

October 20, 2020
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Jeff Underhill
Vice Mayor Pat Landes
Commissioner Tim Brown
Commissioner Nate Butler
Commissioner Ronna Larson
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. 7:00 P.M. - CALL TO ORDER:

a. Pledge of Allegiance.

2. PUBLIC COMMENT: The Commission requests that comments be limited to a maximum of five minutes for each person.

3. CONSENT AGENDA: All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.

a. Consideration of Appropriation Ordinance A-21 dated October 6th 2020 – October 20th 2020, in the amount of \$405,695.40 and pre-approval for items listed below in the amount \$63,206.62. (p.4)

Joshua Douglas \$2,500.00, HDR Engineering \$2,997.50, WEX \$13,214.15, Card Center \$40,484.16 and KS Treasurer \$3,646.81.

b. Consideration of September 2020 ambulance contractual obligation adjustments for \$42,345.53 and bad debt adjustments for \$24,619.41. (p.25)

c. Consideration of City Commission Minutes for October 6, 2020 Meeting. (p.26)

d. Consideration of the Special Event Permit application for the Flint Hills Church Harvest Block Party located at 337 West 7th Street on October 31, 2020 from 3 pm – 10 pm. (p.31)

4. SPECIAL PRESENTATIONS:

- a. Update on the Environmental Assessment by Alfred Benesch & Company on Freeman Field Airport. (p.39)
- b. Greater Geary Community Foundation Match Day. (p.40)
- c. Proclamation declaring October 24th, 2020 as World Polio Day in the City of Junction City, Kansas by Mayor Jeff Underhill. (p.41)
- d. Proclamation declaring November 1, 2020 as Extra Mile Day in the City of Junction City by Mayor Jeff Underhill. (p.42)
- e. Proclamation declaring October 2020 as Fire Prevention Month in the City of Junction City, Kansas by Mayor Jeff Underhill. (p.43)

5. NEW BUSINESS:

- a. Discussion of Plans for the Building of a New Public Library. (p.44)
- b. Consideration of the request to Certify Approval for Emergency Grant Activities proposed by the Open Door Community House, Inc. (p.53)
- c. Consideration of Request No. 1 for the Community Development Block Grant-Corona Virus (CDBG-CV) funds, Grant No. 20-CV-036, in the amount of \$45,707.28. (p.55)
- d. Consideration of Resolution No. R-2957, Establishing Authority for Reimbursement of Certain City Projects. (p.58)
- e. Consideration of Award of Bid to Midwest Laser Leveling in the amount of \$136,280.00 for the renovation of North Park Field #4. (p.63)
- f. Consideration of Award of Bid to Kansas Fencing in the amount of \$15,518.10 for the renovation of North Park Field #4 fence. (p.118)
- g. Consideration of the request to reject the bid received to remodel Municipal Building Office Space. (p.127)
- h. Consideration of the Agreement between the City of Junction City and the Junction City Fire Fighters Association, International Association of Fire Fighters, Local #3309. (p.148)
- i. Consideration of request for ZOLL Multi Support and Maintenance 3 Year Service Plan through the SPARK Grant. (p.221)
- j. Consideration of the request to purchase seven traffic preemption devices in the amount of \$24,720.50 from Gades Sales Co., Inc. (p.222)
- k. Consideration of Change Order #01 to substitute cementitious material for AB-3 base rock for Blue Jay Way South Street Improvements. (p.228)

6. COMMISSIONER COMMENTS & COMMITTEE REPORTS:

7. STAFF COMMENTS:

8. **ADJOURNMENT:**

City of Junction City

City Commission

Agenda Memo

October 20th, 2020

From: **Kim Hurley**, Utility Billing and Accounts Payable Specialist

To: **City Commissioners**

Subject: Consideration of Appropriation Ordinance A-21 dated October 6th 2020 – October 20th 2020, in the amount of \$405,695.40 and pre-approval for items listed below in the amount \$ 63,206.62

Background: Attached is a Listing and Checks - Appropriations for October 6th 2020 – October 20th 2020

Appropriations: October 6th 2020 – October 31st 2020

ACH Payment or Payments due before next meeting –Total \$ 63,206.62

Joshua Douglas	\$2,500.00
HDR Engineering	\$2997.50
WEX	\$13,214.15
Card Center	\$40,484.16
KS Treasure	\$3646.81



Junction City, KS

Bank Transaction Report

Transaction Detail

Issued Date Range: 10/07/2020 - 10/20/2020

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
10/09/2020		DFT0007087	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-14.40
10/09/2020		DFT0007088	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-3.43
10/09/2020		DFT0007089	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-7.99
10/09/2020		DFT0007090	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-117.79
10/09/2020		DFT0007091	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-371.21
10/09/2020		DFT0007092	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-59.38
10/09/2020		DFT0007093	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-462.60
10/09/2020		DFT0007094	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-570.42
10/09/2020		DFT0007095	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-570.42
10/09/2020		DFT0007096	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-106.40
10/09/2020		DFT0007097	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-512.03
10/09/2020		DFT0007098	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-488.84
10/09/2020		DFT0007099	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,758.70
10/09/2020		DFT0007100	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-176.30
10/09/2020		DFT0007101	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-26.82
10/09/2020		DFT0007102	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-47.10
10/09/2020		DFT0007103	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-650.77
10/09/2020		DFT0007108	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-265.60
10/09/2020		DFT0007109	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-760.44
10/09/2020		DFT0007110	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-398.73
10/09/2020		DFT0007111	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,658.17
10/09/2020		DFT0007112	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,354.74
10/09/2020		DFT0007113	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-3,340.89
10/09/2020		DFT0007114	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,856.05
10/09/2020		DFT0007115	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-682.87
10/09/2020		DFT0007116	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-993.26
10/09/2020		DFT0007117	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,985.78
10/09/2020		DFT0007118	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-408.17
10/09/2020		DFT0007119	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,449.02
10/09/2020		DFT0007120	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-784.32
10/09/2020		DFT0007121	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-6,013.80
10/09/2020		DFT0007122	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,775.60
10/09/2020		DFT0007123	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-5,514.06
10/09/2020		DFT0007124	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-4,183.08

Bank Transaction Report

Issued Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/09/2020		DFT0007125	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,421.72
10/09/2020		DFT0007126	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,168.70
10/09/2020		DFT0007127	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-2,928.10
10/09/2020		DFT0007128	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,825.59
10/09/2020		DFT0007129	BLUE CROSS BLUE SHIELD OF KS INC	Accounts Payable	Outstanding	Bank Draft	-1,124.80
10/09/2020		DFT0007130	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-79,834.24
10/09/2020		DFT0007131	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,461.77
10/09/2020		DFT0007132	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,649.49
10/09/2020		DFT0007133	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-8,064.71
10/09/2020		DFT0007135	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,312.54
10/09/2020		DFT0007137	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-589.43
10/09/2020		DFT0007138	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-707.00
10/09/2020		DFT0007139	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-16,782.79
Bank Draft Total: (47)							-169,240.06
Check							
10/07/2020		372119	ALTENHOFEN LAW OFFICE, CHARTERED	Accounts Payable	Outstanding	Check	-173.79
10/07/2020		372122	ADRIAN & PANKRATZ, P.A	Accounts Payable	Outstanding	Check	-215.93
10/07/2020		372126	JAN HAMILTON, CH.13 TRUSTEE-	Accounts Payable	Outstanding	Check	-115.00
10/07/2020		372128	POLICE & FIREMEN'S INSURANCE ASSOCIATION	Accounts Payable	Outstanding	Check	-991.07
10/07/2020		372129	ROLLING MEADOWS GOLF COURSE	Accounts Payable	Outstanding	Check	-428.14
10/07/2020		372130	TEXAS CHILD SUPPORT SDU	Accounts Payable	Outstanding	Check	-209.28
10/07/2020		372131	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-37.00
10/12/2020		372132	BENJAMIN BUTLER	Accounts Payable	Outstanding	Check	-35.00
10/12/2020		372133	CENTURYLINK COMMUNICATION, INC.	Accounts Payable	Outstanding	Check	-2,227.72
10/12/2020		372134	DOROTHY BRAMLAGE LIBRARY	Accounts Payable	Outstanding	Check	-81,178.73
10/12/2020		372135	DS&O RURAL ELECTRIC	Accounts Payable	Outstanding	Check	-6,036.18
10/12/2020		372136	EVERGY	Accounts Payable	Outstanding	Check	-51,465.59
10/12/2020		372137	GRIFFIN A LINDSEY	Accounts Payable	Outstanding	Check	-175.00
10/12/2020		372138	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-413.04
10/12/2020		372139	NEX-TECH	Accounts Payable	Outstanding	Check	-11.00
10/12/2020		372140	SUNDOWN SALUTE INC	Accounts Payable	Outstanding	Check	-334.00
Check Total: (16)							-144,046.47
EFT							
10/13/2020		10001270	FREEDOM CLAIMS MGT. INC PREMIUM ACCT	Accounts Payable	Outstanding	EFT	-3,752.95
10/13/2020		10001271	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-5,503.07
EFT Total: (2)							-9,256.02
Outstanding Total: (65)							-322,542.55
Accounts Payable Total: (65)							-322,542.55
Report Total: (65)							-322,542.55

Summary

Bank Account	Count	Amount
1074318 POOLED CASH MASTER	65	-322,542.55
Report Total:	65	-322,542.55

Cash Account	Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER	65	-322,542.55
Report Total:	65	-322,542.55

Transaction Type	Count	Amount
Bank Draft	47	-169,240.06
Check	16	-144,046.47
EFT	2	-9,256.02
Report Total:	65	-322,542.55



Junction City, KS

Appropriations-Oct 06th2020- Oct20th 2020

By Fund

Post Dates 10/7/2020 - 10/20/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019542	10/09/2020	CITY OF JC EMPLOYER PD LIFE	001-2-00000-1287	14.40
ADVANCE LIFE INSURANCE	INV0019543	10/09/2020	ADVANCE LIFE INSURANCE BEF...	001-2-00000-1287	3.43
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	001-2-00000-1287	225.76
ADVANCE LIFE INSURANCE	INV0019574	10/09/2020	ADVANCE LIFE INSURANCE BEF...	001-2-00000-1287	590.15
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					833.74
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019559	10/09/2020	CITY OF JC EMPLOYER PAID STD	001-2-00000-1287	26.82
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	001-2-00000-1287	508.38
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					535.20
Vendor: 02117 - ALTENHOFEN LAW OFFICE, CHARTERED					
ALTENHOFEN LAW OFFICE, CHA...	INV0019546	10/09/2020	EMPLOYEE WAGE GARNISHME...	001-2-00000-0259	173.79
Vendor 02117 - ALTENHOFEN LAW OFFICE, CHARTERED Total:					173.79
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019544	10/09/2020	AFLAC	001-2-00000-1282	7.99
AMERICAN FAMILY LIFE ASSUR...	INV0019545	10/09/2020	AFLAC BEFORE TAX	001-2-00000-1282	117.79
AMERICAN FAMILY LIFE ASSUR...	INV0019560	10/09/2020	VSP Vision Insurance Pre-Tax	001-2-00000-1282	47.10
AMERICAN FAMILY LIFE ASSUR...	INV0019575	10/09/2020	AFLAC	001-2-00000-1282	340.58
AMERICAN FAMILY LIFE ASSUR...	INV0019576	10/09/2020	AFLAC BEFORE TAX	001-2-00000-1282	1,511.93
AMERICAN FAMILY LIFE ASSUR...	INV0019619	10/09/2020	VSP Vision Insurance Pre-Tax	001-2-00000-1282	626.84
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:					2,652.23
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019547	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	371.21
BLUE CROSS BLUE SHIELD OF KS ..	INV0019548	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	59.38
BLUE CROSS BLUE SHIELD OF KS ..	INV0019549	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	462.60
BLUE CROSS BLUE SHIELD OF KS ..	INV0019550	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	570.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019551	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	570.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019552	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	106.40
BLUE CROSS BLUE SHIELD OF KS ..	INV0019577	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,354.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0019578	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	3,340.89
BLUE CROSS BLUE SHIELD OF KS ..	INV0019579	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,856.05
BLUE CROSS BLUE SHIELD OF KS ..	INV0019580	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	608.65
BLUE CROSS BLUE SHIELD OF KS ..	INV0019581	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	993.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0019582	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,662.32
BLUE CROSS BLUE SHIELD OF KS ..	INV0019583	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	408.17
BLUE CROSS BLUE SHIELD OF KS ..	INV0019584	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,530.66
BLUE CROSS BLUE SHIELD OF KS ..	INV0019585	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	592.83
BLUE CROSS BLUE SHIELD OF KS ..	INV0019586	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	5,051.61
BLUE CROSS BLUE SHIELD OF KS ..	INV0019587	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,197.36
BLUE CROSS BLUE SHIELD OF KS ..	INV0019588	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	4,943.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0019589	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	3,489.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0019590	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	710.86
BLUE CROSS BLUE SHIELD OF KS ..	INV0019591	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,168.70
BLUE CROSS BLUE SHIELD OF KS ..	INV0019592	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,576.73
BLUE CROSS BLUE SHIELD OF KS ..	INV0019593	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	1,607.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0019594	10/09/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	923.41
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					38,157.30
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT...	INV0019553	10/09/2020	FLEX SPENDING-1074334	001-2-00000-2377	312.51

Appropriations-Oct 06th2020- Oct20th 2020
Post Dates: 10/7/2020 - 10/20/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITY OF JC FLEX SPENDING ACCT..	INV0019600	10/09/2020	FLEX SPENDING-1074334	001-2-00000-2377	3,018.31
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					3,330.82
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019554	10/09/2020	CITY OF JUNCTION CITY (G-FEE)	001-2-00000-0279	5.00
CITY OF JUNCTION CITY	INV0019595	10/09/2020	TELEPHONE REIMBURSEMENT	001-2-00000-0735	8.50
CITY OF JUNCTION CITY	INV0019601	10/09/2020	CITY OF JUNCTION CITY (G-FEE)	001-2-00000-0279	15.00
CITY OF JUNCTION CITY	INV0019615	10/09/2020	TELEPHONE REIMBURSEMENT	001-2-00000-0735	231.24
Vendor 012130 - CITY OF JUNCTION CITY Total:					259.74
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION					
FIREMEN'S RELIEF ASSOCIATION	INV0019599	10/09/2020	FIREMANS RELIEF	001-2-00000-0276	234.63
Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:					234.63
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019596	10/09/2020	DEPENDENT CARE ACCT 10743...	001-2-00000-2377	279.16
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:					279.16
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019610	10/09/2020	GREAT WEST FINANCIAL	001-2-00000-0261	7,271.78
GREAT WEST FINANCIAL	INV0019614	10/09/2020	GREAT WEST FINANCIAL	001-2-00000-0261	140.00
Vendor 01944 - GREAT WEST FINANCIAL Total:					7,411.78
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019562	10/09/2020	SOCIAL SECURITY WITHHOLDING	001-2-00000-0251	2,092.54
INTERNAL REVENUE SERVICE	INV0019563	10/09/2020	FEDERAL WITHHOLDING	001-2-00000-0250	1,148.96
INTERNAL REVENUE SERVICE	INV0019564	10/09/2020	MEDICARE WITHHOLDING	001-2-00000-0251	489.42
INTERNAL REVENUE SERVICE	INV0019621	10/09/2020	SOCIAL SECURITY WITHHOLDING	001-2-00000-0251	12,718.10
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	001-2-00000-0250	39,901.26
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	001-2-00000-0251	10,429.44
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					66,779.72
Vendor: 010597 - JAN HAMILTON, CH.13 TRUSTEE-					
JAN HAMILTON, CH.13 TRUSTEE-	INV0019603	10/09/2020	JAN HAMILTON	001-2-00000-0259	115.00
Vendor 010597 - JAN HAMILTON, CH.13 TRUSTEE- Total:					115.00
Vendor: 039125 - JCPOA					
JCPOA	INV0019613	10/09/2020	JCPOA	001-2-00000-0260	820.00
Vendor 039125 - JCPOA Total:					820.00
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309					
JUNCTION CITY FIRE FIGHTERS ...	INV0019598	10/09/2020	I.A.F.F. LOCAL 3309	001-2-00000-0275	1,584.00
Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:					1,584.00
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION					
JUNCTION CITY FIREFIGHTERS A...	INV0019597	10/09/2020	FIREFIGHTERS AID ASSOCIATION	001-2-00000-0276	235.00
Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:					235.00
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019561	10/09/2020	STATE WITHHOLDING	001-2-00000-0252	650.77
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	001-2-00000-0252	15,243.07
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					15,893.84
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019604	10/09/2020	INCOME WITHHOLDING ORDER	001-2-00000-0259	1,067.50
KANSAS PAYMENT CENTER	INV0019605	10/09/2020	GARNISHMENT	001-2-00000-0259	182.28
Vendor 014435 - KANSAS PAYMENT CENTER Total:					1,249.78
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019555	10/09/2020	KPERS #1	001-2-00000-0255	512.03
KANSAS PUBLIC EMPLOYEES	INV0019556	10/09/2020	KPERS #2	001-2-00000-0255	488.84
KANSAS PUBLIC EMPLOYEES	INV0019557	10/09/2020	KPERS #3	001-2-00000-0255	1,758.70
KANSAS PUBLIC EMPLOYEES	INV0019558	10/09/2020	KPERS INSURANCE	001-2-00000-0255	176.30
KANSAS PUBLIC EMPLOYEES	INV0019606	10/09/2020	KP&F	001-2-00000-0256	79,192.62
KANSAS PUBLIC EMPLOYEES	INV0019607	10/09/2020	KPERS #1	001-2-00000-0255	4,086.18
KANSAS PUBLIC EMPLOYEES	INV0019608	10/09/2020	KPERS #2	001-2-00000-0255	3,419.95
KANSAS PUBLIC EMPLOYEES	INV0019609	10/09/2020	KPERS #3	001-2-00000-0255	5,403.16

