ONE?).
- Position Junction City along Interstate 70 as a “destination” free cookie or cookie cutter as a marketing tool, and home of USA manufactured cookie cutters signage.
- Establish a bake shop for sugar cookies with ice cream and cupcakes.
- KDA grant written for shared culinary kitchen space. Expand local foods.
- EZFROST.com is an entity already owned and established.
- Acquire the Montgomery Building as manufacturing space.
- Timeline: August 1st move-in.
- Up to two years to establish 20 jobs.
- CDBG needed from the city (several steps). 700,000.00

Downtown Location

Passionate about the restoration of old buildings as a secondary project augmenting jobs and growth in Junction City.

- 617 North Washington.
- Tax credits already sold for over 200,000.00.
- Grants will amount to approximately 750,000.00.
- Expected renovations will be at least 1 million dollars of expenditure.
- Several considerations for end use: event venue, specialty gourmet food shop with light food service and minimal groceries, antique bookstore, Note Bouquets, quilt shop, etc. (open to suggestions and local needs/wants)
- Second CDBG based on blight. 300,000.00 (several steps)

Grants

- Consider myself a grant enthusiast.
- Awarded just under 100,000 since 2021.
- Recently awarded an EV charging station information grant for Junction City along with 3 more communities, Herington, Dodge City, Chetopa.
- Will announce a date, location free food, information for EV charging station installs.
- Looking for a diverse audience.
- Bridge to water/regenerative solutions.

City of Junction City

City Commission

Agenda Memo

04/02/2024

From: Allen J. Dinkel, City Manager
To: Governing Body
Subject: Discussion of Proposed Taylor Road Interchange

Objective: Discuss future of proposed Taylor Road Interchange

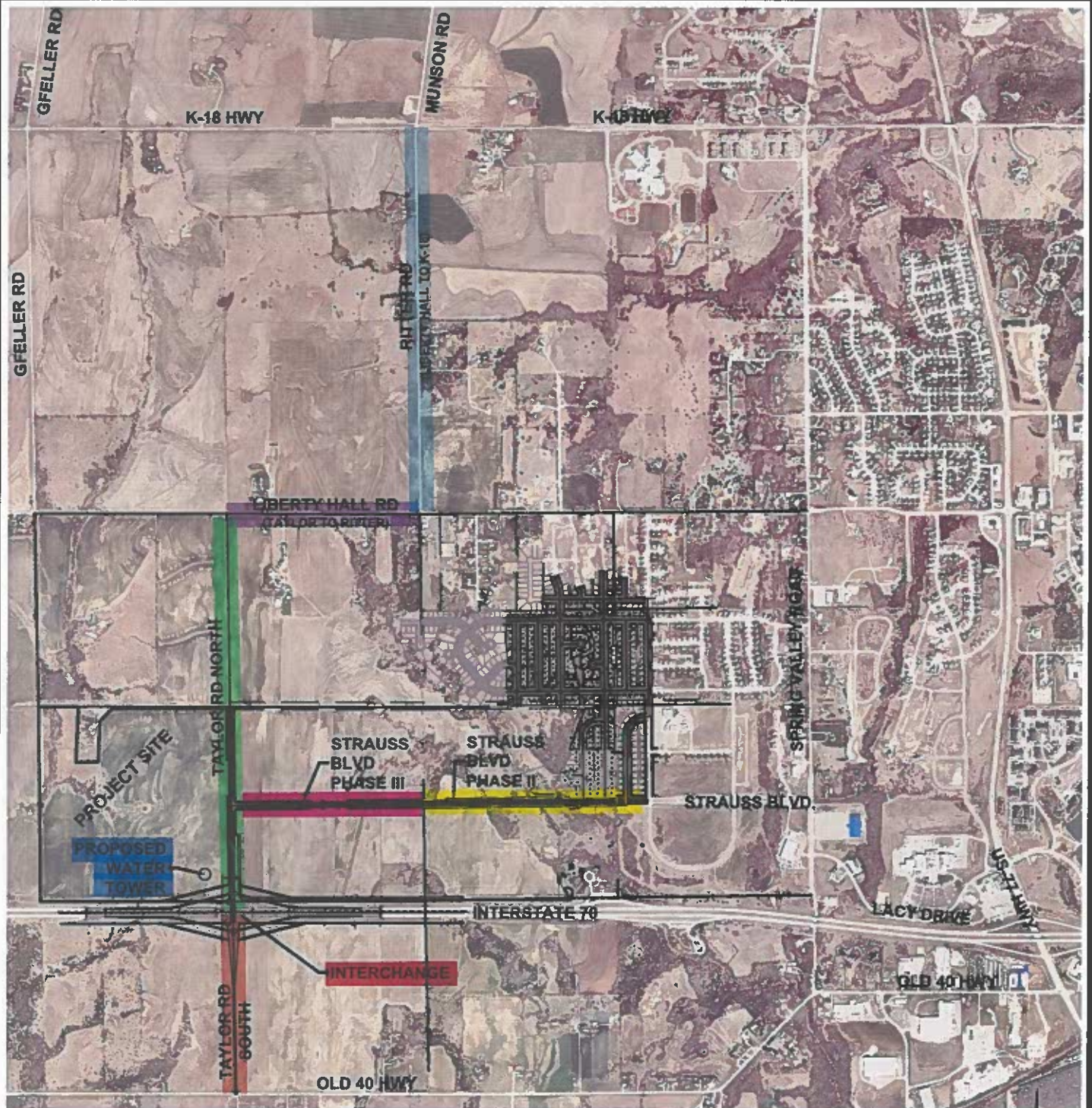
Explanation of Issue: An interchange on Highway Interstate-70 at Taylor Road has been approved by the Kansas Department of Transportation (KDOT), but the final decision to build the interchange is still pending. One of the issues is the development of the local infrastructure to make the area a vital economic resource.

Attached is report developed by Kaw Valley Engineering for a previous grant application. This estimate includes all costs including those of KDOT and costs for long range improvements of the area. The landownership has changed, but the parcels are the same for the Straus Boulevard portion. Some items such as the water tower may not be needed at the present but may be in the future.

Budget Impact:

Staff Recommendation: This is part of the discussion to pursue the project of an interchange if the community so desires. Though it is hard to say, the opportunity for an interchange may not be available for many years if not completed at this time. .

Attachment: KVE Document



SCALE: 1" = 2000'



2319 NORTH JACKSON | P.O. BOX 1304
JUNCTION CITY, KANSAS 66441
PH. (785) 762-5040 | FAX (785) 762-7744
jc@kveng.com | www.kveng.com

KAW VALLEY ENGINEERING

OVERVIEW MAP
FEBRUARY 8, 2022
0580EXBA MAP



KAW VALLEY ENGINEERING, INC.

Office: 785.762.5040
Fax: 785.762.7744
Web: www.kveng.com
Address: 2319 N. Jackson
P.O. Box 1304
Junction City, KS 66441

Summary of Costs Associated with Strauss Boulevard Phase II & III I-70 and Taylor Interchange Taylor Road Improvements North of I-70 to Liberty Hall Road Liberty Hall Road and Ritter Road

I-70 and Taylor Road Interchange	\$15,081,944.18
Strauss Boulevard Phase II (Swearingen) Includes extending sanitary sewer and water main to Taylor Road	\$5,760,354.65
Strauss Boulevard Phase III (Upham) Includes extending sanitary sewer and water main West	\$4,143,789.85
Taylor Road (North) Project starts North of the I-70 project and goes to Liberty Hall Road	\$3,894,859.10
Taylor Road (South) Project starts South of the I-70 project and goes to Old 40 Highway	\$1,850,000.00
1 Million Gallon Water Tower at I-70 and Taylor Road	\$3,174,200.00
Liberty Hall Road Taylor to Ritter Road	\$2,538,730.75
Ritter Road – Liberty Hall Road to K-18	\$4,823,828.97
Total Estimated Project Costs	\$41,267,707.50

Leon D. Osbourn, P.E., R.L.S.
Project Manager

LDO:kem
\\VMJC-FILE\projects\A21_0546\Proposal\Rev Summary of Costs 020822.docx

City of Junction City

City Commission

Agenda Memo

04-02-2024

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Ordinance S-3290

Objective: Consider adopting Ordinance No. S-3290.

Explanation of Issue: The Planning Commission received a request to rezone a tract of land on Ash Street to the North of the IHOP restaurant. See that attachment of all of the information regarding this rezoning request. The adjacent property was rezoned in the same way in February.

The Planning Commission recommends that the property be rezoned.

Budget Impact: No impact.

Staff Recommendation: I see no reason not to approve the recommendation made by the Planning Commission.

Options: The following actions may be taken.

- 1) Approve the Ordinance
- 2) Disapprove the Ordinance
- 3) Return the issue to the Planning Commission for reconsideration.

Attachments: Ordinance No. S-3279, packet from Planning Commission.

JUNCTION CITY/MILFORD/GEARY COUNTY
METROPOLITAN PLANNING COMMISSION
And
BOARD OF ZONING APPEALS

APPLICATION FORM

DATE: 02/13/24

Case No. _____
(Assigned by Staff)

Applicant/Prop. Owner: AFAD, Inc. Phone: (785)565-5245
(please print name)

Email: Russ.Briggs@briggsauto.com

Address: 2312 Stagg Hill Rd Manhattan, KS 66502

Street/City/State/Zip --- Please Print

Signature: _____

X Russell K. Briggs
(Printed Signature)

Agent (if applicable) Amerco Real Estate Company Phone: (602)263-6555

Address: 2727 N Central Ave 5N Phoenix, AZ 85004

Street/City/State/Zip --- Please Print

Signature: _____

Stephany Sheekey

(Printed Signature)

This form MUST be completed and filed at the Planning & Zoning Department, located in the County Office Building at 200 E. 8th St., Junction City, KS 66441, in accordance with directions on the accompanying instruction sheet. Check the appropriate box below for type of application being submitted.

SECTION I

This property is located within: X Junction City _____ Milford *or* _____ Geary County

Metropolitan Planning Commission

- X Zone Change from CCS to LI
____ Special Use Permit
____ Conditional Use Permit (County only)
____ Site Plan/Development Plan
____ Plat ~ preliminary ____; or final ____
____ Vacation
____ Other _____

Board of Zoning Appeals

- ____ Conditional Use Permit (City Only)
____ Variance
____ Appeal (e.g. decision/interpretation of
Person administering zoning regulations.)
____ Special Exception
____ Other _____

SECTION II

1. Legal description: Please see attached for legal description
(If appropriate, a meets and bounds description may be attached.)
2. Property is located at (address) No address listed which is
generally located at (relation to nearest streets/roads) E Ash St
3. Application area contains 5.003 ☐ acres or square footage.
4. Request filed for the following reasons: Request has been filed to rezone the subject property from CCS to LI in order to develop the parcel into a U-Haul Moving and Storage Store. Our uses will
will consist of self-storage, U-Haul truck and trailer share, and related retail sales. The parcel
directly abutting to the west was recently rezoned from CCS to LI. That parcel and this subject parcel
will be developed in conjunction with one another for the U-Haul use.

(Attach additional sheets, if need; and any supporting documentation {e.g., site plan or drawing}
or other applicable information.)

6. Applicant acknowledges receipt of the *instruction sheet* explaining the method of submitting this application. Applicant realizes this application cannot be processed unless it is completely filled in; is accompanied by all required documents (e.g., *written statement explaining reason for request; authorization letter; development plan, etc.*); and the *appropriate fee*. Applicant further certifies that the foregoing information is true and correct to the best of his knowledge. Applicant authorizes unannounced inspections of the subject property by City and/or County staff for the purpose of collecting information to review and analyze this request. Applicant further acknowledges that the Metropolitan Planning Commission, Board of Zoning Appeals or Governing Body shall have authority to impose such conditions as it deems necessary in order to serve the public interest and welfare. Applicant further acknowledges he has been advised of his *right to appeal* a decision of the Board of Zoning Appeals to the District Court.

Signature of applicant or agent or property owner

Date

SECTION III - Office Use Only

This application was received at the office of the Zoning administrator on _____ day of _____, 20____; at _____ (time). This application has been checked and found to be complete and accompanied by the required documents and the appropriate fee of \$_____.

Case No. Assigned: _____

Name

Title

AUTHORIZATION LETTER

Date: _____

For Case No. _____

Land owner's name and address: (please print)

Name: AFAD, Inc. Phone No. (785)565-5245

Attn: Russell Briggs

Address: 2312 Stagg Hill Road

Manhattan, KS 66502

(City/State/Zip)

I, X Russell K. Briggs and n/a, hereby
authorize Amerco Real Estate Company to
act as my agent in the pursuit of a (rezoning/variance/conditional use/special use/other)
for my property at E Ash St, Junction City, KS 66441.

X Russell K. Briggs
Landowner's signature

n/a
Landowner's signature

AMERCO[®]

REAL ESTATE COMPANY

2727 N. CENTRAL AVE., PHOENIX, AZ 85004

PHONE: (602) 263-6555 • FAX: (602) 277-5824 • EMAIL: Stephany_Sheekey@uhaul.com

Narrative Project Summary

AMERCO Real Estate Company (AREC) has prepared this application package for the opportunity to receive the City of Junction City's participation and counseling regarding a Rezone for the property located at E Ash & Vine St. AREC is the wholly owned real estate subsidiary of the U-Haul System.

The proposed 5.003-acre property is located at E Ash & Vine St (PID 031-111-12-0-40-03-002.00-0). U-Haul is proposing to develop the site into a U-Haul Moving and Storage Store. Our uses consist of self-storage, U-Haul truck and trailer sharing, and related retail sales. This infill development will allow U-Haul to better serve the storage needs of the community and activate a property that is currently vacant.

U-Haul previously received approval of a rezone from CCS to LI for the western abutting 12.93-acre property located at E Ash & Vine St (PID 031111120400300101001 & 031111120400300100001) at the February 6th City Commission. For clarity, all parcels would be developed concurrently as one project.

The property is currently zoned CCS (Central Commercial Special District). The use of self-storage and U-Haul truck and trailer share requires a rezone to LI (Light Industrial). U-Haul is proposing to apply for this rezone to allow this use.

Custom site design for every U-Haul store assures that the facility complements the community it serves. Adherence to community objectives is key to ensure each U-Haul store is both a neighborhood asset and an economic success.

U-Haul is more of a commercial type of use that serves residential communities within a 3-5-mile radius. We feel the U-Haul would be an appropriate use for the property and there are proven benefits for allowing self-storage facilities in communities:

- Self-storage facilities are quiet
- They provide an excellent buffer between zones
- They create very little traffic
- They have little impact on utilities
- They have no impact on schools
- They provide a good tax revenue
- They provide a community service

U-Haul Moving and Storage is a convenience business. Our philosophy is to place U-Haul stores in high growth residential areas, where we fill a need for our products and services. Customers are made aware of the U-Haul store, primarily via drive-by

awareness, much like that of a convenience store, restaurant or hardware store. Attractive imaging and brand name recognition bring in area residents — by our measures, those who live within a four-mile radius of the center.

The U-Haul Store:

U-Haul stores characteristically serve the do-it-yourself household customer. The U-Haul Store will be staffed with 10-15 employees, both full-time and part-time. Families will generally arrive in their own automobiles, enter the showroom and may choose from a variety of products and services offered there. When situated near public transit, approximately 50% of those families utilize alternative transportation to access U-Haul equipment and services.

- Families typically use U-Haul Self-Storage rooms to store furniture, household goods, sporting equipment, or holiday decorations. During transition periods between moves, moving to a smaller home, combining households, or clearing away clutter to prepare a home for sale, storage customers will typically rent a room for a period of two months to one year.
- U-Haul stores also provide truck and trailer sharing for household moving, either in-town or across country.
- Families who need packing supplies in advance of a move or to ship personal packages can choose from a variety of retail sales items, including cartons, tape and sustainable packing materials.
- Families who tow U-Haul trailers, boats, or recreational trailers can select, and have installed, the hitch and towing packages that best meet their needs.
- Moving and storage are synergistic businesses. Over half of our storage customers tell us they used U-Haul storage because of a household move. Customers will typically use U-Haul equipment or their personal vehicle to approach the loading area and enter the building through the singular customer access. All new U-Haul stores are designed with interior storage room access, giving the customer the added value of increased security, and the community the benefit of a more aesthetically pleasing exterior.

Significant Policies:

- Hours of Operation:

Mon. - Thurs.	7:00 a.m. to 7:00 p.m.
Fri.	7:00 a.m. to 8:00 p.m.
Sat.	7:00 a.m. to 7:00 p.m.
Sun.	9:00 a.m. to 5:00 p.m.

- All U-Haul storage customers are issued a card-swipe style identification card that must be used to gain access to their room. This is but one of many security policies which protect the customer's belongings and decrease the ability of unauthorized access to the facility.
- It is against policy for a business to be operated from a U-Haul storage room.
- Customers and community residents who wish to use the on-site dumpsters for disposing of refuse must gain permission to do so and are assessed an additional fee.
- Items that may not be stored include chemicals, flammables, and paints.
- U-Haul stores are protected by video surveillance.
- U-Haul stores are non-smoking facilities.
- U-Haul will provide added services and assistance to our customers with disabilities.

Traffic Study:

- U-Haul stores generate less vehicular traffic volume while still embodying an active-use site. Truck and trailer share and self-storage both represent dynamic transitions from one customer to another. DIY moving customers are presented with opportunities to utilize equipment and storage on a temporary basis, supporting a shared-economy, an effective economic model and an environmentally-sound way to conduct business.

USE COMPARISON					
Use	Square Feet	Traffic	Volume	Typical Hours	Days
		Weekday	Weekend		
Fast Food Restaurant	3,000 sq ft	3,161 trips	3,430 trips	18 hours - 24 hours	7
Gas Station w/ Convenience Store	2,200 sq ft	1,200 trips	2,200 trips	18 hours - 24 hours	7
Hotel	50,000 sq ft	905 trips	901 trips	24 hours	7
Casual Dining	5,000 sq ft	1,075 trips	1,258 trips	11 am - 11 pm 12 hours	7
U-Haul Center	80,000 sq ft	31 trips	53 trips	7 am - 7 pm 12 hours	7

U-Haul looks forward to working with the City of Junction City as you consider the Rezone we are currently submitting.

Sincerely,



Stephany Sheekey, AICP
AMERCO Real Estate - Planner

Exhibit A

Legal Description

S12, T12, R05, ACRES 1.99, POB NE COR LOT 1 BLK 3 JOHNSON'S 2ND ADD., SE 97.4,
WLY 479.5, NW 234.8, E 537.5 TO POB

S12, T12, R05, ACRES 3.01, POB NE COR LOT 1 BLK 1 SHERWOOD VILLAGE, SW 138,
WLY 537.5, NW 48.6, NE 372.8, SE 450.6 TO POB

ORDINANCE NO. S-3290

AN ORDINANCE REZONING CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, application has been made by Americo Real Estate Company as agent for AFAD, Inc., owner, to rezone the property “CCS” Central Commercial Service District to “IL” Light Industrial District in area on Ash Street between Washington Street and the Roundabout at Ash Street, Chestnut Street, and East Street; and,

WHEREAS, the Metropolitan Planning Commission of Junction City/Geary County conducted a public hearing on this case , following published notification in accordance with K.S.A. 12-741, et. seq., as amended, on Tuesday, March 12, 2024; and

WHEREAS, THE Metropolitan Planning Commission has recommended the City Commission of the City of Junction City, Kansas, approve the rezoning of the property located in area on Ash Street between Washington Street and the Roundabout at Ash Street, Chestnut Street, and East Street from CCS” Central Commercial Service District to “IL” Light Industrial District.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, that:

Section 1. The following described property located area on Ash Street between Washington Street and the Roundabout at Ash Street, Chestnut Street, and East Street is hereby rezoned from “CCS” Central Commercial Service District to “IL” Light Industrial District:

A tract of Land located in Section 12. Township 12, Range 5, 1.99 acres with a Point-of-Beginning of the Northeast Corner of Lot 1, Block 3, Johnson’s 2nd Addition, Southeast 97.4 Feet, Westerly 479.5 Feet, Northwest 234.9 Feet, East 537.5 Feet to the Point-of-Beginning; and A tract of Land located in Section 12. Township 12, Range 5, 3.01 acres with a Point-of-Beginning of the Northeast Corner of Lot 1, Block 1, Sherwood Village Addition, SW 138 Feet, Westerly 537.5 Feet, Northwest 48.6 Feet, East 450.6 Feet to the Point-of-Beginning.

Section 2. The Zoning Administrator of the City of Junction City, Kansas, is hereby ordered and directed to cause said designation to be made on the Official Zoning Map of said City and to show the property herein described to be zoned as “IL” Light Industrial.

Section 3. This Ordinance shall be in full force and effect upon its publication as required by law.

PASSED AND ADOPTED THIS 2nd DAY OF April 2024.

Pat Landes, Mayor

ATTEST:

Tammy Melton, City Clerk

City of Junction City

City Commission

Agenda Memo

04-02-2024

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Ordinance S-3291

Objective: Consider adopting Ordinance No. S-3291.

Explanation of Issue: The Planning Commission received a request to rezone a tract of land at 14th and Jackson.

The Planning Commission recommends that the property be rezoned.

Budget Impact: No impact.

Staff Recommendation: I see no reason not to approve the recommendation made by the Planning Commission.

Options: The following actions may be taken.

- 1) Approve the Ordinance
- 2) Disapprove the Ordinance
- 3) Return the issue to the Planning Commission for reconsideration.

Attachments: Ordinance No. S-3291, packet from Planning Commission.

**JUNCTION CITY PLANNING COMMISSION
And
BOARD OF ZONING APPEALS**

APPLICATION FORM

DATE: 2/9/2024

Case No. _____
(Assigned by Staff)

Applicant/Prop. Owner: Jackson Landing, L.P. Phone: _____
(please print name)

Email: theresaf@environmentalops.com

Address: 7733 Forsyth Blvd Suite 1600, Clayton, MO 63105

Signature: _____
Street/City/State/Zip --- Please Print

Stacy W. Hastie

(Printed Signature)

Agent (if applicable) Benjamin Ross Phone: (573) 449-2646

Print Name

Address: 1113 Fay Street, Columbia, MO 65201

Street/City/State/Zip --- Please Print

Signature: Benjamin A. Ross

Benjamin A. Ross

(Printed Signature)

This form MUST be completed and filed at the City Codes Department, located in the Municipal Building at 700 N. Jefferson, Junction City, KS 66441, in accordance with directions on the accompanying instruction sheet. Check the appropriate box below for type of application being submitted.

SECTION 1

This property is located within: X Junction City

Planning Commission

X Zone Change from RD to RM
____ Special Use Permit
____ Site Plan/Development Plan
____ Plat ~ preliminary ____; or final ____
____ Vacation
____ Other _____

Board of Zoning Appeals

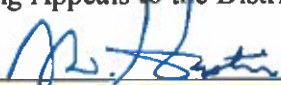
____ Conditional Use Permit
____ Variance
____ Appeal (e.g. decision/interpretation of
Person administering zoning regulations.)
____ Special Exception
____ Other _____

SECTION II

1. Legal description: Lots seven (7), eight (8), and nine (9) of the Pfizenmaier Addition.
(If appropriate, a meets and bounds description may be attached.)
2. Property is located at (address) 421, 418, and 422 W. 15th Street which is
generally located at (relation to nearest streets/roads) the end of the cul-de-sac of W. 15th Street
3. Application area contains 0.70 acres acres or square footage.
4. Request filed for the following reasons: To seek rezoning of the above parcels from "RD"
Duplex Residential District to "RM" Multiple-Family Residential District. These parcels will be consolidated
with lots one (1), two (2), three (3), four (4), five (5), and six (6) of the Pfizenmaier Addition, all of which
are currently zoned RM, in a lot for a new multifamily development.

*(Attach additional sheets, if need; and any supporting documentation {e.g., site plan or drawing}
or other applicable information.)*

6. Applicant acknowledges receipt of the **instruction sheet** explaining the method of submitting this application. Applicant realizes this application cannot be processed unless it is completely filled in; is accompanied by all required documents (e.g., **written statement explaining reason for request; authorization letter; development plan, etc.**); and the **appropriate fee**. Applicant further certifies that the foregoing information is true and correct to the best of his knowledge. Applicant authorizes unannounced inspections of the subject property by City staff for the purpose of collecting information to review and analyze this request. Applicant further acknowledges that the Planning Commission, Board of Zoning Appeals or Governing Body shall have authority to impose such conditions as it deems necessary in order to serve the public interest and welfare. Applicant further acknowledges he has been advised of his **right to appeal** a decision of the Board of Zoning Appeals to the District Court.


Signature of applicant or agent or property owner

February 12, 2024

Date

SECTION III - Office Use Only

This application was received at the office of the City Codes Department on the _____ day of _____, 20____; at _____ (time). This application has been checked and found to be complete and accompanied by the required documents and the appropriate fee of \$_____.

Case No. Assigned: _____

Name

Title

Last Updated 10/06/2023

AUTHORIZATION LETTER

Date: 2/9/2024

For Case No. _____

Land owner's name and address: (please print)

Name: Jackson Landing, L.P. Phone No. _____

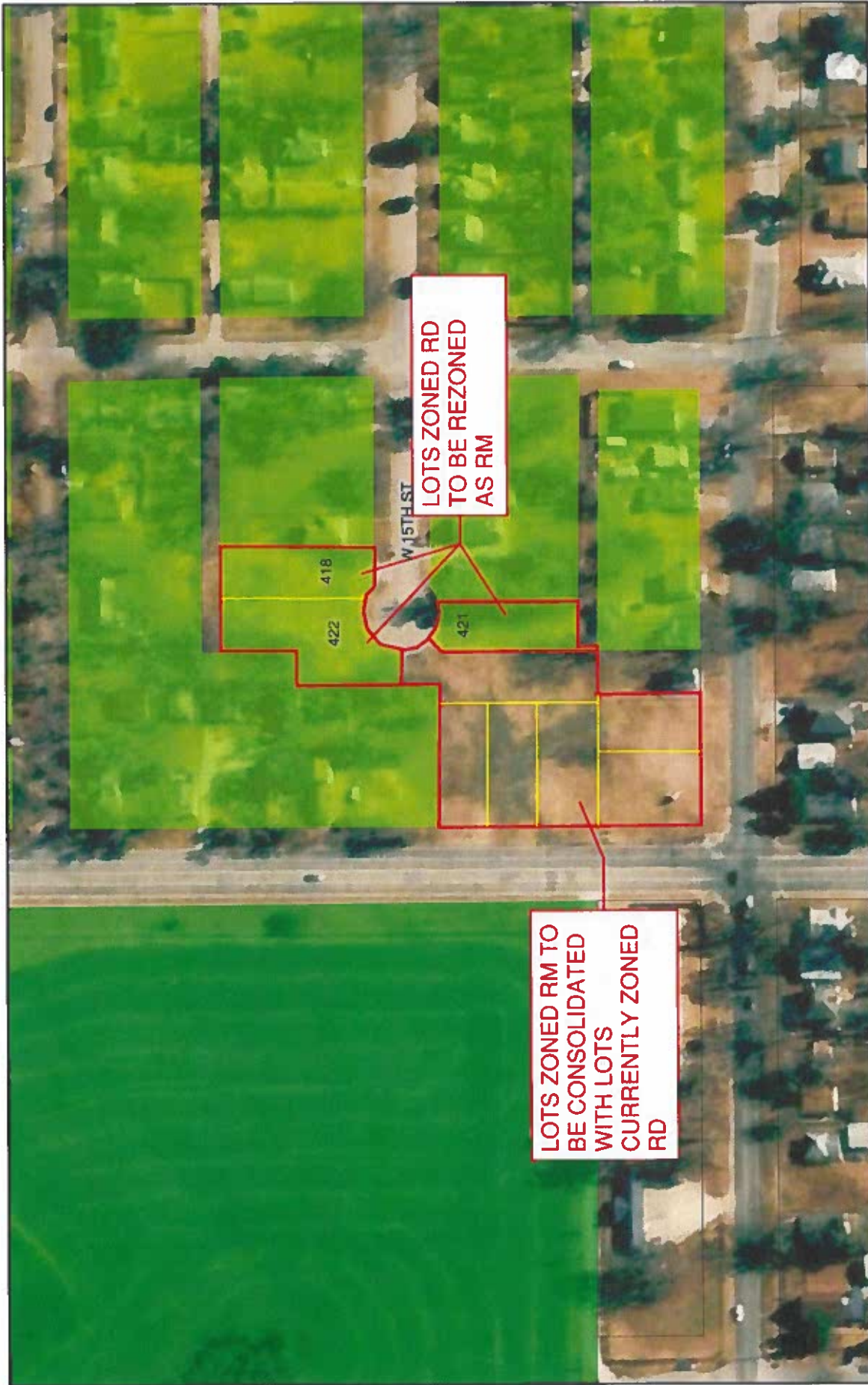
Address: 7733 Forsyth Blvd Suite 1600

Clayton, MO 63105
(City/State/Zip)

I, Stacy Hastie and _____, hereby
authorize Benjamin Ross to
act as my agent in the pursuit of a (rezoning/variance/conditional use/special use/other)
for my property at 421, 418, and 422 W. 15th Street
_____, Junction City, KS 66441.


Landowner's signature

Landowner's signature



- RD - Duplex Residential District
- AP - Airport District

REZONING EXHIBIT

JACKSON LANDING

JUNCTION CITY, GEARY COUNTY, KANSAS

FEBRUARY 9, 2024

1:2,257

0 0.01 0.02 0.03 0.04 0.06 mi

0 0.02 0.04 0.09 km

Maxar, Microsoft, Esri, HERE, Garmin, iPC

ORDINANCE NO. S-3291

AN ORDINANCE REZONING CERTAIN PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF JUNCTION CITY, KANSAS.

WHEREAS, application has been made by Benjamin Ross, agent for Jackson Landing, L.P., owner, to rezone property from “RD” Duplex Residential District to “RM” Multi-Family Residential District with a common address 421, 418 and 422 W. 15th Street and,

WHEREAS, the Metropolitan Planning Commission of Junction City/Geary County conducted a public hearing on this case , following published notification in accordance with K.S.A. 12-741, et. seq., as amended, on Tuesday, March 12, 2024; and

WHEREAS, THE Metropolitan Planning Commission has recommended the City Commission of the City of Junction City, Kansas, approve the rezoning of the property located in area on from “RD” Duplex Residential District to “RM” Multi-Family Residential District with a common address 421, 418 and 422 W. 15th Street; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF JUNCTION CITY, KANSAS, that:

Section 1. The following described property located area be rezoned from “RD” Duplex Residential District to “RM” Multi-Family Residential District with a common address 421, 418 and 422 W. 15th Street with a legal description of Lots seven (7), eight (8), and nine (9) of Block one (1) of the Pfizenmaier Addition to the City of Junction City, KS.

