June 16, 2020
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Jeff Underhill
Vice Mayor Pat Landes
Commissioner Tim Brown
Commissioner Nate Butler
Commissioner Ronna Larson
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. **7:00 P.M. - CALL TO ORDER:**
   a. Pledge of Allegiance.
2. **PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person.
3. **CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.
   a. Consideration of Appropriation Ordinance A-12 dated May 28th 2020-June 9th 2020 in the amount of $2,084,292.04 and pre-approval for items listed below in the amount $753,175.62. (p.3)

      Joshua Douglas $2,500.00, Columbia Capital $1,290.00, KS ST Treasurer $2,593.05, Veolia Water $611,962.50, HDR Engineering $30,082.72(multiple invoices) and Kaw Valley $104,747.35(multiple invoices).
   b. Consideration of May 2020 ambulance contractual obligation adjustments for $33,020.47 and bad debt adjustments for $15,854.95. (p.45)
   c. Consideration of City Commission Minutes for June 2, 2020 meeting. (p.46)
   d. Consideration of the request to declare a plotter/printer as surplus to be destroyed by the Junction City Police Department. (p.49)
   e. Consideration of Police Department request to declare a 2001 Pontiac Sunfire and a 2007 Hyundai Azera as surplus property to be sold at auction. (p.50)

f. Consideration of the request to grant the Fraternal Order Eagles a Special Event Permit to temporarily serve Cereal Malt Beverages outside on July 4th, 2020 from 8 a.m. – 8 p.m. for a Horseshoe Tournament. (p.51)

g. Consideration of the request from the Junction City Community Baseball Club for a noise waiver and fireworks waiver at Rathert Stadium for a special event on July 3rd, 2020. (p.55)

4. SPECIAL PRESENTATIONS:

a. Special Presentation of Police Department Life Saving Award. (p.57)

b. Special Presentation of Police Department Awards. (p.58)

5. NEW BUSINESS:

a. Consideration of the request for the Renewal of the Employee Health Insurance Plan. (p.59)

b. Consideration of Amendment No. 3 to Service Authorization No. 28 for Engineering Services with HDR Engineering Inc. for the Water Treatment Phase 2 Improvements. (p.61)

c. Consideration of Memorandum of Understanding with the 9-1-1 Coordinating Council. (p.65)

d. Consideration of the request to sanitize Police Department vehicles in the amount of $12,800 by Jim Clark Auto Center. (p.152)

e. Consideration of Grant Agreement No. 20-CV-036 with the Kansas Department of Commerce. (p.157)

6. COMMISSIONER COMMENTS & COMMITTEE REPORTS:

7. STAFF COMMENTS:

8. ADJOURNMENT:

City of Junction City

City Commission

Agenda Memo

June 16th 2020

From: Cynthia Sinklier, Water Billing and Accounts Payable Manager

To: City Commissioners

Subject: Consideration of Appropriation Ordinance A-12 dated May 28th 2020-June 9th 2020 in the amount of $2,084,292.04 and pre-approval for items listed below in the amount $753,175.62

Background: Attached is a Listing and Checks - Appropriations for May 28th 2020-June 9th 2020

Appropriations: May 28th 2020-June 9th 2020

ACH Payment or Payments due before next meeting –Total $753,175.62

Joshua Douglas	$2,500.00
Columbia Capital	$1,290.00
KS ST Treasurer	$2,593.05
Veolia Water	$611,962.50
HDR Engineering	$30,082.72(multiple invoices)
Kaw Valley	$104,747.35(multiple invoices)

Junction City, KS

Appropriations-May 28th 2020-June 9th 2020-CS

By Fund

Post Dates 05/28/2020 - 06/09/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Fund: 001 - GENERAL FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018750	06/05/2020	CITY OF JC EMPLOYER PD LIFE	14.40
ADVANCE LIFE INSURANCE	INV0018751	06/05/2020	ADVANCE LIFE INSURANCE BEF…	2.80
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	217.59
ADVANCE LIFE INSURANCE	INV0018775	06/05/2020	ADVANCE LIFE INSURANCE BEF…	610.18
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**844.97**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR…	INV0018752	06/05/2020	AFLAC	14.77
AMERICAN FAMILY LIFE ASSUR…	INV0018753	06/05/2020	AFLAC BEFORE TAX	128.45
AMERICAN FAMILY LIFE ASSUR…	INV0018767	06/05/2020	VSP Vision Insurance Pre-Tax	47.21
AMERICAN FAMILY LIFE ASSUR…	INV0018776	06/05/2020	AFLAC	331.62
AMERICAN FAMILY LIFE ASSUR…	INV0018777	06/05/2020	AFLAC BEFORE TAX	1,566.81
AMERICAN FAMILY LIFE ASSUR…	INV0018820	06/05/2020	VSP Vision Insurance Pre-Tax	558.29
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**2,647.15**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0018754	06/05/2020	BLUE CROSS BLUE SHIELD	742.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0018755	06/05/2020	BLUE CROSS BLUE SHIELD	90.99
BLUE CROSS BLUE SHIELD OF KS ..	INV0018756	06/05/2020	BLUE CROSS BLUE SHIELD	930.80
BLUE CROSS BLUE SHIELD OF KS ..	INV0018757	06/05/2020	BLUE CROSS BLUE SHIELD	231.31
BLUE CROSS BLUE SHIELD OF KS ..	INV0018758	06/05/2020	BLUE CROSS BLUE SHIELD	382.58
BLUE CROSS BLUE SHIELD OF KS ..	INV0018759	06/05/2020	BLUE CROSS BLUE SHIELD	190.15
BLUE CROSS BLUE SHIELD OF KS ..	INV0018760	06/05/2020	BLUE CROSS BLUE SHIELD	109.34
BLUE CROSS BLUE SHIELD OF KS ..	INV0018778	06/05/2020	BLUE CROSS BLUE SHIELD	901.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0018779	06/05/2020	BLUE CROSS BLUE SHIELD	1,484.88
BLUE CROSS BLUE SHIELD OF KS ..	INV0018780	06/05/2020	BLUE CROSS BLUE SHIELD	3,099.60
BLUE CROSS BLUE SHIELD OF KS ..	INV0018781	06/05/2020	BLUE CROSS BLUE SHIELD	510.57
BLUE CROSS BLUE SHIELD OF KS ..	INV0018782	06/05/2020	BLUE CROSS BLUE SHIELD	2,650.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0018783	06/05/2020	BLUE CROSS BLUE SHIELD	408.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0018784	06/05/2020	BLUE CROSS BLUE SHIELD	1,876.25
BLUE CROSS BLUE SHIELD OF KS ..	INV0018785	06/05/2020	BLUE CROSS BLUE SHIELD	628.02
BLUE CROSS BLUE SHIELD OF KS ..	INV0018786	06/05/2020	BLUE CROSS BLUE SHIELD	8,339.98
BLUE CROSS BLUE SHIELD OF KS ..	INV0018787	06/05/2020	BLUE CROSS BLUE SHIELD	2,509.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0018788	06/05/2020	BLUE CROSS BLUE SHIELD	3,194.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0018789	06/05/2020	BLUE CROSS BLUE SHIELD	380.30
BLUE CROSS BLUE SHIELD OF KS ..	INV0018790	06/05/2020	BLUE CROSS BLUE SHIELD	1,414.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0018791	06/05/2020	BLUE CROSS BLUE SHIELD	3,144.00
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	1,604.83
BLUE CROSS BLUE SHIELD OF KS ..	INV0018793	06/05/2020	BLUE CROSS BLUE SHIELD	870.83
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**35,696.08**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018761	06/05/2020	FLEX SPENDING-1074334	208.33
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	2,745.72
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**2,954.05**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0018794	06/05/2020	TELEPHONE REIMBURSEMENT	8.50
CITY OF JUNCTION CITY	INV0018802	06/05/2020	CITY OF JUNCTION CITY (G-FEE)	24.86
CITY OF JUNCTION CITY	INV0018816	06/05/2020	TELEPHONE REIMBURSEMENT	242.48
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**275.84**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03067 - CITY OF JUNCTION CITY-EE OVERPAYMENT CORRECTION				
CITY OF JUNCTION CITY-EE OVE...	INV0018796	06/05/2020	EE OVERTIME PAYMENT	195.34
			Vendor 03067 - CITY OF JUNCTION CITY-EE OVERPAYMENT CORRECTION Total:	**195.34**
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION				
FIREMEN'S RELIEF ASSOCIATION	INV0018800	06/05/2020	FIREMANS RELIEF	236.50
			Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:	**236.50**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0018795	06/05/2020	DEPENDENT CARE ACCT 10743...	143.74
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**143.74**
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0018810	06/05/2020	GREAT WEST FINANCIAL	6,317.78
			Vendor 01944 - GREAT WEST FINANCIAL Total:	**6,317.78**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018769	06/05/2020	SOCIAL SECURITY WITHHOLDING	1,966.28
INTERNAL REVENUE SERVICE	INV0018770	06/05/2020	FEDERAL WITHHOLDING	1,106.36
INTERNAL REVENUE SERVICE	INV0018771	06/05/2020	MEDICARE WITHHOLDING	459.84
INTERNAL REVENUE SERVICE	INV0018822	06/05/2020	SOCIAL SECURITY WITHHOLDING	11,310.34
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	30,049.93
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	9,549.72
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**54,442.47**
Vendor: 010597 - JAN HAMILTON, CH.13 TRUSTEE-				
JAN HAMILTON, CH.13 TRUSTEE-	INV0018804	06/05/2020	JAN HAMILTON	115.00
			Vendor 010597 - JAN HAMILTON, CH.13 TRUSTEE- Total:	**115.00**
Vendor: 039125 - JCPOA				
JCPOA	INV0018815	06/05/2020	JCPOA	860.00
			Vendor 039125 - JCPOA Total:	**860.00**
Vendor: 03111 - JO ANN BUTAUD, KS #10818				
JO ANN BUTAUD, KS #10818	INV0018797	06/05/2020	GARNISHMENT	341.29
			Vendor 03111 - JO ANN BUTAUD, KS #10818 Total:	**341.29**
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309				
JUNCTION CITY FIRE FIGHTERS ...	INV0018799	06/05/2020	I.A.F.F. LOCAL 3309	1,617.00
			Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:	**1,617.00**
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION				
JUNCTION CITY FIREFIGHTERS A...	INV0018798	06/05/2020	FIREFIGHTERS AID ASSOCIATION	240.00
			Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:	**240.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018768	06/05/2020	STATE WITHHOLDING	591.94
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	13,597.47
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**14,189.41**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0018805	06/05/2020	GARNISHMENT	383.76
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**383.76**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018762	06/05/2020	KPERS #1	664.43
KANSAS PUBLIC EMPLOYEES	INV0018763	06/05/2020	KPERS #2	498.10
KANSAS PUBLIC EMPLOYEES	INV0018764	06/05/2020	KPERS #3	1,536.15
KANSAS PUBLIC EMPLOYEES	INV0018765	06/05/2020	KPERS INSURANCE	158.20
KANSAS PUBLIC EMPLOYEES	INV0018806	06/05/2020	KP&F	73,666.95
KANSAS PUBLIC EMPLOYEES	INV0018807	06/05/2020	KPERS #1	4,069.45
KANSAS PUBLIC EMPLOYEES	INV0018808	06/05/2020	KPERS #2	3,447.35
KANSAS PUBLIC EMPLOYEES	INV0018809	06/05/2020	KPERS #3	4,680.91
KANSAS PUBLIC EMPLOYEES	INV0018811	06/05/2020	KPERS INSURANCE	833.13
KANSAS PUBLIC EMPLOYEES	INV0018812	06/05/2020	KPERS WAR - AFTER 7/1/2016	60.61
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**89,615.28**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018766	06/05/2020	CITY OF JC EMPLOYER PAID STD	213.98

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	4,060.91
			Vendor 02713 - KAREN COMPTON Total:	**4,274.89**
Vendor: 02231 - MILBY LAW OFFICES, P.A.				
MILBY LAW OFFICES, P.A.	INV0018813	06/05/2020	MILBY LAW OFFICES	190.66
			Vendor 02231 - MILBY LAW OFFICES, P.A. Total:	**190.66**
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION				
POLICE & FIREMEN'S INSURANC...	INV0018814	06/05/2020	POLICE & FIRE INSURANCE	1,045.26
			Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:	**1,045.26**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0018803	06/05/2020	ROLLING MEADOWS GOLF COU...	378.60
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**378.60**
Vendor: 02894 - TEXAS CHILD SUPPORT SDU				
TEXAS CHILD SUPPORT SDU	INV0018818	06/05/2020	TX CHILD SUPPORT	110.96
			Vendor 02894 - TEXAS CHILD SUPPORT SDU Total:	**110.96**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY..	INV0018819	06/05/2020	UNITED WAY	27.50
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**27.50**
			Department 000 - NON-DEPARTMENTAL Total:	**217,143.53**
Department: 002 - INFORMATION TECHNOLOGY SYSTEMS				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	INFORMATION SYSTEMS	14.20
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**14.20**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Metro E - Municipal Building	1,500.00
COX BUSINESS SERVICES	June 2020	06/08/2020	Channel 3 Digital Music	38.17
COX BUSINESS SERVICES	June 2020	06/08/2020	PD Internet - Server Room	330.00
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	48.73
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges	10.49
			Vendor 01604 - COX BUSINESS SERVICES Total:	**1,927.39**
Vendor: 03009 - ECONET.COM, INC.				
ECONET.COM, INC.	33413	06/01/2020	Sentinal Anti Intrusion - 3 mont...	1,947.00
			Vendor 03009 - ECONET.COM, INC. Total:	**1,947.00**
Vendor: 02979 - IMMEDION LLC				
IMMEDION LLC	84272	06/01/2020	VXRail - Cloud Witness	335.00
			Vendor 02979 - IMMEDION LLC Total:	**335.00**
Vendor: 03091 - K&W UNDERGROUND				
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Engineering/Pre-...	9,312.43
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Core for Utilities	2,025.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Private locates	1,350.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	18,561.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Furnish & Install ...	4,451.14
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	10,246.32
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	9,216.00
			Vendor 03091 - K&W UNDERGROUND Total:	**55,161.89**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	GVPD - Office 365 Mailboxes	104.86
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	52.43
TRUSTED TECH TEAM, INC.	7309	06/07/2020	GVPD - Office 365 Mailboxes	56.00
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu...	28.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**241.29**
			Department 002 - INFORMATION TECHNOLOGY SYSTEMS Total:	**59,626.77**
Department: 003 - ADMINISTRATION				
Vendor: 02484 - ALLIED BUSINESS SOLUTIONS LLC				
ALLIED BUSINESS SOLUTIONS L...	1940 May -2020	06/02/2020	ELiminate Sales tax	0.62
ALLIED BUSINESS SOLUTIONS L...	1940 May -2020	06/02/2020	Change Corporate Plan POTs lin...	128.26

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
ALLIED BUSINESS SOLUTIONS L...	1940 May -2020	06/02/2020	Reduce Universal Fund	6.02
			Vendor 02484 - ALLIED BUSINESS SOLUTIONS LLC Total:	**134.90**
Vendor: 01063 - CBIZ BENEFITS & INSURANCE SERVICES, INC				
CBIZ BENEFITS & INSURANCE S...	10041411	06/08/2020	DISCLOSURES AND OPEB VALU...	6,250.00
			Vendor 01063 - CBIZ BENEFITS & INSURANCE SERVICES, INC Total:	**6,250.00**
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	ADMINISTRATION	140.71
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**140.71**
Vendor: 053896 - COMPLIANCEONE				
COMPLIANCEONE	268418	06/08/2020	DOT RANDON DRUG SCREENING	82.50
COMPLIANCEONE	268419	06/08/2020	NON-DOT RANDOM DRUG SCR...	360.00
			Vendor 053896 - COMPLIANCEONE Total:	**442.50**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	219.29
			Vendor 01604 - COX BUSINESS SERVICES Total:	**219.29**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	700 N JEFFERSON	1,277.57
			Vendor 043802 - EVERGY Total:	**1,277.57**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	CITY HALL-MAY 2020	06/08/2020	700 N JEFFERSON-	115.02
			Vendor 043271 - KANSAS GAS SERVICE Total:	**115.02**
Vendor: 024740 - LOGAN BUSINESS MACHINES				
LOGAN BUSINESS MACHINES	IN90676	06/08/2020	ADMINISTRATION COPIER	303.22
			Vendor 024740 - LOGAN BUSINESS MACHINES Total:	**303.22**
Vendor: 01360 - MUNICIPAL CODE CORPORATION				
MUNICIPAL CODE CORPORATI...	00343993	06/03/2020	Municode Meetings (AgendaPal)	449.00
			Vendor 01360 - MUNICIPAL CODE CORPORATION Total:	**449.00**
Vendor: 059898 - NEX-TECH				
NEX-TECH	MAY 2020	06/08/2020	NEX-GEN ROUND UP FOR YOU...	0.73
			Vendor 059898 - NEX-TECH Total:	**0.73**
Vendor: 062640 - PAWNEE MENTAL HEALTH SERVICES, INC.				
PAWNEE MENTAL HEALTH SERV...	05212020	06/04/2020	USE OF EMPLOYEE ASSISTANCE...	260.00
			Vendor 062640 - PAWNEE MENTAL HEALTH SERVICES, INC. Total:	**260.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	112.35
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu...	60.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**172.35**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-307-1769 CITY CLERK-MEL...	44.04
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-532-8788 FINANCE DIRECT...	44.04
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-210-5320-CITY TREASURER...	44.04
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-280-3591-CITY MANAGER-...	44.04
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-410-1876-AP/WATER UTILI...	22.02
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	808-284-9463-HR-PULA	51.81
			Vendor 00970 - VERIZON WIRELESS Total:	**249.99**
			Department 003 - ADMINISTRATION Total:	**10,015.28**
Department: 008 - BUILDING MAINTENANCE				
Vendor: 01664 - AIR FILTER PLUS INC				
AIR FILTER PLUS INC	385368	06/03/2020	FILTERS	914.04
			Vendor 01664 - AIR FILTER PLUS INC Total:	**914.04**
Vendor: 01959 - INTERSTATE ELEVATOR INC.				
INTERSTATE ELEVATOR INC.	20347	06/03/2020	QUARTERLY SERVICE AGREEME...	1,240.54
			Vendor 01959 - INTERSTATE ELEVATOR INC. Total:	**1,240.54**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	14.98

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	8.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**22.98**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	6618 BM WILLIAMS	44.04
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	1761 BM WRIGHT	44.04
			Vendor 00970 - VERIZON WIRELESS Total:	**88.08**
			Department 008 - BUILDING MAINTENANCE Total:	**2,265.64**
Department: 010 - PARKS DEPARTMENT				
Vendor: 03087 - BRADY INDUSTRIES OF KANSAS, LLC				
BRADY INDUSTRIES OF KANSAS,…	1816980	06/04/2020	DISPENSER PUMP	21.00
BRADY INDUSTRIES OF KANSAS,…	1816981	06/04/2020	FOAM SOAP	140.30
			Vendor 03087 - BRADY INDUSTRIES OF KANSAS, LLC Total:	**161.30**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	WUPD - Internet	173.99
COX BUSINESS SERVICES	June 2020	06/08/2020	WUPD - Metro E	182.50
COX BUSINESS SERVICES	June 2020	06/08/2020	WUPD - Telephone	89.82
			Vendor 01604 - COX BUSINESS SERVICES Total:	**446.31**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	5TH & EISENHOWER-SIGN	39.24
EVERGY	MAY1-2020	06/07/2020	RIMROCK PARK & PAL	449.27
EVERGY	MAY1-2020	06/07/2020	SOUTH PARK LIGHTS	181.89
EVERGY	MAY1-2020	06/07/2020	900 W 13TH-RATHERT FIELD	342.44
EVERGY	MAY1-2020	06/07/2020	302 W 18TH-BUFFALO SOLDIER	298.33
EVERGY	MAY1-2020	06/07/2020	1900 THOMPSON-CONCESION	632.16
EVERGY	MAY1-2020	06/07/2020	CLEARY PARK LIGHTS	537.69
EVERGY	MAY1-2020	06/07/2020	145 E ASH-RIVER WALK	99.80
EVERGY	MAY1-2020	06/07/2020	2307 N JACKSON-POLE LIGHTS	269.66
EVERGY	MAY1-2020	06/07/2020	104 ASH-TENNIS LIGHTS-CORO…	23.87
EVERGY	MAY1-2020	06/07/2020	511 N JEFFERSON-HERITAGE	37.77
EVERGY	MAY1-2020	06/07/2020	920 E GUNNER-PATH LIGHT	104.73
EVERGY	MAY1-2020	06/07/2020	420 GRANT-BRAMLAGE	117.45
EVERGY	MAY1-2020	06/07/2020	5TH ST PARK LIGHT POLES	480.04
EVERGY	MAY1-2020	06/07/2020	1021 GRANT-FEMA LAND	23.87
EVERGY	MAY1-2020	06/07/2020	1101 W 12-CLEARY PARK BATH…	23.87
EVERGY	MAY1-2020	06/07/2020	1020 W 11TH 1/2-CLEARY BLDG	53.47
EVERGY	MAY1-2020	06/07/2020	900 W 12TH-PARK LIGHT	23.87
EVERGY	MAY1-2020	06/07/2020	1017 W 5TH-TENNIS	55.69
EVERGY	MAY1-2020	06/07/2020	1200 N FRANKLIN ST	71.19
EVERGY	MAY1-2020	06/07/2020	2301 VALLEY DR-PLANTERS	23.23
EVERGY	MAY1-2020	06/07/2020	1821 CAROLINE AVE-BLUFFS	30.23
EVERGY	MAY1-2020	06/07/2020	100 GRANT-WASH-MONT PLAZA	35.09
EVERGY	MAY1-2020	06/07/2020	102 W ASH-BATHROOMS-COR…	62.91
EVERGY	MAY1-2020	06/07/2020	1500 ST MARY RD-SOUTH PK B…	26.37
EVERGY	MAY1-2020	06/07/2020	920 E 5TH-SERTOMA PARK LIG…	25.99
EVERGY	MAY1-2020	06/07/2020	200 N EISENHOWER-SIGN	23.87
EVERGY	MAY1-2020	06/07/2020	930 E GUNNER-PATH LIGHT	36.71
			Vendor 043802 - EVERGY Total:	**4,130.70**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	PW/PARKS-MAY 2020	06/08/2020	2307 N JACKSON-PARKS	127.59
			Vendor 043271 - KANSAS GAS SERVICE Total:	**127.59**
Vendor: 083400 - ROTHWELL LANDSCAPE INC				
ROTHWELL LANDSCAPE INC	20184503	06/09/2020	IRRIGATION REPAIR, CHESTNUT…	262.82
ROTHWELL LANDSCAPE INC	20184503	06/09/2020	IRRIGATION REPAIR, CHESTNUT…	150.00
			Vendor 083400 - ROTHWELL LANDSCAPE INC Total:	**412.82**
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	104681	06/02/2020	ALARM WUPD 2307 N JACKSON	35.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**35.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	37.45
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	20.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**57.45**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	7131 PR DIRECTOR LAZEAR	44.04
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	785-479-1501-DARRIN DOHRM…	36.54
			Vendor 00970 - VERIZON WIRELESS Total:	**80.58**
			Department 010 - PARKS DEPARTMENT Total:	**5,451.75**
Department: 011 - SWIMMING POOL				
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Pool - Phone	35.74
COX BUSINESS SERVICES	June 2020	06/08/2020	Pool - Internet Connection	173.99
			Vendor 01604 - COX BUSINESS SERVICES Total:	**209.73**
Vendor: 01941 - D. GERBER COMMERCIAL POOL PRODUCTS & SERVICE LLC.				
D. GERBER COMMERCIAL POOL…	20126	05/29/2020	SPRAY NOZZLES	282.00
			Vendor 01941 - D. GERBER COMMERCIAL POOL PRODUCTS & SERVICE LLC. Total:	**282.00**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	5TH ST POOL	76.89
			Vendor 043802 - EVERGY Total:	**76.89**
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	104681	06/02/2020	ALARM CITY POOL-1017 W 5TH	15.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**15.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	14.98
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	8.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**22.98**
			Department 011 - SWIMMING POOL Total:	**606.60**
Department: 013 - SPIN CITY				
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Spin City - Cable	142.44
COX BUSINESS SERVICES	June 2020	06/08/2020	SC - Metro E	182.50
COX BUSINESS SERVICES	June 2020	06/08/2020	Spin City - Telephone	96.76
COX BUSINESS SERVICES	June 2020	06/08/2020	Spin City - Internet	173.99
			Vendor 01604 - COX BUSINESS SERVICES Total:	**595.69**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	915 S WASHINGTON-SPIN CITY	506.62
EVERGY	MAY1-2020	06/07/2020	915 S WASHINGTON-GOLF-SPI…	34.10
			Vendor 043802 - EVERGY Total:	**540.72**
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	104681	06/02/2020	ALARM-915 S WASHINGTON	25.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**25.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	7.49
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	4.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**11.49**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	4006-SC MGR GRAY	44.04
			Vendor 00970 - VERIZON WIRELESS Total:	**44.04**
			Department 013 - SPIN CITY Total:	**1,216.94**
Department: 014 - jUNCTION CITY AIRPORT				
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Airport - Phone	52.83
COX BUSINESS SERVICES	June 2020	06/08/2020	Airport - Internet Connection	47.95
			Vendor 01604 - COX BUSINESS SERVICES Total:	**100.78**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	540 AIRPORT RD 100	70.19
EVERGY	MAY1-2020	06/07/2020	500 W 18TH-AIRPORT MAIN	249.24
EVERGY	MAY1-2020	06/07/2020	520 AIRPORT RD	42.72
EVERGY	MAY1-2020	06/07/2020	2619 N JACKSON-AIRPORT LIGH...	33.73
			Vendor 043802 - EVERGY Total:	**395.88**
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Airport - All Non-Farmed Land	593.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	1400-1700 Blk N Jackson St Righ..	388.50
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**981.75**
			Department 014 - jUNCTION CITY AIRPORT Total:	**1,478.41**
Department: 017 - ROLLING MEADOWS GOLF COURSE				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	GOLF COURSE	162.88
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**162.88**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Golf - Internet Connection	173.99
COX BUSINESS SERVICES	June 2020	06/08/2020	Golf - Metro E	199.66
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges	13.99
			Vendor 01604 - COX BUSINESS SERVICES Total:	**387.64**
Vendor: 017410 - CROWN DISTRIBUTORS, INC.				
CROWN DISTRIBUTORS, INC.	W-26350675	06/08/2020	BEER FOR RESALE	653.18
			Vendor 017410 - CROWN DISTRIBUTORS, INC. Total:	**653.18**
Vendor: 017700 - DS&O RURAL ELECTRIC				
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	GOLF CLUB HOUSE	1,270.98
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	GOLF COURSE-CART SHED	93.56
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	GOLF COURSE	1,829.75
			Vendor 017700 - DS&O RURAL ELECTRIC Total:	**3,194.29**
Vendor: 026399 - FLINT HILLS BEVERAGE LLC				
FLINT HILLS BEVERAGE LLC	548-04222	06/08/2020	BEER FOR RESALE	263.03
FLINT HILLS BEVERAGE LLC	787-00033	06/08/2020	BEER FOR RESALE	204.66
			Vendor 026399 - FLINT HILLS BEVERAGE LLC Total:	**467.69**
Vendor: 02855 - FRONTIER SPIRITS				
FRONTIER SPIRITS	176-05212020	06/02/2020	BEER PURCHASE-05/21/2020	104.59
			Vendor 02855 - FRONTIER SPIRITS Total:	**104.59**
Vendor: 028140 - GEARY COUNTY RWD #4				
GEARY COUNTY RWD #4	05-26-2020	06/08/2020	WATER FOR CLUBHOUSE	50.66
			Vendor 028140 - GEARY COUNTY RWD #4 Total:	**50.66**
Vendor: 00762 - KANSAS GOLF AND TURF				
KANSAS GOLF AND TURF	01-222209	06/08/2020	BELT FOR CART	53.87
			Vendor 00762 - KANSAS GOLF AND TURF Total:	**53.87**
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERIA...	495384	06/08/2020	TOPDRESSING SAND	270.70
			Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:	**270.70**
Vendor: 059898 - NEX-TECH				
NEX-TECH	MAY 2020	06/08/2020	GOLF COURSE	0.13
			Vendor 059898 - NEX-TECH Total:	**0.13**
Vendor: 01059 - PROFESSIONAL TURF PRODUCTS				
PROFESSIONAL TURF PRODUCTS	1492460-00	06/08/2020	FILTER FOR 2000D	44.31
			Vendor 01059 - PROFESSIONAL TURF PRODUCTS Total:	**44.31**
Vendor: 065640 - R & R PRODUCTS CO.				
R & R PRODUCTS CO.	CD2447159	06/08/2020	GK4 HEAD	164.37
R & R PRODUCTS CO.	CD2451475	06/08/2020	322 BEDKNIVES	249.95
			Vendor 065640 - R & R PRODUCTS CO. Total:	**414.32**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	105043	06/08/2020	PANEL REPAIR	70.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**70.00**
Vendor: 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC				
SITEONE LANDSCAPE SUPPLY H...	99699902-001	06/08/2020	GREENS FERTILIZER	472.52
			Vendor 00766 - SITEONE LANDSCAPE SUPPLY HOLDING, LLC Total:	**472.52**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	44.94
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu...	24.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**68.94**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	316-304-2546-GOLF-YOUNGERS	44.04
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	785-307-2045-GOLF-MAINTEN...	40.01
			Vendor 00970 - VERIZON WIRELESS Total:	**84.05**
Vendor: 01092 - WINFIELD SOLUTIONS LLC				
WINFIELD SOLUTIONS LLC	63838055	06/08/2020	MICRO NUTRIENTS	180.00
			Vendor 01092 - WINFIELD SOLUTIONS LLC Total:	**180.00**
Vendor: 01833 - YAMAHA MOTOR CORPORATION, U.S.A.				
YAMAHA MOTOR CORPORATI...	703452	06/08/2020	CART LEASE PAYMENT 1 OF 6	4,800.00
			Vendor 01833 - YAMAHA MOTOR CORPORATION, U.S.A. Total:	**4,800.00**
			Department 017 - ROLLING MEADOWS GOLF COURSE Total:	**11,479.77**
Department: 018 - EMERGENCY MEDICAL SERVICES				
Vendor: 02622 - AMERICAN RESPONSE VEHICLES, INC.				
AMERICAN RESPONSE VEHICLES...	8940	06/08/2020	ELECTRIC WATER VALVE/564	232.42
			Vendor 02622 - AMERICAN RESPONSE VEHICLES, INC. Total:	**232.42**
Vendor: 02444 - BOUND TREE MEDICAL, LLC				
BOUND TREE MEDICAL, LLC	83636548	06/03/2020	MEDICAL SUPPLIES	119.59
			Vendor 02444 - BOUND TREE MEDICAL, LLC Total:	**119.59**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	432674	06/08/2020	OIL FILTER/503	5.22
CATLETT AUTOMOTIVE, INC.	432740	06/08/2020	GLOW PLUG/564	18.21
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**23.43**
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	AMBULANCE	47.34
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**47.34**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Outside - FS2 Internet	160.00
COX BUSINESS SERVICES	June 2020	06/08/2020	Fire Station 2 - Metro E 50%	91.25
COX BUSINESS SERVICES	June 2020	06/08/2020	Fire Station 2 - Phone 50%	69.50
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox (50%)	121.83
			Vendor 01604 - COX BUSINESS SERVICES Total:	**442.58**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	700 N JEFFERSON	638.79
			Vendor 043802 - EVERGY Total:	**638.79**
Vendor: 028260 - GEARY COMMUNITY HOSPITAL				
GEARY COMMUNITY HOSPITAL	APRIL 2020	06/03/2020	DRUG PURCHASES APR 2020	842.86
GEARY COMMUNITY HOSPITAL	DEC 2019	06/03/2020	DRUG PURCHASES DEC 2019	100.66
GEARY COMMUNITY HOSPITAL	FEB 2020	06/03/2020	DRUG PURCHASES FEB 2020	183.80
GEARY COMMUNITY HOSPITAL	JAN 2020	06/03/2020	DRUG PURCHASES JAN 2020	864.05
GEARY COMMUNITY HOSPITAL	MARCH 2020	06/03/2020	DRUG PURCHASES MAR 2020	734.95
GEARY COMMUNITY HOSPITAL	MAY 2020	06/08/2020	MAY 2020 PHARMACEUTICALS	222.07
GEARY COMMUNITY HOSPITAL	NOV 2019	06/03/2020	DRUG PURCHASES NOV 2019	178.32
			Vendor 028260 - GEARY COMMUNITY HOSPITAL Total:	**3,126.71**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	CITY HALL-MAY 2020	06/08/2020	700 N JEFFERSON-	57.52
			Vendor 043271 - KANSAS GAS SERVICE Total:	**57.52**
Vendor: 03144 - MEDLINE INDUSTRIES, INC.				
MEDLINE INDUSTRIES, INC.	1911186084	06/03/2020	N95 MASKS	145.31
			Vendor 03144 - MEDLINE INDUSTRIES, INC. Total:	**145.31**
Vendor: 061198 - OMNI BILLING				
OMNI BILLING	53120	06/08/2020	AMBULANCE BILLING - 2020	3,988.83
			Vendor 061198 - OMNI BILLING Total:	**3,988.83**
Vendor: 03129 - TKK ELECTRONICS, LLC				
TKK ELECTRONICS, LLC	140569	06/08/2020	REFURBISHED TABLET	230.00
			Vendor 03129 - TKK ELECTRONICS, LLC Total:	**230.00**
Vendor: 01850 - TLC MOBILE SERVICES				
TLC MOBILE SERVICES	13750	06/08/2020	TOWING/563	300.00
			Vendor 01850 - TLC MOBILE SERVICES Total:	**300.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	404.46
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes	216.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**620.46**
			Department 018 - EMERGENCY MEDICAL SERVICES Total:	**9,972.98**
Department: 019 - ANIMAL SHELTER				
Vendor: 028265 - GEARY COUNTY CLERK				
GEARY COUNTY CLERK	APRIL 2020	06/02/2020	APRIL 2020-ANIMAL SHELTER F...	7,487.35
			Vendor 028265 - GEARY COUNTY CLERK Total:	**7,487.35**
			Department 019 - ANIMAL SHELTER Total:	**7,487.35**
Department: 021 - ENGINEERING DEPARTMENT				
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	146.19
			Vendor 01604 - COX BUSINESS SERVICES Total:	**146.19**
			Department 021 - ENGINEERING DEPARTMENT Total:	**146.19**
Department: 022 - BUILDING CODES & INSPECTIONS				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	CODE ENFORCEMENT	47.34
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**47.34**
Vendor: 01143 - CHAMPIONS CAR AND TRUCK WASH				
CHAMPIONS CAR AND TRUCK ...	202319	06/03/2020	TRUCK 726	10.80
CHAMPIONS CAR AND TRUCK ...	SEP 2019	06/03/2020	TRUCK 728 FROM SEPTEMBER ...	4.88
			Vendor 01143 - CHAMPIONS CAR AND TRUCK WASH Total:	**15.68**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges	10.49
			Vendor 01604 - COX BUSINESS SERVICES Total:	**10.49**
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	337 W Elm St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	312 N Madison St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	741 W 6th St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	520 S Washington St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	220-224 E 2nd St	32.50
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	1032 S Washington St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	115 W Ash St (27,912 sf)	142.62
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	1024 S Washington St	65.00
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	Lot 6 Block 2 Lovelace AC S We...	32.50
MUNIE GREENCARE PROFESSIO...	7891	06/08/2020	615 Skyline St	65.00
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**662.62**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 03129 - TKK ELECTRONICS, LLC				
TKK ELECTRONICS, LLC	140569	06/08/2020	REFURBISHED TABLET	230.00
			Vendor 03129 - TKK ELECTRONICS, LLC Total:	**230.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	37.45
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	20.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**57.45**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	CODES-MAY 2020	06/01/2020	SENIOR INSPECTOR IPAD2-307-…	40.01
VERIZON WIRELESS	CODES-MAY 2020	06/01/2020	INSPECTOR1 IPAD4-307-8307	40.01
VERIZON WIRELESS	CODES-MAY 2020	06/01/2020	INSPECTORS IPAD2-307-8252	40.01
VERIZON WIRELESS	CODES-MAY 2020	06/01/2020	INSPECTOR2 IPAD4-307-8383	40.01
			Vendor 00970 - VERIZON WIRELESS Total:	**160.04**
			Department 022 - BUILDING CODES & INSPECTIONS Total:	**1,183.62**
Department: 023 - LAW ENFORCEMENT DEPARTMENT				
Vendor: 001393 - ADI SYSTEMS INC				
ADI SYSTEMS INC	DM6300	05/29/2020	DM6300 Toner Cartridge	67.00
			Vendor 001393 - ADI SYSTEMS INC Total:	**67.00**
Vendor: 01503 - CATHY FAHEY				
CATHY FAHEY	May2020	06/03/2020	May 2020 Mileage	25.53
			Vendor 01503 - CATHY FAHEY Total:	**25.53**
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	DTF	110.46
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	POLICE/DISPATCH	315.55
CENTURYLINK COMMUNICATI…	PD-MAY 2020	06/01/2020	PD-MAY 2020 (PHONE BILL)	1,044.77
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**1,470.78**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges	174.80
COX BUSINESS SERVICES	June 2020	06/08/2020	Internet Charges - PD Video	150.00
COX BUSINESS SERVICES	June 2020	06/08/2020	City - Fiber Internet	3,849.99
			Vendor 01604 - COX BUSINESS SERVICES Total:	**4,174.79**
Vendor: 02171 - DRY CLEAN CITY #1				
DRY CLEAN CITY #1	060120	06/02/2020	060120 Uniform Cleaning	508.15
			Vendor 02171 - DRY CLEAN CITY #1 Total:	**508.15**
Vendor: 043802 - EVERGY				
EVERGY	230 E 9TH-MAY2020	06/08/2020	230 E 9TH-MAY 2020	28.59
EVERGY	MAY1-2020	06/07/2020	312 E 9TH-JCPD STORAGE	269.35
EVERGY	MAY1-2020	06/07/2020	210 E 9TH-JCPD	2,204.75
			Vendor 043802 - EVERGY Total:	**2,502.69**
Vendor: 028260 - GEARY COMMUNITY HOSPITAL				
GEARY COMMUNITY HOSPITAL	1784640	06/02/2020	1784640 Prisoner Exp D. Quinta…	208.49
			Vendor 028260 - GEARY COMMUNITY HOSPITAL Total:	**208.49**
Vendor: 028442 - GEARY COUNTY SHERIFF				
GEARY COUNTY SHERIFF	Jail Expense Apr 2020	06/02/2020	Jail Expense April 2020	30,000.00
GEARY COUNTY SHERIFF	May 2020	06/08/2020	Jail Expense May 2020	30,000.00
			Vendor 028442 - GEARY COUNTY SHERIFF Total:	**60,000.00**
Vendor: 030780 - GROSS WRECKER SERVICE				
GROSS WRECKER SERVICE	65783	06/02/2020	65783 Towing Fee #204	50.00
GROSS WRECKER SERVICE	65761	06/08/2020	65761 Towing Fees #20-07947	150.00
GROSS WRECKER SERVICE	65783A	06/08/2020	65783 Towing Fees #204	50.00
			Vendor 030780 - GROSS WRECKER SERVICE Total:	**250.00**
Vendor: 015300 - KA-COMM				
KA-COMM	174117	06/02/2020	174117 Service Contract	377.00
KA-COMM	174171	06/02/2020	174171 Replace missing bolt #2…	28.75
KA-COMM	174176	06/02/2020	174176 Equipment Removal #2…	542.25
KA-COMM	174201	06/02/2020	174201 UHF Whip Antenna	50.10

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
KA-COMM	174205	06/02/2020	174205 Replacement Cable for …	126.05
KA-COMM	174209	06/02/2020	174209 Radar Switch Cleaning …	90.00
KA-COMM	174318	06/08/2020	174318 Rear Lightbar Repair #2…	27.50
			Vendor 015300 - KA-COMM Total:	**1,241.65**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	JCPD-MAY 2020	06/08/2020	210 E 9TH-POLICE DEPARTMENT	420.66
KANSAS GAS SERVICE	JCPD-MAY 2020	06/08/2020	312 E 9TH-WAREHOUSE	123.49
			Vendor 043271 - KANSAS GAS SERVICE Total:	**544.15**
Vendor: 041336 - KEY OFFICE PRODUCTS				
KEY OFFICE PRODUCTS	AR35512	05/29/2020	AR35512 Toner Cartridge	440.99
			Vendor 041336 - KEY OFFICE PRODUCTS Total:	**440.99**
Vendor: 059898 - NEX-TECH				
NEX-TECH	MAY 2020	06/08/2020	POLICE/DISPATCH	13.68
			Vendor 059898 - NEX-TECH Total:	**13.68**
Vendor: 02897 - PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC.				
PEPSI COLA BOTTLING COMPA…	060628	06/02/2020	1234:060628 Coffee, sugar, cre…	74.10
PEPSI COLA BOTTLING COMPA…	061698	05/29/2020	1234:061698 Coffee, Creamer, …	192.20
			Vendor 02897 - PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC. Total:	**266.30**
Vendor: 070860 - SERVICEMASTER				
SERVICEMASTER	6532	06/08/2020	6532 June 20 PD Janitorial Servi…	798.00
			Vendor 070860 - SERVICEMASTER Total:	**798.00**
Vendor: 01167 - STAPLES ADVANTAGE				
STAPLES ADVANTAGE	3446691038	06/02/2020	34466901038	12.99
STAPLES ADVANTAGE	3446691039	06/02/2020	3446691039 VGA Adapter Dong…	41.98
STAPLES ADVANTAGE	3446691040	06/02/2020	3446691040 HDMI Cable 3ft	21.89
STAPLES ADVANTAGE	3447068084	05/29/2020	3447068084 Paper Towels, Tras…	117.18
STAPLES ADVANTAGE	3447068084	05/29/2020	3447068084 Command Strips	35.44
STAPLES ADVANTAGE	3447068084	05/29/2020	3447068084 Toner Cartridge	147.27
			Vendor 01167 - STAPLES ADVANTAGE Total:	**376.75**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	516.81
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	97.37
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes	276.00
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes	52.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**942.18**
Vendor: 012051 - U.S. CELLULAR				
U.S. CELLULAR	371206828	06/02/2020	371206828 Data Plans	38.70
			Vendor 012051 - U.S. CELLULAR Total:	**38.70**
Vendor: 01671 - UNDERGROUND VAULTS & STORAGE, INC.				
UNDERGROUND VAULTS & STO…	213752	06/02/2020	213752 Shred Service	20.00
			Vendor 01671 - UNDERGROUND VAULTS & STORAGE, INC. Total:	**20.00**
Vendor: 01015 - WALSH CUSTOMS & COLLISION				
WALSH CUSTOMS & COLLISION	2498	06/02/2020	2498 Refinish on #204	1,400.00
			Vendor 01015 - WALSH CUSTOMS & COLLISION Total:	**1,400.00**
Vendor: 02568 - WATCHGUARD VIDEO				
WATCHGUARD VIDEO	QUO-75356-C2H1	05/28/2020	Watchgusrd Maintenance	15,500.00
			Vendor 02568 - WATCHGUARD VIDEO Total:	**15,500.00**
			Department 023 - LAW ENFORCEMENT DEPARTMENT Total:	**90,789.83**
Department: 024 - FIRE DEPARTMENT				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	FIRE	47.34
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**47.34**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Fire Station 2 - Metro E 50%	91.25
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges - FS1	88.03
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges - FS2	78.65