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KANSAS PUBLIC EMPLOYEES	INV0019611	10/09/2020	KPERS INSURANCE	001-2-00000-0255	883.59
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					95,921.37
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION					
POLICE & FIREMEN'S INSURANC...	INV0019612	10/09/2020	POLICE & FIRE INSURANCE	001-2-00000-2380	991.07
Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:					991.07
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019602	10/09/2020	ROLLING MEADOWS GOLF COU...	001-2-00000-1283	412.57
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:					412.57
Vendor: 02894 - TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0019617	10/09/2020	TX CHILD SUPPORT	001-2-00000-0259	209.28
Vendor 02894 - TEXAS CHILD SUPPORT SDU Total:					209.28
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY...	INV0019618	10/09/2020	UNITED WAY	001-2-00000-0254	22.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:					22.50
Department 000 - NON-DEPARTMENTAL Total:					238,102.52
Department: 002 - INFORMATION TECHNOLOGY SYSTEMS					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	INFORMATION SYSTEMS	001-5-00200-0000-0735	14.20
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					14.20
Department 002 - INFORMATION TECHNOLOGY SYSTEMS Total:					14.20
Department: 003 - ADMINISTRATION					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	ADMINISTRATION	001-5-00300-0000-0735	140.71
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					140.71
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	700 N JEFFERSON	001-5-00300-0000-0736	1,985.22
Vendor 043802 - EVERGY Total:					1,985.22
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCTOBER 2020	10/09/2020	700 N JEFFERSON-	001-5-00300-0000-0737	40.24
Vendor 043271 - KANSAS GAS SERVICE Total:					40.24
Vendor: 059898 - NEX-TECH					
NEX-TECH	OCTOBER 2020	10/08/2020	NEX-GEN ROUND UP FOR YOU...	001-5-00300-0000-0735	0.92
Vendor 059898 - NEX-TECH Total:					0.92
Department 003 - ADMINISTRATION Total:					2,167.09
Department: 010 - PARKS DEPARTMENT					
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	200 N EISENHOWER-SIGN	001-5-01000-0000-0736	23.87
EVERGY	OCT 2020	10/09/2020	104 ASH-TENNIS LIGHTS-CORO...	001-5-01000-0000-0736	23.87
EVERGY	OCT 2020	10/09/2020	1021 GRANT-FEMA LAND	001-5-01000-0000-0736	23.87
EVERGY	OCT 2020	10/09/2020	1900 THOMPSON-CONCESSION	001-5-01000-0000-0736	2,175.44
EVERGY	OCT 2020	10/09/2020	900 W 12TH-PARK LIGHT	001-5-01000-0000-0736	23.87
EVERGY	OCT 2020	10/09/2020	302 W 18TH-BUFFALO SOLDIER	001-5-01000-0000-0736	300.68
EVERGY	OCT 2020	10/09/2020	420 GRANT-BRAMLAGE	001-5-01000-0000-0736	118.03
EVERGY	OCT 2020	10/09/2020	RIMROCK PARK & PAL	001-5-01000-0000-0736	451.32
EVERGY	OCT 2020	10/09/2020	1500 ST MARY RD-SOUTH PK B...	001-5-01000-0000-0736	26.24
EVERGY	OCT 2020	10/09/2020	920 E GUNNER-PATH LIGHT	001-5-01000-0000-0736	37.42
EVERGY	OCT 2020	10/09/2020	930 E GUNNER-PATH LIGHT	001-5-01000-0000-0736	33.69
EVERGY	OCT 2020	10/09/2020	1821 CAROLINE AVE-BLUFFS	001-5-01000-0000-0736	35.29
EVERGY	OCT 2020	10/09/2020	511 N JEFFERSON-HERITAGE	001-5-01000-0000-0736	36.90
EVERGY	OCT 2020	10/09/2020	102 W ASH-BATHROOMS-COR...	001-5-01000-0000-0736	47.15
EVERGY	OCT 2020	10/09/2020	920 E 5TH-SERTOMA PARK LIG...	001-5-01000-0000-0736	30.89
EVERGY	OCT 2020	10/09/2020	5TH & EISENHOWER-SIGN	001-5-01000-0000-0736	39.04
EVERGY	OCT 2020	10/09/2020	100 GRANT-WASH-MONT PLAZA	001-5-01000-0000-0736	208.88
EVERGY	OCT 2020	10/09/2020	1020 W 11TH 1/2-CLEARY BLDG	001-5-01000-0000-0736	54.14
EVERGY	OCT 2020	10/09/2020	900 W 13TH-RATHERT FIELD	001-5-01000-0000-0736	278.02
EVERGY	OCT 2020	10/09/2020	145 E ASH-RIVER WALK	001-5-01000-0000-0736	58.68

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EVERGY	OCT 2020	10/09/2020	SOUTH PARK LIGHTS	001-5-01000-0000-0736	170.75
EVERGY	OCT 2020	10/09/2020	1200 N FRANKLIN ST	001-5-01000-0000-0736	71.50
EVERGY	OCT 2020	10/09/2020	1017 W 5TH-TENNIS	001-5-01000-0000-0736	119.90
EVERGY	OCT 2020	10/09/2020	CLEARY PARK LIGHTS	001-5-01000-0000-0736	540.53
EVERGY	OCT 2020	10/09/2020	5TH ST PARK LIGHT POLES	001-5-01000-0000-0736	481.30
EVERGY	OCT 2020	10/09/2020	2301 VALLEY DR-PLANTERS	001-5-01000-0000-0736	23.24
EVERGY	OCT 2020	10/09/2020	2307 N JACKSON-POLE LIGHTS	001-5-01000-0000-0736	390.92
EVERGY	OCT 2020	10/09/2020	1101 W 12-CLEARY PARK BATH...	001-5-01000-0000-0736	25.04
Vendor 043802 - EVERGY Total:					5,850.47
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCT 2020	10/09/2020	2307 N JACKSON-PARKS	001-5-01000-0000-0737	64.06
Vendor 043271 - KANSAS GAS SERVICE Total:					64.06
Department 010 - PARKS DEPARTMENT Total:					5,914.53
Department: 011 - SWIMMING POOL					
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	5TH ST POOL	001-5-01100-0000-0736	297.74
Vendor 043802 - EVERGY Total:					297.74
Department 011 - SWIMMING POOL Total:					297.74
Department: 013 - SPIN CITY					
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	915 S WASHINGTON-SPIN CITY	001-5-01300-0000-0736	717.16
EVERGY	OCT 2020	10/09/2020	915 S WASHINGTON-GOLF-SPI...	001-5-01300-0000-0736	37.12
Vendor 043802 - EVERGY Total:					754.28
Department 013 - SPIN CITY Total:					754.28
Department: 014 - JUNCTION CITY AIRPORT					
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	2619 N JACKSON-AIRPORT LIGH...	001-5-01400-0000-0736	27.50
EVERGY	OCT 2020	10/09/2020	520 AIRPORT RD	001-5-01400-0000-0736	81.33
EVERGY	OCT 2020	10/09/2020	500 W 18TH-AIRPORT MAIN	001-5-01400-0000-0736	308.87
EVERGY	OCT 2020	10/09/2020	540 AIRPORT RD 100	001-5-01400-0000-0736	187.14
Vendor 043802 - EVERGY Total:					604.84
Department 014 - JUNCTION CITY AIRPORT Total:					604.84
Department: 017 - ROLLING MEADOWS GOLF COURSE					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	GOLF COURSE	001-5-01700-0000-0735	163.51
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					163.51
Vendor: 017700 - DS&O RURAL ELECTRIC					
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	GOLF CLUB HOUSE	001-5-01700-0000-0736	1,337.46
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	GOLF COURSE-CART SHED	001-5-01700-0000-0736	90.19
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	GOLF COURSE	001-5-01700-0000-0736	1,983.98
Vendor 017700 - DS&O RURAL ELECTRIC Total:					3,411.63
Vendor: 059898 - NEX-TECH					
NEX-TECH	OCTOBER 2020	10/08/2020	GOLF COURSE	001-5-01700-0000-0735	0.25
Vendor 059898 - NEX-TECH Total:					0.25
Department 017 - ROLLING MEADOWS GOLF COURSE Total:					3,575.39
Department: 018 - EMERGENCY MEDICAL SERVICES					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	AMBULANCE	001-5-01800-0000-0735	47.34
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					47.34
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	700 N JEFFERSON	001-5-01800-0000-0736	992.61
Vendor 043802 - EVERGY Total:					992.61

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Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCTOBER 2020	10/09/2020	700 N JEFFERSON-	001-5-01800-0000-0737	20.11
Vendor 043271 - KANSAS GAS SERVICE Total:					20.11
Department 018 - EMERGENCY MEDICAL SERVICES Total:					1,060.06
Department: 022 - BUILDING CODES & INSPECTIONS					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	CODE ENFORCEMENT	001-5-02200-0000-0735	47.34
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					47.34
Department 022 - BUILDING CODES & INSPECTIONS Total:					47.34
Department: 023 - LAW ENFORCEMENT DEPARTMENT					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER	10/09/2020	SEPT 2020-1/2 SHERIFF DEPT	001-5-02300-0000-0735	1,049.67
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	DTF	001-5-02300-0000-0735	112.22
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	POLICE/DISPATCH	001-5-02300-0000-0735	317.27
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					1,479.16
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	312 E 9TH-JCPD STORAGE	001-5-02300-0000-0736	299.89
EVERGY	OCT 2020	10/09/2020	210 E 9TH-JCPD	001-5-02300-0000-0736	3,361.88
EVERGY	OCTOBER 2020	10/09/2020	230 E 9TH ST - SEPT 2020	001-5-02300-0000-0736	28.59
Vendor 043802 - EVERGY Total:					3,690.36
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCTOBER2020	10/09/2020	312 E 9TH-WAREHOUSE	001-5-02300-0000-0737	68.15
KANSAS GAS SERVICE	OCTOBER2020	10/09/2020	210 E 9TH-POLICE DEPARTMENT	001-5-02300-0000-0737	70.20
Vendor 043271 - KANSAS GAS SERVICE Total:					138.35
Vendor: 059898 - NEX-TECH					
NEX-TECH	OCTOBER 2020	10/08/2020	POLICE/DISPATCH	001-5-02300-0000-0735	9.46
Vendor 059898 - NEX-TECH Total:					9.46
Department 023 - LAW ENFORCEMENT DEPARTMENT Total:					5,317.33
Department: 024 - FIRE DEPARTMENT					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	FIRE	001-5-02400-0000-0735	47.34
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					47.34
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	2245 LACY-FIRESTATION#2	001-5-02400-0000-0736	1,168.52
EVERGY	OCT 2020	10/09/2020	700 N JEFFERSON	001-5-02400-0000-0736	992.61
Vendor 043802 - EVERGY Total:					2,161.13
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCTOBER 2020	10/09/2020	700 N JEFFERSON-	001-5-02400-0000-0737	20.11
Vendor 043271 - KANSAS GAS SERVICE Total:					20.11
Department 024 - FIRE DEPARTMENT Total:					2,228.58
Department: 025 - STREET DEPARTMENT					
Vendor: 017700 - DS&O RURAL ELECTRIC					
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	QUINTON POINT SIREN	001-5-02500-0000-0739	55.03
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	1807 LYDIA LN-WARNING SIREN	001-5-02500-0000-0739	53.90
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT RUSSUEL JOHNSON ...	001-5-02500-0000-0762	26.25
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HILLTOP #5	001-5-02500-0000-0762	7.75
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HUNTERS RIDGE	001-5-02500-0000-0762	555.71
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT SUTTER HIGHLANDS	001-5-02500-0000-0762	246.75
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS ALONG SVR	001-5-02500-0000-0762	234.41
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HARGRAVES#5	001-5-02500-0000-0762	123.38
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT MANN'S RANCH	001-5-02500-0000-0762	86.36
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	2404 K-18 HWY	001-5-02500-0000-0762	69.88
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT SUTTERWOODS	001-5-02500-0000-0762	304.24
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT OLIVIA FARMS	001-5-02500-0000-0762	45.94
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT INDIAN RIDGE/J.CITY	001-5-02500-0000-0762	39.90
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HARGRAVES #3	001-5-02500-0000-0762	35.25

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DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT MANN'S RANCH #2	001-5-02500-0000-0762	23.50
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HARGRAVES #1	001-5-02500-0000-0762	23.50
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HARGRAVES #4	001-5-02500-0000-0762	11.75
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIGHTS AT HARGRAVES #2	001-5-02500-0000-0762	61.69
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	K-18 HWY/SPRING VALLEY RD	001-5-02500-0000-0769	99.58
Vendor 017700 - DS&O RURAL ELECTRIC Total:					2,104.77