Section 2. The Zoning Administrator of the City of Junction City, Kansas, is hereby ordered and directed to cause said designation to be made on the Official Zoning Map of said City and to show the property herein described to be zoned as “RM” Multi-Family Residential District.

Section 3. This Ordinance shall be in full force and effect upon its publication as required by law.

PASSED AND ADOPTED THIS 2nd DAY OF April 2024.

Pat Landes, Mayor

ATTEST:

Tammy Melton, City Clerk

City of Junction City
City Commission Agenda Memo
March 29, 2023

From: Britain D. Stites, City Attorney

To: City Commission

Subject: RHID Resolution

Background: Developer and contractor Mike Drippé of Drippé Homes, Inc. purchased a plethora of Land Bank lots. He is seeking a few incentives to aid in the construction of residences as well as to make them affordable to prospective homebuyers.

In November 2023, the City Commission passed a resolution. Then that was sent to Kansas Department of Commerce for approval. The State approved.

Discussion of Issue: The resolution is merely step one of several steps. It indicates an intent to seek a Reinvestment Housing Incentive District, which works akin to CIDs and NRPs (community improvement districts and neighborhood revitalization projects). The resolution requires to be passed that the Commission review and concur with the Housing Needs Assessment and its statutory queries.

The original resolution and HNA (Housing Needs Assessment) went to the Kansas Department of Commerce for its approval or other finding. Upon State approval, there is this second resolution establishing a time period for negotiation of a developer agreement and an ordinance formally establishing a RHID. In addition, we will approach the County and School District as they have statutory considerations as well given that RHIDs can impact potential future increases in ad valorem taxes.

All the passage of this second resolution would be to set up a public hearing, a time to consider the ordinance establishing the district, and to consider a development agreement. Nothing binding or set in stone is occurring with this resolution.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the resolution; or,
2. disapprove of the resolution.

Recommendation: I recommend that the governing body approve.

Possible Motions:

1. move to approve
2. move to disapprove

(Published in the *Junction City Union* on the 10th day of April 2024)

Resolution No. R-3083

A RESOLUTION OF THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS DETERMINING THAT THE CITY IS CONSIDERING ESTABLISHING A REINVESTMENT HOUSING INCENTIVE DISTRICT WITHIN THE CITY AND ADOPTING A PLAN FOR THE DEVELOPMENT OF HOUSING AND PUBLIC FACILITIES IN SUCH PROPOSED DISTRICT; ESTABLISHING THE DATE AND TIME OF A PUBLIC HEARING ON SUCH MATTER, AND PROVIDING FOR THE GIVING OF NOTICE OF SUCH PUBLIC HEARING (MALLARD ATTAINABLE HOMES REINVESTMENT HOUSING INCENTIVE DISTRICT)

WHEREAS, the Kansas Reinvestment Housing Incentive District Act, K.S.A. 12-5241 *et seq.* (the “Act”) authorizes any city incorporated in accordance with the laws of the state of Kansas (the State) to designate Reinvestment housing incentive districts (“RHID”) within such city; and

WHEREAS, any city governing body may designate one or more such districts in such city, and any county governing body may designate one or more such districts in any part of the unincorporated territory of such county; and

WHEREAS, prior to such designation the governing body of such city shall conduct a housing needs analysis to determine what, if any, housing needs exist within its community; and

WHEREAS, after conducting such analysis, the governing body may adopt a resolution making certain findings regarding the establishment of a Reinvestment housing incentive district and containing a legal description of property to be contained therein, a map of the existing parcels of real estate in the proposed district, and a statement of findings and determinations set forth in K.S.A. 12-5244(a); and

WHEREAS, after publishing such resolution at least once in the official newspaper of the city or county, the governing body of such city shall send a certified copy thereof to the Secretary of Commerce of the State (the “Secretary”) requesting that the Secretary review the resolution and advise the governing body whether the Secretary agrees with the finding contained therein; and

WHEREAS, if the Secretary agrees with such findings, the governing body may proceed with the establishment of a RHID within such city, and adopt a plan for the development or redevelopment of housing and public facilities in the proposed district; and

WHEREAS, the City of Junction City, Kansas (the “City”) constitutes a city as said term is defined in this act; and

WHEREAS, the Governing Body of the City has performed a Housing Needs Analysis dated November 3, 2023 (the “Analysis”);

WHEREAS, the Governing Body of the City has heretofore adopted Resolution No. R-3070 which made certain findings relating to the need for financial incentives for the construction of quality housing within the City, declared it advisable to establish a Reinvestment Housing Incentive District pursuant to the Act and authorized the submission of such Resolution and a Housing Needs Analysis to the Kansas Department of Commerce in accordance with the provisions of the Act, (“Resolution No. 1”); and

WHEREAS, the Secretary of the Kansas Department of Commerce, pursuant to a letter dated December 28, 2023 authorized the City to proceed with the establishment of a Reinvestment Housing Incentive District pursuant to the Act (the “District”), to be hereafter called the Mallard Attainable Homes Reinvestment Housing Incentive District; and

WHEREAS, the City has caused to be prepared a plan for the development or redevelopment of housing and public facilities in the proposed District in accordance with the provisions of the Act (the Plan); and

WHEREAS, the Plan includes:

1. The legal description and map required by subsection (a) of K.S.A. 12-5244;
2. The existing assessed valuation of the real estate in the proposed District listing the land and improvement values separately;
3. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District;
4. A description of the housing and public facilities project or projects that are proposed to be constructed or improved in the District, and the location thereof;
5. A listing of the names, addresses and specific interests in real estate in the proposed District of the developers responsible for development of the housing and public facilities in the proposed District;
6. The contractual assurances, if any, the Governing Body has received from such developer or developers, guaranteeing the financial feasibility of specific housing tax incentive projects in the proposed District;
7. A comprehensive analysis of the feasibility of providing housing tax incentives in the proposed District as provided in the Act, which shows that the public benefits derived from such District will exceed the costs and that the income therefrom, together with all public and private sources of funding, will be sufficient to pay for the public improvements that may be undertaken in such District. If other sources of public or private funds are to be used to finance the improvements, they shall be identified in the analysis; and

WHEREAS, the Governing Body of the City proposes to continue proceedings necessary to create a Reinvestment Housing Incentive District, in accordance with the provisions of the Act, and adopt the Plan, by the calling of a public hearing on such matters.

THEREFORE BE IT RESOLVED by the Governing Body of the City of Junction City, Kansas as follows:

Section 1. Proposed Reinvestment Housing Incentive District. The Governing Body hereby declares intent to establish within the City a Reinvestment Housing Incentive District. The District is proposed to be formed within the boundaries of the real estate legally described in *Exhibit A* attached herein, and shown on the map depicting the existing parcels of land attached herein as *Exhibit B*. A list of the names and addresses of the owners of record of all real estate parcels within the proposed District and the existing assessed valuation of said real estate, listing the land improvement values separately, is attached hereto as *Exhibit C*.

Section 2. Proposed Plan. The Governing Body hereby further declares intent to adopt the Plan in substantially the form presented to the Governing Body on this date. A copy of the Plan shall be filed in the office of the City Clerk and be available for public inspection during normal business hours. A description of the housing and public facilities projects that are proposed to be constructed or improved in the proposed District, and the location thereof are described in *Exhibit D* attached hereto. A summary of the contractual assurances by the developer and the comprehensive feasibility analysis is contained in *Exhibit E* attached hereto.

Section 3. Public Hearing. Notice is hereby given that a public hearing will be held by the Governing Body of the City to consider the establishment of the District and adoption of the Plan on **DATE (30-70 days from RES #2)** at the City Hall, 700 N. Jefferson, Junction City, Kansas 66441; the public hearing to commence at 6:00 p.m. or as soon thereafter as the Governing Body can hear the matter. At the public hearing, the Governing Body will receive public comment on such matters, and may, after the conclusion of such public hearing, consider the findings necessary for establishment of the District and adoption of the Plan, all pursuant to the Act.

Section 4. Notice of Public Hearing. The City Clerk is hereby authorized and directed to provide for notice of the public hearing by taking the following actions;

1. A certified copy of this resolution shall be delivered to:
 - A. The Board of County Commissioners of Geary County, Kansas;
 - B. The Board of Education of U.S.D. 475; and
 - C. The Planning Commission of the City; and
2. This Resolution, specifically including *Exhibits A* thru *E* attached hereto, shall be published at least once in the official newspaper of the City not less than one week or more than two weeks preceding the date of the public hearing.
3. The Resolution, including *Exhibits A* thru *E* attached hereto, are available for inspection at the office of the clerk of the City or County at normal business hours. Members of the public are invited to review the plan and attend the public hearing on the date announced in this Resolution.

Section 5. Further Action. The Mayor, City Administrator, City Clerk, and the officials and employees of the City, including the City Attorney, are hereby further authorized and directed to take such other actions as may be appropriate or desirable to accomplish the purposes of this Resolution.

Section 6. Effective Date. This Resolution shall take effect after its adoption by the Governing Body.

ADOPTED by the Governing Body of the City of Junction City, Kansas on this 2nd day of April, 2024

City of Junction City, Kansas

Pat Landes, Mayor

ATTEST:

Tammy Melton, City Clerk

APPROVED AS TO FORM:

Britain Stites, City Attorney

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No.R-3083 adopted by the Governing Body of the City on this 2nd day of April, 2024 as the same appear of record in my office.

DATED: _____

Tammy Melton, City Clerk

EXHIBIT A

**LEGAL DESCRIPTION OF PROPOSED RHID BOUNDARIES FOR THE
MALLARD ATTAINABLE HOMES REINVESTMENT HOUSING INCENTIVE
DISTRICT**

PRAIRIE RIDGE ADDITION

Lots 14-16, Blk 1, Prairie Ridge Subdivision to the City of Junction City, Geary County, Kansas
Lots 18-28, Blk 2, Prairie Ridge Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-5, Blk 6, Prairie Ridge Subdivision to the City of Junction City, Geary County, Kansas

SUTTER HIGHLANDS SUBDIVISION

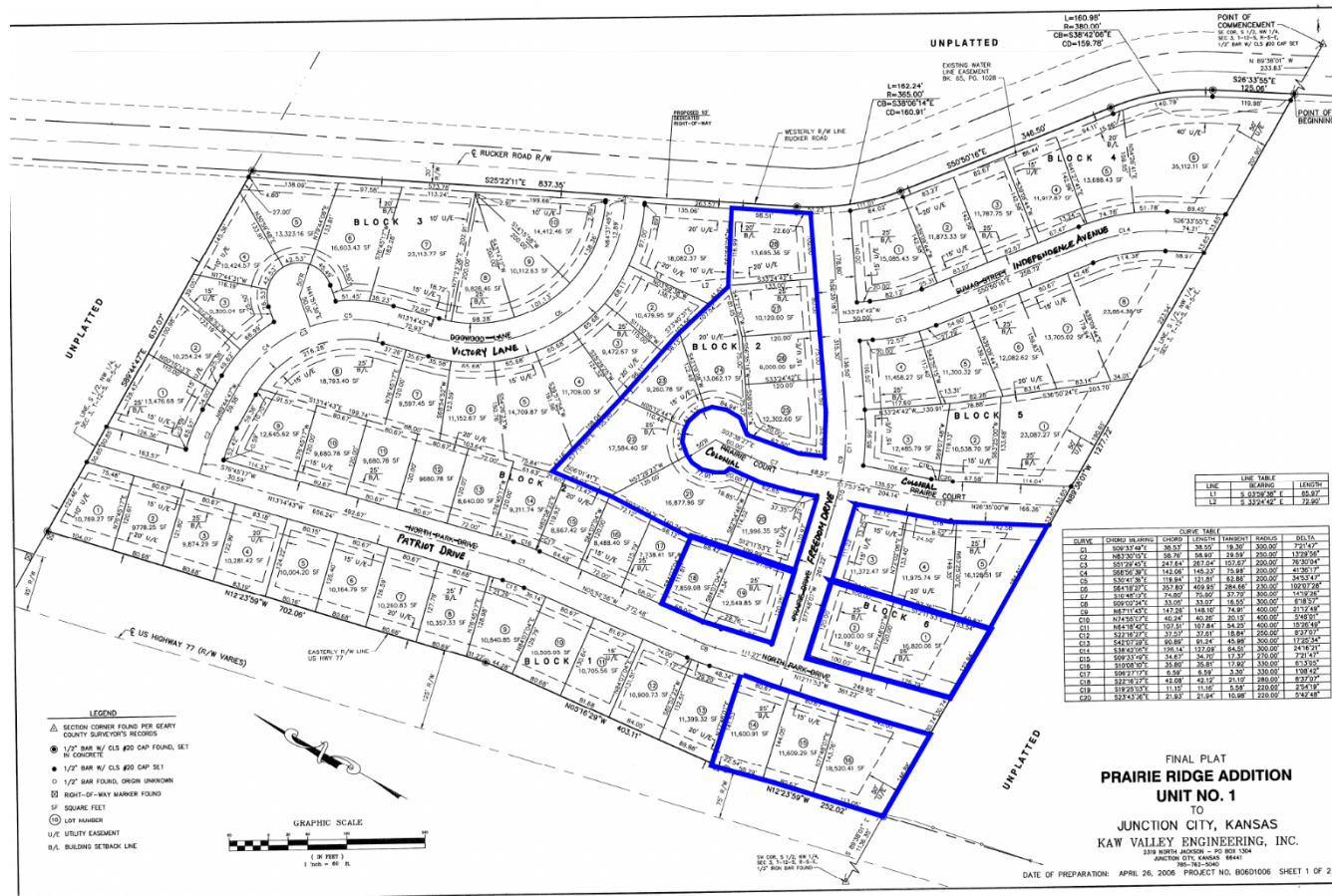
Lots 5-7, 11-12, 32-33, 49-52, Blk 1, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-3, 6-7, 10-11, Blk 2, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-4, 6-13, 36-38, Blk 3, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 13-19, 38-41, 46, 49-56, Blk 4, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-12, Blk 8, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-3, 10-11, Blk 9, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-5, 14-18, Blk 10, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-14, Blk 11, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-3, Blk 12, Sutter Highlands Subdivision to the City of Junction City, Geary County, Kansas

SUTTER WOODS SUBDIVISION

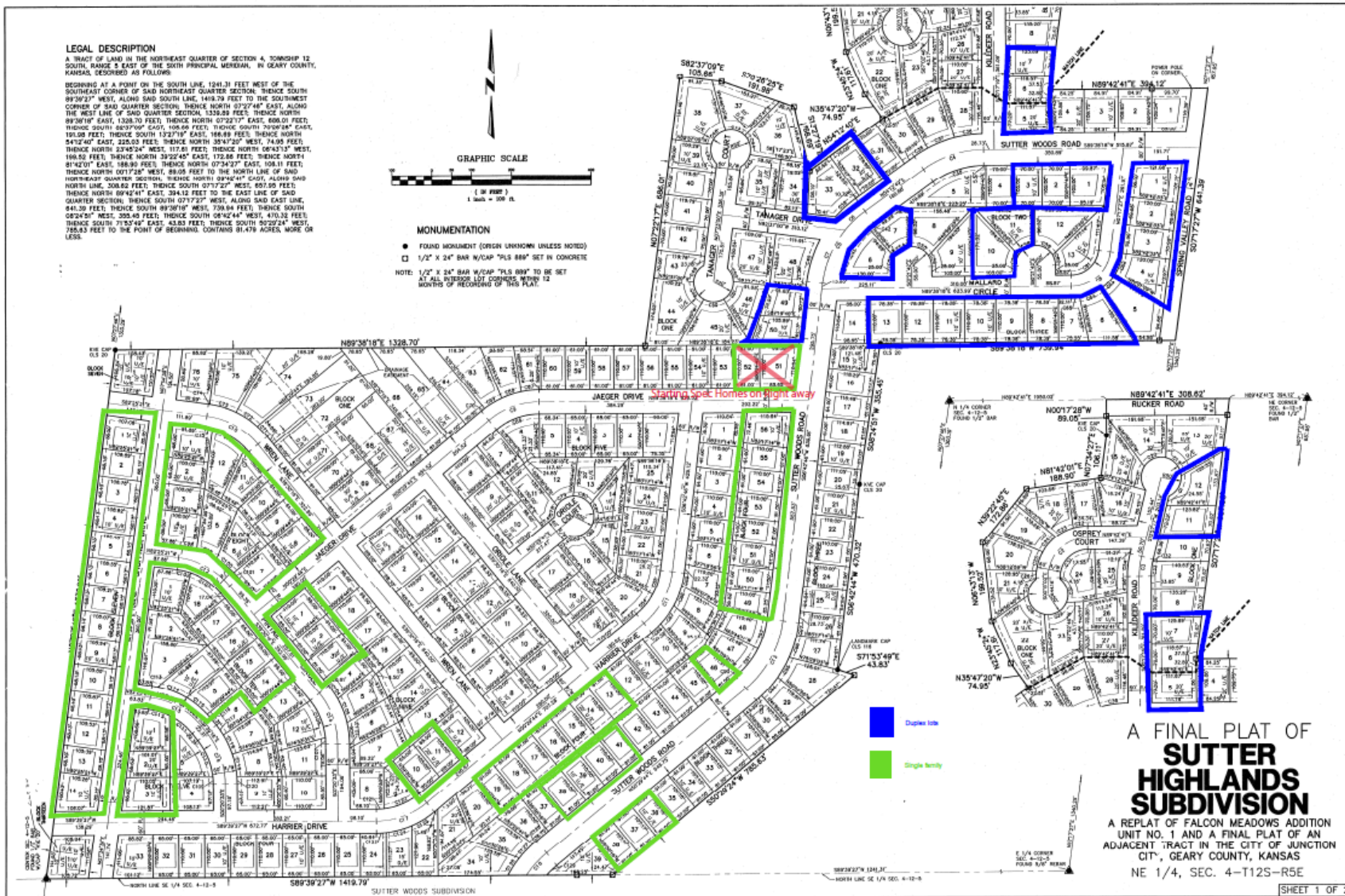
Lots 6-11, Blk 6, Sutter Woods Subdivision to the City of Junction City, Geary County, Kansas
Lots 1-9, Blk 8, Sutter Woods Subdivision to the City of Junction City, Geary County, Kansas
Lots 7-15, Blk 12, Sutter Woods Subdivision to the City of Junction City, Geary County, Kansas

EXHIBIT B

MAP OF PROPOSED RHID BOUNDARIES FOR THE MALLARD ATTAINABLE HOMES RHID PRAIRIE RIDGE ADDITION



SUTTER HIGHLANDS SUBDIVISION



SUTTER WOODS SUBDIVISION

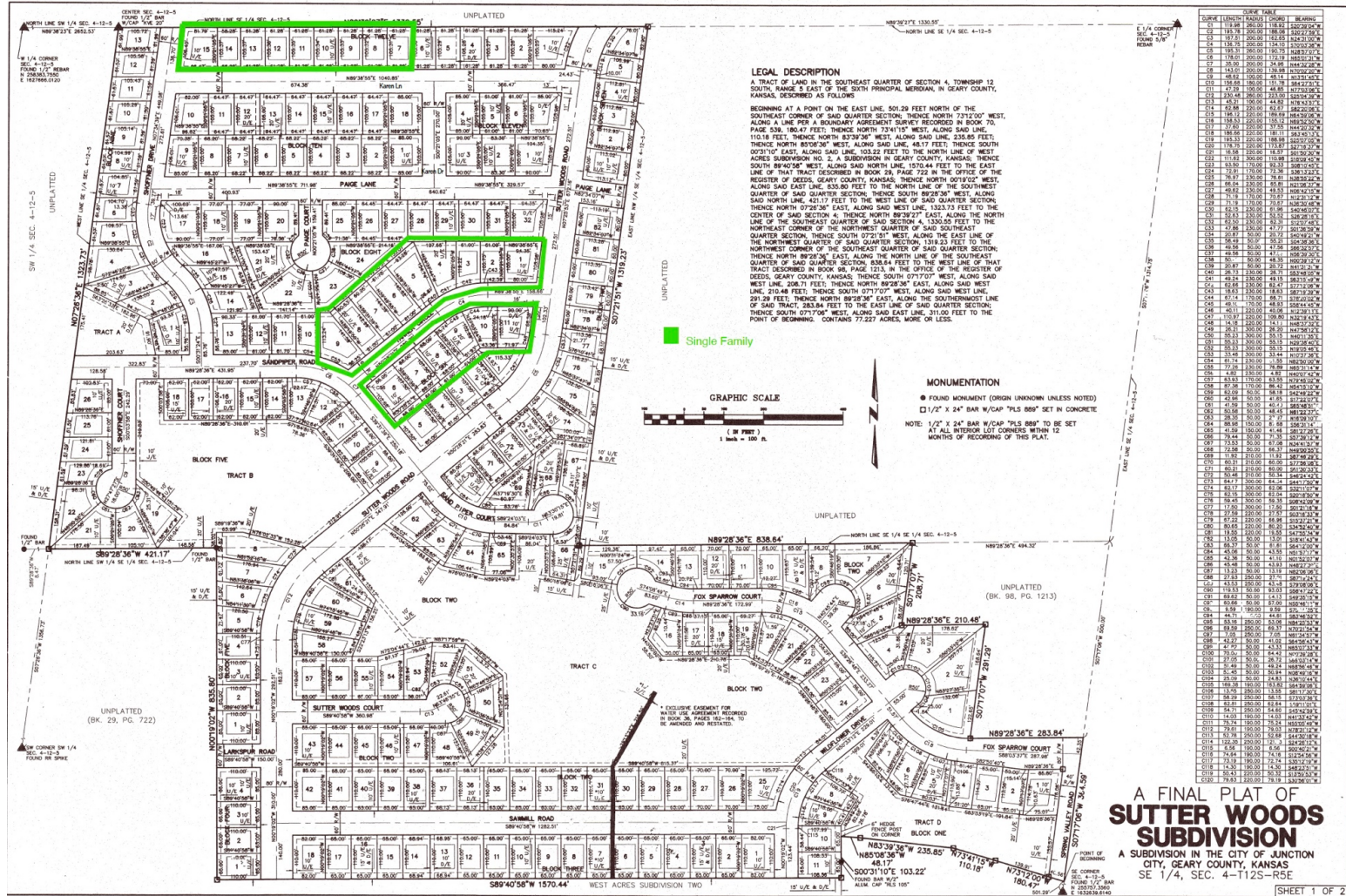


EXHIBIT C

LIST OF NAMES AND ADDRESSES OF THE OWNERS OF RECORD OF ALL REAL ESTATE PARCELS WITHIN THE PROPOSED DISTRICT AND THE ASSESSED VALUATION OF THOSE PARCELS

Owners of Record:

Drippe Homes Inc – 919 E Jesuit Lane Saint Marys, KS 66536
Mission Properties, LLC – 919 E Jesuit Lane Saint Marys, KS 66536

Prairie Ridge Subdivision

Assessed Valuation:	Land:	\$57,000.00
	Improvements:	\$0.00

Sutter Highlands Subdivision

Assessed Valuation:	Land:	\$286,390.00
	Improvements:	\$0.00

Sutter Woods Subdivision

Assessed Valuation:	Land:	\$70,830.00
	Improvements:	\$0.00

EXHIBIT D

DESCRIPTION OF THE HOUSING AND PUBLIC FACILITIES PROJECT OR PROJECTS THAT ARE PROPOSED TO BE CONSTRUCTED OR IMPROVED IN THE PROPOSED REINVESTMENT HOUSING INCENTIVE DISTRICT

HOUSING FACILITIES. The housing facilities include the development of approximately 91 single-family home units, 18 duplexes (36 units), and up to 19 fourplexes (76 units) consisting primarily of 2, 3, and 4 bedroom units, as determined by developer.

PUBLIC FACILITIES. Public facilities and public improvements include Infrastructure Improvements located within the boundaries of the District, and all related infrastructure, including Public Improvements which will infrastructure improvements located within the boundaries of the District, including but not limited to parking, water, sanitary sewer, and electric improvements as will eventually outlined in the Development Plan and Agreement.

ELIGIBLE COSTS. The Rural Housing Incentive District (“RHID”) Program and newly passed legislation titled the Reinvestment Housing Incentive District (“RHID2”) (via Kansas Senate Bill 17, signed by the Governor on April 20, 2023) provides an opportunity for the community and developers to minimize costs to the individual and open the market of new homes to a broader range of developments. Developer is largely not seeking reimbursement of these traditional infrastructure expenses as they are already constructed, but is seeking reimbursement for the vertical construction per the newly enacted RHID legislation, and specifically K.S.A. 12-5249(a)(12), which allows for eligible costs to include:

(12) renovation or construction of residential dwellings, multi-family units or buildings or other structures exclusively for residential use located on existing lots if:

(A) The infrastructure, including streets, sewer, water and utilities, has been in existence for at least 10 years; or

(B) the existing lot has been subject to any tax assessment levied pursuant to chapter 12, article 6a or chapter 19, article 27 of the Kansas Statutes Annotated, and amendments thereto, because such lot is located in an improvement district established pursuant to chapter 12, article 6a or chapter 19, article 27 of the Kansas Statutes Annotated, and amendments thereto.

Developer submits that such construction costs are eligible pursuant to K.S.A. 12-5249(a)(12)(A) as the infrastructure, including streets, sewer, water and utilities has been existence for at least 10 years.

EXHIBIT E

SUMMARY OF THE CONTRACTUAL ASSURANCES BY THE DEVELOPER AND OF THE COMPREHENSIVE FEASIBILITY ANALYSIS

Contractual Assurances

The Governing Body of the City of Junction City is in the process of entering into a development agreement with Drippe Homes, Inc.. This agreement, as supplemented and amended, includes the project construction schedule, a description of projects to be constructed, financial obligations of the developer and financial and administrative support from the City of Junction City, Kansas.

Feasibility Study

The City conducted a study to determine whether the public benefits derived from the rebate would be sufficient to pay for the public improvements to be undertaken in the District. The analysis estimates the property tax revenues that will be generated from the Development, less existing property taxes to determine the revenue stream available to support the costs of the public infrastructure. The estimates indicate that the revenue realized from the project would be adequate to pay the costs of the public infrastructure.

CERTIFICATE OF DELIVERY AND PUBLICATION

STATE OF KANSAS)

) §:

COUNTY OF GEARY)

The undersigned, City Clerk of the City of Junction City, Kansas (the “City”), does hereby certify, as follows:

(a) On the ____th day of _____, 2024, I caused a certified copy of Resolution No. **R-XXX** with ***Exhibits A*** thru ***E*** attached (the Resolution), to be delivered to the following:

- 1) The Board of County Commissioners of Geary County, Kansas;
- 2) The Board of Education of U.S.D. 475; and
- 3) The Planning Commission of the City; and

(b) I caused a copy of the Resolution to be published one time in ***Junction City Union*** the official newspaper of the City, on the ____ day of _____, 2024, which date was not less than one week nor more than two weeks preceding the date fixed for the public hearing. A true copy of the affidavit of publication of the Resolution is attached to this Certificate.

WITNESS my hand and seal on this ____ day of _____, 2024.

Tammy Melton, City Clerk

City of Junction City
City Commission Agenda Memo
March 28, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Offer of Option on City Land - Rombold

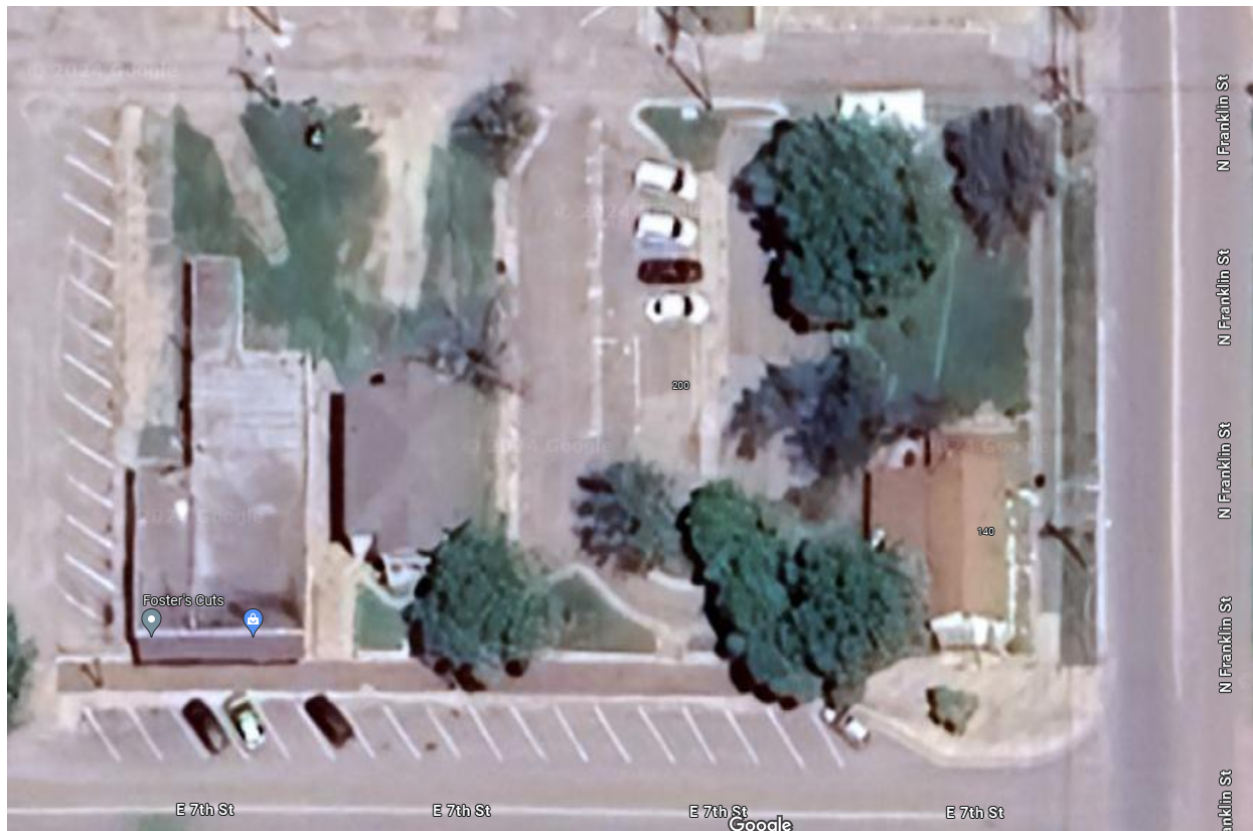
Background: The City owns various lots throughout the City. To my understanding, the City purchased a number of these in the 1970s or 1980s (or some time before) to make parking accessible; however, some are maintained while others are less taken care of.