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
COX BUSINESS SERVICES	June 2020	06/08/2020	Fire Station 2 - Phone 50%	69.50
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox (50%)	121.83
			Vendor 01604 - COX BUSINESS SERVICES Total:	**449.26**
Vendor: 02565 - ESO SOLUTIONS, INC.				
ESO SOLUTIONS, INC.	ESO-35926	06/08/2020	HYDRANT MODULE SOFTWARE ...	520.92
			Vendor 02565 - ESO SOLUTIONS, INC. Total:	**520.92**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	2245 LACY-FIRESTATION#2	1,030.51
EVERGY	MAY1-2020	06/07/2020	700 N JEFFERSON	638.79
			Vendor 043802 - EVERGY Total:	**1,669.30**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	CITY HALL-MAY 2020	06/08/2020	700 N JEFFERSON-	57.52
			Vendor 043271 - KANSAS GAS SERVICE Total:	**57.52**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1610002615	06/08/2020	TIRES 7 WHEELS/BOAT TRAILER	176.34
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**176.34**
Vendor: 03129 - TKK ELECTRONICS, LLC				
TKK ELECTRONICS, LLC	140569	06/08/2020	REFURBISHED TABLET	230.00
			Vendor 03129 - TKK ELECTRONICS, LLC Total:	**230.00**
			Department 024 - FIRE DEPARTMENT Total:	**3,150.68**
Department: 025 - STREET DEPARTMENT				
Vendor: 009001 - AIRGAS				
AIRGAS	9101705957	06/08/2020	WELDING SUPPLIES	308.57
			Vendor 009001 - AIRGAS Total:	**308.57**
Vendor: 02484 - ALLIED BUSINESS SOLUTIONS LLC				
ALLIED BUSINESS SOLUTIONS L...	1940 May -2020	06/02/2020	Eliminate - Sports Channel	1.80
			Vendor 02484 - ALLIED BUSINESS SOLUTIONS LLC Total:	**1.80**
Vendor: 01581 - APAC KANSAS, INC.				
APAC KANSAS, INC.	8001835810	06/03/2020	UPM 2019-2020	2,280.85
			Vendor 01581 - APAC KANSAS, INC. Total:	**2,280.85**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	432256	06/08/2020	BUTANE FUEL	6.00
CATLETT AUTOMOTIVE, INC.	432256	06/08/2020	HANDLE	4.39
CATLETT AUTOMOTIVE, INC.	432331	06/08/2020	HORNS - 1 STOCK AND 1 MACH...	21.99
CATLETT AUTOMOTIVE, INC.	432657	06/08/2020	ROPE HANDLE - STOCK	26.34
CATLETT AUTOMOTIVE, INC.	432706	06/08/2020	MUD FLAPS	6.20
CATLETT AUTOMOTIVE, INC.	432777	06/08/2020	ADAPTERS FOR 670,671,672,67...	9.92
CATLETT AUTOMOTIVE, INC.	433212	06/08/2020	BRUSH PARTS CLEANER	1.04
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FORD CLIP	1.22
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL TANK LOCK RING	2.10
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL FILTER INSTALLATION CLIP	2.10
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**81.30**
Vendor: 01143 - CHAMPIONS CAR AND TRUCK WASH				
CHAMPIONS CAR AND TRUCK ...	204307	06/08/2020	#644-RAY - MAY CAR WASHES	18.00
			Vendor 01143 - CHAMPIONS CAR AND TRUCK WASH Total:	**18.00**
Vendor: 03140 - CHEMTEK INC.				
CHEMTEK INC.	419194	06/08/2020	ASPHALT REMOVER	1,299.96
			Vendor 03140 - CHEMTEK INC. Total:	**1,299.96**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Metro E - 25%	45.63
COX BUSINESS SERVICES	June 2020	06/08/2020	PW - Internet	173.99
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Telephone - 25%	59.88
			Vendor 01604 - COX BUSINESS SERVICES Total:	**279.50**
Vendor: 062634 - CRAFCO, INC.				
CRAFCO, INC.	9402256459	06/08/2020	HARDHATS	35.58
CRAFCO, INC.	9402256459	06/08/2020	10 DISCOUNTS ON ALL PARTS	-9.31

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
CRAFCO, INC.	9402256459	06/08/2020	CLEAR VISORS	15.38
CRAFCO, INC.	9402256459	06/08/2020	CAP ADAPTERS	14.50
CRAFCO, INC.	9402256459	06/08/2020	SHADE VISORS	38.25
			Vendor 062634 - CRAFCO, INC. Total:	**94.40**
Vendor: 017700 - DS&O RURAL ELECTRIC				
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	1807 LYDIA LN-WARNING SIREN	52.50
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	QUINTON POINT SIREN	54.82
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HARGRAVES #1	23.50
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT RUSSUEL JOHNSON …	26.25
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HILLTOP #5	7.75
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HARGRAVES #3	35.25
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HARGRAVES #4	11.75
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT INDIAN RIDGE/J.CITY	39.90
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HARGRAVES #2	61.69
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	2404 K-18 HWY	69.60
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT MANN'S RANCH	74.03
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HARGRAVES#5	123.38
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS ALONG SVR	234.41
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT OLIVIA FARMS	45.94
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT SUTTER HIGHLANDS	246.75
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT SUTTERWOODS	304.24
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIGHTS AT HUNTERS RIDGE	554.66
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	K-18 HWY/SPRING VALLEY RD	99.90
			Vendor 017700 - DS&O RURAL ELECTRIC Total:	**2,066.32**
Vendor: 043802 - EVERGY				
EVERGY	MAY2-2020	06/01/2020	1423 N WASHINGTON-ST LIGHT	23.87
EVERGY	MAY2-2020	06/01/2020	601 E CHESTNUT-ST LIGHT	352.38
EVERGY	2031 US HWY-MAY 2020	06/08/2020	2031 S US HIGHWAY 77-MAY 2…	44.55
EVERGY	CM-8TH/JEFF-REBATE-2020	06/09/2020	CM-REFUND FOR 8TH & JEFFER…	-7,357.24
EVERGY	MAY1-2020	06/07/2020	2324 N JACKSON-BUILDING	783.39
EVERGY	MAY1-2020	06/07/2020	2324 N JACKSON-PUBLIC WORKS	283.56
EVERGY	MAY1-2020	06/07/2020	1935 NORTHWIND-SIREN	26.21
EVERGY	MAY1-2020	06/07/2020	137 W 15TH ST SIREN	25.13
EVERGY	MAY1-2020	06/07/2020	1361 W 14TH ST -SIREN	64.03
EVERGY	MAY1-2020	06/07/2020	1222 W 8TH-SIREN	25.26
EVERGY	MAY1-2020	06/07/2020	100 W VINE-SIREN	37.61
EVERGY	MAY1-2020	06/07/2020	1102 ST MARYS RD-SIREN	26.73
EVERGY	MAY1-2020	06/07/2020	940 GRANT -SIREN	26.64
EVERGY	MAY1-2020	06/07/2020	403 GRANT AVE-SIREN	26.64
EVERGY	MAY1-2020	06/07/2020	703 W ASH-SIREN	26.64
EVERGY	MAY1-2020	06/07/2020	2022 LACY DRIVE-SIREN	25.13
EVERGY	MAY1-2020	06/07/2020	2631 OAKWOOD DR-SIREN	26.21
EVERGY	MAY1-2020	06/07/2020	1804 N JACKSON SIREN	35.43
EVERGY	MAY1-2020	06/07/2020	701 SOUTHWIND-SIREN	26.52
EVERGY	MAY1-2020	06/07/2020	907 MEADOW LN SIREN	23.87
EVERGY	MAY1-2020	06/07/2020	807 N WASHINGTON-ST LIGHT	65.97
EVERGY	MAY1-2020	06/07/2020	825 N JACKSON ST-ST LIGHTS	10.50
EVERGY	MAY1-2020	06/07/2020	1016 1/2 N JACKSON ST ST XING	10.50
EVERGY	MAY1-2020	06/07/2020	132 N EISENHOWER-ST LIGHT	23.87
EVERGY	MAY1-2020	06/07/2020	1632 N WASHINGTON-ST LIGHTS	23.87
EVERGY	MAY1-2020	06/07/2020	1618 N JEFFERSON-ST LIGHTS	23.87
EVERGY	MAY1-2020	06/07/2020	107 S WASHINGTON-ST LIGHTS	23.87
EVERGY	MAY1-2020	06/07/2020	1419 N JEFFERSON-ST LIGHTS	23.87
EVERGY	MAY1-2020	06/07/2020	601 W CHESTNUT-FLAG	23.87
EVERGY	MAY1-2020	06/07/2020	1500 ST MARYS-ST LIGHTS	24.22
EVERGY	MAY1-2020	06/07/2020	825 CRESTVIEW-ST LIGHTS	24.17
EVERGY	MAY1-2020	06/07/2020	920 SPRUCE ST-ST LIGHTS	25.97
EVERGY	MAY1-2020	06/07/2020	2800 GATEWAY-ST LIGHT	29.48
EVERGY	MAY1-2020	06/07/2020	716 N WASHINGTON-ST LIGHTS	79.43
EVERGY	MAY1-2020	06/07/2020	102 GRANT AVE	30.43

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
EVERGY	MAY1-2020	06/07/2020	401 CAROLINE CT-ST LIGHTS	30.65
EVERGY	MAY1-2020	06/07/2020	101 E 6TH STREET-SIGNAL	46.07
EVERGY	MAY1-2020	06/07/2020	351 E CHESTNUT-ST LIGHTS	293.48
EVERGY	MAY1-2020	06/07/2020	1200 S WASHINGTON-ST LIGHT	265.74
EVERGY	MAY1-2020	06/07/2020	600 W 6TH-ST LIGHT	42.12
EVERGY	MAY1-2020	06/07/2020	902 E CHESTNUT-ST LIGHT	257.63
EVERGY	MAY1-2020	06/07/2020	219 W 7TH ST SAL	208.22
EVERGY	MAY1-2020	06/07/2020	615 N WASHINGTON-ST LIGHTS	51.65
EVERGY	MAY1-2020	06/07/2020	312 N WASHINGTON	23.87
EVERGY	MAY1-2020	06/07/2020	117 S WASHINGTON	37.33
EVERGY	MAY1-2020	06/07/2020	6TH MADISON SIGNAL	37.44
EVERGY	MAY1-2020	06/07/2020	8TH WASHINGTON	36.28
EVERGY	MAY1-2020	06/07/2020	1501 RUCKER	66.37
EVERGY	MAY1-2020	06/07/2020	127 E 6TH ST	85.48
EVERGY	MAY1-2020	06/07/2020	1760 W ASH-SIGNAL	44.23
EVERGY	MAY1-2020	06/07/2020	439 W 8TH ST	11.74
EVERGY	MAY1-2020	06/07/2020	599 EISENHOWER	15.12
EVERGY	MAY1-2020	06/07/2020	1501 N JACKSON	15.74
EVERGY	MAY1-2020	06/07/2020	124 E 9TH ST	19.61
EVERGY	MAY1-2020	06/07/2020	142 W 8TH ST	64.01
EVERGY	MAY1-2020	06/07/2020	641 GARFIELD	20.20
EVERGY	MAY1-2020	06/07/2020	604 N ADAMS-ST LIGHT	21.54
EVERGY	MAY1-2020	06/07/2020	316 N US HIGHWAY 77 SIGNAL	62.48
EVERGY	MAY1-2020	06/07/2020	510 1/2 N JACKSON ST	25.29
EVERGY	ST LIGHTS-MAY 2020	06/07/2020	ST LIGHTS-MAY 2020	27,902.87
			Vendor 043802 - EVERGY Total:	**24,681.61**
Vendor: 027480 - GADES SALES CO.				
GADES SALES CO.	0078698-IN	06/08/2020	PUSH BUTTON STATION - YELL...	595.65
			Vendor 027480 - GADES SALES CO. Total:	**595.65**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	PW/PARKS-MAY 2020	06/08/2020	2324 N JACKSON-PUBLIC WORKS	41.12
			Vendor 043271 - KANSAS GAS SERVICE Total:	**41.12**
Vendor: 01514 - MIDWEST CONCRETE MATERIALS				
MIDWEST CONCRETE MATERIA...	495637	06/08/2020	CONCRETE	187.50
MIDWEST CONCRETE MATERIA...	495758	06/08/2020	CONCRETE - 500 S MADISON ST	635.00
			Vendor 01514 - MIDWEST CONCRETE MATERIALS Total:	**822.50**
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	3874850001	06/08/2020	FLEET SHOP PIECES	113.46
			Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:	**113.46**
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Empty Lot - 516 W 14th St	15.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	100 Block of E 7th St Annexed P...	15.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	900-1000 Block of W 14 St N Ri...	21.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Westwood Blvd Islands	89.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Moss Cir Island	21.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Commonwealth Dr Islands	21.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Grant Ave & Frontage Rd Right ...	57.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Grant Ave Islands	110.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Entrance to Sutter Woods/High...	57.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Drainage Ditch - East of N Monr...	21.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Drainage Ditch - SE Corner of W...	21.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Empty Lot Southwest of Cracker...	47.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	K-57 Highway E & W Right of W...	1,002.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	5X Empty Lots - SE Corner of W ...	68.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Empty Lot - 514 W 14th St	15.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Empty Lot - 1008 W 14th St	15.75
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	K-18 Highway North Right of W...	11.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Spring Valley Road East Right of...	504.00
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Bridge Guardrail & Fence - Eise...	10.50

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	E Chestnut St & Interstate 70 On..	551.25
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Rucker Rd West Right of Way	492.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Field West of Fire Station #2	47.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	St Mary's Rd West Right of Way	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Meadow Ln Right of Way	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	E 6th Street Viaduct Underpass	68.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Lacy Dr South Right of Way	120.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Empty Lot - 600 Blk of W Ash St	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	400-500 Blk Easement, Maple St..	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	600 Blk of Skyline Dr S Right of...	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	200-300 Block of E Chestnut St ...	31.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	North & South Lacy Dr Right of...	31.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Industrial St Right of Way	36.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Strauss Blvd Islands & Right of ...	236.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	1000-1100 Block of Southwind ...	236.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Golden Belt Blvd N & S Right of...	260.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Tom Neal Industiral Park - Ethan..	299.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	S Wshington St & Interstate 70 ...	525.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	E 6th St Viaduct, North & South...	606.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	S Spring Valley Rd Addition Isla...	57.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	S Spring Valley Rd E Right of Way	52.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Sandusky Dr Right of Way	52.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	E Ash Street, West of Union Paci..	52.50
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Drainage Ditch - 100 Block of E ...	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	E Ash St Right of Ways	215.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Empty Lot - 600 Block of E 7th St..	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	The Bluffs - Caroline Ave E Right...	78.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	136 East 3rd St - Empty Lot	15.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	200 Block of E 6th St Parking Lo...	21.00
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Holly Lane Island	15.75
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Chadwick Court Area	15.75
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**6,394.50**
Vendor: 03070 - NATIONAL SIGN COMPANY INC.				
NATIONAL SIGN COMPANY INC.	IN-193497	06/08/2020	CROSSPIECES	427.33
NATIONAL SIGN COMPANY INC.	IN-193497	06/08/2020	CAPS	349.50
			Vendor 03070 - NATIONAL SIGN COMPANY INC. Total:	**776.83**
Vendor: 02170 - NETWORK COMPUTING SOLUTIONS, LLC				
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - BW Copies	1.00
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - Copies - 25%	1.50
			Vendor 02170 - NETWORK COMPUTING SOLUTIONS, LLC Total:	**2.50**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1610002860	06/08/2020	VALVE EXTENSTIONS	19.80
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**19.80**
Vendor: 02702 - RED MUNICIPAL AND INDUSTRIAL EQUIPMENT CO.				
RED MUNICIPAL AND INDUSTRI...	13513	06/08/2020	PRESSURE SWITCH BAR	25.66
			Vendor 02702 - RED MUNICIPAL AND INDUSTRIAL EQUIPMENT CO. Total:	**25.66**
Vendor: 015374 - SUMMIT TRUCK GROUP				
SUMMIT TRUCK GROUP	410180118	06/08/2020	GASKET OIL PAIN	67.82
			Vendor 015374 - SUMMIT TRUCK GROUP Total:	**67.82**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	59.92
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu...	32.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**91.92**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	UTILITY 1-223-1241	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	HORN-761-5254	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	STREET 3-761-5218	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	ZISHKA STREETS-492-2211	40.01

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	GAGER FLEET-492-2616	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	STREET CREW-492-2184	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SAMSUNG TAB A2-492-2338	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SAMSUNG TAB A1-492-2335	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	ROETHER-375-8899	44.04
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	TENORIO-761-5450	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	IBARRA-223-1232	44.04
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	HALL-761-5396	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	ON CALL-223-1508	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	LEWIS-761-5415	44.04
			Vendor 00970 - VERIZON WIRELESS Total:	**489.37**
Vendor: 084107 - WHITE STAR				
WHITE STAR	24043167	06/08/2020	TOOTH TIP	29.16
WHITE STAR	24043167	06/08/2020	SHANK	85.68
WHITE STAR	24043242	06/08/2020	MANUAL FOR #661	78.48
			Vendor 084107 - WHITE STAR Total:	**193.32**
			Department 025 - STREET DEPARTMENT Total:	**40,746.76**
Department: 029 - LEGAL DEPARTMENT				
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	105054	05/29/2020	SYSTEM LINK SERVICE CALL	65.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**65.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	29.96
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	16.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**45.96**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-307-0016--CITY PROSECUT…	44.04
			Vendor 00970 - VERIZON WIRELESS Total:	**44.04**
			Department 029 - LEGAL DEPARTMENT Total:	**155.00**
Department: 030 - MUNICIPAL COURT				
Vendor: 03145 - ANN SAWICKI				
ANN SAWICKI	2020-00005214	06/08/2020	BOND REFUND-DOCKET#2020-…	225.00
			Vendor 03145 - ANN SAWICKI Total:	**225.00**
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	MUNICIPAL COURT	28.41
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**28.41**
Vendor: 01516 - COLLECTION BUREAU OF KANSAS INC				
COLLECTION BUREAU OF KANS…	6939	06/08/2020	INTEREST COLLECTED AND DUE …	54.70
COLLECTION BUREAU OF KANS…	6939	06/08/2020	INTEREST COLLECTED AND DUE …	254.28
			Vendor 01516 - COLLECTION BUREAU OF KANSAS INC Total:	**308.98**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	TV - Municipal Court	15.72
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	170.56
			Vendor 01604 - COX BUSINESS SERVICES Total:	**186.28**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	701 N JEFFERSON-MUNICIPAL CT	266.33
			Vendor 043802 - EVERGY Total:	**266.33**
Vendor: 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC				
MICHAEL P. HINKIN ATTORNEY-…	JUNE 16TH 2020	06/07/2020	TWICE MONTHLY	2,333.33
			Vendor 03107 - MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC Total:	**2,333.33**
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	104681	06/02/2020	ALARM-COURT-700 N JEFFERS…	35.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**35.00**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	37.45

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	20.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**57.45**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-492-2010-MUNICIPAL COU…	76.12
			Vendor 00970 - VERIZON WIRELESS Total:	**76.12**
			Department 030 - MUNICIPAL COURT Total:	**3,516.90**
Department: 040 - C.L. HOOVER OPERA HOUSE				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	OPERA HOUSE	28.41
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**28.41**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	CITY HALL-MAY 2020	06/08/2020	133 W 7TH-CL HOOVER OPERA …	84.56
			Vendor 043271 - KANSAS GAS SERVICE Total:	**84.56**
			Department 040 - C.L. HOOVER OPERA HOUSE Total:	**112.97**
Department: 048 - RECREATION DEPARTMENT				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI…	MAY 2020	06/01/2020	RECREATION	90.06
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**90.06**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	12th St Internet Connection	169.00
COX BUSINESS SERVICES	June 2020	06/08/2020	12th Street Metro E	182.50
COX BUSINESS SERVICES	June 2020	06/08/2020	12th Street Phones	89.82
			Vendor 01604 - COX BUSINESS SERVICES Total:	**441.32**
Vendor: 01644 - DONNA SWIHART				
DONNA SWIHART	FEB 3-MAR 20 2020	06/07/2020	TRVL REIMB-FEB 3RD 2020-MA…	32.10
DONNA SWIHART	MAR 25-MAY 27 2020	06/07/2020	TRVL REIMB-MAR 25TH 2020-…	8.56
			Vendor 01644 - DONNA SWIHART Total:	**40.66**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	1002 W 12TH-COMMUNITY/P L…	1,067.46
			Vendor 043802 - EVERGY Total:	**1,067.46**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	52.43
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu…	28.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**80.43**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	P & R-MAY 2020	06/01/2020	3067 REC MGR SWIHART	44.04
			Vendor 00970 - VERIZON WIRELESS Total:	**44.04**
			Department 048 - RECREATION DEPARTMENT Total:	**1,763.97**
			Fund 001 - GENERAL FUND Total:	**468,310.94**
Fund: 014 - WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 03005 - ADRIAN & PANKRATZ, P.A				
ADRIAN & PANKRATZ, P.A	INV0018773	06/05/2020	GARNISHMENT	101.43
			Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:	**101.43**
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	11.43
ADVANCE LIFE INSURANCE	INV0018775	06/05/2020	ADVANCE LIFE INSURANCE BEF…	29.56
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**40.99**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR…	INV0018776	06/05/2020	AFLAC	18.00
AMERICAN FAMILY LIFE ASSUR…	INV0018777	06/05/2020	AFLAC BEFORE TAX	33.75
AMERICAN FAMILY LIFE ASSUR…	INV0018820	06/05/2020	VSP Vision Insurance Pre-Tax	13.25
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**65.00**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0018780	06/05/2020	BLUE CROSS BLUE SHIELD	74.27

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF KS ..	INV0018781	06/05/2020	BLUE CROSS BLUE SHIELD	25.84
BLUE CROSS BLUE SHIELD OF KS ..	INV0018782	06/05/2020	BLUE CROSS BLUE SHIELD	99.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0018784	06/05/2020	BLUE CROSS BLUE SHIELD	203.96
BLUE CROSS BLUE SHIELD OF KS ..	INV0018785	06/05/2020	BLUE CROSS BLUE SHIELD	53.96
BLUE CROSS BLUE SHIELD OF KS ..	INV0018786	06/05/2020	BLUE CROSS BLUE SHIELD	193.14
BLUE CROSS BLUE SHIELD OF KS ..	INV0018787	06/05/2020	BLUE CROSS BLUE SHIELD	277.60
BLUE CROSS BLUE SHIELD OF KS ..	INV0018788	06/05/2020	BLUE CROSS BLUE SHIELD	23.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0018789	06/05/2020	BLUE CROSS BLUE SHIELD	190.19
BLUE CROSS BLUE SHIELD OF KS ..	INV0018791	06/05/2020	BLUE CROSS BLUE SHIELD	145.55
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	69.83
BLUE CROSS BLUE SHIELD OF KS ..	INV0018793	06/05/2020	BLUE CROSS BLUE SHIELD	38.28
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,395.61**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	105.54
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**105.54**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0018802	06/05/2020	CITY OF JUNCTION CITY (G-FEE)	6.77
CITY OF JUNCTION CITY	INV0018816	06/05/2020	TELEPHONE REIMBURSEMENT	26.50
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**33.27**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0018795	06/05/2020	DEPENDENT CARE ACCT 10743...	41.68
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**41.68**
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0018810	06/05/2020	GREAT WEST FINANCIAL	421.01
			Vendor 01944 - GREAT WEST FINANCIAL Total:	**421.01**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018822	06/05/2020	SOCIAL SECURITY WITHHOLDING	1,950.92
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	1,318.73
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	456.36
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**3,726.01**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	611.75
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**611.75**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0018805	06/05/2020	GARNISHMENT	60.02
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**60.02**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018807	06/05/2020	KPERS #1	621.26
KANSAS PUBLIC EMPLOYEES	INV0018808	06/05/2020	KPERS #2	512.34
KANSAS PUBLIC EMPLOYEES	INV0018809	06/05/2020	KPERS #3	938.65
KANSAS PUBLIC EMPLOYEES	INV0018811	06/05/2020	KPERS INSURANCE	137.83
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**2,210.08**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	179.83
			Vendor 02713 - KAREN COMPTON Total:	**179.83**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0018803	06/05/2020	ROLLING MEADOWS GOLF COU...	4.80
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**4.80**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY..	INV0018819	06/05/2020	UNITED WAY	6.77
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**6.77**
			Department 000 - NON-DEPARTMENTAL Total:	**9,003.79**
Department: 532 - WATER DISTRIBUTION SYSTEM				
Vendor: 009001 - AIRGAS				
AIRGAS	9101705957	06/08/2020	WELDING SUPPLIES	192.86
			Vendor 009001 - AIRGAS Total:	**192.86**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 006660 - BAYER CONSTRUCTION CO.				
BAYER CONSTRUCTION CO.	SMS622091	06/08/2020	DRY FILTER ROCK FOR PERRY ST...	155.30
			Vendor 006660 - BAYER CONSTRUCTION CO. Total:	**155.30**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	432146	06/08/2020	#726 OIL FILTER	2.63
CATLETT AUTOMOTIVE, INC.	432256	06/08/2020	BUTANE FUEL	2.99
CATLETT AUTOMOTIVE, INC.	432331	06/08/2020	HORNS - 1 STOCK AND 1 MACH...	10.99
CATLETT AUTOMOTIVE, INC.	432657	06/08/2020	ROPE HANDLE - STOCK	13.17
CATLETT AUTOMOTIVE, INC.	432706	06/08/2020	MUD FLAPS	3.10
CATLETT AUTOMOTIVE, INC.	433055	06/08/2020	HYDRAULIC FLUID - #896	22.33
CATLETT AUTOMOTIVE, INC.	433212	06/08/2020	BRUSH PARTS CLEANER	1.04
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL FILTER INSTALLATION CLIP	2.10
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL TANK LOCK RING	2.10
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FORD CLIP	1.22
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**61.67**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Metro E - 25%	45.63
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Telephone - 25%	59.88
			Vendor 01604 - COX BUSINESS SERVICES Total:	**105.51**
Vendor: 062634 - CRAFCO, INC.				
CRAFCO, INC.	9402256459	06/08/2020	CAP ADAPTERS	14.50
CRAFCO, INC.	9402256459	06/08/2020	10 DISCOUNTS ON ALL PARTS	-9.31
CRAFCO, INC.	9402256459	06/08/2020	SHADE VISORS	38.25
CRAFCO, INC.	9402256459	06/08/2020	CLEAR VISORS	15.38
CRAFCO, INC.	9402256459	06/08/2020	HARDHATS	35.58
			Vendor 062634 - CRAFCO, INC. Total:	**94.40**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	PW/PARKS-MAY 2020	06/08/2020	2324 N JACKSON-PUBLIC WORKS	41.12
			Vendor 043271 - KANSAS GAS SERVICE Total:	**41.12**
Vendor: 01528 - KANSAS ONE-CALL SYSTEMS, INC.				
KANSAS ONE-CALL SYSTEMS, IN...	0050312	06/08/2020	DIG SAFE; LOCATE NOTIFICATI...	120.00
			Vendor 01528 - KANSAS ONE-CALL SYSTEMS, INC. Total:	**120.00**
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	3874850001	06/08/2020	FLEET SHOP PIECES	94.55
			Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:	**94.55**
Vendor: 01958 - MUNICIPAL PIPE SERVICES				
MUNICIPAL PIPE SERVICES	0005861-IN	06/08/2020	6" TAP SPRING VALLEY/ASH	700.00
			Vendor 01958 - MUNICIPAL PIPE SERVICES Total:	**700.00**
Vendor: 02170 - NETWORK COMPUTING SOLUTIONS, LLC				
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - BW Copies	1.00
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - Copies - 25%	1.50
			Vendor 02170 - NETWORK COMPUTING SOLUTIONS, LLC Total:	**2.50**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1610002860	06/08/2020	VALVE EXTENSTIONS	16.50
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**16.50**
Vendor: 066189 - REEVES-WIEDEMAN CO.				
REEVES-WIEDEMAN CO.	5578447	06/08/2020	BALL VALVE	47.09
REEVES-WIEDEMAN CO.	5578447	06/08/2020	GATE VALVE	58.85
			Vendor 066189 - REEVES-WIEDEMAN CO. Total:	**105.94**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	STREET 5-761-5283	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	NEW LINE-761-5094	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SAMSUNG TAB A5-210-4887	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	UTILITY 5-761-5237	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	HAYHURST-761-5293	26.20
			Vendor 00970 - VERIZON WIRELESS Total:	**144.81**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 084107 - WHITE STAR				
WHITE STAR	24043167	06/08/2020	SHANK	42.84
WHITE STAR	24043167	06/08/2020	TOOTH TIP	14.58
WHITE STAR	24043242	06/08/2020	MANUAL FOR #661	39.23
			Vendor 084107 - WHITE STAR Total:	**96.65**
			Department 532 - WATER DISTRIBUTION SYSTEM Total:	**1,931.81**
Department: 533 - WATER PLANT OPERATIONS				
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7790	06/08/2020	Field - South of Water Plant	47.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Water Tower - Spruce Street	47.25
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	Water Tower - Ash Street	47.25
MUNIE GREENCARE PROFESSIO...	7792	06/08/2020	Water Treatment Plant	273.00
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**414.75**
			Department 533 - WATER PLANT OPERATIONS Total:	**414.75**
Department: 534 - WATER ADMINISTRATION				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	WATER ADMINISTRATION	112.83
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**112.83**
Vendor: 01516 - COLLECTION BUREAU OF KANSAS INC				
COLLECTION BUREAU OF KANS...	6938	06/07/2020	WATER-APRIL 2020 COLLECTIO...	383.40
			Vendor 01516 - COLLECTION BUREAU OF KANSAS INC Total:	**383.40**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	194.92
COX BUSINESS SERVICES	June 2020	06/08/2020	Phone Lines - Cox	24.37
COX BUSINESS SERVICES	June 2020	06/08/2020	TV Charges	20.99
			Vendor 01604 - COX BUSINESS SERVICES Total:	**240.28**
Vendor: 043802 - EVERGY				
EVERGY	MAY1-2020	06/07/2020	2232 W ASH-WATER TOWER	123.34
EVERGY	MAY1-2020	06/07/2020	2100 N JACKSON-WATER	247.35
			Vendor 043802 - EVERGY Total:	**370.69**
Vendor: 03091 - K&W UNDERGROUND				
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Engineering/Pre-...	10,864.51
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	21,654.50
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	11,954.04
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore...	10,752.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Core for Utilities	2,362.50
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Private locates	1,575.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Furnish & Install ...	5,192.99
			Vendor 03091 - K&W UNDERGROUND Total:	**64,355.54**
Vendor: 01807 - RAFTELIS FINANCIAL CONSULTANTS, INC.				
RAFTELIS FINANCIAL CONSULT...	15061	06/08/2020	REVIEW &UPDATE WATER/WA...	987.50
			Vendor 01807 - RAFTELIS FINANCIAL CONSULTANTS, INC. Total:	**987.50**
Vendor: 041100 - SECURITY SOLUTIONS INC				
SECURITY SOLUTIONS INC	104681	06/02/2020	ALARM CITY CLERK OFC.(CS dep...	18.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:	**18.00**
Vendor: 02419 - SIR SPEEDY				
SIR SPEEDY	102081	06/07/2020	#10 WINDOW-WITH PERMIT	1,092.65
			Vendor 02419 - SIR SPEEDY Total:	**1,092.65**
Vendor: 01167 - STAPLES ADVANTAGE				
STAPLES ADVANTAGE	3447430141	06/02/2020	GEL PENS, MESH STAND FOR P...	63.72
			Vendor 01167 - STAPLES ADVANTAGE Total:	**63.72**
Vendor: 03014 - TRUSTED TECH TEAM, INC.				
TRUSTED TECH TEAM, INC.	7303	06/07/2020	Office 365 Mailboxes	59.92
TRUSTED TECH TEAM, INC.	7309	06/07/2020	Office 365 Mailboxes - Barracu...	32.00
			Vendor 03014 - TRUSTED TECH TEAM, INC. Total:	**91.92**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-307-4403-JUNCTION CITY …	40.01
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-410-1876-AP/WATER UTILI…	22.02
VERIZON WIRELESS	ADMIN-MAY 2020	06/01/2020	785-307-7019--JUNCTION CITY …	40.01
			Vendor 00970 - VERIZON WIRELESS Total:	**102.04**
Vendor: 086462 - XEROX CORPORATION				
XEROX CORPORATION	010440458	06/01/2020	Customer Service copier - Exces…	52.46
XEROX CORPORATION	010440458	06/01/2020	Customer Service copier	94.61
			Vendor 086462 - XEROX CORPORATION Total:	**147.07**
			Department 534 - WATER ADMINISTRATION Total:	**67,965.64**
			Fund 014 - WATER UTILITY FUND Total:	**79,315.99**
Fund: 015 - WASTEWATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 03005 - ADRIAN & PANKRATZ, P.A				
ADRIAN & PANKRATZ, P.A	INV0018773	06/05/2020	GARNISHMENT	101.42
			Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:	**101.42**
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	14.20
ADVANCE LIFE INSURANCE	INV0018775	06/05/2020	ADVANCE LIFE INSURANCE BEF…	29.56
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**43.76**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR…	INV0018776	06/05/2020	AFLAC	18.00
AMERICAN FAMILY LIFE ASSUR…	INV0018777	06/05/2020	AFLAC BEFORE TAX	33.73
AMERICAN FAMILY LIFE ASSUR…	INV0018820	06/05/2020	VSP Vision Insurance Pre-Tax	14.82
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**66.55**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0018780	06/05/2020	BLUE CROSS BLUE SHIELD	74.27
BLUE CROSS BLUE SHIELD OF KS ..	INV0018781	06/05/2020	BLUE CROSS BLUE SHIELD	25.84
BLUE CROSS BLUE SHIELD OF KS ..	INV0018782	06/05/2020	BLUE CROSS BLUE SHIELD	99.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0018784	06/05/2020	BLUE CROSS BLUE SHIELD	203.96
BLUE CROSS BLUE SHIELD OF KS ..	INV0018785	06/05/2020	BLUE CROSS BLUE SHIELD	57.31
BLUE CROSS BLUE SHIELD OF KS ..	INV0018786	06/05/2020	BLUE CROSS BLUE SHIELD	193.13
BLUE CROSS BLUE SHIELD OF KS ..	INV0018787	06/05/2020	BLUE CROSS BLUE SHIELD	300.70
BLUE CROSS BLUE SHIELD OF KS ..	INV0018788	06/05/2020	BLUE CROSS BLUE SHIELD	23.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0018789	06/05/2020	BLUE CROSS BLUE SHIELD	190.11
BLUE CROSS BLUE SHIELD OF KS ..	INV0018791	06/05/2020	BLUE CROSS BLUE SHIELD	145.55
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	45.71
BLUE CROSS BLUE SHIELD OF KS ..	INV0018793	06/05/2020	BLUE CROSS BLUE SHIELD	72.62
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,432.19**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	108.04
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**108.04**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0018802	06/05/2020	CITY OF JUNCTION CITY (G-FEE)	7.38
CITY OF JUNCTION CITY	INV0018816	06/05/2020	TELEPHONE REIMBURSEMENT	26.50
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**33.88**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT …	INV0018795	06/05/2020	DEPENDENT CARE ACCT 10743…	41.68
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**41.68**
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0018810	06/05/2020	GREAT WEST FINANCIAL	427.51
			Vendor 01944 - GREAT WEST FINANCIAL Total:	**427.51**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018822	06/05/2020	SOCIAL SECURITY WITHHOLDING	2,280.18
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	1,410.62

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	533.18
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**4,223.98**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	677.46
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**677.46**
Vendor: 014435 - KANSAS PAYMENT CENTER				
KANSAS PAYMENT CENTER	INV0018805	06/05/2020	GARNISHMENT	65.73
			Vendor 014435 - KANSAS PAYMENT CENTER Total:	**65.73**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018807	06/05/2020	KPERS #1	640.26
KANSAS PUBLIC EMPLOYEES	INV0018808	06/05/2020	KPERS #2	512.27
KANSAS PUBLIC EMPLOYEES	INV0018809	06/05/2020	KPERS #3	1,297.13
KANSAS PUBLIC EMPLOYEES	INV0018811	06/05/2020	KPERS INSURANCE	163.56
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**2,613.22**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	215.31
			Vendor 02713 - KAREN COMPTON Total:	**215.31**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0018803	06/05/2020	ROLLING MEADOWS GOLF COU...	4.80
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**4.80**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0018819	06/05/2020	UNITED WAY	4.25
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**4.25**
			Department 000 - NON-DEPARTMENTAL Total:	**10,059.78**
Department: 540 - WASTEWATER DISTRIBUTION SYSTEM				
Vendor: 009001 - AIRGAS				
AIRGAS	9101705957	06/08/2020	WELDING SUPPLIES	192.86
			Vendor 009001 - AIRGAS Total:	**192.86**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	432146	06/08/2020	#726 OIL FILTER	2.64
CATLETT AUTOMOTIVE, INC.	432256	06/08/2020	BUTANE FUEL	3.00
CATLETT AUTOMOTIVE, INC.	432331	06/08/2020	HORNS - 1 STOCK AND 1 MACH...	11.00
CATLETT AUTOMOTIVE, INC.	432657	06/08/2020	ROPE HANDLE - STOCK	13.17
CATLETT AUTOMOTIVE, INC.	432706	06/08/2020	MUD FLAPS	3.10
CATLETT AUTOMOTIVE, INC.	433055	06/08/2020	HYDRAULIC FLUID - #896	22.33
CATLETT AUTOMOTIVE, INC.	433212	06/08/2020	BRUSH PARTS CLEANER	1.03
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FORD CLIP	1.23
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL FILTER INSTALLATION CLIP	2.11
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL TANK LOCK RING	2.11
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**61.72**
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Metro E - 25%	45.63
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Telephone - 25%	59.89
			Vendor 01604 - COX BUSINESS SERVICES Total:	**105.52**
Vendor: 062634 - CRAFCO, INC.				
CRAFCO, INC.	9402256459	06/08/2020	10 DISCOUNTS ON ALL PARTS	-9.31
CRAFCO, INC.	9402256459	06/08/2020	CAP ADAPTERS	14.50
CRAFCO, INC.	9402256459	06/08/2020	CLEAR VISORS	15.38
CRAFCO, INC.	9402256459	06/08/2020	HARDHATS	35.58
CRAFCO, INC.	9402256459	06/08/2020	SHADE VISORS	38.25
			Vendor 062634 - CRAFCO, INC. Total:	**94.40**
Vendor: 043802 - EVERGY				
EVERGY	MAY2-2020	06/01/2020	400 E CHESTNUT LIFT PUMP	69.06
EVERGY	MAY2-2020	06/01/2020	1935 NORTHWIND-LIFT PUMP	35.86
EVERGY	MAY2-2020	06/01/2020	1121 CYPRESS-LIFT PUMP	35.54
EVERGY	MAY2-2020	06/01/2020	630 E ST LIFT PUMP	30.02

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
EVERGY	MAY2-2020	06/01/2020	1701 GOLDENBELT BLVD LIFT P…	117.52
EVERGY	MAY2-2020	06/01/2020	100 HOOVER LIFT PUMP	98.61
EVERGY	MAY2-2020	06/01/2020	1452 CANDLELIGHT LIFT PUMP	29.48
EVERGY	MAY2-2020	06/01/2020	500 E ASH LIFT PUMP	95.62
EVERGY	MAY2-2020	06/01/2020	1001 GOLDENBELT LIFT PUMP	28.74
EVERGY	MAY2-2020	06/01/2020	2309 N JACKSON- LIFT PUMP	26.73
EVERGY	MAY2-2020	06/01/2020	948 GRANT AVE LIFT PUMP	25.24
			Vendor 043802 - EVERGY Total:	**592.42**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	PW/PARKS-MAY 2020	06/08/2020	2324 N JACKSON-PUBLIC WORKS	41.12
			Vendor 043271 - KANSAS GAS SERVICE Total:	**41.12**
Vendor: 01528 - KANSAS ONE-CALL SYSTEMS, INC.				
KANSAS ONE-CALL SYSTEMS, IN…	0050312	06/08/2020	DIG SAFE; LOCATE NOTIFICATI…	120.00
			Vendor 01528 - KANSAS ONE-CALL SYSTEMS, INC. Total:	**120.00**
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	3874850001	06/08/2020	FLEET SHOP PIECES	94.55
			Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:	**94.55**
Vendor: 02170 - NETWORK COMPUTING SOLUTIONS, LLC				
NETWORK COMPUTING SOLUT…	66309	06/03/2020	Copier - BW Copies	1.00
NETWORK COMPUTING SOLUT…	66309	06/03/2020	Copier - Copies - 25%	1.50
			Vendor 02170 - NETWORK COMPUTING SOLUTIONS, LLC Total:	**2.50**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1610002860	06/08/2020	VALVE EXTENSTIONS	16.50
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**16.50**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SAMSUNG TAB A4-492-2782	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SANITATION 3-761-5373	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	MARSTON-761-5354	26.20
			Vendor 00970 - VERIZON WIRELESS Total:	**92.41**
Vendor: 084107 - WHITE STAR				
WHITE STAR	24043167	06/08/2020	TOOTH TIP	14.58
WHITE STAR	24043167	06/08/2020	SHANK	42.84
WHITE STAR	24043242	06/08/2020	MANUAL FOR #661	39.24
			Vendor 084107 - WHITE STAR Total:	**96.66**
			Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:	**1,510.66**
Department: 541 - WASTEWATER ADMINISTRATION				
Vendor: 03091 - K&W UNDERGROUND				
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore…	11,954.04
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore…	10,752.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Core for Utilities	2,362.50
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Engineering/Pre-…	10,864.51
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Private locates	1,575.00
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Excavate by bore…	21,654.50
K&W UNDERGROUND	7716	05/29/2020	Fiber Project - Furnish & Install …	5,192.99
			Vendor 03091 - K&W UNDERGROUND Total:	**64,355.54**
Vendor: 01807 - RAFTELIS FINANCIAL CONSULTANTS, INC.				
RAFTELIS FINANCIAL CONSULT…	15061	06/08/2020	REVIEW &UPDATE WATER/WA…	987.50
			Vendor 01807 - RAFTELIS FINANCIAL CONSULTANTS, INC. Total:	**987.50**
Vendor: 02419 - SIR SPEEDY				
SIR SPEEDY	102081	06/07/2020	#10 WINDOW-WITH PERMIT	1,092.65
			Vendor 02419 - SIR SPEEDY Total:	**1,092.65**
			Department 541 - WASTEWATER ADMINISTRATION Total:	**66,435.69**
Department: 547 - WASTEWATER PLANT OPERATIONS				
Vendor: 017700 - DS&O RURAL ELECTRIC				
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	2515 WILMA-OLIVIA FARMS-LIFT	78.34
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	SEWER LIFT	56.75