Vendor: 043802 - EVERGY

EVERGY	OCT 2020	10/09/2020	2324 N JACKSON-BUILDING	001-5-02500-0000-0736	807.83
EVERGY	OCT 2020	10/09/2020	2324 N JACKSON-PUBLIC WORKS	001-5-02500-0000-0736	289.87
EVERGY	OCT 2020	10/09/2020	907 MEADOW LN SIREN	001-5-02500-0000-0739	23.87
EVERGY	OCT 2020	10/09/2020	2022 LACY DRIVE-SIREN	001-5-02500-0000-0739	25.14
EVERGY	OCT 2020	10/09/2020	137 W 15TH ST SIREN	001-5-02500-0000-0739	25.25
EVERGY	OCT 2020	10/09/2020	1222 W 8TH-SIREN	001-5-02500-0000-0739	25.68
EVERGY	OCT 2020	10/09/2020	1935 NORTHWIND-SIREN	001-5-02500-0000-0739	26.23
EVERGY	OCT 2020	10/09/2020	2631 OAKWOOD DR-SIREN	001-5-02500-0000-0739	26.23
EVERGY	OCT 2020	10/09/2020	1102 ST MARYS RD-SIREN	001-5-02500-0000-0739	26.86
EVERGY	OCT 2020	10/09/2020	703 W ASH-SIREN	001-5-02500-0000-0739	26.65
EVERGY	OCT 2020	10/09/2020	403 GRANT AVE-SIREN	001-5-02500-0000-0739	26.65
EVERGY	OCT 2020	10/09/2020	701 SOUTHWIND-SIREN	001-5-02500-0000-0739	26.65
EVERGY	OCT 2020	10/09/2020	100 W VINE-SIREN	001-5-02500-0000-0739	37.65
EVERGY	OCT 2020	10/09/2020	1361 W 14TH ST -SIREN	001-5-02500-0000-0739	64.19
EVERGY	OCT 2020	10/09/2020	940 GRANT -SIREN	001-5-02500-0000-0739	26.65
EVERGY	OCT 2020	10/09/2020	1804 N JACKSON SIREN	001-5-02500-0000-0739	23.87
EVERGY	OCT 2020	10/09/2020	920 SPRUCE ST-ST LIGHTS	001-5-02500-0000-0762	26.18
EVERGY	OCT 2020	10/09/2020	102 GRANT AVE	001-5-02500-0000-0762	31.13
EVERGY	OCT 2020	10/09/2020	716 N WASHINGTON-ST LIGHTS	001-5-02500-0000-0762	83.99
EVERGY	OCT 2020	10/09/2020	807 N WASHINGTON-ST LIGHT	001-5-02500-0000-0762	69.15
EVERGY	OCT 2020	10/09/2020	615 N WASHINGTON-ST LIGHTS	001-5-02500-0000-0762	52.70
EVERGY	OCT 2020	10/09/2020	2800 GATEWAY-ST LIGHT	001-5-02500-0000-0762	30.06
EVERGY	OCT 2020	10/09/2020	401 CAROLINE CT-ST LIGHTS	001-5-02500-0000-0762	30.48
EVERGY	OCT 2020	10/09/2020	600 W 6TH-ST LIGHT	001-5-02500-0000-0762	41.61
EVERGY	OCT 2020	10/09/2020	101 E 6TH STREET-SIGNAL	001-5-02500-0000-0762	43.95
EVERGY	OCT 2020	10/09/2020	1500 ST MARYS-ST LIGHTS	001-5-02500-0000-0762	80.60
EVERGY	OCT 2020	10/09/2020	1016 1/2 N JACKSON ST ST XING	001-5-02500-0000-0762	10.50
EVERGY	OCT 2020	10/09/2020	107 S WASHINGTON-ST LIGHTS	001-5-02500-0000-0762	24.61
EVERGY	OCT 2020	10/09/2020	1618 N JEFFERSON-ST LIGHTS	001-5-02500-0000-0762	24.30
EVERGY	OCT 2020	10/09/2020	825 CRESTVIEW-ST LIGHTS	001-5-02500-0000-0762	24.18
EVERGY	OCT 2020	10/09/2020	601 W CHESTNUT-FLAG	001-5-02500-0000-0762	23.87
EVERGY	OCT 2020	10/09/2020	1419 N JEFFERSON-ST LIGHTS	001-5-02500-0000-0762	23.87
EVERGY	OCT 2020	10/09/2020	132 N EISENHOWER-ST LIGHT	001-5-02500-0000-0762	23.87
EVERGY	OCT 2020	10/09/2020	1632 N WASHINGTON-ST LIGHTS	001-5-02500-0000-0762	23.87
EVERGY	OCT 2020	10/09/2020	825 N JACKSON ST-ST LIGHTS	001-5-02500-0000-0762	10.50
EVERGY	OCT 2020	10/09/2020	219 W 7TH ST SAL	001-5-02500-0000-0762	208.97
EVERGY	OCT 2020	10/09/2020	902 E CHESTNUT-ST LIGHT	001-5-02500-0000-0762	300.34
EVERGY	OCT 2020	10/09/2020	1200 S WASHINGTON-ST LIGHT	001-5-02500-0000-0762	287.33
EVERGY	OCT 2020	10/09/2020	351 E CHESTNUT-ST LIGHTS	001-5-02500-0000-0762	321.67
EVERGY	OCT 2020	10/09/2020	127 E 6TH ST	001-5-02500-0000-0769	84.96
EVERGY	OCT 2020	10/09/2020	1501 RUCKER	001-5-02500-0000-0769	73.58
EVERGY	OCT 2020	10/09/2020	316 N US HIGHWAY 77 SIGNAL	001-5-02500-0000-0769	64.45
EVERGY	OCT 2020	10/09/2020	142 W 8TH ST	001-5-02500-0000-0769	64.16
EVERGY	OCT 2020	10/09/2020	1760 W ASH-SIGNAL	001-5-02500-0000-0769	45.12
EVERGY	OCT 2020	10/09/2020	8TH WASHINGTON	001-5-02500-0000-0769	36.15
EVERGY	OCT 2020	10/09/2020	6TH MADISON SIGNAL	001-5-02500-0000-0769	37.54
EVERGY	OCT 2020	10/09/2020	117 S WASHINGTON	001-5-02500-0000-0769	37.63
EVERGY	OCT 2020	10/09/2020	439 W 8TH ST	001-5-02500-0000-0769	11.45
EVERGY	OCT 2020	10/09/2020	1501 N JACKSON	001-5-02500-0000-0769	15.95
EVERGY	OCT 2020	10/09/2020	641 GARFIELD	001-5-02500-0000-0769	18.01
EVERGY	OCT 2020	10/09/2020	604 N ADAMS-ST LIGHT	001-5-02500-0000-0769	21.06
EVERGY	OCT 2020	10/09/2020	124 E 9TH ST	001-5-02500-0000-0769	22.75
EVERGY	OCT 2020	10/09/2020	312 N WASHINGTON	001-5-02500-0000-0769	24.61

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EVERGY	OCT 2020	10/09/2020	510 1/2 N JACKSON ST	001-5-02500-0000-0769	24.96
EVERGY	OCT 2020	10/09/2020	599 EISENHOWER	001-5-02500-0000-0769	15.46
EVERGY	OCTBER 2020	10/09/2020	2031 US HWY 77-SEPT 2020	001-5-02500-0000-0769	43.20
EVERGY	OCTOBER 20	10/09/2020	133 e 6TH ST SEPT 2020	001-5-02500-0000-0769	41.60
EVERGY	OCTOBR 2020	10/09/2020	ST LIGHTS - SEPT 2020	001-5-02500-0000-0762	27,939.93
Vendor 043802 - EVERGY Total:					31,929.57
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCT 2020	10/09/2020	2324 N JACKSON-PUBLIC WORKS	001-5-02500-0000-0737	16.53
Vendor 043271 - KANSAS GAS SERVICE Total:					16.53
Department 025 - STREET DEPARTMENT Total:					34,050.87
Department: 030 - MUNICIPAL COURT					
Vendor: 03197 - BENJAMIN BUTLER					
BENJAMIN BUTLER	OCTOBER 2020	10/08/2020	OCT 2020- BOND 20-1812	001-5-03000-0000-9203	35.00
Vendor 03197 - BENJAMIN BUTLER Total:					35.00
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	MUNICIPAL COURT	001-5-03000-0000-0735	28.41
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					28.41
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	701 N JEFFERSON-MUNICIPAL CT	001-5-03000-0000-0736	798.47
Vendor 043802 - EVERGY Total:					798.47
Vendor: 03196 - GRIFFIN A LINDSEY					
GRIFFIN A LINDSEY	OCTOBER 2020	10/08/2020	OCT 2020-2020-00011066	001-5-03000-0000-9203	175.00
Vendor 03196 - GRIFFIN A LINDSEY Total:					175.00
Department 030 - MUNICIPAL COURT Total:					1,036.88
Department: 040 - C.L. HOOVER OPERA HOUSE					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	OPERA HOUSE	001-5-04000-0000-0735	28.41
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					28.41
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCTOBER 2020	10/09/2020	133 W 7TH-CL HOOVER OPERA ...	001-5-04000-0000-0737	64.06
Vendor 043271 - KANSAS GAS SERVICE Total:					64.06
Department 040 - C.L. HOOVER OPERA HOUSE Total:					92.47
Department: 048 - RECREATION DEPARTMENT					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	RECREATION	001-5-04800-0000-0735	90.06
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					90.06
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	1002 W 12TH-COMMUNITY/P L...	001-5-04800-0000-0736	2,050.44
Vendor 043802 - EVERGY Total:					2,050.44
Department 048 - RECREATION DEPARTMENT Total:					2,140.50
Fund 001 - GENERAL FUND Total:					297,404.62
Fund: 014 - WATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 03005 - ADRIAN & PANKRATZ, P.A					
ADRIAN & PANKRATZ, P.A	INV0019572	10/09/2020	GARNISHMENT	014-2-00000-0259	107.98
Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:					107.98
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	014-2-00000-1287	11.20
ADVANCE LIFE INSURANCE	INV0019574	10/09/2020	ADVANCE LIFE INSURANCE BEF...	014-2-00000-1287	27.33
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					38.53
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	014-2-00000-1287	23.05
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					23.05

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019575	10/09/2020	AFLAC	014-2-00000-1282	18.94
AMERICAN FAMILY LIFE ASSUR...	INV0019576	10/09/2020	AFLAC BEFORE TAX	014-2-00000-1282	28.00
AMERICAN FAMILY LIFE ASSUR...	INV0019619	10/09/2020	VSP Vision Insurance Pre-Tax	014-2-00000-1282	21.93
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:					68.87
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019580	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	33.43
BLUE CROSS BLUE SHIELD OF KS ..	INV0019582	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	99.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0019584	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	346.94
BLUE CROSS BLUE SHIELD OF KS ..	INV0019585	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	59.80
BLUE CROSS BLUE SHIELD OF KS ..	INV0019586	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	307.63
BLUE CROSS BLUE SHIELD OF KS ..	INV0019587	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	115.65
BLUE CROSS BLUE SHIELD OF KS ..	INV0019589	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	228.19
BLUE CROSS BLUE SHIELD OF KS ..	INV0019590	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	355.44
BLUE CROSS BLUE SHIELD OF KS ..	INV0019592	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	146.41
BLUE CROSS BLUE SHIELD OF KS ..	INV0019593	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	56.21
BLUE CROSS BLUE SHIELD OF KS ..	INV0019594	10/09/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	42.57
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					1,791.79
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019600	10/09/2020	FLEX SPENDING-1074334	014-2-00000-2377	139.21
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					139.21
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019601	10/09/2020	CITY OF JUNCTION CITY (G-FEE)	014-2-00000-0279	5.01
CITY OF JUNCTION CITY	INV0019615	10/09/2020	TELEPHONE REIMBURSEMENT	014-2-00000-0735	26.51
Vendor 012130 - CITY OF JUNCTION CITY Total:					31.52
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019596	10/09/2020	DEPENDENT CARE ACCT 10743...	014-2-00000-2377	16.67
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:					16.67
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019610	10/09/2020	GREAT WEST FINANCIAL	014-2-00000-0261	425.99
GREAT WEST FINANCIAL	INV0019614	10/09/2020	GREAT WEST FINANCIAL	014-2-00000-0261	12.50
Vendor 01944 - GREAT WEST FINANCIAL Total:					438.49
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019621	10/09/2020	SOCIAL SECURITY WITHHOLDING	014-2-00000-0251	1,519.74
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	014-2-00000-0250	926.44
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	014-2-00000-0251	355.46
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					2,801.64
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	014-2-00000-0252	458.51
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					458.51
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019604	10/09/2020	INCOME WITHHOLDING ORDER	014-2-00000-0259	65.01
Vendor 014435 - KANSAS PAYMENT CENTER Total:					65.01
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019607	10/09/2020	KPERS #1	014-2-00000-0255	537.23
KANSAS PUBLIC EMPLOYEES	INV0019608	10/09/2020	KPERS #2	014-2-00000-0255	498.67
KANSAS PUBLIC EMPLOYEES	INV0019609	10/09/2020	KPERS #3	014-2-00000-0255	889.60
KANSAS PUBLIC EMPLOYEES	INV0019611	10/09/2020	KPERS INSURANCE	014-2-00000-0255	131.84
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					2,057.34
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019602	10/09/2020	ROLLING MEADOWS GOLF COU...	014-2-00000-1283	4.79
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:					4.79
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY...	INV0019618	10/09/2020	UNITED WAY	014-2-00000-0254	5.52
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:					5.52
Department 000 - NON-DEPARTMENTAL Total:					8,048.92

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 532 - WATER DISTRIBUTION SYSTEM					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCT 2020	10/09/2020	2324 N JACKSON-PUBLIC WORKS	014-5-53200-0000-0737	16.52
Vendor 043271 - KANSAS GAS SERVICE Total:					16.52
Department 532 - WATER DISTRIBUTION SYSTEM Total:					16.52
Department: 534 - WATER ADMINISTRATION					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	WATER ADMINISTRATION	014-5-53400-0000-0735	112.83
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					112.83
Vendor: 043802 - EVERGY					
EVERGY	OCT 2020	10/09/2020	2100 N JACKSON-WATER	014-5-53400-0000-0736	232.60
EVERGY	OCT 2020	10/09/2020	2232 W ASH-WATER TOWER	014-5-53400-0000-0736	117.86
Vendor 043802 - EVERGY Total:					350.46
Department 534 - WATER ADMINISTRATION Total:					463.29
Fund 014 - WATER UTILITY FUND Total:					8,528.73
Fund: 015 - WASTEWATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 03005 - ADRIAN & PANKRATZ, P.A					
ADRIAN & PANKRATZ, P.A	INV0019572	10/09/2020	GARNISHMENT	015-2-00000-0259	107.95
Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:					107.95
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	015-2-00000-1287	13.34
ADVANCE LIFE INSURANCE	INV0019574	10/09/2020	ADVANCE LIFE INSURANCE BEF...	015-2-00000-1287	27.33
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					40.67
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	015-2-00000-1287	26.61
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					26.61
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019575	10/09/2020	AFLAC	015-2-00000-1282	18.94
AMERICAN FAMILY LIFE ASSUR...	INV0019576	10/09/2020	AFLAC BEFORE TAX	015-2-00000-1282	28.00
AMERICAN FAMILY LIFE ASSUR...	INV0019619	10/09/2020	VSP Vision Insurance Pre-Tax	015-2-00000-1282	30.64
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:					77.58
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019580	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	33.38
BLUE CROSS BLUE SHIELD OF KS ..	INV0019582	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	99.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0019584	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	346.94
BLUE CROSS BLUE SHIELD OF KS ..	INV0019585	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	63.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0019586	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	330.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0019587	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	138.79
BLUE CROSS BLUE SHIELD OF KS ..	INV0019588	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ..	INV0019589	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	228.15
BLUE CROSS BLUE SHIELD OF KS ..	INV0019590	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	355.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019592	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	146.41
BLUE CROSS BLUE SHIELD OF KS ..	INV0019593	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	56.13
BLUE CROSS BLUE SHIELD OF KS ..	INV0019594	10/09/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	62.31
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					2,051.00
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019600	10/09/2020	FLEX SPENDING-1074334	015-2-00000-2377	141.71
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					141.71
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019601	10/09/2020	CITY OF JUNCTION CITY (G-FEE)	015-2-00000-0279	4.99
CITY OF JUNCTION CITY	INV0019615	10/09/2020	TELEPHONE REIMBURSEMENT	015-2-00000-0735	26.51
Vendor 012130 - CITY OF JUNCTION CITY Total:					31.50
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019596	10/09/2020	DEPENDENT CARE ACCT 10743...	015-2-00000-2377	16.67
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:					16.67

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019610	10/09/2020	GREAT WEST FINANCIAL	015-2-00000-0261	432.49
GREAT WEST FINANCIAL	INV0019614	10/09/2020	GREAT WEST FINANCIAL	015-2-00000-0261	12.50
Vendor 01944 - GREAT WEST FINANCIAL Total:					444.99
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019621	10/09/2020	SOCIAL SECURITY WITHHOLDING	015-2-00000-0251	1,730.80
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	015-2-00000-0250	1,021.83
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	015-2-00000-0251	404.74
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					3,157.37
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	015-2-00000-0252	516.93
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					516.93
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019604	10/09/2020	INCOME WITHHOLDING ORDER	015-2-00000-0259	64.99
Vendor 014435 - KANSAS PAYMENT CENTER Total:					64.99
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019607	10/09/2020	KPERS #1	015-2-00000-0255	558.83
KANSAS PUBLIC EMPLOYEES	INV0019608	10/09/2020	KPERS #2	015-2-00000-0255	498.64
KANSAS PUBLIC EMPLOYEES	INV0019609	10/09/2020	KPERS #3	015-2-00000-0255	1,119.72
KANSAS PUBLIC EMPLOYEES	INV0019611	10/09/2020	KPERS INSURANCE	015-2-00000-0255	149.03
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					2,326.22
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019602	10/09/2020	ROLLING MEADOWS GOLF COU...	015-2-00000-1283	4.79
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:					4.79
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY...	INV0019618	10/09/2020	UNITED WAY	015-2-00000-0254	5.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:					5.50
Department 000 - NON-DEPARTMENTAL Total:					9,014.48
Department: 540 - WASTEWATER DISTRIBUTION SYSTEM					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCT 2020	10/09/2020	2324 N JACKSON-PUBLIC WORKS	015-5-54000-0000-0737	16.53
Vendor 043271 - KANSAS GAS SERVICE Total:					16.53
Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:					16.53
Department: 547 - WASTEWATER PLANT OPERATIONS					
Vendor: 017700 - DS&O RURAL ELECTRIC					
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	2515 WILMA-OLIVIA FARMS-LIFT	015-5-54700-0000-0736	78.46
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	2542/2548 JAGER DR SWR LIFT	015-5-54700-0000-0736	85.53
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	SEWER LIFT	015-5-54700-0000-0736	64.20
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	2326/2321 OSPREY SWR LIFT	015-5-54700-0000-0736	80.45
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	LIFT STATION- HILLTOP #5	015-5-54700-0000-0736	118.20
DS&O RURAL ELECTRIC	OCTOBER 2020	10/12/2020	BROOKEBEND LIFT STATION	015-5-54700-0000-0736	92.94
Vendor 017700 - DS&O RURAL ELECTRIC Total:					519.78
Department 547 - WASTEWATER PLANT OPERATIONS Total:					519.78
Fund 015 - WASTEWATER UTILITY FUND Total:					9,550.79
Fund: 018 - STORM WATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	018-2-00000-1287	1.56
ADVANCE LIFE INSURANCE	INV0019574	10/09/2020	ADVANCE LIFE INSURANCE BEF...	018-2-00000-1287	12.24
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					13.80
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	018-2-00000-1287	3.29
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					3.29
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019575	10/09/2020	AFLAC	018-2-00000-1282	9.31