Mark Rombold, through attorney Peter Rombold, approached the City about an option on two lots which were platted together on W 7th Street.

Here is a map of where the land is:



Here is a zoomed in aerial map from Google Maps:



Discussion of Issue: An option essentially locks a buyer and seller of real property (land) into a set price for a set amount of time. The sought after lots are located at 200 E 7th Street. The County Appraiser's Office appraised the lots at \$10,800. There have been no other offers for this property.

City staff suggested to Mr. Rombold a value of \$10,800 with a \$500 down payment. The \$500 will be a part of the \$10,800 if Mr. Rombold exercises his option. It would last for a year then expire if not utilized.

It's of little to no risk to the City. There has been no prior interest in the property. The proposed use is a "beer garden" which appears to meet the zoning of CC or Central Commercial District under the permitted uses of 405.080(B)(1) or maybe (51).

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the option; or,
2. Disapprove of the option.

Possible Motions:

1. Approve and adopt the proposed option.
2. Disapprove the proposed option.

THIS OPTION AGREEMENT ("Agreement") is made between **The City of Junction City, Kansas**("City"), a Kansas municipality and **Mark's Beer Stand, LLC** ("Buyer") a Kansas Limited Liability Corporation, active and in good standing, and organized and existing by virtue of the laws of the State of Kansas;

WITNESSETH:

WHEREAS, the City owns certain improved real estate in Junction City, Kansas, which it wishes to sell and which Buyer wishes to purchase; and

WHEREAS, the real estate consists of: Lots 18 and 19, Block 22, Section 12 Township 12 Range 05, of the Original Townsite of Junction City, Kansas; hereafter the "Real Estate."

NOW, THEREFORE in consideration of Buyer's payment to the City in the amount of \$500.00, the receipt of which is hereby acknowledged, the parties do hereby **AGREE** as follows:

There is hereby granted unto Buyer the exclusive right to purchase the Real Estate for the purchase price of \$10,800.00, which sum represents the appraised value of the same; provided, that Buyer must exercise this option to purchase the Real Estate within one (1) year of the date this Agreement is executed by both parties. Failure of the Buyer to purchase the Real Estate within one (1) year of the date this agreement is fully executed will result in the extinguishment of Buyer's option to purchase. If the Buyer exercises this option then the \$500 shall be credited towards the purchase price of the real estate.

IN WITNESS WHEREOF, the City, and Buyer have respectively signed and sealed this Agreement as of the day and year set forth below.

City of Junction City, Kansas, a Kansas municipal corporation

By:_____

Pat Landes, Mayor

ATTEST:

Date:_____

Tammy Melton, City Clerk

Date: _____

BUYER:

By _____

Mark Rombold, President
Mark's Beer Stand, LLC

Date: _____

City of Junction City
City Commission Agenda Memo
March 24, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Commission Rules

Background: The Commission discussed various changes to the procedures for Commission meetings. There were various majority consensus dependent on the section or subsection.

Discussion of Issue: The following ordinance proposed matches with various majority consensuses formed. There were discussions and amendments to the following areas:

- Public Comment – taking out proposed language concerning dialogues;
- Consent Agenda – allowing a single Commissioner, without a majority vote, to remove an item from the Consent Agenda to be discussed;
- Allowing and guaranteeing governing body members to place things on the agenda. Staff suggests allowing time for staff to prepare a memorandum and conduct research on the topic before action is taken if possible;
- Staff may request a topic be placed on the agenda.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Seek amendments; or,
3. Disapprove.

Recommendation: I recommend that the governing body approve.

Possible Motions:

1. move to approve the ordinance
2. move to table the ordinance
3. move to disapprove the ordinance

ORDINANCE G-1303

AN ORDINANCE AMENDING AND CREATING ORDINANCES CONCERNING CONDUCTING OF CITY COMMISSION MEETINGS OF ARTICLE II, ENTITLED “COMMISSION MEETINGS” OF CHAPTER 105, ENTITLED “ADMINISTRATION” OF TITLE I, ENTITLED “GOVERNMENT CODE” OF THE ORDINANCES OF THE CITY OF JUNCTION CITY

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CTY, KANSAS:

SECTION 1: Ordinances 105.160, 105.200, and 100.205 of the Code of Ordinances of the City of Junction City, Kansas are hereby amended or drafted to read as follows:

ARTICLE I. COMMISSION MEETINGS

SECTION 105.160: DECORUM

- A. Every member before their speaking shall address themselves to the Chair and shall not proceed until they have been recognized by the Chair.
- B. They shall indulge in no personalities and confine their remarks to the matter under debate.
- C. They shall not interrupt another commissioner nor shall they interrupt City staff presenting or answering a query.
- D. City staff or members of the public or other speakers shall be under the same requirement of decorum.

SECTION 105.200: CODE OF PROCEDURE FOR KANSAS CITIES

- A. The City of Junction City, Kansas incorporates by reference for operating Commission Meetings of the City Commission that certain Code of Procedure known as the “Code of Procedure for Kanas Cities, Fourth Edition”, prepared and published in book form by the League of Kansas Municipalities save and except such Articles, Sections, parts, or portions which are emitted, omitted, deleted, modified, or changed, or have been previously modified, changed, or added.
- B. Section 7, Public Comment shall be amended as follows:
 - 1. Public comment is allowed during the meeting. The person desiring to comment on any matter shall sign up in advance of the meeting on a sheet of paper designated near the entrance to the City Commission chamber. The person making a public comment shall state their name

and address for the minutes of the meeting. Public comment shall last no longer than five (5) minutes.

2. The mayor, commission, or staff are prohibited from discriminating or prohibiting public comment based upon the content of the comment(s).
3. Public comment allowed during the meeting is separate and distinct from required public hearings per statute, ordinance, or grant-requirements.

C. Section 12, Order of Business shall be amended as follows:

At the hour appointed for the meeting, the mayor shall call the meeting to order. The vice mayor of the Commission shall chair the meeting in the absence of the mayor. Upon having a quorum present, the governing body shall proceed to business, which shall be conducted in the order set by the governing body.

D. Section 13, Consent Agenda shall be amended as follows:

Any item may be removed from the consent agenda and considered separately by the request of a single Commissioner.

E. Section 36, Same; Ordinary Ordinance; Commission City, shall be amended as follows:

The adoption of any ordinary ordinance requires three (3) affirmative votes of the Commission.

F. Section 38, Same; Charter Ordinance; Commission City, shall be amended as follows:

The adoption of a charter ordinance requires four (4) affirmative votes of the Commission. The mayor is considered a member of the governing body.

G. The following sections shall be deleted:

1. Section 32, Votes; Mayor in Council City; Non-Ordinance;
2. Section 33, Same; Ordinary Ordinance; Council City;
3. Section 34, Same; Ordinary Ordinance; Council City; Mayor's Vote;
4. Section 35, Same; Ordinary Ordinance; Council City; Mayor's Veto;
5. Section 37, Same; Charter Ordinance; Council City;
6. Section 39, Same; Council City; Confirmation of Mayoral Appointment to Non-Elected Position; and,
7. Section 40, Same; Council Cities; Confirmation of Mayoral Appointment to Elected Position.

SECTION 105.205: MEETINGS AND AGENDAS – CLARIFICATIONS

- A. Meetings of the City Commission shall be governed by Ordinances 105.120 through 105.200.
- B. Sections 8 through 42 of the Code of Procedure for Kansas Cities, Second Edition shall govern meetings of the City Commission unless other noted, deleted, modified, or otherwise affected by Ordinance 105.200.
- C. Per Section 9, the City Commission designates the City Manager or their designee as the individual in charge of setting the agenda.
- D. Per Section 10:
 - 1. Any governing body member may request an item(s) to be placed on the agenda before the City Commission and the Agenda Setter shall place the item on the agenda;
 - 2. City staff may request an item(s) to be placed on the agenda before the City Commission and the Agenda Setter may, upon review of the item, set the item on the agenda;
- E. Per Section 29, a member of the governing body abstaining for a conflict of interest or other conflict that appears to make voting on an issue improper need not go into too much detail for the reason for the abstention. Simple explanations such as “business interest”, “business partner”, or “due to family investment” or other such similar reasons are sufficient. “Insufficient data or information” or a “moral objection” is not sufficient to sustain a decision to abstain.

SECTION 2. All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

SECTION 3. This Ordinance shall be effective upon publication as required by law.

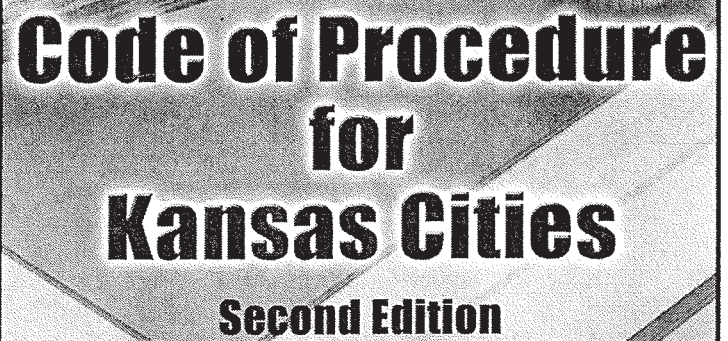
Passed and adopted by the Governing Body of the City of Junction City, Kansas this 2nd day of April, 2024.

CITY OF JUNCTION CITY, KANSAS

Pat Landes
Mayor

ATTEST: (Seal)

Tammy Melton, City Clerk



Code of Procedure for Kansas Cities

Second Edition

**Ordinance Incorporated by Reference
Under the Provisions of K.S.A. 12-3009
through 12-3012, and K.S.A. 12-3301
and 12-3302**

by Ordinance No. _____

City of _____, Kansas

Prepared by the League of Kansas Municipalities

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CODE OF PROCEDURE

FOR KANSAS CITIES

Edition of 2006

Definitions

Section 1. Governing Body. The term governing body shall include the mayor and council, mayor and commissioners, and board of commissioners.

Section 2. Quorum. A quorum shall consist of a majority of the members-elect of the city council or city commission. In a council city, the quorum shall not include the mayor.

Meetings

Section 3. Regular Meetings. Regular meetings of the city will be held at a time, place, and date certain as set by the city by ordinance and in accordance with applicable state law.

Section 4. Special Meetings. Special meetings will be held only for a special purpose and will be called in accordance with applicable state law.

Section 5. Work Sessions. No agenda is required for a work session and no binding action may be taken during the work session.

Section 6. Quorum. A quorum is required at all meetings during which binding action will be taken by the city.

Section 7. Public Comment. If public comment is allowed during the meeting, the citizen desiring to comment on matters of a general nature, not specific to an agenda item, shall sign up in advance of the meeting and shall provide his or her name and address for the purpose of putting both in the minutes of the meeting. Any public comment taken on specific agenda items shall require the citizen to state his or her name and address for the minutes. The mayor may limit the time of each citizen based upon the number of people wishing to speak and the amount of time available for the public comment portion of the meeting.

Agenda

Section 8. Agenda. Prior to each regular and special meeting, the city will distribute an agenda to each governing body member and it will be made available to the public at that time.

Section 9. Setting Agenda. The governing body of the city shall designate an individual to be in charge of setting the agenda.

Section 10. Agenda Items. Any governing body member or staff member of the city may request to have an item placed on the agenda. Members of the public may not place an item on the agenda, but may have a governing body member sponsor such an item.

Section 11. Additions to Agenda. Items may be added to or removed from the agenda at a regular meeting by motion approved by a majority of those governing body members present and voting. No items may be added to the agenda of a special meeting.

Section 12. Order of Business. At the hour appointed for the meeting, the mayor shall call the meeting to order. In council cities, the president of the council shall chair the meeting in the absence of the mayor. Upon having a quorum present, the governing body shall proceed to business, which shall be conducted in the order set by the governing body.

Section 13. Consent Agenda. By majority vote of the governing body, any item may be removed from the consent agenda and considered separately.

Section 14. Order of Business, Suspended or Amended. By a majority vote of the governing body, the order of business may be amended to add or delete sections as appropriate, or may be suspended in its entirety to consider other matters. Executive sessions may be held at any time in the order of business.

Motions

Section 15. Motions; Second. All motions require a second before such motion may be considered.

Section 16. Debate. All motions are debatable unless otherwise noted in the section governing that motion.

Section 17. Substantive Motion. Only one main substantive motion may be pending on the floor at any one time. It must be withdrawn or advanced to a vote before another substantive motion is introduced.

Section 18. Substitute Motion. Substitute motions are prohibited. Substantive motions must be withdrawn or advanced before another substantive motion is introduced.

Section 19. Motion to Amend. A motion to amend is in order when the proposal is to change, add, or delete words from the main substantive motion. If the motion is to amend a document before voting on its adoption, it is advisable to reduce the change to writing, but it is not required if all members of the governing body understand the amendment. A vote on an amendment is not a final vote on the underlying substantive motion. To pass the underlying substantive motion requires a vote.

Section 20. Motion to Pass an Ordinance. All ordinances of the city shall be considered at a public meeting of the governing body. After consideration and amendment (if any) of the ordinance, the question shall be: "Shall the ordinance pass?" No ordinance shall contain more than one subject, which shall be clearly expressed in its title, and no section or sections of an ordinance shall be amended unless the amending ordinance contains the entire section or sections as amended and the section or sections amended shall be repealed.
[See Sections 33-38 for ordinance voting requirements.]

Section 21. Motion to Refer. If the governing body deems it appropriate, it may refer an ordinance, resolution, contract, or other matter back to staff, committee, board, or other appropriate location for further review and consideration. Such motion may or may not contain a time certain for the item to be returned to the governing body.

Section 22. Motion to Reconsider; Prohibited. Motions to reconsider are prohibited. Any governing body member may make a new substantive motion on a matter previously considered by the city.

Section 23. Motion to Call the Previous Question. This motion is not debatable and, if passed by a majority of the governing body, calls for an immediate vote on the substantive motion. This motion requires a vote.

Section 24. Motion to go into Executive Session. The motion to go into executive session shall be made as follows: "I move that the governing body recess into executive session pursuant to the _____ exception in order to discuss _____ (general description), the open meeting to resume in the city council (commission) chamber at _____ (time)." The motion may also state who is to be present in the executive session, although this is not required. This motion must be made, seconded, and carried. Such motion shall be recorded in the minutes of the meeting. The meeting may not reconvene until the time stated in the motion.

Section 25. Motion to Adjourn to a Later Date and Time. If the governing body is unable to complete its agenda during the time allotted for the meeting, the meeting may be adjourned to a time and date certain to continue the regular or special meeting. The motion shall state the time, place, and date for the meeting to reconvene. If the motion is adopted, the meeting is adjourned to the specified time, place, and date.

Section 26. Motion to Adjourn. At the conclusion of the agenda, a motion to adjourn is in order and requires a majority vote.

Voting

Section 27. Form of Vote. All votes shall be by voice vote or, in the alternative, the mayor may request that a vote be by "show of hands." No vote shall be by secret ballot.

Section 28. Division. The mayor or any member may request a formal division of vote. At the discretion of the mayor, division may be by either a poll of each member or a show of hands.

Section 29. Duty to Vote. Members of the governing body have a duty to vote unless such member choosing to abstain has a conflict of interest or other conflict that appears to make voting on an issue improper. Any member who abstains must state, for the purpose of its inclusion in the minutes, the reason for the abstention.

Section 30. Recording. Upon final passage of a matter, the vote shall be recorded in the minutes.

Section 31. Votes; Non-Ordinance Matters. Unless otherwise specifically required by law, the adoption or rejection of resolutions and other motions shall be by a majority of those present. An abstention shall be counted with the prevailing side.

Section 32. Votes; Mayor in Council City; Non-Ordinance Matters. The mayor may cast a tie breaking vote when the council is equally divided on a vote in a non-ordinance matter.

Section 33. Same; Ordinary Ordinance; Council City. The adoption of an ordinary ordinance requires ____ affirmative votes of the council.
[e.g., This is a majority vote of the members-elect of the council, which is three votes on a five member council with a mayor.]

Section 34. Same; Ordinary Ordinance; Council City; Mayor's Vote. The mayor may cast the deciding vote in favor of an ordinance at any time that the number of favorable votes is one less than required.

Section 35. Same; Ordinary Ordinance; Council City; Mayor's Veto. The mayor in council cities may veto any ordinance passed by the council on or before the next regularly scheduled meeting with the exception of ordinances on which the mayor casts the deciding vote and appropriation ordinances. Ordinances not signed or vetoed by the mayor take effect without the mayor's signature. Any ordinance vetoed by the mayor may be passed over the veto by a vote of ____ councilmembers. The president of the council, acting in the absence of the mayor, shall have no power to sign or veto ordinances.
[e.g., This is a three-fourths vote of the number of councilmembers elect, which is four votes on a five member council with a mayor.]

Section 36. Same; Ordinary Ordinance; Commission City. The adoption of an ordinary ordinance requires ____ affirmative votes of the commission.
[e.g., This is a majority vote of the members-elect of the commission.]

Section 37. Same; Charter Ordinance; Council City. The adoption of a charter ordinance requires ____ affirmative votes of the governing body. The mayor is considered a member of the governing body.
[e.g., This is a two-thirds vote of the members-elect of the governing body, which is four votes on a five member council with a mayor.]

Section 38. Same; Charter Ordinance; Commission City. The adoption of a charter ordinance requires___ affirmative votes of the commission. The mayor is considered a member of the governing body.
[e.g., This is a two-thirds vote of the members-elect of the governing body.]

Section 39. Same; Council City; Confirmation of Mayoral Appointment to Non-Elected Position. The mayor may cast the deciding vote when the council is equally divided on a vote for the mayoral appointment to a non-elected position.

Section 40. Same; Council Cities; Confirmation of Mayoral Appointment to Elected Position. The mayor may cast the deciding vote when the council is equally divided on a vote to confirm a mayoral appointment to an elected position. In a city of the second class, the mayor participates and votes with the council in such appointment.

Section 41. Same; Commission City. The mayor has a vote on all matters. The mayor does not have a "second vote" to break a tie. Appointments in commission cities are by motion, second, and a vote.

Application & Amendment

Section 42. Rules. For those matters not covered by these rules, the procedure shall be as decided by a majority vote of the governing body. These rules may be amended after adoption by a subsequent ordinance amending specific rules as identified in the ordinance. Such ordinance amends the adopting ordinance. The rules may not be suspended by the governing body during any meeting.

City of Junction City
City Commission Agenda Memo
March 29, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: Disorderly Conduct Update

Background: Disorderly conduct is a class C misdemeanor. It covers conduct that can lead to public disruptions, brawls, or close to create public violence. On March 15, 2024 or thereabout, the Kansas Supreme Court struck down a portion of Wichita's disorderly conduct ordinance concerning "noisy conduct".

Granted, between the community, the police, and my office we have not had similar issues with the application of disorderly conduct.

Discussion of Issue: The Kansas Supreme Court gave guidance on how a disorderly conduct statute or ordinance should be drafted to be constitutional considering the First Amendment in *City of Wichita v. Griffie*, __ Kan. __ (March 15, 2024). The attached ordinance mirrors what the Kansas Supreme Court drafted.

Alternatives: It appears that the City Commission has the following alternatives concerning the issue at hand. The Commission may:

1. Approve the ordinance; or,
2. Disapprove.

Recommendation: I recommend that the governing body approve.

Possible Motions:

1. move to approve the ordinance
2. move to disapprove the ordinance

ORDINANCE G-1304

AN ORDINANCE AMENDING SECTION 220.680, ENTITLED “DISORDERLY CONDUCT” OF ARTICLE VIII, ENTITLED OFFENSES AGAINST THE PUBLIC PEACE” OF CHAPTER 220, ENTITLED “OFFENSES” OF TITLE II, ENTITLED “PUBLIC HEALTH, SAFETY, AND WELFARE” OF THE ORDINANCES OF THE CITY OF JUNCTION CITY

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CTY, KANSAS:

SECTION 1: Ordinance 220.680 of the Code of Ordinances of the City of Junction City, Kansas is hereby amended to read as follows:

SECTION 220.680: DISORDERLY CONDUCT

- A. Disorderly Conduct is one or more of the following acts that the person knows or should know will alarm, anger, or disturb others, or provoke an assault or other breach of the peace:
 - 1. Engaging in brawling or fighting;
 - 2. Disturbing an assembly, meeting, or procession, not unlawful in its character; or,
 - 3. Using fighting words.
- B. Disorderly Conduct is a Class C misdemeanor.
- C. As used in this section, “fighting words” means words that by their very utterance inflict injury or tend to incite the listener to an immediate breach of the peace.

SECTION 2. All ordinances and parts thereof that are inconsistent with any provision of this Ordinance are hereby repealed.

SECTION 3. This Ordinance shall be effective upon publication as required by law.

Passed and adopted by the Governing Body of the City of Junction City, Kansas this 2nd day of April, 2024.

CITY OF JUNCTION CITY, KANSAS

Pat Landes
Mayor

ATTEST: (Seal)

Tammy Melton, City Clerk

City of Junction City
City Commission Agenda Memo
March 29, 2024

From: Britain D. Stites, City Attorney

To: City Commission

Subject: EMS – negotiation and litigation update

Background: The next court date is a status hearing Wednesday, April 3, 2024 at 9:30 a.m. via zoom with Judge Fowler, County’s counsel, and myself.

Staff met Thursday, March 28, 2024.

Discussion: City staff offered presented two draft proposals to the County staff. One was an “actual cost” agreement for 2024 and 2025. The other is a “flat fee” agreement for the same years.

Last year, JCFD-EMS requested over \$2 million for the County’s portion of EMS expenditures, post-revenue or commonly known in these discussion as unreimbursed expenses. When budgeting for EMS, City staff looks at the costs to operate EMS but does not assess two-thirds (2/3) of the full \$5 million of the expenses to the County. Instead, we budget considering expenses after patients pay for their EMS services rendered to them, insurance pays, past bad debt collections are made, and/or insurance/Medicare/Medicaid/etc. write-off portions of the costs. With those considerations, the \$5 million to operate EMS is reduced to approximately \$3 million or a little more. Hence why, when looking at 2/3, City staff requested \$2 million per the 1967 Agreement.

The County budgeted \$1.5 million for FY 2024, \$200,000 less than 2023.

Upon review of the numbers, City staff offered to drop the request of over \$2 million to \$1.8 million (one million eight hundred thousand) which would be \$150,000 per month.

County staff asked for us to consider \$1.65 million which would be \$137,500 per month. At this time, that would stretch the JCFD’s EMS budget too thin, or dip too low. In response to this, County staff said that EMS may need to “reconfigure itself” which is counter to statements made by County Commissioners in discussing the service provided by JCFD EMS as well as citizens who spoke at various public

comments before this Commission about wanting to maintain the service as is “no matter the cost”.

The County staff wrote that the offer of \$1.65 million would be “off the table” as of the next County Commission meeting, which is April 1, 2024. They maintained this stance after I reminded them that we received this offer on Thursday, March 28, 2024 and our next City Commission meeting was not until April 2, 2024 after the County’s next BoCC meeting.

I did inform them that at this point we can still talk and negotiate regardless.

If you want, we could discuss this in executive session with the below-drafted motion:

I move that the Commission recess for an executive session for ____ minutes at ____p.m. to include the City Manager; the City Attorney; the City Finance Director; and the JCFD Fire Chief to consult with the City Attorney regarding the pending litigation in 24-CV-15 & the ongoing EMS negotiations with Geary County. The justification for the executive session is to protect the attorney client privilege and is provided by KSA 75-4319(b)(2). The open meeting is to resume in this room at ____p.m.

However, I would recommend that any commissioner not participating in the discussion and vote(s) would need to stay outside of the executive session in light of the Attorney General Opinion 2023-10 pertaining to KOMA, Executive Sessions, and Attorney-Client Privilege.

Recommendation: At this time, I recommend maintaining no lower than \$1.8 million for FY 2024. Regardless, it appears that Judge Fowler will most likely follow through and appoint a Master (mediator with some authority) to discern how to interpret and apply the 1967 Agreement if we do not make our own addendum.

Alternatives: At this time, staff sees a few options as follows:

- Accept the County’s offer of \$1.65 million for FY 2024;
- Maintain the \$1.8 million for FY 2024;
- Negotiate; and/or prepare for litigation proceeding regardless.

City of Junction City

City Commission

Agenda Memo

2 April, 2024

From: Joshua Gray, Parks & Recreation Director
To: Allen Dinkel, City Manager, and City Commission
Subject: **Hazardous Park Trees Removal**

Objective: Removal of hazardous trees from the Heritage Park, Coronado Park, South Park, and Downtown

Explanation of Issue: In the fall of 2023 a tree inventory was started with the Kansas Forrester Service Community Forrester. During this inventory several hazardous trees were identified. These trees are dead or dying and pose a potential hazard to the community and they need to be removed. A replanting plan has been developed.

Advertisement for bids was published in The Daily Union on March 13, 2024, and the request for bids was posted on the City website. Sealed bids were accepted until March 25, 2024. The City received three (3) bids. Outdoors Unlimited at \$12,900, Witt's Mowing and Tree at \$32,000, CTC Disaster Response at \$12,940. Outdoors Unlimited was the lowest bidder at \$12,900.

Outdoors Unlimited \$12,900

Witt's Mowing and Tree \$32,000

CTC Disaster Response at \$12,940

Budget Impact: This will be paid for out of the Parks and Recreation budget

Alternatives:

1. Approve, Disapprove, Modify, Table

Recommendation: City Staff recommends to award the removal of the hazardous park trees to Outdoors Unlimited in the amount of \$12,900.

Enclosures: Bid Packet

City of Junction City, Kansas



NOTICE INVITING PROPOSALS FOR PARK TREE REMOVALS

BID NO. – PR 24-003

Date Issued:
March 13, 2024

Response Deadline:
March 25, 2024 at 1:00 P.M. CDT

Bid Objectives

This RFP addresses the City of Junction City's desire to contract to remove numerous trees located at various City Parks and City properties in Junction City, KS. A **mandatory pre-bid meeting** will be held on March 19, 2024 at Heritage Park, located at W. 6th St. and N. Washington St., Junction City, KS at 1:00P.M. Removal of trees and their stumps identified in the areas at the bottom of this document.

Bids must meet the following objectives

1. It is required the bidder be a licensed contractor.
2. Invoice shall be submitted to the City of Junction City Parks and Recreation Department after successful completion of work with payments to be due thirty (30) days of receipt of invoice.
3. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested.

Scope of work

- Removal of trees, their stumps, and cleanup of the following trees (identified in the pictures located at the bottom of this document):
 1. **Corner of N. Washington St and W. 7th St.**
 2. **Heritage Park Tree #1**
 3. **Heritage Park Tree #2**
 4. **Heritage Park Tree #3**
 5. **Heritage Park Tree #4**
 6. **Coronado Park Tree #1**
 7. **Coronado Park Tree #2**
 8. **Coronado Park Tree #3**
 9. **Coronado Park Tree #4**
 10. **Coronado Park Tree #5**
 11. **Coronado Park Tree #6**
 12. **Coronado Park Tree #7**
 13. **South Park Tree #1**

Include all associated costs (materials, labor, travel, etc.)

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, Facsimile, or email, to the primary point of contact for response by March 21, 2024

Name: Joshua Gray
Address: 2307 N. Jackson St.
Email: joshua.gray@jcks.com
Phone: 785-210-4006

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

Bid proposal must be submitted which includes a fixed price for the requested service(s)

Insurance and Indemnification Requirements

- 1) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance, with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.
- 2) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Schedule

	Date	Action
1.	March 13, 2024	RFP released.
2.	March 25, 2024	Sealed Bids Due by 1:00 P.M. CDT Public Bid Opening 1:00 P.M.
3.	April 2, 2024	Bid Awarded by City Commission

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerks Office 700 N Jefferson Junction City, KS 66441, not later than 1:00 P.M. CDT on March 25, 2024.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: PARK TREE REMOVALS
BID NO. - PR 24-003
ATTENTION: Tammy Melton City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP should contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, March 25, 2024 at 1:00 P.M. CDT. No corrections may be made subsequent to proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.
- To reject all proposals without cause.
- To issue subsequent requests for new proposals.
- To discontinue its negotiations after commencing negotiations with a finalist, if progress is unsatisfactory, and commence discussions with another bidder.

- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated October 18 2011

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate: a) number of years as a customer; b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Bid Sheet

Company Name _____

Address _____

Phone Number _____

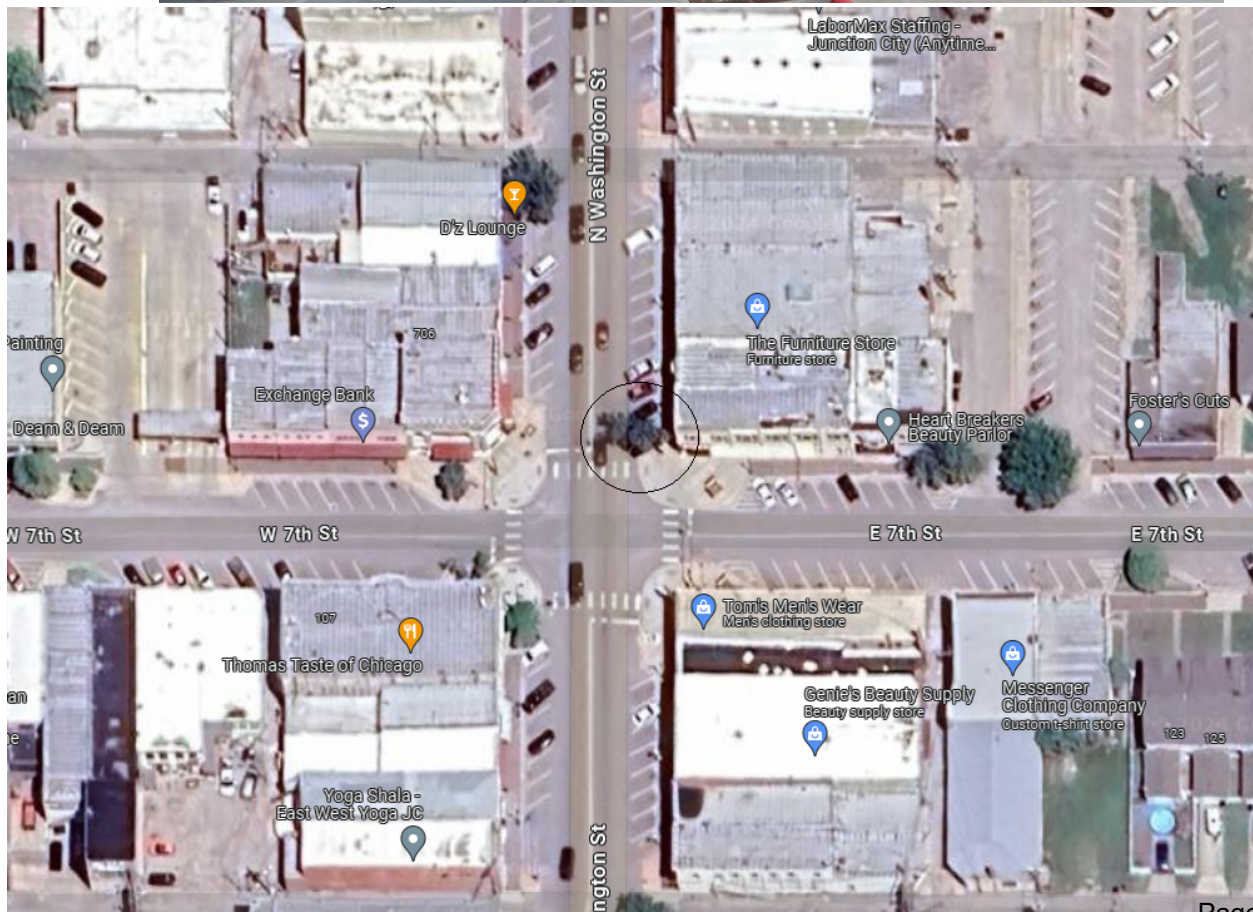
Principal: _____

Title: _____

Total Bid Amount \$ _____

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment,
anticipated date of project completion.