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	2326/2321 OSPREY SWR LIFT	96.67
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	2542/2548 JAGER DR SWR LIFT	79.93
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	BROOKEBEND LIFT STATION	105.65
DS&O RURAL ELECTRIC	MAY 2020	06/08/2020	LIFT STATION- HILLTOP #5	110.08
			Vendor 017700 - DS&O RURAL ELECTRIC Total:	**527.42**
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7791	06/08/2020	E Ash Street Lift Station	42.00
MUNIE GREENCARE PROFESSIO...	7792	06/08/2020	East Wastewater Treatment Pla...	231.00
MUNIE GREENCARE PROFESSIO...	7792	06/08/2020	SW Waste Water Treatment Pla...	141.75
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**414.75**
			Department 547 - WASTEWATER PLANT OPERATIONS Total:	**942.17**
			Fund 015 - WASTEWATER UTILITY FUND Total:	**78,948.30**
Fund: 018 - STORM WATER UTILITY FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	3.17
ADVANCE LIFE INSURANCE	INV0018775	06/05/2020	ADVANCE LIFE INSURANCE BEF...	16.22
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**19.39**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0018776	06/05/2020	AFLAC	8.52
AMERICAN FAMILY LIFE ASSUR...	INV0018777	06/05/2020	AFLAC BEFORE TAX	38.14
AMERICAN FAMILY LIFE ASSUR...	INV0018820	06/05/2020	VSP Vision Insurance Pre-Tax	9.84
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**56.50**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0018780	06/05/2020	BLUE CROSS BLUE SHIELD	37.12
BLUE CROSS BLUE SHIELD OF KS ..	INV0018781	06/05/2020	BLUE CROSS BLUE SHIELD	35.38
BLUE CROSS BLUE SHIELD OF KS ..	INV0018782	06/05/2020	BLUE CROSS BLUE SHIELD	49.54
BLUE CROSS BLUE SHIELD OF KS ..	INV0018784	06/05/2020	BLUE CROSS BLUE SHIELD	81.58
BLUE CROSS BLUE SHIELD OF KS ..	INV0018785	06/05/2020	BLUE CROSS BLUE SHIELD	14.28
BLUE CROSS BLUE SHIELD OF KS ..	INV0018786	06/05/2020	BLUE CROSS BLUE SHIELD	23.28
BLUE CROSS BLUE SHIELD OF KS ..	INV0018787	06/05/2020	BLUE CROSS BLUE SHIELD	34.71
BLUE CROSS BLUE SHIELD OF KS ..	INV0018788	06/05/2020	BLUE CROSS BLUE SHIELD	4.77
BLUE CROSS BLUE SHIELD OF KS ..	INV0018791	06/05/2020	BLUE CROSS BLUE SHIELD	29.11
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	4.80
BLUE CROSS BLUE SHIELD OF KS ..	INV0018793	06/05/2020	BLUE CROSS BLUE SHIELD	3.91
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**318.48**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	27.94
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**27.94**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0018802	06/05/2020	CITY OF JUNCTION CITY (G-FEE)	0.25
CITY OF JUNCTION CITY	INV0018816	06/05/2020	TELEPHONE REIMBURSEMENT	8.58
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**8.83**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0018795	06/05/2020	DEPENDENT CARE ACCT 10743...	20.82
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**20.82**
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0018810	06/05/2020	GREAT WEST FINANCIAL	179.77
			Vendor 01944 - GREAT WEST FINANCIAL Total:	**179.77**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018822	06/05/2020	SOCIAL SECURITY WITHHOLDING	484.42
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	329.70
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	113.34
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**927.46**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	149.71
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**149.71**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018807	06/05/2020	KPERS #1	146.42
KANSAS PUBLIC EMPLOYEES	INV0018808	06/05/2020	KPERS #2	122.12
KANSAS PUBLIC EMPLOYEES	INV0018809	06/05/2020	KPERS #3	301.96
KANSAS PUBLIC EMPLOYEES	INV0018811	06/05/2020	KPERS INSURANCE	38.51
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**609.01**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	57.00
			Vendor 02713 - KAREN COMPTON Total:	**57.00**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0018803	06/05/2020	ROLLING MEADOWS GOLF COU...	2.40
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**2.40**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY...	INV0018819	06/05/2020	UNITED WAY	1.51
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**1.51**
			Department 000 - NON-DEPARTMENTAL Total:	**2,378.82**
Department: 619 - STORM WATER DISTRIBUTION				
Vendor: 01810 - MUNICIPAL SUPPLY, INC. OF NEBRASKA				
MUNICIPAL SUPPLY, INC. OF NE...	0762392-IN	06/08/2020	18" INLET 3' TALL BASIN	3,450.00
MUNICIPAL SUPPLY, INC. OF NE...	0762392-IN	06/08/2020	15" PIPE	2,030.60
MUNICIPAL SUPPLY, INC. OF NE...	0762392-IN	06/08/2020	24" DRAIN BASIN 3' TALL	1,212.50
MUNICIPAL SUPPLY, INC. OF NE...	0762393-IN	06/08/2020	ADAPTER FITTING	130.29
MUNICIPAL SUPPLY, INC. OF NE...	0762393-IN	06/08/2020	DISSIMILAR 12 DWALL X RCP	100.80
			Vendor 01810 - MUNICIPAL SUPPLY, INC. OF NEBRASKA Total:	**6,924.19**
Vendor: 02702 - RED MUNICIPAL AND INDUSTRIAL EQUIPMENT CO.				
RED MUNICIPAL AND INDUSTRI...	13513	06/08/2020	PRESSURE SWITCH BAR	25.67
			Vendor 02702 - RED MUNICIPAL AND INDUSTRIAL EQUIPMENT CO. Total:	**25.67**
			Department 619 - STORM WATER DISTRIBUTION Total:	**6,949.86**
			Fund 018 - STORM WATER UTILITY FUND Total:	**9,328.68**
Fund: 022 - SPECIAL HIGHWAY FUND				
Department: 043 - 043				
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.				
CENTURYLINK COMMUNICATI...	MAY 2020	06/01/2020	ENGINEERING	28.41
			Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:	**28.41**
			Department 043 - 043 Total:	**28.41**
			Fund 022 - SPECIAL HIGHWAY FUND Total:	**28.41**
Fund: 023 - SANITATION FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	13.57
ADVANCE LIFE INSURANCE	INV0018775	06/05/2020	ADVANCE LIFE INSURANCE BEF...	68.18
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**81.75**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY				
AMERICAN FAMILY LIFE ASSUR...	INV0018776	06/05/2020	AFLAC	12.13
AMERICAN FAMILY LIFE ASSUR...	INV0018777	06/05/2020	AFLAC BEFORE TAX	95.68
AMERICAN FAMILY LIFE ASSUR...	INV0018820	06/05/2020	VSP Vision Insurance Pre-Tax	31.51
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**139.32**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ...	INV0018780	06/05/2020	BLUE CROSS BLUE SHIELD	55.63
BLUE CROSS BLUE SHIELD OF KS ...	INV0018781	06/05/2020	BLUE CROSS BLUE SHIELD	8.97
BLUE CROSS BLUE SHIELD OF KS ...	INV0018782	06/05/2020	BLUE CROSS BLUE SHIELD	74.31
BLUE CROSS BLUE SHIELD OF KS ...	INV0018784	06/05/2020	BLUE CROSS BLUE SHIELD	81.53

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
BLUE CROSS BLUE SHIELD OF KS ..	INV0018785	06/05/2020	BLUE CROSS BLUE SHIELD	19.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0018786	06/05/2020	BLUE CROSS BLUE SHIELD	558.47
BLUE CROSS BLUE SHIELD OF KS ..	INV0018787	06/05/2020	BLUE CROSS BLUE SHIELD	346.90
BLUE CROSS BLUE SHIELD OF KS ..	INV0018788	06/05/2020	BLUE CROSS BLUE SHIELD	196.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0018789	06/05/2020	BLUE CROSS BLUE SHIELD	190.15
BLUE CROSS BLUE SHIELD OF KS ..	INV0018791	06/05/2020	BLUE CROSS BLUE SHIELD	29.11
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	55.27
BLUE CROSS BLUE SHIELD OF KS ..	INV0018793	06/05/2020	BLUE CROSS BLUE SHIELD	107.76
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,723.40**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	58.02
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**58.02**
Vendor: 012130 - CITY OF JUNCTION CITY				
CITY OF JUNCTION CITY	INV0018802	06/05/2020	CITY OF JUNCTION CITY (G-FEE)	0.74
CITY OF JUNCTION CITY	INV0018816	06/05/2020	TELEPHONE REIMBURSEMENT	13.94
			Vendor 012130 - CITY OF JUNCTION CITY Total:	**14.68**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334				
FLEXIBLE SPENDING ACCOUNT ...	INV0018795	06/05/2020	DEPENDENT CARE ACCT 10743...	31.24
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**31.24**
Vendor: 01944 - GREAT WEST FINANCIAL				
GREAT WEST FINANCIAL	INV0018810	06/05/2020	GREAT WEST FINANCIAL	233.93
			Vendor 01944 - GREAT WEST FINANCIAL Total:	**233.93**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018822	06/05/2020	SOCIAL SECURITY WITHHOLDING	1,897.66
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	1,321.92
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	443.78
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**3,663.36**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	563.91
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**563.91**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018807	06/05/2020	KPERS #1	207.80
KANSAS PUBLIC EMPLOYEES	INV0018808	06/05/2020	KPERS #2	1,240.71
KANSAS PUBLIC EMPLOYEES	INV0018809	06/05/2020	KPERS #3	813.46
KANSAS PUBLIC EMPLOYEES	INV0018811	06/05/2020	KPERS INSURANCE	153.49
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**2,415.46**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	237.61
			Vendor 02713 - KAREN COMPTON Total:	**237.61**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE				
ROLLING MEADOWS GOLF COU...	INV0018803	06/05/2020	ROLLING MEADOWS GOLF COU...	3.58
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:	**3.58**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY				
UNITED WAY OF JUNCTION CITY..	INV0018819	06/05/2020	UNITED WAY	1.97
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:	**1.97**
			Department 000 - NON-DEPARTMENTAL Total:	**9,168.23**
Department: 644 - SANITATION OPERATIONS				
Vendor: 009001 - AIRGAS				
AIRGAS	9101705957	06/08/2020	WELDING SUPPLIES	77.14
			Vendor 009001 - AIRGAS Total:	**77.14**
Vendor: 03042 - CATLETT AUTOMOTIVE, INC.				
CATLETT AUTOMOTIVE, INC.	433212	06/08/2020	BRUSH PARTS CLEANER	1.04
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL TANK LOCK RING	2.10
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FORD CLIP	1.22
CATLETT AUTOMOTIVE, INC.	433465	06/08/2020	FUEL FILTER INSTALLATION CLIP	2.10
			Vendor 03042 - CATLETT AUTOMOTIVE, INC. Total:	**6.46**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 01604 - COX BUSINESS SERVICES				
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Metro E - 25%	45.62
COX BUSINESS SERVICES	June 2020	06/08/2020	Public Works - Telephone - 25%	59.89
			Vendor 01604 - COX BUSINESS SERVICES Total:	**105.51**
Vendor: 062634 - CRAFCO, INC.				
CRAFCO, INC.	9402256459	06/08/2020	10 DISCOUNTS ON ALL PARTS	-9.30
CRAFCO, INC.	9402256459	06/08/2020	HARDHATS	35.59
CRAFCO, INC.	9402256459	06/08/2020	CLEAR VISORS	15.36
CRAFCO, INC.	9402256459	06/08/2020	SHADE VISORS	38.25
CRAFCO, INC.	9402256459	06/08/2020	CAP ADAPTERS	14.50
			Vendor 062634 - CRAFCO, INC. Total:	**94.40**
Vendor: 028441 - GEARY COUNTY PUBLIC WORKS				
GEARY COUNTY PUBLIC WORKS	355	06/08/2020	PW MAY 2020 TRANSFER TICKE...	43,357.76
			Vendor 028441 - GEARY COUNTY PUBLIC WORKS Total:	**43,357.76**
Vendor: 043271 - KANSAS GAS SERVICE				
KANSAS GAS SERVICE	PW/PARKS-MAY 2020	06/08/2020	2324 N JACKSON-PUBLIC WORKS	41.12
			Vendor 043271 - KANSAS GAS SERVICE Total:	**41.12**
Vendor: 01554 - MSC INDUSTRIAL SUPPLY CO				
MSC INDUSTRIAL SUPPLY CO	3874850001	06/08/2020	FLEET SHOP PIECES	75.63
			Vendor 01554 - MSC INDUSTRIAL SUPPLY CO Total:	**75.63**
Vendor: 02170 - NETWORK COMPUTING SOLUTIONS, LLC				
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - BW Copies	0.98
NETWORK COMPUTING SOLUT...	66309	06/03/2020	Copier - Copies - 25%	1.49
			Vendor 02170 - NETWORK COMPUTING SOLUTIONS, LLC Total:	**2.47**
Vendor: 03078 - POMP'S TIRE SERVICE, INC.				
POMP'S TIRE SERVICE, INC.	1610002860	06/08/2020	VALVE EXTENSTIONS	13.20
			Vendor 03078 - POMP'S TIRE SERVICE, INC. Total:	**13.20**
Vendor: 01850 - TLC MOBILE SERVICES				
TLC MOBILE SERVICES	13749	06/08/2020	#588 TOW ON 5/8	200.00
			Vendor 01850 - TLC MOBILE SERVICES Total:	**200.00**
Vendor: 00970 - VERIZON WIRELESS				
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SAMSUNG TAB A3-492-2762	40.01
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	SANITATION 1-223-1758	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	TODD BARRIGER-223-1759	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	MERRIT-223-2022	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	DOWNS-307-6183	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	UTILITY 2-223-1337	26.20
VERIZON WIRELESS	PW-MAY 2020	06/01/2020	STREET 7-761-5310	26.20
			Vendor 00970 - VERIZON WIRELESS Total:	**197.21**
			Department 644 - SANITATION OPERATIONS Total:	**44,170.90**
			Fund 023 - SANITATION FUND Total:	**53,339.13**
Fund: 025 - CAPITAL IMPROVEMENT FUND				
Department: 800 - CAPITAL IMPROVEMENT				
Vendor: 03096 - AAIM SERVICES, LLC				
AAIM SERVICES, LLC	228	06/02/2020	GYM HVAC UNITS	60,400.00
			Vendor 03096 - AAIM SERVICES, LLC Total:	**60,400.00**
			Department 800 - CAPITAL IMPROVEMENT Total:	**60,400.00**
			Fund 025 - CAPITAL IMPROVEMENT FUND Total:	**60,400.00**
Fund: 035 - EMPLOYEE BENEFITS FUND				
Department: 140 - EMPLOYEE BENEFITS				
Vendor: 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT				
FREEDOM CLAIMS MGT. INC PR...	% OF SAVINGS-MAY 2020	06/08/2020	% OF SAVINGS-MAY 2020	594.18
FREEDOM CLAIMS MGT. INC PR...	152JUNJC-2020	06/08/2020	JUNE 2020-JC EMPLOYEES-PRE...	2,990.00
FREEDOM CLAIMS MGT. INC PR...	152JUNL-2020	06/08/2020	JUNE 2020-LIBRARY-PREMIUM	253.00

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
FREEDOM CLAIMS MGT. INC PR...	152JUNR-2020	06/08/2020	JUNE 2020-RETIREES-PREMIUM	138.00
			Vendor 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT Total:	**3,975.18**
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT				
FREEDOM CLAIMS MGT.INC CLA..	911152-05292020	06/01/2020	CLAIMS WEEK OF 05292020	4,461.34
FREEDOM CLAIMS MGT.INC CLA..	911152-06082020	06/09/2020	CLAIMS FOR WEEK OF 06082020	1,469.29
			Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:	**5,930.63**
			Department 140 - EMPLOYEE BENEFITS Total:	**9,905.81**
			Fund 035 - EMPLOYEE BENEFITS FUND Total:	**9,905.81**
Fund: 046 - SUNDOWN SALUTE FUND				
Department: 330 - SUNDOWN SALUTE				
Vendor: 075662 - SUNDOWN SALUTE INC				
SUNDOWN SALUTE INC	MAY 2020	06/02/2020	MAY 2020-WATER BILL DONAT...	346.00
			Vendor 075662 - SUNDOWN SALUTE INC Total:	**346.00**
			Department 330 - SUNDOWN SALUTE Total:	**346.00**
			Fund 046 - SUNDOWN SALUTE FUND Total:	**346.00**
Fund: 047 - DRUG & ALCOHOL ABUSE FUND				
Department: 000 - NON-DEPARTMENTAL				
Vendor: 043380 - ADVANCE LIFE INSURANCE				
ADVANCE LIFE INSURANCE	INV0018774	06/05/2020	CITY OF JC EMPLOYER PD LIFE	1.60
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**1.60**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC				
BLUE CROSS BLUE SHIELD OF KS ..	INV0018792	06/05/2020	BLUE CROSS BLUE SHIELD	48.12
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**48.12**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334				
CITY OF JC FLEX SPENDING ACCT..	INV0018801	06/05/2020	FLEX SPENDING-1074334	62.50
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**62.50**
Vendor: 001010 - INTERNAL REVENUE SERVICE				
INTERNAL REVENUE SERVICE	INV0018823	06/05/2020	FEDERAL WITHHOLDING	234.73
INTERNAL REVENUE SERVICE	INV0018824	06/05/2020	MEDICARE WITHHOLDING	79.52
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:	**314.25**
Vendor: 039125 - JCPOA				
JCPOA	INV0018815	06/05/2020	JCPOA	20.00
			Vendor 039125 - JCPOA Total:	**20.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE				
KANSAS DEPT OF REVENUE	INV0018821	06/05/2020	STATE WITHHOLDING	104.66
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:	**104.66**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES				
KANSAS PUBLIC EMPLOYEES	INV0018806	06/05/2020	KP&F	819.86
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:	**819.86**
Vendor: 02713 - KAREN COMPTON				
KAREN COMPTON	INV0018817	06/05/2020	CITY OF JC EMPLOYER PAID STD	38.61
			Vendor 02713 - KAREN COMPTON Total:	**38.61**
			Department 000 - NON-DEPARTMENTAL Total:	**1,409.60**
			Fund 047 - DRUG & ALCOHOL ABUSE FUND Total:	**1,409.60**
Fund: 050 - SPECIAL LAW ENFORCEMENT TRUST FUND				
Department: 440 - SPECIAL LAW ENFORCEMENT				
Vendor: 002590 - GEARY COUNTY ATTORNEY				
GEARY COUNTY ATTORNEY	18CV212	05/29/2020	18CV212 Attorney Fees Forfiture	185.85
GEARY COUNTY ATTORNEY	18CV231	05/29/2020	18CV231 Attorney Fees Forfiture	7.80
			Vendor 002590 - GEARY COUNTY ATTORNEY Total:	**193.65**
Vendor: 028442 - GEARY COUNTY SHERIFF				
GEARY COUNTY SHERIFF	18CV212	05/29/2020	18CV212 Asset Sharing	526.57
			Vendor 028442 - GEARY COUNTY SHERIFF Total:	**526.57**

Vendor Name	Payable Number	Post Date	Description (Item)	Amount
Vendor: 059898 - NEX-TECH				
NEX-TECH	MAY 2020	06/08/2020	DRUG TASK FORCE	0.46
			Vendor 059898 - NEX-TECH Total:	**0.46**
			Department 440 - SPECIAL LAW ENFORCEMENT Total:	**720.68**
			Fund 050 - SPECIAL LAW ENFORCEMENT TRUST FUND Total:	**720.68**
Fund: 075 - JUNCTION CITY LAND BANK FUND				
Department: 390 - JC LAND BANK				
Vendor: 02345 - MUNIE GREENCARE PROFESSIONALS				
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	902 Sandusky Dr (14,047 sf)	82.54
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1180 Southwind Dr (13,250 sf)	78.93
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1116 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1124 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1136 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1221 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1232 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1307 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1448 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1447 Oakview Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	2006 Arrowhead Ct	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1916 Southwind Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1049 Sandusky Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1103 Sandusky Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1040 Sandusky Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1901 Coyote Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	935 Coyote Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1220 Oakview Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1438 Oakview Dr	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	2005 Arrowhead Ct	65.00
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1001 Coyote Dr (11,443 sf)	71.25
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1916 Coyote Dr	32.50
MUNIE GREENCARE PROFESSIO...	7793	06/08/2020	1916 Silver Ct	32.50
			Vendor 02345 - MUNIE GREENCARE PROFESSIONALS Total:	**1,110.22**
			Department 390 - JC LAND BANK Total:	**1,110.22**
			Fund 075 - JUNCTION CITY LAND BANK FUND Total:	**1,110.22**
			Grand Total:	**763,163.76**

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	468,310.94
014 - WATER UTILITY FUND	79,315.99
015 - WASTEWATER UTILITY FUND	78,948.30
018 - STORM WATER UTILITY FUND	9,328.68
022 - SPECIAL HIGHWAY FUND	28.41
023 - SANITATION FUND	53,339.13
025 - CAPITAL IMPROVEMENT FUND	60,400.00
035 - EMPLOYEE BENEFITS FUND	9,905.81
046 - SUNDOWN SALUTE FUND	346.00
047 - DRUG & ALCOHOL ABUSE FUND	1,409.60
050 - SPECIAL LAW ENFORCEMENT TRUST FUND	720.68
075 - JUNCTION CITY LAND BANK FUND	1,110.22
Grand Total:	**763,163.76**

Account Summary

Account Number	Account Name	Payment Amount
001-2-00000-0250	F.I.T PAYABLE	31,156.29
001-2-00000-0251	FICA PAYABLE	23,286.18
001-2-00000-0252	SIT PAYABLE	14,189.41
001-2-00000-0254	UNITED WAY PAYABLE	27.50
001-2-00000-0255	KPERS PAYABLE	15,948.33
001-2-00000-0256	KPFR PAYABLE	73,666.95
001-2-00000-0257	EMP MEDICAL INS PAYAB...	31,881.50
001-2-00000-0259	GARNISHMENTS PAYABLE	1,337.01
001-2-00000-0260	JCPOA UNION DUES PAYA...	860.00
001-2-00000-0261	AETNA DEFERRED COMP ...	6,317.78
001-2-00000-0267	DENTAL INSURANCE PAY	3,814.58
001-2-00000-0275	I.A.F.F.	1,617.00
001-2-00000-0276	FIREMANS RELIEF ASSN	476.50
001-2-00000-0279	GARNISHMENT FEE	24.86
001-2-00000-0735	TELEPHONE REIMBURSM...	250.98
001-2-00000-1282	AFLAC	2,647.15
001-2-00000-1283	GOLF COURSE FEES	378.60
001-2-00000-1287	ADVANCE LIFE	5,119.86
001-2-00000-2377	MED REIMB/DEP CARE	3,097.79
001-2-00000-2380	P & F INS. ASSOCATION	1,045.26
001-2-03000-0198	CBK COLLECTION FEES	308.98
001-4-02500-0000-0314	REIMBURSEMENTS	-7,357.24
001-5-00200-0000-0705	OUTSIDE AGENCY EQUIP...	160.86
001-5-00200-0000-0710	SOFTWARE MAINTENANCE	80.43
001-5-00200-0000-0714	REP & MAINT OF DATA P...	1,868.17
001-5-00200-0000-0735	TELEPHONE	62.93
001-5-00200-0000-0749	OTHER SERVICES	2,292.49
001-5-00200-0000-0835	CAPITAL EQUIPMENT	55,161.89
001-5-00300-0000-0710	SOFTWARE MAINTENANCE	621.35
001-5-00300-0000-0735	TELEPHONE	745.62
001-5-00300-0000-0736	ELECTRIC UTILITIES	1,277.57
001-5-00300-0000-0737	GAS UTILITIES	115.02
001-5-00300-0000-0749	OTHER SERVICES	6,250.00
001-5-00300-0000-0755	OFFICE EQUIP. SVC. (SVC. ...	303.22
001-5-00302-0000-0749	OTHER SERVICES	702.50
001-5-00800-0000-0603	BUILDING MAINTENANCE...	914.04
001-5-00800-0000-0710	SOFTWARE MAINTENANCE	22.98
001-5-00800-0000-0715	BUILDING MAINT. & REPA...	1,240.54
001-5-00800-0000-0735	TELEPHONE	88.08
001-5-01000-0000-0603	BUILDING MAINTENANCE...	161.30
001-5-01000-0000-0640	PLUMBING SUPPLIES	262.82

Account Summary

Account Number	Account Name	Payment Amount
001-5-01000-0000-0680	IRRIGATION REPAIR	150.00
001-5-01000-0000-0710	SOFTWARE MAINTENANCE	57.45
001-5-01000-0000-0714	REP & MAINT OF DATA P…	356.49
001-5-01000-0000-0735	TELEPHONE	170.40
001-5-01000-0000-0736	ELECTRIC UTILITIES	4,130.70
001-5-01000-0000-0737	GAS UTILITIES	127.59
001-5-01000-0000-0749	OTHER SERVICES	35.00
001-5-01100-0000-0640	PLUMBING SUPPLIES	282.00
001-5-01100-0000-0710	SOFTWARE MAINTENANCE	22.98
001-5-01100-0000-0735	TELEPHONE	35.74
001-5-01100-0000-0736	ELECTRIC UTILITIES	76.89
001-5-01100-0000-0749	OTHER SERVICES	188.99
001-5-01300-0000-0710	SOFTWARE MAINTENANCE	11.49
001-5-01300-0000-0714	REP & MAINT OF DATA P…	324.94
001-5-01300-0000-0735	TELEPHONE	140.80
001-5-01300-0000-0736	ELECTRIC UTILITIES	540.72
001-5-01300-0000-0749	OTHER SERVICES	198.99
001-5-01400-0000-0736	ELECTRIC UTILITIES	395.88
001-5-01400-0000-0749	OTHER SERVICES	100.78
001-5-01400-0000-0798	CONTRACT MOWING	981.75
001-5-01700-0000-0610	CHEMICALS	652.52
001-5-01700-0000-0632	STREET MAINTENANCE(G…	270.70
001-5-01700-0000-0651	PARTS FOR VEHICLES, EQU..	512.50
001-5-01700-0000-0675	SUNDRIES/ BEER PURCHA…	1,225.46
001-5-01700-0000-0710	SOFTWARE MAINTENANCE	68.94
001-5-01700-0000-0714	REP & MAINT OF DATA P…	373.65
001-5-01700-0000-0735	TELEPHONE	247.06
001-5-01700-0000-0736	ELECTRIC UTILITIES	3,194.29
001-5-01700-0000-0749	OTHER SERVICES	134.65
001-5-01700-0000-0753	EQUIPMENT RENT, LEASE	4,800.00
001-5-01800-0000-0646	OPERATIONAL SUPPLIES	230.00
001-5-01800-0000-0651	PARTS FOR VEHICLES, EQU..	255.85
001-5-01800-0000-0659	MEDICAL SUPPLIES	3,391.61
001-5-01800-0000-0710	SOFTWARE MAINTENANCE	620.46
001-5-01800-0000-0714	REP & MAINT OF DATA P…	251.25
001-5-01800-0000-0735	TELEPHONE	238.67
001-5-01800-0000-0736	ELECTRIC UTILITIES	638.79
001-5-01800-0000-0737	GAS UTILITIES	57.52
001-5-01800-0000-0749	OTHER SERVICES	300.00
001-5-01800-0000-0797	CONTRACT OPERATIONS	3,988.83
001-5-01900-0000-0770	INTERGOVERNMENTAL A…	7,487.35
001-5-02100-0000-0735	TELEPHONE	146.19
001-5-02200-0000-0646	OPERATIONAL SUPPLIES	230.00
001-5-02200-0000-0710	SOFTWARE MAINTENANCE	57.45
001-5-02200-0000-0735	TELEPHONE	207.38
001-5-02200-0000-0746	MAINTAIN & REPAIR VEHI…	15.68
001-5-02200-0000-0749	OTHER SERVICES	10.49
001-5-02200-0000-9359	BLIGHT CONDEMNATION	662.62
001-5-02300-0000-0603	BUILDING MAINTENANCE…	117.18
001-5-02300-0000-0635	JAIL & PRISONER EXPENSE	60,000.00
001-5-02300-0000-0648	MOTOR FUEL	25.53
001-5-02300-0000-0667	OFFICE SUPPLIES	179.30
001-5-02300-0000-0673	FOOD SUPPLIES	266.30
001-5-02300-0000-0707	TOWING FEES	250.00
001-5-02300-0000-0710	SOFTWARE MAINTENANCE	16,292.81
001-5-02300-0000-0713	REP. & MAINT. OF COM…	699.40
001-5-02300-0000-0714	REP & MAINT OF DATA P…	324.80
001-5-02300-0000-0715	BUILDING MAINT. & REPA…	798.00

Account Summary

Account Number	Account Name	Payment Amount
001-5-02300-0000-0731	PRISONER EXPENSES	208.49
001-5-02300-0000-0735	TELEPHONE	1,523.16
001-5-02300-0000-0736	ELECTRIC UTILITIES	2,502.69
001-5-02300-0000-0737	GAS UTILITIES	544.15
001-5-02300-0000-0749	OTHER SERVICES	20.00
001-5-02300-0000-0750	LAUNDRY SERVICES	508.15
001-5-02300-0000-0835	CAPITAL EQUIPMENT	1,942.25
001-5-02310-0000-0667	OFFICE SUPPLIES	588.26
001-5-02310-0000-0710	SOFTWARE MAINTENANCE	149.37
001-5-02310-0000-0714	REP & MAINT OF DATA P…	3,849.99
001-5-02400-0000-0646	OPERATIONAL SUPPLIES	230.00
001-5-02400-0000-0651	PARTS FOR VEHICLES, EQU..	176.34
001-5-02400-0000-0669	COMPUTER SOFTWARE	520.92
001-5-02400-0000-0714	REP & MAINT OF DATA P…	257.93
001-5-02400-0000-0735	TELEPHONE	238.67
001-5-02400-0000-0736	ELECTRIC UTILITIES	1,669.30
001-5-02400-0000-0737	GAS UTILITIES	57.52
001-5-02500-0000-0610	CHEMICALS	1,305.96
001-5-02500-0000-0611	GASES & WELDING SUPPL…	308.57
001-5-02500-0000-0632	STREET MAINTENANCE(G…	3,103.35
001-5-02500-0000-0634	TRAFFIC SIGNAL PARTS	595.65
001-5-02500-0000-0651	PARTS FOR VEHICLES, EQU..	415.84
001-5-02500-0000-0652	TOOLS	1.04
001-5-02500-0000-0666	SUBSCRIPTIONS, BOOKS &…	78.48
001-5-02500-0000-0670	MISC. & SAFETY SUPPLIES	94.40
001-5-02500-0000-0672	SIGNS	776.83
001-5-02500-0000-0710	SOFTWARE MAINTENANCE	91.92
001-5-02500-0000-0714	REP & MAINT OF DATA P…	219.62
001-5-02500-0000-0735	TELEPHONE	551.05
001-5-02500-0000-0736	ELECTRIC UTILITIES	1,066.95
001-5-02500-0000-0737	GAS UTILITIES	41.12
001-5-02500-0000-0739	SIREN ELECTRICITY	529.37
001-5-02500-0000-0749	OTHER SERVICES	18.00
001-5-02500-0000-0755	OFFICE EQUIP. SVC. (SVC. …	2.50
001-5-02500-0000-0762	STREET LIGHTING	31,777.67
001-5-02500-0000-0769	TRAFFIC LIGHT ELECTRICI…	731.18
001-5-02500-0000-0798	CONTRACT MOWING	6,394.50
001-5-02900-0000-0710	SOFTWARE MAINTENANCE	45.96
001-5-02900-0000-0735	TELEPHONE	44.04
001-5-02900-0000-0749	OTHER SERVICES	65.00
001-5-03000-0000-0702	CONTRACTOR SERVICES L…	2,333.33
001-5-03000-0000-0710	SOFTWARE MAINTENANCE	57.45
001-5-03000-0000-0714	REP & MAINT OF DATA P…	15.72
001-5-03000-0000-0735	TELEPHONE	275.09
001-5-03000-0000-0736	ELECTRIC UTILITIES	266.33
001-5-03000-0000-0749	OTHER SERVICES	35.00
001-5-03000-0000-9203	COURT REFUNDS	225.00
001-5-04000-0000-0735	TELEPHONE	28.41
001-5-04000-0000-0737	GAS UTILITIES	84.56
001-5-04800-0000-0710	SOFTWARE MAINTENANCE	80.43
001-5-04800-0000-0714	REP & MAINT OF DATA P…	351.50
001-5-04800-0000-0735	TELEPHONE	223.92
001-5-04800-0000-0736	ELECTRIC UTILITIES	1,067.46
001-5-04800-0000-0765	TRAVEL & TRAINING EXP…	40.66
014-2-00000-0250	F.I.T PAYABLE	1,318.73
014-2-00000-0251	FICA PAYABLE	2,407.28
014-2-00000-0252	SIT PAYABLE	611.75
014-2-00000-0254	UNITED FUND PAYABLE	6.77

Account Summary

Account Number	Account Name	Payment Amount
014-2-00000-0255	KPERS PAYABLE	2,210.08
014-2-00000-0257	EMP MEDICAL INS PAYAB…	1,207.70
014-2-00000-0259	GARNISHMENTS PAYABLE	161.45
014-2-00000-0261	AETNA DEFERRED COMP …	421.01
014-2-00000-0267	DENTAL INSURANCE PAY	187.91
014-2-00000-0279	GARNISHMENT FEE	6.77
014-2-00000-0735	TELEPHONE REIMBURSE…	26.50
014-2-00000-1282	AFLAC	65.00
014-2-00000-1283	GOLF COURSE FEES	4.80
014-2-00000-1287	ADVANCE LIFE	220.82
014-2-00000-2377	MED REIMB/DEP CARE	147.22
014-5-53200-0000-0610	CHEMICALS	2.99
014-5-53200-0000-0611	GASES & WELDING SUPPL…	192.86
014-5-53200-0000-0632	STREET MAINTENANCE	155.30
014-5-53200-0000-0645	OIL, ANTI-FREEZE, GREASE…	22.33
014-5-53200-0000-0646	OPERATIONAL SUPPLIES	805.94
014-5-53200-0000-0651	PARTS FOR VEHICLES, EQU..	203.78
014-5-53200-0000-0652	TOOLS	1.04
014-5-53200-0000-0666	SUBSCRIPTIONS, BOOKS &…	39.23
014-5-53200-0000-0670	MISC. & SAFETY SUPPLIES	94.40
014-5-53200-0000-0714	REP & MAINT OF DATA P…	45.63
014-5-53200-0000-0735	TELEPHONE	204.69
014-5-53200-0000-0737	GAS UTILITIES	41.12
014-5-53200-0000-0749	OTHER SERVICES	120.00
014-5-53200-0000-0755	OFFICE EQUIP. SVC. (SVC. …	2.50
014-5-53300-0000-0798	CONTRACT MOWING	414.75
014-5-53400-0000-0667	OFFICE SUPPLIES	63.72
014-5-53400-0000-0703	ADVERTISEMENTS & PRIN…	1,145.11
014-5-53400-0000-0710	SOFTWARE MAINTENANCE	91.92
014-5-53400-0000-0735	TELEPHONE	434.16
014-5-53400-0000-0736	ELECTRIC UTILITIES	370.69
014-5-53400-0000-0749	OTHER SERVICES	1,409.89
014-5-53400-0000-0755	OFFICE EQUIP. SVC. (SVC. …	94.61
014-5-53400-0000-0835	CAPITAL EQUIPMENT	64,355.54
015-2-00000-0250	F.I.T PAYABLE	1,410.62
015-2-00000-0251	FICA PAYABLE	2,813.36
015-2-00000-0252	SIT PAYABLE	677.46
015-2-00000-0254	UNITED FUND PAYABLE	4.25
015-2-00000-0255	KPERS PAYABLE	2,613.22
015-2-00000-0257	EMP MEDICAL INS PAYAB…	1,230.71
015-2-00000-0259	GARNISHMENTS PAYABLE	167.15
015-2-00000-0261	AETNA DEFERRED COMP …	427.51
015-2-00000-0267	DENTAL INSURANCE PAY	201.48
015-2-00000-0279	GARNISHMENT FEE	7.38
015-2-00000-0735	TELEPHONE REIMBURSE…	26.50
015-2-00000-1282	AFLAC	66.55
015-2-00000-1283	GOLF COURSE FEES	4.80
015-2-00000-1287	ADVANCE LIFE	259.07
015-2-00000-2377	MED REIMB/DEP CARE	149.72
015-5-54000-0000-0610	CHEMICALS	3.00
015-5-54000-0000-0611	GASES & WELDING SUPPL…	192.86
015-5-54000-0000-0645	OIL, ANTI-FREEZE, GREASE…	22.33
015-5-54000-0000-0651	PARTS FOR VEHICLES, EQU..	203.83
015-5-54000-0000-0652	TOOLS	1.03
015-5-54000-0000-0666	SUBSCRIPTIONS, BOOKS &…	39.24
015-5-54000-0000-0670	MISC. & SAFETY SUPPLIES	94.40
015-5-54000-0000-0714	REP & MAINT OF DATA P…	45.63
015-5-54000-0000-0735	TELEPHONE	152.30

Account Summary

Account Number	Account Name	Payment Amount
015-5-54000-0000-0736	ELECTRIC UTILITIES	592.42
015-5-54000-0000-0737	GAS UTILITIES	41.12
015-5-54000-0000-0749	OTHER SERVICES	120.00
015-5-54000-0000-0755	OFFICE EQUIP. SVC. (SVC. …	2.50
015-5-54100-0000-0703	ADVERTISEMENTS & PRIN…	1,092.65
015-5-54100-0000-0749	OTHER SERVICES	987.50
015-5-54100-0000-0835	CAPITAL EQUIPMENT	64,355.54
015-5-54700-0000-0736	ELECTRIC UTILITIES	527.42
015-5-54700-0000-0798	CONTRACT MOWING	414.75
018-2-00000-0250	F.I.T. PAYABLE	329.70
018-2-00000-0251	FICA PAYABLE	597.76
018-2-00000-0252	SIT PAYABLE	149.71
018-2-00000-0254	UNITED FUND PAYALBE	1.51
018-2-00000-0255	KPERS PAYABLE	609.01
018-2-00000-0257	EMP MEDICAL INS PAYAB…	260.11
018-2-00000-0261	DEFERRED COMP	179.77
018-2-00000-0267	DENTAL INSURANCE PAY	58.37
018-2-00000-0279	GARNISHMENT FEE	0.25
018-2-00000-0735	TELEPHONE REIMBURSE…	8.58
018-2-00000-1282	AFLAC	56.50
018-2-00000-1283	GOLF FEES	2.40
018-2-00000-1287	ADVANCE LIFE	76.39
018-2-00000-2377	FLEX SPENDING	48.76
018-5-61900-0000-0651	PARTS FOR VEHICLES & E…	25.67
018-5-61900-0000-0670	MISC & SAFETY SUPPLIES	6,924.19
022-5-04300-0000-0735	TELEPHONE, TELEGRAPH …	28.41
023-2-00000-0250	F.I.T PAYABLE	1,321.92
023-2-00000-0251	FICA PAYABLE	2,341.44
023-2-00000-0252	SIT PAYABLE	563.91
023-2-00000-0254	UNITED FUND PAYABLE	1.97
023-2-00000-0255	KPERS PAYABLE	2,415.46
023-2-00000-0257	EMP MEDICAL INS PAYAB…	1,532.17
023-2-00000-0261	AETNA DEFERRED COMP …	233.93
023-2-00000-0267	DENTAL INSURANCE PAY	191.23
023-2-00000-0279	GARNISHMENT FEE	0.74
023-2-00000-0735	TELEPHONE REIMBURSE…	13.94
023-2-00000-1282	AFLAC	139.32
023-2-00000-1283	GOLF COURSE FEES	3.58
023-2-00000-1287	ADVANCE LIFE	319.36
023-2-00000-2377	MED REIMB/DEP CARE	89.26
023-5-64400-0000-0611	WELDING SUPPLIES	77.14
023-5-64400-0000-0651	PARTS FOR VEHICLES	94.25
023-5-64400-0000-0652	TOOLS	1.04
023-5-64400-0000-0670	MISC AND SAFETY SUPPLI…	94.40
023-5-64400-0000-0714	REP MAINT DATE PROCES…	45.62
023-5-64400-0000-0735	TELEPHONE	257.10
023-5-64400-0000-0737	GAS UTILITIES	41.12
023-5-64400-0000-0749	OTHER SERVICES	43,557.76
023-5-64400-0000-0755	OFFICE EQUIP. SVC	2.47
025-5-80000-0000-0701	CONTRACTORS AGREEME…	60,400.00
035-5-14000-0000-0749	OTHER SERVICES	9,905.81
046-5-33000-0000-0749	OTHER SERVICES	346.00
047-2-00000-0250	F.I.T PAYABLE	234.73
047-2-00000-0251	FICA PAYABLE	79.52
047-2-00000-0252	SIT PAYABLE	104.66
047-2-00000-0256	KPFR PAYABLE	819.86
047-2-00000-0260	JCPOA UNION DUES PAYA…	20.00
047-2-00000-0267	DENTAL INSURANCE PAY	48.12

Account Summary

Account Number	Account Name	Payment Amount
047-2-00000-1287	ADVANCE LIFE	40.21
047-2-00000-2377	MED REIMB/DEP CARE	62.50
050-5-44000-0000-0646	OPERATIONAL SUPPLIES	720.68
075-5-39000-0000-0798	MOWING CONTRACT	1,110.22
	Grand Total:	**763,163.76**

Project Account Summary

Project Account Key		Payment Amount
None		763,163.76
	Grand Total:	**763,163.76**

Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 05/28/2020 - 06/09/2020

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
06/05/2020		DFT0006541	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-14.40
06/05/2020		DFT0006542	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-2.80
06/05/2020		DFT0006543	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-14.77
06/05/2020		DFT0006544	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-128.45
06/05/2020		DFT0006545	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-742.42
06/05/2020		DFT0006546	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-90.99
06/05/2020		DFT0006547	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-930.80
06/05/2020		DFT0006548	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-231.31
06/05/2020		DFT0006549	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-382.58
06/05/2020		DFT0006550	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-190.15
06/05/2020		DFT0006551	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-109.34
06/05/2020		DFT0006552	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-664.43
06/05/2020		DFT0006553	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-498.10
06/05/2020		DFT0006554	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,536.15
06/05/2020		DFT0006555	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-158.20
06/05/2020		DFT0006556	KAREN COMPTON	Accounts Payable	Outstanding	Bank Draft	-213.98
06/05/2020		DFT0006557	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-47.21
06/05/2020		DFT0006558	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-591.94
06/05/2020		DFT0006559	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,966.28
06/05/2020		DFT0006560	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,106.36
06/05/2020		DFT0006561	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-459.84
06/05/2020		DFT0006563	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-261.56
06/05/2020		DFT0006564	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-753.70
06/05/2020		DFT0006565	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-388.27
06/05/2020		DFT0006566	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,768.11
06/05/2020		DFT0006567	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-901.54
06/05/2020		DFT0006568	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,484.88
06/05/2020		DFT0006569	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,340.89
06/05/2020		DFT0006570	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-606.60
06/05/2020		DFT0006571	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,972.22
06/05/2020		DFT0006572	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-408.26
06/05/2020		DFT0006573	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,447.28
06/05/2020		DFT0006574	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-772.80
06/05/2020		DFT0006575	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-9,308.00