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
AMERICAN FAMILY LIFE ASSUR...	INV0019576	10/09/2020	AFLAC BEFORE TAX	018-2-00000-1282	9.66
AMERICAN FAMILY LIFE ASSUR...	INV0019619	10/09/2020	VSP Vision Insurance Pre-Tax	018-2-00000-1282	3.46
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:					22.43
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019580	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	3.72
BLUE CROSS BLUE SHIELD OF KS ..	INV0019582	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	49.76
BLUE CROSS BLUE SHIELD OF KS ..	INV0019584	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	102.05
BLUE CROSS BLUE SHIELD OF KS ..	INV0019585	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	14.72
BLUE CROSS BLUE SHIELD OF KS ..	INV0019586	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	11.56
BLUE CROSS BLUE SHIELD OF KS ..	INV0019587	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	11.57
BLUE CROSS BLUE SHIELD OF KS ..	INV0019589	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	19.01
BLUE CROSS BLUE SHIELD OF KS ..	INV0019592	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	29.28
BLUE CROSS BLUE SHIELD OF KS ..	INV0019593	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	4.68
BLUE CROSS BLUE SHIELD OF KS ..	INV0019594	10/09/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	4.56
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					250.91
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019600	10/09/2020	FLEX SPENDING-1074334	018-2-00000-2377	33.56
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					33.56
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019615	10/09/2020	TELEPHONE REIMBURSEMENT	018-2-00000-0735	7.95
Vendor 012130 - CITY OF JUNCTION CITY Total:					7.95
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019596	10/09/2020	DEPENDENT CARE ACCT 10743...	018-2-00000-2377	8.33
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:					8.33
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019610	10/09/2020	GREAT WEST FINANCIAL	018-2-00000-0261	180.76
GREAT WEST FINANCIAL	INV0019614	10/09/2020	GREAT WEST FINANCIAL	018-2-00000-0261	2.50
Vendor 01944 - GREAT WEST FINANCIAL Total:					183.26
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019621	10/09/2020	SOCIAL SECURITY WITHHOLDING	018-2-00000-0251	273.02
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	018-2-00000-0250	170.80
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	018-2-00000-0251	63.80
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					507.62
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	018-2-00000-0252	82.87
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					82.87
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019607	10/09/2020	KPERS #1	018-2-00000-0255	121.12
KANSAS PUBLIC EMPLOYEES	INV0019608	10/09/2020	KPERS #2	018-2-00000-0255	122.13
KANSAS PUBLIC EMPLOYEES	INV0019609	10/09/2020	KPERS #3	018-2-00000-0255	103.63
KANSAS PUBLIC EMPLOYEES	INV0019611	10/09/2020	KPERS INSURANCE	018-2-00000-0255	23.73
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					370.61
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019602	10/09/2020	ROLLING MEADOWS GOLF COU...	018-2-00000-1283	2.40
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:					2.40
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY...	INV0019618	10/09/2020	UNITED WAY	018-2-00000-0254	1.50
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:					1.50
Department 000 - NON-DEPARTMENTAL Total:					1,488.53
Fund 018 - STORM WATER UTILITY FUND Total:					1,488.53

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 020 - BRAMLAGE PUBLIC LIBRARY FUND					
Department: 130 - LIBRARY					
Vendor: 020580 - DOROTHY BRAMLAGE LIBRARY					
DOROTHY BRAMLAGE LIBRARY	OCTOBER 2020	10/08/2020	OCT2020-LIBRARY PORTION OF ...020-5-13000-0000-0770		81,178.73
Vendor 020580 - DOROTHY BRAMLAGE LIBRARY Total:					81,178.73
Department 130 - LIBRARY Total:					81,178.73
Fund 020 - BRAMLAGE PUBLIC LIBRARY FUND Total:					81,178.73
Fund: 022 - SPECIAL HIGHWAY FUND					
Department: 043 - 043					
Vendor: 00957 - CENTURYLINK COMMUNICATION, INC.					
CENTURYLINK COMMUNICATI...	OCTOBER 2020	10/09/2020	ENGINEERING	022-5-04300-0000-0735	28.41
Vendor 00957 - CENTURYLINK COMMUNICATION, INC. Total:					28.41
Department 043 - 043 Total:					28.41
Fund 022 - SPECIAL HIGHWAY FUND Total:					28.41
Fund: 023 - SANITATION FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	023-2-00000-1287	12.14
ADVANCE LIFE INSURANCE	INV0019574	10/09/2020	ADVANCE LIFE INSURANCE BEF...	023-2-00000-1287	103.39
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					115.53
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	023-2-00000-1287	24.35
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					24.35
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019575	10/09/2020	AFLAC	023-2-00000-1282	10.96
AMERICAN FAMILY LIFE ASSUR...	INV0019576	10/09/2020	AFLAC BEFORE TAX	023-2-00000-1282	80.58
AMERICAN FAMILY LIFE ASSUR...	INV0019619	10/09/2020	VSP Vision Insurance Pre-Tax	023-2-00000-1282	24.13
Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:					115.67
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019580	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	3.69
BLUE CROSS BLUE SHIELD OF KS ..	INV0019582	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	74.66
BLUE CROSS BLUE SHIELD OF KS ..	INV0019584	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	122.43
BLUE CROSS BLUE SHIELD OF KS ..	INV0019585	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	53.90
BLUE CROSS BLUE SHIELD OF KS ..	INV0019586	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	312.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0019587	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	312.23
BLUE CROSS BLUE SHIELD OF KS ..	INV0019588	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ..	INV0019589	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	218.66
BLUE CROSS BLUE SHIELD OF KS ..	INV0019592	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	29.27
BLUE CROSS BLUE SHIELD OF KS ..	INV0019593	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	53.84
BLUE CROSS BLUE SHIELD OF KS ..	INV0019594	10/09/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	91.95
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					1,463.03
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019600	10/09/2020	FLEX SPENDING-1074334	023-2-00000-2377	63.14
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					63.14
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019615	10/09/2020	TELEPHONE REIMBURSEMENT	023-2-00000-0735	12.54
Vendor 012130 - CITY OF JUNCTION CITY Total:					12.54
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019596	10/09/2020	DEPENDENT CARE ACCT 10743...	023-2-00000-2377	12.49
Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:					12.49
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019610	10/09/2020	GREAT WEST FINANCIAL	023-2-00000-0261	234.98
GREAT WEST FINANCIAL	INV0019614	10/09/2020	GREAT WEST FINANCIAL	023-2-00000-0261	2.50
Vendor 01944 - GREAT WEST FINANCIAL Total:					237.48
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019621	10/09/2020	SOCIAL SECURITY WITHHOLDING	023-2-00000-0251	1,477.12

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	023-2-00000-0250	961.69
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	023-2-00000-0251	345.54
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					2,784.35
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	023-2-00000-0252	409.59
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					409.59
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019607	10/09/2020	KPERS #1	023-2-00000-0255	158.41
KANSAS PUBLIC EMPLOYEES	INV0019608	10/09/2020	KPERS #2	023-2-00000-0255	1,110.10
KANSAS PUBLIC EMPLOYEES	INV0019609	10/09/2020	KPERS #3	023-2-00000-0255	548.60
KANSAS PUBLIC EMPLOYEES	INV0019611	10/09/2020	KPERS INSURANCE	023-2-00000-0255	124.35
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					1,941.46
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019602	10/09/2020	ROLLING MEADOWS GOLF COU...	023-2-00000-1283	3.59
Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:					3.59
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY...	INV0019618	10/09/2020	UNITED WAY	023-2-00000-0254	1.98
Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:					1.98
Department 000 - NON-DEPARTMENTAL Total:					7,185.20
Department: 644 - SANITATION OPERATIONS					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	OCT 2020	10/09/2020	2324 N JACKSON-PUBLIC WORKS	023-5-64400-0000-0737	16.53
Vendor 043271 - KANSAS GAS SERVICE Total:					16.53
Department 644 - SANITATION OPERATIONS Total:					16.53
Fund 023 - SANITATION FUND Total:					7,201.73
Fund: 035 - EMPLOYEE BENEFITS FUND					
Department: 140 - EMPLOYEE BENEFITS					
Vendor: 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT					
FREEDOM CLAIMS MGT. INC PR...	October 2020	10/08/2020	October-retirees- premium-15...	035-5-14000-0000-0749	161.00
FREEDOM CLAIMS MGT. INC PR...	October 2020	10/08/2020	% OF SAVINGS 09/2020	035-5-14000-0000-0749	164.95
FREEDOM CLAIMS MGT. INC PR...	October 2020	10/08/2020	October-Library- premium-152...	035-5-14000-0000-0749	299.00
FREEDOM CLAIMS MGT. INC PR...	October 2020	10/08/2020	October-city employees- premi...	035-5-14000-0000-0749	3,128.00
Vendor 02156 - FREEDOM CLAIMS MGT. INC PREMIUM ACCT Total:					3,752.95
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT					
FREEDOM CLAIMS MGT.INC CLA...	OCTOBER 2020	10/08/2020	OCTOBER 2020 911152-10-02...	035-5-14000-0000-0749	2,580.16
FREEDOM CLAIMS MGT.INC CLA...	OCTOBER 2020-2	10/08/2020	OCTOBER 2020 911152-09-25...	035-5-14000-0000-0749	2,922.91
Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:					5,503.07
Department 140 - EMPLOYEE BENEFITS Total:					9,256.02
Fund 035 - EMPLOYEE BENEFITS FUND Total:					9,256.02
Fund: 046 - SUNDOWN SALUTE FUND					
Department: 330 - SUNDOWN SALUTE					
Vendor: 075662 - SUNDOWN SALUTE INC					
SUNDOWN SALUTE INC	OCTOBER 2020	10/12/2020	SEPT 2020-WATER BILL DONAT...	046-5-33000-0000-0749	334.00
Vendor 075662 - SUNDOWN SALUTE INC Total:					334.00
Department 330 - SUNDOWN SALUTE Total:					334.00
Fund 046 - SUNDOWN SALUTE FUND Total:					334.00
Fund: 047 - DRUG & ALCOHOL ABUSE FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019573	10/09/2020	CITY OF JC EMPLOYER PD LIFE	047-2-00000-1287	1.60
Vendor 043380 - ADVANCE LIFE INSURANCE Total:					1.60
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019616	10/09/2020	CITY OF JC EMPLOYER PAID STD	047-2-00000-1287	3.75
Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:					3.75

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Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..INV0019588		10/09/2020	BLUE CROSS BLUE SHIELD	047-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ..INV0019593		10/09/2020	BLUE CROSS BLUE SHIELD	047-2-00000-0267	46.81
Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:					236.95
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..INV0019600		10/09/2020	FLEX SPENDING-1074334	047-2-00000-2377	62.50
Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:					62.50
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019622	10/09/2020	FEDERAL WITHHOLDING	047-2-00000-0250	166.44
INTERNAL REVENUE SERVICE	INV0019623	10/09/2020	MEDICARE WITHHOLDING	047-2-00000-0251	61.74
Vendor 001010 - INTERNAL REVENUE SERVICE Total:					228.18
Vendor: 039125 - JCPOA					
JCPOA	INV0019613	10/09/2020	JCPOA	047-2-00000-0260	20.00
Vendor 039125 - JCPOA Total:					20.00
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019620	10/09/2020	STATE WITHHOLDING	047-2-00000-0252	71.82
Vendor 042540 - KANSAS DEPT OF REVENUE Total:					71.82
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019606	10/09/2020	KP&F	047-2-00000-0256	641.62
Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:					641.62
Department 000 - NON-DEPARTMENTAL Total:					1,266.42
Fund 047 - DRUG & ALCOHOL ABUSE FUND Total:					1,266.42
Fund: 050 - SPECIAL LAW ENFORCEMENT TRUST FUND					
Department: 440 - SPECIAL LAW ENFORCEMENT					
Vendor: 059898 - NEX-TECH					
NEX-TECH	OCTOBER 2020	10/08/2020	DRUG TASK FORCE	050-5-44000-0000-0646	0.37
Vendor 059898 - NEX-TECH Total:					0.37
Department 440 - SPECIAL LAW ENFORCEMENT Total:					0.37
Fund 050 - SPECIAL LAW ENFORCEMENT TRUST FUND Total:					0.37
Grand Total:					416,238.35

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	297,404.62
014 - WATER UTILITY FUND	8,528.73
015 - WASTEWATER UTILITY FUND	9,550.79
018 - STORM WATER UTILITY FUND	1,488.53
020 - BRAMLAGE PUBLIC LIBRARY FUND	81,178.73
022 - SPECIAL HIGHWAY FUND	28.41
023 - SANITATION FUND	7,201.73
035 - EMPLOYEE BENEFITS FUND	9,256.02
046 - SUNDOWN SALUTE FUND	334.00
047 - DRUG & ALCOHOL ABUSE FUND	1,266.42
050 - SPECIAL LAW ENFORCEMENT TRUST FUND	0.37
Grand Total:	416,238.35

Account Summary

Account Number	Account Name	Payment Amount
001-2-00000-0250	F.I.T PAYABLE	41,050.22
001-2-00000-0251	FICA PAYABLE	25,729.50
001-2-00000-0252	SIT PAYABLE	15,893.84
001-2-00000-0254	UNITED WAY PAYABLE	22.50
001-2-00000-0255	KPERS PAYABLE	16,728.75
001-2-00000-0256	KPFR PAYABLE	79,192.62
001-2-00000-0257	EMP MEDICAL INS PAYAB...	34,258.71
001-2-00000-0259	GARNISHMENTS PAYABLE	1,747.85
001-2-00000-0260	JCPOA UNION DUES PAYA...	820.00
001-2-00000-0261	AETNA DEFERRED COMP ...	7,411.78
001-2-00000-0267	DENTAL INSURANCE PAY	3,898.59
001-2-00000-0275	I.A.F.F.	1,584.00
001-2-00000-0276	FIREMANS RELIEF ASSN	469.63
001-2-00000-0279	GARNISHMENT FEE	20.00
001-2-00000-0735	TELEPHONE REIMBURSM...	239.74
001-2-00000-1282	AFLAC	2,652.23
001-2-00000-1283	GOLF COURSE FEES	412.57
001-2-00000-1287	ADVANCE LIFE	1,368.94
001-2-00000-2377	MED REIMB/DEP CARE	3,609.98
001-2-00000-2380	P & F INS. ASSOCIATION	991.07
001-5-00200-0000-0735	TELEPHONE	14.20
001-5-00300-0000-0735	TELEPHONE	141.63
001-5-00300-0000-0736	ELECTRIC UTILITIES	1,985.22
001-5-00300-0000-0737	GAS UTILITIES	40.24
001-5-01000-0000-0736	ELECTRIC UTILITIES	5,850.47
001-5-01000-0000-0737	GAS UTILITIES	64.06
001-5-01100-0000-0736	ELECTRIC UTILITIES	297.74
001-5-01300-0000-0736	ELECTRIC UTILITIES	754.28
001-5-01400-0000-0736	ELECTRIC UTILITIES	604.84
001-5-01700-0000-0735	TELEPHONE	163.76
001-5-01700-0000-0736	ELECTRIC UTILITIES	3,411.63
001-5-01800-0000-0735	TELEPHONE	47.34
001-5-01800-0000-0736	ELECTRIC UTILITIES	992.61
001-5-01800-0000-0737	GAS UTILITIES	20.11
001-5-02200-0000-0735	TELEPHONE	47.34
001-5-02300-0000-0735	TELEPHONE	1,488.62
001-5-02300-0000-0736	ELECTRIC UTILITIES	3,690.36
001-5-02300-0000-0737	GAS UTILITIES	138.35
001-5-02400-0000-0735	TELEPHONE	47.34
001-5-02400-0000-0736	ELECTRIC UTILITIES	2,161.13
001-5-02400-0000-0737	GAS UTILITIES	20.11
001-5-02500-0000-0736	ELECTRIC UTILITIES	1,097.70