Corner of N. Washington St and W. 7th St.



Heritage Park Tree #1 6th St. Side



Heritage Park Tree #2 6th St. Side



Heritage Park Tree #3 6th St. Side



Heritage Park Tree #4 5th St. Side



Coronado Park Trees Map
(Trees located between playground and tennis court)



Coronado Park Tree #1



Coronado Park Tree #2



Coronado Park Tree #3



Coronado Park Tree #4



Coronado Park Tree #5, 6, and 7



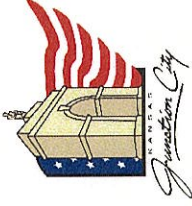
South Park Tree by Dog Park



City of Junction City

City Clerk's Office

March 25, 2024



Parks & Recreation Department

Closing Time: 1:00 pm

Tree Removal

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Size	Signed Bid	Bid Amount	Bid Rank
1.		Outdoors Unlimited	JC, KS					\$12,900.00	
2.		Witt's Mowing & Tree	JC, KS					\$32,000.00	
3.		CTC Disaster Response	Topeka, KS					\$12,940.00	
4.									
5.									
6.									
7.									
8.									
9.									
10.									

Bid Sheet

Company Name Outdoors Unlimited

Address 7113 McGeorge Rd
Milford, KS 66514

Phone Number 785-209-1119

Principal: Jade White

Title: Owner

Total Bid Amount \$ 12,900.⁰⁰

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment,
anticipated date of project completion.

STAFF

Jade White - Owner

Brad White – CDL K02-023-2142 – *KAA Certified Arborist*

Erik Weakland – K04-35-0087

John McNabb – K03-10-2533

Colton Crable – CDL K03-61-7517

Equipment

2005 Chevrolet 2500 – 1GCHK29235E178444

2011 Chevrolet 3500 – 1GC4KZC81BF265964

2010 Ford F-750 Bucket Truck – 3FRPF7FD5AV276010

2022 Titan Dump Trailer – 4TGF16205N1088957

2023 Load Trail Dump Trailer

2018 Deere 318G Skid Steer

2022 Bandit 2550XP Stump Grinder

Reference List

US Army Corp of Engineers – Milford Lake

Ken Wenger – 785-238-5714

US Army Corp of Engineers – Tuttle Creek Lake

Caleb Snyder – 785-539-8511

Patriot Estates – Property Management

Jennifer Brehm – 785-238-7440

City of Junction City Public Works

Ray Ibarra – 785-238-7142

More upon request

Project Completion: Within 30 days of approval by City Commission, weather permitting



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

02/14/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Copeland Insurance Agency 500 Buckeye Ave. Abilene KS 67410	CONTACT NAME: Sheldon Jones PHONE (A/C, No, Ext): (785) 263-8255 FAX (A/C, No): (785) 263-8599 E-MAIL ADDRESS: Certificates@copelandins.com
INSURED W Squared LLC DBA: Outdoors Unlimited & Custom Holiday Lights 7113 McGeorge Rd Milford KS 66441	INSURER(S) AFFORDING COVERAGE INSURER A: Hartford Insurance INSURER B: Trumbull Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 2024**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC OTHER:			37UUNOL9462	03/30/2023	03/30/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY			37UENOL9379	03/30/2023	03/30/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Uninsured motorist \$ 1,000,000
A	☒ UMBRELLA LIAB ☐ EXCESS LIAB DED \$ RETENTION \$ OCCUR CLAIMS-MADE			37HHUOL9381	03/30/2023	03/30/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**City of Junction City
700 N. Jefferson

Junction City

KS 66441

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Bid Sheet

Company Name Witt's Mowing and Tree Services, LLC

Address 2315 Elmdale Avenue, #2
Junction City, KS 66441

Phone Number (785) 530-5155

Principal: Richard Witt

Title: Owner

Total Bid Amount \$ 32,000.00

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment,
anticipated date of project completion.



2315 Elmdale Avenue #2
Junction City, KS 66441
(785)530-5155 * wittsmowingtree.com

References

Servicing for 4 years
Angela Brady
Manager, Prairie Glen Townhouses
2164 Prairie Glen Place, Manhattan, KS, 66552
manager@prairieglentownhouses.com
(785) 776-4786

Servicing for 2 years
Anita Miller
Homeowner
1580 2100 Avenue, Enterprise, KS, 67441
akmiller@eaglecom.net
(785) 479-6139

Servicing for 1 year
William Cook
Owner, Rental properties
321 Redbud Drive, Junction City, KS, 66441
wjc215@cox.net
(785) 307-0853

TREE TRIMMER LICENSE

NO. JC-000399

CITY OF JUNCTION CITY

700 NORTH JEFFERSON

JUNCTION CITY, KS 6644-0287

EFFECTIVE DATE:

01/01/2023

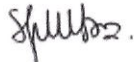
BUSINESS: WITTS MOWING & SERVICES

ADDRESS: PO BOX 423 JUNCTION CITY, KS 66441

STATUS: Approved

EXPIRATION DATE:

12/31/2024



Juliana

Tobon

City

Treasurer



Tammy

Melton

City Clerk

THIS LICENSE MUST BE POSTED AND IS NON-TRANSFERABLE



Parks Tree Removals

City of Junction City
Parks and Recreation
Junction City, KS 66441

Owner: Rich Witt
Office Manager: Barb Smith

BID NO.: PR 24-003

Date: March 25, 2024

Required Documentation for bid:

1. Reference List
2. Junction City Tree Trimmer License No. JC-000399 Exp. 12/31/2024
3. Warranty: As a bonded tree care company, Witt's Mowing and Tree Services, LLC, guarantees our quality of workmanship for 30 days from the date of completion.
4. Specialized Equipment: Bucket Truck, Wood chipper and dump truck, skid steer and stump grinder.
5. Anticipated date of project completion: 14 days from notification of awarding of the bid.

Total bid amount: \$32,000.00

Company Representative Signature: Rich Witt

Date: March 25, 2024

Witt's Mowing and Tree Services, LLC
PO Box 423
2315 Elmdale Avenue, Unit 2
Junction City, Kansas 66441

Phone: (785) 530-5155
wittsmowingtree.com
wittsmowingservices@gmail.com



Original

Request for Proposal Documents for:

Bid NO. – 24-003 Park Tree Removal



Due: March 25, 2024

1:00 pm



Contact Information:

Greg Gathers
6021 SW 29th St. PMB #130
Topeka, KS 66614
(785) 478-9805 – Office
(785) 478-4195 – Fax

ggathers@ctcdisaster.com

www.ctcdisaster.com

(Office locations in Kansas, Alabama, Florida
& Texas)



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INTRODUCTION

TRANSMITTAL LETTER

City Clerk's Office
City of Junction City
700 N Jefferson
Junction City, KS 66441

Tammy Melton – City Clerk,

CTC Disaster Response, Inc. (CTC), formerly known as Custom Tree Care, Inc., is pleased to submit our proposal for “Bid NO. 24-003, Park Tree Removals” for your consideration. CTC has been in business for over 24 years and has completed over \$200,000,000 in Tree and Debris Removal Operations with a combined Executive and Management team experience of over 70 years. CTC has operated as prime contractor in the recovery of over 150 major catastrophic events in 27 states performing ROW Debris Removal, Tree Trimming and Removal, PPDR, Waterway and Marine Debris Removal, TDS Reduction and Management, and other specialty types of debris removal. We meet or exceed all requirements of this RFP.

With our experience, we can streamline the recovery process, while maintaining our 100% safety record. We have also been able to develop and streamline debris removal, reduction, and disposal to ensure that our teaming partners and the community receive the best benefits of our experience.

CTC has never failed to complete a project and has never defaulted on any contract. We hold ourselves to the highest standards of quality and professionalism. Our past performance is excellent, and we will strictly adhere to all requirements of this project including program standards as provided in FEMA’s “Debris Management Guide.” CTC is headquartered and registered to do business in Kansas and has completed several contracts of this nature in the past for DOT's, School Districts, Municipalities (cities and towns), counties, states, and the federal government.

Our staff is trained in USACE, OSHA, ANSI and FEMA standards and all work practices will conform to these standards. We adhere to FEMA requirements for reimbursement documentation. If awarded, we will provide all additional documentation required. We look forward to the opportunity to serve your needs.

Respectfully,

A handwritten signature in cursive script that reads "Greg Gathers".

Greg Gathers
President/CEO
ISA & KAA Certified Arborist
(MW-4172A)



The following individuals have the authority to bind CTC Disaster Response, Inc. in all representations of this proposal:

Greg Gathers, President/CEO

(785)221-7550

ggathers@ctcdisaster.com

Maura Gathers, Executive Vice President/ CAO

(785) 383-7747

mgathers@ctcdisaster.com

Jeremy Britton, Chief Operating Officer

(256)749-4886

jbritton@ctcdisaster.com

PROJECT APPROACH

PRE-EVENT PREPERATION

Having accumulated extensive expertise in responding to disaster debris-generating incidents nationwide, CTC has strategically crafted a comprehensive approach that includes both pre-event planning and post-event operations. This strategy is built upon the principle that critical thinking is most proficient on "blue sky days," when ample time allows us to thoroughly assess alternative scenarios. As a result, we can work together to develop a "Project Checklist" to effectively navigate the initial days following a catastrophic event, aptly referred to as the "black sky day."

Pre-Event Planning:

- Identify and introduce, in person, the CTC Project Team to your staff so that when we are required to work together, we have already established our professional relationship and rapport.
- Review with your staff, in detail, the most recent update of the Debris Management Plan to ensure that we understand completely your plan of attack and have those base maps first required in current order.
- Drive essential roadways to conceptualize potential debris type and volume
- Review the identified Temporary Debris Staging and Reduction Sites and the preliminary design established.
- Review both your and our Communications Plan to ensure they are compatible and afford interoperability.
- Conduct and/or participate in tabletop and functional exercises focused on managing the volumes of documentation required for reimbursement of eligible damage costs.
- Participate in all other training and exercises as you may direct.
- Conduct on-site classroom training utilizing the FEMA Emergency Management Institute Independent Study Programs for Debris Management, National Incident Management System/Incident Command System (NIMS/ICS), the Public Assistance Program and all updates/new policies and procedures.
- Applicants with a FEMA-accepted Debris Management Plan at the time of an event can increase the effectiveness of its debris management operations. Specifically, a Debris Management Plan should improve an Applicant's ability to complete debris removal within the timelines associated with the sliding scale. Applicants may request a one-time, 2% increased Federal cost share incentive.
- FEMA's requirements to receive this incentive are that the Applicant must:
 - Have a FEMA-accepted Debris Management Plan.
 - Have a pre-qualified debris removal contractor.
- Debris Management Plan should include the following:
 - Debris Management Overview
 - Incidents and Assumptions
 - Debris Collection and Removal Plan
 - Debris Removal from Private Property
 - Public Information
 - Health and Safety Requirements
 - Environmental Considerations and other Regulatory Requirements
 - Temporary Debris Management Sites and Disposal Locations
 - Force Account or Contract Resources and Procurement
 - Monitoring of Debris Operations



Alert Stage:

- As a potential debris-generating weather event approaches, CTC will be in communication with your staff to ensure that our Communication Plans are in current order, and we will begin to alert our Project Team, local area subcontractors, and out-of-area subcontractors that their services may be required in the near future.
- As the weather event track is established and the real potential for landfall in an area that may damage your area is established, and at your direction, CTC will mobilize our Project Manager and emergency road clearance crews and equipment to pre-stage at the Operations Base Camp. This will allow for and ensure an immediate damage assessment and mobilization of crews and equipment to those areas previously identified for emergency road clearance operations.

Post-Event Operations:

The Preliminary Damage Assessment and Emergency Road Clearance operations will begin as soon as wind speeds fall below gale force. Depending upon the severity of damage, additional crews and equipment will be pre-staged just beyond the anticipated damage zone and will be mobilized. It is expected that the majority of the emergency road clearance crews and equipment will be CTC's own and those available from local area subcontractors.

- Emergency Road Clearance will start along the primary transportation routes
- Temporary Debris Sites, crew and equipment check-in locations, and the availability of housing and camping areas will be inspected to ascertain their availability for immediate/near future use. This information will then be relayed to our Logistics Manager.
- During this phase, our crews will be available, at a minimum from sun-up to sun-down. If required, work will continue after dark if it can be performed safely.
- Documentation for work performed will be kept on a time and materials basis, utilizing the hourly rates schedules included in the contract. Each morning, a report of the previous days' work will be made to Your Project Manager and include: all labor hours broken down by category; all equipment hours broken down by type and category; and the road segments that have been opened to a minimum of one lane of traffic in each direction. Cumulative summary reports will be made as requested.
- As the volume of debris to be managed is estimated, mobilization will begin of additional crews and equipment required during the initial stages of removal. These crews and equipment will stage in close proximity to be ready for immediate deployment upon completion of the road clearance, and as directed by your POC.
- Estimated Time Frame: 70 Hours (maximum)



Post-Event Operations: Debris Removal, Reduction and Disposal:

- During the initial stages of debris removal operations, your staff and CTC will determine what zones and sectors are to be cleared in a prioritized order. This establishment of priorities is important in that it allows you, the Monitors, and our crews and equipment to arrive on-scene in a scheduled manner. This is the “ramp up” stage of operations.
- As crews, equipment and monitors are being assigned to debris removal work areas, the CTC Project Team members will continue to work with Your staff to inspect the damages areas for hazardous waste materials; critical drainage ways and navigable waterways that require immediate attention to mitigate further damages; the presence of abandoned automobiles and watercraft that may impede debris operations; In some instances, the of beach sand that has been washed onto private property and roads; and any other elements of destruction that will/may impact or disrupt debris removal operations.
- The CTC Project Team and your staff will also review the need for identification card badges for crew members
- The CTC Project Team will work closely with the local landfills to construct additional entrances at the landfills to support unusually heavy traffic volume. Without these additional infrastructure elements, long wait times will be encountered and severely disrupt the timeliness of debris removal operations.
- If a part of the contract language, **vehicles** and **vessels** that are abandoned or displaced will each be recovered, moved to a staging/salvage yard, the owner identified and notification made, inspected by their respective owners’ insurance agent prior to final disposal methods being determined.
- **White goods** will be segregated from other debris and taken to a staging area at the TDS, where they will be first inspected for the presence of Freon or other coolants, gases, oils and putrefied foods. These potentially hazardous materials will be recovered by an appropriately licensed subcontractor prior to disposal at a recycling facility.
- **Household hazardous wastes (HHW)** will be segregated at the pick-up point prior to removal by a separate crew. This waste will then be disposed of at an appropriately licensed landfill. A separate, bermed, lined and covered temporary staging area will be constructed at each TDSRS for segregation of HHW that is inadvertently delivered. Removal and disposal will be on an as-needed basis.
- **Construction and Demolition (C&D) debris** will be segregated as much as practicable at the pick-up point, prior to loading for hauling to the appropriately licensed landfill for final disposal.
- **Hazardous limbs, hazardous trees and hazardous stumps** require proper identification and documentation. This information and documentation is required by FEMA for maximum reimbursement of eligible costs and will be accomplished by the Monitor. Once this data is gathered, and hazardous limbs, trees and stumps are authorized for removal, CTC crews will cut, remove, and load for hauling to the TDSRS for volume reduction.
- **Vegetative debris** will be loaded from the public rights-of-way, hauled to the TDS where volume reduction will be accomplished by mulching/grinding and/or burning/incineration. By-products from the reduction process may be used by the Your, gated communities, golf courses, or general recreation areas for landscape purposes, sold to an area paper products company or general manufacturing plant for use as boiler or “hog” fuel, or as the last resort sent to a lawfully permitted local landfill for use as daily cover.
- **Documentation** of debris removal, reduction, recycling, and disposal operations will be primarily by load tickets and based on the cubic yard method of measurement. Daily, cumulative, and summary reports will be made to you. Additional reports detailing completion of passes; numbers of vehicles and/or vessels removed; numbers of white goods managed; and numbers of leaning trees removed, hanging hazardous limbs cut, hazardous stumps removed; and volume of household hazardous waste removed will be generated and provided as you request.



Resources:

In the case of a major catastrophic event, CTC is on ready and standby for immediate call and can be mobilized within 24 hours following a Notice to Proceed. In addition, CTC maintains an active database of subcontractors from across the nation, the majority of whom have worked with our Project Teams on past debris removal operations. This database contains subcontractors who assist us with trucks and trailers of varying sizes, heavy equipment, CDL drivers, heavy equipment operators, mechanics, skilled and unskilled labor, administrative assistants, clerical staff, contract specialists, on-site fuel delivery, generators, temporary housing, laundry and catering services, hazardous waste specialists, water-borne debris removal specialists, and arborist services.



PRE-EVENT COORDINATION RESPONSE TIME

Due to our experience with rapid mobilization and the need for communication with our contracting partners, CTC has developed procedures to minimize the time necessary to respond to a disaster. We can mobilize the required number of crews and personnel within 24 hours of a Notice to Proceed. In the instance of hurricanes, especially for preposition contracts, response time is even faster.

During hurricane season, CTC, Inc. closely watches the buildup of potential tropical storms or hurricanes. As a storm approaches a location for which we have a preposition contract, we will begin placing staff on alert and pre-positioning both staff and equipment. The Regional Manager nearest that location will be responsible for coordinating those efforts.

The pre-positioned resources will

:

- Be located as close to the potential impact area as possible without putting them in harm's way.
- Have recovery equipment immediately accessible to our contracting partners. We take into consideration that damaged by the storm obviously affects the timely response capability.
- Provide local experienced subcontractors who are on standby and alert and will provide details on their resources that can be deployed immediately upon request.

As the storm nears landfall, and the potential impact on the area becomes more refined, Our Management Team and specialists will:

- Make an initial assessment of the size of the potential debris issues.
- Decide what additional resources may be needed, based on that previous assessment.
- Determine how those resources will be deployed.
- Transmit information to potential subcontractors. In most catastrophic events, our prime subcontractors are familiar with the procedure and headed to the affected areas.
- Provide a buildup of resources over a short period of time as needed. Until the immediate response agencies (law enforcement, fire departments, etc.) provide approval, there will be a limitation on the amount of debris removal equipment that can be moved into an area and what operations can be initiated.

Immediate Debris Operations:

We have in-house resources to begin debris operations almost immediately, especially emergency debris clearance (moving debris to the sides of the roads and streets to allow access of emergency vehicles). As the information regarding the extent of the debris impact areas becomes more exact, the amount and type(s) of equipment required to conduct an efficient operation will become more refined.

This general procedure ensures that, in the event of a hurricane (or other disaster that provides some warning), we can have trained, experienced personnel with appropriate equipment on site and working in a minimum amount of time – regardless of the location of that disaster.



In the immediate aftermath of a disaster for which there was no warning (tornado, earthquake, bombing), the deployment procedures developed and used by us still minimize the time required to adequately respond. All equipment is maintained in a ready-to-deploy condition. Personnel are accustomed to short notice, and the internal communications system used by us ensures that key personnel are readily available. In most instances, we can be operational on-site within 24 hours, often before access is permitted to portions of the damaged area. Frequently, that time is much less than 24 hours after receipt of a Notice to Proceed.

We understand the necessity to begin debris operations quickly and conduct them efficiently.



TECHNICAL APPROACH POST DISASTER

Mobilization Plan:

This Mobilization Plan outlines the approach strategy that CTC, Inc. uses after a state of disaster. We fully recognize and comprehend that it is our pre-emptive duty to ensure sure that this plan is carried out in a time of emergency when you may have no way to communicate with us. Therefore, we assume the responsibility of being able to move into the impacted area and carry out our assigned mission, with full capability, no matter how severe the damage may be. Our years of experience tell us that when equipment is brought in from multiple different directions, including right here in your community, we can provide a more expedient mobilization. With a pre-event contract in place, we can plan in advance to call resources in from numerous different locations, and via numerous different routes of entry. Our subcontractors, who are local to your area, are experienced and aware of the needs of CTC, Inc. They become integral members of our advance planning team. Their input and area knowledge are called up during both advance planning, and post-event response operations.

For those events that impact is forecast (hurricanes, tropical storms, ice storms, and floods) there is advance warning and an ability to monitor and track the developing weather pattern. For these predictable events, sufficient time is allowed for confirmation of situation-specific pre-planning efforts and preparation which ultimately allows for a more rapid and coordinated mobilization. With these forecast events, CTC, Inc. will identify several staging areas within a 50–100-mile radius of the forecast impact zone and mobilize the equipment and manpower needed for the immediate push. Through this advance planning, we can guarantee an immediate response to the emergency clearance of debris from the roadways phase of operations. CTC, Inc. will pre-position personnel and equipment in your community when directed. We will identify several points and paths of entry into your community/damage zone can be made. The number and use of these areas will depend largely on the size and destructive force of the event that is being responded to. In addition, multiple points-of-entry or paths into critical response zones will be identified.

The CTC, Inc. Project Manager will be in close contact with your designed POC, as the event impact draws closer. If required, we will arrive with our advance team and position ourselves in your Emergency Operations Center (EOC) or other suitable Debris Command Center prior to the landfall of a storm, regardless of anticipated storm category. Coordination can then be affected regarding the entry of response entry into the damage zone.

The Mobile Command Center will normally be in place within 24 hours, if required, after the Notice to Proceed and provide the communication link between all agencies and provide a field site for daily briefings and coordination. This Command Center enables CTC, Inc. to have unlimited access, via satellite, that will provide phone, fax and broadband internet connection regardless of damage to cable and local wireless infrastructure.

CTC, Inc. has established the following schedules of crew deployment for your community. The quantity and make-up of crews required will be made during the Initial Damage Assessment (IDA) stage, immediately following the event. Categories of hurricanes have been selected as representative indicators of the damage likely to occur. These only represent a baseline on which to illustrate our mobilization schedule for you.



- *Tropical Storms, Category 1-2 Hurricanes. Minor or Moderate Ice Storm, Flood or Wind Event.*
- *80% of crews within 24 hours of NTP*
- *100% of crews within 48 hours of NTP*
- *100% of crews within 72 hours of NTP*
- *Category 3,4 & 5 Hurricanes or Significant/Catastrophic Ice Storm, Flood or Wind Event*
- *25% of crews within 24 Hours of NTP*
- *40% of crews within 48 hours of NTP*
- *60% of crews within 72 hours of NTP*
- *100% of crews with 96 Hours of NTP*

CTC, Inc. is familiar with catastrophic events of all scope and sizes. CTC will also monitor its performance daily, and after consultation with you, will bring more resources as necessary to meet your developing schedule for work output.

Operations and Management Plan:

In general terms, following a written Notice to Proceed, CTC, Inc. debris management work will typically consist of the following, as listed in chronological (though often overlapping or concurrent) order. Each of these work tasks will be closely coordinated with and as directed by City or County staff.

- 1) Pushing and clearing debris from primary arterial highways that serve previously identified critical facilities. No attempt to remove debris is made at this time. The objective of this "cut and toss" effort is to open roadways to emergency response vehicular traffic. This work is conducted during the "emergency period" immediately following the event with FEMA guidelines limiting it to the first 70 work hours and may include working between sundown and sunup. A great emphasis is placed on safety during this time as downed power lines present a true hazard to the health and safety of response crews. Close coordination with the local electrical company will be conducted throughout this period.
- 2) During this timeframe, debris removal equipment and personnel will begin to be "checked in" with all necessary documentation gathered, and trucks and trailers measured (CY) for maximum load carrying capacity and identification placards installed. Also, during this time, the Temporary Debris Sites (TDS) will be located, regulatory approval gained for, and construction for operations begun.
- 3) As soon as the TDS is ready to receive debris (interior haul roads established and traffic control patterns formulated; site does not need to be ready for reduction/recycling efforts at this time), debris removal crews will be dispatched to begin gathering, loading and hauling debris to its designated site (vegetative debris will be taken to the TDS and Construction and Demolition (C&D) debris will be taking to a local, lawfully permitted landfill or other site as may be specified.



- 4) As the number of crews and equipment increases (called the “ramp up” period), so does the need for qualified monitors to be assigned to each crew, or zone. These monitors will issue load tickets for each load of debris managed and certify to reimbursement agencies its “eligibility.” Our crews are generally kept in the same zone and sector throughout the clean-up. This helps to identify responsible parties when damage to private property is reported, investigated, and resolved.
- 5) Citizen drop-off points may be established in the community. This gives those citizens who wish to remove debris from their private property as place to bring it, and greatly reduces the number of illegal dumping complaints that will be received. CTC, Inc. will provide the necessary equipment and manpower to safely operate these sites and clean them of all debris at the end of each day.
- 6) As debris removal operations progress, and the TDS is made ready for reduction/recycling operations (including baseline environmental (soil and groundwater sampling when required), debris removal crews will continue on a daily, uninterrupted basis, to haul vegetative debris and recyclables to the TDS. C&D debris will continue to be hauled to a local, lawfully permitted landfill. Additional crews will be brought in to conduct all tree trimming and stump removal operations.
- 7) Debris removal crews will normally make three scheduled passes in each zone and sector. Approximately 60% of all debris managed is removed from the right-of-way during the first pass. Once the majority of vegetative and C&D debris have been removed, White Goods (washers, dryers, refrigerators, freezers, air conditioning units, stoves, water heaters, and dishwashers) will be loaded and hauled to either the TDS for recycling, or to a local, lawfully permitted landfill as directed.
- 8) Multiple scheduled passes will be made until debris removal operations are completed, as determined by the government contracting agency.
- 9) As debris operations begin to end (the “ramp down” period), crews and equipment that are no longer required will be released from duty.
- 10) Once all activities are completed at the TDS, site closure will begin. This includes, but is not limited to the following:
 - Removal of all debris reduction by-products.
 - Removal of all equipment, office trailers, inspection towers, and portable toilets and wash stations.
 - Removal of all stone utilized to create points of ingress and egress, interior haul roads, and parking areas.
 - Removal of all site features (fencing and erosion control) that may have been constructed.
 - End-of-Job environmental samples are taken, tested, and compared to baseline samples.
 - CTC, Inc. will then request a final inspection from the appropriate government official. A “punch list” of items to be corrected is developed and final closure action taken. Only upon mutual, written agreement between the property owner, government official, and CTC, Inc. Project/Operations Manager is a site considered closed.

Debris removal, reduction and disposal work hours are generally defined as from sun-up to sundown, seven (7) days/week, including holidays. This schedule will be coordinated with, and approval gained from local officials.

This chronology of debris operations is defined in general terms only. Additional specific items of work may be directed by the local officials and work performed by CTC, Inc. All work will be performed so as to not interfere, to the greatest



extent possible, with all other emergency response agencies, including but not limited to: utility companies, government agencies, volunteers and local government forces.

Debris Volume Estimation:

Estimating the volume of debris generated following an event is not an exact science. At CTC, Inc. we utilize several different methodologies to make "an educated estimation." These include utilization of the US Army Corps of Engineers Hurricane Debris Volume Estimation Model; a per household times the total number of households method; a per mile of roadway times the total miles of roadway method; and other data as may be available. Each of these methodologies and estimates is led by an experienced CTC, Inc. team member who has a significant history in making just these type estimates of material on the ground.

Billing/Invoices:

At the conclusion of each day's work activities, daily reports and load tickets are collected from all CTC, Inc. supervisory personnel. They are then reviewed for completeness and correctness and entered into our proprietary database. This data entry is normally accomplished at our headquarters office where will maintain workstations for this purpose. This data entry normally follows the work effort by just one day, meaning that the City will have nearly real-time data throughout the project. Invoices are normally generated on a bi-weekly or monthly basis, dependent upon the schedule mutually agreed upon. Our records are maintained for a minimum of ten (10) years to ensure that we can support whatever request the City may have, particularly during the audit that will be performed by DHS/FEMA.

Authorized Persons:

Greg Gathers

Jeremy Britton

Maura Gathers

Johnny Osborne

With office locations in Kansas, Alabama, Texas and Florida, Custom Tree Care can strategically and immediately respond to any event in any location in the continental United States.



TEMPORARY DEBRIS SITE (TDS) PLAN

In conjunction with your local government representative, CTC will develop a site-specific plan for each Temporary Debris Site (TDS) we are tasked with operating. The Plan will address the following items, as appropriate, with additional subjects as may be required:

1. Site Management Organization and Responsibilities

This will provide all involved parties a clear delineation of the organization at the site, and the responsibilities assigned to each. It also facilitates quality control at the site.

2. Startup Check List

This list is developed to ensure that all of the work tasks involved in the clearing and preparation of a site are addressed and can be "checked off" the list as they are completed.

3. Ingress/Egress

Initially, these stabilized roads will be constructed to bring in the equipment necessary to prepare the site for operations. They will then be used by haul trucks to bring debris into the site for proper handling. The roads will be maintained throughout the entire operation.

4. Site Preparation

This includes clearing, grading, establishment of erosion control and baseline testing for soil and groundwater. The site must be carefully cleared and graded to ensure proper drainage, while minimizing erosion. All environmental concerns related to buffer zones, runoff, and potential impacts to nearby streams, air, and groundwater will be addressed.