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/05/2020		DFT0006576	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,469.65
06/05/2020		DFT0006577	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,443.22
06/05/2020		DFT0006578	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-950.75
06/05/2020		DFT0006579	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,414.92
06/05/2020		DFT0006580	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,493.32
06/05/2020		DFT0006581	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,828.56
06/05/2020		DFT0006582	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,093.40
06/05/2020		DFT0006583	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-74,486.81
06/05/2020		DFT0006584	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,685.19
06/05/2020		DFT0006585	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,834.79
06/05/2020		DFT0006586	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-8,032.11
06/05/2020		DFT0006587	GREAT WEST FINANCIAL	Accounts Payable	Outstanding	Bank Draft	-7,580.00
06/05/2020		DFT0006588	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,326.52
06/05/2020		DFT0006589	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-60.61
06/05/2020		DFT0006590	KAREN COMPTON	Accounts Payable	Outstanding	Bank Draft	-4,789.27
06/05/2020		DFT0006591	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-627.71
06/05/2020		DFT0006592	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-15,704.96
06/05/2020		DFT0006593	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-17,923.52
06/05/2020		DFT0006594	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-34,665.63
06/05/2020		DFT0006595	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-11,175.90
						Bank Draft Total: (54)	**-239,081.45**
Check							
06/03/2020		371062	CENTURYLINK COMMUNICATION, INC.	Accounts Payable	Outstanding	Check	-2,218.71
06/03/2020		371063	EVERGY	Accounts Payable	Outstanding	Check	-968.67
06/03/2020		371064	SECURITY SOLUTIONS INC	Accounts Payable	Outstanding	Check	-128.00
06/03/2020		371065	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-3,793.94
06/04/2020		371066	APAC KANSAS, INC.	Accounts Payable	Outstanding	Check	-2,280.85
06/05/2020		371048	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	Check	-208.33
06/05/2020		371049	ADRIAN & PANKRATZ, P.A	Accounts Payable	Outstanding	Check	-202.85
06/05/2020		371050	CITY OF JC FLEX SPENDING ACCT 1074334	Accounts Payable	Outstanding	Check	-3,107.76
06/05/2020		371051	CITY OF JUNCTION CITY	Accounts Payable	Outstanding	Check	-366.50
06/05/2020		371052	CITY OF JUNCTION CITY-EE OVERPAYMENT CORRECTION	Accounts Payable	Outstanding	Check	-195.34
06/05/2020		371053	FLEXIBLE SPENDING ACCOUNT #1074334	Accounts Payable	Outstanding	Check	-279.16
06/05/2020		371054	JAN HAMILTON, CH.13 TRUSTEE-	Accounts Payable	Outstanding	Check	-115.00
06/05/2020		371055	JO ANN BUTAUD, KS #10818	Accounts Payable	Outstanding	Check	-341.29
06/05/2020		371056	KANSAS PAYMENT CENTER	Accounts Payable	Outstanding	Check	-509.51
06/05/2020		371057	MILBY LAW OFFICES, P.A.	Accounts Payable	Outstanding	Check	-190.66
06/05/2020		371058	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-1,045.26
06/05/2020		371059	ROLLING MEADOWS GOLF COURSE	Accounts Payable	Outstanding	Check	-394.18
06/05/2020		371060	TEXAS CHILD SUPPORT SDU	Accounts Payable	Outstanding	Check	-110.96
06/05/2020		371061	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-42.00
06/09/2020		141	SUPERIOR PLUMBING & HEATING CO., INC.	Accounts Payable	Outstanding	Check	-180,000.00

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/09/2020		371067	AAIM SERVICES, LLC	Accounts Payable	Outstanding	Check	-60,400.00
06/09/2020		371068	ADI SYSTEMS INC	Accounts Payable	Outstanding	Check	-67.00
06/09/2020		371069	AIR FILTER PLUS INC	Accounts Payable	Outstanding	Check	-914.04
06/09/2020		371070	AIRGAS	Accounts Payable	Outstanding	Check	-771.43
06/09/2020		371071	ALLIED BUSINESS SOLUTIONS LLC	Accounts Payable	Outstanding	Check	-136.70
06/09/2020		371072	AMERICAN RESPONSE VEHICLES, INC.	Accounts Payable	Outstanding	Check	-232.42
06/09/2020		371073	ANN SAWICKI	Accounts Payable	Outstanding	Check	-225.00
06/09/2020		371074	BAYER CONSTRUCTION CO.	Accounts Payable	Outstanding	Check	-155.30
06/09/2020		371075	BOUND TREE MEDICAL, LLC	Accounts Payable	Outstanding	Check	-119.59
06/09/2020		371076	BRADY INDUSTRIES OF KANSAS, LLC	Accounts Payable	Outstanding	Check	-161.30
06/09/2020		371077	CARDINAL INSURANCE Corp	Accounts Payable	Outstanding	Check	-3,068.00
06/09/2020		371078	CATHY FAHEY	Accounts Payable	Outstanding	Check	-25.53
06/09/2020		371079	CATLETT AUTOMOTIVE, INC.	Accounts Payable	Outstanding	Check	-234.58
06/09/2020		371080	CBIZ BENEFITS & INSURANCE SERVICES, INC	Accounts Payable	Outstanding	Check	-6,250.00
06/09/2020		371081	CHAMPIONS CAR AND TRUCK WASH	Accounts Payable	Outstanding	Check	-33.68
06/09/2020		371082	CHEMTEK INC.	Accounts Payable	Outstanding	Check	-1,299.96
06/09/2020		371083	COLLECTION BUREAU OF KANSAS INC	Accounts Payable	Outstanding	Check	-692.38
06/09/2020		371084	COMPLIANCEONE	Accounts Payable	Outstanding	Check	-442.50
06/09/2020		371085	CORE & MAIN LP	Accounts Payable	Outstanding	Check	-879,084.00
06/09/2020		371086	COX BUSINESS SERVICES	Accounts Payable	Outstanding	Check	-10,574.06
06/09/2020		371087	CRAFCO, INC.	Accounts Payable	Outstanding	Check	-377.60
06/09/2020		371088	CROWN DISTRIBUTORS, INC.	Accounts Payable	Outstanding	Check	-653.18
06/09/2020		371089	D. GERBER COMMERCIAL POOL PRODUCTS & SERVICE LLC.	Accounts Payable	Outstanding	Check	-282.00
06/09/2020		371090	DONNA SWIHART	Accounts Payable	Outstanding	Check	-40.66
06/09/2020		371091	DRY CLEAN CITY #1	Accounts Payable	Outstanding	Check	-508.15
06/09/2020		371092	DS&O RURAL ELECTRIC	Accounts Payable	Outstanding	Check	-5,788.03
06/09/2020		371093	ECONET.COM, INC.	Accounts Payable	Outstanding	Check	-1,947.00
06/09/2020		371094	ESO SOLUTIONS, INC.	Accounts Payable	Outstanding	Check	-520.92
06/09/2020		371095	EVERGY	Accounts Payable	Outstanding	Check	-37,242.38
06/09/2020		371096	FLINT HILLS BEVERAGE LLC	Accounts Payable	Outstanding	Check	-467.69
06/09/2020		371097	FRONTIER SPIRITS	Accounts Payable	Outstanding	Check	-104.59
06/09/2020		371098	GADES SALES CO.	Accounts Payable	Outstanding	Check	-595.65
06/09/2020		371099	GEARY COMMUNITY HOSPITAL	Accounts Payable	Outstanding	Check	-3,126.71
06/09/2020		371100	GEARY COUNTY ATTORNEY	Accounts Payable	Outstanding	Check	-193.65
06/09/2020		371101	GEARY COUNTY CLERK	Accounts Payable	Outstanding	Check	-7,487.35
06/09/2020		371102	GEARY COUNTY PUBLIC WORKS	Accounts Payable	Outstanding	Check	-43,357.76
06/09/2020		371103	GEARY COUNTY RWD #4	Accounts Payable	Outstanding	Check	-50.66
06/09/2020		371104	GEARY COUNTY SHERIFF	Accounts Payable	Outstanding	Check	-30,526.57
06/09/2020		371105	GROSS WRECKER SERVICE	Accounts Payable	Outstanding	Check	-200.00
06/09/2020		371106	IMMEDION LLC	Accounts Payable	Outstanding	Check	-335.00
06/09/2020		371107	INTERSTATE ELEVATOR INC.	Accounts Payable	Outstanding	Check	-1,240.54
06/09/2020		371108	K&W UNDERGROUND	Accounts Payable	Outstanding	Check	-183,872.97
06/09/2020		371109	KA-COMM	Accounts Payable	Outstanding	Check	-864.65

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
06/09/2020		371110	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-1,150.84
06/09/2020		371111	KANSAS GOLF AND TURF	Accounts Payable	Outstanding	Check	-53.87
06/09/2020		371112	KANSAS ONE-CALL SYSTEMS, INC.	Accounts Payable	Outstanding	Check	-240.00
06/09/2020		371113	KEY OFFICE PRODUCTS	Accounts Payable	Outstanding	Check	-440.99
06/09/2020		371114	LOGAN BUSINESS MACHINES	Accounts Payable	Outstanding	Check	-303.22
06/09/2020		371115	MEDLINE INDUSTRIES, INC.	Accounts Payable	Outstanding	Check	-145.31
06/09/2020		371116	MICHAEL P. HINKIN ATTORNEY-AT-LAW, LLC	Accounts Payable	Outstanding	Check	-2,333.33
06/09/2020		371117	MIDWEST CONCRETE MATERIALS	Accounts Payable	Outstanding	Check	-1,093.20
06/09/2020		371118	MSC INDUSTRIAL SUPPLY CO	Accounts Payable	Outstanding	Check	-378.19
06/09/2020		371119	MUNICIPAL CODE CORPORATION	Accounts Payable	Outstanding	Check	-449.00
06/09/2020		371120	MUNICIPAL PIPE SERVICES	Accounts Payable	Outstanding	Check	-700.00
06/09/2020		371121	MUNICIPAL SUPPLY, INC. OF NEBRASKA	Accounts Payable	Outstanding	Check	-6,924.19
06/09/2020		371122	MUNIE GREENCARE PROFESSIONALS	Accounts Payable	Outstanding	Check	-9,978.59
06/09/2020		371123	NATIONAL SIGN COMPANY INC.	Accounts Payable	Outstanding	Check	-776.83
06/09/2020		371124	NETWORK COMPUTING SOLUTIONS, LLC	Accounts Payable	Outstanding	Check	-9.97
06/09/2020		371125	NEX-TECH	Accounts Payable	Outstanding	Check	-15.00
06/09/2020		371126	OMNI BILLING	Accounts Payable	Outstanding	Check	-3,988.83
06/09/2020		371127	PAWNEE MENTAL HEALTH SERVICES, INC.	Accounts Payable	Outstanding	Check	-260.00
06/09/2020		371128	PEPSI COLA BOTTLING COMPANY OF MARYSVILLE, INC.	Accounts Payable	Outstanding	Check	-192.20
06/09/2020		371129	POMP'S TIRE SERVICE, INC.	Accounts Payable	Outstanding	Check	-242.34
06/09/2020		371130	PROFESSIONAL TURF PRODUCTS	Accounts Payable	Outstanding	Check	-44.31
06/09/2020		371131	R & R PRODUCTS CO.	Accounts Payable	Outstanding	Check	-414.32
06/09/2020		371132	RAFTELIS FINANCIAL CONSULTANTS, INC.	Accounts Payable	Outstanding	Check	-1,975.00
06/09/2020		371133	RED MUNICIPAL AND INDUSTRIAL EQUIPMENT CO.	Accounts Payable	Outstanding	Check	-51.33
06/09/2020		371134	REEVES-WIEDEMAN CO.	Accounts Payable	Outstanding	Check	-105.94
06/09/2020		371135	ROTHWELL LANDSCAPE INC	Accounts Payable	Outstanding	Check	-412.82
06/09/2020		371136	SECURITY SOLUTIONS INC	Accounts Payable	Outstanding	Check	-135.00
06/09/2020		371137	SERVICEMASTER	Accounts Payable	Outstanding	Check	-798.00
06/09/2020		371138	SIR SPEEDY	Accounts Payable	Outstanding	Check	-2,185.30
06/09/2020		371139	SITEONE LANDSCAPE SUPPLY HOLDING, LLC	Accounts Payable	Outstanding	Check	-472.52
06/09/2020		371140	STAPLES ADVANTAGE	Accounts Payable	Outstanding	Check	-363.61
06/09/2020		371141	SUMMIT TRUCK GROUP	Accounts Payable	Outstanding	Check	-67.82
06/09/2020		371142	SUNDOWN SALUTE INC	Accounts Payable	Outstanding	Check	-346.00
06/09/2020		371143	TKK ELECTRONICS, LLC	Accounts Payable	Outstanding	Check	-690.00
06/09/2020		371144	TLC MOBILE SERVICES	Accounts Payable	Outstanding	Check	-500.00
06/09/2020		371145	TRUSTED TECH TEAM, INC.	Accounts Payable	Outstanding	Check	-2,585.25
06/09/2020		371146	WATCHGUARD VIDEO	Accounts Payable	Outstanding	Check	-15,500.00
06/09/2020		371147	WHITE STAR	Accounts Payable	Outstanding	Check	-386.63
06/09/2020		371148	WINFIELD SOLUTIONS LLC	Accounts Payable	Outstanding	Check	-180.00
06/09/2020		371149	XEROX CORPORATION	Accounts Payable	Outstanding	Check	-147.07
06/09/2020		371150	YAMAHA MOTOR CORPORATION, U.S.A.	Accounts Payable	Outstanding	Check	-4,800.00
						Check Total: (104)	**-1,543,006.97**

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
EFT							
05/28/2020		10001166	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-1,253.51
06/04/2020		10001171	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-4,461.34
06/04/2020		10001172	JOSHUA DOUGLASS	Accounts Payable	Outstanding	EFT	-2,500.00
06/04/2020		10001173	RAVEN AERO SERVICE,INC.	Accounts Payable	Outstanding	EFT	-850.00
06/05/2020		10001167	FIREMEN'S RELIEF ASSOCIATION	Accounts Payable	Outstanding	EFT	-236.50
06/05/2020		10001168	JCPOA	Accounts Payable	Outstanding	EFT	-880.00
06/05/2020		10001169	JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309	Accounts Payable	Outstanding	EFT	-1,617.00
06/05/2020		10001170	JUNCTION CITY FIREFIGHTERS AID ASSOCIATION	Accounts Payable	Outstanding	EFT	-240.00
						EFT Total: (8)	**-12,038.35**
						Outstanding Total: (166)	**-1,794,126.77**
						Accounts Payable Total: (166)	**-1,794,126.77**
Payroll							
Outstanding							
EFT							
06/05/2020		DFT0006540	Payroll EFT	Payroll	Outstanding	EFT	-11,676.07
06/05/2020		DFT0006562	Payroll EFT	Payroll	Outstanding	EFT	-278,399.63
						EFT Total: (2)	**-290,075.70**
						Outstanding Total: (2)	**-290,075.70**
						Payroll Total: (2)	**-290,075.70**
Utility Billing							
Outstanding							
Check							
05/28/2020		371044	SOPHIA I SMITH	Utility Billing	Outstanding	Check	-45.61
05/28/2020		371045	HATTIE BARNES	Utility Billing	Outstanding	Check	-23.46
05/28/2020		371046	Grace K Graniewski	Utility Billing	Outstanding	Check	-1.70
05/28/2020		371047	David R Gaskins	Utility Billing	Outstanding	Check	-18.80
						Check Total: (4)	**-89.57**
						Outstanding Total: (4)	**-89.57**
						Utility Billing Total: (4)	**-89.57**
						Report Total: (172)	**-2,084,292.04**

Summary

Bank Account		Count	Amount
1074318 POOLED CASH MASTER		171	-1,904,292.04
1087398 FEDERAL EQUITABLE SHARING		1	-180,000.00
	Report Total:	**172**	**-2,084,292.04**

Cash Account		Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER		171	-1,904,292.04
999 999-1-01600-0101 POOLED CASH-FEDERAL ASSET		1	-180,000.00
	Report Total:	**172**	**-2,084,292.04**

Transaction Type		Count	Amount
Bank Draft		54	-239,081.45
Check		108	-1,543,096.54
EFT		10	-302,114.05
	Report Total:	**172**	**-2,084,292.04**

City of Junction City

City Commission

Agenda Memo

June 4, 2020

From: Kelly Heindel, Administrative Secretary II

To: City Commission and City Manager

Subject: **May 2020 Ambulance Adjustments**

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	$ 33,020.47
Bad Debt Adjustment	$ 15,854.95

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.

2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.

3. Modify the proposal…

4. Table the request.

Recommendation: Staff recommends approval of adjustments as listed

Enclosures:

CITY COMMISSION MINUTES

June 2, 2020 7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, June 2, 2020 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Pat Landes, Tim Brown, Nate Butler and Ronna Larson. Staff present was: City Manager Dinkel, City Clerk Melton, City Attorney Stites and Finance Director Miller.

PUBLIC COMMENT

Greg Wilson of 10525 Harvest Road, St. George, KS spoke in regards to Waste Franchise Fee concerns.

CONSENT AGENDA

Commissioner Landes moved, seconded by Commissioner Brown to approve the consent agenda as presented. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

a. Consideration of Appropriation Ordinance A-11 dated May 13th 2020-May 27th 2020 in the amount of $1,330,765.21 and pre-approval for items listed below in the amount $529,172.85.

   Joshua Douglas $2,500.00, Raven Aero $850.00, APAC $2,280.85, Core & Main $355,542.00, Core & Main $105,000.00, and Core & Main $63,000.00.

b. Consideration of Payroll No. 10 & No. 11 for the month of May.

c. Consideration of City Commission Minutes for May 19, 2020 meeting.

d. Consideration of Special City Commission Minutes for May 20, 2020 meeting.

SPECIAL PRESENTATIONS

Proclamation declaring June 5th, 2020 as National Gun Violence Awareness Day in the City of Junction City, Kansas was presented by Mayor Underhill to Mary Snipes.

The Financial Presentation was presented by Jeff White of Columbia Capital.

NEW BUSINESS

Resolution No. R-2934, Authorizing the Offering of the sale of General Obligation Bonds, Series DW and DX was presented. Finance Director Miller, Jeff White of Columbia Capital and City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve Resolution No. 2934, Authorizing the Offering of the sale of General Obligation Bonds, Series DW and DX, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2935, Setting a Public Hearing date of July 7, 2020 to address condemnation of 420 West Pine Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Butler moved to approve Resolution No. R-2935, Setting a Public Hearing date of July 7, 2020 to address condemnation of 420 West Pine Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2936, Setting a Public Hearing date of July 7, 2020 to address condemnation of 308 North Washington Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Brown moved to approve Resolution No. R-2936, Setting a Public Hearing date of July 7, 2020 to address condemnation of 308 North Washington Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2937, Setting a Public Hearing date of July 7, 2020 to address condemnation of 609 West 10th Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-2937, Setting a Public Hearing date of July 7, 2020 to address condemnation of 609 West 10th Street, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2938, Setting a Public Hearing date of July 7, 2020 to address condemnation of 134 East 15th Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Brown moved to approve Resolution No. R-2938, Setting a Public Hearing date of July 7, 2020 to address condemnation of 134 East 15th Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2939, Setting a Public Hearing date of July 7, 2020 to address condemnation of 817 and 819 West 11th Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-2939, Setting a Public Hearing date of July 7, 2020 to address condemnation of 817 and 819 West 11th Street, seconded by

Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2940, Setting a Public Hearing date of July 7, 2020 to address condemnation of 137 East 16th Street was presented. Fire Chief Johnson gave details and answered questions. Commissioner Butler moved to approve Resolution No. R-2940, Setting a Public Hearing date of July 7, 2020 to address condemnation of 137 East 16th Street, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

There was a Private Trash Hauler Discussion. City Attorney Stites and City Manager Dinkel gave details and answered questions.

The Award of Bid for the installation of a 10-inch water valve and line stop in the 900 Block of North Perry Street to Municipal Pipe Services in the amount of $16,000 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Butler moved to approve the Award of Bid for the installation of a 10-inch water valve and line stop in the 900 Block of North Perry Street to Municipal Pipe Services in the amount not to exceed $16,000, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

City Manager Dinkel and Finance Director Miller presented a calendar for June and July to set Budget Work Session dates for departments to present their 2021 budgets. The Commission decided on June 30th and July 1st from 6 p.m. – 8 p.m. at the City Commission Room, 701 North Jefferson Street, Junction City, KS.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and community events.

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner Larson to adjourn at 8:42 p.m. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 16TH DAY OF JUNE AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR JUNE 2ND, 2020.

Tammy Melton, City Clerk Jeff Underhill, Mayor

City of Junction City

City Commission

Agenda Memo

16 June 2020

From: **John Lamb, Chief of Police**

To: **Allen Dinkel, City Manager and City Commission**

Subject: **Consideration of the request to declare a plotter/printer as surplus to be destroyed by the Junction City Police Department. (p.49)**

Objective: The Police Department seeks approval to declare a plotter/printer as surplus to be destroyed

Explanation of Issue: The plotter has been broken for the last several years. The plotter is obsolete and is no longer supported with the option to purchase replacement parts.

Budget Impact: There is no impact on the budget.

Alternatives:

The Commission may approve, deny or postpone this item.

Recommendation: Staff recommends that the plotter/printer be declared as surplus and destroyed.

Enclosures:

City of Junction City

City Commission

Agenda Memo

16 June 2020

From: **John Lamb, Chief of Police**

To: **City Commission and Allen Dinkel, City Manager**

Subject: **Consideration of Police Department request to declare a 2001 Pontiac Sunfire and a 2007 Hyundai Azera as surplus property to be sold at auction. (p.50)**

Objective: The Police Department seeks approval to declare a 2001 Pontiac Sunfire and a 2007 Hyundai Azera as surplus property to be sold at auction.

Explanation of Issue: The Police Department seeks approval to declare a 2001 Pontiac Sunfire and a 2007 Hyundai Azera as surplus property to be sold at auction. These vehicles are no longer needed in the Police Department fleet.

Budget Impact: Proceeds from the sale of both vehicles would be deposited into the Asset Forfeiture Fund.

Alternatives:

The Commission may approve, deny or postpone this item.

Recommendation: Staff recommends that the 2001 Pontiac Sunfire and 2007 Hyundai Azera be declared as surplus property and sold at auction.

Enclosures:

City of Junction City

City Commission

Agenda Memo

June 16, 2020

From:	Terry Johnson, Fire Chief & Codes Administrator / Jeremy Bright, Assistant Codes Administrator
To:	Allen Dinkel, City Manager and City Commissioners
Subject:	Special Event Permit – Fraternal Order Eagles

Objective: The consideration and approval to grant the Fraternal Order Eagles a Special Event Permit to temporarily serve Cereal Malt Beverages outside on July 4, 2020 from 8 am – 8 pm for a Horseshoe Tournament.

Explanation of Issue: City staff has received application for a Special Event Permit from the Fraternal Order Eagles for a Horseshoe Tournament to be held on July 4, 2020. The private club located at 203 E 10th St has a Private Club Liquor license to sell liquor inside the building. For the tournament the Fraternal Order Eagles would like to serve beer outside. This event is for members only and is not open to the public. The event is from 8 am until 8 pm. They have already passed a background check at the State level and have paid their liquor license fee. There are no requirements at the State level for a Special Event Permit to temporarily serve Cereal Malt Beverages outside, this is the decision of the local governing body.

Budget Impact: The Special Event meets the standards as a Type 1 event. The Fraternal Order Eagles is a non-profit organization. The horseshoe tournament is completely on private property and meets all applicable yard setbacks and zoning regulations. There is no fee for a Type 1 Special Event meeting these standards.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve to grant the Fraternal Order Eagles a Special Event Permit to temporarily serve Cereal Malt Beverages outside on July 4, 2020 from 8 am – 8 pm for a Horseshoe Tournament.

2. Disapprove to grant the Fraternal Order Eagles a Special Event Permit to temporarily serve Cereal Malt Beverages outside on July 4, 2020 from 8 am – 8 pm for a Horseshoe Tournament.

3. Modify the proposal…

4. Table the request.

Recommendation: Staff recommendation is to grant the Fraternal Order Eagles a Special Event Permit to temporarily serve Cereal Malt Beverages outside on July 4, 2020 from 8 am – 8 pm for a Horseshoe Tournament.

Enclosures: Special Event Permit Application, Aerial

SPECIAL EVENT PERMIT APPLICATION

This application must be filed at the office of the Code Administrator.
AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED OR PROCESSED.

Applicant Name: Fraternal Order Eagles (D. G. Wilson)
Address: 203 E 10th St 3028 Northwind Drive Junction City
Email Address: DCWILSON1966@gmail.com
Phone Numbers: Home: _____ Office: _____
Cellular: 785-375-9184 Fax: _____

Alternate Applicant Name: _____
Address: _____
Email Address: _____
Phone Numbers: Home: _____ Office: _____
Cellular: _____ Fax: _____

Organization Name: Fraternal Order Eagles
Address: 203 E 10th St
Phone Numbers: Office: 785-375-9184 Fax: _____

Event On-Site Contact Person: Bob Small
Phone Numbers: Home: 785-223-2676 Office: _____
Cellular: _____

(Use separate sheet if necessary for names of additional applicants/organizations.)

Event Name: Small Horse shoe TOURNment
Event Location: 203 E 10th St Junction City, KS 66441

Event Date(s) and Time(s): 4 July 2020 8Am - 8pm

Estimated Number of Attendees: 100

Event Description: ANNUAL Horseshoe Tournment. There will be teams (2person) competing with each other. The event area will be taped or fence off. We are using this event also to recruit new members for the Fraternal Order Eagles. Horseshoe pits will be at least 6ft apart. We maybe have a bouncing house for the Children but it depend on COVID 19 guidelines

(Use additional paper if necessary.)

Additional Required Documents:

- ☒ Detailed Site Plan, drawn to scale, showing the layout and uses to be established at the location for the Special Event. The site plan shall address all uses and supporting amenities proposed, including but not limited to required parking, access points, signage, sanitation facilities, and all other relevant materials.
- ☐ Written authorization from the property owner, naming the agent, and that the property owner is aware and approves of the requested Special Event Permit.

I (We) realize that this application cannot be processed unless it is completely filled in; is accompanied by a detailed site plan as required by City Code; and is accompanied by the appropriate fee.

D. C Wilson — (Applicant Name – Printed)

D. C Wilson — Applicant Signature

(Applicant Name – Printed)

Applicant Signature

OFFICE USE ONLY:

This application was received at the office of the Code Administrator at _____ (AM) (PM) on the 29th day of May, 2020. This application has been checked and found to be complete and accompanied by the required documents and the appropriate fee of $ 0.

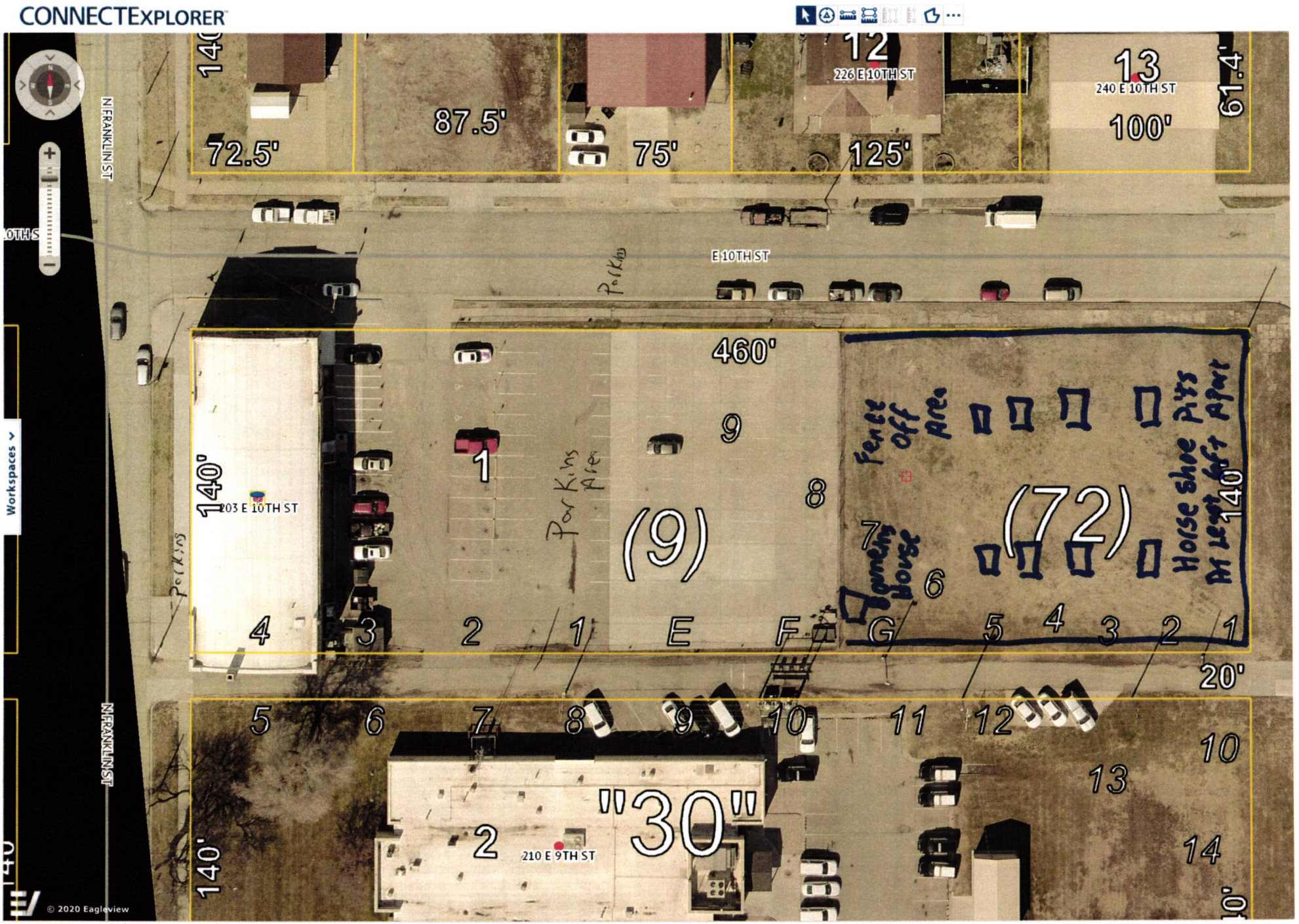
Jamie Brown — Name

Permit Teach II — Title

☐ Approved ☐ Disapproved

Code Administrator

Date


CONNECTEXPLORER
12
226 E 10TH ST
13
240 E 10TH ST
72.5'
87.5'
75'
125'
100'
61.4'
140'
N FRANKLIN ST
E 10TH ST
460'
203 E 10TH ST
140'
(9)
(72)
Fence off Area
Horse shoe Pits 30' apart
Queens House
Parkins
Parkins Area
20'
"30"
210 E 9TH ST
© 2020 Eagleview
Workspaces
map: Auto (Ortho)
Dates: Latest
image 1 of 9
03/11/2020

City of Junction City

City Commission

Agenda Memo

06/10/2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Consideration of the request from the Junction City Community Baseball Club for a noise waiver and fireworks waiver at Rathert Stadium for the season for July 3, 2020.**

Objective: Noise waiver and fireworks waiver for a special event to be Rathert Field on July 3, 2020.

Explanation of Issue: Cecil Aska, General Manager of the Junction City Community Baseball Club, requests a noise waiver and fireworks waiver for use at Rathert Field at 900 West 13th Street for July 3, 2020.

Budget Impact: None

Staff Recommendation: Staff recommends approval.

Attachments: Letter of Request

June 15, 2020

TO: Junction City Commission
Junction City Police Department

RE: Waiver of City Noise Ordinance
Waiver of Fireworks Ordinance

The Junction City Community Baseball Club, who operates the Junction City Brigade Colligate Baseball Team is requesting a waiver of the City's Noise and Fireworks ordinances for activities associated with the Junction City Brigade at Rathert Field, 900 W. 13th St., Junction City, Kansas. This request is for July 3, 2020. Such activities to include crowd noise, pa system, live and/or recorded music, entertainment, and a firework show. Firework show will be executed by Bennett's Fireworks and Tent Rental, LLC of Junction City, Kansas.

The Junction City Community Baseball Club will join with JC Strong / Nabus Strong and other community partners for a community event.

The Junction City Community Baseball Club wish to thank you in advance for your time and consideration in this matter.

Sincerely,

Cecil Aska, General Manager
Junction City Brigade

City of Junction City

City Commission

Agenda Memo

06-16-20

From: John Lamb, Chief of Police

To: City Commission and Allen Dinkel, City Manager

Subject: **Special Presentation of Police Department Life Saving Award**

Objective: Chief of Police John Lamb will make a Life Saving Award presentation.

City of Junction City

City Commission

Agenda Memo

06-16-20

From: John Lamb, Chief of Police

To: City Commission and Allen Dinkel, City Manager

Subject: **Special Presentation of Police Department Promotions, Officer of the Quarter and Employee of the Quarter**

Objective: Chief of Police John Lamb will make Promotional presentations and Officer of the Quarter and Employee of the Quarter presentations.

City of Junction City

City Commission

Agenda Memo

16 June 2020

From: **Lorena Pula, Human Resources Director**

To: **City Commissioners**

Subject: **Consideration of the request for the Renewal of the Employee Health Insurance Plan. (p.59)**

Objective: Seek approval of the health and dental insurance benefits for City employees.

Explanation of Issue: In 2016, a plan provided by Freedom Choice/Blue Cross Blue Shield (BCBS) was developed and initiated for the City Workforce. To date, the City's healthcare benefit plan currently operates under this same plan setup from 2016 which consists of a Health Savings Account (HSA) plan from BCBS with a deductible of $6350 and an employee Freedom Choice plan of $1000 or $2500 deductible administered and managed by Freedom Claims Management. Under the Freedom Choice plan for employees, a portion of the monthly premium is retained by the City to pay claims incurred by the employee until the Blue Cross Blue Shield HSA ($6350) deductible is met.
This plan also includes a dental plan from BCBS that has overcome obstacles from the transition in the past. These obstacles to date are almost non-existent. BCBS has 90 percent of Kansas dentists who participate in the BCBS network that makes it possible to save 13-20 percent on some of the most common dental services.

Over the last several years of having this plan design for both health and dental coverage, the City has seen favorable results in terms of costs and savings. The City has achieved substantial savings that is retained for future claims and/or used to offset future premium costs. The conservative nature of this plan helps the City keeps premiums stable for the City Workforce where the common ongoing trend of premium rates is that it continues to increase. In addition to the City being able to stabilize premium costs for the City Workforce for what is going on the 5th year now, it appears there will be a refund from BCBS this fall due to the low utilization of the plan in 2019. The refund that the City will receive this fall reflects savings from both the health and dental plan mentioned.

The current plan in place provides long term savings that you normally only see with self-insured plans with high risks. This plan offers the best of both worlds where we are able to see the same benefits of a high-risk self-insured plan only this plan has a limited risk factor.

Ms. Julie Yarmer of Freedom Claims Management is here to present details of the current plan in place and answer any questions you may have.

Budget Impact: The rates for health and dental insurance remains unchanged for the fifth year in a row. This falls below the budgeted amount. Not only has the stable costs have been positive for the City's budget, it has benefited the employees as well since the costs on their end has not increased.

Alternatives:

Recommendation: Staff recommends approval of the Renewal of the Employee Health and Dental Insurance Plan.

Enclosures:

City of Junction City

City Commission

Agenda Memo

06-10-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Amendment No. 3 to Service Authorization No. 28 for Engineering Services for the Water Treatment Phase 2 Improvements

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Objective: Amend Agreement for Engineering Services with HDR Inc. for Water Treatment Plant Improvements-Phase 2.

Explanation of Issue: On August 21, 2018 the City entered into an agreement with HDR Engineering Inc. (HDR) for Phase 2 improvements for our Water Treatment Plant and Water System.

As the preliminary engineering was being completed, there were more needs discovered that require additional engineering services. These additional services deal with the new pump station at the Spruce Street site.

Don Lindeman of HDR will be present at the meeting or by phone to discuss the status of the projects and the reason for this amendment.

Budget Impact: Funds are already available and budgeted.

Staff Recommendation: Approve the amendment.

Attachments: Amendment

AMENDMENT NO. 3 TO SERVICE AUTHORIZATION 28
FOR
ENGINEERING SERVICES

WHEREAS:

HDR ENGINEERING, INC. ("HDR") entered into a Service Authorization No. 28 (“Agreement”) on August 21, 2018 to perform engineering services for City of Junction City ("CITY");

HDR desires to amend this Agreement in order for HDR to perform services beyond those previously contemplated;

CITY is willing to amend the agreement and perform the additional engineering services.

NOW, THEREFORE, HDR and CITY do hereby agree:

The Agreement and the terms and conditions therein shall remain unchanged other than those sections and exhibits listed below;

Section I BACKGROUND AND PROJECT DESCRIPTION shall include the following:

The 2013 Water Treatment Plant Preliminary Engineering and Analysis and Pre-Design Report (Preliminary Engineering Report) identified a Phase 1, 2 and 3 improvements that were needed at the City’s 10 MGD Water Treatment Plant (WTP) and in the distribution system.

One of the items indentified in the Preliminary Engineering Report was to rehab the Spruce Street Booster Pumps in the existing building. During 90% design, the City staff indicated they would prefer a new pump station separate from the existing one. The design expanded beyond replacement of pumps, to a new pump station which includes architectural, structural, mechanical, electrical, and process components in a new building. The new building will not be a shared facility but rather a dedicated pump station and building serving the Water Department.

Section IV Scope of Services to be Performed by CONSULTANT shall include the following:

The amount of this Amendment will be added to Task 4 – 90% Design

Section VI Time of Performance shall be amended as follows:

180 Days from approval of Amendment No. 3 subject to KDHE review.

Section VII Compensation shall be amended as follows:

Original Project Fee	329,380.00
Amendment #1 Fee	580,460.00
Amendment #2 Fee	65,110.00
Amendment #3 Fee	66,495.00
Total Project Fee	1,041,445.00

IN WITNESS WHEREOF, the parties hereto have executed this Amendment as of the day and year written below:

HDR ENGINEERING, INC. ("HDR")	CITY OF JUNCTION CITY ("CITY")
By: Joseph Drimmel (Jun 10, 2020 11:41 CDT)	By:_____
Title: Joseph E. Drimmel, Sr. Vice President	Title:_____
Date: Jun 10, 2020	Date:_____

Amendment No. 3 to Service Authorization 28 - Junction City Water Treatment Plant Preliminary Phase 2 and 3, Design and SPSLF Assistance

Scope and Fee 6-3-2020

Project Role	Lindeman, Donald E Senior Project Manager II	Matole, Roopa N Engineer I	Duben, Mark A Senior Technical Specialist	Shumpert, Michael Engineer III	Wilson, Wayne Architect	Rickert, John S QA/QC	Aiken, Dale L Cadd/GIS Technician III	Worth, Lance R Engineer III	Lewis, Jeffrey A Engineer V	Harvey, Grayson Technician	Wiseman, David L Technical Specialist	Buechler, Kathleen M Engineer V	Reuss, Billie J Cadd/GIS Technician I	Dinkel, Tracy L Cadd/GIS Technician III	Berne, Susan L Admin Assistant	Penner, David F QA/QC	Hoagland, Brian QA/QC	HDR Expenses	Subconsultants	Total
Billing Rate	$265.00	$110.00	$275.00	$215.00	$195.00	$195.00	$130.00	$150.00	$200.00	$90.00	$255.00	$230.00	$100.00	$125.00	$75.00	$225.00	$250.00			
TASKS																				
A. Task 10 - Design of Spruce St Booster Pump Station																				
1 Drawings and Specification	20	48	2	8	60	4	58	18	2	20	30	20	18	100	5	4	3	$150		$66,495
Subtotal Hours	20	48	2	8	60	4	58	18	2	20	30	20	18	100	5	4	3			
Subtotal Dollars	5300	5280	550	1720	11700	780	7540	2700	400	1800	7650	4600	1800	12500	375	900	750	150	0	$66,495
Total Task 10																				$66,495
Total Hours	20	48	2	8	60	4	58	18	2	20	30	20	18	100	5	4	3			420
Total Billing Amount	$5,300	$5,280	$550	$1,720	$11,700	$780	$7,540	$2,700	$400	$1,800	$7,650	$4,600	$1,800	$12,500	$375	$900	$750	$150	$0	$66,495

Estimated Project Fee $66,495

City of Junction City

City Commission

Agenda Memo

16 June 2020

From: **John Lamb, Chief of Police**

To: **City Commission and Allen Dinkel, City Manager**

Subject: **Consideration of Memorandum of Understanding with the 9-1-1 Coordinating Council. (p.65)**

Objective: To enter into a Memorandum of Understanding with the Kansas 9-1-1 Coordinating Council

Explanation of Issue: The Junction City Police Department is a member of the GEJC Public Safety Answering Point (known as GEJC PSAP) and is needing to enter into a MOU with the Kansas 9-1-1 Coordinating Council as we move forward with upgrading our 911 answering system to the Next Generation 9-1-1 (NG 911). The statewide NG911 system is necessary to meet the public's expectations that emergency communications are keeping pace with the technological advancements. This statewide NG911 system will provide access anytime, anywhere, from any device in order to realize the full potential for 911 to provide public access to emergency services, enable interoperability between systems, protect human life, preserve property, and maintain public safety.

Budget Impact: There is no impact on the budget.

Alternatives:

The Commission may:
1) Approve the update of the agreement.
2) Disapprove the update of the agreement.
3) Modify the proposal.
4) Table the request.

Recommendation: Staff recommends the approval of the Memorandum of Understanding with the Kansas 9-1-1 Coordinating Council.

Enclosures:

1. **MOU 911 Coordinating Council**
2. **PSAP ByLaws**

MEMORANDUM OF AGREEMENT

BY AND BETWEEN

KANSAS 9-1-1 COORDINATING COUNCIL

AND

GEJC Public Safety Answering Point Board

This Memorandum of Agreement (hereinafter "Agreement") is made and entered into on this 12th day of May, 2020 by and between the Kansas 9-1-1 Coordinating Council (hereinafter "Council" or "the Council") and GEJC Public Safety Answering Point Board (GEJC PSAP Board).

WHEREAS, a statewide Next Generation 9-1-1 (hereinafter the "NG911") system is necessary to meet the public's expectations that emergency communications are keeping pace with the technological advancements, AND;

WHEREAS, a statewide NG911 system will provide access anytime, anywhere, from any device in order to realize the full potential for 911 to provide public access to emergency services, enable interoperability between systems, protect human life, preserve property, and maintain public safety, AND;

WHEREAS, a statewide NG911 system is now being implemented, AND;

WHEREAS, the Council has implemented a cost recovery plan for partial recovery of costs associated with providing the statewide NG911 system; AND;

WHEREAS GEJC PSAP Board desires to participate in the statewide NG911 system;

THEREFORE, it is agreed by the Council and GEJC PSAP Board as follows:

1) Throughout this Agreement, the term PSAP (Public Safety Answering Point), means GEJC PSAP Board. The term PSAP Jurisdiction means the geographic area served by GEJC PSAP Board. The term PSAPs means the PSAPs participating in the Kansas NG911 system. The term Kansas NG911 System means the statewide, hosted NG911 equipment and services contracted by the Council from AT&T or other vendor.

2) The Kansas 911 Act (K.S.A. 12-5362 et. seq.) authorizes the Council to enter into an agreement with PSAPs to perform services and activities for the implementation of NG911.

3) The Council agrees to:
   a. Communicate with the PSAP through implementation, transition, and support phases of the project.

b. Coordinate the site survey process with the PSAP to define appropriate functionality.
c. Coordinate the installation of circuit connectivity (fiber, wireline, wireless, other).
d. Coordinate the installation of appropriate Customer Premise Equipment (CPE) by AT&T or other vendor.
e. Coordinate the test and turn-up of installed CPE by AT&T or other vendor.
f. Facilitate the transition of operation to post implementation support by the AT&T Resolution Center.
g. Coordinate initial and periodic NG911 training.
h. Work with AT&T or other vendor to provide upgrades and refresh cycles in a timely, coordinated manner.
i. Coordinate and process Change Order Requests (CORs) on the following schedule:
    i) For emergency change requests – within five (5) days of submission.
    ii) For high risk requests - within thirty (30) days of submission.
    iii) For minor change requests – within thirty days of (30) submission.
    iv) For standard change requests – within three (3) days of submission.
j. Communicate potential rate increases incurred during contract renewal periods of provider(s) at least six (6) months in advance of any such increase.