Account Summary

Account Number	Account Name	Payment Amount
001-5-02500-0000-0737	GAS UTILITIES	16.53
001-5-02500-0000-0739	SIREN ELECTRICITY	520.50
001-5-02500-0000-0762	STREET LIGHTING	31,633.92
001-5-02500-0000-0769	TRAFFIC LIGHT ELECTRICI...	782.22
001-5-03000-0000-0735	TELEPHONE	28.41
001-5-03000-0000-0736	ELECTRIC UTILITIES	798.47
001-5-03000-0000-9203	COURT REFUNDS	210.00
001-5-04000-0000-0735	TELEPHONE	28.41
001-5-04000-0000-0737	GAS UTILITIES	64.06
001-5-04800-0000-0735	TELEPHONE	90.06
001-5-04800-0000-0736	ELECTRIC UTILITIES	2,050.44
014-2-00000-0250	F.I.T PAYABLE	926.44
014-2-00000-0251	FICA PAYABLE	1,875.20
014-2-00000-0252	SIT PAYABLE	458.51
014-2-00000-0254	UNITED FUND PAYABLE	5.52
014-2-00000-0255	KPERS PAYABLE	2,057.34
014-2-00000-0257	EMP MEDICAL INS PAYAB...	1,599.78
014-2-00000-0259	GARNISHMENTS PAYABLE	172.99
014-2-00000-0261	AETNA DEFERRED COMP ...	438.49
014-2-00000-0267	DENTAL INSURANCE PAY	192.01
014-2-00000-0279	GARNISHMENT FEE	5.01
014-2-00000-0735	TELEPHONE REIMBURSE...	26.51
014-2-00000-1282	AFLAC	68.87
014-2-00000-1283	GOLF COURSE FEES	4.79
014-2-00000-1287	ADVANCE LIFE	61.58
014-2-00000-2377	MED REIMB/DEP CARE	155.88
014-5-53200-0000-0737	GAS UTILITIES	16.52
014-5-53400-0000-0735	TELEPHONE	112.83
014-5-53400-0000-0736	ELECTRIC UTILITIES	350.46
015-2-00000-0250	F.I.T PAYABLE	1,021.83
015-2-00000-0251	FICA PAYABLE	2,135.54
015-2-00000-0252	SIT PAYABLE	516.93
015-2-00000-0254	UNITED FUND PAYABLE	5.50
015-2-00000-0255	KPERS PAYABLE	2,326.22
015-2-00000-0257	EMP MEDICAL INS PAYAB...	1,836.11
015-2-00000-0259	GARNISHMENTS PAYABLE	172.94
015-2-00000-0261	AETNA DEFERRED COMP ...	444.99
015-2-00000-0267	DENTAL INSURANCE PAY	214.89
015-2-00000-0279	GARNISHMENT FEE	4.99
015-2-00000-0735	TELEPHONE REIMBURSE...	26.51
015-2-00000-1282	AFLAC	77.58
015-2-00000-1283	GOLF COURSE FEES	4.79
015-2-00000-1287	ADVANCE LIFE	67.28
015-2-00000-2377	MED REIMB/DEP CARE	158.38
015-5-54000-0000-0737	GAS UTILITIES	16.53
015-5-54700-0000-0736	ELECTRIC UTILITIES	519.78
018-2-00000-0250	F.I.T. PAYABLE	170.80
018-2-00000-0251	FICA PAYABLE	336.82
018-2-00000-0252	SIT PAYABLE	82.87
018-2-00000-0254	UNITED FUND PAYALBE	1.50
018-2-00000-0255	KPERS PAYABLE	370.61
018-2-00000-0257	EMP MEDICAL INS PAYAB...	223.23
018-2-00000-0261	DEFERRED COMP	183.26
018-2-00000-0267	DENTAL INSURANCE PAY	27.68
018-2-00000-0735	TELEPHONE REIMBURSE...	7.95
018-2-00000-1282	AFLAC	22.43
018-2-00000-1283	GOLF FEES	2.40
018-2-00000-1287	ADVANCE LIFE	17.09

Account Summary

Account Number	Account Name	Payment Amount
018-2-00000-2377	FLEX SPENDING	41.89
020-5-13000-0000-0770	TAX DISTRIBUTION	81,178.73
022-5-04300-0000-0735	TELEPHONE, TELEGRAPH ...	28.41
023-2-00000-0250	F.I.T PAYABLE	961.69
023-2-00000-0251	FICA PAYABLE	1,822.66
023-2-00000-0252	SIT PAYABLE	409.59
023-2-00000-0254	UNITED FUND PAYABLE	1.98
023-2-00000-0255	KPERS PAYABLE	1,941.46
023-2-00000-0257	EMP MEDICAL INS PAYAB...	1,259.65
023-2-00000-0261	AETNA DEFERRED COMP ...	237.48
023-2-00000-0267	DENTAL INSURANCE PAY	203.38
023-2-00000-0735	TELEPHONE REIMBURSE...	12.54
023-2-00000-1282	AFLAC	115.67
023-2-00000-1283	GOLF COURSE FEES	3.59
023-2-00000-1287	ADVANCE LIFE	139.88
023-2-00000-2377	MED REIMB/DEP CARE	75.63
023-5-64400-0000-0737	GAS UTILITIES	16.53
035-5-14000-0000-0749	OTHER SERVICES	9,256.02
046-5-33000-0000-0749	OTHER SERVICES	334.00
047-2-00000-0250	F.I.T PAYABLE	166.44
047-2-00000-0251	FICA PAYABLE	61.74
047-2-00000-0252	SIT PAYABLE	71.82
047-2-00000-0256	KPFR PAYABLE	641.62
047-2-00000-0257	EMP MEDICAL INS PAYAB...	190.14
047-2-00000-0260	JCPOA UNION DUES PAYA...	20.00
047-2-00000-0267	DENTAL INSURANCE PAY	46.81
047-2-00000-1287	ADVANCE LIFE	5.35
047-2-00000-2377	MED REIMB/DEP CARE	62.50
050-5-44000-0000-0646	OPERATIONAL SUPPLIES	0.37
Grand Total:		416,238.35

Project Account Summary

Project Account Key	Payment Amount
None	416,238.35
Grand Total:	416,238.35

City of Junction City

City Commission

Agenda Memo

October 8, 2020

From: Kelly Heindel, Administrative Secretary II
To: City Commission and City Manager
Subject: **September 2020 Ambulance Adjustments**

Objective: Approval of ambulance contractual obligation adjustments and bad debt adjustments.

Explanation of Issue: Contractual obligations are required write-off adjustments by contractual insurance providers such as Medicare, Medicaid, Blue Cross, etc. Bad debt adjustments are accounts in which we have exhausted billing efforts to collect. After the bad debt adjustments, these accounts are forwarded to a collection agency and the Kansas Setoff Program.

Budget Impact:

Contractual Obligation Adjustment	\$ 42,345.53
Bad Debt Adjustment	\$ 24,619.41

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve ambulance contractual obligation and bad debt adjustments in the amounts listed.
2. Disapprove ambulance contractual obligation and bad debt adjustments in the amounts listed.
3. Modify the proposal...
4. Table the request.

Recommendation: Staff recommends approval of adjustments as listed

Enclosures:

CITY COMMISSION MINUTES

October 6, 2020

7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, October 6, 2020 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Pat Landes, Tim Brown, Nate Butler and Ronna Larson. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller and City Attorney Stites.

CONSENT AGENDA

Commissioner Butler moved, seconded by Commissioner Larson to approve the consent agenda as presented. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-19 dated Sept 15th 2020-Oct 6th 2020 in the amount of \$649,079.94 and pre-approval for items listed below in the amount \$603,479.03.

Joshua Douglas \$2,500.00, Raven Airport \$850.00, Columbia Capital \$1,290.00, HDR Engineering \$65,195.05, T & M Concrete \$222,941.03, Veolia Water North America \$305,981.25 and Central Power Systems and Services \$4,721.70

- b. Consideration of August 2020 ambulance contractual obligation adjustments for \$46,332.27 and bad debt adjustments for \$19,851.64
- c. Consideration of Payroll No. 19 & No. 20 for the month of September.
- d. Consideration of City Commission Minutes for September 15, 2020 Meeting.
- e. Consideration of a Limited Cereal Malt Beverage license for Dollar General Store #17966 located at 1940 North Monroe Street.

NEW BUSINESS

Resolution No. R-2956, Adopting the Kansas Homeland Security Region I Hazard Mitigation Plan was presented. Geary County Emergency Management Director Garry Berges gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-2956, Adopting the Kansas

October 6, 2020

Homeland Security Region I Hazard Mitigation Plan, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Update on SPARK Funding presented by Finance Director Lindsay Miller and City Manager Dinkel

The request to purchase a Drug/Medical Dispensing Machine in the amount of \$11,389.99 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Brown moved to approve request to purchase a Drug/Medical Dispensing Machine in the amount of \$11,389.99 through the SPARK Grant, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase Striker Power Load Ambulance Cots in the amount of \$87,435.14 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Brown moved to approve request to purchase Striker Power Load Ambulance Cots in the amount of \$87,435.14 through the SPARK Grant, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase ZOLL ZVent Ventilators in the amount of \$60,892.86 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Butler moved to approve request to purchase ZOLL ZVent Ventilators in the amount of \$60,892.86 through the SPARK Grant, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase Personal Protective Equipment & Medical Waste Disposal Equipment in the amount of \$239,309.91 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Butler moved to approve request to purchase Personal Protective Equipment & Medical Waste Disposal Equipment in the amount of \$239,309.91 through the SPARK Grant, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase Autopulse automated CPR systems in the amount of \$41,804.85 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Butler moved to approve request to purchase Autopulse automated CPR systems in the amount of \$41,804.85 through the SPARK Grant, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase 125 computer monitors with web cameras in the amount of \$21,822.50 through the SPARK Grant was presented. IT Director Germann gave details and answered questions. Commissioner Brown moved to approve

October 6, 2020

request to purchase 125 computer monitors with web cameras in the amount of \$21,822.50 through the SPARK Grant, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase 16 Surface Pro laptop computers and accessories in the amount of \$37,922.08 through the SPARK Grant was presented. IT Director Germann gave details and answered questions. Commissioner Brown moved to approve request to purchase 16 Surface Pro laptop computers and accessories in the amount of \$37,922.08 through the SPARK Grant, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase Clorox Total 360 Electrostatic Sprayers in the amount of \$23,499.96 through the SPARK Grant was presented. Parks and Recreation Director Lazear gave details and answered questions. Commissioner Landes moved to approve request to purchase Clorox Total 360 Electrostatic Sprayers in the amount of \$23,499.96 through the SPARK Grant, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to award the Sewer Root Treatment from Dukes Root Control, Inc. in the amount of \$32,011.95 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to award the Sewer Root Treatment from Dukes Root Control, Inc. in the amount of \$32,011.95, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request of Change Order #1 to increase the contract to 25 calendar days for the CDBG Project at Ash Street & Spring Valley Road was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Brown moved to approve Change Order #1 to increase the contract to 25 calendar days for the CDBG Project at Ash Street & Spring Valley Road, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request for Drawdown No. 1 for Payment of Community Development Block Grant (CDBG) Funds for the Spring Valley Road Project 19-PF-005 in the amount of \$200,000.00 was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve the request for Drawdown No. 1 for Payment of Community Development Block Grant (CDBG) Funds for the Spring Valley Road Project 19-PF-005 in the amount of \$200,000.00, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request for Drawdown No. 2 for Payment of Community Development Block Grant (CDBG) Funds for the Spring Valley Road Project 19-PF-005 in the

October 6, 2020

amount of \$137,265.40 was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve the request for Drawdown No. 2 for Payment of Community Development Block Grant (CDBG) Funds for the Spring Valley Road Project 19-PF-005 in the amount of \$137,265.40, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The First Amendment of Agreement with Veolia Water North America-Central, LLC was presented. City Manager Dinkel gave details and answered questions. Commissioner Butler moved to approve the First Amendment of Agreement with Veolia Water North America-Central, LLC, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

There was discussion regarding Municipal owned vacant property and parking lots in the Downtown Area. City Manger Dinkel gave details and answered questions.

There was discussion regarding the construction of Blue Jay Way. City Manager Dinkel gave details and answered questions.

EXECUTIVE SESSION

Executive Session for Attorney Client Privilege was held. Commissioner Landes moved that the Commission recess for an executive session for 10 minutes at 8:10 p.m. to include the City Manager, Fire Chief, and the City Attorney to consult with the City Attorney regarding Building Permit and Inspection of Property owned by Nathen Kozlowski. The justification for the executive session is to protect the attorney client privilege and is provide by KSA 75-4319(b)(2). The open Meeting is to resume in this room at 8:20 p.m., seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried. Commissioner Landes moved to return from Executive Session for Attorney Client Privilege where no actions were taken or decisions made, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and community events.

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner Brown to adjourn at 8:37 p.m. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

October 6, 2020

APPROVED AND ACCEPTED THIS 20TH DAY OF OCTOBER AS THE
OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR
OCTOBER 6TH, 2020.

Tammy Melton, City Clerk

Jeff Underhill, Mayor

October 6, 2020

City of Junction City

City Commission

Agenda Memo

October 20, 2020

From: Terry Johnson, Fire Chief / Codes Administrator
To: Allen Dinkel, City Manager and City Commissioners
Subject: Special Event Permit – Flint Hills Church Harvest Block Party

Objective: The consideration and approval of the Special Event Permit application for the Flint Hills Church Harvest Block Party located at 337 W 7th St on October 31, 2020 from 3 pm – 10 pm.

Explanation of Issue: The Code Enforcement Division has received a Special Event Permit application for the Flint Hills Church Harvest Block Party to be held on October 31, 2020. This event will be located in the 300 block of West 7th Street, between Adams Street and Madison Street and a portion of the 600 block of N Madison from W 7th St to the alley. Flint Hills Church is proposing to barricade 7th Street at Madison and to place another barricade at the end of 7th Street at Adams Street to prevent any traffic delays or confusion. There will also be barricades placed at the parking lot entrance/exit. There will be barricades placed on Madison Street at the intersection of 7th street, leaving the intersection open to traffic and there will be barricades placed at the alley on Madison street, leaving the alley open to traffic. Between these barricades there will be games and food stands. There will be games for toddlers inside the church as well. The church restrooms will be accessible to the public and there will be 2 porta potty's available that are ADA accessible. Most parking will be public parking with a few private parking lots that permission has been obtained for use of. Due to COVID-19, extra pre-cautions have been set up.

Budget Impact: The Flint Hills Church Harvest Block Party is a Type 5 Special Event. The fee for a Type 5 Special Event is \$150.00.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the Special Event Permit application for the Flint Hills Church Harvest Block Party located at 337 W 7th St on October 31, 2020 from 3 pm – 10 pm.
2. Disapprove the Special Event Permit application for the Flint Hills Church Harvest Block Party located at 337 W 7th St on October 31, 2020 from 3 pm – 10 pm.
3. Modify the proposal...
4. Table the request.

Recommendation: City Staff recommends to approve the Special Event Permit application for the Flint Hills Church Harvest Block Party located at 337 W 7th St on October 31, 2020 from 3 pm – 10 pm.

Enclosures: Special Event Permit Application, Parking and Barricade Map, Event Parking Permission Sheet, Certificate of Insurance, COVID-19 Changes

SPEICAL EVENT PERMIT APPLICATION

This application must be filed at the office of the Code Administrator.
AN INCOMPLETE APPLICATION WILL NOT BE ACCEPTED OR PROCESSED.