5. Traffic Control Procedures

Depending upon the extent of traffic control required this may require an appendix entitled "Maintenance of Traffic". It will address the movement of vehicles into and out of the site and include provisions for keeping the streets or roads free of debris.

6. Safety

There are many activities within a TDS, including the diverse array of heavy equipment operating; large volumes of debris hauling trucks dumping their loads; potentially hazardous debris; maintenance activities; tub grinders and air curtain incinerators being operated; and large numbers of personnel. A diligent and concentrated focus on safety must be of paramount importance to everyone at the site. Safety is a part of every plan written by CTC personnel and is continually emphasized.

7. Segregation of Debris

In order to be properly managed throughout the reduction/recycling and disposal processes, all incoming debris must be segregated into various categories, including Household Hazardous Waste (HHW), Vegetative Debris, Construction and Demolition (C&D) Debris, White Goods, Small Engine Equipment and Electronic Waste.



8. Site Plan

A Site Plan will be drawn to identify the location of all activities, and include traffic control, Inspection Tower location, and dumping, grinding, burning, ash storage, HHW storage, temporary office, "Clear Zones" and portable toilet and hand wash station locations.

9. Reporting Requirements

CTC maintains an extensive record of the activities that occur at a Temporary Debris Site, including the number and identification of trucks, volume of debris entering the site, types of debris, etc. CTC, INC. can provide a wide range of reports. The types and schedules for preparing and submitting reports required by the COR will be contained in the plan.

10. Site Closure

A site closure plan will be developed and address the removal of all debris and debris reduction by-products, haul roads and dump pads, security fencing, office trailers, portable toilets and hand wash stations, Inspection Towers. Sampling of soil and groundwater will be taken as required and compared to the baseline data gathered. Each site will be returned to its original condition, or as may be desired, and approved by, the property owner and your local government representative.

VEHICLE INSPECTION TOWER INFO

Inspection towers are provided as per contract guidelines. The cost of these towers is a part of our proposal and costs to be absorbed by the company. Towers are built and provided at the various selected temporary debris sites/locations designated by the Site-Specific Management Plan (SSSP).

Tower construction is as follows:

- The frame and body of the inspection tower is constructed with pressure treated wood.
- The floor is an 8"x 8" area, elevated 10 feet above a leveled ground area.
- All towers are constructed of 2"x 8" joists, 16" O.C. with $\frac{3}{4}$ inch plywood supported by 6"x 6" posts. A 4-foot-high wall constructed of 2"x 4" studs, and $\frac{1}{2}$ inch plywood protects the perimeter of the floor area.
- The floor shall be covered with a solid roof. The roof will provide 7 feet of headroom below the support beams. The tower will be adequately anchored and wooden steps with handrails will be constructed to provide access.
- A worktable, 4' x 2' $\frac{1}{2}$ x $\frac{3}{4}$ inch plywood supported at all four corners will also be built.
- A temporary mechanical lift may be used until a fixed inspection tower is constructed.





DEBRIS REMOVAL GUIDELINES

Separating Your Debris

Debris should be placed curbside, without blocking the roadway or storm drains.

NO PICKUP ZONE

Any debris placed from the sidewalk toward your property will not be picked up.

DEBRIS SEPARATION

Separate debris into the six categories shown below.

DO NOT STACK OR LEAN

Placing debris near or on trees, poles, or other structures makes removal difficult. This includes fire hydrants and meters.

UNSURE WHERE TO PLACE DEBRIS?

If you don't have a sidewalk, ditch, or utility line in front of your house, place debris at the edge of your property before the curb.



Debris removal guidelines

In efforts to expedite the debris removal process, the city has asked that we follow these rules.

Placing debris **near or on trees, poles or other structures** makes removal difficult. This includes fire hydrants and meters.

Debris separation

The city has asked that debris be separated into the **six categories**, shown below.

Electronics:

Television, computer, stereo, phone, DVD player

Large appliances:

Refrigerator, washer/dryer, air conditioner, stove, water heater, dishwasher

Do not leave doors **unsealed or unsecured**

Hazardous waste:

Oil, battery, pesticide, paint, cleaning supplies, compressed gas

Vegetative debris:

Tree branches, leaves, logs, plants

Construction debris:

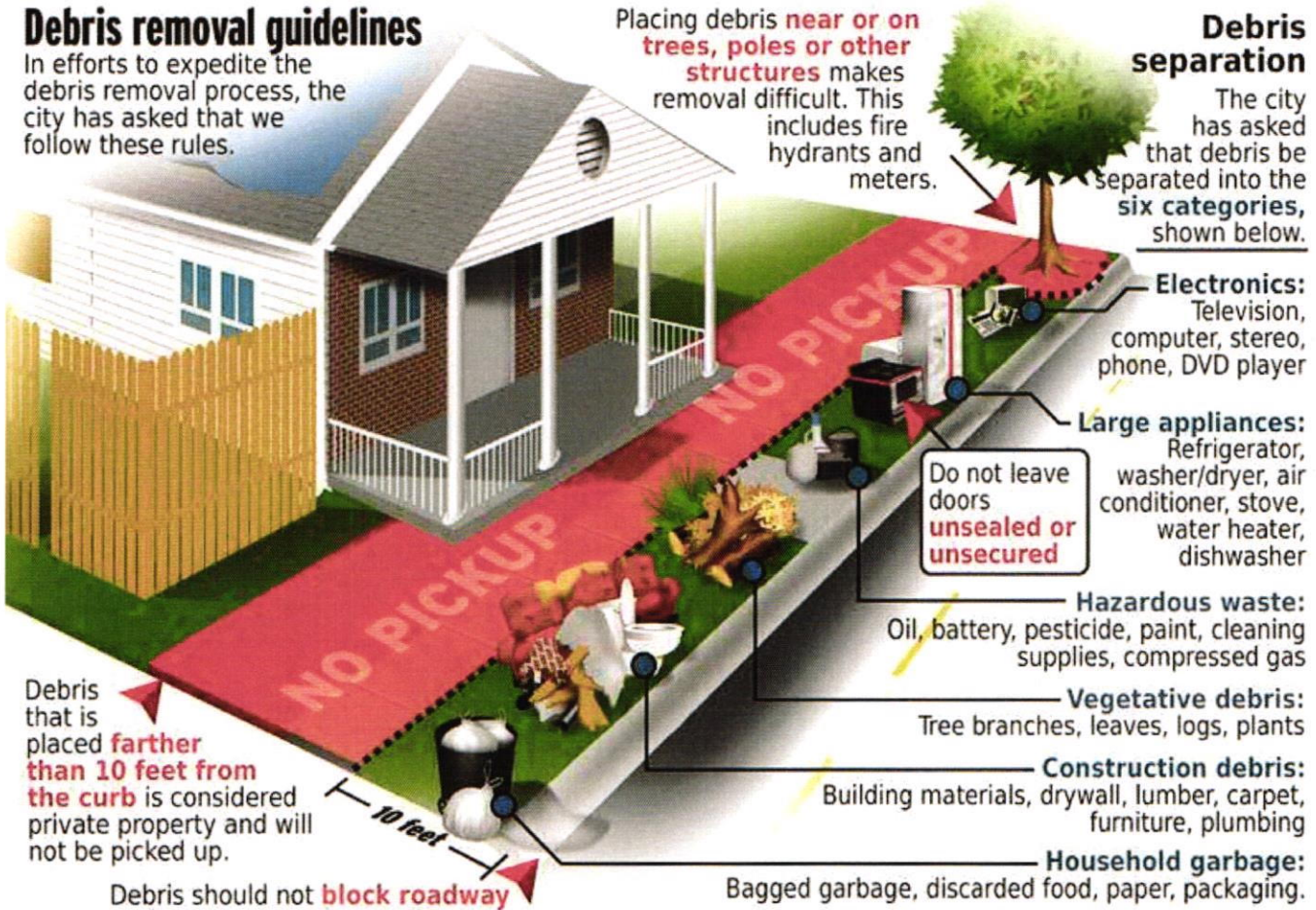
Building materials, drywall, lumber, carpet, furniture, plumbing

Household garbage:

Bagged garbage, discarded food, paper, packaging.

Debris that is placed **farther than 10 feet from the curb** is considered private property and will not be picked up.

Debris should not **block roadway**





FIRM OVERVIEW

SUMMARY

CTC Disaster Response, Inc. is experienced in all aspects of debris response, recovery, and management.

- Founded in 1999
- Incorporated in Kansas in 2001
- FEIN: 48-1245968
- DUNS: 141755772
- E-Verify: 588603
- Unique Entity ID: FB3KDVEX57G4
- Cage Code: 30CP1
- Within the last 10 years CTC has not been involved in any litigation as a defendant pertaining to debris removal.
- CTC has had no license sanctions.
- CTC has not ever filed for bankruptcy.
- CTC is not currently, nor has ever been disbarred from debris removal operations.
- CTC has never defaulted on a contract, been terminated, or failed to complete any work awarded.



REIMBURSEMENT KNOWLEDGE AND EXPERIENCE

CTC's team has worked with many states, counties, cities, and monitoring firms to ensure the maximum reimbursement possible. Guidelines for debris removal procedures are clearly defined in the FEMA 325 manual, and each member of our team has familiarized themselves with those guidelines. In most large disaster reimbursement related situations, the municipality will enter into a contract with a debris monitoring firm.

However, they have the option to monitor the project themselves, in which they will be assisted by our qualified FEMA specialists. If the client chooses to monitor the project themselves, CTC will provide:

- Training in FEMA's Debris Management Guide
- Training in FEMA's Public Assistance Program and Policy Guide (PAPPG)
- Placards for Equipment
- Multi-part Carbon Copy Load Tickets
- Truck Certification Forms
- Force Account and Equipment Forms
- Proper Personal Protective Equipment
- Global Positioning Systems
- Digital Cameras
- Daily Reports
- Adequate personnel for data entry/documentation

With CTC's experience on 150+ FEMA reimbursed projects our process and procedures are implemented in a way that the Applicant's federal reimbursement is maximized. CTC understands the rules, regulations and policies required to meet FEMA guidelines.



PAST PERFORMANCE, LIST OF WORK IN PROGRESS, & LIST OF AWARDED CONTRACTS

STATE	CLIENT	CONTRACT	DISASTER	CY/TONS	DATE	CONTRACT AMOUNT	CONTACT
GA	Jasper County	Debris Removal Tree Removal and Trimming	Tornado	126,593	7/9/23	1,054,409	Mike Benton 126 West Greene Street Monticello, GA 31064 (706) 468-4900 x310 mbenton@jaspercountygga.org
TX	City of Hutto	Debris Removal And Disposal, Tree Removal & Trimming	Ice Storm	13,592	5/11/23	163,790	Richard Rodriguez 500 W. Live oak Street Hutto, TX 78634 (512) 621-9936 richardrodriguez@huttotx.gov
IN	Board of Park Commissioners of City of Fort Wayne	152 Trees and Stump Removal	City Three Quadrant Tree and Stump Removal	NA	4/25/2023	161,922	Derek Veit 1900 N Clinton St. Fort Wayne, IN 46805 (260) 427-6400 Derek.veit@cityoffortwayne.org
TX	City of Taylor	Debris Removal	Ice Storm	765,717	3/25/2023	4,794,881	Jim Gray 1424 N Main St. Taylor, TX 76574 (512) 352-5818 Jim.gray@taylortx.gov
FL	Seminole County Public Schools	Vegetative Debris Removal and Disposal	Hurricane Ian		9/20/2022	\$2,944,410	Chris Breeze 400 E Lake Mary Blvd. Sanford, FL 32773 (407) 320-7453 brexecz@scps.k12.fl.us
FL	FLDOT	Initial Road Push	Hurricane Ian and Nicole DR-4673 / D-4630		9/2/2022 11/20/2022	\$341,715	Steven Kelly 801 N Broadway Ave. Bartow, FL 33803 (863) 519-2762 stevenkelly@dot.st.fl.us
TN	Humphreys County	Flood Related Debris Removal	Flood	3,334 Tons	05/11/22	\$296,753	Jessie Wallace 102 Thompson St. Waverly, TN 37185 (931) 296-7795 jwallace@humphreystn.com
TN	City of Waverly	Storm Debris Removal	Flood	17,000 Tons	05/05/22	\$1,351,500	Corey Burket 210 Pearson Ave. Waverly, TN 66871 (931) 296-2101 csburket@yahoo.com



LA	New Orleans Park IMP. ASSN.	Debris Removal	Hurricane Ida DR-4611		09/19/21	\$775,774	Keith Hemel 1 Palm Dr. New Orleans, LA 70124 (504) 483-9492 khemel@nocp.org
MS	Warren County	Debris Removal and Disposal	Sever Winter Storm	19,777 CY	04/12/21	\$317,047	John Elfer 913 Jackson St. Vicksburg, MS 39183 (601) 636-1544 johnne@co.warren.ms.us
MS	City of Waveland	Emergency Debris Disposal	Hurricane Zeta DR-4576	216,689 CY	03/20/21	\$1,864,747	Mickey Lagasse 301 Coleman Ave. Waveland, MS 39576 (228) 467-4134 mickey.lagasse1990@outlook.com
OK	City of Oklahoma City - Public Works	Emergency Street Access Tree & Debris Removal	Severe Winter Storm DR-4575	13,799 Tons	02/14/21	\$1,220,524	Derek Johnson 1621 S Portland Ave. Oklahoma City, OK 73108 (405)297-1517 derek.johnson@okc.gov
OK	City of Oklahoma City - Utilities	Debris Removal	Severe Winter Storm DR-4575	56,827 Tons	02/13/21	\$5,026,386	Don Maisch 420 W Main St. Ste. 5 Oklahoma City, OK 73102 (405)297-3140 don.maisch@okc.gov
OK	City of the Village	Debris Removal	Severe Winter Storm DR-4575	33,227 CY	12/15/20	\$262,511	Bruce Stone 2304 Manchester Dr. The Village, OK 73120 (405)529-0000, bruce_stone@thevillageok.org
CO	City of Boulder	Post Disaster Debris Collection	September Snowstorm Non declared	52,331 CY	11/25/20	\$752,659	Jeff Haley 1777 Broadway Boulder, CO 80302 (303) 413-7233 haleyj@bouldercolorado.gov



LA	New Orleans Park IMP. ASSN.	Debris Removal	Tropical Storm Zeta EM-3549		11/09/20	\$208,768	Keith Hemel 1 Palm Dr. New Orleans, LA 70124 (504) 483-9492 khemel@nocp.org
FL	University of West Florida	Disaster Debris Removal	Hurricane Sally DR-4564	8,245 CY	10/26/20	\$555,335	Phillip Etheridge 11000 University Pkwy. Pensacola, FL 32514 (850) 390-3935 petheridge@uwf.edu
IA	City of Bertram	Vegetative Debris Removal & Disposal	Derecho DR-4557	20,399 CY	10/20/20	\$222,274	Dave Hunt (563) 920-2870 Dhunt2003@gamil.com
IA	City of Madrid	Debris Removal & Disposal	Derecho DR-4557	1,785 CY	10/17/20	\$36,063	Tom Brown 304 S Water St. Madrid, IA 50156 (515) 795-3930, mayor@madridiowa.org
IA	Tama County Conservation Board	Debris Removal, Reduction & Disposal	Derecho DR-4557	2,565 CY	10/10/20	\$109,804	Stephen Mayne 2283 Park Rd. Toledo, IA 52342 (641) 484-2231 tccb@tamacounty.org
IA	City of Toledo	Debris Removal, Reduction & Disposal	Derecho DR-4557	45,312 CY	10/04/20	\$468,016	Brian Sokol 1007 S Prospect Dr. Toledo, IA 52342 (641) 484-2160 mayor@toledoioowa.gov
IA	City of Gladbrook	Debris Removal, Reduction & Disposal	Derecho DR-4557	15,521 CY	10/03/20	\$185,571	319 2 nd St. Gladbrook, IA 50635 (641) 473-2582



IA	City of Tama	Debris Removal, Reduction & Disposal	Derecho DR-4557	169,609 CY	09/29/20	\$1,447,556	Alyssa Hoskey 305 Siegel St. Tama, IA 52339 (641) 484-3822
TX	Willacy County	Debris Removal	Hurricane Hanna EM-3530	2,006 CY	09/15/20	\$13,641	Frank Tomes (956) 689-5456 willems@prontonet.net
TX	City of Raymondville	Debris Removal	Hurricane Hanna EM-3530	42,327 CY	09/15/20	\$262,831	Gilbert Gonzales 142 S 7 th St. Raymondville, TX 78580 (956) 689-2443 ext 1408 mayor@raymondvilletx.us
MS	City of Corinth	Storm Debris Removal & Disposal		181,461 CY	06/19/20	\$1,955,762	Clayton Mills (662) 415-0855 cm_@bellsouth.net
MS	Lee County	Debris Removal	Tropical Storm Olga	138,770 CY	06/01/20	\$2,850,608	Lee Bowdry P.O. Box 1785 Tupelo, MS 38802 (662) 432-2950, lbowdry@co.lee.ms.us
TN	Wilson County	Debris Clearance, Removal & Disposal	Tornado	35,400 CY	06/01/20	\$650,971	Aaron Maynard 228 E Main St. Lebanon, TN 37087 (615) 443-2630 maynarda@wilsoncountyttn.gov
TN	Putnam County	Debris Clearance, Removal & Disposal	Tornado	76,521 CY	05/01/20	\$728,690	Randy Porter 300 E Spring St. Cookeville, TN 38501 (931) 526-2161 randy.porter@putnamcountyttn.gov



TN	City of Cookeville	Debris Clearance, Removal & Disposal	Tornado	45,606 CY	05/01/20	\$446,716	James Mills 45 E Broad St. Cookeville, TN 38501 (931) 520-5241 jam@cookeville-tn.gov
TN	City of Waverly	Debris Removal	Tropical Storm Olga	22,558 CY	04/03/20	\$200,631	Corey Burket 210 Pearson Ave. Waverly, TN 66871 (931) 296-2101 csburket@yahoo.com
KS	Douglas County Public Works	Tornado Disaster Debris Removal			09/01/19	\$144,997	Chad Voigt 3755 E 25 th St. Lawrence, KS 66046 (785) 832-5293 cvoigt@douglascountyks.org
KS	City of Shawnee, KS	Tree Trimming & Emergency Tree Debris Removal			06/01/19	Varies	Michelle Distler / Steve Bialek 11110 Johnson Dr. Shawnee, KS 66203 (913) 634-5883 mdistler@cityofshawnee.org
NC	Carteret County	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	49,861 CY	03/13/19	\$353,340	Randy Cantor 3820 Bridges St. Ste. D Morehead City, NC 28557 (252) 728-8545 randy.cantor@carteretcountync.gov
NC	Pamlico County	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	98,278 CY	02/25/19	\$847,214	Tim Buck 302 Main St. Bayboro, NC 28515 (252) 745-3133 tim.buck@pamlicocounty.org
NC	Town of Hope Mills	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	8,479 CY	02/05/19	\$65,288	Don Sisko 5770 Rockfish Rd. Hope Mills, NC 28348 (910) 429-3384 dsisko@townofhopemills.com



NC	Town of Belville	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	47,735 CY	12/11/18	\$345,365	Athina Williams 63 River Rd. Belville, NC 28451 (910) 371-2456 townadministrator@townofbelville.com
FL	Broward County Schools	Debris Removal & Disposal			11/30/18	\$1,491,665	Mary C Coker 600 SE Third Ave. Ft. Lauderdale, FL 33301 (754) 321-0505 mary.coker@browardschools.com
NC	Town of Cape Carteret	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	87,698 CY	11/19/18	\$566,344	Zach Steffey 102 Dolphin St. Cape Carteret, NC 28584 (252) 393-8483 zsteffey@capecarteret.org
NC	Town of Carolina Beach	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	60,598 CY	11/15/18	\$339,387	Brian Stanberry 1121 N Lake Park Blvd. Carolina Beach, NC 28428 (910) 458-8291 brian.stanberry@carolinabeach.org
NC	Wayne County	Debris Removal	Hurricane Florence DR-4393	49 CY	11/13/18	\$3,624	Noelle Woods 224 E Walnut St. Goldsboro, NC 27530 (919) 705-1714 noelle.woods@waynegov.com
NC	Town of Beaufort	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	48,470 CY	11/05/18	\$372,332	Mark Eakes 701 Front St. Beaufort, NC 28516 (252) 904-6477 m.eakes@beaufortnc.org
NC	Town of Cedar Point	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	46,007 CY	11/01/18	\$287,926	Jayne Calhoun 427 Sherwood Ave. Cedar Point, NC 28584 (252) 393-7898 jcalhoun@cedarpointnc.org



NC	Town of Wrightsville Beach	Vegetative & C&D Debris Removal	Hurricane Florence DR-4393	9,895 CY	10/26/18	\$121,579	Tim Owens 321 Causeway Dr. Wrightsville Beach, NC 28480 (910) 239-1700 towens@towb.org
TN	City of Memphis	Emergency Storm Debris Removal			06/30/18	\$136,632	Barry Levine (901) 237-2805
FL	South Broward Drainage District	Debris Removal & Disposal	Hurricane Irma DR-4337	1,110 CY	03/15/18	\$193,442	Kevin Hart 6591 SW 160 Ave. Southwest Ranches, FL 33331 (954) 680-3337 x208 kevin@sbdd.org
FL	Town of Bay Harbor Islands	Debris Removal & Disposal	Hurricane Irma DR-4337	7,769 CY	10/19/17	\$167,467	Jordan Leonard 9665 Bay Harbor Islands Bay Harbor Islands, FL 33154 (305) 206-8497 jwlmiami@yahoo.com
FL	City of West Park	Debris Removal & Disposal	Hurricane Irma DR-4337	3,207 CY	09/16/17	\$30,000	Dan Millien 1965 S State Rd. 7 West Park, FL 33023 (954) 964-0824 dmillien@cityofwestpark.org
NC	Wayne County	Debris Removal & Disposal	Hurricane Matthew DR-4285		11/14/16	\$28,072	Noelle Woods 224 E Walnut St. Goldsboro, NC 27530 (919) 705-1714 noelle.woods@waynegov.com
KS	Shawnee County	Line Clearance, Tree Trimming, Stump Removal & Emergency Services			09/22/16	\$225,439	Tom Hammer 200 SE 7 th St. Topeka, KS 66603 (785) 251-2663



NC	City of Goldsboro	Vegetative Debris Removal	Hurricane Matthew DR-4285		08/04/16	\$112,576	Tracy Barber (919) 580-4393
CO	City of Boulder	Emergency Tree & Debris Removal			05/31/16	\$420,710	1777 Broadway Boulder, CO 80302 (303) 441-3230 purchasing@bouldercolorado.gov
IL	City of Quincy	Storm Damaged Tree Removal & Trimming			10/01/15	\$275,400	Jon Vrandenburg 730 Maine St. Quincy, IL 62301 (217) 257-9380
TN	City of Cookeville	Grinding & Disposal of Vegetative Debris	Winter Storm Pandora DR-4211	45,000 CY	7/2015	\$132,500	Greg Brown 1115 E. Spring St. Cookeville, TN 38501 (931) 520-5247
TN	White County	Load & Haul Vegetative Debris Reduction by Grinding TDSRS Management	Winter Storm Pandora DR-4211	135,000 CY	5/2015	\$1,500,000	Clay Parker 268 Medic Dr. Sparta, TN 38583 (931) 837-2110
TN	Fentress County	Load & Haul Vegetative Debris Reduction by Grinding TDSRS Management	Winter Storm Pandora DR-4211	85,000 CY	4/2015	\$2,300,000	Michael J. Cross P.O. Box 1128 Jamestown, TN 38556 (931) 879-7713
GA	Jenkins County	Load & Haul Vegetative Debris Reduction by Grinding TDSRS Management	Winter Storm Pax DR-4165	54,000 CY	7/2014	\$825,000	Grady Lane P.O. Box 797 Millen, GA 30442 (478) 982-2563



SC	DOT	Lean & Hanger Load & Haul Vegetative Debris Reduction by Grinding	Winter Storm Pax DR-4166	107,859 CY	2/2014	\$1,050,000	Henry Scharber Carolina Contracting Solutions 1318 SC-61 Ridgeville, SC 29472 (843) 821-4496
SC	Dorchester County	Lean & Hanger Load & Haul Vegetative Debris	Winter Storm Pax DR-4166	7,200 Trees	2/2014	\$275,000	Crowder Gulf 5436 Business Parkway Theodore, AL 36582 (800) 992-6207
SC	Barnwell County	Initial Push Road Clearance	Winter Storm Pax DR-4166	N/A	2/2014	\$18,000	Curtis Hogg Public Works 48 Ammie Ave. Barnwell, SC 29812 (803) 541-1110
SC	Aiken County	Initial Push Road Clearance	Winter Storm Pax DR-4166	N/A	2/2014	\$8,000	
OK	City of Moore	Load & Haul Vegetative & C&D Debris White Goods Segregation	Tornado DR-4117	14,059 Tons	5/2013		Steve Shaun Silverstar Construction 2401 S. Broadway St. Moore, OK 73160 (405) 793-1725
NJ	Township of Seaside US Army Corp of Engineers	Load & Haul Vegetative & C&D Debris	Hurricane Sandy DR-4086	105,000 CY	10/2012	\$1,200,000	Jack Smith Eagle Environmental 18369 Petroleum Dr. Baton Rouge, LA 70809 (985) 518-7480
NJ	Township of Brick US Army Corp of Engineers	Load & Haul Vegetative & C&D Debris	Hurricane Sandy DR-4086	75,000 CY	10/2012	\$900,000	Jack Smith Eagle Environmental 18369 Petroleum Dr. Baton Rouge, LA 70809 (985) 518-7480



NJ	Township of Lakewood US Army Corp of Engineers	Load & Haul Vegetative & C&D Debris	Hurricane Sandy DR-4086	65,000 CY	10/2012	\$785,000	Jack Smith Eagle Environmental 18369 Petroleum Dr. Baton Rouge, LA 70809 (985) 518-7480
NJ	Township of Toms River US Army Corp of Engineers	Load & Haul Vegetative & C&D Debris	Hurricane Sandy DR-4086	85,000 CY	10/2012	\$1,015,000	Jack Smith Eagle Environmental 18369 Petroleum Dr. Baton Rouge, LA 70809 (985) 518-7480
NY	Rockaway US Army Corp of Engineers	Long Haul Trucking	Hurricane Sandy DR-4085	42,000 Tons	10/2012	\$1,425,000	Louis Perez Environmental Chemical Corporation 1240 Bayshore Hwy. Burlingame, CA 94010 (650) 347-1555
NY	Long Island US Army Corp of Engineers	Long Haul Trucking	Hurricane Sandy DR-4085	33,000 Tons	10/2012	\$1,100,000	Louis Perez Environmental Chemical Corporation 1240 Bayshore Hwy. Burlingame, CA 94010 (650) 347-1555
LA	City of New Orleans East US Army Corp of Engineers	Removal of Vegetative Debris from L1011 Levee System	Hurricane Isaac DR-4080	120,000 CY	9/2012	\$1,600,000	Jeremiah Stockwell Environmental Chemical Corporation 1240 Bayshore Hwy. Burlingame, CA 94010 (650) 347-1555
AL	Tallapoosa County US Army Corp of Engineers	Load & Haul Vegetative & C&D Debris White Goods HHW - Segregation Stump Extraction Reduction by Grinding	Tornado DR-1971	115,000 CY	4/2011	\$1,200,000	Phillips & Jordan



REFERENCES

Client	Disaster Description	Contact
City of The Village	Ice Storm	Bruce Stone
2304 Manchester Dr.	Debris Removal	(405) 751-8861
The Villages, OK 73120		bruce_stone@thevillageok.org
Wilson County, TN	Tornado	Aaron Mayard
228 East Main St.	Debris Clearance, Removal &	(615) 443-2630
Lebanon, TN 37088	Disposal	maynarda@wilsoncountyttn.gov
City of Waverly, TN	Hurricane	Corey Burket
101 East Main St.	Debris Clearance & Removal	(931) 296-2101
Waverly, TN 37105		csburket@yahoo.com
Lee County, MS	Hurricane	Lee Bowdry
200 West Jefferson Street	Debris Removal	(662) 432-2950
Tupelo, MS 38802		lbowdry@co.lee.ms.us
Putnam County, TN	Tornado	Randy Porter
300 E Spring St.	Debris Clearance, Removal &	(931) 526-2161
Cookeville, TN 38501	Disposal	randy.porter@putnamcountyttn.gov
City of Cookeville, TN	Tornado	James Mills
1115 E Spring St.	Debris Clearance, Removal &	(931) 520-5241
Cookeville, TN 38501	Disposal	jam@cookeville-tn.gov
City Corinth, MS	Debris Removal & Disposal	Clayton Mills
300 Childs Street		(662) 415-0855
Corinth, MS 38834		cm_@bellsouth.net
Douglas County, KS	Debris Removal	Keith Browning
3755 E 25th St.		(785) 832-5293
Lawrence, KS 66046		kbrowning@douglascountyks.org
Town of Cape Carteret, NC	Hurricane	Zach Steffey
102 Dolphin St.	Debris Clearing & Removal	(252) 393-8483
Cape Carteret, NC 28584		zsteffey@capecarteret.org



Client	Disaster Description	Contact
Town of Cedar Point, NC	Hurricane	Jayne Calhoun
427 Sherwood Avenue	Debris Clearing & Removal	(252) 393-7898
Cedar Point, NC 28584		jcalhoun@cedarpointnc.org
Client	Disaster Description	Contact
Carteret County, NC	Hurricane	Randy Carter
302 Courthouse Square	Debris Clearing & Removal	(252) 728-8545
Beaufort, NC 28516		randy.cantor@carteretcountync.gov
Pamlico County, NC	Hurricane	Tim Buck
302 Main St.	Debris Clearing & Removal	(252) 745-3133
Bayboro, NC 28515		tim.buck@pamlicocounty.org
South Broward Fl Drainage District	Hurricane	Kevin Hart
6591 SW 160th Avenue	Debris Clearing & Removal	(954) 680-3337 x206
Southwest Ranches, FL 33331		kevin@sbdd.org
City of West Park, FL	Hurricane	Dan Mililen
1965 S. State Rd 7	Debris Clearing & Removal	(954) 889-4162
West Park, FL 33023		dmillien@cityofwestpark.org
Town of Bay Harbor Island, FL	Hurricane	Jordan Leonard
9665 Bay Harbor Terrace	Debris Clearing & Removal	(305) 206-8497
Bay Harbor Islands, FL 33154		jleonard@bayharborislands-fl.gov
School Board of Broward County, FL	Hurricane	Ron Eggenberger
7720 West Oakland Park Blvd	Debris Clearing & Removal	(754) 321-4317
Sunrise, FL 33351		ronald.eggerberger@browardschools.com
City of Lawrence, KS	Tree Trimming, Tree & Debris Removal	Crystal Miles
6 East 6th Street		(785) 832-7970
Lawrence, KS 66044		cmiles@lawrenceks.org
City of Shawnee, KS	Tree Trimming, Tree & Debris Removal	Kevin Taylor
1110 Johnson Drive		(913) 631-2500
Shawnee, KS 66203		ktaylor@cityofshawnee.org
City of North Kansas City, MO	Tree Trimming, Tree & Debris Removal	Chris Cooper
2010 Howell St.		(816) 274-6004
North Kansas City, MO 64116		ccooper@nkc.org