4) GEJC PSAP Board agrees to:
a. Comply with the Kansas NG911 Operational Governance Policy which is attached hereto as Appendix C for reference and is available at https://www.kansas911.org/wp-content/uploads/2017/06/Kansas_NG911_Operations-Governance-Policy_20150731.pdf
b. Perform GIS data maintenance in compliance with the Kansas GIS Data Model standards (available at http://www.kansas911.org/wp-content/uploads/2017/11/kansas_ng911_gis_data_model_v2_1_final.pdf) as agreed in the GIS Memorandum of Understanding (MOU), attached hereto and incorporated herein by reference as Appendix B.
c. Create an account on the NG911 Program Portal (https://portal.kansas911.org/) and utilize the portal for communication and other programmatic functionality as requested.
d. Participate in and complete site survey(s) to evaluate site readiness for installation.
e. Complete all site conditioning requirements as outlined in Section 1 of Jurisdictional Specifications Appendix D, to meet specification standards.
f. PSAP acknowledges that changes to the initial install and/or training schedule made within three weeks of the scheduled date will result in a rescheduling fee of $1,200.00. The rescheduling fee will be billed by AT&T or other vendor directly to the PSAP.
g. Dispose of decommissioned legacy equipment in accordance with local policy/procedure.
h. Participate in the following mandatory NG911 training:
    1. Initial and periodic follow-up Call Handling equipment training.

2. Annual, NG911 Security Plan training
3. GIS Data Steward training
4. GIS Data Maintenance training, if applicable.

i. Collaborate with NG911 system maintenance (scheduled and non-scheduled) by communicating with the AT&T Resolution Center to resolve maintenance situations.
j. Comply with all security requirements as defined by the Kansas NG911 PSAP Security Policy, attached in Appendix C, and available at http://www.kansas911.org/wp-content/uploads/2018/01/Kansas_NG911_PSAP-Security-Policy_20150731.pdf.
k. Participate in unscheduled security audits on a triennial basis.
l. Collaborate with other neighboring and regional PSAPs to enhance regional interoperability, create NG911 information sharing, and to foster cross-border relations with neighboring states if the PSAP provides 911 service in a neighboring state.
m. Comply with the change management process including completing Change Order Requests (CORs) to request changes to NG911 configuration and attributes, or to suggest enhancements or changes to the system for the benefit of all participating PSAPs. The COR and change management plan are attached hereto in Appendix C for reference and also available at http://www.kansas911.org/wp-content/uploads/2017/06/Kansas_NG911_Change-Management-Plan-v5_20161118210828481 7.pdf.
n. Provide initial written acceptance of service on a form provided at the time of going live on the Kansas NG911 system and full acceptance of service on a form provided nine days following initial service acceptance. If the PSAP does not sign and return the full Service Acceptance document, and if the PSAP has not communicated dissatisfaction with the service, the Council will automatically assume that the NG911 service is satisfactory.
o. Recognize that liability for damage or loss of the network and call handling equipment that is placed in the PSAP remains with the PSAP. The 911 equipment placed under this agreement will be maintained by AT&T or other vendor for normal service issues. It is recommended that insurance coverage be maintained on this equipment against damage or loss that may be the fault of the PSAP.

5) The Council will pay all invoices from AT&T or other vendor for the entire Kansas NG911 system. The Council will recover a portion of the associated costs from the PSAPs through an annual flat fee of $18,000.00 per call handling workstation. This cost will remain fixed through December 31, 2025, except as required by Sections 11 and 12 of this Agreement. PSAP will be responsible for the cost, both recurring and nonrecurring, of any optional equipment ordered.

6) The annual per workstation flat fee shall be prorated for the period of time from PSAPs going live on the Kansas NG911 system through December 31st of that year at a rate of $1,500.00 per month, per workstation, plus all recurring costs for optional equipment ordered.

7) The annual flat fee per workstation and any optional equipment costs will be invoiced annually in January. If PSAPs elect quarterly billing, invoices will be issued in January, April, July, and November for one-fourth (¼) of the annual total. The first year costs will be invoiced in the month that the PSAP goes live on the Kansas NG911 System through the end of that year. If quarterly billing is chosen, the initial invoice will be for the period from the go live date to the first month of the following quarter (i.e., if PSAP goes live in September, first billing would be for September and October and an invoice for the fourth quarter of that year would be delivered in November.)

8) PSAP will continue to pay the costs of Centralized Automatic Message Accounting (CAMA) circuits and Automatic Location Information (ALI) database charges as they currently do in the legacy 911 environment.

9) As specified in the Service Order Request (SOR) Appendix A, as amended by the site survey Bill of Materials (BOM) if applicable, GEJC PSAP Board agrees to pay the Council for applicable costs as specified in Section 2 of the Jurisdictional Specifications Appendix D.

10) In the event that GEJC PSAP Board fails to make any payments under this Agreement, Council may, at its discretion, initiate a limited actions filing, if such non-payment is not corrected within 90 days of written notice of delinquency.

11) The initial term of the Council's contract with AT&T is four years, from 2015 through December 31, 2018. The contract has three, two-year renewal options. Should contract negotiations relating to the extension of the contract result in price increases necessitating an increase in the flat fee, PSAPs will be given a minimum of six month's notice of the increase. Additionally, as additional services such as geospatial call routing, text-to-911, and picture and video messaging, are added to the Kansas NG911 System resulting costs necessitating an increase in the flat fee will be communicated to the PSAPs with at least six months advance notice.

12) Any flat fee changes that become necessary will be made through an amendment process to the Jurisdictional Specifications Appendix D and notice of proposed changes will be given at least 6 months in advance of such change being initiated.

13) This agreement between the Council and GEJC PSAP Board is effective at time of signing until such time as the parties terminate this agreement as provided below. Changes to this agreement will be made through written amendments approved by the Council and GEJC PSAP Board.

14) GEJC PSAP Board reserves the right to terminate this Agreement should its governing body fail to appropriate the funds to make required payments. GEJC PSAP Board covenants that it will take all steps necessary to seek appropriations, to the extent permitted by law, each year. GEJC PSAP Board agrees to notify the

NG911 Administrator within a reasonable time of the non-availability of funds from which to make any assigned payments.

15) GEJC PSAP Board may terminate this agreement for cause under any one of the following circumstances:
   a. The Council terminates its contract with AT&T or other vendor;
   b. The Council fails to make delivery of goods or services as specified in this agreement;
   c. The Council fails to perform any of the provisions of this agreement.

16) In terminating this agreement for cause, GEJC PSAP Board shall provide the Council with written notice of the conditions endangering performance. If the Council fails to remedy the conditions within 90 days from the receipt of the notice, the Jurisdiction shall issue the Council an order to stop work immediately. Receipt of the notice shall be presumed to have occurred within three (3) days of the date of the notice.

17) GEJC PSAP Board may terminate this agreement for convenience whenever, for any reason, it shall determine that the termination is in its best interest. In the event that GEJC PSAP Board elects to terminate this agreement pursuant to this provision, it shall provide the NG911 Administrator written notice not less than one (1) year prior to the termination date. The termination shall be effective as of the date specified in the notice.

18) Should any provision of this Agreement be determined to be void, invalid, unenforceable or illegal for whatever reason, such provision(s) shall be null and void; provided, however, that the remaining provisions of this Agreement shall be unaffected thereby and shall continue to be valid and enforceable.

19) The parties agree that neither the Council nor NG911 provider shall be responsible for service interruption due to forces of nature, war, man-made disaster or other such acts that are beyond their control.

20) The Council shall defend, indemnify and hold harmless GEJC PSAP Board from any and all loss, claims or causes of action caused, incurred or asserted as a result of the negligence or other actionable fault of the Council or its agents and employees pursuant to the Council's delivery of NG911 services under this Agreement. Nothing in this Agreement shall be deemed to waive or abrogate any immunity or other limitation from liability under Kansas statute.

21) GEJC PSAP Board shall defend, indemnify and hold harmless the Council from any and all loss, claims or causes of action caused, incurred or asserted as a result of the negligence or other actionable fault of GEJC PSAP Board or its agents and employees pursuant its delivery of 911 services under this Agreement. Nothing in this Agreement shall be deemed to waive or abrogate any immunity or other limitation from liability under Kansas statute.

22) The parties acknowledge that the PSAP's compliance with the terms of this Agreement including, but not limited to, the provisions of the Kansas NG911 Operational Governance Policy, State of Kansas Training Standards and Kansas NG911 PSAP Security Policy, is not intended to create a mandatory or legal duty owed by the PSAP to any specific individual accessing the Kansas hosted 911 system, or any entity or individual not a party to this Agreement.

23) This Agreement, providing for the delivery of NG911 services through the Kansas NG911 System, constitutes the entire Agreement between the parties and supersedes all prior agreements, whether oral or written, covering the same subject matter. This agreement may not be modified or amended except in writing as mutually agreed to and accepted by all parties to the Agreement.

24) This agreement shall be executed both by the NG911 Administrator for the Council, and by someone with expenditure and contract authority for GEJC PSAP Board.

25) The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto as Appendix E, are hereby incorporated in this Agreement and made a part thereof.

IN WITNESS WHEREOF, the parties hereto agree to the terms of the Memorandum of Agreement.

5/28/20	
NG911 Administrator for the Council — Date	For GEJC Public Safety Answering Point Board — Date
Scott A. Ekberg	
Printed Name	Printed Name
For Geary County Sheriff's Office — Date	For City of Junction City — Date
Printed Name	Printed Name

Definitions, Acronyms and Abbreviations

ALI	Automatic Location Identification (ALI) is a service whereby a PSAP call taker is automatically given the emergency 9-1-1 caller's address and other location information. This service uses a tabular database that is associated with CAMA trunks that are provided by the PSAP's LEC carrier.
ANI	Automatic Number Identification (ANI) is a service whereby a PSAP call taker is automatically given the emergency 9-1-1 caller's telephone number. This service uses a tabular database that is associated with CAMA trunks that are provided by the PSAP's LEC carrier.
Call Handling Equipment	Is special equipment that allows PSAP call takers to accept, manage and, if necessary, transfer emergency 9-1-1 calls. Typically, this equipment is computer based and uses one or more monitors to facilitate the handling of emergency calls.
CAMA trunk	Centralized Automatic Message Accounting (CAMA) trunks are pulse driven circuits that are formatted to pass the calling party's number along with voice.
Customer Premises	Refers to the facility where the PSAP operates. Customer premises are specified in documents such as the SOR and Site Survey.
CPE	Customer Premise Equipment (CPE) refers to the equipment that the Council's provider (AT&T) is furnishing at the PSAP in order to provide the hosted call handling service of NG911.
Geospatial Routing	Call routing based on the location (X-Y coordinates) from which the call is placed. Relies on a GIS database to identify the location of the 911 caller and to determine the PSAP having jurisdictional authority for that location.
GIS	Geographic Information System (GIS) is a system designed to capture, store, manipulate, analyze, manage, and present all types of spatial or geographical data.
Jurisdiction	Jurisdiction refers to the geographic area served by a PSAP or the PSAP itself. Throughout this agreement jurisdiction refers to the geographic area served by, or GEJC Public Safety Answering Point Board.
LEC	Local Exchange Carrier (LEC) refers to the telephone company ("carrier") for a locality. Examples are AT&T, CenturyLink, Pioneer Communication, and many others in Kansas.
MOA	This document is the Memorandum of Agreement (MOA). It forms the relationship and participation between the PSAP jurisdiction and the Council for the acquisition and support of NG911 hosted call handling services from the Council's provider AT&T.
MSAG	The Master Street Address Guide (MSAG) is a tabular database used in legacy 911 service provision for call routing. The MSAG defines correct address ranges and Emergency Service Number (ESN) assignments for those ranges.
NG9-1-1	Next Generation 9-1-1 (NG911) is a national initiative for updating our outdated 9-1-1 call handling service with special emphasis on the increased dependency of our society on wireless (cellular) communication rather than traditional wireline telephone.
PSAP	The Public Safety Answering Point (PSAP) is a local center where emergency 911 calls are routed and answered. Throughout this agreement PSAP refers to GEJC Public Safety Answering Point Board.
Service Acceptance	Is the PSAP's acknowledgement that they have received NG911 call handling services as defined in the SOR and MOA.
SOR	The Service Order Request (SOR) is that initial document completed by the PSAP with the NG911 Administrator. It expresses the general desire to participate in NG911 and collects general information to begin the process of defining the requirements of the PSAP.

Appendix A

Service Order Request

Appendix B

GIS Enhancement Project MOU

Number Association (NENA). AOS will then provide a list of the identified GIS data gaps to the 911 CC;

- The 911 CC will provide the list of the GIS data gaps identified in PSAP's GIS data through the gap analysis, to the PSAP.
- The 911 CC has qualified the following vendors to conduct remediation of the identified GIS data gaps:
  - Allied Technical Consultants, Inc.;
  - GIS Data Resources, Inc.;
  - GeoComm;
  - Kimble Mapping;
  - R&S Digital Services, Inc.;
- PSAP may select one of these qualified vendors to complete the remediation work identified in the gap analysis. If the PSAP desires to obtain grant funding from the 911 CC for this work, the PSAP must contact one of the qualified vendors and obtain a quote for the remediation work. The quote must include the vendor name, the work necessary to remediate all of the identified GIS data gaps, the estimated time necessary to complete work on each data gap, the hourly rate for the work and a total cost of all work. The vendor will remediate the identified GIS data gaps and needed corrections for the PSAP's entire GIS dataset.
- Alternatively, a PSAP may elect to conduct the remediation work in-house or may select a vendor other than one of the 911 CC qualified vendors, however, costs for remediation work conducted under either of these options shall not be paid by the 911 CC grant funding..
- Only work identified in the GIS data gap analysis may be procured under the grant. If additional work is to be performed by the vendor, the cost for that work will be the responsibility of the PSAP and must be invoiced separately from the gap analysis remediation.
- The PSAP will deliver the quote for the remediation work to the 911 Liaison. Upon approval of the quote, the 911 Liaison will contact the vendor and authorize the vendor to proceed with the remediation work. If the quote is unacceptable, the 911 Liaison will work with the PSAP and/or the vendor to obtain an approvable quote.
- Upon completion of the remediation work, the remediated GIS data will be submitted for a quality assurance audit. The data will be submitted by the vendor, or by the PSAP if remediation work is completed by the PSAP or a non-qualified vendor, to the 911 Liaison, who will ensure that the data is forwarded to AOS for audit;
- Upon notification that the remediation work has been approved through the quality assurance audit program, PSAP will ensure that the vendor submits an invoice for the remediation work to the 911 CC for payment.

Appendix B

Appendix C

Kansas NG911
Operational Governance Policy

Original	July 31, 2015
Last Revised	July 31, 2015

Prepared by	Operations Committee
Prepared for	Michele Abbott, Operations Committee Chair

Appendix C

1 Introduction

Whereas current 911 services are typically regulated locally, Next Generation 911 (NG911) is regulated by the Kansas 911 Coordinating Council (Council), while allowing Public Safety Answering Points (PSAPs) the greatest latitude and freedom without compromising the integrity of the Kansas NG911 system or citizen safety.

2 Scope

These operational standards apply to all participating PSAPs in the state of Kansas.

3 Purpose

The purpose of this NG911 Operational Governance Policy (Policy) document is to provide details regarding the operational policies and procedures as they relate to and support the statewide governance of NG911. In order to create practical operational policies, the Operations Committee, Training Subcommittee and stakeholders must work together to develop and implement essential policies and establish accountability to ensure seamless 911 operations throughout Kansas.

Participating PSAPs in the state of Kansas shall comply with NG911 policies and procedures adopted by the Council, and promote best practices aimed at providing the highest quality of 911 services by trained personnel using reliable and secure technology.

PSAPs will develop, disseminate, and maintain formal documented procedures to facilitate the implementation of this Policy. The Council invites all PSAPs to recommend improvements to this Policy. Stakeholders can recommend changes using the Change Order Request (COR) and NG911 Change Management process. Appendix C contains a sample of a completed COR. Authorized personnel can access blank COR forms via the portal and submit completed forms electronically to the Change Manager.

4 Reference Documents

NG911 Change Management Plan

NG911 Communications Plan

NG911 Governance Plan

NG911 Memorandum of Agreement

NG911 Security Policy

NG911 Strategic Plan

NENA Call Answering Standard/Model Recommendation

Appendix C

5 Communications Plan

PSAP success is created by providing a region-level voice and communications vehicle for understanding between a PSAP and the Council. It is important that PSAPs maintain the ability to communicate their needs. At the same time, the 911 Liaison will keep PSAP personnel apprised of pending system changes, technology, legislation, and other issues that may affect the PSAP.

To simplify communications, the Homeland Security regions in which the counties currently participate are the basis for the general regional boundaries.

The NG911 Governance Plan and supporting policies are part of the PSAP Memorandum of Agreement (MOA) and are posted on the Council website. Program directives communicate updates and changes to the Governance Plan and its policies.

6 Roles and Responsibilities

From an operations perspective, the ability to achieve the true potential of NG911 will require significant change to current methods. Historically, 911 in Kansas has been governed by local authorities; however, NG911 will require regional and interregional coordination as well.

The NG911 Administrator is responsible for supporting the implementation of an Operational Conformance Certification process, Appendix B.

The 911 Liaison is the single point of contact for 911 operational issues.

The 911 Liaison, NG911 Administrator, and Operations Committee Chairperson will work together to resolve 911 operational issues. Through the 911 Liaison and NG911 Administrator, PSAPs have a voice and access to the Council.

The Operations Committee collaborates with the other Council Committees to coordinate work activities and recommendations that affect other working groups under the jurisdiction of the Council. The Operations Committee is responsible for developing operational governance policies and PSAPs are responsible for implementing and complying with those policies.

Figure 1 is a graphical representation of the governance relationships.

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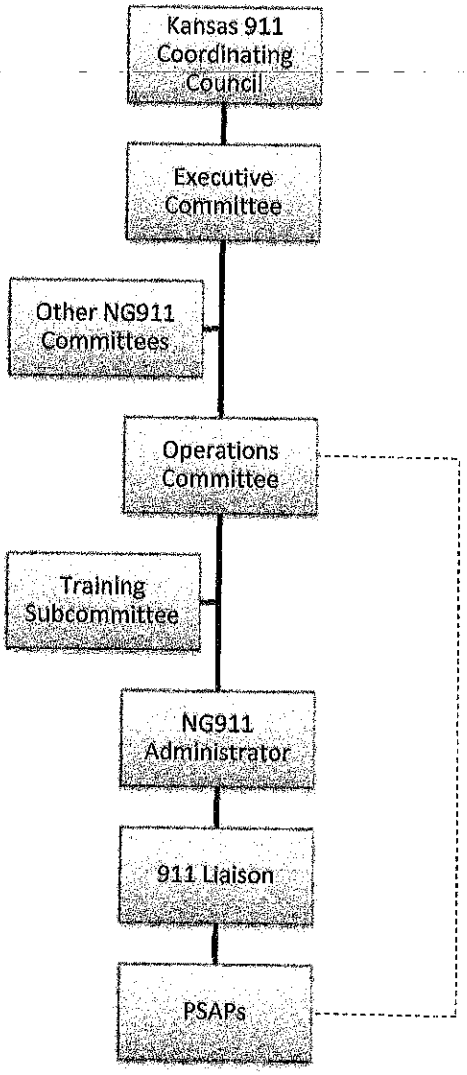

Figure 1 Operations Governance Relationships

In relation to NG911, the intended role of the Operations Committee in the governance of the Emergency Services Internet Protocol network (ESInet) is to provide for 911 entity collaboration on the management of the ESInet, collective decision-making, and assurance that the needs of 911 entities are met.

The matrix in Table 1 depicts the relationships between governing authorities, operations, and the expected policy documents, activities, and outcomes from each level. The first column identifies the governance authorities – stakeholders – and articulates the primary task associated with the respective role. The second column identifies the level of stakeholders with direct responsibility to produce the content in the third column – tangible deliverables in the form of documents and activities.

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Table 1 Governance Responsibility Matrix

Governance Authority →	Relationship to Operations →	Policy Documents and Activities
911 Coordinating Council *Final authority accepting 911 operational policies*	**Executive Committee** *Operations advisor to Council*	**Operational Oversight:** *Provides vision and direction for 911 operations*
Executive Committee Oversees:		
NG911 Administrator *Responsible for oversight of all Council projects and activities, including the Operational Conformance Certification process*	**911 Liaison** *PSAP operations primary contact, follow-up, and feedback*	**NG911 Operations Audit:** *Periodic PSAP assessments and evaluations*
Operations Committee *Operational advice to the 911 Coordinating Council from an operational perspective*	**Operations Committee** *Provides for 911 entity collaboration on management of ESInet, coordinates with other Council committees* **Training Subcommittee** *Integrates initial and continuing operational training*	**Operational Directives:** *Operational policies and procedures*

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Governance Authority →	Relationship to Operations →	Policy Documents and Activities
		Operational training announcements as required for certification
Technical Committee *Responsible for technology and equipment standards; oversight of NG911 planning and implementation* *Security direction and evaluation for the ESInet and NG911 core services*	**Technical Committee** *Provides technical direction and coordinates with other Council committees* **Security Subcommittee** *Establishes and administers security program*	**Technical Directives:** *Technical and equipment standards, policies, and procedures* **Security Policy and Standards:** *Stipulate compliance requirements*
Administrative Committee *Governance, policy enforcement, and independent operational audit*	**Administrative Committee** *Provides administrative direction and coordinates with other Council committees* **911 Administrator** *Evaluates 911 operations financial impacts*	**Administrative Directives:** *Administrative policies and procedures* **NG911 Strategic Plan:** *Establishes NG911 roadmap for the future*

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Governance Authority →	Relationship to Operations →	Policy Documents and Activities
GIS Committee *Operational advice from GIS perspective*	**GIS Subcommittee** *Determines potential GIS data operational requirements*	**NG911 Data Model, Data Remediation Checklist, and GIS Governance Policy:** *Defines GIS data operations compliance*
NG911 Administrator Oversees:		
911 Liaison *PSAP point of contact* *Addresses Operations and Maintenance (O&M) perspective*	**PSAP Operations Manager/ Supervisor** *Ensures that local PSAPs comply with operational requirements of MOA*	**MOA:** *PSAP agreement to comply with NG911 operations policy*
Change Advisory Board *Addresses high-impact operations related CORs*	**Change Control Board(s)** *Addresses low- and medium- impact operations related CORs*	**NG911 Change Management Plan:** *Formal control mechanism for operational changes*
Infrastructure Providers *Furnishes end-to-end solution that includes Software as a Service (SaaS) that meets PSAP functional requirements*	**Service Provider Operations Team** *Comply with service level requirement agreements*	**Provider Operations Statement:** *NG911 infrastructure operational compliance with federal, state, and industry best practice requirements and expectations*

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Governance Authority →	Relationship to Operations →	Policy Documents and Activities

7 **Training**

Training for all PSAP administrators and telecommunicators is required. PSAPs must understand the obligation to meet the training requirements provided in the baseline training standard guidelines. Besides initial training, it is expected that PSAP personnel will participate in ongoing continuing education training.

The Training Policy is developed and managed by the Training Subcommittee and is intended to facilitate the delivery of consistent statewide training to PSAP personnel and to develop well-trained telecommunicators who provide high-quality 911 services to the public and responder agencies.

The baseline training standards include all subjects contained within this Policy. In addition to baseline training standards required in the State of Kansas Training Standards document, participating PSAPs are required to conduct ongoing training in the following areas:

- Call Handling
- Mapping/Geographic Information System (GIS)
- Management Information System (MIS)
- Security.

8 **PSAP Operations Manager**

No one understands local citizens' 911 needs more than local PSAPs. Many areas of responsibility of how changes will continue to be developed, implemented, controlled, and guided is by local PSAP decisions.

This Policy document is created to establish minimum guidelines for operational consistency between and among PSAP entities to ensure coordinated and uniform service for the citizens of Kansas.

9 **Operational Policies and Procedures**

Through the MOAs, PSAPs are expected to follow Operational Governance policy and procedures as outlined in Appendix A.

As a starting point for establishing NG911 operational policy and compliance among Kansas PSAPs and jurisdictions, each PSAP is expected to have a set of policies and procedures that govern the PSAP operational elements listed in Table 2, consistent with the direction of Council policy.

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Table 2 Expected Policies and Procedures

Baseline Operational Policies, Procedures, and Best Practices		
Requirements		**Recommendations**
GIS	American's with Disabilities Act (ADA) Compliance	Emergency Medical Dispatch (EMD)
Funding	Call Answering	Language Interpretation Service
NG911 Change Management	Facility Design	PSAP NG911 Plan
Security	National Incident Management System (NIMS)	Staffing
Technical	NG911 Functionality	Statistical Reporting and Analysis
Training	Operational Oversight	
↑ This column includes reference to existing policy	Operational Technology – PSAP Equipment	
	Quality Assurance (QA)	

Changes in policies and procedures will be developed, implemented, and maintained through the NG911 Change Management process.

10 Change Management

To promote reliable and effective public access to 911 services, safeguard the resiliency, and achieve optimal functionality of the NG911 network, PSAPs must follow the established change management process related to policies and procedures outlined in the NG911 Change Management Plan.

By adhering to NG911 Change Management processes, PSAPs reduce the risk of creating unintentional consequences from ad hoc operational policy changes that could negatively impact the entire 911 system. A practical change management process that safeguards the technical aspects of the 911 network from negative impact and that depends on local jurisdictional support stimulates the overall health of the 911 system for all entities on the Kansas NG911 network. Compliance promotes integrity of the system, which results in an enhanced experience for both telecommunicators and callers statewide.

The full NG911 Change Management Plan may be accessed on-line at http://kansas911.org/106/NG911/Governance

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11 Operational Governance Schedule

The operational governance schedule provides direction on the timeline of activities that key stakeholders are expected to accomplish to develop, promote, and monitor policies for accuracy, consistency, and compliance.

Each year, in collaboration with all stakeholders, the Operations Committee will establish, coordinate, communicate, and accomplish a calendar of activities as shown in Table 3. Meetings are open to the public and the Operations Committee welcomes the involvement and interaction with counties and PSAPs. However, some preparatory meetings are not open to the public or subject to disclosure. For example, sessions dealing with procurement issues, if open to the public, would compromise the integrity of the procurement process. Likewise, discussion of proprietary or confidential data or trade secrets of a corporation is not open to public. In addition, some executive meetings may be closed in order to discuss preliminary or sensitive topics that are not yet fully vetted for public disclosure.

Table 3 Governance Activities Schedule

Operations Activity	Purpose	Schedule	Outcome
Operational Governance Policy and Procedure Training	Overview of the governance policies and procedures, including latest national and state NG911 program developments	Region 1 – May Region 2 – July Region 3 – Sep Region 4 – Nov Region 5 – Jan Region 6 – Mar	Stakeholder education and setting of expectations
PSAP Audits	Provide insight to type of audits, timing of audits, and expectations of audits Conduct an NG911 Operational Governance Policy audit	Annually	Results included in annual regional report including confirmation that PSAP administrators and telecommunicators are trained so that they can effectively and efficiently manage 9-1-1 calls

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Operations Activity	Purpose	Schedule	Outcome
			Effective use of change management Ensure conformance to operational policy and procedures
Committee Periodic Review	In partnership, the NG911 Administrator, 911 Liaison and PSAP operations managers/ supervisors review this document and make recommendations for additions, deletions and/or revisions of the policies and procedures to the Operations Committee	Annually	Updates to policies consistent with lessons learned, new features, and operational methods
Policy Review and Alignment	Operations Committee review of periodic review and recommendations to Council	Annually	Policy aligned with operations and current standards, guidelines, and expectations of Council
Strategic and Operational Planning	Update Strategic Plan for existing conditions	Annually in October	Strategic Plan Operations Work Plan

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12 Terms, Definitions, Acronyms

Operations Manager/Supervisor. This role has primary responsibility for operational oversight of the PSAP. The person filling this role possesses intimate knowledge of day-to day PSAP operations.

PSAP. An abbreviation for a Public Safety Answering Point operated by a city or county that operates on a 24-hour basis and whose primary function is to receive incoming 911 requests for emergency assistance and relay those requests to the appropriate public safety responder or agency.

Telecommunicator. A person who answers incoming 911 requests for public safety assistance.

Temporary PSAP. A PSAP that has been established to provide 911 services for a defined geographic area for a limited time/duration.

ADA	Americans with Disabilities Act
APCO	Association of Public-Safety Communications Officials, International
COOP	Continuity of Operations Plan
COR	Change Order Request
DASC	Data Access and Support Center
DOJ	Department of Justice
DOT	Department of Transportation
EMD	Emergency Medical Dispatch
EOP	Emergency Operation Plan
FEMA	Federal Emergency Management Agency
GIS	Geographic Information System
KAR	Kansas Administrative Regulation
LEP	Limited English Proficient
MIS	Management Information System
MOA	Memorandum of Agreement
NENA	National Emergency Number Association

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NG911	Next Generation 911
NIMS	National Incident Management System
PSAP	Public Safety Answering Point
QA	Quality Assurance
SOP	Standard Operating Procedure
TTY/TDD	Teletypewriter/Telecommunications Device for the Deaf
UPS	Uninterruptible Power Supply

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13 Appendix A – PSAP Operations Policies / Procedures

Policies and procedures, and rules and regulations, provide structure and aid in 911 system management. The Council developed the policy and governance hierarchy to assist in establishing procedures and regulations and promote consistent service throughout the state. All 911 policies and regulations need to be developed in a consistent manner throughout the state utilizing the hierarchical structure to ensure input, acceptance, and compliance.

The processes outlined in the NG911 Change Management Plan, maintained separately from this document, referenced in Section 7 will govern the development and maintenance of policies and procedures.

The Operations Committee will prepare, review, and implement well-defined operational policies to ensure compliance with technical and administrative policies and regulations. These operational policies should allow for the consistent performance of fundamental processes that ensure efficient and effective operation of the statewide NG911 system. The policies will, in turn, guide the process for effective and comprehensive training of PSAP and support personnel. Operational governance policies and procedures will likely evolve, over time, as new NG911 features capabilities become part of the Kansas system. Stakeholders will identify and adopt processes combined with the necessary record keeping. These processes capture both the functional capability and develop an effective internal control system compliant with regulations and standards.

The 911 Liaison will work closely with PSAP operations managers, supervisors, public safety providers, and telecommunicators to develop appropriate standard operating procedures (SOPs) relating to PSAP operations. Each PSAP shall review these operational procedures at least annually with the 911 Liaison, make them part of the training program, and make them accessible to all PSAP personnel. These documents should also include any inter-local agreement(s) that exist between the PSAP and other agencies or entities.

The 911 Liaison will evaluate primary PSAPs' operational governing policies and procedures to ensure they comply with State of Kansas Coordinating Council governance.

13.1 PSAP Requirements Having Existing Policy

Geographic Information System

The GIS and associated statewide data layers are the cornerstone of an NG911 system. All location information required to support NG911 call routing will be derived from the statewide geo-spatial database; therefore it is vital that this information is accurate, authoritative, standardized, current, and highly available. Policies governing all aspects of GIS (people, processes, data, and systems) are contained in the NG911 Geographic Information System Governance Policy.

Accurate GIS data is required to support effective NG911. Without it, NG911 will be ineffective and non-functional. Therefore, NG911 Change Management procedures must be strictly

followed to ensure operationally sound system management. Participating PSAPs shall comply with GIS policies adopted by the Council.

Access the full NG911 Geographic Information System Governance Policy on-line at http://www.kansas911.org/DocumentCenter/View/506

At a minimum, participating PSAP-specific policy should include:

- Utilizing map data derived from Kansas Data Access and Support Center (DASC).
- At a minimum, GIS data includes address points, road centerlines, and emergency service boundaries, and/or responding entity polygons, and PSAP boundary polygons. (This data will be developed and locally maintained and aggregated into a statewide geodatabase.)
- GIS discrepancy reporting processes.

Funding

Participating PSAPs shall comply with Kansas funding policy (K.S.A 12-5375).

Access the full state Kansas 911 Act on-line at http://kansas911.org/DocumentCenter/View/146.

At a minimum, participating PSAP specific policy should include:

- Funding philosophy.
- Expenditure reporting processes and authority levels.
- Audit procedures.

NG911 Change Management

Refer to Section 7 (NG911 Change Management) and Appendix C (Change Order Request Sample Form) in this document

Security

Network and physical security policies and procedures are required to ensure and maintain the health of the network infrastructure and subsequent interconnections. These will be developed in the same manner as other policies and procedures within the governance framework of the Council. Participating PSAPs shall comply with the NG911 Network and Security policies adopted by the Council.

Access the full Security Policy on-line at http://kansas911.org/106/NG911/Governance

At a minimum, participating PSAP-specific policy should include:

- Sufficient building security to minimize the possibility of intentional disruption of operations.

- Answering equipment accessible only to PSAP personnel.
- 911 personnel and equipment housed in a secure location with appropriate measures taken to allow access to authorized personnel only.
- A process for reporting internal PSAP security issues or breaches, including any personnel or management notifications that are appropriate

Technical

The Technical Committee Chairperson or their designee will evaluate the equipment at primary PSAPs to determine whether all items required in the Technical Standards Policy are in place and operational.

Access the full Technical Standards Policy on-line at
http://kansas911.org/106/NG911/Governance

At a minimum, participating PSAP-specific policy should include:

- Internal documentation processes that safeguard connectivity to the NG911 network and effective oversight to promote resiliency of PSAP systems.
- Clarity of internal reporting processes to identify and report technical issues.
- An issue resolution and escalation process.

Training

Training programs, properly designed, will assist PSAP operations managers and supervisors to prepare PSAP personnel to effectively manage and operate an NG911 system, while maintaining the level of service expected by the public. Updated initial training, as well as continuing education and refresher training for experienced staff, is critical to successfully maximizing the capabilities of an NG911 system.

The Training Subcommittee will oversee the development, implementation, and revision of baseline and continuing education training standards for PSAP personnel. Participating PSAPs shall comply with the NG911 Training standards and certification requirements adopted by the Council.

The NG911 Administrator will establish, for the Council's consideration and adoption, a process for certifying that telecommunicators meet the baseline and continuing education training requirements established by the Training Subcommittee.

- Any person who answers 911 requests for service will be trained to the baseline training standards within their first six months of employment and before handling such 911 requests without direct oversight. Any person working in a PSAP and receiving 911 requests for service shall be required to meet the continuing education training standards. The baseline training standards include all subjects contained within the State of Kansas Training Standards and this policy.

- As approved by the Training Subcommittee, the baseline and continuing education training standards should be in accordance with established national standards provided by the National Emergency Number Association (NENA), the Association of Public-Safety Communications Officials International (APCO), the Department of Transportation (DOT), and other official standard development organizations (SDOs).

Access the full State of Kansas Training Standards document on-line at http://www.kansas911.org/documentcenter/view/476

13.2 PSAP Requirements

Americans with Disabilities Act Call Handling Compliance

Participating PSAPs shall comply with federal Americans with Disabilities Act (ADA) requirements for handling ADA calls. The ADA requires that all PSAP call takers receive training every six months on Teletypewriter/Telecommunications Device for the Deaf (TTY/TDD) operations and ADA awareness.

At a minimum, participating PSAP-specific policy should include:

- A process for periodic testing and a method for documenting test results of the PSAP TTY/TDD equipment to ensure it is functioning properly.
- A process for documenting a telecommunicator's demonstration of, knowledge of, and ability to properly operate TTY/TDD equipment and handle 911 calls from these devices.

The Department of Justice (DOJ), Civil Rights Division, provides information on the requirements of the ADA on its home page at http://www.ada.gov/. They include 911 requirements at http://www.ada.gov/911ta.pdf, and a technical manual at http://www.ada.gov/taman2.html.

Additional information is provided, including a Tool Kit to help understand the issues, at http://www.ada.gov/pcatoolkit/abouttoolkit.pdf and ADA Best Practices Tool Kit for State and Local Governments at http://www.ada.gov/pcatoolkit/chap4toolkit.htm

Call Answering

Participating PSAPs shall comply with NG911 call answering standards and requirements adopted by the Council.

At a minimum, participating PSAP-specific policy should include:

- Requirements that 90 percent of 911 calls/requests received will be answered within 10 seconds during the busiest hour of the day; with 95 percent of 911 calls/requests received being answered within 20 seconds (NENA 2006).
- The frequency with which this requirement will be monitored and reported on to appropriate PSAP management personnel.
- The chain of command for making sure the requirement is met.

Facility Design

Participating PSAPs shall comply with facility design requirements adopted by the Council.

The Technical Committee is responsible for and will survey the design of all PSAPs to determine that all requirements of this section are satisfied. As established within the Kansas NG911 PSAP Security Policy, PSAPs are subject to random audits of these requirements. The facility standards should be in accordance with established national standards provided by official SDOs.

At a minimum, participating PSAP-specific policy should include:

- At minimum, one alternate/emergency power supply capable of supporting (maintaining) 911 call handling/processing equipment and necessary related public safety (communications) services for a minimum of 24 hours.
- An uninterruptible power supply (UPS) and battery system installed and sufficient enough to prevent power surges and provide continuous power to designated essential 911 equipment until the generator or other backup power source can fully activate.
- A documented process for periodic and regular exercising of the UPS and battery backup systems to determine the functionality of the systems.
- A facility housing a PSAP has an Emergency Operation Plan (EOP), Evacuation Plan and a Continuity of Operation Plan (COOP) that includes 911 operations and staff.
- Multiple methods of notification to response agencies.
- A physical facility security system to limit access to authorized personnel.
- A minimum of two 911 "lines" and two 911 answering devices in addition to a minimum of one "line" available for outbound dialing only.

A temporary PSAP is a PSAP that has been established to provide 911 services for a defined geographic area for a limited time/duration. If a temporary PSAP is established for an unplanned event/emergency, mandated standards shall become best practices applicable to the temporary PSAP for the duration of the emergency.

A temporary PSAP may be established in the following situations:

- A planned special event with a defined duration. (e.g., convention, sporting event, state/county/local fair).
- An unplanned situation requiring the temporary relocation of an existing PSAP.

- Any natural or man-made disaster or public safety critical incident or special operation requiring localized incident management/command post operation where establishing a temporary PSAP would benefit citizens and/or public safety responders.

National Incident Management System

The Operations Committee will establish minimum training standards for the National Incident Management System (NIMS) and will ensure these standards are in accordance with established standards set forth by the Federal Emergency Management Agency (FEMA). Participating PSAPs shall comply with NIMS training standards adopted by the Council.

NIMS Compliance and Training information is available at http://www.fema.gov/emergency/nims/index.shtm.

NG911 Functionality

Participating PSAPs are required to participate in coordinated implementation of baseline NG911 functions and features as approved by the Council. Anticipated NG911 functions and features include, but are not limited to, multimedia such as text, picture, and video, and telematics to 911.

At a minimum, participating PSAP-specific policy should include:

- Project management methodology.
- Process for documenting and reporting of discrepancies or problems identified with the geo-spatial data, call routing, or a 911 record.

Operational Oversight

The 911 Liaison will have the authority to ensure member PSAP compliance with established technical, operational, and training standards set forth in this document and approved by the Council.

The 911 Liaison will actively participate in establishing and maintaining GIS data and other data/resources necessary for the functioning of 911 systems from the operations perspective.

Operational Technology of PSAP Equipment

Participating PSAPs shall comply with technology requirements adopted by the Council, including the following:

- Each PSAP will provide telecommunicators with call processing systems, including mapping, to assist in initiating calls for service, dispatching, and maintaining the status of responding resources in the field and the archiving of incident information.
- As the features and functions are adopted by the Council, each PSAP will have the capability of logging/recording all 911 requests for service including voice, data, video, and other media used.
- PSAPs will retain recordings in accordance with state law and local records retention requirements.

The statewide NG911 solution will provide telecommunicators the capability to instantly play back recent 911 requests. The statewide solution will also provide each PSAP with the ability to automatically accept, display, and plot caller location data on an electronic map display.

At a minimum, participating PSAP-specific policy should include:

- Processes for reporting and documenting trouble conditions (functionality issues, broken equipment, and interoperability of equipment).
- Escalation procedures for trouble resolution in a timely manner for continued PSAP operations and functionality.

Quality Assurance

Participating PSAPs shall comply with Quality Assurance (QA) standards or requirements adopted by the Council.

At a minimum, participating PSAP-specific policy should include:

- A QA policy.
- Development of an NG911 call taking QA Program to improve telecommunicator performance and call answering processes, based on an agency's SOPs and NENA and APCO call taking standards. Random samples of each telecommunicator's 911 calls reviewed on a monthly basis to assure all calls meet the agency requirements. All special incidents involving life-threatening calls, catastrophic loss or major incidents should be included in the review process.
- The QA review process concentrates on the evaluation of the individual call taking performance; however, the entire emergency communications process should also be evaluated for improvements. All call taking personnel are evaluated and provided with timely feedback according to consistent agency standards. The reviews identify personnel that require remedial or supplemental training and any SOP that requires process modifications.
- Appropriate documentation procedures to record the QA reviews conducted, findings, and any follow up action needed.

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13.3 Recommended Best Practices

Emergency Medical Dispatch

It is recommended as a best practice that participating PSAPs adopt the use of Emergency Medical Dispatch (EMD) protocols:

- PSAPs are strongly encouraged to adopt an EMD protocol and have related QA procedures in place for the purpose of providing pre-arrival medical instructions during a 911 request for emergency medical services (EMS).
- EMD protocols should be in accordance with established standards set forth by the National Highway Traffic Safety Administration.

At a minimum, participating PSAP-specific policy should include:

- All telecommunicators that handle EMS requests be certified as an emergency medical dispatcher.
- A PSAP personnel documentation process for tracking certification expiration dates and the required recertification continuing education hours.

Language Interpretation Services

It is recommended as a best practice that participating PSAPs have access to a language interpretation service. Civil Rights Title VI and federal agency regulations inform recipients of federal financial assistance that they have a responsibility to take reasonable steps to provide Limited English Proficient (LEP) individuals with meaningful access to their programs and activities.

At a minimum, participating PSAP-specific policy should include:

- A process for periodic testing and a method for documenting test results of the PSAP's connectivity with their language interpretation provider.
- A process for documenting telecommunicator knowledge of and ability to properly handle 911 calls that require language interpretation services.

The DOJ provides information on the requirements at http://www.usdoj.gov/crt/cor/Pubs/eolep.php.

In addition, the DOJ provides Executive Order 13166, *Limited English Proficiency Resource Document: Tips and Tools from the Field*, which includes 911 call centers; this document is available at http://www.usdoj.gov/crt/lep/guidance/tips_and_tools-9-21-04.htm#1.

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PSAP NG911 Emergency Operations Plan

It is recommended as a best practice that participating PSAPs have an NG911 Emergency Operations Plan that includes continuity of operations, emergency 911 call routing, and a 911 discrepancy reporting process for errors or trouble.

Staffing

It is recommended as a best practice that PSAPs employ a sufficient number of telecommunicators to allow for prompt receipt and processing of emergency calls in accordance with established call answering standards adopted by the Council.

At a minimum, participating PSAP-specific policy should include:

- A minimum of two telecommunicators be on duty and available to receive and process calls at all times.
- Telecommunicators not be assigned duties that would prohibit or impede the center's ability to receive and process emergency calls within established standards.
- SOPs ensure telecommunicators prioritize emergency functions over non-emergency functions.
- Sufficient supervision to promote effective monitoring, support, guidance, and direction for telecommunicator personnel.
- PSAP leadership oversees recruiting and retention of PSAP staff.
- Adequate recruitment and retention procedures and process to ensure a fully trained and full personnel complement for the PSAP jurisdiction and call load.

Statistical Reporting and Analysis

It is recommended as a best practice that PSAPs review data monthly to identify network or communication issues, equipment problems, time thresholds discrepancies, or the need for staffing adjustments.