Applicant Name: FLINT HILLS Church

Address: 337 W. 7th

Email Address: flinthillschurchje@gmail.com

Phone Numbers: Home: _____ Office: 785-762-3292

Cellular: _____ Fax: _____

Alternate Applicant Name: BS SOLANDER

Address: 337 W. 7th

Email Address: flinthillschurchje@gmail.com

Phone Numbers: Home: _____ Office: _____

Cellular: 785-226-1009 Fax: _____

Organization Name: FLINT HILLS Church

Address: 337 W. 7th

Phone Numbers: Office: 785-762-3292 Fax: _____

Event On-Site Contact Person: MATT WELLS

Phone Numbers: Home: _____ Office: _____

Cellular: 785-226-0912

(Use separate sheet if necessary for names of additional applicants/organizations.)

Event Name: HARVEST BLOCK PARTY

Event Location: 337 W. 7th (7th Street between MADISON AND ADAMS)

Event Date(s) and Time(s): October 21 5:30-8:00 p.m.
Block Street from 3-10

Estimated Number of Attendees: 500 - over the evening

Event Description: A safe place for individuals & families
to have fun on Halloween. Face Games, photo booth, prizes,
candy & food. Activities spread out over the
entire block (mitigation plan submitted to health department).
Industrial lighting towers to provide ample visibility &
insure safety. Signage for crowd flow & trash bins & sanitizers
throughout for health.

(Use additional paper if necessary.)

Additional Required Documents:

- ☒ Detailed Site Plan, drawn to scale, showing the layout and uses to be established at the location for the Special Event. The site plan shall address all uses and supporting amenities proposed, including but not limited to required parking, access points, signage, sanitation facilities, and all other relevant materials.
- ☒ Written authorization from the property owner, naming the agent, and that the property owner is aware and approves of the requested Special Event Permit.

I (We) realize that this application cannot be processed unless it is completely filled in; is accompanied by a detailed site plan as required by City Code; and is accompanied by the appropriate fee.

B.J. Solander

(Applicant Name - Printed)



Applicant Signature

(Applicant Name - Printed)

Applicant Signature

OFFICE USE ONLY:

This application was received at the office of the Code Administrator at 12:59 (AM)(PM) on the 2nd day of October, 2020. This application has been checked and found to be complete and accompanied by the required documents and the appropriate fee of \$.

Sarah Brown

Name

Permit Tech II

Title

☐ Approved ☐ Disapproved

Code Administrator

Date



1. *Journal of the American Medical Association*, 1997; 277: 1039-1043.

1000

100%

Figure 1

Dear City Commissioners,

EVENT PARKING PROVISIONS

I give Flint Hills Church permission to use our parking lot for their event from 4-9 p.m. on this date: October 31 2020

<u>Business</u>	<u>Manager/Owner</u>	<u>Address</u>	<u>lot or # of spots</u>
Prairie Dentistry	Rik Vande Riet, DDS	404 W. 6th	
Edward Jones	Abbie Tasker	340 W. 7th ST	
R.J. Schmidt, OD	Cyngie Wallace	338 W. 7th ST	
USPS	David Cline	302 W 7th ST	
Cardinal Ins	Jeffrey Finkley	332 W 7th ST	
El Tapatio	John Sulzer	322 W. 6th ST	
Farmers Insurance	Cole Roberts	682 W. SEPHERSON ST	
Daily Union	John Montgomery	222 W. 6th ST	



FLINHIL-10

MLONG

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/17/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Church Group of Kansas 278 Fairlane Drive Louisburg, KS 66053	CONTACT Megan Long	
	PHONE (A/C, No, Ext): (800) 837-5127	FAX (A/C, No): (913) 837-5359
	E-MAIL ADDRESS: mlong@americanchurchgroup.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : Brotherhood Mutual Insurance	13528
INSURED Flint Hills Church 337 W. 7th Junction City, KS 66441	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC ☐ OTHER:			15M5A0498988	5/1/2020	5/1/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	☐ UMBRELLA LIAB ☐ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	15W5A0498984	5/1/2020	5/1/2021	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Junction City, Kansas
700 N. Jefferson
Junction City, KS 66441

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

2020 Geary County Event Planning

Interview Details

Date & Time: From: October 31 - 5p.m. To: October 31 - 8 p.m.
Location: 7th between Madison and Adams -&- undeveloped Ethan loop off Strauss Rd
Event: Harvest Block Party (Covid-Style)

INDOOR ☐ OUTDOOR ☒ BOTH ☐

Name: B.J. Solander Phone Number: 785-226-1009
Name: Matt Wells Phone Number: 785-226-0912

The Event will include the following: FOOD ☒ BEVERAGE ☒

Anticipated number of
attendees/participants:
__250 per location__(walking
through by family during event)

Narrative Of The Event

As stated in the meeting at the Chamber of Commerce conference room, our event is an effort to mitigate the spread of COVID-19 by offering a safer way for families to participate in Halloween like activities instead of going door to door traditionally.

Madison & Adams location: We will block off the street and use it to spread out a few stations (COVID safe activities and one COVID safe food station). Families will be instructed to remain 6ft distance and walk the street perimeter sidewalks only leaving the sidewalk to stand one of several 6ft spaced waiting areas for an available station activity. The sidewalk traffic will continue to move to prevent congestion.

Ethan Loop location: We will use the road to direct families in cars through the loop of stations located in the grass around the inside of the loop. Stations will be spaced for distance including plenty of space for waiting families with 6ft distance. After each station families will return to their car to drive to the next station if desired. The outside lane of the road will be open for families to move while the inside lane will used for parking. Limited parking will limit congestion.

Contact surfaces will be sanitized at each location as well as PPE for workers. Food preparation and delivery will follow COVID safety requirements. Masks will be recommended and a supply of masks will be available for those in need.

Please Return To:

Charles.Martinez@gearycounty.org

Junction City Police Department

Application for Noise Waiver

Application Fee \$25.00

Date of Application: 9/24/2020 (Print or Type) Name of Applicant: B.J. Solander
Address: 337 W. 7th ST

Home Phone: _____ Cell Phone: 785-226-1009 Work Phone: _____

Name of Sponsor: Flint Hills Church Address: 337 W. 7th ST Phone: 785-742-3292

Details for Noise Waiver

Location of event: 337 W. 7th ST (Street - Madison to Adams)

If City Park is being used has it been reserved at Municipal Building: _____

Date of Event: Oct 31st Times: 4 p to 9:30 p

Number attending: 1000 Bands, Music or Sound Amplification: YES NO

If YES, explain:

Voice Announcements for Give Aways & Soft background music

Details of Event: Carnival games, Food, Candy, COVID mitigation on all activities - Free Fun for the whole Family

Two responsible persons who will be present and in charge of the event

(1) Name B.J. Solander Address 339 W. 11th ST Phone 785-226-1009

(2) Name Matt Wells Address 2104 McFarland Rd Phone 785-226-0912

If a noise waiver is issued on the basis of this application I, the undersigned, agree to assume full responsibility for any liabilities which may arise as a result of such activity and to hold the City of Junction City free from same. I further agree to exercise control and supervision over all activities and to fully cooperate with any directions or orders issued by any Law Enforcement Officer. This permit is subject to immediate termination by any Law Enforcement Officer.

Approved:

Date: _____ Chief of Police _____
Date: _____ City Manager _____
Date: _____ City Commission _____

[Signature]
Signature of Applicant

City of Junction City

City Commission

Agenda Memo

September 15, 2020

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Presentation update on the Environmental Assessment**

Objective: Environmental Assessment update report by Alfred Benesch & Company on Freeman Field Airport

Explanation of Issue: In December of 2018 the City Commission approved an Environmental Assessment Study to Alfred Benesch & Company which was a requirement by the FAA to be done before the Airport Master Plan could be completed.

The Environmental Assessment was done to determine what impacts it would have to the environmental justice area in terms of the people, land, wildlife, water bodies, and natural features such as wetlands and floodplains that are surrounding the airport.

Brad Waller from Alfred Benesch & Company will give a brief overview of the assessment and what are the next steps to complete the Environmental Assessment.

Budget Impact: No impact to the budget

Recommendation: No recommendation needed

City of Junction City

City Commission

Agenda Memo

10-14-2020

From: [Allen J. Dinkel, City Manager](#)

To: Governing Body

Subject: Great Geary Community Foundation Match Day

Explanation of Issue: On Tuesday, the Great Geary Community Foundation held their second annual Match Day in the City Gymnasium. Chairman of the Foundation, Calvin Pottberg will make a presentation about this very successful event. I have the privilege of serving on the Foundation Board.



Rotary International World Polio Day Proclamation

WHEREAS, Rotary is a global network of neighbors, friends, leaders, and problem-solvers who unite and take action to create lasting change in communities across the globe; and

WHEREAS, the Rotary motto, Service Above Self, inspires members to provide humanitarian service, follow high ethical standards, and promote goodwill and peace in the world; and

WHEREAS, Rotary in 1985 launched PolioPlus and in 1988 helped establish the Global Polio Eradication Initiative, which today includes the World Health Organization, U.S. Centers for Disease Control and Prevention, UNICEF, and the Bill & Melinda Gates Foundation, and Gavi, the Vaccine Alliance, to immunize the children of the world against polio; and

WHEREAS, polio cases have dropped by 99.9 percent since 1988 and the world stands on the threshold of eradicating the disease; and

WHEREAS, to date, Rotary has contributed more than US \$2.1 billion and countless volunteer hours to protecting more than 2.5 billion children in 122 countries; and

WHEREAS, Rotary is working to raise an additional \$50 million per year, which would be leveraged for maximum impact by an additional \$100 million annually from the Bill & Melinda Gates Foundation; and

WHEREAS, these efforts are providing much-needed operational support, medical staff, laboratory equipment, and educational materials for health workers and parents; and

WHEREAS, in addition, Rotary has played a major role in decisions by donor governments to contribute more than \$10 billion to the effort; and

WHEREAS, there are over 1.2 million Rotary members in more than 35,000 clubs throughout the world that sponsor service projects to address such critical issues as poverty, disease, hunger, illiteracy, and the environment in their local communities and abroad;

Therefore, I, _____, **Mayor of the City of Junction City, KS** do hereby proclaim October 24, 2020 World Polio Day in Junction City, KS and encourage all citizens to join me and Rotary International in the fight for a polio-free world.



Extra Mile Day
BY
The City Commission of Junction City, Kansas
A PROCLAMATION

WHEREAS, Junction City, KS is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and

WHEREAS, Junction City, KS is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and

WHEREAS, Junction City, KS is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and

WHEREAS, Junction City, KS acknowledges the mission of Extra Mile America to create 500 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2020.

NOW THEREFORE, I, Jeff Underhill, Mayor of Junction City, KS do hereby proclaim November 1, 2020 to be Extra Mile Day. I urge each individual in the community to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Junction City, Kansas, to be affixed this 20th day of October, 2020.

Jeff Underhill, Mayor



City of Junction City, Kansas Fire Department



2020 Fire Prevention Proclamation

WHEREAS, the town of Junction City in the state of Kansas is committed to ensuring the safety and security of all those living in and visiting Junction City, and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, home fires killed more than 2,630 people in the United States in 2017, according to the National Fire Protection Association, and fire departments in the United States responded to 357,000 home fires; and

WHEREAS, cooking is the leading cause of home fires in the United States where fire departments responded to more than 189,300 residential cooking fires annually between 2016 and 2018; and

WHEREAS, two of every five home fires start in the kitchen with 31% of these fires resulting from unattended cooking; and

WHEREAS, more than half of reported non-fatal home cooking fire injuries occurred when the victims tried to fight the fire themselves; and

WHEREAS, children under five face a higher risk of non-fire burns associated with cooking than being burned in a cooking fire

WHEREAS, Junction City's residents should stay in the kitchen when frying food on the stovetop, keep a three-foot kid-free zone around cooking areas and keep anything that can catch fire away from stove tops; and

WHEREAS, residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, working smoke alarms cut the risk of dying in reported home fires in half; and

WHEREAS, Junction City's firefighters are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Junction City's residents are responsive to public education measures and are able to take personal steps to increase their safety from fire, especially in their homes; and

WHEREAS, the 2020 Fire Prevention Month theme™, "Serve Up Fire Safety in the Kitchen!" effectively serves to remind us to stay alert and use caution when cooking to reduce the risk of kitchen fires.

THEREFORE, I, Jeff Underhill, Mayor of Junction City, do hereby proclaim October 2020, as Fire Prevention Month, and I urge all the people of Junction City to check their kitchens for fire hazards and using safe cooking practices, and to support the many public safety activities and efforts of Junction City's fire and emergency services.

Jeff Underhill, Mayor

City of Junction City

City Commission

Agenda Memo

10-14-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Discussion of Plans for the Building of a New Public Library

Explanation of Issue: Susan Moyer, Director of the Bramlage Public Library, will discuss plans for the construction of a new public library. There is a possibility of the City, on behalf of the Library, will be able to apply for funding through the United States Department of Defense, Office of Economic Adjustment (OEA). This year the OEA provided funding through the Defense Community Infrastructure Pilot Program (DCIP). The program was designed to address deficiencies in community infrastructure, supportive of a military installation, in order to enhance the military family quality of life, resilience, or military value. This year the City applied for funding for the north portion of Blue Jay Way, but no funds were awarded for this project.

16 grants were awarded nation-wide in September totaling approximately \$50 million. The average grant was \$3.1 million with a range in grants from \$257,000 to \$10 million. No match was required this past year for cities of our size, but we were encouraged to have matching funds. In the case of the Street project we submitted the work being done on the South portion of Blue Jay Way and the roundabout project on Highway K -18.

Earlier this year there was a discussion to apply for funding for the Library project, however it was agreed to submit for the street project this year and address an application for the Library in a subsequent year.

One item of discussion is that the grant required the project to begin shortly after. I discussed with Susan, that it is time to update the City Commission on the project. The biggest issue will be where the Library will located. One proposal is to build to the north of the present Library and then to demolish the present building and construct a parking lot where the Library is now located after the new Library is built.

Susan says they have held two open houses and two public meetings regarding this project and have always stated the intent to demolish the present structure when the new Library is built.

I understand that the present building was built primarily with donated funds, however the property is owned by the City of Junction City. There is no doubt there will be community discussion if the present 37 or so years old building in good condition is demolished. I am sure we will hear that the building can be repurposed when a new Library is built. Since the grant, if received, requires the project to begin shortly (probably 12 to 15 months), it is apparent this discussion must be had now so it will not have to be discussed later.

Reimaging Your Public Library Building Campaign



The purpose of the Dorothy Bramlage Public Library Foundation is to raise awareness of the services and benefits of the Dorothy Bramlage Public Library, organize persons who are interested in promoting and maintaining the use and wellbeing of the library, and to raise funds to support the library for the expansion of collections, services, and improvements and expansion of the building in which it is located.

The library is an active place with a vibrant service. In 2019, 100,000 people visited the library and borrowed approximately 116,000 hardcopy and digital items. Nearly 17,000 people hold current library cards. In addition to Junction City and Geary County, the library serves all residents of the twelve surrounding counties of the North Central Kansas Library System as well as others across the state due to Junction City's immediate proximity to Interstate 70.

Youth programming includes early literacy activities for its youngest readers, numerous reading programs and enrichment classes for elementary school students, and teenage offerings for middle and high schoolers. The facility has over 50 programs (many of which are adult and youth education based) and the organization is an essential reference and meeting space for the community. In fact, the Library provides services to community members throughout their entire life span; from providing a complimentary book to every newborn at Geary Community Hospital in Junction City to a homebound delivery service for senior citizens and others.

The library is also a community hub and a central point of community information with the: Community Information Directory, Community Calendar, Learning Is for Everyone Community Education Directory and the Community History Archive and its digitized, searchable local newspaper and high school yearbook collection.

The Library proudly serves soldiers and their families. Fort Riley, home of the 1st Infantry Division, aka The Big Red One, is one of the United States' largest Army bases, with a daytime population of around 25,000. Out of the library's current cardholders, up to 33% of them are military personnel with connections to Fort Riley. Military personnel are involved in many library programs including: distance education, test proctoring, and notary services, all of which are used at a higher rate by military personnel than civilian patrons.

Today, the current library is 37 years old and pales in comparison size-wise to those in comparable Kansas communities. The Dorothy Bramlage Public Library (hereafter referred to as DBPL) in Junction City serves four times the population with less than 1/3 of the space of other Sunflower State libraries. In Kansas, a typical library building our size would serve a population of approximately 8,000. In addition, the current facility needs building code updates to meet modern standards.

