Land Bank

February 20, 2018
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Pat Landes
Phyllis Fitzgerald
Tim Brown
Jeff Underhill
Nicholas Allbritton

1. 8:00 P.M. - CALL TO ORDER:

2. NEW BUSINESS:

a. Consideration of Land Bank Minutes for December 19, 2017 Meeting. (p.2)

b. Consideration of Land Bank Minutes for January 8, 2018 Meeting. (p.4)

c. Discussion regarding how to market Land Bank Properties. (p.6)

3. ADJOURNMENT:

Backup material for agenda item:

a. Consideration of Land Bank Minutes for December 19, 2017 Meeting.

JUNCTION CITY LAND BANK BOARD OF TRUSTEES MINUTES

December 19, 2017 6:15 p.m.

CALL TO ORDER

A meeting of the Junction City Land Bank Board of Trustees was held on Tuesday, December 19, 2017 with Chairman Phyllis Fitzgerald presiding.

The following members of the Land Bank were present: Mick McCallister, Pat Landes, Michael Ryan, Jim Sands, and Phyllis Fitzgerald. Staff present was: Allen Dinkel, Cheryl Beatty and Shawna Settles.

NEW BUSINESS

Land Bank Minutes for September 5, 2017 Meeting was presented for consideration. Trustee Ryan moved to approve Land Bank Minutes for September 5, 2017 Meeting, seconded by Trustee Landes. Ayes: McCallister, Landes, Ryan, Sands and Fitzgerald. Nays: None. Motion carried.

The Request for Proposals (RFP) for a Marketing Agent of Land Bank Lots was presented. City Manager Dinkel gave details, stated the RFP could include set pricing and ask for firm qualifications or leave the firms to submit their own costs of marketing per lot and answered questions. Trustee Landes moved to approve the Request for Proposals (RFP) for a Marketing Agent of Land Bank Lots allowing the firms to submit their own costs of marketing per lot, seconded by Trustee Ryan. Ayes: McCallister, Landes, Ryan, Sands and Fitzgerald. Nays: None. Motion carried.

There was discussion regarding the Sale of Land Bank Properties.

ADJOURNMENT

Trustee Landes moved, seconded by Trustee McCallister to adjourn at 6:34 p.m. Ayes: McCallister, Landes, Ryan, Sands and Fitzgerald. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 20TH DAY OF FEBRUARY AS THE OFFICIAL COPY OF THE JUNCTION CITY LAND BANK BOARD OF TRUSTEES MINUTES FOR DECEMBER 19, 2017.

Shawna Settles, Secretary Pat Landes, Chairman

Backup material for agenda item:

b. Consideration of Land Bank Minutes for January 8, 2018 Meeting.

JUNCTION CITY LAND BANK BOARD OF TRUSTEES MINUTES

January 8, 2018 5:38 p.m.

CALL TO ORDER

A meeting of the Junction City Land Bank Board of Trustees was held on Monday, January 8, 2018 with Chairman Pat Landes presiding.

The following members of the Land Bank were present: Pat Landes, Phyllis Fitzgerald, Tim Brown, Jeff Underhill and Nicholas Allbritton. Staff present was: Allen Dinkel, Cheryl Beatty, and Shawna Settles.

Election of chairperson and vice-chairperson. Trustee Brown moved to appoint Trustee Landes as chairperson, seconded by Trustee Underhill. Ayes: Landes, Fitzgerald, Brown, Underhill and Allbritton. Nays: None. Motion Carried. Trustee Underhill moved to appoint Trustee Fitzgerald as vice-chairperson, seconded by Trustee Brown. Ayes: Landes, Fitzgerald, Brown, Underhill and Allbritton. Nays: None. Motion Carried.

ADJOURNMENT

Trustee Fitzgerald moved, seconded by Trustee Underhill to adjourn at 5:39 p.m. Ayes: Landes, Fitzgerald, Brown, Underhill and Allbritton. Nays: None. Motion Carried.

APPROVED AND ACCEPTED THIS 20TH DAY OF FEBRUARY AS THE OFFICIAL COPY OF THE JUNCTION CITY LAND BANK BOARD OF TRUSTEES MINUTES FOR JANUARY 8, 2018.

Shawna Settles, Secretary Pat Landes, Chairman

Backup material for agenda item:

c. Discussion regarding how to market Land Bank Properties.

City of Junction City

Land Bank

Agenda Memo

02/14/2017

From: Allen J. Dinkel, City Manager

To: Land Bank Trustees

Subject: **Discussion of Sale of Land Bank Properties**

Objective: Discuss how to market Land Bank Properties.

We continue to discuss how to market Land Bank properties. In January we sent Request for Proposal (RFP) to realtors for a marketing agent. Even though we thought we had an adequate RFP there were questions from Realtors so we decided to delay accepting these.

One question that arose from the realtors was how the City wanted to market the lots in terms of price of the lots and how we will deal with the Special Assessments.