The statewide NG911 solution will provide participating PSAPs with the statistical data collection for analysis of the following statistics:

- Total 911 call volume
- 911 calls by hour of day
- 911 calls by day of week
- 911 call ring/answering times
- 911 call roll over counts
- 911 abandoned call counts

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- 911 calls by type (wireline/wireless/voice over Internet Protocol [VoIP]/text/etc.)

Appendix B - Operational Conformance Certification

STATE OF KANSAS NG911 SYSTEM OPERATIONAL CONFORMANCE AND CERTIFICATION GUIDE		
Date:		
City:	Agency:	Population:
PSAP Rep:	Phone:	Email:
County Rep:	Phone:	Email:
The following standards must be complied with in all NG911 systems.		
PARTICIPATING PSAP REQUIREMENTS		
Geographic Information System (GIS)		
• The participating PSAP shall comply with the adopted NG911 GIS Governance Policy. • All location information required to support NG911 call routing will be derived from the statewide geo-spatial database.		
Funding		
• The participating PSAP has a policy that complies with Kansas funding policy (K.S.A 12-5375).		
NG911 Change Management Process		
• The NG911 Change Management process adopted by the Council is utilized for requested system changes.		
Security		

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• The participating PSAP shall comply with network and physical security policies and procedures adopted by the Council to ensure and maintain the health of the network infrastructure and subsequent interconnections.
Technical
• The participating PSAP shall evaluate the PSAP equipment to determine that the items required in the Technical Standards section are in place and operational.
Training
• Baseline and continuing education training standards for PSAP personnel developed by the Training Subcommittee will be utilized in the PSAP. • Updated initial training, as well as continuing education and refresher training for experienced staff, will be conducted. • The participating PSAP shall comply with the established process for certifying that administrators and telecommunicators meet the baseline and continuing education training requirements established by the Training Subcommittee • Any person who answers 911 requests for service will be trained to the baseline training standards within their first six months of employment and before handling such requests without direct oversight. Any person working in a PSAP and receiving 911 requests for service shall be required to meet continuing education training standards.
ADA Compliance
• The participating PSAP has a policy on ADA compliance with national guidelines and requires all PSAP call takers to receive training every six months on TTY/TDD operations and ADA awareness.
Call Answering
• The participating PSAP shall comply with the Council's adopted call answering standard that 90 percent of 911 calls/requests received will be answered within 10 seconds during the busiest hour of the day; with 95 percent of 911 calls/requests received being answered within 20 seconds.
Facility Design
• The participating PSAP facility standards are in accordance with established national standards provided by official SDOs and those established by the Council.
National Incident Management System (NIMS)
• The participating PSAP shall follow established minimum training standards for NIMS.

Appendix C

NG911 Functionality

- The participating PSAP is required to participate in coordinated implementation of baseline NG911 functions and features as approved by the Council.

Operational Oversight

- The 911 Liaison will have the authority to ensure member PSAP compliance with established technical, operational and training standards set forth in this document and approved by the Coordinating Council.
- The 911 Liaison will actively participate in establishing and maintaining GIS data and other data/resources necessary for the functioning of 911 systems from the operations perspective.

Operational Technology (PSAP Equipment)

- The participating PSAP shall provide telecommunicators with call processing systems, including mapping, to assist in initiating calls for service, dispatching, and maintaining the status of responding resources in the field and the archiving of incident information.
- The participating PSAP shall have the capability of logging/recording all 911 requests for service including voice, data, video and other media used.
- The participating PSAP will retain recordings in accordance with state law and local records retention requirements.

Quality Assurance

- PSAP operations managers and supervisors will develop an NG911 call taking QA Program based on the agency's SOPs and NENA and APCO call taking standards.
- 911 calls are reviewed on a monthly basis to assure all calls meet agency requirements.
- The QA review process includes evaluation of all call taking personnel, who are provided with timely feedback according to consistent agency standards. The reviews identify personnel that require remedial or supplemental training and any SOP which requires process modifications.
- Appropriate documentation procedures are in place to record the QA reviews conducted, findings, and any follow up action needed.

PARTICIPATING PSAP RECOMMENDED BEST PRACTICES

EMD

- It is recommended as a best practice that the PSAP provides EMD instructions.

Language Interpretation Services

- It is recommended as a best practice that the PSAP has access to language interpretation service.

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PSAP NG911 Plan
• It is recommended as a best practice that the PSAP has a PSAP NG911 Emergency Operations Plan.
Staffing
• It is recommended as a best practice that the PSAP employ a sufficient number of telecommunicators to allow for prompt receipt and processing of emergency calls in accordance with established call answering standards.
Statistical Reporting and Analysis
• It is recommended as a best practice that the PSAP review data monthly to identify network or communication issues, equipment problems, time thresholds discrepancies, or the need for staffing adjustments.
I certify that I have read, understand and agree to comply with all organization operational policies, procedures, and guidelines. I further understand that failure to comply with these policies and procedures may result in administrative actions in accordance with the authority of the 911 Coordinating Council, which could include funding restrictions. Legal action also may be taken for violations of applicable regulations and laws. Further, in the event that the current PSAP Operations Manager/Supervisor no longer has responsibility for operations, his/her acting replacement shall be communicated immediately to the 911 Liaison and a new Operational Conformance Certification executed.

PSAP Operations Manager/Supervisor Signature	**Date**
Printed Name	

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911 Liaison Signature	**Date**
Printed Name	

14 **Appendix C – NG911 Change Order Request Sample**

Use this Change order Request (COR) to request or recommend a change to any aspect of the Kansas NG9-1-1 program. For instructions, refer to our NG911 Change Management Plan. As each Step is completed, by the person filling out the form, it is understood that person is responsible on that date. This serves as an electronic signature, and no formal signature is required. However, for the completed COR to be consummated, it must be formally signed by the two (2) parties represented Step #7.

Step #1 Requestor completes this section of form, then sends to the Change Manager, Randall White.

Type Change: Emergency	**Date of Request:** 12/22/14	**Requestor:** Bill Kelly
Requestor's Org / Dept: OITS Networking		**Requestor's Phone:** 785-296-1861
Priority: HIGH **Risk:** Low	**Program Area:** Infrastructure	**Service-affecting?** Y/N
Scope / Description: PSAP connectivity from Shawnee PSAP to Regional ESInet from single T1 to bonded 2xT1 circuit.		
Reason or Purpose of Change: Increase bandwidth to handle additional voice traffic.		
Performance Impact: 1.544 Mbps to 3 Mbps	**Schedule Impact:** at&t typical install interval is 30-45 days.	**Estimated Cost Impact:** From $250.42/mo to $472.35/mo incurred by PSAP.

Step #2 Change Manager completes this section of form, then sends to the CCB Chairperson of affected program area.

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Received: 12/23/14	**Reviewed:** 12/24/14	**Change Mgr:** Randall White	**Phone:** 913-485-9911
ID: COR_00001			
Recommendation: Requests is reasonable			
Disposition: Forwarding to Technical Committee Chair for consideration.			

Step #3 CCB Chairperson of affected area completes this section of form, then sends to the CAB Chairperson, Scott Ekberg.

Received: 12/26/14	**Reviewed:** 12/27/14	**CCB Chair:** Jay Coverdale	**Phone:** 785-296-3937
Recommendation: Since the PSAP is likely to outgrow a bonded T1 bandwidth within nine (9) months, we recommend changing from the current T1 connectivity (1.544 Mbps) to a Fractional DS3/T3 circuit (44.736 Mbps). The schedule impact is 45-90 days. The cost impact is from $250.42/mo to $715.20/mo.			
Disposition: We returned this COR to Change Manager for reconsideration of change. Bill Kelly agreed that DS3 circuit is more cost effective in the near term.			

Step #4 CAB Chairperson completes this section of form, then either (a) returns to Change Manager for final disposition, or (b) sends to Executive Committee for an opinion.

Received: 12/28/14	**Reviewed:** 12/29/14	**CAB Chair:** Scott Ekberg	**Phone:** 785-438-8440
Recommendation: Since the PSAP is likely to outgrow a bonded T1 bandwidth within nine (9) months, we recommend changing from the current T1 connectivity (1.544 Mbps) to a Fractional DS3/T3 circuit (44.736 Mbps). The schedule impact is 45-90 days. The cost impact is from $250.42/mo to $715.20/mo and potential CLEC construction costs.			
Disposition:			

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We returned this COR to Change Manager for reconsideration of change. Bill Kelly agreed that DS3 circuit is more cost effective in the near term. The COR will be changed accordingly. We are forwarding this COR to the Executive Committee for consideration of potential CLEC construction costs that could exceed $10,000.00 and affordable by the PSAP.

Step #5 Executive Committee Chairperson completes this section of form, if requested, then returns to CAB Chairperson for final disposition.

Received: 12/30/14	**Reviewed:** 12/31/14	**Exec Chair:** Col. Stratmann	**Phone:** 913-826-1010
Recommendation: We agree that DS3 service is prudent. The Council will cover up to $8,000.00 construction costs.			
Disposition: We are returning this COR to the CAB for final processing.			

Step #6 CAB Chairperson returns the final COR to the Change Manager for records and final disposition.

Received: 01/02/15	**Reviewed:** 01/03/15	**CAB Chair:** Scott Ekberg	**Phone:** 785-438-8440
Recommendation: Approve change of Shawnee PSAP connectivity from current T1 to DS3 service. The Council will cover up to $8,000.00 in potential construction costs. Program Manager to request formal quotation from CLEC, and fast-track implementation schedule Not Later Than (NLT) 60 days.			
Disposition: As of 01/04/15 we are returning this approved COR to the Change Manager for final disposition.			

Step #7 Formal Signatures for this COR. Normally, this is the NG911 Administrator for the Council

_____, ____/ ____/ 2015 _____, ____/ ____/ 2015

NG911 Program Manager NG911 Administrator

Notes:

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1. *All changes are subject to terms and conditions of original contract(s).*

*Any supporting information must be attached to this COR. Some examples might be cost models (Admin), technical trade studies (Tech), work flow diagrams (Ops), Data Model (GIS).All CORs and their supporting data **must** be stored on our Program Portal.*

Appendix C

Kansas
911 Coordinating Council

Kansas NG911 PSAP Security Policy

Original	July 31, 2015
Last Revised	July 31, 2015
Prepared by	Security Subcommittee
Prepared for	Jay Coverdale, Chair Technical Committee

Appendix C

1 Introduction

This Next Generation 911 (NG911) Security Policy ("Security Policy") reviews with each Public Safety Answering Point (PSAP) the essential aspects of security that ensure that the Kansas NG911 system is not compromised either accidentally or intentionally. Because NG911 is our Next-Generation of emergency response technology, some of these aspects remain the same, and some aspects are new or different.

2 Scope

The local PSAP may complement their local security policy with this NG911 Security Policy. For example, some PSAPs may have Kansas Criminal Justice Information Systems (KCJIS) security policies. However, this NG911 PSAP Security Policy shall establish the minimum security standard.

This PSAP Security Policy addresses only the protection of the Kansas NG911 infrastructure system that is leased by the Kansas 9-1-1 Coordinating Council ("Council") on behalf of the State, and it does not address PSAP data, records or process.

3 Purpose

The purpose of this PSAP Security Policy is to standardize the minimum security requirements for the protection of the Kansas NG911 system. Therefore, non-compliance with this NG911 Security Policy is subject to review by the Council and may, depending on the severity of the infraction, require remediation and/or corrective action of the deficiency.

4 Communication Plan

The NG911 Security Plan and supporting Policies are distributed by the PSAP Memorandum of Agreement (MOA) and posted on the Council website. Updates and changes to the Security Plan and Policies are communicated by program directives. NG911 Security is a standing topic at regional NG911 meetings and conferences such as Kansas Association of Public-Safety Communications Officials, International (KS-APCO). Periodic security communication is essential for establishing and maintaining security awareness and compliance integrity.

5 Roles and Responsibilities

The chairperson of the Council Security Subcommittee serves as the NG911 Security Officer (NSO) and is the single point of contact for NG911 security issues. He or she is supported by the Security Subcommittee, the NG911 Administrator and the 911 Liaison as described in table 1.

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Table 4 NG911 Security Organization

NG911 Governance →	NG911 Operations →	NG911 Policy Structure
9-1-1 Coordinating Council Chair. *Final authority accepting NG911 security provisions*	**Executive Committee Chair.** *Security advisor to Council Chair*	Security Plans. *Provides general methodology for NG911 security*
Technical Committee Chair. *Heads the Security Subcommittee*	**Security Subcommittee Chair, NG911 Security Officer.** *Establishes and administers the NG911 security program*	Security Policy and Standards. *Stipulate compliance requirements*
Operations Committee Chair. *Security advise from Ops perspective*	**Training Subcommittee.** *Integrates security awareness*	Program Security Directives. *Interim security announcements as required for integrity*
Administrative Committee. *Governance, policy enforcement and independent security audit*	**NG911 Administrator.** *Evaluates NG911 security financial impacts*	NG911 Strategic Plan. *Establishes NG911 roadmap for the future*
GIS Committee. *Security advise from GIS perspective*	**DASC.** *Determines potential GIS data threats*	DASC Security Plan. *Defines GIS data security compliance*
911 Liaison. *PSAP security follow-up and feedback*	**Implementation Technical Support Specialist** (ITSS).	NG911 Security Audit.

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	Addresses Operations and Maintenance (O&M) perspective	*Periodic assessment and evaluation*
Change Advisory Board. *Addresses high-impact security related CORs*	**Change Control Board**(s). *Addresses Low-Medium impact security related CORs*	Change Management Plan. *Formal control mechanism for security changes*
Local Agency Security Officer (LASO)	**Local PSAP.** *Ensures that local PSAP implements and complies with security requirements*	Memorandum of Agreement. *PSAP agreement to abide by NG911 Security Policy*
Infrastructure Provider AT&T. *Furnishes security imbedded end-to-end Solution as a Service (SaaS)*	**AT&T 9-1-1 Resolution Center.** *Assures compliance of infrastructure such as network routers, switches, firewalls, workstations, storage devices.*	AT&T Security Statement. *NG911 infrastructure security compliance w/ federal, state and industry best practice requirements and expectations*

The Local Agency Security Officer (LASO) is responsible for the implementation, support and compliance with this Security Policy for their agency. The PSAP Manager is responsible for signing the Security Certificate of Conformance, Appendix A.

6 Training

Initial Security Briefing. Prior to go-live cutover, the LASO will receive an Initial Security Briefing that serves as initial security awareness training.

NG911 Welcome Kit. Prior to go-live cutover, the LASO will receive a NG911 Welcome Kit. The NG911 Welcome Kit contains a brief explanation of NG911 and overview of differences from the legacy environment. The Welcome Kit summarizes the basics of this Security Policy and serves as awareness training.

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NG911 Security Directives. From time to time, specific NG911 security issues may arise unexpectedly. In this case, a Security Bulletin is issued by the 911 Liaison to all PSAPs. Then the issue is incorporated into the regional security refresher training materials.

NG911 Regional Security Refresher Training. Regional training such as APCO is held throughout the year to refresh PSAPs on the criticality of key security topics.

7 Unacceptable Use

The purpose of the NG911 system is to provide the latest call handling technology available. It is intended for public safety and not for personal use. Therefore, NG911 end-users are expected to use NG911 for its intended purpose only. Unacceptable use includes, but is not limited to, social media and personal browsing of the Internet. For example, the PSAP LASO should instruct their call-takers not to use the system to access Facebook or "surf the Internet."

The NG911 equipment suite may include a dial-up modem for assessing the health and status of the equipment at the PSAP. This modem is dedicated to the NG911 system and the PSAP shall not use the modem.

8 Security Audit

The Council reserves the right to audit NG911 systems and procedures on a periodic basis to ensure compliance with this security policy. From time to time, a random security audit may be conducted to ensure the integrity of our NG911 system and compliance with this PSAP security program.

Following the Security Audit, a compliance report will be submitted to the PSAP and the NG911 Security Subcommittee. If necessary, the 911 Liaison will assist the LASO to remediate any areas of concerns.

9 Security Incident Response

In the event of a security breach or compromise, the Agency shall contact the AT&T 9-1-1 Resolution Center at 866-722-3911 immediately. Within four (4) hours of the incident, the LASO shall complete and send a Security Incident Report (Attachment B) to the 911 Liaison.

10 Physical Protection

The PSAP shall provide a physically secure location with both the physical and personnel security controls sufficient to protect NG911 and associated information systems.

The PSAP shall ensure adequate visitor access and control so as to not compromise the integrity of NG911. Normally, the PSAP has already imposed such requirements with their legacy E9-1-1 system.

The PSAP shall authorize and control NG911 system-related items entering and exiting the physically secure location. In the event that any NG911 equipment is lost, broken or stolen, including an Airbus Command Post, the Agency shall contact the AT&T 9-1-1 Resolution Center at 866-722-3911 immediately. Within four (4) hours of the incident, the LASO shall complete and send a Security Incident Report (Attachment B) to the 911 Liaison.

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11 Removable Media

Council or PSAP staff may only use the Council or PSAP removable media in their work computers. Council or PSAP removable media may not be connected to or used in computers that are not owned or leased by the Council or PSAP without explicit permission of the Council or PSAP Information Security staff.

Removable media shall be used for the manual transfer of GIS data updates onto the NG911 Vesta Locate Administration workstation for self-maintaining PSAPs and for the storage of GIS ancillary data, specifically NG911 Imagery. No other data or unrelated files may be stored on the removable media; it must be used solely for NG911 GIS data. The NG911 or GIS System Administrator is responsible for securely handling and storing media and shall ensure the media is securely disposed of when no longer required.

12 Identification and Authentication

User ID Requirements. The PSAP Manager shall require a unique logon ID to the Call Handling software system for every dispatcher (but not the PC Windows):

- This unique logon shall have a 4-character prefix corresponding to the PSAP County Code and Agency (Appendix D).
- The leading 4-character prefix may be followed by whatever remaining characters desired according to individual PSAP policy.
- The logon shall have maximum character length is 32 and use only alpha-numeric characters (no special characters such as "!@^&" may be used).

Password Requirements. PSAP shall include the following minimum standards for establishing passwords:

- Have a minimum length of eight (8) characters
- Not be a dictionary word or proper name (best practice)
- Not be the same as the User ID (best practice)
- Password shall not shared.

13 Software Installation

Employees may not install software on NG911 computing devices operated within the PSAP network.

14 Change Request

In the event that the LASO desires the Council to consider a change to the NG911 Security Policy, the LASO shall complete an NG911 Change Order Request (COR). A sample COR is provided in Appendix C.

15 Terms, Definitions, Acronyms

15.1 Acronyms

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APCO	Association of Public-Safety Communications Officials, International
COR	Change Order Request
GIS	Geographic Information System
KCJIS	Kansas Criminal Justice Information Systems
LASO	Local Agency Security Officer
MOA	Memorandum of Agreement
NENA	National Emergency Number Association
NG911	Next Generation 911
NSO	NG911 Security Officer
PSAP	Public Safety Answering Point
SOP	Standard Operating Procedure

15.1 Terms

AT&T 9-1-1 Resolution Center. The end-to-end monitor and maintenance center NG911.

Call Handling Equipment. Is special equipment that allows PSAP call takers to accept, manage and, if necessary, transfer emergency 9-1-1 calls. Typically, this equipment is computer based and uses one or more monitors to facilitate the handling of emergency calls.

Customer Premises. Refers to the facility where the PSAP operates. Customer premises are specified in documents such as the SOR and Site Survey.

Customer Premise Equipment (CPE). Refers to the equipment that the Council's provider (AT&T) is furnishing at the PSAP in order to provide the hosted call handling service of NG911.

Jurisdiction. Refers to the geographic area served by a PSAP or the PSAP itself.

Memorandum of Agreement (MOA). Document that forms the relationship and participation between the PSAP jurisdiction and the Council for the acquisition and support of NG911 hosted call handling services from the Council's provider AT&T.

Next Generation 9-1-1 (NG911). The national initiative for updating our outdated 9-1-1 call handling service with special emphasis on the increased dependency of our society on wireless (cellular) communication rather than traditional wireline telephone.

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NG911 Administrator. Staff position for the Council responsible for the overall deployment and operation of Kansas NG911. The NG911 Administrator reports administratively to the Adjutant Generals Office, and reports programmatically to the Council Chairperson.

NG911 Implementation Technical Support Specialist (ITSS). Consultant for the Council, has a primary responsibility for working with Kansas PSAPs providing technical guidance and support. The ITSS reports directly to the NG911 Administrator.

911 Liaison. Staff position for the Council responsible for the day-to-day relationship with Kansas PSAPs. The 911 Liaison reports directly to the NG911 Administrator.

Operations Manager/Supervisor. This role has primary responsibility for operational oversight of the PSAP. The person filling this role possesses intimate knowledge of day-to day PSAP operations. This person may hold one of many titles such as Director, Chief Dispatcher, Head Dispatcher, Communications Supervisor, or other similar title.

PSAP (Public Safety Answering Point). An entity operated by a city or county that operates on a 24-hour basis and whose primary function is to receive incoming 911 requests for emergency assistance and relay those requests to the appropriate public safety responder or agency.

Telecommunicator. A person who answers incoming 911 requests for public safety assistance and dispatches emergency responders to those calls for service.

Appendix C

1 **Appendix A - Certificate of Conformance**

I certify that I have read, understand and agree to comply with all NG911 Council security policies, and guidelines. I further understand that failure to comply with these policies and guidelines may result in decision of the Council to temporarily disconnect the PSAP until the security infraction is corrected.

Further, in the event that the current LASO no longer has responsibility for security, his/her acting replacement shall be communicated immediately to the 911 Liaison. The 911 Liaison will then issue a new Certificate of Conformance.

_____ ___/___/____

PSAP Manager signs here.

_____

Print or Type Name of PSAP Manager here

_____ ___/___/____

911 Liaison signs here.

_____

Print or Type Name of 911 Liaison here

Appendix C

2 **Appendix B – Security Incident Report**

ACTION Team: sample Report here with link to blank form (fully electronic mechanism, Scott)?

If the local agency encounters a NG911 security breach, compromise or infraction, then the Local Agency Security Officer (LASO) shall fill out this form and send email to the 911 Liaison within four (4) hours of the incident.

Kansas NG911 Security Incident Report For instructions, refer to NG911 Security Policy. For assistance call 911 Liaison (below).		
Time/Date of Incident: 1500 hours, June 20, 2015	Time/Date of Report: 1330 hours, June 21, 2015	Date Resolved: June 25, 2015
Name of LASO: Wyatt Randall	Location of Incident: Shawnee City Comm. Center	Contact Information: 913-485-9911
Incident Description: • Visitor was processed correctly but was unattended during bathroom visit. • Visitor entered PSAP control center and accidentally used personal thumb drive at workstation.		
Method of Detection: Closed circuit monitoring.		
Corrective Action Taken: • PSAP Security Officer called 911 Liaison at 1630 hours, June 20, 2015. • PSAP Security Officer called AT&T Resolution Center 866-722-3911 at 1650, June 20, 2015. • Visitor thumb drive confiscated for analysis by NG911 security. • Visitor asked to remain in our communication center until incident reported.		
Next Steps: • Visitor booked into county jail pending investigation. • 911 Liaison told me to fill out this Security Incident Report and send to him today. • 911 Liaison will schedule an After Action Review (AAR) next week. • PSAP Security Officer requested to appear before the NG911 Security Subcommittee for questioning during the AAR.		
Miscellaneous Information that you think we should know: I am very sorry. I should have paid better attention during the annual security refresher.		

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After completing this form, please send to the 911 Liaison (list phone, email)

Appendix C

3 **Appendix C - Change Order Request**

ACTION Team: sample COR here with link to blank form (fully electronic mechanism, Scott)?

Use this Change order Request (COR) to request or recommend a change to any aspect of the Kansas NG9-1-1 program. For instructions, refer to our NG911 Change Management Plan. As each Step is completed, by the person filling out the form, it is understood that person is responsible on that date. This serves as an electronic signature, and no formal signature is required. However, for the completed COR to be consummated, it must be formally signed by the two (2) parties represented Step #7.

Step #1 Requestor completes this section of form, then sends to the Change Manager, Randall White.

Type Change: Emergency	**Date of Request:** 12/22/14	**Requestor:** Bill Kelly
Requestor's Org / Dept: OITS Networking		**Requestor's Phone:** 785-296-1861
Priority: HIGH **Risk:** Low	**Program Area:** Infrastructure	**Service-affecting?** Y/N
Scope / Description: PSAP connectivity from Shawnee PSAP to Regional ESInet from single T1 to bonded 2xT1 circuit.		
Reason or Purpose of Change: Increase bandwidth to handle additional voice traffic.		
Performance Impact: 1.544 Mbps to 3 Mbps	**Schedule Impact:** at&t typical install interval is 30-45 days.	**Estimated Cost Impact:** From $250.42/mo to $472.35/mo incurred by PSAP.

Step #2 Change Manager completes this section of form, then sends to the CCB Chairperson of affected program area.

Received: 12/23/14	**Reviewed:** 12/24/14	**Change Mgr:** Randall White	**Phone:** 913-485-9911
ID: COR_00001			
Recommendation: Requests is reasonable			
Disposition: Forwarding to Technical Committee Chair for consideration.			

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Step #3 CCB Chairperson of affected area completes this section of form, then sends to the CAB Chairperson, Scott Ekberg.

Received: 12/26/14	**Reviewed:** 12/27/14	**CCB Chair:** Jay Coverdale	**Phone:** 785-296-3937
Recommendation: Since the PSAP is likely to outgrow a bonded T1 bandwidth within nine (9) months, we recommend changing from the current T1 connectivity (1.544 Mbps) to a Fractional DS3/T3 circuit (44.736 Mbps). The schedule impact is 45-90 days. The cost impact is from $250.42/mo to $715.20/mo.			
Disposition: We returned this COR to Change Manager for reconsideration of change. Bill Kelly agreed that DS3 circuit is more cost effective in the near term.			

Step #4 CAB Chairperson completes this section of form, then either (a) returns to Change Manager for final disposition, or (b) sends to Executive Committee for an opinion.

Received: 12/28/14	**Reviewed:** 12/29/14	**CAB Chair:** Scott Ekberg	**Phone:** 785-438-8440
Recommendation: Since the PSAP is likely to outgrow a bonded T1 bandwidth within nine (9) months, we recommend changing from the current T1 connectivity (1.544 Mbps) to a Fractional DS3/T3 circuit (44.736 Mbps). The schedule impact is 45-90 days. The cost impact is from $250.42/mo to $715.20/mo and potential CLEC construction costs.			
Disposition: We returned this COR to Change Manager for reconsideration of change. Bill Kelly agreed that DS3 circuit is more cost effective in the near term. The COR will be changed accordingly. We are forwarding this COR to the Executive Committee for consideration of potential CLEC construction costs that could exceed $10,000.00 and affordable by the PSAP.			

Step #5 Executive Committee Chairperson completes this section of form, if requested, then returns to CAB Chairperson for final disposition.

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Received: 12/30/14	**Reviewed:** 12/31/14	**Exec Chair:** Col. Stratmann	**Phone:** 913-826-1010
Recommendation: We agree that DS3 service is prudent. The Council will cover up to $8,000.00 construction costs.			
Disposition: We are returning this COR to the CAB for final processing.			

Step #6 CAB Chairperson returns the final COR to the Change Manager for records and final disposition.

Received: 01/02/15	**Reviewed:** 01/03/15	**CAB Chair:** Scott Ekberg	**Phone:** 785-438-8440
Recommendation: Approve change of Shawnee PSAP connectivity from current T1 to DS3 service. The Council will cover up to $8,000.00 in potential construction costs. Program Manager to request formal quotation from CLEC, and fast-track implementation schedule Not Later Than (NLT) 60 days.			
Disposition: As of 01/04/15 we are returning this approved COR to the Change Manager for final disposition.			

Step #7 Formal Signatures for this COR. Normally, this is the NG911 Administrator for the Council

_____, ____/ ____/ 2015 _____, ____/ ____/ 2015

NG911 Program Manager NG911 Administrator

Notes:

1. *All changes are subject to terms and conditions of original contract(s).*
2. *Any supporting information must be attached to this COR. Some examples might be cost models (Admin), technical trade studies (Tech), work flow diagrams (Ops), Data Model (GIS).All CORs and their supporting data **must** be stored on our Program Portal.*

Appendix C

4 **Appendix D - PSAP Code**

PSAP Name	PSAP Code	PSAP Name	PSAP Code
Allen Co.	ALCO	Harper Co	HPCO
Anderson Co.	ANCO	Harvey Co	HVCO
Andover PD	BUAN	Haskell Co	HSCO
Atchison Co.	ATCO	Hays PD	ELHA
Augusta DPS	BUAU	Hodgeman Co	HGCO
Barber Co.	BACO	Horton PD	BRHO
Barton Co.	BTCO	Hutch/Reno	RNHU
Brown Co.	BRCO	Independence PD	MGIN
Butler Co.	BUCO	Jackson Co	JACO
Chase Co.	CSCO	Jefferson Co	JFCO
Chautauqua Co.	CQCO	Jewell Co	JWCO
Cherokee Co.	CKCO	Johnson Co	JOCO
Cheyenne Co.	CNCO	Junction City PD	GEJC
Clark Co	CACO	Kansas City, KS PD	WYKC
Clay Co	CYCO	Kearny Co	KECO
Coffey Co	CFCO	Kingman Co	KMCO
Coffeyville PD	MGCO	Kiowa Co	KWCO
Colby PD	THCO	Labette Co	LBCO
Comanche Co	CMCO	Lane Co	LECO
Concordia PD	CDCO	Larned PD	PNLA
Cowley Co	CLCO	Leavenworth Co.	LVCO
Crawford Co	CRCO	Leavenworth PD	LVLV
Decatur Co	DCCO	Leawood PD	JOLW
Dickinson Co	DKCO	Lenexa PD	JOLN
Doniphan Co	DPCO	Liberal/Seward Co	SWLB
Douglas Co	DGCO	Lincoln Co.	LCCO
Edwards Co	EDCO	Linn Co.	LNCO
Elk Co	EKCO	Logan Co.	LGCO
Ellsworth Co	EWCO	Lyon Co	LYCO
Ford Co	FOCO	Marion Co.	MNCO
Franklin Co	FRCO	Marshall Co.	MSCO
Ft. Scott PD	BBFS	McPherson Co.	MPCO
Garden City PD	FIGC	Meade Co.	MECO
Graham Co	GHCO	Miami Co.	MICO
Grant Co	GTCO	Mitchell Co.	MCCO
Gray Co	GYCO	Morris Co.	MRCO
Greeley Co	GLCO	Morton Co.	MTCO
Greenwood Co	GWCO	Nemaha Co.	NMCO
Hamilton Co	HMCO	Neosho Co.	NOCO
Ness Co	NSCO	Norton Co.	NTCO

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PSAP Name	PSAP Code
Osage Co.	OSCO
Osborne Co.	OBCO
Ottawa Co.	OTCO
Overland Park PD	JOOP
Parsons PD	LBPA
Phillips Co	PLCO
Pittsburg PD	CRPT
Pottawatomie Co	PTCO
Prairie Village PD	JOPV
Pratt Co.	PRCO
Rawlins Co.	RACO
Republic Co.	RPCO
Rice Co.	RCCO
Riley Co.	RLCO
Rooks Co.	ROCO
Rush Co.	RHCO
Russell PD	RSRS
Salina PD	SASA
Scott City PD	SCSC
Sedgwick Co	SGCO
Shawnee Co	SNCO
Shawnee PD	JOSH
Sheridan Co	SDCO
Sherman Co	SHCO
Smith Co	SMCO
Stafford Co	SFCO
Stanton Co	STCO
Stevens Co	SVCO
Sumner Co	SUCO
Trego Co	TRCO
Wabaunsee Co	WBCO
Wallace Co	WACO
Wamego PD	PTWA
Washington Co	WSCO
Wichita Co	WHCO
Wilson Co	WLCO
Woodson Co	WOCO

Appendix C

Kansas NG911
Change Management Plan

Originated	May 8, 2014
Last Revised	August 12, 2015
Prepared by	Scott Ekberg
Prepared for	9-1-1 Coordinating Council

Appendix C

1 Executive Summary

Change Management is an integral part of the Council's overall Governance Plan. It provides not only processes and procedures for managing changes to the NG9-1-1 ("NG911") system, but is also integrated into our NG911 Communication Plan to ensure consistent and thorough communication regarding changes.

This NG911 Change Management (CM) Plan helps the Kansas 9-1-1 Coordinating Council to both understand and to minimize the risk of changes to our statewide Next Generation 911 service. The CM Plan establishes the change methodology for NG911. It is supported by various change policies. These change management policies establish the process and procedure for reviewing and implementing change. Because each Committee (Administration, Operations, Technical, GIS) has different roles and responsibilities, each has developed their own CM Policy. Each CM Policy is slightly modified and tailored to manage within their respective circle of influence. Nevertheless, each CM policy is completely compatible with this overarching NG911 CM Plan as shown in Figure 1.

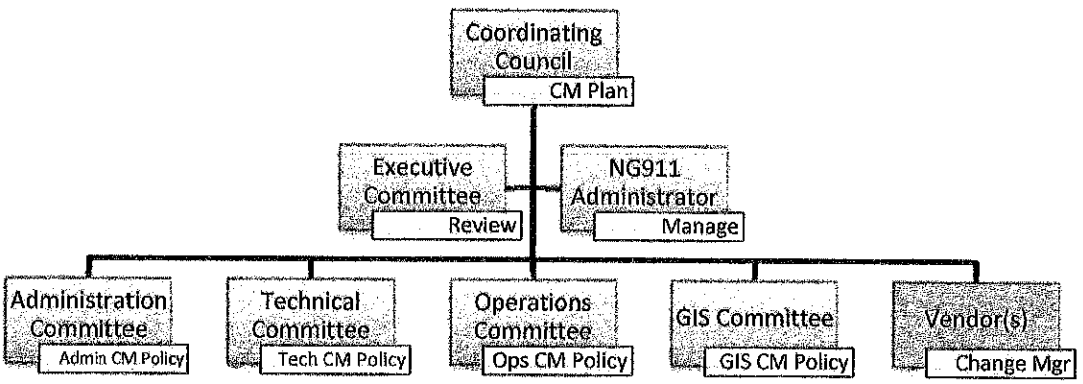

Figure 2 Kansas NG911 Change Management Hierarchy

The CM Plan of all vendors and providers must be compatible with this Council CM Plan. For example, some aspects of a vendor's CM process are independent of our NG911 solution because the respective change has nothing to do with the requirements of the delivered solution. In this case, the vendor is free to make changes without the knowledge and consent of the Council. On the other hand, changes in the delivered solution, that effects the requirements of the delivered solution, either directly or indirectly, must be considered first by the Council before implementation of the requested change. In this case, the vendor has a seat on the Change Control Board (CCB) of the respective Council Committee (Figure 1).

Appendix C

2 Scope

This CM Plan is an approach to transitioning NG911 individuals, teams, products and services to a desired future state. The goal of change management is to efficiently and effectively deploy required modifications within NG911 by mitigating known risks that lead to incidents and/or problems in order to ensure the integrity of NG911 at all levels.

Change management provides understanding of a proposed change and the effects of that change on NG911 organization and end users. All changes, regardless of size or impact, must be initiated with a Change Order Request (COR). Key personnel and groups required to implement the COR are identified to minimize disruption, contain costs, and allow efficient response to customer demands, while increasing the overall effectiveness of support.

The Change Management Plan and supporting policies provide the processes and procedures for four (4) types of changes:

- **Minor Change**
  A minor change is a change that will have minimum impact on current process and would allow for the implementation of low-risk, well-understood changes which do not require release of deployment management.

- **Normal Change**
  A standard change is a change where the Method of Procedure (MOP) is pre-approved by the Change Manager, evaluated low-risk, relatively common and performed according to a procedure or work instructions. It may also be a change that follows a pre-defined workflow within the documented Change Management processes. A standard change is frequently handled more as a service request than a change request. An example of a normal change is setting up usernames and passwords for new PSAP employees. Another example is that our infrastructure provider might rely on service requests to implement common configuration changes. These service requests would be converted to a normal change for review by the Council prior to implementation.

- **Emergency Change**
  Time-critical and potentially high-impact changes that require change outside of the normal process and would require the involvement of the Emergency Change Advisory Board (ECAB). ECAB membership depends on the nature of the emergency change and the availability of Council members at the time of the Emergency Change request.

- **High Risk Change**
  A High Risk Change can most often be attributed to inadequate planning. A High-Risk Change is a change that must be implemented as soon as possible. Essentially, it will follow the same Normal Change procedure with a few exceptions. Most notable are potential process changes that may require the consensus of the Change Advisory Board (CAB) described below. Or may require prior testing to fully document the change and configuration data. High risk changes may require following Emergency Procedures.

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3 Purpose

The primary purpose of this CM Plan is to provide our high-level methodology while relying on our supporting CM Policies to do the "heavy lifting" aspects of change management within their specific areas. For example, since the NG911 infrastructure (ESInet, Network Monitoring and Management (NMM), Data Centers, Call Handling) is furnished as a turn-key fully-integrated solution and service, the infrastructure vendor has primary responsibility for change within their span of control. As the i3 systems and service are implemented, those too will come under the purview of this CM Plan.

Typical aspects of change management are:

- **Availability Management:** assesses the impact of changes on service(s) accessibility.
- **Capacity Management:** verifies the impact of changes on services over an extended period of time.
- **Configuration Management:** verifies the impact of changes in relationship to other equipment or services of NG911.
- **IT Service Continuity Management:** verifies the potential impact on business and service continuity.
- **Incident Management:** requests changes to resolve incidents including those caused by other changes.
- **Problem Management:** identifies new errors, including those resulting from a change, and resolves those errors.
- **Release Management:** assesses the implementation of new releases to include hardware, software, and processes, verifying the impact of a potential change using testing where feasible.
- **Service Level Management:** determines the impact of changes to business services, discussing high visibility or potential high-impact change with customers prior to implementing the change.

4 Reference Documents

- Kansas NG911 Strategic Plan
- Kansas NG911 Governance Plan
- Kansas NG911 Communication Plan
- Kansas NG911 Administration Change Management Policy
- Kansas NG911 GIS Change Management Policy
- Kansas NG911 Technical Change Management Policy
- Kansas NG911 Operations Change Management Policy

5 Aspects of Change Management

This CM Plan considers its relationship with other NG911 supporting documents such as our Strategic Plan and Governance Plan including the tactical application of supporting policies and procedures.

5.1 Strategic Plan Relationship

The Coordinating Council Strategic Plan establishes our roadmap for the future on an annual basis. Therefore, to ensure that any changes to our business or technical policies, plans and processes are consistent with our future vision, CORs must be evaluated, in part, based on our Strategic Plan. The CM

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Structure shown in Figure 2 ensures that team members who are knowledgeable and versed in our strategic plan are part of the COR decision making process.

5.2 Governance Plan Relationship

Our Coordinating Council Governance Plan establishes governance policy and consequential compliance among all NG911 stakeholders. Therefore, to ensure that any changes to our business or technical policies, plans and processes are consistent with our governance vision, CORs must be evaluated, in part, based on our Governance Plan. The CM Structure shown in Figure 2 ensures that team members who are knowledgeable and versed in our Governance Plan are part of the COR decision making process.

5.3 Communication Plan Relationship

Our Coordinating Council Communication Plan establishes a comprehensive methodology for keeping all Kansas NG911 stakeholders informed about all aspects of NG911. "Communication" is at the very core of change management. The only way we can effectively control NG911 change is by ensuring change is communicated both horizontally and vertically in both directions. Therefore, this parent CM Plan and its children CM Policies are an integral part of the Council Communication Plan.

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6 Change Management Authority

The Change Management Structure consists of five (5) management tiers for approval and/or disapproval of non-standard change as shown in Figure 2.

1. **Coordinating Council** provides final authority to change agents, when and if required, and is the 911 Coordinating Council.
2. **Change Advisory Board** (CAB) ensures that all NG911 Committees are informed of potential changes. The CAB also ensures that contemplated changes of one Committee do not adversely affect the other Committees. CAB membership includes the chairperson of each Committee, NG911 Administrator, NG911 Liaison, and Program Manager. For emergency changes, the CAB becomes the ECAB.
3. **Committee Change Control Board** (CCB) serves as the administrative entity providing management and operation of NG911. The CCB provides tactical approval of all changes associated with their Committee. Membership includes the NG911 Administrator, Committee Members, vendor(s) associated with Committee, and is chaired by the Committee Chairperson.
4. **Change Manager** is responsible for the receiving, recording, processing and handling of all Change Order Requests (CORs). During implementation, the Change Manager is the Program Manager, or his/her designated alternate. Post implementation, the Change Manager is the NG911 Liaison.

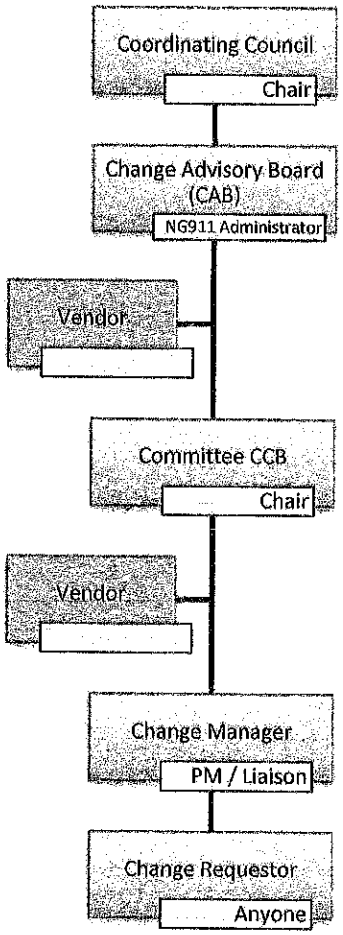

Figure 3 NG911 Change Mgt. Structure

5. **Change Requestor** is the person who is submitting the COR. Any stakeholder may submit a COR using the COR form as described below.

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Table 1 summarizes our Change Management Authority.

Table 5 Change Authority Matrix

Scope/Type of Change	Change Authority Level	Operational Impact Review (Operations Subcommittee)	Technical Review Process	Policy/Governance/ Public Information (State-level NG9-1-1 IP Network Advisory Council)
Minor (minimal impact & current processes sufficient)	Change Manager and Administrator	Identify local/ regional/ state level operational impacts, mitigation strategies, and address modifications to established practices at appropriate level	Committee CCB	N/A
Normal (routine system-wide, and proceed through regular CAB change process)	Committee CCB	State Level Operational Committee	Committee CCB CAB	N/A
Emergency (Time critical, and potentially high impact)	ECAB	Assess Operational impacts, short & long-term mitigation strategies, determine immediate notifications & actions to be taken at appropriate level	Committee CCB CAB Executive Committee	Pending projected service outage impact service level agreements (SLAs) and service availability
High Risk (System-wide impacts, potential impact beyond normal)	CAB	Assess Operational impacts, short & long-term mitigation plan, determine and oversee the plan, make necessary notifications, and review affected operational processes at appropriate level	Committee CCB CAB Executive Committee	Pending projected service outage impact SLAs and service availability

All change management activities are based on a Change Order Request (COR). CORs are documented and maintained by this Change Management Plan. Once recorded, the Change Manager analyzes each

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COR for completeness by verifying a complete MOP, back-out/restoration plan, and required resources. Upon verification of the COR, the Change Manager categorizes, prioritizes and, in some cases, consolidates CORs, before forwarding to the NG911 Administrator, NG911 Liaison, and the respective Committee CCB.

COR's are reviewed in detail by the respective Committee CCB to determine disposition. In cases where the COR is classified as "Emergency Change" or "High Risk Change", additional conditions may be stipulated with the COR. For example, the CCB may approve the COR on the condition that the change is first proven in our Lab Trials, or the Pilot site program, before implementing the change globally. In such a case, the CCB may require a MOP attached to the COR before approval.