The current library provides five times more programs now as it did in the past. The facility has become increasingly crowded and consistently turns away groups looking for meeting space. Unfortunately, there is no room for quiet study areas, space for concurrent programming, or to increase the number of computer workstations and other technologies to meet public demand. The outdated facility challenges our ability to serve the demand of residents seeking to improve their knowledge and skills, which inhibits opportunities for personal growth and economic development across the city and county.

Reimaging Your Public Library Building Campaign



Nationally, the demand for and growth in library programming has increased tremendously over the last 25 years. Libraries have evolved, providing meeting places, connecting citizens with free community resources and supporting complex reference questions, early literacy, computer and internet access, technology training, continuing education classes, and more. The compilation of these evolving activities has grown the library far beyond a simple facility loaning literary materials to the public.

Project Goals

The goal of the *Reimaging Your Public Library Campaign* is to cement the Dorothy Bramlage Public Library facility as a true modern community hub with services and facilities aimed toward the future and in line with other libraries and community centers across the country. The new building would more than double the library's square footage, from 14,000 to 30,000. It will include more accessible technology, larger children and youth areas, additional meeting space and rooms for collaboration, and additional space for library holdings and staff. With a new facility, staff will be able to expand current programs and better meet the evolving demands of the community for all age groups.

Once completed, the new library will welcome collaboration among area organizations at a level not possible today. For instance:

- Enhanced programming for military residents, both active duty and retired
- Enhanced project-related support and collaboration with local schools
- Senior centers
- Youth Groups like 4-H, Boys Scouts, Boys & Girls Clubs
- Other organizations

New Building Objectives:

Multiple objectives are sought in building a new, larger facility for the Dorothy Bramlage Public Library. These outcomes can be divided into three distinct areas:

To provide greater access to content and collections, objectives include:

- Increasing accessible technology and internet availability with more computer workstations to meet demand
- Improving technology infrastructure
- Increasing space for additional library holdings
- Expanding print collections among the most actively used areas, such as emerging readers and pre-readers
- Expanding audio and video collections
- Adding space for staff to respond to complex reference questions
- Adding additional technology training offerings
- Adding staff workspace for social distancing, increased staff and staff longevity

Reimagining Your Public Library Building Campaign



To provide enhanced programming, objectives include:

- Increasing children and youth areas
- Providing sound-secured activity areas for children's programming to limit noise disruptions in other areas
- Designing flexible spaces for concurrent activities with various participating age groups, especially families
- Accommodating study programs, including continuing education, English language learners, tutoring, and online classes along with individualized services such as income tax preparation guidance, job searching, and regionalized service providers with adaptable private spaces for meeting in a secure environment

To provide manageable options for addressing community service needs, objectives include:

- Providing public meeting space to be available for use by community groups for member needs to avoid alternative locations and rental spaces
- Incorporating a hardened storm shelter
- Becoming compliant with energy efficiency code requirements, including wall and roof insulation, lighting, and windows
- Becoming compliant with Americans with Disabilities Act code requirements, including accessibility to all restrooms, doors, and a staff kitchen
- Managing study, work, and test-taking stations with necessary volume control
- Providing space for public-use equipment in addition to the traditional copiers and printers such as laminators, 3-D printers, digital format converters, etc.



Reimagining Your Public Library

Fall 2020

Leading the Way

Steering Committee

Tiffany Naccarato, Chair

Linda Brungardt

Dr. Mary Devin

Lisa Eickholt

Courtney Gilbert

Linda Hoeffner

Shantelle Means

Susan Moyer

Mary Cay Stauffer

Johna Ward

Honorary Committee

Robert Bramlage (Chair)

Rep. Dave Baker

Theresa Bramlage

Rep. Lonnie Clark

Sen. Tom Hawk

Velina Houston

Margaret Kilpatrick

Sam Kilpatrick

Sen. Jeff Longbine

Ligia Paquette

Eunice Rolfs

Patricia Wertzberger

Dorothy Willcoxon

Dr. Robert Willcoxon

Kevin Willmott

The Future is Now!

The leadership of the building campaign has been working diligently on a plan to expand the space dedicated to library service in the Junction City community. The campaign seeks to develop a new facility to meet not only current needs but also to allow for flexibility for future demands for technology, programs, resources and services. DBPL's expansion will allow for:

- Small meeting spaces that are enclosed to facilitate gatherings that require talking, privacy, etc. but also have visibility to other staff and patrons for the safety and security of their users.
- Multiple larger group meeting rooms so more than one activity could be held at one time including simultaneous activities for children and adults.
- Children's activity room connected to the children's department that could be used for programming, play space, displays, etc.
- Teen area separate from the area designated for younger children and that features equipment, hardware and software specific to the needs of older kids.
- Quiet rooms for studying, reading and other concentration based activities.
- Maker spaces for adults and kids that include equipment, work tables, materials, etc. to facilitate project based learning.
- Expanded space for hard copy collections particularly those that are well used such as materials for young readers, fiction for all ages, audiobooks and DVDs.
- Modernized public use computer facilities and dedicated workstations to accommodate use of digital resources including downloading.
- Clean, enclosed space for computer equipment in operation including servers, routers, switches and access points.
- Improved storage spaces throughout the building.
- Improved work areas to facilitate staff safety.

Location, Location, Location

The intended location for the building project is on the library's current lot at 230 West Seventh Street. The Building & Steering Committees and Library Board of Trustees have investigated alternate locations as they have been identified and will continue to do so for the near future. Each site is evaluated by a criteria that includes cost, proximity to city center, proximity to local elementary schools, proximity to other public services, proximity to Fort Riley, ease of use and walkability.

DBPL at Your Service

The goal of the library is to serve the community. This includes continuing to provide traditional services that libraries have long been known for while also adding others that are more “outside the box” and fill specific community needs. These include:

- Faxing
- Scanning to email
- Notarizing
- Voter registration
- Community education classes & directory (LIFE)
- Community Calendar
- Community Information Directory
- Outreach programs
- Digital community history archive (newspapers and yearbooks)
- Test proctoring
- Homebound delivery service
- One-on-one technology training
- Books for newborns
- Book donation program

Foundation for Change

The Dorothy Bramlage Public Library is a tremendous community asset and has been since the doors first opened in May 1983. While it has served the people of the area well it has done so in a space that is well undersized for the number of people it serves.

DBPL serves four times the population with less than 1/3 of the space of other Kansas libraries. A building of similar size in our state would benefit a population of approximately 8,000 versus the 34,000 in the DBPL service area as identified by the State Library of Kansas.

To address this issue the library has worked with architects to analyze the use of current space, explore building concepts, and develop a design that could incorporate the needs of today as well as the flexibility to adapt to those of tomorrow. A building committee was also formed to explore these issues.

With an eye toward the fundraising that would be necessary to complete a building project, the Dorothy Bramlage Public Library Foundation was formed in 2016. It is a 501c(3) organization and its current assets are held in a fund with the Greater Geary Community Foundation.

With the foundation in place, the campaign to expand the square footage dedicated to public library service was officially launched in 2018. The Paul J. Strawhecker firm helped to organize the effort and began to work with community members to garner their financial support for the project.

That work continues and library representatives are working to seek funds from public and private sources for the gifts and grants that will help to bring the project to fruition.

It's A Match!

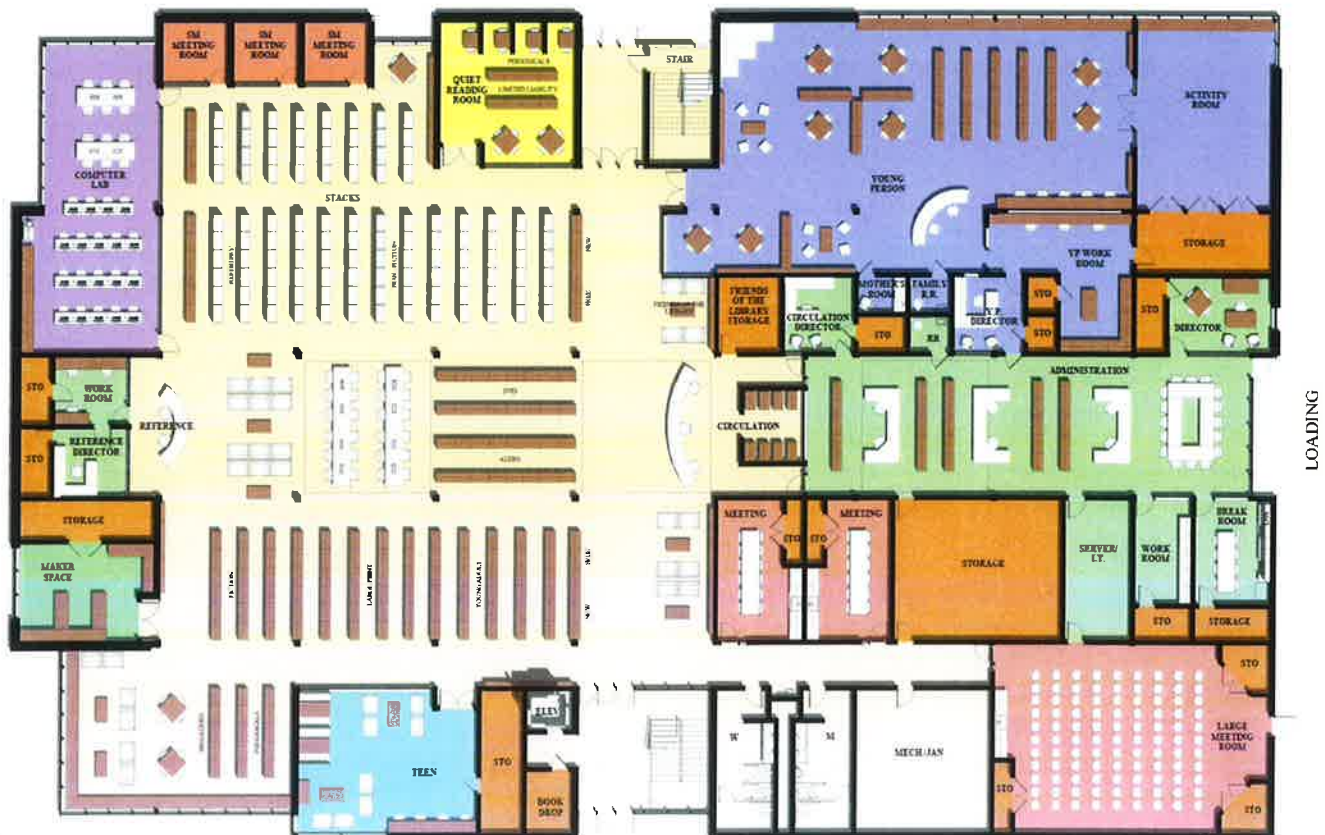
The first Match Day sponsored by the Greater Geary Community Foundation in 2019 was a huge success for all participating organizations including the library foundation. The foundation had thirty-eight donors who together gave \$14,525 for the building fund and helped achieve the full match of \$5,000. The foundation board hopes for the same success this year and to again achieve the full match which is now \$7,500. Our thanks go to all who provided the matching funds and for the opportunity to participate in this terrific event!



A Vision for the Future

This concept calls for the current library building to be removed and replaced with a new building located on the north (8th Street) end of the lot and the parking area laid in front of it on the south (7th Street) end. This is the opposite of how the lot is currently laid out. With this scenario the library could continue to operate in the current building while the new one is built. After moving into the new space, the current building would be removed and the new parking area laid.

The exterior view above is taken from Adams Street and represents the southwest corner of the building. The floorplan below is a representation of a possible layout of the building interior. The top of the drawing includes the north entrance while the bottom has the south entrance.



Dorothy Bramlage Public Library
230 West Seventh Street
Junction City, KS 66441
Phone: 785-238-4311
Fax: 785-238-7873
E-mail: jclibrary@jclib.org
www.jclib.org

**Board of Directors, DBPL
Foundation**

Linda Hoeffner, President
John Triplett, Vice-President
Blake Ballhorst, Treasurer
Vic Davis, Secretary
Lisa Deibler-Miller
Karen Salyers
Stuart Wells

Libraries and Entrepreneurship

Libraries and entrepreneurs are perfect partners particularly when the former can tailor services and resources to help the latter grow and prosper. In addition to the “usual suspects” for business support such as faxing/scanning, notary public, public use computers, tax documents, etc. other options could also be included in the library building project to help new business take hold. Incubator business space, collaborative work space and makerspace can all be important supports to those trying to launch and build a solid foundation for a new business. Incubator space can provide the office support that a new venture might need at the beginning and with a lower overhead cost until it becomes established. Collaborative space provides a collegial environment for those who share the entrepreneurial spirit while they work on individual projects. Makerspaces can provide a myriad of equipment and resources that can facilitate marketing, prototyping, etc. Help us reimagine this bold new library world!

City of Junction City

City Commission

Agenda Memo

10-15-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Certification of Local Government Approval for Non-Profit Organizations

Objective: Open Door Community House, Inc. is requesting funds for the operation of their facility. In the past the City has acted as the fiscal agent for the grants that are passed through to Open Door.

Explanation of Issue: The Commission needs to authorize the City to act on their behalf.

Budget Impact: None. We just serve as a fiscal agent to benefit the Front Door.

Staff Recommendation: Staff recommends approval of the request

Suggested Motion: I move to authorize Lindsay Miller to act on behalf of the City of Junction City to approve the emergency grant activities proposed by Open Door Community House, Inc.

Attachments: Certification Form

CERTIFICATION OF LOCAL GOVERNMENT APPROVAL
FOR NONPROFIT ORGANIZATIONS RECEIVING
2019 EMERGENCY SOLUTIONS GRANT (ESG)

I, Jeff Underhill, Mayor (name and title), duly authorized to act on behalf of the
City of Junction City (name of jurisdiction), hereby approve the following emergency solutions grant
activities proposed by Open Door Community House, Inc (name of nonprofit organization), which are to be located in
Junction City, Kansas (name(s) of jurisdiction(s)):

By: _____
Signature and Date

Jeff Underhill

Typed or Written Name of Signatory Local Official

Mayor, Junction City, Kansas

Title

City of Junction City

City Commission

Agenda Memo

10-20-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

**Subject: Request No. 1 for Payment of Community
Development Block Grant–Corona Virus (CDBG-CV) Funds**

Objective: Approve Request for Drawdown #1 for Community Development Block Grant-Corona Virus (CDBG-CV) funds. These funds will then be paid to the businesses listed on the cash disbursement report.

Explanation of Issue: The City of Junction City was awarded CDBG-CV funding this summer. Here is Request No. 1 for \$45,707.28. This may change by the meeting if more applications get completed before the meeting.

Budget Impact: None. All funds paid to the City will be paid to businesses.

Staff Recommendation: Staff recommends approval of the request

Suggested Motion: I move to approve Request #1 for Community Development Block Grant-Corona Virus (CDBG-CV) funds, Grant No. 20-CV-036, in the amount of \$45,707.28.

Attachments: Request #1.