MANAGEMENT OVERVIEW

TRAINING AND CERTIFICATIONS

- ISA Certified Arborist – Greg Gathers
- FDOT Intermediate Maintenance of Traffic Control Certificate – Greg Gathers, Jeremy Britton
- OSHA 30 Hour Safety – Greg Gathers, Jeremy Britton
- CPR & First Aid Certified – Greg Gathers, Jeremy Britton, Maura Gathers, Johnny Osborne
- Debris Management Training at NHC – Greg Gathers, Jeremy Britton
- EMI Debris Management Course – Greg Gathers, Jeremy Britton
- USACE Certificate, Construction Quality Management for Contractors – Johnny Osborne
- US Homeland Security TWIC Certificate – Johnny Osborne
- TEEX, Disaster Preparedness & Management, Operations and Planning for all-Hazard Events Cert. – Johnny Osborne
- IS-100 – Maura Gathers, Johnny Osborne
- IS-125 – Greg Gathers, Jeremy Britton,
- IS-200 – Greg Gathers, Jeremy Britton, Maura Gathers,
- IS-253 – Greg Gathers, Jeremy Britton, Maura Gathers,
- IS-632 – Intro to Debris Operations – Greg Gathers, Jeremy Britton, Maura Gathers, Johnny Osborne, Jack Cohagen
- IS-633 – Johnny Osborne
- IS-634 – Intro into FEMA's Public Assistance – Greg Gathers, Jeremy Britton, Maura Gathers, Jack Cohagen
- IS-700 – NIMS – Greg Gathers, Jeremy Britton, Maura Gathers, Johnny Osborne
- IS-800 – Greg Gathers, Jeremy Britton, Maura Gathers, Johnny Osborne

Greg Gathers

- President/Chief Executive Officer since 1999
- BS in Agriculture Technology Management, Kansas State University
- 21 years' experience as an arborist
- Supervised crews on over 100 government contracts

Jeremy Britton

- Chief Operating Officer
- Supervised crews on over 100 government contracts

Sean Kennedy, CPA

- Chief Financial Officer
- Certified Public Accountant
- Financial Statement Preparation, Compilation & Review
- Payroll Processing & Payroll Tax Return
- Tax Return Preparation
- Internal Controls

**Maura Gathers**

- Vice President of Business Development
- Public Relations
- Marketing & Branding
- Community Outreach and Volunteer Coordinator
- 10+ years' managerial experience
- 13+ years' experience in sales and client relations
- Directions in Organizational Leadership Certification (Washburn University School of Business)

Johnny Osborne

- Project Manager
- 15 years' experience in the debris management industry
- Business Administration, University of South Alabama
- SC Law Enforcement Division SLED Level 1, 2 & 3

RESUMES

GREG GATHERS

President/Owner

PROFILE

- 24 Years' experience Tree Care and Disaster Response
- Managed over 150 disaster events in 27 states as a prime contractor.
- Committed to providing debris management services following FEMA regulations to ensure client reimbursement is to the maximum allowed.
- Knowledgeable in all aspects of debris response and recovery operations

CONTACT

PHONE:
785-221-7550

ADDRESS:
3722 SW Spring Creek Ln.
Topeka, KS 66610

EMAIL:
ggathers@ctcdiaster.com

EDUCATION

Kansas State University – Bachelor of Science in Agriculture

International Society of Arboriculture – Certified Arborist

EMI Debris Management Certification

NIMS Certification

OSHA Certification

WORK EXPERIENCE

CTC Disaster Response, Inc. - President/Owner
1999–Present

- Oversees all company operations.
- Provides strategic direction to the business.
- Manage senior staff.
- Debris management planning and training
- Client liaison before, during and after disaster events

SKILLS

Project Manager
Skilled Communicator
Organization Skills

JEREMY BRITTON

Chief Operating Officer

PROFILE

- 20 Years' experience as COO
- Managed over 150 disaster events in 27 states as a prime contractor.
- Committed to providing debris management services following FEMA regulations to ensure client reimbursement is to the maximum allowed.
- Knowledgeable in all aspects of debris response and recovery operations
- Extensive experience in project management with emphasis on Temporary Debris Site (TDS) operations

CONTACT

PHONE:
256-749-4886

ADDRESS:
1880 Radio Road
Alexander City, AL 35010

EMAIL:
jbritton@ctcdiaster.com

EDUCATION

Central Alabama Community College – Associate Degree in Business

EMI Debris Management Certification

NIMS Certification

OSHA Certification

WORK EXPERIENCE

CTC Disaster Response, Inc. Chief Operating Officer (COO)
2018–Present

- Responsible for day-to-day operations
- Debris management planning and training
- Client liaison before, during and after disaster events
- Manages subcontractors during disaster events.

AAA General Contractors, Inc. Owner
1992–Present

- Oversee company operations.
- Resource management
- Quality Control

SKILLS

Project Manager
Skilled Communicator
Strong Managerial Skills
Heavy Equipment Operator
Licensed General Contractor in Alabama

JOHNNY OSBORNE

Project Manager

PROFILE

- 15 Years' experience in debris management & disaster response
- Committed to providing debris management services following FEMA regulations to ensure client reimbursement is to the maximum allowed.
- Knowledgeable in all aspects of debris response and recovery operations

CONTACT

PHONE:
785-221-7550

ADDRESS:
3722 SW Spring Creek Ln.
Topeka, KS 66610

EMAIL:
josborne@ctcdiaster.com

EDUCATION

University of South Alabama – Criminal Justice

NIMS Certification

OSHA Certification

FEMA Certification

U.S. Homeland Security TWIC

WORK EXPERIENCE

CTC Disaster Response, Inc. – Project Manager
2022-Present

- Oversees project operations.
- Debris site management
- Assigns operational personnel, including subcontractors
- Debris management planning and training
- Client relations

Rostan Solutions, LLC. – Project Manager / Client Service Manager
2019-2022

- Oversees project operations.
- Debris site management
- Assigns operational personnel, including subcontractors
- Debris management planning and training
- New business development

Ashbritt Inc. – Project Manager
2013-2019

- Oversees project operations.
- Debris site management
- Assigns operational personnel, including subcontractors
- Debris management planning and training

SKILLS

Quality Control
CPR, First Aid & AED certified



PROJECT RESOURCES

SUBCONTRACTING PLAN

INTRODUCTION:

CTC maintains an extensive database of subcontractors with specialty equipment and varied resources which are fully committed to CTC. Many of these subcontractors have partnered with CTC in a variety of different projects over the past 17 years. CTC prides itself on its relationship with these hardworking companies and mutual trust exists between us.

CTC is an Equal Opportunity Employer. We strive to meet or exceed all subcontracting goals identified in your Request for Proposal. We identify all subcontractors regarding certifications as MWBE, SBE, 8A, or Hub zone. We have extensive databases for all areas throughout the U.S., so that we can actively identify the qualified ones for your proposal.

Additionally, CTC appreciates the input from our contracting partners on recommendations and referrals of qualified, licensed, insured contractors with the required experience for your event. The knowledge of the area, their relationship with your citizens is a plus to CTC and its mission.

SUBCONTRACTING PLAN AND UTILIZATION:

CTC will utilize a workforce comprised of in-house personnel and subcontractors specializing in various phases of debris management, disposal, and recycling. As stated previously, we will identify local subcontractors already in our network as well as hire as many contractors and laborers as available in an effort to allow members of disaster struck communities to take part in the reconstruction process, and to assist the community financially and economically. The majority of these subcontracts will fill positions for hauling of debris to TDS, hauling of debris to final disposal sites, hauling debris for recycling purposes.

Subcontractors will provide trucks and trailers that meet all USACE requirements for safety, licensing, permitting and registrations. Subcontractors will provide copies of all licenses upon request, and will stay with their assigned areas, completing the assigned task. These crews will work in a methodical manner until they have fulfilled their area's cleanup requirements.

CTC will seek local, qualified individuals for employment during the disaster cleanup and reconstruction phase, including placing advertisements in the local newspapers and visiting the local employment office. Positions for laborers, data entry, flaggers, monitors, and other personnel will assist CTC in our task. Temporary employment agencies may be used to provide manpower to complete the task, but only after the proper screening and submission of drug tests.

Unless otherwise stipulated in your contract, twenty-five percent (25%) of the total amount of work to be performed will be by CTC personnel and equipment. CTC will operate with our specialized and trained reduction personnel. CTC has commitment letters from contractors across all the continental United States.

SUBCONTRACTORS AGREEMENTS AND RESPONSIBILITY:

Subcontractors for CTC are committed contractually to complete their assignments as instructed, and must attend all safety meetings, follow the chain of command, and report to the CTC COR daily to keep projects moving forward. CTC is known for its open line of communications, and for the respect we have for our subcontractors.



All subcontractors are required to attend weekly tailgate meetings, sign CTC's drug-free workplace statement and to conform to all operating policies as set forth our project management team.

All CTC subcontractors are familiar with the proper use of ADMS electronic reporting procedures, the latest technologies in recording and monitoring procedures, and are trained in the proper documentation for the benefit of all concerned.

CTC subcontractors are aware of all charge back procedures for damages, provide daily reports to CTC site supervisors, and act as good-will diplomats to citizens, making the cleanup efforts as stress free as possible in an emergency situation.

A copy of our Subcontractor's agreement is either included in this proposal or may be accessed by contacting the corporate office. These agreements have been reviewed by attorneys for various states so that they meet the contracting laws of the particular state in which we are working.

PROPRIETARY INFORMATION:

A list of qualified, experienced, insured, prequalified subcontractors for your area is included in this proposal (If required in the proposal), or may be accessed at our corporate office upon request. This list is proprietary information and not to be shared with the public.



LOCAL AND MINORITY PARTICIPATION

CTC fully complies with guidelines regarding Local and Minority Participation. We have an established corporate policy regarding minority participation, which can be referenced in our Affirmative Action and M/WBE Policy at our offices unless otherwise requested.

One of the major strengths of CTC is our ability to recognize the importance of utilizing local, qualified contractors. Depending on the time frame, and whether this is a standby, pre-disaster contract or an emergency situation, CTC uses procedures necessary to ensure the use of local contractors and personnel. In a non-emergency situation, we can place ads in the local newspapers, check with temporary services or state employment services. We also rely heavily on recommendations from the County commissioners or City officials in all situations.

Emergency situations have prompted us to pull together with contracting agencies to recognize the strengths in their own communities. We appreciate the input provided by local officials in screening potential subcontractors and personnel. The ability of the commissioners or other local community officials to suggest or recommend those that meet all requirements for experience, equipment and insurance qualifications is a benefit in the successful operation and completion of projects of any size or scope.

Based upon the availability of qualified minority personnel in the area we strive to meet or exceed the normal requirements for this event. As an integral part of the contract, we establish contacts with several local, 8A and minority companies. We intend to use the services of qualified, local personnel to fill positions as needed and upon recommendation of the contracting agency.

All local and minority personnel will be screened to meet the requirements, including licensing and insurance requirements of CTC, Inc. We also include listings of Certified M/WBE Contractors as are available and which provides updated information for this project.

CTC has committed minority contractors who have performed on CTC contracts over the past several years. We use the recommended channels to further investigate the availability, the experience, and the reputation of each local and/or minority contractor to serve the best interest of the contracting agency.

Due to the nature of the business, CTC relies heavily on the utilization of state personnel agencies, local private placement agencies and temporary services. We also use the services of the local Small Business Administration (SBA) office when available and local trade organizations. Our goals as stated in our Affirmative Action Policy are traditionally greater than those of most contract requirements. Additionally, the types of personnel required and their interest in the project varies from location to location.



OWNED AND LEASED EQUIPMENT

Description	Quantity
30' Barge Flat Deck	2
30,000# Track Excavator	6
35,000# Bulldozer	18
40' + Barge with Crane	4
45,000# Track Excavator	12
50,000# Bulldozer	10
55 Ft Bucket Truck	63
65,000# Track Excavator	18
AG Tractor with Attachment	9
Air Curtain Destructor	1
Bandit 4680 Horizontal Grinder	2
Beach Sand Screen	1
Chipper	1
Command Center	1
Debris Trailer	2
Dump Trucks	51
Fecon Mulcher	1
Feller Bunchers	9
Flatbed Trailer	6
GN Trailer	1
Grapple Attachment	2
Grinder	1
Horizontal Grinder	6
Jarraf Tree Trimmer	5
Loader Tractor	1
Log Skidder	13
Lowboy Trailer	1
Merlo Tree Removal Machine	1
Mini Skid Loader	1
Mixer Truck	5
Mulching Head	1
Off Road Truck	2
Pallet Forks	1
Pickup	8
Pumper Truck	1
RGN Lowboys	14



Description	Quantity
Road Grader	1
Road Tractor	40
Rollout Bucket	1
Rotary Mower	1
Self-Loading Truck	204
Semi-Truck	2
Skid Steer	36
Step Deck Trailer	3
Stump Grinder	6
Support Boat	4
Support Vehicle	37
Trailer Mount Loader with Saw Bucks	3
Travel Trailer	1
Tub Grinder	2
UTV	2
Versa Handler	6
Walking Floor Trailer	31
Water Truck	6
Wheel Loader	19
Whole Tree Chipper	2
Wood Screw	1

SAFETY INFORMATION

SAFETY AND QUALITY CONTROL PLAN

Accident Prevention:

For the protection and safety of all employees, CTC has established the following rules designed to prevent accidents and injuries. Compliance with these rules is mandatory. Documentation will be made when the rules are distributed to new employees.

- Proper footwear and clothing will always be worn.
- Do not wear loose clothing, jewelry, or keep long hair in a down position. There is a danger of catching such articles in moving machinery.
- Horseplay, running, fighting or any activity that may result in injury or waste will not be tolerated.
- Appropriate personal protective equipment, or PPE, will be worn for the task (s) at hand, as specified by training and job briefing (s).
- Operate machinery with all guards in place. Tampering with safety devices is cause for immediate disciplinary action.
- Do not operate any machine you are not familiar with or have not been trained on and authorized to use.
- Machines must never be cleaned, adjusted, or repaired until the machine is turned off, the circuit is interrupted at the power source (including lock-out) and a warning tag is placed at the controls.
- Any defects in materials, machinery, tools, and equipment must be reported immediately to a supervisor, safety personnel, or management.
- Do not leave tools, materials, or other objects on the floor that might cause others to trip and fall.
- Do not block exits, fire doors, aisles, fire extinguishers, gas meters, electrical panels, or traffic lanes.
- Avoid injury by attempting to lift or push excessive loads. If an object is too heavy to move without strain, ask for help.
- Observe the correct posture for lifting. Stand with your feet slightly apart, assume a squatting position with knees bent, and tuck your chin into your chest. Tilt head forward, grasp the load with both hands, and gradually push up with your legs, keeping your back straight and avoiding any abrupt movement.
- Do not distract others while working. When approaching a coworker for any purpose, do so from the front or the side in a way that they will see you coming and will not be startled or surprised. If conversation is necessary, first make sure that it is safe.
- Do not allow oil, water, or any other material to remain on the floor for long periods of time when you or others may slip. Report any slip and fall problems to your supervisor.
- When handling hazardous materials be sure to follow prescribed safety procedures and use required safety equipment. When using secondary containers filled by others, be sure they are labeled as to their contents and hazards. Know your Material Data Safety Sheets (MSDS) and where they are located. Review them often.
- Use appropriate gloves when handling materials with sharp or jagged edges, when handling chemicals, when handling hot material, or to protect your hands in general.
- Do not attempt to operate machinery for which you are not trained.
- Unnecessary and excessive haste is the cause of many accidents. Exercise caution always.



- All work-related injuries and accidents, no matter how minor, must be reported immediately to your supervisor, safety personnel, or management.
- Employees should understand and comply with all sections of the ANSI Z133.1 Standard that apply to their job activities.

All employees must be thoroughly familiar with these basic safety rules. Failure to comply with safety rules or procedures, or failure to wear the appropriate safety equipment, will result in disciplinary action up to and including termination.

Quality Control Plan:

If required, CTC can have a Certified Arborist on site to ensure the quality of work performed by all CTC employees. All employees have been trained in Arboriculture practices upon employment. Certifications include and are not limited to:

I.S.A. – International Society of Arboriculture

K.A.A. – Kansas Arborists Association

T.C.I.A. – Tree Care Industry Association

Constant monitoring of all crews will be provided daily to ensure safety and the quality of work performed is attained. CTC will meet with the client's representative for a quality check on completed work to ensure client satisfaction. If there is an issue that needs corrected, it will be done so in a timely manner.

Safety & Protection Plans & Submittals:

The following policies of CTC are not inflexible rules or requirements. They may be changed by the company at any time without notice or modified as individual circumstances may require in the best interests of efficient management of the Company. Nothing in the policies as they now exist, or may in the future be revised, is intended, or should be construed as a contract of employment, express or implied, nor as a promise of employment for a specific period of time, nor as a requirement that any specific procedure be followed in handling personnel issues.

Company management will provide safe and healthy working conditions. All employees must always follow safe practices. All employees must accept and follow all the rules of safety.

Whenever an employee finds an unsafe condition, they must report it immediately to their supervisor, safety personnel, or management. Any injury that occurs on the job, even a slight cut or strain, is to be reported to management as soon as possible. In no circumstance except an emergency, should an employee leave a shift without reporting an injury that occurred.

All employees including office personnel will be trained in safe practices. The training will be done by video or by training from the employees' supervisor.

If any unsafe practices are observed, the employee will receive a written violation warning. Once the employee receives three (3) written warnings, he or she will be automatically suspended for one (1) workday without pay.

CTC will make every effort to maintain safe working conditions. However, the principal responsibility for safety falls upon you, the employee. All employees are asked to inform their supervisor, safety committee personnel, or management of any



work hazards of which they might be aware. CTC will arrange for you to supply information anonymously if you do not wish to be identified. No employee should fear reprisal for notifying management of any safety hazards. In fact, we encourage all employees to inform us immediately of any hazard, no matter how small it may seem.

All safety and health suggestions that we receive will be reviewed. We will then determine what action is necessary. All suggestions shall receive a response.

The injured employee's supervisor or a member of management will investigate all occupational injuries and illnesses that are job-related. Particular attention will be given to methods that prevent future situations that caused the injury or illness.

All employees will receive prompt and timely safety training. Safety rules and safe practices will be emphasized at these training sessions.

All new employees will receive a copy of the summary, to be signed and put in their file, indicating that they have been trained at the beginning of employment. Any employee given a new job assignment, for which training has not previously been received, will be trained in that particular job immediately.

Records will be kept of all training provided. These records will indicate the type of training given, date, the name of the training provider and the employee's signature.

Basic Safety Accident & Protection Plans:

All Employees of CTC will adhere to the following safety and accident protection plans while working.

Employee responsibilities for safety include the following:

- Adhere to all safety rules and regulations.
- Wear appropriate safety equipment as required.
- Maintain equipment in good condition, with all safety guards in place and in operation.
- Report all injuries and near misses, no matter how minor, immediately to their supervisor, safety personnel or management.
- Encourage coworkers to work safely.
- Report unsafe acts and conditions to their supervisor, safety personnel, or management.

Safety Coordinators:

Greg Gathers (785) 221-7550

Jeremy Britton (256) 749-4886

Others TBD

One or all the Safety Coordinators listed above will be always on site and will be responsible for overseeing safety on site throughout the duration of the contract. The numbers listed above are cell phone numbers and all employees will have cell phones and/or two-way radios for communication.



ANSI Z133 Standard & Employee Understanding:

As an employee of CTC, you need to review and understand the requirements of the ANSI Z133.1-2000 Standard.

You need to understand that the Z133 Standard was developed by arborists, for arborists under the standards-developing procedures created by the American National Standards Institute, creating what these industry's safety experts feel are the minimum acceptable standards of practice for safety in arboriculture. It represents the collective wisdom and experience of countless arborists.

You need to understand the difference between "Should" and "Shall" as they are used in the standard. The word "Should" indicates an advisory statement where it is feasible that the actions you take might be different from the prescribed practice. A "Shall" indicates a mandatory requirement, where it is inconceivable that your actions would have to deviate from the prescribed practice, except where exceptions are noted in the Standard.

Finally, you need to understand that the Z133 Standard does not take precedence over, or take the place of, the safe work policies of CTC.

Safety Rules – Accident Prevention:

For the protection and safety of all employees, CTC has established the following rules designed to prevent accidents and injuries. Compliance with these rules is mandatory. Documentation will be made when the rules are distributed to new employees.

- Proper footwear and clothing will be always worn.
- Do not wear loose clothing, jewelry, or keep long hair in a down position. There is a danger of catching such articles in moving machinery.
- Horseplay, running, fighting or any activity that may result in injury or waste will not be tolerated.
- Appropriate personal protective equipment, or PPE, will be worn for the task (s) at hand, as specified by training and job briefing(s).
- While on duty, the use of or being under the influence of alcohol, narcotics, intoxicants or similar mind-altering substances is strictly prohibited. Individuals found to be in violation of this policy will be subject to disciplinary action up to and including possible termination of employment, even for a first offense.
- Operate machinery with all guards in place. Tampering with safety devices is cause for immediate disciplinary action.
- Do not operate any machine you are not familiar with or have not been trained on and authorized to use.
- Machines must never be cleaned, adjusted, or repaired until the machine is turned off, the circuit is interrupted at the power source (including lock-out) and a warning tag is placed at the controls.
- Any defects in materials, machinery, tools, and equipment must be reported immediately to a supervisor, safety personnel, or management.
- Do not leave tools, materials, or other objects on the floor that might cause others to trip and fall.
- Do not block exits, fire doors, aisles, fire extinguishers, gas meters, electric panels or traffic lanes.
- Avoid injury by attempting to lift or push excessive loads. If an object is too heavy to move without strains, ask for help.



- Observe the correct posture for lifting. Stand with your feet slightly apart, assume a squatting position with knees bent, and tuck your chin into your chest. Tilt head forward, grasp the load with both hands, and gradually push up with your legs, keeping your back straight and avoiding any abrupt movement.
- Do not distract others while working. When approaching a coworker for any purpose, do so from the front or the side in a way that they will see you coming and will not be startled or surprised. If conversation is necessary, first make sure that it is safe.
- Do not allow oil, water, or any other material to remain on the floor for long periods of time when you or others may slip. Report any slip and fall problems to your supervisor.
- When handling hazardous materials be sure to follow prescribed safety procedures and use the required safety equipment. When using secondary containers filled by others, be sure they are labeled as to their contents and hazards. Know the Material Data Safety Sheets (MSDS) and where they are located. Review them often.
- Use appropriate gloves when handling materials with sharp or jagged edges, when handling chemicals, when handling hot material, or to protect your hands in general.
- Do not attempt to operate machinery for which you are not trained.
- Unnecessary and excessive haste is the cause of many accidents. Exercise caution always.
- All work-related injuries and accidents, no matter how minor, must be reported immediately to your supervisor, safety personnel, or management.
- Employees should understand and comply with all sections of the ANSI Z133.1 Standard that apply to their job activities.

All employees must be thoroughly familiar with these basic safety rules. Failure to comply with safety rules or procedures, or failure to wear the appropriate safety equipment, will result in disciplinary action up to and including termination.

Personal Protective Equipment:

Hazard Assessment for Person Protective Equipment

The following table contains descriptions of the PPE required for typical tasks encountered in tree care and some of the potential hazards associated with them. Always ensure that your PPE fits properly as outlined in the training provided at the time of employment at CTC.

Tasks	Potential Hazards	Information Sources	PPE Required
Aerial lift operations	Conductors, equipment failure, falls, hydraulic leaks, steep/uneven slopes	Tailgate Session #24; ANSI Z133.1 5, 6.2	Hard hat, safety glasses, hearing protection, gloves, full body harness & shock absorbing lanyard or body belt and lanyard

Brush removal & chipping	Awkward movements and postures, flying debris, carrying heavy weights, moving parts, noise, slips, trips, and falls	Tailgate Session #39; Tailgate Session #18; ANSI Z133.1 9.6	Hardhat, safety glasses, face shield, hearing protection, gloves
Chain saw maintenance	Hot exhausts, cuts	Tailgate Session #28	Hardhat, safety glasses, gloves
Chain saw Operation	Awkward postures, hot exhausts, cuts improper stance, kickback, noise, slips, trips, and falls; vibrations	Tailgate Session #29; ANSI Z133.1 7.2	Hard hat, safety glasses, hearing protection, gloves, chainsaw chaps (when working on the ground)
Chipper Maintenance	Amputation, cuts, pinch points	Tailgate Session #60, ANSI Z133.1 6.3	Hard hat, safety glasses, hearing protection, gloves
Climbing	Cutting climbing line, falls, conductors, rope failure, tree decay, worn equipment, insects/animals	Tailgate Sessions #19, 20, 31, 32; ANSI Z133.a 5,9.1	Hard hat, safety glasses, hearing protection, gloves, fall protection
Driving	Other drivers, road and weather conditions	Tailgate Sessions #41, 42, 43, 44	Seatbelts
Hand Tool Use	Awkward postures, conductors, cuts, splinters	Tailgate Session #30; ANSI Z133.1 5, 8.1-8.10	Hard hat, safety glasses, gloves
Ladder Use	Conductors, falls, ladder failure	Tailgate Session #22; ANSI Z133.1 8.11	Hard hat, safety glasses

Limb Removal for Take-Down	Breaking ropes and/or crotches, conductors, falling and/or splitting limbs	Tailgate Session #37; ANSI Z133.1 5, 9.4	Hard hat, safety glasses, gloves
Limbing and Bucking	Awkward posture, limbs; snapping, slips, trips, and falls, tree rolling	Tailgate Session #37; ANSI Z133.1 9.7	Hard hat, safety glasses, gloves
Use of mower, brush cutter, string trimmer	Hidden objects, terrain, traffic		Hard hat, safety glasses; hearing protection
Pesticide Handling & Application/Spraying & Spill cleanup	Equipment failure, excessive drift, poor personal hygiene, spills, vehicle collision	Tailgate Session #45, %54, ANSI Z133.1 6.4	Hard hat, goggles or face shield, long sleeved shirt, rubber boots (if walking) chemical resistant gloves
Pruning and Trimming	Barber chairs, falling branches, conductors	Tailgate Session #33; ANSI Z133.1 5, 9.2	Hard hat, safety glasses
Storm Work	Hidden/dislodged conductors, damaged trees, wood under tension, fatigue, working at night, working on unfamiliar system, unannounced re-energized of lines	Tailgate Session #10; ANSI Z133.1 5, 9.2	Hard hat, safety glasses, foul weather gear
Stump Grinding	Flying debris, moving parts, noise	Tailgate Session #40; ANSI Z133.1 6.5	Hard hat, safety glasses, face shield, hearing protection



Traffic Control	Topography, volume and speed of traffic, time of day, weather conditions	Tailgate Session 3; ANSI Z133.1 4.4	Hard hat, safety glasses, reflective vest, flag or signs
Trailer Towing & Setup	Hitch failure, jack failures, vehicular traffic	Tailgate Session #38	Hard hat, safety glasses, traffic cones and signs, gloves
Tree Take-Down	Barber chairs, conductors, cuts, struck-bys	Tailgate Session #36; ANSI Z133.1 5, 9.5	Hard hat, safety glasses, hearing protection, gloves, chainsaw chaps

NOTE: the hazards in bold represent Musculo-skeletal disorder (MSD) risk factors that should be minimized (duration, frequency and/or magnitude) to the extent possible or eliminated. MSD signs are decreased range of motion, deformity, decreased grip strength and loss of function. MSD symptoms are numbness, burning, pain, tingling, cramping and stiffness. Other hazards that apply to some/all the above tasks: Drug Use and/or Alcohol Abuse; Fatigue; Fire; Lyme Disease; Poisonous Plants; Violent Workers/Customers; Weather.

Back Injury Prevention:

Causes of Back Injury

Pulling, twisting, and slipping are the most common causes of back injuries. Lifting objects improperly can also hurt the back. Lifting with the back and not the legs, lifting from an awkward position, or trying to move material too large for one person can lead to injury.

Even simple movements can cause back injury. Stepping from a truck, bending over for a small tool, or over-reaching can strain back muscles.

Table 1 below ranks the most frequent causes of back injury in tree care in descending order.

Table 1-How Back Injuries Happen

Lifting...

Large objects

Irregularly shaped objects

Over the shoulder

Twisting...

While feeding brush into the chipper

While positioning in a bucket or a tree

While dragging brush, reaching, using long poles

From sudden slips due to poor ground conditions

On slippery equipment in snow or rain

Jumping...

Off truck bed or out of truck cab

Over fences

Off ladders

Out of trees

Pulling...

Ropes hangers

Trees, on removals

Muscle strains and sprains-soft tissue injuries-cause most arborists' back problems. These are temporary injuries. More important, strains and sprains usually precede more serious, chronic, and debilitating injuries to the ligaments, discs and vertebrae. In a sense, soft tissue injuries are warning signals that more serious, permanent injury could occur. Therefore, your back-injury prevention program should focus on preventing strains and sprains.

Preventive measures

Arborists can keep their backs healthy with stretching and exercise, by knowing how the back works, and by using simple lifting techniques.

Here are attainable objectives for your company's back injury prevention program:

Provide continuous training for all employees to raise their awareness of how the back can be injured.

Develop action steps employees can use to detect and eliminate conditions likely to cause back injury- see this program's sections on hazard reporting (16), safety committees (23), job hazard assessment (15) and job briefings (17).

Motivate employees to take responsibility for back safety at work and at home.



The following procedures are taken from Annex C of the ANSI Z133 Standard:

Before lifting any weight:

Be sure to clear the travel path available if the weight is to be carried from one place to another.

Decide exactly how the object should be grasped to avoid sharp edges, splinters, or other things that might cause injury.