After review by the respective CCB, the COR may be forwarded to the CAB for review. This is a crucial step in the change process if the COR has system-level implications. Since the CAB is comprised of the chairperson of each Committee, NG911 Administrator, NG911 Liaison and Program Manager, the core team is aware of all changes and can determine if there is only a local impact or a global impact to NG911. For example, system-wide hardware (ESInet) and software (Call Handling) upgrades constitute High Risk or perhaps Emergency changes having system-wide implications that must be considered by all Council CCBs.

After application of the COR, the respective CCB verifies the correct implementation of previously scheduled changes and/or makes the required adjustments by capturing written and verbal feedback, forwarding notes or adjusting organizational level agreements and service level agreements where appropriate.

Not only must the Council understand the change control process, but also all providers. During the Program Kickoff for each provider, the change management process is explained. For those vendors having their own internal change management plan and process, the vendor will adapt their process for compatibility with the Council CM Plan.

7 Change Management Activities

7.1 Meetings

Committee Change Control Boards and the Change Advisory Board will meet as needed to efficiently deal with CORs. These meetings may be via web conference or in-person as deemed necessary and appropriate by the Change Manager.

7.2 Change Advisory Board Documentation

Typical CAB documentation includes meeting agenda, minutes and reports.

Agenda. The CAB agenda is published prior to meetings to ensure all parties are prepared to effectively and efficiently discuss CORs. The CAB agenda typically includes:

- CORs to be assessed by CAB members in structured and priority order
- Status of CORs previously assessed by CAB members

  - Scheduling of changes and update of change schedule and projected service outage
  - Failed changes
  - Changes applied without reference to the CAB by incident management, problem management, or change management
  - Unauthorized changes detected through configuration management
  - Changes backed out before completion
  - Outstanding changes and changes in progress
- Advance notice of CORs expected for review at next CAB meeting

Minutes. Minutes document discussions, decisions and action items resulting from the CAB meetings are official program documents and are published, posted and archived on our Program Portal.

Reports. Reports summarizing actions of the committee CCB's and the CAB will be provided to the Coordinating Council at its regular meetings.

7.3 Change Order Request

A COR is a request to change any aspect of the statewide NG911 program. Some examples are:

- Change in Council policy
- Change in Committee plan
- Change in process or Method of Procedure (MOP)
- Change in configuration
- Change in process.

Anyone may submit a COR. The COR should be submitted to the Change Manager via the Council's web portal or via email on the approved COR form. The form is available as an online form at the web portal or as a PDF form at the Kansas911.org website. It is also attached as Appendix A to this document.

After the Change Manager reviews and accepts the COR, it is forwarded to the NG911 Liaison, NG911 Administrator, and the appropriate Committee CCB for their assessment. The CCB will forward the COR with their recommendation to the CAB. The CAB may decide directly on the COR, or may choose to submit the COR to the Council for their opinion and decision.

Our COR form collects the following type of information:

- Requestor's name, location, phone number, email address
- Submission date
- COR identification number
- Priority of change (High, Medium, Low)
- Type of change (Minor, Normal, Emergency, High Risk)
- Description of change
- Justification and business benefit for change
- Impact Assessment (financial, schedule, performance...)

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7.4 Change Control Log

All CORs shall be logged into the Change Control Log. The Change Control Log shall interface with the Incident Management (IcM) Plan for proper correlation of changes and outages. The Council and vendor(s) shall compare monthly the status of COR's opened, resolved, and pending.

8 **NG911 Change Order Request Form**

Type Change: see CM Plan	**Date of Request:**		**Requestor:** name
Requestor's Org / Dept:		**Requestor's Phone:**	
Priority: **Risk:**	**Program Area:**		**Service-affecting?**
Scope / Description: Enter here			
Reason or Purpose of Change:			
Performance Impact:	**Schedule Impact:**		**Estimated Cost Impact:**
Received: date	**Reviewed:** date	**Change Mgr:** Randall White	**Phone:** 913-485-9911
ID:			
Recommendation:			
Disposition:			

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Received: date	**Reviewed:** date	**CCB Chair:**	**Phone:**
Recommendation:			
Disposition:			
Received: date	**Reviewed:** date	**CAB Chair:** Scott Ekberg	**Phone:**
Recommendation:			
Disposition:			
Received: date	**Reviewed:** date	**Exec Chair:** Col. Stratmann	**Phone:**
Recommendation:			
Disposition:			
Received: date	**Reviewed:** date	**CAB Chair:** Scott Ekberg	**Phone:** 785-438-8440
Recommendation:			
Disposition:			

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Signature	Date		Signature	Date
NG911 Program Manager			NG911 Administrator	

9 **Abbreviations, Acronyms, Definitions**

CCB	Change Control Board is to approve changes at a level established by the Change Advisory Board. The Board should consist of the Change Manager, key technical and management staff of the respective Council Committee, and, as required, representation from the Change Advisory Board, stakeholders, user communities and vendor(s).
Change	An increase or decrease in any of the project characteristics, usually referring to specifications.
Change Control	The process of controlling, documenting, and storing the changes to control items. This includes proposing the change, evaluating it, approving or rejecting it, scheduling it and tracking it.
Change in Scope	A change in objectives, specifications, work plan, cost or schedule that results in a material difference from the terms of previously granted approval to proceed.
Change Management Process	A set of tasks or procedures established to ensure that project performance is measured to the baseline and changes are reviewed, approved or rejected, and the baseline updated.
Change Order Request	A documented request from anyone to change an aspect of NG911. Typical examples include, but are not limited to, change in policy, hardware, software, method of procedure.

Appendix D

Jurisdictional Specifications for GEJC Public Safety Answering Point Board

Section 1

GEJC PSAP Board shall ensure completion of the following site conditioning requirements:

TBD upon completion of site visit by AT&T Techs

Section 2

The following table shows applicable costs for requested services. GEJC PSAP Board will be invoiced by the Council annually and agrees to pay invoice totals within 30 days of receipt.

Optional Nonrecurring Costs	$2,250.00
Annual Recurring Costs	$108,000.00
First year invoice total	$37,969.35
Subsequent years invoice total	$108,000.00
Quarterly invoice total for subsequent years (optional)	$27,000.00

Appendix E

State of Kansas
Department of Administration
DA-146a (Rev. 06-12)

CONTRACTUAL PROVISIONS ATTACHMENT

Important: This form contains mandatory contract provisions and must be attached to or incorporated in all copies of any contractual agreement. If it is attached to the vendor/contractor's standard contract form, then that form must be altered to contain the following provision:

"The Provisions found in Contractual Provisions Attachment (Form DA-146a, Rev. 06-12), which is attached hereto, are hereby incorporated in this contract and made a part thereof."

The parties agree that the following provisions are hereby incorporated into the contract to which it is attached and made a part thereof, said contract being the_____day of_____, 20_____.

1. **Terms Herein Controlling Provisions**: It is expressly agreed that the terms of each and every provision in this attachment shall prevail and control over the terms of any other conflicting provision in any other document relating to and a part of the contract in which this attachment is incorporated. Any terms that conflict or could be interpreted to conflict with this attachment are nullified.

2. **Kansas Law and Venue**: This contract shall be subject to, governed by, and construed according to the laws of the State of Kansas, and jurisdiction and venue of any suit in connection with this contract shall reside only in courts located in the State of Kansas.

3. **Termination Due To Lack Of Funding Appropriation**: If, in the judgment of the Director of Accounts and Reports, Department of Administration, sufficient funds are not appropriated to continue the function performed in this agreement and for the payment of the charges hereunder, State may terminate this agreement at the end of its current fiscal year. State agrees to give written notice of termination to contractor at least 30 days prior to the end of its current fiscal year, and shall give such notice for a greater period prior to the end of such fiscal year as may be provided in this contract, except that such notice shall not be required prior to 90 days before the end of such fiscal year. Contractor shall have the right, at the end of such fiscal year, to take possession of any equipment provided State under the contract. State will pay to the contractor all regular contractual payments incurred through the end of such fiscal year, plus contractual charges incidental to the return of any such equipment. Upon termination of the agreement by State, title to any such equipment shall revert to contractor at the end of the State's current fiscal year. The termination of the contract pursuant to this paragraph shall not cause any penalty to be charged to the agency or the contractor.

4. **Disclaimer Of Liability**: No provision of this contract will be given effect that attempts to require the State of Kansas or its agencies to defend, hold harmless, or indemnify any contractor or third party for any acts or omissions. The liability of the State of Kansas is defined under the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.).

5. **Anti-Discrimination Clause**: The contractor agrees: (a) to comply with the Kansas Act Against Discrimination (K.S.A. 44-1001 et seq.) and the Kansas Age Discrimination in Employment Act (K.S.A. 44-1111 et seq.) and the applicable provisions of the Americans With Disabilities Act (42 U.S.C. 12101 et seq.) (ADA) and to not discriminate against any person because of race, religion, color, sex, disability, national origin or ancestry, or age in the admission or access to, or treatment or employment in, its programs or activities; (b) to include in all solicitations or advertisements for employees, the phrase "equal opportunity employer"; (c) to comply with the reporting requirements set out at K.S.A. 44-1031 and K.S.A. 44-1116;
(d) to include those provisions in every subcontract or purchase order so that they are binding upon such subcontractor or vendor; (e) that a failure to comply with the reporting requirements of (c) above or if the contractor is found guilty of any violation of such acts by the Kansas Human Rights Commission, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration; (f) if it is determined that the contractor has violated applicable provisions of ADA, such violation shall constitute a breach of contract and the contract may be cancelled, terminated or suspended, in whole or in part, by the contracting state agency or the Kansas Department of Administration.

Contractor agrees to comply with all applicable state and federal anti-discrimination laws.

The provisions of this paragraph number 5 (with the exception of those provisions relating to the ADA) are not applicable to a contractor who employs fewer than four employees during the term of such contract or whose contracts with the contracting State agency cumulatively total $5,000 or less during the fiscal year of such agency.

6. **Acceptance Of Contract**: This contract shall not be considered accepted, approved or otherwise effective until the statutorily required approvals and certifications have been given.

7. **Arbitration, Damages, Warranties**: Notwithstanding any language to the contrary, no interpretation of this contract shall find that the State or its agencies have agreed to binding arbitration, or the payment of damages or penalties. Further, the State of Kansas and its agencies do not agree to pay attorney fees, costs, or late payment charges beyond those available under the Kansas Prompt Payment Act (K.S.A. 75-6403), and no provision will be given effect that attempts to exclude, modify, disclaim or otherwise attempt to limit any damages available to the State of Kansas or its agencies at law, including but not limited to the implied warranties of merchantability and fitness for a particular purpose.

8. **Representative's Authority To Contract**: By signing this contract, the representative of the contractor thereby represents

Appendix E

that such person is duly authorized by the contractor to execute this contract on behalf of the contractor and that the contractor agrees to be bound by the provisions thereof.

9. **Responsibility For Taxes**: The State of Kansas and its agencies shall not be responsible for, nor indemnify a contractor for, any federal, state or local taxes which may be imposed or levied upon the subject matter of this contract.

10. **Insurance**: The State of Kansas and its agencies shall not be required to purchase any insurance against loss or damage to property or any other subject matter relating to this contract, nor shall this contract require them to establish a "self-insurance" fund to protect against any such loss or damage. Subject to the provisions of the Kansas Tort Claims Act (K.S.A. 75-6101 et seq.), the contractor shall bear the risk of any loss or damage to any property in which the contractor holds title.

11. **Information**: **No provision of this contract shall be construed as limiting the Legislative Division of Post Audit from having access to information pursuant to K.S.A. 46-1101 et seq.**

12. **The Eleventh Amendment**: "The Eleventh Amendment is an inherent and incumbent protection with the State of Kansas and need not be reserved, but prudence requires the State to reiterate that nothing related to this contract shall be deemed a waiver of the Eleventh Amendment."

13. **Campaign Contributions / Lobbying:** Funds provided through a grant award or contract shall not be given or received in exchange for the making of a campaign contribution. No part of the funds provided through this contract shall be used to influence or attempt to influence an officer or employee of any State of Kansas agency or a member of the Legislature regarding any pending legislation or the awarding, extension, continuation, renewal, amendment or modification of any government contract, grant, loan, or cooperative agreement.

PSAP Contacts

PSAP Name: GEJC Public Safety Answering Point Board

Primary Contact	
Name:	Sharon Riley
Title:	Director of Police Communication
Phone:	785.762.5912
Cell:	
Email:	Sharon.Riley@jcks.com

Alternate Contact	
Name:	
Title:	
Phone:	
Cell:	
Email:	

Technical Contact	
Name:	Jim Germann
Title:	I.T. Director
Phone:	785-238-3103
Cell:	785-210-7659
Email:	Jim.Germann@jcks.com

Operations Contact	
Name:	John Lamb
Title:	Police Chief
Phone:	785-762-5912
Cell:	785-307-7048
Email:	John.Lamb@jcks.com

GIS Contact	
Name:	Troy Livingston
Title:	GIS/Planning/Zoning Director
Phone:	785-530-5399
Cell:	
Email:	Troy.Livingston@gearycounty.org

Please identify the PSAP that your calls are currently deliveredd to in the event your PSAP goes down: Riley County Police Department

KANSAS 911 COORDINATING COUNCIL

Service Order Request

PSAP Name: GEJC Public Safety Answering Point Board

Base Package Includes:

Airbus DS Vesta call handling position
22" Monitor
Instant Recall Recorder (IRR)
3 Serial Data Spills
Local Admin Line analog gateway - 4 port (2 ea.)
SAM Audio Device
Genovation Keypad
Network Printer
Cisco C2921 Network Router Switch
Workstation Backroom UPS systems
24x7 Managed Services Monitoring of CPE
PM Services for duration of contract
Full installation, testing, maintenance training ECaTS
MIS
Primary Network Circuit
Backup LTE Circuit
Analog POTS circuit for router M/M
RadiusPlus™ mappring Solution with Monitor
1 Softphone package ea. for primary, backup and MCP

6	Base Package @ $18,000 ea. = $108,000.00

Optional Equipment:

QTY	ITEM	NRC	ARC
	ACD Position	$0.00	$0.00
	Wall Display Board	$0.00	$0.00
	Serial Data Spill - 4 port	$0.00	$0.00
	Analog Admin phone Gateway - 4 port	$0.00	$0.00
6	Touchscreen Monitor	$2,250.00	$0.00
	Softphone (Half Position) Package	$0.00	$0.00
	Total Optional Annual Recurring Costs		$0.00

Annual Invoice Total **$108,000.00**

Approved By: _____

Date: _____

Approved By: _____

Date: _____

KANSAS 911 COORDINATING COUNCIL

BY-LAWS

GEJC "PUBLIC SAFETY ANSWERING POINT" BOARD

ARTICLE I - NAME

Section 1. The name of this organization shall be the GEJC Public Safety Answering Point (PSAP) Board, hereafter referred to as the "Board".

ARTICLE II - PURPOSE

The purpose of the "Board" shall be to account for and determine the expenditures for all municipalities and public agencies in Geary County, Kansas, of funds received from the LCPA (local collection point administrator) from money collected and distributed to the GEJC PSAP from 911 fees, 911 operation fund monies, and 911 state grant funds, and such other responsibilities inherent in the purposes set forth in the "Kansas 911 Act", as amended, K.S.A. 12-5362, et. seq. as amended.

ARTICLE III - MEMBERSHIP

Section 1. The GEJC PSAP "Board", shall consist of seven (7) members as follows: one (1) member appointed by each of the governing bodies of the City of Grandview Plaza, Kansas, and the City of Milford, Kansas; two (2) members appointed by the governing body of the City of Junction City, Kansas; and three (3) members appointed by the governing body of Geary County, Kansas.

Section 2. The appointment to this "Board" shall be made at the organizational meeting of each governing body held each year by such governing body.

ARTICLE IV - OFFICERS

Section 1. At the organizational meeting of each year, the "Board" shall elect from their number, the following officers: a Chairperson; Vice-Chairperson; and a Recording Secretary.

Section 2. The election of the officers shall be by a plurality vote of the "Board".

Section 3. The Chairperson shall preside over the meetings of the "Board"; the Vice-Chairperson shall assume such duty in the absence of the Chairperson; the Recording Secretary shall take minutes at each meeting sufficient to reflect the matters discussed and acted upon by the "Board".

ARTICLE V - FUNDS

Section 1. All fees, funds or grants disbursed pursuant to the "Kansas 911 Act", K.S.A. 12-5362 et. seq. shall be received and accounted for by the Geary County Fiscal Officer, who shall distribute such monies only upon approval and direction of the "Board".

Section 2. This "Board" shall operate as a "non-profit body", and no income nor any financial benefit will inure to any "Board" member, directly or indirectly.

ARTICLE VI - MEETINGS

Section 1. Meetings of the "Board" will be held at least monthly beginning in January of each year with an organizational meeting, and as otherwise required by the business of the "Board".

Section 2. At all meetings, a majority shall constitute a quorum (i.e. at least 4), and all approvals made upon majority vote of those present.

Section 3. "Board" meetings are subject to the Kansas Open Meetings Act and the Kansas Open Records Act.

ARTICLE VII - VACANCIES

Vacancies occurring on the "Board" shall be filled by the governing body from which the vacancy occurs, as quickly as vacancy occurs, in order for the purposes of the "Kansas 911 Act" to be carried out.

ARTICLE VIII - FISCAL YEAR AND ACCOUNTING

The fiscal year shall be January 1 to December 31; quarterly reports shall be provided to the "Board" by the County Fiscal Officer who shall also prepare and file the annual report to the 911 Coordinating Council; there shall be an audit conducted annually, to be paid for by funds from the monies received, to review and account for the "Board's" business.

ARTICLE IX - AUTHORITY

The "Board" shall be responsible for the implementation of all rules, regulations and policies governing the conduct of the "Board's" business, including the expenditure of fees, funds and grants received under the "Kansas 911 Act". All expenditures of 911 funds for equipment and services must be approved by the "Board" after appropriate compliance with any bid procedures, including any requests for proposals (RFP), established by the "Board", for those purposes intended by the "Kansas 911 Act".

ARTICLE X - PROPERTY

All property purchased or otherwise received, under the "Kansas 911 Act" become the property of the public agency or municipality as agreed upon by the "Board", and cannot be disposed of without the approval of the "Board". Any capital improvements or purchases must first be approved by the "Board". All equipment purchased or received

must be accounted for on an inventory filed with the County Fiscal Officer and held for audit purposes.

ARTICLE XI - AMENDMENTS

The "Board" shall have power to amend, alter, or repeal these By-Laws, by a two-thirds majority vote of the "Board"; no such action shall be taken unless written notice of such proposal has been given at least twenty (20) days prior to the meeting at which the amendment, alteration or repeal is to be considered.

ARTICLE XII - DISSOLUTION

If this "Board" ceases to perform the statutory objectives as outlined in Article II, it will be dissolved as set forth by law. Dissolution can also occur upon a two-thirds majority vote of the "Board". Upon dissolution, any monies remaining will revert to the body from which such was generated, and equipment or other property distributed as agreed upon, or as otherwise determined by a neutral arbitrator chosen by the parties.

These By-Laws are approved by vote of each governing body as a participant in the Interlocal Agreement between those parties denominated in the GEJC PSAP Board.

THE BOARD OF COUNTY COMMISSIONERS
OF GEARY COUNTY, KANSAS

Keith Ascher

KEITH ASCHER, Chairperson

Charles Stimatze

CHARLES STIMATZE, Commissioner

BRAD SCHOLZ, Commissioner

ATTEST:

REBECCA BOSSEMEYER-NORDYKE, County Clerk

THE CITY OF JUNCTION CITY, KANSAS

By _____
JEFF UNDERHILL, Mayor

ATTEST:

TAMMY MELTON, City Clerk

THE CITY OF GRANDVIEW PLAZA, KANSAS

By _____
RICK GEIKE, Mayor

ATTEST:

JANET YOUNG, City Clerk

THE CITY OF MILFORD, KANSAS

By _____
BRAD ROETHER, Mayor

ATTEST:

TIM HIMELICK, City Clerk

STEVEN L. OPAT
OFFICE OF THE COUNTY COUNSELOR
GEARY COUNTY
Pennell Office Building
801 North Washington Street, Ste. D
Junction City, KS 66441
Ph: 785-762-4075

April 15, 2020

Rebecca Bossemeyer Nordyke
County Clerk of Geary County
200 East 8th Street
Junction City, KS 66441

Janet Young
City Clerk of Grandview Plaza
402 State Avenue
Grandview Plaza, KS 66441

Tammy Melton
City Clerk of Junction City
700 North Jefferson Street
Junction City, KS 66441

Tim Himelick
City Clerk of Milford
P.O. Box 279
Milford, KS 66514

Re: Interlocal Agreement and By-Laws of the GEJC Public Safety Answering Point (PSAP) Board

Enclosed please find a signed original of the agreement and by-laws of the GEJC Public Safety Answering Point Board for your file.

Respectfully,

Steven L. Opat, Geary County Counselor

SLO:lw
Enclosures as stated

INTERLOCAL AGREEMENT

JOINT ORDINANCE AND RESOLUTION REGARDING THE "KANSAS 911 ACT", BY AND BETWEEN: THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS; THE GOVERNING BODY OF GEARY COUNTY, KANSAS; THE GOVERNING BODY OF GRANDVIEW PLAZA, KANSAS; AND THE GOVERNING BODY OF MILFORD, KANSAS

This Interlocal Agreement, made and entered into this 14th day of April, 2020, (hereinafter referred to as the "Agreement") by and among Geary County, Kansas, a political subdivision of the State of Kansas, by and through its Board of County Commissioners; the City of Junction City, Kansas, a municipal corporation of the State of Kansas, by and through its Board of Commissioners; the City of Grandview Plaza, Kansas, a municipal corporation of the State of Kansas, by and through its City Council; and the City of Milford, Kansas, a municipal corporation of the State of Kansas, by and through its City Council, is made pursuant to the authority of K.S.A. 12-2908.

WHEREAS, the cities of Junction City, Grandview Plaza, and Milford, and Geary County, acting on behalf of themselves, desire to continue a Joint Board for the purposes enumerated hereafter, as required by law;

WHEREAS, K.S.A. 12-2908 provides that Cities and Counties may contract with each other to perform any governmental service, activity or undertaking which each contracting municipality is authorized by law to perform; K.S.A. 12-5380, states: "The governing body of each city and county shall provide or contract for the 24 hour receipt of 911 calls for all service areas within the jurisdiction of the City or County".

WHEREAS, the parties hereto desire to enter into this Agreement setting forth their understanding with respect to interlocal cooperation.

NOW, THEREFORE, in consideration of the purposes, the mutual convenience, and the public welfare, **BE IT HEREBY ORDAINED, RESOLVED AND AGREED** as follows:

1. **Purpose**. The purpose of this Agreement is to continue a Joint Board, reconstituted as the GEJC "Public Safety Answering Point" Board, hereafter referred to as the "Board", to serve as a controlling and coordinating agency for the administration, maintenance and supervision of the emergency telephone services system in Junction City, Grandview Plaza, Milford, and Geary County. The purpose of the "Board" shall be to account for and determine the expenditures for all municipalities and public agencies in Geary County, Kansas, of funds received from the LCPA (local collection point administrator) from money collected and distributed to the GEJC PSAP from 911 fees, 911 operation fund monies, and 911 state grant funds, and such other responsibilities inherent in the purposes set forth in the "Kansas 911 Act", as amended, K.S.A. 12-5362, et. seq. as amended.

2. **Duration and Termination**. The duration of this Agreement shall be for a term as required by law, subject to the appropriation of the fees, funds and grants as statutorily distributed to the GEJC PSAP.

3. **Composition of the Board**. The "Board", which shall be called the GEJC "Public Safety Answering Point" Board, shall consist of seven (7) members as set forth in the By-Laws attached hereto and incorporated herein, and which shall be a part of this interlocal agreement. The appointment to membership on this "Board" shall be made at the organizational meeting of each governing body held each year by such governing body.

4. **Organization**. The "Board" shall meet promptly upon signing of this Agreement for the purpose of organization and electing its officers. The "Board" will

conduct its business according to those By-Laws which are attached hereto and incorporated herein.

5. **Function and Responsibilities**. The "Board" shall be responsible for the implementation of all rules, regulations and policies governing the conduct of the "Board's" business, including expenditures of fees, funds or grants received under the "Kansas 911 Act". All expenditures of 911 funds for equipment and services must be approved by the "Board" after appropriate compliance with any bid procedures, including any requests for proposals (RFP), established by the "Board", for those purposes intended by the "Kansas 911 Act.

The parties to this Interlocal Agreement hereby designate the County Fiscal Officer as the "Board's" agent responsible for the duties of accounting and reporting under the "Kansas 911 Act", including the preparation of a quarterly report to the "Board" and the filing of the annual report to the 911 Coordinating Council.

In the event the 911 Coordinating Council determines that there was an unauthorized expenditure by the Board, the Board shall make recommendations to the governing bodies regarding the requested share of any fine or other payments ordered to be made by the 911 Coordinating Council.

6. **Property**. All property purchased or otherwise received, under the "Kansas 911 Act" become the property of the public agency or municipality as agreed upon by the "Board" and cannot be disposed of without the approval of the "Board". Any capital improvements or additions must first be approved by the "Board". All equipment purchased or received must be accounted for on an inventory filed with the County Fiscal Officer and

held for audit purposes. If this "Board" ceases to perform the statutory objectives, and dissolution occurs, then upon that event any monies remaining will revert to the body from which such was generated, and equipment or other property distributed as agreed upon, or as otherwise determined by a neutral arbitrator chosen by the parties.

The parties acknowledge that monies may still exist from the prior 911 interlocal agreement. These monies, to the extent provided by law, shall be governed by the law in place at the time the monies were received.

7. **Financing**. All fees, funds or grants disbursed pursuant to the "Kansas 911 Act", K.S.A. 12-5362 et. seq., shall be received and accounted for by the Geary County Fiscal Officer, who shall distribute such monies only upon approval and direction of the "Board". This "Board" shall operate as a "non-profit body", and no income nor any financial benefit will inure to any "Board" member, directly or indirectly.

8. **Amendments**. This Agreement may be amended in any or all respects, but only by the written agreement of the parties hereto authorized by action of the governing bodies of each of the parties hereto. Any amendments must be approved by resolution of each governing body and executed by appropriate officials thereof.

9. **Binding Effect**. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective representatives, successors and agents, subject only to limitations imposed herein, or by operation of law; the parties hereto stipulate that each has received a copy of this Interlocal Agreement.

10. **Applicable Law**. This Agreement shall be governed and construed in accordance with the laws of the State of Kansas, and the venue of any action to enforce

this Agreement, or any dispute thereof, shall be in the District Court of Geary County, Kansas.

11. **Prior Agreements**. This Agreement constitutes the entire understanding and agreement between the parties hereto with respect to the subject matter hereof and supersedes any and all prior agreements, negotiations and discussions pertaining thereto. This Agreement may be amended or modified only upon the mutual written agreement of the parties hereto as set forth in Section 8 regarding Amendments.

12. **Severance**. Should any part of this Agreement be declared invalid for any reason, such determination or finding shall not impair the validity or enforceability of any other section herein.

13. **Notices**. Any notice, request, demand or other communication required by this Agreement shall be in writing and shall be deemed duly given if personally delivered or if mailed, certified or registered mail, return receipt requested, postage prepaid, to the appropriate recipient thereof at the following addresses:

Board of County Commissioners
Geary County, Kansas
Geary County Office Building
200 East 8th Street
Junction City, KS 66441
Attn: County Clerk
785-238-3912

City Council
City of Grandview Plaza
402 State Avenue
Grandview Plaza, KS 66441
Attn: City Clerk
785-238-6069

City Commission of Junction City, Kansas
700 North Jefferson
Junction City, KS 66441
Attn: City Manager
785-238-5150

City Council
City of Milford
P.O. Box 279
Milford, KS 66514
Attn: City Clerk
785-463-5490

14. **Effective Date**. This Agreement shall be effective upon the occurrence of the following events: approval of this Agreement and Ordinance, by the governing body of the City of Junction City; approval of this Agreement and Ordinance, by the governing body of the City of Grandview Plaza; approval of this Agreement and Ordinance, by the governing body of the City of Milford; approval of this Agreement and Resolution, by the governing body of Geary County; the parties agree that the approval of this Agreement by the Attorney General of the State of Kansas pursuant to K.S.A. 12-2904(f) is not required, due to the provisions of K.S.A. 12-2908. By affixing their signatures hereto, the parties to this Agreement aver that the appropriate action has been taken to approve this Interlocal Agreement, Ordinance and Resolution, and the By-Laws as attached hereto and incorporated herein.

For Geary County this 13th day of April, 2020.

THE BOARD OF COUNTY COMMISSIONERS OF GEARY COUNTY, KANSAS

KEITH ASCHER, Chairperson

CHARLES STIMATZE, Commissioner

BRAD SCHOLZ, Commissioner

ATTEST:

REBECCA BOSSEMEYER-NORDYKE, County Clerk

For the City of Junction City this 7th day of April, 2020.

JEFF UNDERHILL, Mayor

ATTEST:

TAMMY WELTON, City Clerk

For the City of Grandview Plaza this 14th day of April, 2020.

RICK GEIKE, Mayor

ATTEST:

JANET YOUNG, City Clerk

For the City of Milford, Kansas this 13 day of April, 2020.

BRAD ROETHER, Mayor

ATTEST:

TIM HIMELICK, City Clerk

City of Junction City

City Commission

Agenda Memo

16 June 2020

From: **John Lamb, Chief of Police**

To: **City Commission and Allen Dinkel, City Manager**

Subject: **Consideration of the request to sanitize Police Department vehicles in the amount of $12,800 by Jim Clark Auto Center. (p.152)**

Objective: The Police Department seeks approval to have 32 vehicles sanitized. With the current state of the world, bacteria and viruses are a permanent part of life.

Explanation of Issue: The Police Department seeks approval to have 32 vehicles sanitized. One (1)company has been found that provides this service, Jim Clark Auto Center. They will apply a product called "Perma Safe" that effectively germ-proofs a vehicle's interior by continuously eliminating over 99.9% of germs, bacteria and viruses. This product can last for up to seven (7) years. Given the fact that most of our vehicles are kept in the fleet for more than three (3) years, this product will effectively germ-proof them for the service life of the vehicle. After an internet search, Jim Clark is the only company found that provides this type of service.

Jim Clark Auto Center $400 per vehicle @ 32 vehicles = $12,800

Budget Impact: Funding for this project will come from the Bureau of Justice Assistance Coronavirus Emergency Supplemental Funding (CESF) program.

Alternatives:

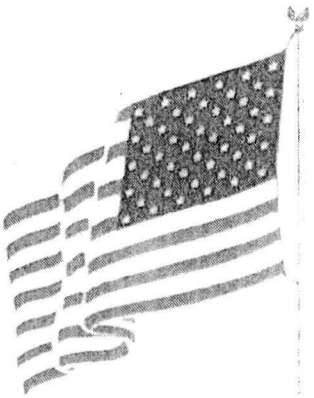
Recommendation: Staff recommends the sanitizing of the 32 vehicles by Jim Clark Auto Center at a cost of $12,800.

Enclosures:

1. **BID - Jim Clark**

EVERYBODY FROM EVERYWHERE TRADES & SAVES AT:

Jim Clark



To Whom it may Concern:

Jim Clark Chevrolet-Cadillac proposes the following service for a fee of $400.00 per vehicle.

1. Prepare Vehicle for Treatment
    a. We will remove all loose articles from the interior and trunk space of vehicle.
    b. Vacuum, steam clean where required and wipe down/clean entire interior of vehicle
2. Apply PermaSafe Clean Disinfectant
    a. Fog the entire interior, trunk compartment and removed articles with "PermaSafe CLEANER" Disinfectant, Sanitizer concentrating on all vehicle control surfaces.
    b. Turn on HVAC system and fog all vents while circulating Permasafe CLEANER fog throughout entire HVAC system
3. Apply Permasafe SHIELD
    a. Fog the entire interior, truck compartment and removed articles with "PermaSafe SHIELD" Antimicrobial Surface Protectant.
    b. Fog HVAC system including recirculation, air filtration system and all vents with PermaSafe SHIELD.
    c. After a 24-hour cure time we will wipe down all surfaces, clean interior windows and reinstall any removed items from the vehicle.

This process effectively Germ-Proofs vehicle interiors and makes them Antimicrobial and virtually Self Sanitizing. It also Disinfects Heating and A/C Systems and Ductwork. It is an excellent Odor eliminator and prevents future Odors.

Please feel free to contact me with any questions you may have.

Sincerely,

Willie Thornberg

Willie Thornberg

Executive Manager
Jim Clark Chevrolet-Cadillac

JIM CLARK CHEVROLET-CADILLAC
911 Goldenbelt Blvd • Exits 295 & 296 off I-70
P.O. Box 1727 • Junction City, KS 66441-1727
Phone: 785-238-3141 • 800-238-3141
www.clarkcars.com

JIM CLARK -- GRANT AVE
834 Grant Ave
P.O. Box 1727 • Junction City, KS 66441-1727
Phone: 785-238-3142 • 800-238-3142
www.clarkcars.com

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VEHICLE DISINFECTION AND LONG-TERM MICROBIAL CONTROL SYSTEM

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Patented, Ecofriendly and EPA Approved PermaSafe is a Revolutionary Interior Surface and Air Protection System that:

- Effectively *Germ-Proofs* Vehicle Interiors by Continuously Eliminating over 99.9% of Germs, Bacteria, Viruses and other Harmful Microorganisms
- Makes Interior Surfaces Antimicrobial and Virtually *Self-Sanitizing*
- Eliminates Present and Prevents Future Odors
- Disinfects Heating & A/C Systems and Ductwork. Continuously Purifies Passenger Cabin Air
- Uniquely Multifunctional, PermaSafe also Protects and can Add Years of Life to Upholstery, Carpets and other Materials

Does it all WITHOUT the Use of Harmful Chemicals and Can Last and Remain Effective for Years

For more information, please visit:
www.PermaSafe.com

Every PermaSafe Installation Includes Guaranteed Protection & Warranty Coverage for the Following and More:

Vehicle Disinfection and Antimicrobial Protection

Coverage includes damage to your vehicle's dashboard, seats, carpets and other passenger cabin surfaces, including staining, discoloration, decay and odors caused by mold, mildew, bacteria or other microbes.

Interior Rip, Tear & Puncture Coverage

Coverage includes rips, tears, punctures and loose seam stitching to seats, door panels, dashboard and other leather or vinyl interior surfaces.

Upholstery and Carpet Stain Protection

Coverage includes stain damage to your vehicle's seats, door panels, carpets and other surfaces caused by spills of any food or beverage, such as coffee, soda, fast foods, ice cream, baby food and more, staining from urine, vomit and blood, fading, damage from sun exposure and more.

HVAC Air Quality and Odor Protection

Coverage includes growth or formation of mold, mildew or other harmful microbes in your vehicle's heating, air conditioning and ventilation system, as well as related poor air quality and odors.

Vehicle Sanitizing

Unit #	Vehicle Description	Cost
201	2020 Chevy Traverse	$400
202	2016 Chevy Tahoe	$400
204	2017 Chevy Tahoe	$400
206	2019 Chevy Tahoe	$400
208	2019 Chevy Tahoe	$400
210	2017 Chevy Tahoe	$400
211	2014 Dodge Charger	$400
212	2019 Chevy Tahoe	$400
214	2017 Chevy Tahoe	$400
216	2019 Dodge Charger	$400
218	2019 Chevy Tahoe	$400
219	2008 Ford Escape	$400
220	2016 Chevy Tahoe	$400
222	2011 Ford F-550 (SWAT)	$400
223	2017 Chevy Tahoe	$400
224	2018 Chevy Impala	$400
225	2019 Chevy Impala	$400
226	2014 Chevy Truck	$400
227	2015 Chevy Truck	$400
229	2013 Chevy Tahoe	$400
230	2015 Chevy Truck	$400
232	2016 Chevy Tahoe	$400
233	2012 Chevy Tahoe	$400
234	2013 Chevy Tahoe	$400
235	2016 Chevy Equinox	$400
236	2015 Chevy Truck	$400
237	2014 Chevy Van	$400
238	2003 Chevy 2500	$400
246	2018 Chevy Impala	$400
248	2018 Ford Taurus	$400
250	2015 Ford Transit Van	$400
251	2017 Chevy Truck	$400
	Total	$12,800

City of Junction City

City Commission

Agenda Memo

06-12-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Grant Agreement No. 20-CV-036 with the Kansas Department of Commerce**

Explanation of Issue: The City of Junction City submitted an application to the Kansas Department of Commerce for Community Development Block Grant Coronavirus Response Supplement (CDBG-CV) program to assist communities in Kansas facing challenges from dealing with Covid-19. A maximum of $300,000 was allowed for Economic Development and $100,000 for Meal programs. We were able to apply for the Meal Program as our Community had a greater than 51 percent of Low and Moderate Income Level (LMI) using the random survey that was done by the Quality Play for All group in 2017 when the application for the new playground was submitted.

The Kansas Department of Commerce has awarded the City of Junction City a total of $167,000 in CDBG-CV funds. For Economic Development that amount was $132,000 and another $35,000 was awarded for Meal Programs.

To obtain the funds the City must sign a contract before July 2, 2020.

Businesses will need to apply and submit a form for each employee retained in the company. 51% must be of Low and Moderate Income (LMI). For Geary County the family income levels for the past 12 months are:

1 Person Family	$36,200
2 Person Family	$41,400
3 Person Family	$46,550

4 Person Family	$51,700
5 Person Family	$55,850
6 Person Family	$60,000
7 Person Family	$64,150
8 Person Family	$68,250

The grants to businesses can not duplicate any funds the businesses have received such as Payroll Protection Program or Economic Injury Disaster Loans. The business must be located within the City limits of Junction City.

Businesses with five or fewer employees (including the owner) are eligible to receive up to $25,000 per FTE job in CDBG-CV Economic Development grant funding (with a maximum of $30,000 per company).

Businesses with between six and 50 employees are eligible to receive up to $35,000 for each FTE job in CDBG-CV Economic Development grant funding (with a maximum of $50,000 per company).

The funding for Meal Programs can not be used to pay for any equipment, vehicles, freezers, or hard assets. The money can only be used for paid employees, rent, utilities or inventory.

Budget Impact: None. These funds will pass through the City to the awardee as a grant.

Staff Recommendation: Approve. Naturally, we wish the City would have been awarded more funding. There is a possibility additional fund may be available.

Recommended Motion. I move to approve Grant Agreement No. 20-CV-036 with the Kansas Department and authorize the Mayor to sign all of the needed forms.

Enclosures: Grant Materials.

Department of Commerce
Business and Community Development
1000 S.W. Jackson St., Suite 100
Topeka, KS 66612-1354

David C. Toland, Secretary

Kansas
Department of Commerce

Phone: (785) 296-5298
Fax: (785) 296-3490
TTY: 711
KansasCommerce.gov

Laura Kelly, Governor

June 4, 2020

The Honorable Jeff Underhill
Mayor, City of Junction City
700 N. Jefferson
Junction City, KS 66441-0287

Re: Grant No. 20-CV-036

Dear Mayor Underhill:

Congratulations on being selected to receive a 2020 Small Cities Community Development Block Grant, CDBG-CV grant, in the amount of $167,000, which will fund your community's CARES Act project(s).

In order to make firm the commitments provided in the application the item(s) listed below must be resolved within 30 days of the award date of June 2, 2020.

Please sign the corrected Determination of Level of Review and submit with your contract.

Until Commerce has approved the recipient's request for release of funds and environmental certification for economic development funds, neither the recipient nor any participant in the development process, including public or private nonprofit or for-profit entities, may commit HUD assistance to the project or a project activity.

You are reminded that, should a contract not be made with the state, any cost incurred toward the project would be borne by the recipient.

Contracting between the City/County and the State must occur within 30 days of the award date of June 2, 2020. The contract beginning date of this award is June 15, 2020. All CDBG-CV funds must be expended within one year of the contract start date of June 15, 2020. Failure to meet this deadline may result in withdrawal of this grant.

The Department looks forward to assisting you in the implementation of the project. If you have any questions on the contracting process or are in need of technical assistance, please contact Ginny Eardley of the CDBG staff at (785) 296-3610.

Sincerely,

Kayla Savage

Kayla Savage
Community Development Director

KS:LH:cav
Enclosure: Contracts

STATE OF KANSAS
GRANT AGREEMENT NO. **20-CV-036**
between the

STATE OF KANSAS
DEPARTMENT OF COMMERCE

and the

City of Junction City

I. Grant Agreement

A. This Grant Agreement, hereinafter called "Agreement," is between the State of Kansas, Department of Commerce, and its representative, hereinafter called "Department" and the **City of Junction City,** Kansas, hereinafter called the "Grantee." This Agreement consists of the body and the following: CONDITION LETTER (attached hereto as Attachment A), SPECIAL CONDITIONS (attached hereto as Attachment B), and the Grantee's APPROVED PROJECT APPLICATION (incorporated by reference as Attachment C, a copy of which shall be maintained and available in the Department's files) and the GRANTEE HANDBOOK (which is incorporated by reference as Attachment D).

II. Authority

A. This Agreement is financed in part through a grant provided to the Department by the United States Department of Housing and Urban Development (HUD) under Title I of the Federal Housing and Community Development Act of 1974, as amended (42 USC 5301 et. seq.), hereinafter called "the Federal Act." As provided in the Federal Act, the State of Kansas, through the Department, has elected to administer the federal program of Small Cities Community Development Block Grants.

B. Funding for this Agreement was made available through the Coronavirus Aid, Relief and Economic Security Act (CARES Act)(Public Law 116-136) for grants to prevent, prepare for, and respond to coronavirus (CDBG-CV grants).

C. The Department, in accordance with the provisions of K.S.A. 74-5001 et. seq., hereinafter called "the State Act," has approved the application of the Grantee and awarded funds for the purpose of supporting the Grantee's Community Development Coronavirus Response Program.

D. In the event of changes in any applicable Federal regulations and/or law, this Agreement shall be deemed to be amended when required to comply with any law so amended.

E. Federal Program – Community Development Block Grant Cluster (CDBG) (CFDA No. 14.228).

III. Description of Activities

Grantee agrees to perform, or cause to be performed, the work specified in the APPROVED PROJECT APPLICATION.

IV. Period of Performance

The period of performance for all activities assisted by this Agreement shall commence on **JUNE 15, 2020**, hereinafter called the "Commencement Date," and shall be complete on **JUNE 15, 2021**, hereinafter called the "Completion Date," except those activities required for close-out and final audit.

V. Compensation

A. In consideration of the Grantee's satisfactory performance of the work required under this Agreement and the Grantee's compliance with the terms of this Agreement, the Department shall provide the Grantee the total sum of **$167,000** in Community Development Block Grant funds. Such funds shall be used by the Grantee in accordance with the Activities listed and budgeted on the APPROVED PROJECT APPLICATION and the CONTRACT PROJECT BUDGET FORM.

B. In addition, the Grantee shall provide **$0** in other sources of funds to this Community Development Coronavirus Response Program and such funds shall be used by the Grantee in accordance with the Activities and budget on the APPROVED PROJECT APPLICATION.

C. It is expressly understood and agreed that in no event will the total program funds provided by the Department exceed the sum of **$167,000**. Any additional funds required to complete the program activities set forth in this Agreement will be the sole responsibility of the Grantee, and not the responsibility of the Department.

D. The Grantee understands that this Agreement is funded in whole or in part by federal funds. In the unlikely event the federal funds supporting this Agreement become unavailable or are reduced, the Department may terminate or amend this Agreement and will not be obligated to pay the Grantee from State revenues.

E. In the event any portion of any funds required to be provided by the Grantee pursuant to subsection (B) of paragraph V. are not made available or used for activities as listed and budgeted, the Department may, in its discretion, withdraw or reduce proportionately the funds to be provided to the Grantee pursuant to subsection (A) of paragraph V.

F. The Grantee shall not anticipate future funding from the Department beyond the duration of this Agreement and in no event shall this Agreement be construed as a commitment by the Department to expend funds beyond the termination of this Agreement.

VI. Indemnification

The Grantee shall indemnify, defend, and hold harmless the State and its officers and employees from any liabilities, claims, suits, judgments, and damages arising as a result of the performance of the obligations under this Agreement by the Grantee or any subgrantee, contractor, subcontractor, or person. The liability of the Grantee under this Agreement shall continue after the termination of the Agreement with respect to any liabilities, claims, suits, judgments, and damages resulting from acts occurring prior to termination of this Agreement.

VII. Obligations of Grantee

A. All of the activities required by this Agreement shall be performed by personnel of the Grantee or by third parties (subgrantees, contractors, or subcontractors) under the direct supervision of the Grantee and in accordance with the terms of written contracts. Any such contracts may be made subject to approval by the Department.

B. Except as may otherwise be provided in the SPECIAL CONDITIONS, the Grantee may subgrant, contract, or subcontract any of the work or services covered by this Agreement.

C. The Grantee shall remain fully obligated and liable under the provisions of this Agreement, notwithstanding its designation of any third party or parties for the undertaking of all or any of the program being assisted under this grant.

D. The Grantee shall require any third party to comply with all lawful requirements necessary to ensure that the program is carried out in accordance with this Agreement.

E. The Grantee shall comply with all timelines for completion of Grantee's Environmental Review and contracting responsibilities as established by the Department in the CONDITION LETTER.

VIII. Environmental Review Compliance

A. The obligation and utilization of the funding assistance is subject to the requirements for a release of funds by the State under the Environmental Review procedures at 24 CFR Part 58 for any activities requiring such release.

B. The Grantee agrees to assume all of the responsibilities for Environmental Review, decision making and action, as specified and required in Section 104(g) of Title I of the Housing and Community Development Act of 1974 (Public Law 93-383), as amended. The Grantee shall not allow any subrecipient to assume the grantee's Environmental Review responsibilities.

IX. Program Costs

A. The Grantee may only incur such costs as are reasonable and necessary to the Grantee's Program and as are allowable under the Department's Procedures (2 CFR Part 200). Cost items not specifically authorized may only be incurred after written approval by the Department.

B. Cash and in-kind contributions made by the Grantee shall follow the criteria established by the Department's Procedures.

C. The total "Small Cities CDBG-CV Funds" expended for "Administration" shown in the Contract Project Budget Form shall not exceed the approved amount unless amended by all parties to this contract.

D. The Grantee shall not incur costs on any program activity until the Environmental Review required by 24 CFR 58 has been completed and the Department has issued the "Notice of Release of Funds."

E. Any program activities performed by the Grantee in the period between notification of award and execution of this Agreement shall be performed at the sole risk of the Grantee. In the event this agreement should not become effective, the Department shall be under no obligation to pay the Grantee for any costs incurred or monies spent in connection with program activities, or to otherwise pay for any activities performed during such period. However, upon execution of this Agreement, all Program Costs incurred in connection with approved activities performed during this period shall be reimbursed in accordance with the terms and conditions of this Agreement.

F. Grant funds may not, without advance written approval by the Department, be obligated after the Completion Date except for those activities required for close-out. Obligations incurred prior to and still outstanding as of the Completion Date shall be liquidated within ninety (90) days.

G. At any time during the period of performance under this Agreement, and upon receipt of the progress and financial reports, Final Program Report or Final Audit Report, the Department may review all Program Costs incurred by the Grantee and all payments made to date. Upon such review the Department shall disallow any items of expense which are not determined to be allowable or are determined to be in excess of approved expenditures; and shall, by written notice specifying the disallowed expenditures, inform the Grantee of any such disallowance.

H. If the Department disallows costs for which payment has not yet been made, it shall refuse to pay such costs. If payment has been made with respect to costs which are subsequently disallowed, the Department may deduct the amount of disallowed costs from any future payments under this Agreement or require that the Grantee refund the amount of the disallowed costs.

X. Requisition of Grant Funds

A. Requisitions for cash advances shall be made on the established forms and shall not ordinarily be made more frequently than twice a month or in amounts less than $3,000 and in no cases more than $200,000.

B. The Grantee shall establish procedures to ensure that any amounts of cash in excess of the limits set forth in (A) above shall be expended within three (3) days of receipt of the funds in the depository account.

C. Cash advances made by the Grantee to subgrantees shall conform substantially to the same standards of timing and amount as apply to the Grantee under this Agreement.

D. Amounts withheld from contractor to assure satisfactory completion of work shall not be paid until the Grantee has received a final payment request from the contractor and has certified the work is complete and satisfactory.

E. The Department may terminate advance financing and require the Grantee to finance its operations with its own working capital should it be determined that the Grantee is unwilling or unable to establish procedures to minimize the time lapsing between cash advances and disbursement. Payments to the Grantee would then be made only as reimbursement for actual cash disbursements.

XI. Depositories for Program Funds

A. The Grantee shall maintain a separate record for money received under the Community Development Coronavirus Response Program. Into this fund shall be deposited:

1. Moneys received from the Department.

2. Program income earned through program activities.

B. Any interest earned, prior to disbursement, on advances of grant funds shall be remitted to the State for subsequent return to the United States Treasury.

XII. Financial Management

A. Grantees shall establish and maintain a system which assures effective control over and accountability for all funds, property and other assets used in the Community Development Coronavirus Response Program.

B. Grantees shall either adopt the system recommended by the Department or certify to the Department, in writing, prior to making the first requisition of funds that the alternative system proposed for use shall meet the following standards:

1. Maintenance of separate accounting records and source documentation for the Community Development Coronavirus Response Program;

2. Provision for accurate, current and complete disclosure of the financial status of the Program;

3. Establishment of records of budgets and expenditures for each approved activity;

4. Demonstration of the sequence and status of receipts, obligations, disbursements and fund balance;

5. Provision of financial status reports in the form specified by the Department;

6. Compliance with the Department's audit requirements (2 CFR Part 200); and

7. Consistency with generally accepted accounting principles as specified by the Kansas Department of Administration, unless a waiver of GAAP has been received by the Grantee from the Kansas Director of Accounts and Reports.

XIII. Monitoring and Reporting

A. The Grantee shall monitor the activities of the Community Development Coronavirus Response Program, including those of contractors and subcontractors, to assure that all program requirements are being met.

B. The Grantee shall submit progress and financial reports to the Department in accordance with the schedule set forth in the SPECIAL CONDITIONS. These reports shall be in a format prescribed by the Department.

C. The Grantee shall submit a Final Program Report with the close-out no later than ninety (90) days following the Completion Date.

D. From time to time, as requested in writing by the Department, the Grantee shall submit such data and other information as the Department may require.

E. Failure to report as required or respond to requests for data or information in a timely manner may be grounds for suspension or termination of the Grant.

XIV. Procurement Procedures

A. The Grantee shall use established procurement procedures which reflect applicable State and local laws and regulations and the Department's Procedures for the establishment of procurement systems.

B. These standards do not relieve the Grantee of any contractual responsibilities under its contracts. The Grantee is responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements entered into support of a grant. These include but are not limited to source evaluation, protests, disputes, and claims.

XV. Bonding Requirements

A. When administering federal grants and subgrants, a Grantee may follow its own requirements and practices with respect to: (1) bonding of employees and contractors, and (2) insurance. Federal grantor agencies are not permitted to impose requirements beyond those listed below. The government-wide grants management common rule, "Uniform Administrative Requirements for Grants to State and Local Governments," contains bonding requirements only for circumstances when a grantee contracts for construction or facility improvement (including alteration and renovation) and the bids and contracts exceed $25,000. The following types of bonds are required in the "Procurement" section of the common rule:

- A 100 percent "performance bond" on the part of the contractor to secure fulfillment of all the contractor's obligations under the contract; and
- A 100 percent "payment bond" on the part of the contractor to assure payment, as required by law, of all persons supplying labor and materials as part of work provided under the contract.

B. The Department reserves the right to promulgate and enforce bonding procedures and requirements applicable to any project.

C. All bonds shall be procured from a surety company registered and licensed to do business in the State of Kansas and countersigned by its Kansas resident agent.

XVI. Program Income

A. Program Income, as defined in the Final Statement, means gross income earned by the Grantee from activities supported by grants made by the Department under the provisions of the Federal Act, or as otherwise defined by the Department.

B. All Program Income from a project funded by this Agreement may be retained by the Grantee (unless specified as a Special Condition to this agreement) and shall be added to funds committed to the support of the program established by this Agreement or for such eligible program activities as may be authorized by the Department. This income shall be disbursed to the maximum extent feasible prior to requisitioning additional funds under this agreement.

XVII. Program Close-out Procedures

A. Program close-out is the process by which the Department determines that all applicable administrative and financial actions and all required work of the program including audit and resolution of audit findings have been completed or that there are no additional benefits likely to occur by continuation of program activities or costs. All findings from Department monitoring visits must be cleared prior to close-out.

B. The Completion Date is the date specified in Section IV., Period of Performance, of this Agreement or amendment thereto, on which assistance ends for all program activities except those required to complete the close-out or the date on which the grant is suspended or terminated.

C. The Grantee shall submit to the Department close-out documents covering the entire program within ninety (90) days of completion date. Additionally, one copy must be placed where other program documents are available for public review, and at least one copy must remain in the Grantee's files. The Department may grant extensions to the time for submission of these documents when so requested by the Grantee in writing.

D. The Department retains the right to recover any appropriate amount of unobligated program funds.

E. The Grantee shall account for any property acquired with grant funds or received from the federal or state government in accordance with the Department's property management procedures.

XVIII. Termination for Convenience

A. The Department or Grantee may terminate the grant in whole, or in part, when both parties agree that the continuation of the program would not produce beneficial results commensurate with the further expenditure of funds.

B. The two parties shall agree upon the termination conditions, including the effective date and, in the case of partial terminations, the portion to be terminated.

C. The Grantee shall not incur new obligations for the terminated portion after the effective date and shall cancel as many outstanding obligations as possible. The Grantee shall be allowed full credit for noncancelable obligations, property incurred prior to termination.

XIX. Suspension or Termination-for-Cause

A. The Department may suspend the grant, in whole or in part, at any time during the Grant Period, and upon reasonable notice to the Grantee withhold further payments or prohibit the Grantee from incurring additional obligations of grant funds when it is determined that the Grantee has failed to substantially comply with the conditions of this Agreement. This will be done pending corrective action by the Grantee or a decision by the Department to terminate the grant. The Department shall allow all necessary and proper costs which the Grantee could not reasonably avoid during the period of suspension.

B. The Department, after reasonable notice following procedures pursuant to Final Statement may terminate the grant, in whole or in part, at any time during the Grant Period when it is determined that the Grantee has failed to substantially comply with the conditions of this Agreement. The Department shall promptly notify the Grantee in writing, of the determination and the reasons for the termination, together with the effective date and may initiate procedures to recapture all funds advanced to Grantee.

C. Payments made to the Grantee or recoveries by the Department under grants which have been suspended or terminated for cause shall be in accord with the legal rights and liabilities of the parties.

XX. Audit Requirements

A. The Grantee shall arrange for the performance of annual financial/compliance audits of the grant project. All audits must be performed by an independent qualified auditor. The audit period is identical with the Grantee's regular fiscal year. The audit(s) will be conducted in accordance with the requirements set forth in the audit section of the Kansas CDBG Handbook, which are based on 2 CFR Part 200.

1. If the local government expends $750,000 or more of Federal grant assistance from all programs, it must have an annual audit performed in accordance with 2 CFR Part 200. An audit is a financial and compliance audit that covers the entire operations of the local government, rather than being limited to the CDBG project or other Federal grants.

2. If the local government expends less than $750,000 in a fiscal year, it will be the option of the Department of Commerce to determine if a project specific audit will be required. If such audit is required, it will be procured and paid for by the Department.

3. Grantee's will be required to submit the "audit information form" to the Department of Commerce each fiscal year. This form must be submitted to the Department by or before May 15th of each fiscal year.

B. Grantees are required to submit one copy of a fiscal year audit report covering the program. The audit reports shall be sent within 30 days after the completion of the audit, but no later than the nine months after the end of the audit period unless agreed to by the Department.

C. If any expenditures are disallowed as a result of the Final Audit Report, the obligation for reimbursement to the Kansas Small Cities Community Development Block Grant Program shall rest with the Grantee.

XXI. Retention of and Access to Records

A. Financial records, supporting documents, statistical records, and all other records pertinent to this program shall be retained in accordance with the Department's Procedures.

B. Authorized representatives of the Department, the Secretary of HUD, the Inspector General of the United States, or the U.S. General Accounting Office shall have access to all books, accounts, records, reports, files, papers, things, or property belonging to, or in use by, the Grantee pertaining to the administration of this Agreement and the receipt of assistance under the Community Development Coronavirus Response Program as may be necessary to make audits, examinations, excerpts, and transcripts for a period of three years after the entire State CDBG grant year Grantee was awarded from has been closed out by HUD.

C. Any contract or agreement entered into by the Grantee shall contain language comparable to subsection (B) so as to assure access by authorized parties to the pertinent records of any subgrantee, contractor, or subcontractor.

XXII. Conflict of Interest

A. In the procurement of supplies, equipment, construction and services by Grantees and subgrantees, the conflict of interest provisions of the Kansas Department of Commerce as provided at 2 CFR Part 200 shall apply.

B. No member of the Governing Body, officer or employee of the Grantee, or its designees or agents, or any other person who exercises any functions or responsibilities with respect to the program assisted by this Agreement during his tenure or for one year thereafter, shall have any direct interest in any contract or subcontract, or the proceeds thereof, for the work to be performed in connection with the program.

C. The Grantee shall incorporate, or cause to be incorporated, in all third party agreements, a provision prohibiting such interest pursuant to the purpose of this Section.

D. The Grantee shall not employ, nor shall permit any third party to employ any employee of the Department.

XXIII. Equal Opportunity

In addition to all equal opportunity provisions and the Assurances incorporated by reference herein, the Grantee agrees to comply with all of the requirements of the Kansas Acts Against Discrimination relating to fair employment practices, to the extent applicable and shall cause the foregoing provisions to be inserted in all contracts with third parties for any work covered by this Agreement so that such provisions will be binding upon such third parties.

Grantee will conduct and administer the grant in conformity with Title VI of the Civil Rights Act of 1964 (42 USC 2000d et seq., as amended) and the Fair Housing Act (42 USC 3601-20) and will affirmatively further fair housing.

XXIV. Waiver of Enforcement

A waiver by the Department of the right to enforce any provision of this Agreement shall not be deemed a waiver of the right to enforce each and all of the provisions herein.

XXV. Reversion of Assets

A. Consistent with the provisions at 24 CFR 570.703, the Grantee shall transfer any CDBG funds on hand at the time of expiration of the Agreement and any accounts receivable attributable to the use of CDBG funds to the Department.

B. Any real property under the Grantee's control that was acquired or improved in whole or in part with CDBG funds in excess of $25,000 shall be used for its original intended purpose for five years after expiration of the agreement. Should the Grantee fail to utilize said property for its intended purpose, the Grantee shall pay the Department an amount equal to the current market value of the property less any portion of the value attributable to expenditures of non-CDBG funds for the acquisition of, or improvement to, the property.

XXVI. Budget Amendments and Other Changes

A. During the implementation of the grant project, the Grantee may revise the CDBG activities amounts in the CONTRACT PROJECT BUDGET FORM; provided that:

1. The cumulative effect of the revision is to not make line item budget transfers which exceed ten percent of the total grant or $10,000 cumulative of CDBG monies, whichever is less.

2. The change does not increase any professional services of the CDBG approved budget;

3. The change will not significantly change the scope, location or objectives of the approved activities; and

4. The change does not add or eliminate any activity.

B. Any such changes to this Agreement shall constitute an amendment, including time extension of the completion date.

C. The Grantee shall notify the Department if, through the use of other funds, there is an intention to expand, enhance or add to the scope of the program covered by the Agreement, or there is a proposal to undertake activities that will have an impact upon the buildings, areas or activities of this program. The Department reserves the right to require an amendment to this Agreement if such is deemed necessary.

D. Amendments to the terms and conditions of this Agreement shall not become effective unless reduced to writing, applicable standard forms submitted in duplicate, passed by Resolution of the governing body, and signed by the duly authorized representative of the Grantee, and signed by the Department.

E. **I hereby certify that I have knowledge of all activities in the above-referenced grant. I also certify that I am aware that the regulations of the CDBG program prevent the use of any facility built or rehabilitated with CDBG funds, or any portion thereof, to be used for the conduct of official business. By accepting the above-referenced grant award, I certify that no portion of the above grant award violates this regulation.**

Copies or originals of all CDBG recipient files and documentation must be maintained at the recipient's principal place of business.

We, the undersigned, have read and understood the above document and hereby agree to the terms and conditions contained herein.

Dated by the Department of Commerce this _____ day of _____, 20 _____.

STATE OF KANSAS
DEPARTMENT OF COMMERCE

By: _____
CDBG Program
Kansas Department of Commerce

By: _____
Notary Public, State of Kansas

City of Junction City Kansas
(Grantee)

By: _____
(Name) (Title)

(SEAL)

ATTEST: _____
(For the Grantee)

SPECIAL CONDITIONS

In addition to the general terms and conditions of this Agreement, the Grantee and the Department hereby agree to the following Special Conditions:

1. As provided in Section IX., Program Costs, F., the Notification of Award for the grant under this Agreement is dated **JUNE 2, 2020.**

2. As provided in Section XIII., Monitoring and Reporting, B., the Grantee shall submit Quarterly Progress Reports to the Department. The reporting periods consist of January/February/March, April/May/June, July/August/September and October/November/December. Quarterly Progress Reports are to be submitted to the Department on or before ten (10) days after the end of each quarter. A Quarterly Progress Report shall be submitted for each quarter, or portion thereof, during the Period of Performance as provided in Section IV. Any extension of time approved by the Department will require additional Quarterly Progress and Financial Reports to be submitted in accordance with the above-referenced schedule.

3. As provided in Section IV., Period of Performance, all activities assisted by this Agreement shall be completed on **JUNE 15, 2021** except for those activities required to close out the program, such as the Final Program Report and the Final Audit Report.

4. As provided in Section XIII., Monitoring and Reporting, C., the Grantee shall submit a Final Program Report to the Department on or before **SEPTEMBER 14, 2021**.

5. The Grantee shall not use funds that have been granted by HUD under the Federal Act, or which may have been accrued as a consequence of activities supported with such grant funds (program income), in whole or in part for the support of the Activities covered by this Grant Agreement without first having secured the express written approval of HUD.

6. The Grantee shall be permitted to satisfy the program audit requirements of Section XX., Audit Requirements, by conducting a single municipal government-wide financial audit at the time of an annual audit provided for by Kansas law. Said audit will be completed on or before September 30 of each year the grant is open and one year after the grant is closed. Grantees receiving federal assistance in any fiscal year must have an audit made in accordance with 2 CFR Part 200 for such fiscal year unless exempted under 2 CFR Part 200. Those Grantees having expended $750,000 or more of total federal funds from all sources must have an annual audit.

7. Will require each unit of local government to be distributed Title I funds to adopt and enforce a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations in accordance with Section 519 of Public Law 101-144, (the 1990 HUD Appropriations Act) and prohibiting the barring of entrance or exit to any facility or location which is the subject of such demonstration (Cranston-Gonzales National Affordable Housing Act).

8. In addition to the above certifications, the undersigned also makes the certification required which is attached regarding Lobbying.

CERTIFICATION REGARDING LOBBYING

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

_____ _____

Date Official

Grantees are required to keep records until three years after the entire CDBG grant year from HUD has been closed out.

Kansas Department of Commerce
Community Development Block Grant (CDBG) Program
1000 S.W. Jackson St., Suite 100
Topeka, KS 66612-1354

DETERMINATION OF LEVEL OF REVIEW

ENVIRONMENTAL REVIEW RECORD (ERR)

Grantee Name & Project Number: Junction City - CDBG-CV

Project Location: Junction City, Kansas

Project Description: Meal Programs for eligible communities in Junction City for the CDBG-CV project

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The subject project has been reviewed pursuant to HUD regulations 24 CFR Part 58, "Environmental Review Procedures for Entities Assuming HUD Environmental Responsibilities," and the following determination with respect to the project is made:

☐ Exempt from NEPA review requirements per 24 CFR 58.34(a)(___)

☒ Categorical Exclusion NOT Subject to §58.5 authorities per 24 CFR 58.35(b)(3)

☐ Categorical Exclusion SUBJECT to §58.5 authorities per 24 CFR 58.35(a)(___)

☐ An Environmental Assessment (EA) is required to be performed.

☐ An Environmental Impact Statement (EIS) is required to be performed.

The ERR (see §58.38) must contain all the environmental review documents, public notices and written determinations or environmental findings required by Part 58 as evidence of review, decision making and actions pertaining to a particular project. Include additional information including checklists, studies, analyses and documentation as appropriate.

Chief Elected Official (print name/title)

Chief Elected Official's Signature

Date

GRANTEE NAME: JUNCTION CITY GRANT NUMBER: 20-CV-036

ACTIVITY	CDBG FUNDS	OTHER FUNDS	SOURCE OF OTHER FUNDS	TOTAL COST
1. Economic Dev./Micro-grants	$132,000			$132,000
				$0
				$0
				$0
				$0
				$0
				$0
				$0
				$0
				$0
				$0
				$0
				$0
ED/MG Total	$132,000			$132,000
2. Meals programs	$35,000			$35,000
				$0
				$0
				$0
				$0
				$0
				$0
				$0
Meal Program Total	$35,000	$0		$35,000
3. Administration				$0
				$0
				$0
Administration Total		$0		$0
ALL ACTIVITIES TOTAL	$167,000	$0		$167,000

Rev. 6-1-2020

AUTHORIZED SIGNATURE FORM

Grantee Name: City of Junction City Grant No.: 20-CV-036

Street Address: 700 North Jefferson Street, PO Box 287

City, State, Zip: Junction City, KS 66441-0287

AUTHORIZED SIGNATURES FOR REQUEST FOR PAYMENT

Typed Name and Title

Name: Lindsay Miller

Title: Finance Director

(Signature)

Typed Name and Title

Name: Tammy Miller

Title: City Clerk

(Signature)

Typed Name and Title

Name: Yvonne Bachura

Title: City Treasurer

(Signature)

Typed Name and Title

Name: Allen J. Dinkel

Title: City Manager

(Signature)

I hereby certify that the above signatures are authorized to sign the Request for Payment of CDBG funds (Form No. RP-1).

Typed Name and Title

Date: 06-12-2020

Name: Jeff Underhill

Title: Mayor

(Signature of Certifying Official)

KANSAS DEPARTMENT OF COMMERCE

DESIGNATION OF DEPOSITORY: DIRECT DEPOSIT (REV 5/08)

Section 1: DESIGNATION

GRANTEE	Project No.
City of Junction City	20-CV-036

ADDRESS
700 N. Jefferson Street, PO Box 287

CITY	STATE	ZIP CODE
Junction City	KS	66441-0287

Please check one of the following: _____ a special account has been established; or ____ the General account exists for the direct deposit of CDBG Funds at the following bank:

BANK NAME
KS State Bank

ADDRESS
539 W. Sixth Street

CITY	STATE	ZIP CODE
Junction City	KS	66441

The account number to which all CDBG monies for this project will be deposited is:

Bank's ABA NO.	ACCOUNT NO.
101101536	1074318

I certify that this is a non-interest bearing account which shall be maintained on a basis consistent with Fiscal Service, Treasury 31 CFR Ch. 11 Part 205.

GRANTEE CHIEF ELECTED OFFICIAL'S TYPED NAME DATE

SIGNATURE OF GRANTEE CHIEF ELECTED OFFICIAL

Section 2: CERTIFICATION BY DEPOSITORY

The account identified in Section 1 has been established with this bank. All necessary documentation including a power of attorney where necessary, which will enable this bank to receive CDBG funds directly from the State of Kansas to the account identified in Section 1 without any endorsement by the payee, has been received and is in this depository's custody.

This depository's deposits are insured by:_____

Appropriate collateral will be pledged by this bank any time that the depositor's balance exceeds this insurance limit.

Immediately upon deposit of CDBG funds we will notify the grantee and, subsequently, provide a copy of the documentation of deposit. Monthly statements that show the checks payee name will be provided to the account holder.

AUTHORIZED BANK OFFICER'S TYPED NAME DATE

SIGNATURE OF AUTHORIZED BANK OFFICER

CARES Act Programs through SBA, FEMA, IRS, Treasury, USDA, and HHS for CDBG Grantees' Awareness for Duplication of Benefits

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
SBA	Payment Protection Program Loans	All small businesses, including non-profits, Veterans organizations, Tribal concerns, sole proprietorships, self-employed individuals, and independent contractors, with 500 or fewer employees, or no greater than the number of employees set by the SBA as the size standard for certain industries.[1]	The new loan program will help small businesses with their payroll and other business operating expenses. It will provide critical capital to businesses without collateral requirements, personal guarantees, or SBA fees – all with a 100% guarantee from SBA. All loan payments will be deferred for six months. Most importantly, the SBA will forgive the portion of the loan proceeds that are used to cover the first eight weeks of payroll costs, rent, utilities, and mortgage interest.	Treasury and the Small Business Administration launched this program on April 3, allowing businesses to go to a participating SBA 7(a) lender, bank, or credit union, to apply for a loan, and be approved on the same day. As of April 7, the program had reached the funding limit set in the CARES Act.	Maximum loan amounts up to $10 million. Small Business owners in all U.S. states and territories	**$349 billion** of loans available. Loan forgiveness if proceeds used for payroll costs and other designated business operating expenses in the 8 weeks following the date of loan origination (due to likely high subscription, it is anticipated that not more than 25% of the forgiven amount may be for non-payroll costs). All loans under this program will have the following identical features: Interest rate of 0.5%, maturity of 2 years, first payment deferred for six months, 100% guarantee by SBA, no collateral, no personal guarantees, no borrower or lender fees payable to SBA
SBA	Economic Injury Disaster Loans	Small Business owners in all U.S. States and territories	In response to the Coronavirus (COVID-19) pandemic, small business owners in all U.S. states, Washington D.C., and territories are eligible to apply for an Economic Injury Disaster Loan advance of up to $10,000.[2]	Funds will be made available within three days of a successful application, and this loan advance will not have to be repaid.	Loans up to $10,000. Small Business owners in all U.S. states and territories	An additional appropriation of **$10 billion**. This advance will provide economic relief to businesses that are currently experiencing a temporary loss of revenue. Funds will be made available within three days of a successful application. This loan advance will not have to be repaid.
SBA	Express Bridge	Small Business owners in	Express Bridge Loan Pilot	These loans can provide vital	Access up to $25,000 quickly.	If a small business has an urgent

[1] https://www.sba.gov/about-sba/sba-newsroom/press-releases-media-advisories/349-billion-emergency-small-business-capital-cleared-sba-and-treasury-begin-unprecedented-public
[2] https://www.sba.gov/disaster-assistance/coronavirus-covid-19

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
	Loans	all U.S. States and territories	Program allows small businesses who currently have a business relationship with an SBA Express Lender to access up to $25,000 quickly.	economic support to small businesses to help overcome the temporary loss of revenue they are experiencing and can be a term loans or used to bridge the gap while applying for a direct SBA Economic Injury Disaster loan.		need for cash while waiting for decision and disbursement on an Economic Injury Disaster Loan, they may qualify for an SBA Express Disaster Bridge Loan.
SBA	Debt Relief Program	Small Business owners in all U.S. States and territories	As part of SBA's debt relief efforts will automatically pay the principal, interest, and fees for: - current 7(a), 504, and microloans for a period of six months, and - new 7(a), 504, and microloans issued prior to September 27, 2020.	For current SBA Serviced Disaster (Home and Business) Loans: If your disaster loan was in "regular servicing" status on March 1, 2020, the SBA is providing automatic deferments through December 31, 2020.		Payment of applicable principal, interest, and fees, or of loan deferment, is automatic.
FEMA	Disaster Relief Fund	State and local governments attempting to mitigate against the spread of COVID-19 and protect public health.	FEMA can direct, coordinate, manage, and fund eligible response and recovery efforts associated with COVID-19 that overwhelm State resources pursuant to the Robert T. Stafford Disaster Relief and Emergency Assistance Act.[3]	Every 30 days the Administrator shall provide the Committees on Appropriations of the Senate and the House both projected and actual costs for funds provided.	$25 billion set aside for major disasters declared pursuant to the Stafford Act. The other $15 billion may be used for all purposes authorized by FEMA under the CARES Act. (*The other $5 billion seems to be unmentioned)*	**$45 billion** to remain available until expended. Through the DRF, FEMA can fund authorized Federal disaster support activities as well as eligible State, territorial, tribal, and local actions, such as: (1) the repair and restoration of qualifying disaster-damaged public infrastructure; (2) hazard mitigation initiatives; (3) financial assistance to eligible disaster survivors.
FEMA	Public Assistance Program	State, territorial, tribal, and local government entities and certain private non-profit organizations are	Under the COVID-19 Emergency Declaration described above, FEMA may provide assistance for	Consistent with the President's national emergency declaration for the coronavirus (COVID-19) pandemic on March 13, 2020,	President Trump declared a national emergency under Section 501(b) of the Stafford Act on March 13 in wake of the ongoing COVID-19 pandemic.	FEMA assistance will be provided at a 75 percent federal cost share. This assistance will require execution of a FEMA-

[3] https://www.fema.gov/media-library/assets/documents/31789

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
		eligible to apply for Public Assistance.	emergency protective measures including, but not limited to: *Management, control and reduction of immediate threats to public health and safety, Emergency medical care, Medical sheltering, and Purchase and distribution of food,* provided they are not funded by the HHS/CDC or other federal agency. Final reimbursement determinations will be coordinated by HHS and FEMA.	FEMA urges officials to, without delay, take appropriate actions that are necessary to protect public health and safety pursuant to public health guidance and conditions and capabilities in their jurisdictions. FEMA provides the following guidance on the types of emergency protective measures that may be eligible under FEMA's Public Assistance Program in accordance with the COVID-19 Emergency Declaration in order to ensure that resource constraints do not inhibit efforts to respond to this unprecedented disaster.	State, territorial, tribal, and local government entities and certain private non-profit organizations are eligible to apply for Public Assistance. FEMA will not duplicate any assistance provided by HHS/CDC.	State/Tribal/Territory Agreement, as appropriate, and execution of an applicable emergency plan. Local governments and other eligible PA applicants will apply through their respective state, tribal or territorial jurisdictions.
FEMA	Emergency Food and Shelter Program (EFSP)	American families in sudden economic crisis.	Shelter, food and supportive services to individuals and families in sudden economic crisis.	EFSP was established to supplement and expand the ongoing work of local social service organizations, both nonprofit and governmental. Accordingly, EFSP funding is open to all organizations helping hungry and homeless people, as well as organizations that support those at risk of becoming hungry or homeless due to economic hardships[4]	$200 million allocation to program account. Nonprofit and governmental service organizations in U.S. states and territories	Unlike FEMA's disaster assistance programs authorized under the Stafford Act, EFSP is authorized by the McKinney-Vento Homeless Assistance Act of 1987 (PL 100-77).
Treasury	The Coronavirus Relief Fund	States, Tribal governments, and units of local governments with a population above 500,000	The CARES Act requires that the payments from the Coronavirus Relief Fund only be used to cover expenses that— (1) are necessary expenditures incurred due to the public health emergency created by COVID-19. (2)	The legislation specifies that within 30 days of passage the funds will be released to states based on their relative populations, with each state receiving at least $1.25 billion.	$150 billion fund. U.S. states and territories. Additional information on eligible uses of Fund disbursements by governments will be posted as it becomes available.	Funds will be released to states based on their relative populations, with each state receiving at least $1.25 billion. A local government must have a population above 500,000 to qualify. $3 billion for making payment to

[4] https://www.fema.gov/media-library/assets/documents/24422

Agency	Program Name	Populations Served	Services Provided	Program Rollout and Duration	Size & Additional Notes on Eligibility	Funding and operating mechanisms
			were not accounted for in the budget most recently approved as of March 27, 2020 (the date of enactment of the CARES Act) for the State or government; and (3) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.			the District of Columbia, the Commonwealth of Puerto Rico, the United States Virgin Islands, Guam, the Commonwealth of the Northern Mariana Islands, and American Samoa. $8 billion for making payments to Tribal governments**.**
Treasury	Unemployment Insurance Provisions	Makes sure self-employed and independent contractors, gig workers, can receive unemployment during the public health emergency. The bill also includes support to state and local governments and nonprofits so they can pay unemployment to their employees.	Makes benefits more generous by adding a $600/week across-the-board payment increase through the end of July.	For those who need extra assistance the bill provides an additional 13 weeks of benefits beyond what states typically allow.	$250 billion to expand unemployment benefits. Individuals in U.S. states and territories.	The expansion in unemployment benefits expires at the end of 2020 in recognition of the temporary nature of this challenge.
IRS	Economic Impact Payments	Tax filers with adjusted gross income up to $75,000 for individuals and up to $150,000 for married couples filing joint returns will receive the full payment. For filers with income above those amounts, the payment amount is reduced by $5 for each $100 above the $75,000/$150,000 thresholds. Single filers with income exceeding $99,000 and $198,000 for	Direct payment.	One-time payment for eligible citizens.	Up to $1,200 for single filers. Up to $2,400 for joint filers. Individuals in U.S. states and territories.	The payments will be administered by the Internal Revenue Service (IRS) and function as a federally refundable tax credit.

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		joint filers with no children are not eligible. Social Security recipients and railroad retirees who are otherwise not required to file a tax return are also eligible and will not be required to file a return.				
USDA	Commodity Assistance Program	Through CSFP, USDA distributes both food and administrative funds to participating states and Indian Tribal Organizations (ITOs).	The Commodity Supplemental Food Program (CSFP) works to improve the health of low-income elderly persons at least 60 years of age by supplementing their diets with nutritious USDA Foods.	Sec 1101. (g) AVAILABILITY OF COMMODITIES.—During fiscal year 2020, the Secretary of Agriculture may purchase commodities for emergency distribution in any area of the United States during a public health emergency designation. (i) FUNDING.—There are hereby appropriated to the Secretary of Agriculture such amounts as are necessary to carry out this section.	Through CSFP, USDA distributes both food and administrative funds to participating states and Indian Tribal Organizations (ITOs).	$450 million to Commodity Assistance Program, $150 million of which may be used for distribution.
USDA	Child Nutrition Programs	Children from low-income families (at or below 130% of the Federal Poverty Level (FPL), or $31,590 for a family of four in school year 2016 - 2017) are eligible for free meals. Those with incomes up to 185% of the FPL are eligible for reduced price meals.	Child nutrition programs help to ensure that children have access to nutrition meals and snacks in schools, summer programs, childcare centers and homes, and afterschool programs. FNS also issued guidance on meal delivery using existing authorities in summer meal programs.	Waiver authority for existing program.	For Congregate Meal Waivers, FNS has approved waivers from all 50 states, DC, Guam, Puerto Rico, and the Virgin Islands, enabling Summer Food Service Program (SFSP) and National School Lunch Program Seamless Summer Option (SSO) sponsors to serve meals in a non-congregate setting and at school sites during school closures related to the coronavirus.	$8.8 billion. Pandemic EBT – Supplemental EBT allotments in FY2020 for the value of school meals for each eligible child in the household.
USDA	Supplemental Nutrition for Women, Infants and Children (WIC)	The WIC target population are low-income, nutritionally at risk: - Pregnant women (through pregnancy and up to 6 weeks after birth or after pregnancy ends).	The Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) provides federal grants to states for supplemental foods, health care referrals, and nutrition education for	WIC is not an entitlement program as Congress does not set aside funds to allow every eligible individual to participate in the program. WIC is a Federal grant program for which Congress authorizes a specific amount of funds each year for the program.	WIC operates through 1,900 local agencies in 10,000 clinic sites, in 50 State health departments, 34 Indian Tribal Organizations, the District of Columbia, and five territories (Northern Mariana, American Samoa, Guam, Puerto Rico, and the	The Families First Coronavirus Response Act provided the WIC Program with $500 million to remain available through Sept. 30, 2021 for increases in program participation. FNS will work with state to ensure

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		- Breastfeeding women (up to infant's 1st birthday) - Non breastfeeding postpartum women (up to 6 months after the birth of an infant or after pregnancy ends) - Infants (up to 1st birthday). - Children up to their 5th birthday.	low-income pregnant, breastfeeding, and non-breastfeeding postpartum women, and to infants and children up to age five who are found to be at nutritional risk.	WIC is administered at the Federal level by FNS, and by 90 WIC state agencies, through approximately 47,000 authorized retailers.	Virgin Islands).	funding is available to state agencies that require additional funds based on enrollment.
USDA	Nutrition Assistance Block Grant to Territories	Low-income individuals and families are eligible for benefits as determined by each Territory.	The NABG Provides food assistance to low-income households in the U.S. Territories of the Commonwealth of Puerto Rico, American Samoa, and the Commonwealth of the Northern Mariana Islands, in lieu of operating a Supplemental Nutrition Assistance Program (SNAP).	With the authority granted them via the block grants, the U.S. territories establish eligibility and benefit levels for their nutrition assistance programs.	$200 million U.S. Territories of the Commonwealth of Puerto Rico, American Samoa, and the Commonwealth of the Northern Mariana Islands	$200 million for PR, CNMI, AS.
USDA	Disaster Household Distribution	USDA has approved targeted DHD programs for the following states and Indian Tribal Organizations (ITOs).	States and Tribes may apply for the DHD program to meet specific needs when traditional channels of food are unavailable and not being replenished on a regular basis.	Please check with the specific state or ITO for details on the DHD operation	USDA has approved targeted DHD programs for the following states and Indian Tribal Organizations (ITOs).	Please check with the specific state or ITO for details on the DHD operation
USDA	Summer Food Service Program	Summer Food Service Program (SFSP) and National School Lunch Program Seamless Summer Option (SSO) to serve meals in non-congregate setting and at school sites	The U.S. Department of Agriculture's (USDA) Summer Food Service Program (SFSP), also known as the Summer Meals Program, provides kids and teens in low-income areas free meals when school	The SFSP reimburses providers who serve free healthy meals to children and teens in low-income areas during the summer months when school is not in session.	The SFSP serves children and teens age 18 and younger. Serve meals in non-congregate setting and at school sites during COVID-related school closures.	There are three main players involved: State agencies, sponsors, and sites. - State agencies administer the program and communicate with USDA. - Sponsors enter into

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		during COVID-related school closures.	is out.			agreements with State agencies to run the program. Schools, local government agencies, camps, faith-based and other non-profit community organizations that can manage a food service program may be SFSP sponsors. Sponsors get reimbursed by the Program and may manage multiple sites. - Sites are places in the community where children receive meals in a safe and supervised environment. Sites may be in a variety of settings, including schools, parks, community centers, health clinics, hospitals, apartment complexes, churches, and migrant centers. Sites work directly with sponsors.
USDA	The Emergency Food Assistance Program	The Emergency Food Assistance Program (TEFAP) is a federal program that helps supplement the diets of low-income Americans, including elderly people, by providing them with emergency food assistance at no cost.	Through TEFAP, the U.S. Department of Agriculture (USDA) purchases a variety of nutritious, high-quality USDA Foods, and makes those foods available to State Distributing Agencies.	States provide the food to local agencies that they have selected, usually food banks, which in turn distribute the food to local organizations, such as soup kitchens and food pantries that directly serve the public.	The amount of food each state receives out of the total amount of food provided is based on the number of unemployed persons and the number of people with incomes below the poverty level in the state.	State agencies may adjust The Emergency Food Assistance Program (TEFAP) income eligibility guidelines to expand participation at any time; can consider categorical income eligibility (e.g. all SNAP and WIC participants).
USDA	Pandemic EBT	As a result of the Families First Coronavirus Response Act of 2020, children who would receive free or reduced-price meals if not for school closures are	Temporary emergency standards of eligibility and levels of benefits for free or reduced-price meals.	Waiver of existing requirements is provided upon request.	State agencies may submit plans in any case in which a school is closed for at least 5 consecutive days during a public health emergency designation during which the school would otherwise be in session.	Secretary has authority to approve state agency plans for temporary emergency standards of eligibility and levels of benefits under the Food and Nutrition Act of 2008. Children

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		eligible to receive assistance under this provision. USDA is providing guidance to state agencies on plan requirements in order to receive approval.				eligible for free or reduced-price meals if not for the school closure are eligible under this provision.
USDA	Supplemental Nutrition Assistance Program Emergency Allotments	USDA has granted waivers to all states, allowing for the issuance of emergency allotments (supplements) based on a public health emergency declaration by the Secretary of Health and Human Services under section 319 of the Public Health Service Act related to an outbreak of COVID-19 when a state has also issued an emergency or disaster declaration.	SNAP provides nutrition benefits to supplement the food budget of needy families so they can purchase healthy food and move towards self-sufficiency.	Waiver of existing program requirements is provided upon request.	Options for plan adjustments include a number of approaches to easing states' workload to facilitate processing the large number of new applications expected. For example, USDA has already allowed states to extend certification periods and take other measures to keep current participants from having their cases closed when they cannot conduct business online or remotely. USDA also has allowed states to modify their application processes to streamline operations, for example by reducing interview requirements and adapting telephone signature procedures.	The Act allows USDA to approve state plans to adjust their SNAP operations and procedures to help states manage their workload under current conditions.
HHS	Community Living Allocation	Older adults in need of meals.	These programs provide meals to more than 2.4 million older adults each year, both through home delivery and in places like community centers. The need for these services, particularly home-delivered and packaged meals, has increased as community measures to slow transmission of COVID-19 have closed meal sites and	Funding has been provided to states, territories, and tribes for subsequent allocation to local meal providers. Grant amounts are determined based on the population-based formulas defined in the Older Americans Act.		$250 million in grants from the Administration for Community Living (ACL) to help communities provide meals for older adults.

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			have left many family caregivers unable to assist their older loved ones.			
Labor	Dislocated Worker Grants	Workers laid off because of impact from COVID-19.	Grants for temporary employment and training services, including humanitarian assistance, clean-up and mitigation associated with the virus, and job training for industries still hiring during the health emergency.	Grants will be made in installments to state and local workforce programs, with the first 26 grants totaling $131 million awarded on April 15, 2020.	States and other eligible entities may also apply for Employment Recovery DWGs to provide reemployment services to eligible individuals	$345 million made available through state and local workforce programs.

*Note on Duplication of Benefits

Federal disaster law prohibits the provision of federal assistance in excess of need. Before paying a cost with federal disaster assistance, a Federal agency must check to see that the assistance will not cause a duplication of benefits, meaning that the cost has not or will not be paid by another source. HUD grantees are required to prevent the duplication of benefits when carrying out HUD-funded programs to provide disaster assistance.

Knowing the other sources of assistance that may be available to pay for coronavirus-related needs can help grantees prevent duplication of benefits in two ways. First, it helps grantees design programs that target needs that are unlikely to be addressed by other sources. Second, it helps grantees know which sources of assistance it needs to look for when completing a duplication of benefits check before providing assistance to individuals, households, and entities.

Assistance is not prohibited to meet needs that remain after considering other federal, state, local or philanthropic financial assistance. Private, unsubsidized loans generally are not considered a duplication of benefits. In some cases, subsidized loans do not cause a duplication, if all assistance is used for disaster-related needs. More specific information about how to comply with this requirement is available from HUD.