- Make a preliminary lift to be sure the load can be safely handled.
- Place feet solidly on the walking surface.
- Crouch as close to the load as possible with legs bent at an angle of about 90 degrees.
- Keep back as straight as possible. It may be far from vertical but should not be arched.
- Lift with the legs, not the back, keeping the weight as close to the body as possible.
- Use a second worker when necessary.

Stretching and exercises

The professional athlete must maintain a high level of production and effort to win. The same is true for an arborist, who must perform at peak efficiency.

Strains of the lower back muscles, the most common back injury, usually occur because the muscles are cold and tight. If the athlete warms up and stretches to avoid injury, then why not the tree worker?

CTC will provide you with information on simple, quick warm-up/stretchers that you can perform prior to heavy exertion.

Early Return to Work

CTC participates in an Early Return to Work Program with local providers closest to the job site for the treatment of all work-related injuries.

If you are injured at work, you must report the injury to your supervisor immediately. If medical treatment is necessary and you haven't designated a treating physician, you must go to the nearest medical facility.

You must also complete an Employee Claim for Workers' Compensation Benefits form as soon after an accident as possible.

If you are unable to return to the regular position due to a workplace injury, you should discuss with the doctor the possibility of working in a light duty job until the doctor releases you for full duty. If the doctor releases you for light duty, your supervisor will be notified the same day.

Modified jobs will be identified after obtaining your physical restrictions. "Modified" might be your regular job, modified by removing heavier tasks and reassigning these to other employees; a different regular job currently existing at the workplace; or a job which is specifically designed around your restrictions. A modified job offer will be made only when the work is available and of benefit to the company. Part-time work will be considered as modified work, if medically indicated. Each case will be assessed individually based on need. Modified work may not be implemented every time there is a loss claim. Wages will not necessarily be the same as those of the regular job.

If you take off work completely, or if light duty work is unavailable, you must report your medical condition and progress to the supervisor at least once a week.



Disciplinary Procedures

Employees who fail to comply with safety rules will be subject to disciplinary action up to and including termination. Supervisors will follow the normal disciplinary procedures as follows:

- 1) Verbal counseling must be documented in the employee's personnel file.
- 2) Written warning-outlining nature of offense and necessary corrective action.
- 3) Suspension without pay-once (1) working day without pay-the third step or a separate disciplinary action resulting from a serious violation.
- 4) Termination-if an employee is to be terminated, specific and documented communication between the supervisor and the employee must occur.

Supervisors will be subject to disciplinary action for the following reasons:

- Repeated safety rule violation by their department employees.
- Failure to provide adequate training prior to job assignment.
- Failure to report accidents and provide medical attention to employees injured at work.
- Failure to control unsafe conditions or work practices.
- Failure to maintain good housekeeping standards and cleanliness in their departments.

Supervisors who fail to maintain high standards of safety within their departments will be demoted or terminated after three documented warnings have been levied during any calendar year.

Accident Reporting & Investigation

It is the policy of CTC to carry out a thorough program of accident reporting and investigation. Supervisory personnel will be primarily responsible for investigating all accidents in their area. Accidents involving fire, death, serious injury, or extensive property damage will be investigated jointly by the supervisor and upper management.

The primary goal of the accident investigation program is the prevention of future accidents using knowledge derived from the investigation. Additionally, the investigation will be used to prepare reports required by Federal and State law as well as the Workers Compensation insurance carrier. These reports are critical in establishing the company's and the supervisor's liability under the law.

When an employee is injured at work the supervisor is responsible for taking emergency action to have first aid administered, to obtain professional medical attention as soon as possible, and to protect other employees and equipment. The supervisor must then begin to investigate the circumstances of the accident. The following procedures have been found to be effective when investigating accidents.

Go to the scene of the accident at once.

Talk with the injured person if possible. Talk to witnesses. Stress getting the facts-not placing blame or responsibility. Ask open-ended questions.

Listen for clues in the conversations around you.



Encourage people to give their ideas for preventing a similar accident.

Study possible causes-unsafe conditions, unsafe practices.

Confer with interested persons about possible solutions.

Write your accident report giving a complete accurate account of the accident.

Follow up to make sure conditions are corrected. If they cannot be corrected immediately, report this to your supervisor.

Publicize corrective action taken so that all may benefit from the experience.

Notify the Safety Coordinator(s) as well as the Project Officer (PO) and immediately with information regarding with whom, how, where, when, seriousness of accident and medical treatment received of the injured person or persons whenever an accident occurs. Accident scenes shall not be disturbed until released by investigating personnel with the exception of emergency rescue and emergency measures.

Vehicle Accidents-What to do:

Make sure your vehicle has a fully stocked accident kit. The kit should contain:

- Current vehicle registration
- Current proof of vehicle insurance
- Several business cards from the owner or manager
- Pen, and or pencil
- Accident reporting form from your office and insurance company
- Trailer registration if applicable
- Several witness cards

Attend to all injured victims. Assess the situation and attend to the most seriously injured first. Do not move any victim unless there is danger from other vehicles and traffic, or danger of fire or explosion. Do not move vehicles. The police need to see the accident prior to moving any vehicle (s). Protect the scene of the accident by placing flares, flags, or reflectors where they can be seen by approaching traffic. Physically direct traffic around the accident scene if necessary; do not expose yourself to danger in traffic. If your vehicle is moved, get the name of the person or company that moved it. If it is removed from the scene, find out where it is taken. Conduct your own investigation.

Get the names, addresses, phone numbers, driver's license number, vehicle license numbers, and insurance companies of all persons involved, year, make, and model of all vehicles involved. Offer the same information about yourself and your vehicle to others involved. Contact the office to let them know what has happened, and whether anyone was injured and/or taken to a hospital for emergency treatment. Do not admit fault or discuss the accident with anyone except the office of police.

Non-Emergency Injuries

If necessary, any employee(s) requiring treatment for all non-emergency injuries, or post emergency medical treatment that has been provided by local hospital, will be transferred to: TBD.



Emergency Action Plan

The following details the organizational structure of our plan and outlines emergency measures to be taken in the event of fire or another emergency.

Remember, your conduct and actions during the first few minutes of any emergency may not only save your life, but the lives of your fellow workers and other members of the community as well. Each truck will have emergency numbers available for ambulances, physician, hospital, fire and local police. Use most effective means of communication based on your location (cellular phone – if adequate service), two-way radio, hard line telephone or other acceptable means.

General Information

Two important telephone calls need to be made if the facility is to be evacuated because of a fire or disaster within the facility, or an external hazardous condition threatening the facility. If either of these two situations occurs; notify 911 (Emergency Medical Services and Police).

Upon order of management if you are working near a building and a fire breaks out, call emergency numbers if you cannot contain. Going into a building to let someone know of a fire outside the building is acceptable, however, the occupants will have their own safety officer and should have already been briefed in evacuation procedures.

Materials and supplies to be evacuated include, but may not be limited to, first aid kits, the MSDS binder and the personnel roster.

Responsibilities

The Safety Director will:

- Coordinate the Emergency Evacuation Plan throughout the facility.
- Make certain the Program is familiar to all personnel and that all new employees are promptly oriented.
- Schedule education as necessary.

The Safety Director will be aided by the Supervisors who will:

- Facilitate the Emergency Evacuation Plan.
- Keep contact check on all personnel to be sure that they are completely familiar with all phases of the Plan that they are required to know.
- See that personnel participate in awareness training, fire classes, and other practice sessions as necessary.
- Be certain that all personnel are familiar with fire extinguishers and make thorough fire prevention inspections when they are assigned to do so.
- Take the necessary steps required to correct any fire hazards discovered.

It is the duty of every employee to:

- Be completely familiar with the Emergency Evacuation Plan and their duties of responsibilities in the program.
- Participate in all fire drills and practice sessions.
- Attend all fire training classes when assigned.



- Learn the location of, and how to operate all fire extinguishing equipment.
- Report any fire and/or safety hazard.

Fire Emergency Plan

Keep Calm...Report all fires and smoke.

Personnel have been assigned to:

Notify the fire department.

- 1) For Emergency situation call 911.
- 2) For non-emergency situations call the COO.

The person reporting the fire to the fire department will provide them with the following information.

- Custom Tree Care, Inc.
- Address of incident
- What is burning (machines, paper, etc.)
- Location of fire (roof, plant, office, etc.)
- Type of fire (electrical, liquid, etc.)

Additional assignments have been made to attempt to extinguish fires with the use of on-premises equipment (extinguishers, hoses, etc.). A minimum of two people is required to fight a fire. To ensure employee safety, this is to be done only during the early stages of the fire. If the fire cannot be extinguished by the time your fire extinguisher runs out (roughly five (5) minutes) then you must notify emergency immediately.

Working away from the involved area, personnel will be assigned to:

- Check the driveways to see that they are clear for entry of firefighting equipment.
- Wait at the front entrance for the arrival of firefighting equipment. Direct the firemen to the fire if necessary.

Re-entry onto the property will not be permitted until it is declared safe to do so by management, or by the local fire/law enforcement officials.

Hazard Communication

Name of Contact Person: Greg Gathers

Title: President – CTC Disaster Response, Inc.

Hazard Evaluation

Chemical manufacturers and importers are required to review the available scientific evidence concerning the hazards of the chemicals they produce, and then report that information to employees who purchase their product. In most cases CTC will choose to rely on the evaluation performed by our suppliers. If for some reason we do not trust the evaluation of the manufacturer, we will arrange for additional testing.



We will consider the following chemicals used in our business to be hazardous:

- Diesel Fuel
- Gasoline

Label & Other Forms of Warning

We will make certain that containers are adequately labeled to identify the hazardous chemicals they contain and will show hazard warnings appropriate for your protection. The warnings will use a combination of words, pictures and symbols that will communicate the hazards of the chemical (s) in the container. The labels will be legible and prominently displayed. Our training program will include instruction on how to read and interpret label information.

Exceptions to this rule are as follows:

- We are permitted to post signs that convey the hazard information if there are several stationary containers in each area, which have similar contents and hazards.
- We are not required to label portable containers if the transferred chemical is for immediate use by the employee who made the transfer.
- We are not required to label pipes or piping systems.

Employee Training

It is the goal of CTC to provide hazard communication training during the first 30 days of employment and whenever a new chemical is introduced to a given work area. Training will be done in a meeting setting and will be conducted by the Program Coordinator or another who has been properly trained.

The training program will consist of:

- How the hazard communication program is implemented, how to read and interpret information on labels and MSDS, and how employees can obtain and use the available hazard information.
- The hazards of chemicals to which employees are exposed in the work area.
- Measures employees can take to protect themselves from the hazards.
- Specific procedures put into effect by the company to provide protection, such as personal protective equipment, mechanical guards, or protective processes.
- Methods that you can use, such as visual appearance or smell, to detect presence of hazardous chemicals to which you or your co-workers may be exposed.
- Name and/or job title of who you can go to if you have questions.

Quality & Warranty of Work

CTC will provide a service that meets and exceeds standards of excellence. The work done on all our projects is guaranteed to be done in a timely, professional manner with expertise in all aspects of arboriculture. Upon completion of work assigned, a Certified Arborist will be available to go through with the project coordinator to ensure the work performed meets and exceeds his or her expectations. Letters of recommendation are available upon request. A listing of past performance is also available noting work done both as a Prime Contractor and a Sub-Contractor.



Quality Control

Greg Gathers – President – CTC Disaster Response, Inc. shall be responsible for overseeing all aspects of quality control throughout the duration of the project. Greg is a Certified Arborist with the KAA and ISA and has authority to make recommendations and implement plans of action for all tree care operations. Proof of certification including Membership and Certification Numbers will be provided to the current Contract Administrator of this agreement.



FORMS & ADDITIONAL INFORMATION

BONDING LETTER



FINANCIAL SURETY UNDERWRITERS, LLC

January 3, 2023

To Whom It May Concern

RE: CTC Disaster Response, Inc..

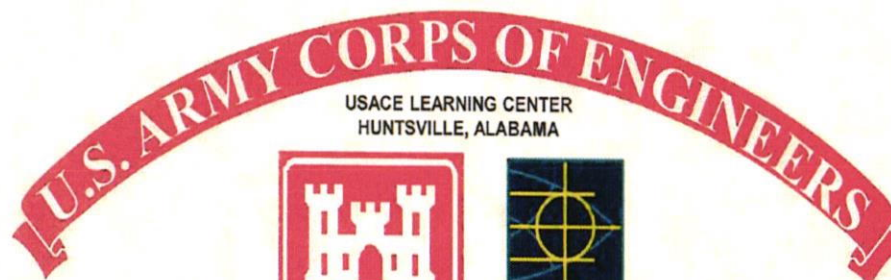
CTC Disaster Response, Inc. (CTC) has current potential bonding capacity with surety Atlantic Specialty Insurance Company (Atlantic Specialty) of up to \$20,000,000. Atlantic Specialty strongly recommends CTC for any project based on its knowledge of and experience with the company. This surety is rated A+ by A.M. Best. Bonding support for all Atlantic Specialty clients is conditioned on acceptable terms and conditions of contracts and bond forms and those clients continuing to meet annual underwriting parameters. Any arrangement for bonding is ultimately a matter between the Atlantic Specialty and CTC and we assume no liability to third parties if for any reason any bonds are not executed.

Sincerely,

A handwritten signature in black ink, appearing to read "Mike Gardner".

Mike Gardner
Account Executive/Licensed Agent

4956 SUGAR PIKE ROAD
CANTON, GA 30115
678-297-5566 FAX 678-297-0179



USACE LEARNING CENTER
HUNTSVILLE, ALABAMA

CERTIFICATE

Greg L. Gathers

NWK-06-18-0026

has completed the Corps of Engineers and Naval Facility Engineering Command Training Course

CONSTRUCTION QUALITY MANAGEMENT FOR CONTRACTORS - #784

<u>Kansas City</u>	<u>26 April 2018</u>	<u>USACE</u>
Location	Training Date(s)	Instructional District/ NAVFAC
<u>Brian Cates</u>	<u>Brian.E.Cates@usace.army.mil</u>	<u>816-389-3487</u>
Facilitator/Instructor	Email	Telephone

<u>BESTGEN.DALE.A.</u>	Digitally signed by BESTGEN.DALE.A.; DN: cn=BESTGEN.DALE.A., o=USACE, ou=USACE, email=BESTGEN.DALE.A@usace.army.mil, c=US
<u>1231257302</u>	
<u>CQM-C Manager</u>	
<u>CATES.BRIAN.EUGEN</u>	Digitally signed by CATES.BRIAN.EUGEN; DN: cn=CATES.BRIAN.EUGEN, o=USACE, ou=USACE, email=CATES.BRIAN.EUGEN@usace.army.mil, c=US
<u>E.SR.1141556130</u>	
<u>Facilitator/Instructor Signature</u>	

THIS CERTIFICATE EXPIRES FIVE YEARS FROM DATE OF ISSUE
CQM-C Recertification online course: <https://www.mvuln.net>

Jeffrey D. Dziedzic
Chief, USACE Learning Center
Jeffrey D. Dziedzic



CERTIFICATES OF INSURANCE



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
2/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Best Insurance Group Inc. P.O. Box 67 Trussville AL 35173		CONTACT NAME: Deborah Connell PHONE (A/C, No, Ext): 205-655-2128 FAX (A/C, No): 205-655-4895 E-MAIL: dconnell@bestinsgrp.com ADDRESS: dconnell@bestinsgrp.com	
INSURED CTC Disaster Response, Inc. 3722 Southwest Spring Creek Lane Topeka KS 66610-1221		INSURER(S) AFFORDING COVERAGE INSURER A: American Interstate Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
CUSTTRF-01		NAIC # 31895	

COVERAGES **CERTIFICATE NUMBER:** 305039415 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL(SUBR) INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS NON-OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N Y	AVWCKS3157822023 AVWCKS3157822023	2/12/2023 2/12/2023	2/12/2024 2/12/2024	X PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Officer/Members excluded from Work Comp: Maura Gathers

Work Comp - Florida, Mississippi, Oklahoma, Oregon, Kansas, Georgia, North Carolina, Texas, Indiana.

CERTIFICATE HOLDER	CANCELLATION
EVIDENCE OF INSURANCE FOR BIDDING PURPOSES ONLY. CTC DISASTER RESPONSE INC.	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <i>Brian D. Smith</i>

ACORD 25 (2016/03)

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CERTIFICATE OF LIABILITY INSURANCE

CUSTTRE-03

DROWE

DATE (MM/DD/YYYY)
2/15/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Peoples Insurance Group 1415 SW Topeka Blvd Topeka, KS 66612	CONTACT NAME: Derek Rowe PHONE (A/C, No, Ext): (785) 271-8097 FAX (A/C, No): E-MAIL: drowe@peoplesinsure.com
	INSURER(S) AFFORDING COVERAGE INSURER A: Cincinnati Specialty Underwriters Ins Co 13037 INSURER B: Cincinnati Insurance Company 10677 INSURER C: Evanston Insurance Company 35378 INSURER D: INSURER E: INSURER F:
INSURED CTC Disaster Response, Inc. 6021 SW 29th St. PMB #130 Topeka, KS 66614	NAIC #

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR RSRD WVR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:		CSU 0203789	2/14/2023	2/14/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPOUND AGG \$ 2,000,000
B	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY		EBA 0677479	2/14/2023	2/14/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED: RETENTION \$		ENP 0677479	2/14/2023	2/14/2024	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A				PER STATUTE ☐ OTHER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability-GL		CSU 0203791	2/14/2023	2/14/2024	Limit 5,000,000
C	Pollution Liability		CPLMOL115336	2/14/2023	2/14/2024	Limit 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
L/R Equipment Coverage - \$420,000

CERTIFICATE HOLDER

CANCELLATION

Insured Copy
For Informational Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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W-9 FORM

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Custom Tree Care, Inc.

2 Business name/disregarded entity name, if different from above
CTC Disaster Response, Inc.

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☒ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶ _____

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
6021 SW 29th St. PMB#130

6 City, state, and ZIP code
Topeka, KS 66614

7 List account number(s) here (optional)

8 Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

OR

Employer identification number

4 8 - 1 2 4 5 9 6 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and

2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and

3. I am a U.S. citizen or other U.S. person (defined below); and

4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Date 1/20/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)

- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X

Form W-9 (Rev. 10-2018)



AFFIRMATIVE ACTION PLAN

Policy Statement

It is the policy of CTC that disadvantaged businesses, as defined by 49 CFR Part 26, Subpart D and implemented under Rule Chapter 14-78, F.A.C., shall have the opportunity to participate as subcontractors. Suppliers and other required personnel on all contracts awarded by our Contracting Partners

The requirements of Rule Chapter 14-78, F.A.C., shall apply to all contracts entered into between the contracting agency and CTC, Inc. unless otherwise designated in the signed contract. Subcontractors and/or suppliers to CTC, Inc. will also be bound by the requirements of Rule Chapter 14-78 F.A.C.

CTC, Inc., and its subcontractors shall take all necessary and reasonable steps in accordance with Chapter 14-78, F.A.C., to ensure that disadvantaged businesses can compete and perform work contracted.

CTC, Inc., and its subcontractors shall not discriminate based on race, color, religion, national origin, disability, sex or in the administration of contracts.

CTC, Inc. has designated and appointed a Liaison Officer to develop, maintain and monitor the DBE Affirmative Action Plan implementation. The Liaison Officer will be responsible for disseminating this policy statement throughout CTC, Inc. and to disadvantaged controlled businesses. The statement is posted on notice boards of the company.

Greg Gathers, President

CTC Disaster Response, Inc.
6021 SW 29th St. PMB #130
Topeka, KS 66614
(785) 478-9805

I. DESIGNATION OF LIAISON OFFICER



CTC, Inc. will aggressively recruit disadvantaged businesses as subcontractors and suppliers for all contracts with the Florida Department of Transportation. A Liaison Officer has been appointed to develop and maintain this Affirmative Plan in accordance with the requirements of Rule Chapter 14-78, F.A.C.

The Liaison Officer will have primary responsibility for developing, maintaining, and monitoring CTC, Inc. the Company's utilization of disadvantaged subcontractors in addition to the following specific duties:

- 1) The Liaison Officer shall aggressively solicit bids from disadvantaged business subcontractors for all governmental contracts.
- 2) The Liaison Officer will submit all records, reports, and documents required by the governmental agencies, and shall maintain such records for a period of not less than three years, or as directed by any specific contractual requirements of the individual governmental agencies.
- 3) The following individual has been designated Liaison Officer with responsibility for implementing CTC, Inc. affirmative action program in accordance with the requirements of local, state and Federal government agency contracts.

II. AFFIRMATIVE ACTION METHODS

To formulate a realistic Affirmative Action Plan, CTC, Inc. has first identified the following known barriers to participation by disadvantaged subcontractors. These barriers are:

- 1) Lack of qualified disadvantaged subcontractors in our specific geographical areas of work.
- 2) Lack of certified disadvantage subcontractors who seek to perform under specified contracts.
- 3) Lack of interest in performing under specified contracts.
- 4) Lack of response when requested to bid.
- 5) Limited knowledge of the specified governmental contracts plans and specifications to prepare a responsible bid.

In view of the barriers to disadvantaged businesses stated above, it shall be the policy of CTC, Inc. to provide opportunity by utilizing the following affirmative action methods to ensure participation on the contracts with the various and individual governmental contracts. CTC, Inc. will:

- 1) Provide written notice to all certified DBE subcontractors in the geographical area where the work is to be subcontracted.
- 2) Advertise in minority focused media concerning subcontract opportunities with the Company.
- 3) Select portions of the work to be performed by DBEs in order to increase the likelihood of meeting contract goals (including, where appropriate, breaking down contracts into economically feasible units to facilitate DBE participation);
- 4) Provide adequate information about the plans, specifications, and requirements of the contract, not rejecting subcontractors without sound reasons based on a thorough investigation of their capabilities.
- 5) Waive requirements of performance bonds where it is practical to do so.



- 6) Attending pre-bid meetings held by the governmental contracting agency to apprise disadvantaged subcontractors of opportunities with the Company.
- 7) Follow up on initial solicitations of interest to DBE subcontractors to determine with certainty whether the company is interested in the subcontract opportunity.

CTC, Inc. understands that this list of affirmative action methods is not exhaustive and will include additional approaches after having established familiarity with the disadvantaged subcontracting community and/or determined the stated approaches to be ineffective.

III. IMPLEMENTATION

On contracts with specific DBE goals, CTC, Inc. will make every effort to meet contract goals as stated by utilizing its affirmative action methods. On projects with no specific goals, CTC will, as an expression of good faith, seek to utilize DBE subcontractors where work is to be subcontracted.

IV. REPORTING

- 1) CTC, Inc. shall keep and maintain such records as are necessary to illustrate and demonstrate compliance with its' DBE Affirmative Action Plan.
- 2) CTC, Inc. will design its record keeping system to indicate:
- 3) The number of DBE subcontractors and suppliers used, including items of work, materials and services provided.
- 4) The efforts and progress being made in obtaining DBE subcontractors through local and community sources.
- 5) Documentation of all contracts, to include correspondence, telephone calls, newspaper advertisements, etc., to obtain DBE participation on all governmental agencies' projects.
- 6) CTC, Inc. shall comply with any governmental agencies' requirements regarding payments to subcontractors including DBEs for each month (estimate period) in which the companies have worked.

V. DBE DIRECTORIES

CTC, Inc. will utilize the DBE Directory published by each governmental agency for that specific city, state, county and/or region, including agencies such as Natural Resources Conservation Service, State Departments of Transportation, and other required agencies.

CTC, Inc. will distribute Form Number 275-030-01, Schedule A Certification Form Number 1, to potential DBE contractors and assist in their completion.



INDUSTRY ASSOCIATION MEMBERSHIPS

Current Industry Association Memberships

Arkansas Emergency Management Association

<http://www.arkansas-ema.org>

Better Business Bureau

<http://www.bbb.org>

Emergency Management Association of Texas

<http://www.emat-tx.org>

Florida Emergency Preparedness Association

<http://www.fepabeta.org>

International Association of Emergency Managers

<http://iaem.com>

International Society of Arboriculture

<http://www.isa-arbor.com>

Iowa Emergency Management Association

<http://iowaema.com>

Kansas Emergency Management Association

<http://www.kema.org>

Louisiana Emergency Preparedness Association

<http://lepa.org>

Missouri Emergency Management Association

<http://www.mo-ema.org>

National Emergency Management Association

<http://www.nemaweb.org>

North Carolina Emergency Management Association

<http://www.ncema.net>

Oklahoma Emergency Management Association

<http://www.oema.us>

South Carolina Emergency Management Association

<http://www.scemaonline.org>

Tree Care Industry Association

<http://tcia.org>

Virginia Emergency Management Association

<http://www.vemaweb.org>

LETTERS OF RECOMMENDATION



CITY OF THE VILLAGE

2304 MANCHESTER DR.
THE VILLAGE, OK 73120-3729
PHONE (405) 751-8861 V/TDD
FAX 748-7352 - EMAIL city_hall@thevillageok.org

OFFICE OF THE CITY MANAGER
BRUCE K. STONE

March 18, 2021

Lisa Johnson
Custom Tree Care, Inc.
6021 SW 29th Street, PMB 130
Topeka, KS 66614

Re: Letter of Recommendation

Dear Ms. Johnson:

It is my pleasure to offer this letter of recommendation for your company. Custom Tree Care performed storm debris removal services for the City of The Village after a devastating ice storm in October 2020. Your crews were extremely knowledgeable of FEMA requirements, had excellent equipment and did a professional job. Although we certainly would not be excited about cleaning up after another disaster, we would not hesitate to hire your company to get the job done.

Sincerely,


Bruce K. Stone,
City Manager

TOWN OF CEDAR POINT

Mayor
Scott Hatsell

Mayor Pro-Tem
Pam Castellano

Board of Commissioners
John M. Nash
Pam Castellano
David Winberry
Frankie Winberry



Town Administrator
Christopher D. Seaberg

Mailing Address
PO Box 1687
427 Sherwood Avenue
Swansboro, NC 28584
Phone: 252-393-7898

www.cedarpointnc.org

December 3, 2018

Mr. Greg Gathers
Custom Tree Care, Inc.
3722 SW Spring Creek Lane
Topeka, KS 66610

Dear Mr. Gathers

Hurricane Florence left the Town of Cedar Point considerably damaged, with significant amounts of debris, both vegetative and construction. Custom Tree Care, Inc. did a great job not only getting the debris cleaned up and hauled off, but in an orderly fashion.

We appreciate the dedication and professional service that the staff of Custom Tree Care provided to the Town of Cedar Point.

Sincerely,

Jayne Calhoun
Town Clerk

Mayor David Fowler
Commissioner Steve Martin
Commissioner Mike King
Commissioner Charlie Evans



102 Dolphin Street
Cape Carteret, NC 28584

Mayor Pro Tem Minnie Truax
Commissioner Don Miller
Town Manager Zachary Steffey
Attorney Brett DeSelms

February 18, 2019

To Whom It May Concern:

Custom Tree Care was mobilized to the Town of Cape Carteret following Hurricane Florence to provide vegetative and C&D debris removal. We were pleased with the speed at which Custom Tree Care mobilized and their willingness to work with the Town to get the debris removed in an expeditious manner. Custom Tree Care demonstrated a commitment to making sure that the Town and our citizens were pleased with the debris removal process and they addressed all issues in a timely manner. We would recommend Custom Tree Care to any client looking for prompt and professional debris removal services.


Zachary Steffey
Town Manager

William Blair, III
Mayor

Elizabeth King
Alderman

Ken Dull
Alderman



Darryl Mills
Mayor Pro Tem

Hank Miller
Alderman

Tim Owens
Town Manager

TOWN OF WRIGHTSVILLE BEACH

Post Office Box 626
321 Causeway Drive
Wrightsville Beach, North Carolina 28480
(910) 239-1700
FAX (910) 256-7910

January 30, 2019

Greg Gathers
Custom Tree Care
6021 SW 29th Street, PMB 130
Topeka, Kansas PMB 130

Dear Mr. Gathers,

Custom Tree Care, Inc. did an outstanding job of clearing the Town of debris associated with Hurricane Florence. The response time was extremely fast and the work was completed quickly. Custom Tree Care Staff were accessible and easy to work with even during the busiest of times. All of the sub-contractors that worked on the job did a remarkable job given the limited space allowed to get the work done.

In addition, the Town originally thought that the services of Custom Tree Care, Inc. would be needed for assistance with the initial clearing of debris from roads. When called, Custom Tree Care, Inc. was prepared to respond quickly. I appreciate all of the hard work by Custom Tree Care, Inc. that allowed us to begin the recovery process. If needed, I would recommend Custom Tree Care, Inc. to other governmental entities for disaster recovery work.

Sincerely,

Timothy W. Owens
Town Manager



TOWN of BELVILLE

Incorporated 1977

63 River Road
Belville, NC 28451

Telephone (910) 371-2456
Fax (910) 371-2474

FEBRUARY 20, 2019

TO WHOM IT MAY CONCERN:

THE TOWN OF BELVILLE RECOMMENDS CUSTOM TREE CARE AS A REPUTABLE COMPANY THAT PERFORMS WITH EXCELLENCE. CUSTOM TREE CARE HAS CONDUCTED DEBRIS REMOVAL OPERATIONS FOR THE TOWN AFTER STORM EVENTS AND THEIR CREWS CONTINUE TO IMPRESS OUR STAFF WITH THEIR HIGH REGARD FOR SAFETY AND ACCOUNTABILITY WHILE COMPLETING THE TASKS THAT ARE ASSIGNED.

WE LOOK FORWARD TO A CONTINUED PARTNERSHIP WITH THEIR COMPANY TO ASSIST THE TOWN WITH THE RESPONSE AND RECOVERY PHASE OF NATURAL DISASTERS.

SINCERELY,

ATHINA WILLIAMS, TOWN ADMINISTRATOR

AW



WAYNE COUNTY
NORTH CAROLINA
Phone: (919) 731-1417
Fax (919) 731-1388

March 14, 2019

To Whom It May Concern:

It is my privilege to write this letter of reference for Custom Tree Care. We starting doing business with Custom Tree Care in 2016 and have been working with them ever since. I learned very quickly that the employees with Custom Tree Care are thoughtful, highly regarded and very good at what they do. They have earned the admiration of people that were fortunate enough to work with them.

I would recommend them for any debris removal project.

Sincerely,

A handwritten signature in black ink that reads "Noelle Woods".

Noelle Woods
Purchasing Manager
County of Wayne

THE GOOD LIFE. GROWN HERE.

WAYNE COUNTY FINANCE OFFICE
PO BOX 227
GOLDSBORO, NC 27533

City of Goldsboro
1601 Clingman Street
Goldsboro, NC 27533
919.734.8674
www.goldsboronc.gov

"Getting DIRTY so the City Can Shine!"



Letter of Reference

Greg,

I just wanted to pass on our thanks and appreciation for working with us and the citizens of Goldsboro during our recovery efforts after hurricane Matthew. Your staff was extremely accommodating and willing to work with us at every level to ensure debris was collected and removed as expediently as possible from within our City.

Your flexibility and willingness to continue to haul vegetative debris, even weeks after being awarded a separate contract to haul C & D debris, allowed us time to ensure all vegetative debris was collected and hauled away.

It was a pleasure doing business with you I would definitely recommend Custom Tree Care for future services.

Respectfully,

A handwritten signature in black ink, appearing to read "Richard E.A. Fletcher III", is written over a large, stylized, looping flourish that extends across the signature line and into the margin below.

Richard E.A. Fletcher III
Interim Public Works Director
City of Goldsboro, NC



November 28, 2017

RE: Recommendation Letter for Custom Tree Care, Inc.

Town Council

Jordan W. Leonard
Mayor

Stephanie Bruder
Vice Mayor

Joshua D. Fuller
Council Member

Kelly Reid
Council Member

Isaac Salver
Council Member

Elizabeth Tricoche
Council Member

Robert Yaffe
Council Member

Town Officials

Ronald J. Wasson
Town Manager

Marlene M. Siegel
Town Clerk

Craig B. Sherman
Town Attorney

To whom it may concern:

It is with great pleasure that I write this letter of recommendation for Custom Tree Care, Inc. (CTC).

The Town contracted with CTC for Disaster Debris Management Services in June of this year at the beginning of Hurricane Season. Three months later, Hurricane Irma came through South Florida and the Town quickly called upon CTC for help. CTC arrived on site prior to the hurricane and remained on site until the cleanup was complete. Their crews began cutting up and cleaning up debris immediately following the storm and did not stop until the cleanup efforts were completed in less than 3 weeks. The debris was then grinded down and hauled off to the landfill, with the final load being hauled on October 17, 2017. Needless to say, CTC was remarkably responsive and thorough in completing post hurricane cleanup operations.

In addition to their incredible cleanup efforts, CTC and their staff are extremely knowledgeable with the FEMA guidelines and required documentation. They provided the Town with all of the documents required for federal assistance in a neat and orderly manner. During their first field visit, the FEMA representative received all of the information required and our request for reimbursement is currently being processed.

Greg and his crew at CTC are extremely professional, competent, courteous and are truly a pleasure to work with. Hiring CTC is, without question, the best decision that I have ever made.

If you need any additional information, please do not hesitate to contact me at 305-866-6241 or at jcimenez@bayharborislands-fl.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "J.C. Jimenez".

J.C. Jimenez
Assistant Town Manager

MAYOR JOSEPH J. GARDNER GOVERNMENT CENTER

9665 Bay Harbor Terrace • Bay Harbor Islands, FL 33154 • Tel: (305) 866-6241 • Fax: (305) 866-4863 • www.bayharborislandsfl.gov



SOUTH BROWARD DRAINAGE DISTRICT

March 19, 2018

To Whom It May Concern

RE: LETTER OF REFERENCE FOR CUSTOM TREE CARE, INC.

To Whom It May Concern:

Please be advised that Custom Tree Care, Inc. provided contract services to South Broward Drainage District (SBDD) for Hurricane Irma debris removal and disposal.

Custom Tree Care, Inc. assisted SBDD in the removal of Hurricane Irma debris (trees and vegetation) from within water bodies at approximately 100 locations throughout SBDD's jurisdictional boundaries. In addition, Custom Tree Care, Inc. loaded and hauled 1,110 Cubic Yards (CY) of stockpiled debris from SBDD's Disaster Debris Management Site (DDMS) to the Broward County landfill approximately 30 miles away.

Custom Tree Care, Inc. performed all of its work in accordance with the terms and conditions of the contract with SBDD.

If you have any questions or require any additional information regarding this letter of reference, please call.

Sincerely,

SOUTH BROWARD DRAINAGE DISTRICT

Kevin M. Hart, P.E., CFM
District Director



City of West Park
1965 South State Road 7
West Park, FL 33023
Phone: 954-989-2688
Fax: 954-989-2684

www.cityofwestpark.org

Eric H. Jones, Jr.
Mayor

...

Brian C. Johnson
Vice-Mayor

...

Felicia M. Brunson
Commissioner

...

Thomas W. Dorsett
Commissioner

...

Kristine Judeikis
Commissioner

...

W. Ajibola Balogun
Administrator

...

Alexandra Grant
Clerk

March 27, 2018

Subject: Custom Tree Care, Letter of Reference

To whom it may concern:

The subject vendor is currently one (1) of our contracted emergency debris collectors/haulers and played an instrumental part with our recovery during the Hurricane Irma event, here in Broward County, during fall of 2017. Their staff is responsive to our needs and professional while performing contracted duties. We hold no reservation as to recommending C.T.C. to fellow colleagues and plan to utilize their expertise in the near future.

If you have any question and/or concerns please contact me at 954-964-0284.

Sincerely,

Daniel Millien
Public Works Operations Manager



WITT|O'BRIEN'S

a SEACOR company

TO WHOM IT MAY CONCERN:

Please accept this letter of recommendation for Custom Tree Care, Inc.

Witt O'Briens had the pleasure of working alongside Custom Tree Care, Inc. during between (date) to (date). During that time, our prime responsibility was to monitor, document and validate all debris activities performed by the contractors.

We found Custom Tree Care, Inc to be the most professional, and safety- minded contractor we have ever worked with.

They performed all required duties in a timely manner, utilizing the best maintained equipment for the purpose.

The required documentation provided to us exceeded what we have experienced in the past. Thereby, allowing the contracting agency to receiving federal, state and other compensation in a most expedient manner.

We feel that, although Custom Tree Care, Inc. may not be the largest or the oldest in the emergency recovery business they are by far one of the best in the business.

Therefore, we are happy to give a full recommendation on their services.

Please contact Ryan Booth at 251-509-6923 or rbooth@wittobriens.com for further information.

Sincerely,

Ryan Booth
Debris Operations Specialist
Witt O'Briens

818 Town & Country, Suite 200, Houston, TX 77024 20005 | t. +1 (281) 320-9796 f. +1 (281) 320-9700 | www.wittobriens.com



SUBMITTAL OF REQUIRED FORMS

City of Junction City, Kansas



NOTICE INVITING PROPOSALS FOR PARK TREE REMOVALS

BID NO. – PR 24-003

Date Issued:
March 13, 2024

Response Deadline:
March 25, 2024 at 1:00 P.M. CDT

Bid Objectives

This RFP addresses the City of Junction City's desire to contract to remove numerous trees located at various City Parks and City properties in Junction City, KS. A **mandatory pre-bid meeting** will be held on March 19, 2024 at Heritage Park, located at W. 6th St. and N. Washington St., Junction City, KS at 1:00P.M. Removal of trees and their stumps identified in the areas at the bottom of this document.

Bids must meet the following objectives

1. It is required the bidder be a licensed contractor.
2. Invoice shall be submitted to the City of Junction City Parks and Recreation Department after successful completion of work with payments to be due thirty (30) days of receipt of invoice.
3. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested.

Scope of work

- Removal of trees, their stumps, and cleanup of the following trees (identified in the pictures located at the bottom of this document):
 1. **Corner of N. Washington St and W. 7th St.**
 2. **Heritage Park Tree #1**
 3. **Heritage Park Tree #2**
 4. **Heritage Park Tree #3**
 5. **Heritage Park Tree #4**
 6. **Coronado Park Tree #1**
 7. **Coronado Park Tree #2**
 8. **Coronado Park Tree #3**
 9. **Coronado Park Tree #4**
 10. **Coronado Park Tree #5**
 11. **Coronado Park Tree #6**
 12. **Coronado Park Tree #7**
 13. **South Park Tree #1**

Include all associated costs (materials, labor, travel, etc.)

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, Facsimile, or email, to the primary point of contact for response by March 21, 2024

Name: Joshua Gray
Address: 2307 N. Jackson St.
Email: joshua.gray@jcks.com
Phone: 785-210-4006

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

Bid proposal must be submitted which includes a fixed price for the requested service(s)

Insurance and Indemnification Requirements

- 1) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance, with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.
- 2) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Schedule

	Date	Action
1.	March 13, 2024	RFP released.
2.	March 25, 2024	Sealed Bids Due by 1:00 P.M. CDT Public Bid Opening 1:00 P.M.
3.	April 2, 2024	Bid Awarded by City Commission

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerks Office 700 N Jefferson Junction City, KS 66441, not later than 1:00 P.M. CDT on March 25, 2024.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: PARK TREE REMOVALS

BID NO. - PR 24-003

ATTENTION: Tammy Melton City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP should contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, March 25, 2024 at 1:00 P.M. CDT. No corrections may be made subsequent to proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.
- To reject all proposals without cause.
- To issue subsequent requests for new proposals.
- To discontinue its negotiations after commencing negotiations with a finalist, if progress is unsatisfactory, and commence discussions with another bidder.
- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated October 18 2011

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate: a) number of years as a customer; b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Bid Sheet

Company Name CTC DISASTER RESPONSE, INC.

Address 4011 SW 29TH ST. PMB 130
TOPEKA, KS 66614

Phone Number 785-478-9805

Principal: GREG GATHERS

Title: PRESIDENT

Total Bid Amount \$ 12,940⁰⁰

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment,
anticipated date of project completion.

Corner of N. Washington St and W. 7th St.



Heritage Park Tree #1 6th St. Side



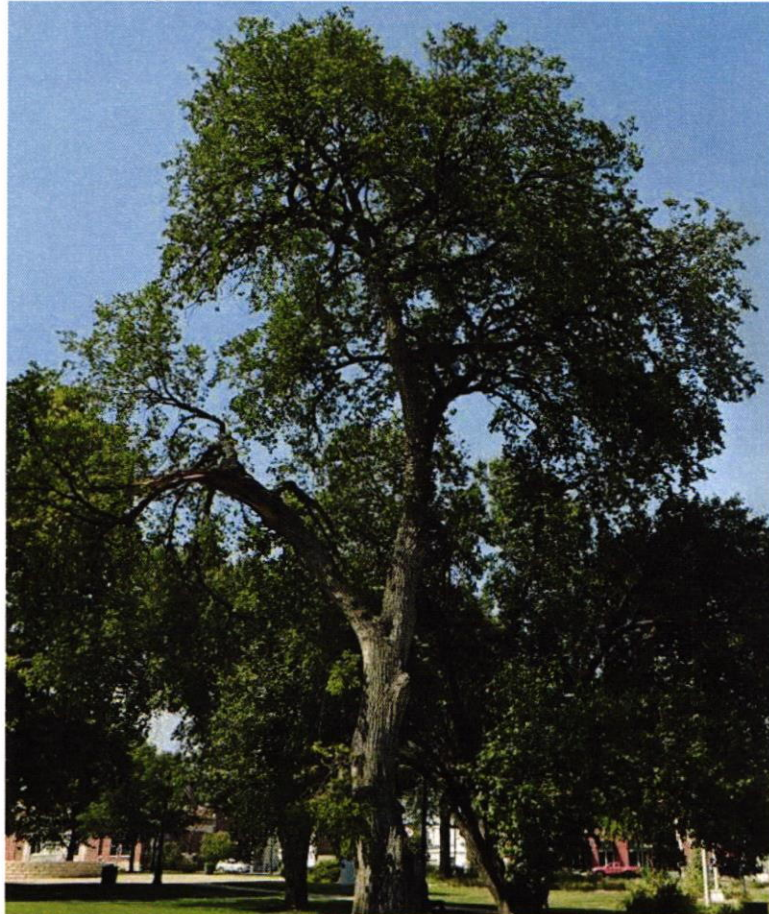
Heritage Park Tree #2 6th St. Side



Heritage Park Tree #3 6th St. Side



Heritage Park Tree #4 5th St. Side



Coronado Park Trees Map
(Trees located between playground and tennis court)



Coronado Park Tree #1



Coronado Park Tree #2



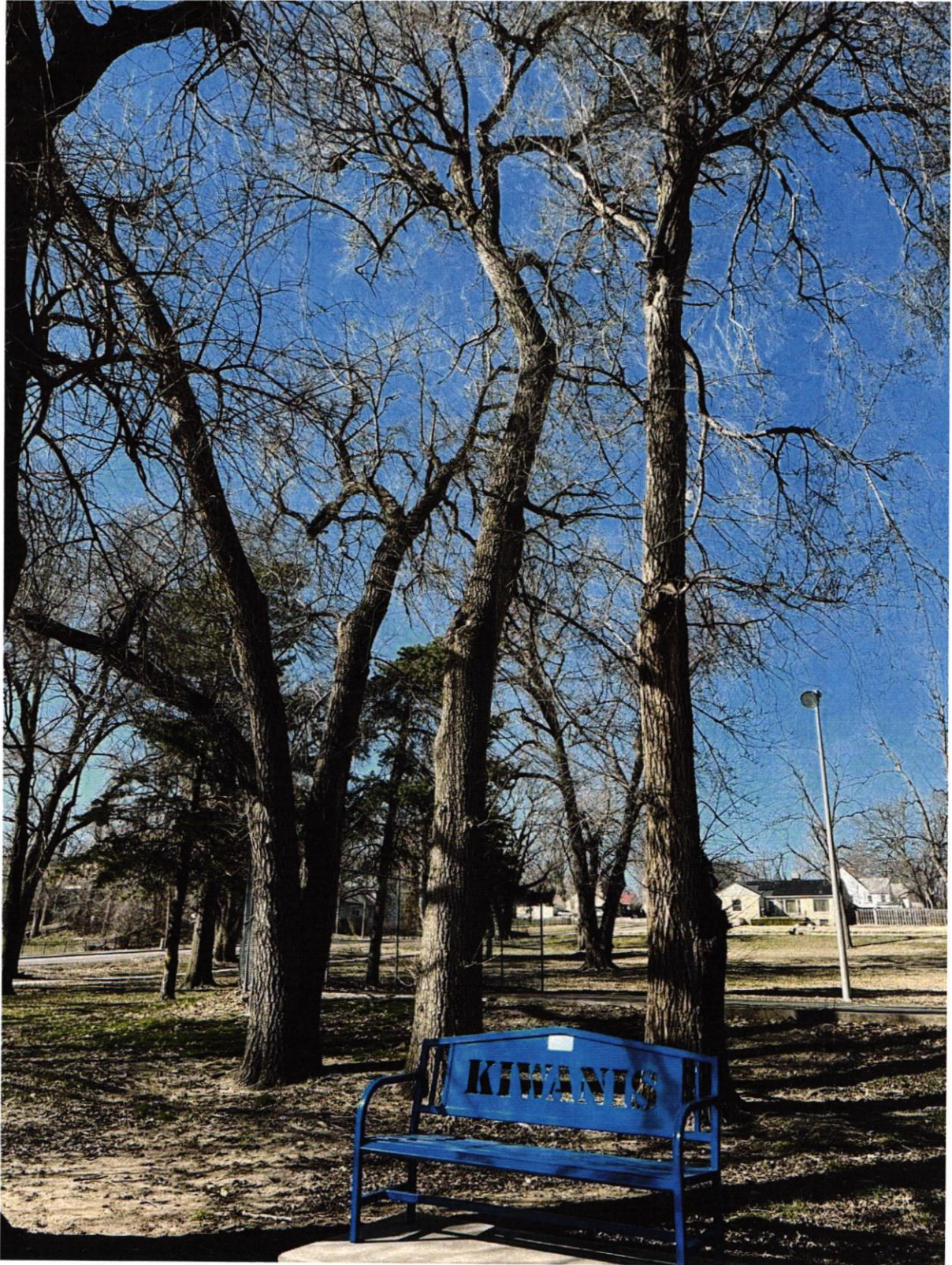
Coronado Park Tree #3



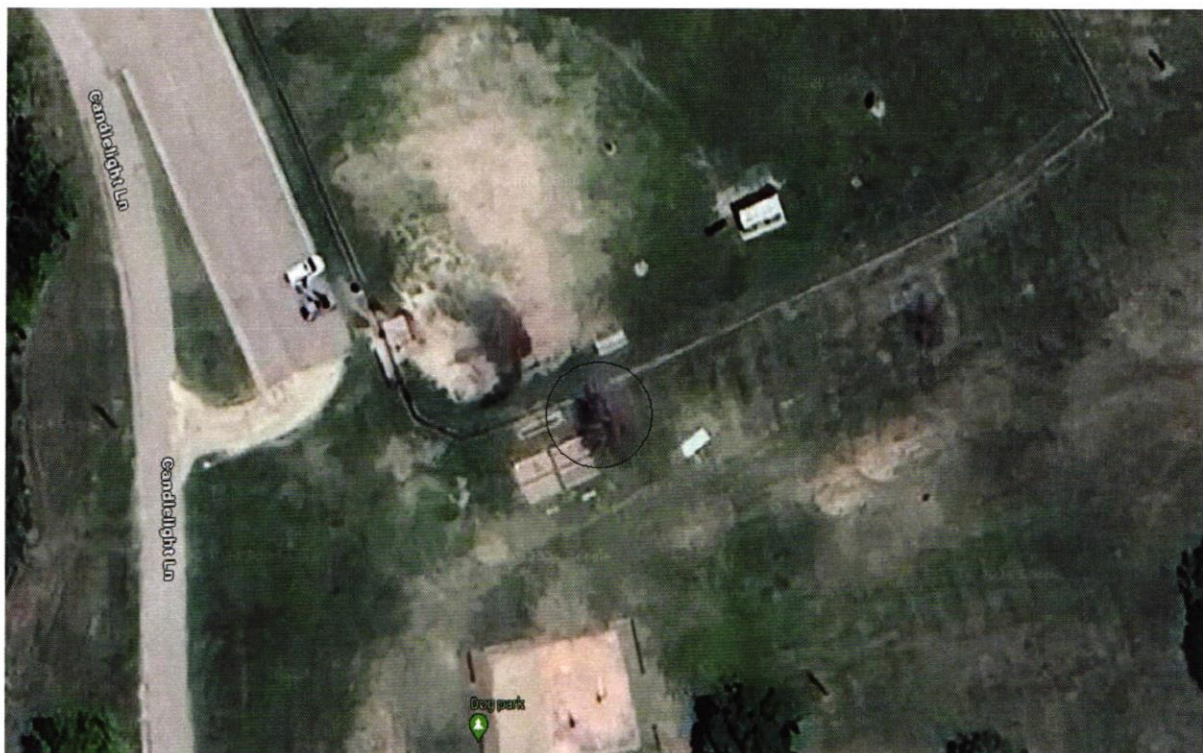
Coronado Park Tree #4



Coronado Park Tree #5, 6, and 7



South Park Tree by Dog Park



City of Junction City

City Commission

Agenda Memo

March 26, 2024

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Award of Bid – 2024 Street Maintenance Program**

Objective: The consideration and approval of the award of bid for the 2024 Street Maintenance Program.

Explanation of Issue: The City has budgeted funding for street maintenance improvements within the 2024 Street budget. Kaw Valley Engineering developed preliminary plans, construction estimates and quantities of material for the bidding of the 2024 street maintenance project. Kaw Valley Engineering and City staff evaluated and identified various road segments and localized areas for repairs as part of this program.

Kaw Valley Engineering advertised for bids through The Daily Union, the City's website, and direct solicitation. The bid opening was held on March 20th and received two bids for the 2024 Street Maintenance Project and the bid amounts are as follows:

BIDDER	BID AMOUNT
APAC	\$1,582,283.25
Bayer Construction Co.	\$1,764,705.70

The Engineer's Estimate for the Street Maintenance Project was \$1,580,500.00 APAC-Kansas, Inc. bid was \$1,783.25 over the Engineer's estimate. The 2024 Street Maintenance Projects will consist of milling and overlaying 6th St. from Washington to Eisenhower, 16th St. from Jackson to Washington, and Clay St. from 5th St. to 14th St.

Budget Impact: Funding for this project is available within the Street Fund.

Alternatives: The City Commission may approve, modify, table, or deny the bid request

Recommendation: City Staff recommends approval of the award of bid to APAC-Kansas, Inc. of Salina, KS for the 2024 Street Maintenance Program in the amount of \$1,582,283.25.

Suggested Motion: Commissioner _____ moves to approve the award of the 2024 Street Maintenance Program for \$1,582,283.25 to APAC-Kansas, Inc. of Salina, KS as presented.

Commissioner _____ seconded the motion.

Enclosures: Kaw Valley Engineering, Inc. letter dated 3/21/24, 2024 Street Maintenance Project-Bid Tabulation and Notice of Award



KAW VALLEY ENGINEERING, INC.

Office: 785.762.5040
Web: www.kveng.com
Address: 2319 N. Jackson
P.O. Box 1304
Junction City, KS 66441

March 21, 2024
A23D1375

Mr. Ray Ibarra, Public Works Director
City of Junction City
700 N. Jefferson Street
Junction City, Kansas 66441

**RE: Recommendation of Award of Contract
2024 Street Maintenance – Junction City, Kansas**

Dear Mr. Ibarra:

Please find enclosed the Bid Tabulation Sheet for the above-referenced improvements.

APAC-Kansas, Inc., Shears Div. is the low bidder and is \$1,783.25 above the Engineer's Estimate. Review of the Bid Tabulation Sheet shows two bidders with a total variance, from the high bidder to the low bidder, of \$182,422.45. This shows that the low bid is a fair and competitive price for the work to be completed in the current market.

Even though the low bid was above the Engineer's Estimate, we recommend award of this contract to **APAC-Kansas, Inc., Shears Div.** in the amount of **\$1,582,283.25**.

If you could present this to the City Commission for award of contract at their next regular meeting, it would be appreciated.

Sincerely,

Leon D. Osbourn, P.E.
President

Attachment: Bid Tabulation Sheet

XC: APAC-Kansas Inc., Shears Div.
Bayer Construction Company, Inc.

LDO:bt

\\VMJC-FILE\Projects\A23_1375\DSN\Ltr To R Ibarra City Of JC Re Recommendation Of Award.Docx

KAW VALLEY ENGINEERING, INC.
2319 North Jackson, PO Box 1304
Junction City, KS 66441
Tel: 785-762-5040

2024 STREET MAINTENANCE
JUNCTION CITY, KANSAS

Project No.: A23D1375

Date: March 20, 2024

Page: 1 of 2

Item	Qty	Unit	Engineer's Estimate		APAC-Kansas Inc., Shears Div.		Bayer Construction Co., Inc.		Total Price	Unit Price	Total Price
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price			
BASE BID 6th Street - Washington Street to Jackson Street											
6th Street - Jackson Street to Eisenhower Drive											
1 Mobilization	1	L.S.	\$20,000.00	\$20,000.00	\$70,032.85	\$70,032.85	\$60,000.00	\$60,000.00			
2 Traffic Control	1	L.S.	\$45,000.00	\$45,000.00	\$30,891.70	\$30,891.70	\$90,000.00	\$90,000.00			
3 Concrete Curb & Gutter, Combined	1,400	L.F.	\$75.00	\$105,000.00	\$35.00	\$49,000.00	\$47.20	\$66,080.00			
4 Sidewalk (Concrete) (4")	1,930	S.Y.	\$100.00	\$193,000.00	\$72.00	\$138,960.00	\$99.85	\$192,710.50			
5 Sidewalk ADA Ramp	855	S.Y.	\$200.00	\$171,000.00	\$185.00	\$158,175.00	\$232.20	\$198,531.00			
6 HMA Commercial Grade (Class A) (Patching)	300	Ton	\$275.00	\$82,500.00	\$287.00	\$86,100.00	\$369.65	\$110,895.00			
7 Valley Gutter (Concrete) (8")	400	S.Y.	\$150.00	\$60,000.00	\$120.00	\$48,000.00	\$136.40	\$54,560.00			

SURFACING ITEMS

Mill & 2" Overlay

8 HMA Commercial Grade Surface (Class A)	3,525	Ton	\$110.00	\$387,750.00	\$129.95	\$458,073.75	\$109.85	\$387,221.25	
9 HMA Commercial Grade Surface (Class A) (Level Course)	100	Ton	\$120.00	\$12,000.00	\$131.55	\$13,155.00	\$115.65	\$11,565.00	
10 Mill (Asphalt)	29,500	S.Y.	\$3.50	\$103,250.00	\$3.00	\$88,500.00	\$2.25	\$66,375.00	
11 Manhole Adjustment	8	Ech	\$1,300.00	\$10,400.00	\$1,146.60	\$9,172.80	\$2,557.65	\$20,461.20	
12 Water Valve Adjustment	14	Each	\$1,000.00	\$14,000.00	\$1,509.35	\$21,130.90	\$1,682.35	\$23,552.90	
Total for BASE BID				\$1,203,900.00		\$1,171,192.00		\$1,281,951.85	

OPTION NO. 1 16th Street - Jackson St. to Washington St.

COMMON ITEMS

13 Concrete Curb & Gutter, Combined	150	L.F.	\$75.00	\$11,250.00	\$35.00	\$5,250.00	\$104.20	\$15,630.00	
14 Sidewalk (Concrete) (4")	75	S.Y.	\$100.00	\$7,500.00	\$72.00	\$5,400.00	\$185.00	\$13,875.00	
15 Sidewalk ADA Ramp	75	S.Y.	\$200.00	\$15,000.00	\$185.00	\$13,875.00	\$330.00	\$24,750.00	
16 HMA Commercial Grade Surface (Class A) (Patching)	50	Ton	\$275.00	\$13,750.00	\$344.40	\$17,220.00	\$440.00	\$22,000.00	
17 Valley Gutter (Concrete) (8")	100	S.Y.	\$150.00	\$15,000.00	\$120.00	\$12,000.00	\$240.00	\$24,000.00	

SURFACING ITEMS

Mill & 2" Overlay

18 HMA Commercial Grade Surface (Class A)	700	Ton	\$110.00	\$77,000.00	\$136.45	\$95,515.00	\$117.00	\$81,900.00	
19 Edge Mill (Asphalt)	3,500	S.Y.	\$4.00	\$14,000.00	\$5.10	\$17,850.00	\$4.00	\$14,000.00	
Total for OPTION NO. 1				\$163,600.00		\$167,110.00		\$196,155.00	

BID TABULATION SHEET

Project No.: A23D1375
Date: March 20, 2024
Page: 2 of 2

KAW VALLEY ENGINEERING, INC.
2319 North Jackson, PO Box 1304
Junction City, KS 66441
Tel: 785-762-5040

Item	Qty	Unit	Engineer's Estimate		APAC-Kansas Inc., Shears Div.		Bayer Construction Co., Inc.		Total Price	Unit Price	Total Price	Unit Price	Total Price
			Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price					

OPTION NO. 2 Clay Street - 6th Street to 14th Street

COMMON ITEMS

20. Concrete Curb & Gutter, Combined	150	L.F.	\$75.00	\$11,250.00	\$35.00	\$5,250.00	\$146.70	\$22,005.00					
21. Sidewalk (Concrete) (4")	75	S.Y.	\$100.00	\$7,500.00	\$72.00	\$5,400.00	\$185.00	\$13,875.00					
22. Sidewalk ADA Ramp	75	S.Y.	\$200.00	\$15,000.00	\$185.00	\$13,875.00	\$330.00	\$24,750.00					
23. HMA Commercial Grade Surface (Class A) (Patching)	50	Ton	\$275.00	\$13,750.00	\$344.40	\$17,220.00	\$440.00	\$22,000.00					
24. Valley Gutter (Concrete) (8")	100	S.Y.	\$150.00	\$15,000.00	\$120.00	\$12,000.00	\$240.00	\$24,000.00					

SURFACING ITEMS

25. HMA Commercial Grade Surface (Class A)	1,150	Ton	\$110.00	\$126,500.00	\$133.65	\$153,697.50	\$117.00	\$134,550.00					
26. Edge Mill (Asphalt)	5,600	S.Y.	\$4.00	\$22,400.00	\$4.55	\$25,480.00	\$4.00	\$22,400.00					
27. Manhole Adjustment	9	Each	\$1,300.00	\$11,700.00	\$1,228.75	\$11,058.75	\$2,557.65	\$23,018.85					
Total for OPTION NO. 2				\$223,100.00		\$243,981.25		\$286,598.85					

PROJECT SUMMARY

Base Bid	\$1,203,900.00	\$1,171,192.00	\$1,281,951.85
Option No. 1	\$153,500.00	\$167,110.00	\$196,155.00
Option No. 2	\$223,100.00	\$243,981.25	\$286,598.85
TOTAL BID FOR IMPROVEMENTS		\$1,582,283.25	\$1,764,705.70

00410
NOTICE OF AWARD

To: APAC-Kansas, Inc., Shears Div.

1633 Sunflower Dr.

Salina, Kansas 67401

PROJECT Description: 2024 Street Maintenance, Junction City, Kansas

The OWNER has considered the BID submitted by you for the above-described WORK in response to its Advertisement for Bids dated February 28, 2024 and Information for Bidders.

You are hereby notified that your BID has been accepted for items in the amount of \$1,582,283.25.

You are required by the Information for Bidders to execute the Agreement and furnish the required CONTRACTOR'S Statutory BOND, Performance BOND, Payment BOND and certificates of insurance within ten (10) calendar days from the date of this Notice to you.

If you fail to execute said Agreement and to furnish said BONDS within ten (10) days from the date of this Notice, said OWNER will be entitled to consider all your rights arising out of the OWNER'S acceptance of your BID as abandoned and as a forfeiture of your BID BOND. The OWNER will be entitled to such other rights as may be granted by law.

You are required to return and acknowledge copy of this NOTICE OF AWARD to the OWNER.

Dated the ____ day of _____, 2024 .

City of Junction City

Owner

By: _____

By: _____

Title: City Manager

Title: City Clerk

ACCEPTANCE OF NOTICE

Receipt of the above NOTICE OF AWARD is hereby acknowledged.

By APAC-Kansas, Inc., Shears Div.

This the _____ day of _____ 20 24

By _____

Title _____

END OF SECTION 00410

City of Junction City

City Commission

Agenda Memo

04/02/2024

From: [Allen J. Dinkel, City Manager](#)

To: Governing Body

Subject: Executive Session – Non-Elected Personnel

Recommended Motion: I move that the Commission recess for an executive session to include the City Attorney and City Manager for ____ minutes at ____p.m. to discuss matters regarding non-elected personnel. . The justification for the executive session is to protect the privacy of the employee's personnel record and is provided by KSA 75-4319(b)(1). The open meeting is to resume in this room at ____p.m.

I am recommending a ten (10) minute executive session.