REQUEST FOR PAYMENT OF CDBG FUNDS

CFDA 14.228

PART I: REQUEST FOR PAYMENT INFORMATION

GRANTEE - NAME Junction CityGRANT NO. 20-CV-036STREET ADDRESS 700 N. JeffersonREQUEST NO. 1PO BOX 287CITY, STATE, ZIP Junction City, KS 66441

Grantee's - E-mail address for notifying about ACH deposit

nwkpcdc@ruraltel.net

Administrator - E-mail address for notifying about ACH deposit

PART II: STATUS OF CDBG FUNDS

AMOUNT

1	PAYMENT DUE & AMOUNT OF THIS REQUEST	<u>45,707.28</u>
2	CDBG GRANT AWARD	<u>167,000.00</u>
3	PROGRAM INCOME AND OTHER RECEIPTS	<u>.</u>
4	TOTAL FUNDS (2 + 3)	<u>167,000.00</u>
5	CDBG FUNDS RECEIVED TO DATE	<u></u>
6	TOTAL (1 + 5)	<u>45,707.28</u>
7	REMAINING CDBG FUNDS (4 - 6)	<u>121,292.72</u>

PART III: CERTIFICATION

I HEREBY CERTIFY THAT THE DATA REPORTED ABOVE IS CORRECT AND THAT THE AMOUNT REQUESTED IS NOT IN EXCESS OF CURRENT NEEDS

DATE 10/20/2020 SIGNATURE _____ TITLE _____DATE 10/20/2020 SIGNATURE _____ TITLE _____

PART IV: APPROVAL (FOR KANSAS DEPT. OF COMMERCE USE ONLY)

CDBG APPROVAL:

1. CONTRACT TERMINATION DATE: _____

2. AUTHORIZED SIGNATURE: _____

3. MONITORING RESOLUTION: CURRENT / PAST DUE / NA

4. QUARTERLY PROGRESS REPORTS: CURRENT / PAST DUE

FIELD REPRESENTATIVE _____ DATE _____

ECONOMIC DEVELOPMENT SPECIALIST _____ DATE _____

ADMINISTRATIVE/ COMPLIANCE _____ DATE _____

FISCAL _____ DATE _____

Kansas Department of Commerce
Small Cities Community Development Block Grant

(For Economic Development Grants, please attach a copy of summary of payment)

Kansas Dept of Commerce
1000 SW JACKSON STREET, SUITE 100
TOPEKA, KS 66612-1354

CDBG-F-CD
6/2017 (REV)

Total Expenses	- \$45,707.28
----------------	---------------

100%

City of Junction City

City Commission

Agenda Memo

Meeting Date: October 20, 2020

From: Lindsay Miller, Finance Director

To: City Commissioners and Allen Dinkel, City Manager

Subject: **Resolution 2957 Establishing Authority for Reimbursement of Certain City Projects**

Objective: To approve a resolution establishing authorization of reimbursement of certain street improvements. Providing that the City executes the construction of Bluejay Way and issues general obligation or temporary notes, the City will have established authorization to reimburse itself of associated expenses.

Explanation: This resolution preserves the City's ability to reimburse project expenditures from proceeds of tax-exempt obligation bonds or temporary notes to pay all or a portion of the Bluejay Way costs. This resolution does not commit the commission to anything regarding the project. It solely establishes reimbursement authority should it be needed and gives us time to finalize details, complete annexation, and declare Bluejay Way a Main Trafficway. If we do not utilize this resolution, there is no harm or commitment. It is a precautionary measure to ensure City authorization should it be needed.

Budget Impact: The only budget impact of this would be positive, as it gives us authorization to reimburse ourselves of any associated expenses of said street improvement.

Recommendation: Staff recommends approval of Resolution No. 2957.

Alternative: The City Commission may approve, modify, or disapprove the authorization resolution as presented.

Suggested Motion: I move to adopt Resolution No. 2957 authorizing the city to reimburse project expenditures of tax-exempt obligations or temporary notes.

Enclosures: Resolution No. 2957

**EXCERPT OF MINUTES OF A MEETING
OF THE CITY COMMISSION OF
THE CITY OF JUNCTION CITY, KANSAS
HELD ON OCTOBER 20, 2020**

The City Commission (the “Governing Body”) met in regular session at the usual meeting place in the City, at 7:00 P.M., the following members being present and participating, to-wit:

Absent:

The Mayor declared that a quorum was present and called the meeting to order.

* * * * *

(Other Proceedings)

There was presented a Resolution entitled:

**A RESOLUTION OF THE CITY OF JUNCTION CITY, KANSAS DECLARING
THE INTENT TO CONSTRUCT CERTAIN STREET IMPROVEMENTS; TO
FINANCE THE SAME WITH TAX-EXEMPT OBLIGATIONS; AND PROVIDING
FOR THE REIMBURSEMENT OF CITY EXPENDITURES FROM THE
PROCEEDS THEREOF.**

Commissioner _____ moved that the Resolution be adopted. The motion was seconded by Commissioner _____. The Resolution was duly read and considered, and upon being put, the motion for the adoption of the Resolution was carried by the vote of the Governing Body as follows:

Yea:

Nay:

The Mayor declared the Resolution duly adopted and the Resolution was then duly numbered Resolution No. R-2957, and was signed by the Mayor and attested by the Clerk.

* * * * *

(Other Proceedings)

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On motion duly made, seconded and carried, the meeting thereupon adjourned.

CERTIFICATE

I hereby certify that the foregoing Excerpt of Minutes is a true and correct excerpt of the proceedings of the Governing Body of the City of Junction City, Kansas, held on the date stated therein, and that the official minutes of such proceedings are on file in my office.

(SEAL)

Clerk

RESOLUTION NO. R-2957

A RESOLUTION OF THE CITY OF JUNCTION CITY, KANSAS DECLARING THE INTENT TO CONSTRUCT CERTAIN STREET IMPROVEMENTS; TO FINANCE THE SAME WITH TAX-EXEMPT OBLIGATIONS; AND PROVIDING FOR THE REIMBURSEMENT OF CITY EXPENDITURES FROM THE PROCEEDS THEREOF.

WHEREAS, the governing body of the City of Junction City, Kansas (the “City”), has identified a need to construct certain street improvements, such improvements including but not limited to the extension of Bluejay Way from K-18 to Rucker Road and all improvements related thereto (the “Project”); and

WHEREAS, upon annexation of certain real property upon which Project will be constructed, the governing body of the City intends to declare Bluejay Way a Main Trafficway pursuant to K.S.A. 12-685 *et seq.* and authorize the issuance of general obligation bonds therefor; and

WHEREAS, the Internal Revenue Code of 1986, as amended (the “Code”) places certain limitations on the reimbursement of previous expenditures from the proceeds of tax-exempt obligations; and

WHEREAS, in order to preserve the City’s ability under the Code to reimburse Project expenditures from the proceeds of tax-exempt obligations, the City hereby deems it advisable to adopt this resolution evidencing the City’s intent to construct the Project and issue its general obligation bonds or temporary notes (collectively, the “Bonds”) to pay all or a portion of the costs thereof.

THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE JUNCTION CITY, KANSAS:

Section 1. Project Authorization. It is hereby deemed and declared to be necessary to construct the Project at the estimated cost of \$2,000,000 and issue the Bonds to pay the costs thereof.

Section 2. Reimbursement. The Bonds may be issued to reimburse expenditures made on or after the date which is 60 days before the date of this Resolution, pursuant to Treasury Regulation § 1.150-2.

Section 3. Effective Date. This Resolution shall take effect and be in full force from and after its adoption by the governing body of the City.

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ADOPTED AND APPROVED by the governing body of the City of Junction City, Kansas, on October 20, 2020.

(Seal)

Mayor

ATTEST:

Clerk

CERTIFICATE

I hereby certify that the above and foregoing is a true and correct copy of the Resolution No. R-2957 of the City of Junction City, Kansas adopted by the governing body on October 20, 2020 as the same appears of record in my office.

DATED: October 20, 2020.

Clerk

**City of Junction City
City Commission
Agenda Memo**

20 October, 2020

From: Edward Lazear, Parks & Recreation Director
To: City Commissioners and Allen Dinkel, City Manager
Subject: Award of Bid – Field Renovation North Park #4

Objective: Consideration of Award of Bid to Midwest Laser Leveling in the amount of \$136,280.00 for the renovation of North Park Field #4.

Explanation of Issue: The City budgeted within the 2021 Parks Maintenance Fund for improvements to baseball fields at North Park.

The City advertised requests for bids in the Daily Union and the City Web Site. Three bids were received from vendors. Midwest Laser Leveling, Topeka Ks in the amount of \$136,280.00, Game Time Athletics, Weston MO in the amount of \$153,650, and Mid America Sports Construction, Lee's Summit MO in the amount of \$191,907.00. Should the Commission approve this item, construction would begin November 2, 2020 and all work would be completed by May 1, 2021 and fields would be available for play for the 2021 season.

This renovation would include

Outfield Improvements: remove outfield grass, level and grade to improve drainage, add a warning track to the outfield, re-SOD with turf type fescue

Infield Improvements: remove and replace existing pitching mound, remove and replace infield grass with Bluegrass SOD, level and grade to improve drainage,

Irrigation Improvements: remove and replace existing irrigation system to accommodate new field design

Fencing Improvements: remove and replace existing fence fabric and add a bottom rail to help extend the life of the fence.

Budget Impact: This item is budgeted within the 2021 Parks Maintenance operating budget.

Alternatives:

1. Approve, Disapprove, Modify, or Postpone.

Recommendation: Staff recommends the approval of Award of Bid to Midwest Laser Leveling in the amount of \$136,280.00.

Suggested Motion:

Commissioner _____ moves to approve the award of bid to Midwest Laser Leveling in the amount of \$136,280.00 for field renovation at North Park #4.

Enclosures: Bid tabulation, Midwest Laser Leveling Bid, GameTime Bid, Mid America Sports Construction Bid

City of Junction City

City Clerk's Office

October 7, 2020



Parks & Recreation Department

Closing Time: 10:00 am

RFP Field Renovation for North Park Field #4

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Addendum	Signed Bid	Bid Amount	Bid Rank
1.		Game Time Athletics	Weston, MO	yes				\$153,650.00	
2.		Mid American Sports Construction	Lees Summit, MO	yes				\$191,907.00	
3.		Midwest Laser Leveling	Topeka, KS	yes				\$136,280.00	
4.									
5.									
6.									
7.									
8.									
9.									

Bid Sheet

Company Name Game Time Athletics

Address P.O. Box 55

Weston, Mo 64098

Phone Number 816-916-8953

Principal: Blake Siler - president MM

Title: President

Total Bid Amount \$ 153,650^{00/100}

One hundred fifty-three thousand six hundred fifty and 00/100

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans



**TOKIO MARINE
HCC**

Surety Group
801 S Figueroa Street, Suite 700
Los Angeles, CA 90017 USA
Tel: 310-649-0990

Bond Number: N/A

BID BOND

KNOW ALL PERSONS BY THESE PRESENTS:

That we, Game Time Turf Care, Inc. dba Game Time Athletics (hereinafter called Principal), as Principal, and U.S. Specialty Insurance Company, a corporation organized and existing under the laws of City of Junction City, KS (hereinafter called Surety) as Surety, are held and firmly bound unto Five percent (5 %) of amount bid not to exceed Ten Thousand and No/100 Dollars (\$ 10,000.00) for the payment of which the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That, whereas the Principal has submitted or is about to submit a proposal to the Obligee on a contract for FULL FIELD RENOVATION AT NORTH PARK FIELD #4
BID NO. - PR 20-005

NOW, THEREFORE, if the said contract be awarded to the Principal and the Principal shall, within such time as may be specified, enter into the contract in writing, then this obligation shall be void. If the Principal shall fail to do so, then the undersigned shall pay the obligee the damages which the obligee may suffer by reason of such failure up to and not exceeding the penal sum of the bond.

Signed and sealed this 30th day of September, 2020.

Principal: Game Time Turf Care, Inc. dba Game Time Athletics

By: [Signature] Blake S. Lee

Surety: U.S. Specialty Insurance Company

By: [Signature]
Michael J. Herranen, Attorney-In-Fact

Any claims under this bond may be addressed to the Surety at the following address:

U.S. Specialty Insurance Company

801 South Figueroa Street, Suite 700

Los Angeles, CA 90017

Attention:

Tel: (310) 649-0990

E-mail:

POWER OF ATTORNEY
AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

KNOW ALL MEN BY THESE PRESENTS That American Contractors Indemnity Company, a California corporation, Texas Bonding Company, an assumed name of American Contractors Indemnity Company, United States Surety Company, a Maryland corporation and U.S. Specialty Insurance Company, a Texas corporation (collectively, the "Companies"), do by these presents make, constitute and appoint:

Thomas C. Buckner, Michael J. Herranen, Cynthia Cooper or
William Belpedio of Phoenix, Arizona

its true and lawful Attorney(s)-in-fact, each in their separate capacity if more than one is named above, with full power and authority hereby conferred in its name, place and stead to execute, acknowledge and deliver any and all bonds, recognizances, undertakings or other instruments or contracts of suretyship to include riders, amendments, and consents of surety, providing the bond penalty does not exceed *****Three Million***** Dollars (***3,000,000.00**). This Power of Attorney shall expire without further action on April 23rd, 2022. This Power of Attorney is granted under and by authority of the following resolutions adopted by the Boards of Directors of the Companies:

Be It Resolved, that the President, any Vice-President, any Assistant Vice-President, any Secretary or any Assistant Secretary shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements or indemnity and other conditional or obligatory undertakings, including any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts, and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be binding upon the Company as if signed by the President and sealed and effected by the Corporate Secretary.

Be It Resolved, that the signature of any authorized officer and seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signature or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached.

IN WITNESS WHEREOF, The Companies have caused this instrument to be signed and their corporate seals to be hereto affixed, this 1st day of June, 2018.

AMERICAN CONTRACTORS INDEMNITY COMPANY TEXAS BONDING COMPANY
UNITED STATES SURETY COMPANY U.S. SPECIALTY INSURANCE COMPANY

State of California
County of Los Angeles



By:


Daniel P. Aguilar, Vice President

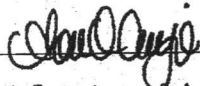
A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document

On this 1st day of June, 2018, before me, Sonia O. Carrejo, a notary public, personally appeared Daniel P. Aguilar, Vice President of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

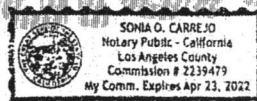
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature



(seal)



I, Kio Lo, Assistant Secretary of American Contractors Indemnity Company, Texas Bonding Company, United States Surety Company and U.S. Specialty Insurance Company, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof I have hereunto set my hand and affixed the seals of said Companies at Los Angeles, California this 30th day of September, 2020.

Corporate Seals
Bond No.

N/A

Agency No. 9930




Kio Lo, Assistant Secretary



P.O. Box 55
Weston, MO 64098
816.916.8953
Email:
bsiler@GameTimeAthletics.com

RE: Full Field Renovation, North Park Field #4, Bid NO. - PR 20-005

References / Comparable Project/Customers

Oskaloosa USD 341
404 Park St.
Oskaloosa, KS 66066
Todd Sands - Maintenance Director
Phone: 785-845-9878
Years as a customer - 13

Platte County R-3 School District
998 Platte Calls Dr.
Platte City, MO 64079
Phil Dorman - Activities Director
Phone: 816-401-2003
Years as a customer - 18

Park University
8700 NW River Park Dr.
Parkville, MO 64152
Jay Griggs - Sports Turf Manager
Phone: 816-304-2457
Years as a customer - 5

Employee Certifications

Blake Siler - Certified in Sports Turf Management, Certified Pesticide License in State of Kansas and Missouri

Warranty

1 Year Warranty on all work. No warranty on sod. Sod will be fully alive and green in color when installed.

Equipment

John Deere Tractors with Turf Flotation Tires
Ty-Crop TD460 Larger Area Topdressor - Hauling in and out materials
Automated Laser Grading Equipment



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RE: Full Field Renovation, North Park Field #4, Bid NO. - PR 20-005

Anticipated Date of Project Completion
12/31/2020



P.O. Box 55
Weston, MO 64098
816-916-8953
Email:
bsiler@GameTimeAthletics.com

October 1, 2020

Organization: City of Junction City
Field ID: North Park Field #4
Project: Full Renovation
Estimated Size:

- Entire Area within Fence - 92,000 SF
 - Infield Skin - 11,500 SF
 - Apron Grass - 3,500 SF
 - Infield Grass - 7,000 SF
 - Infield Warning Track, 10ft Wide x 310 LF - 3,100 SF
 - Outfield Warning Track, 12ft Wide x 890 LF - 10,680 SF
 - Outfield Grass - 56,220 SF

Scope of Work (Outfield)

1. Apply two applications of Round-Up herbicide, two weeks apart to kill all vegetation (Completed by Owner)
2. Remove all existing irrigation rotors and cap pipe
3. Locate existing irrigation valves, remove and cap pipe
4. Strip existing vegetation, dump spoils onsite - Maximum depth of vegetation to remove will be 1" or less
5. Till soil to depth of 4-6"
6. Laser grade to achieve a consistent slope of 0.75% minimum to 1.00% maximum
7. Import and add topsoil as needed to achieve final grade
8. Prepare soil for seed
9. Apply starter fertilizer 18-24-12 at rate of 1/2 pound of Nitrogen per 1,000 square foot
10. Import and install turf type fescue sod—netting removed—must be large rolls to minimize seams

Scope of Work (Warning Track)

1. Layout warning track
2. Excavate to depth of 2" below final elevation, dump spoils onsite
3. Laser grade to create uniform sub-base
4. Import 2" depth of Redshale
5. Topdress redshale onto warning track
6. Till redshale
7. Laser grade and compact redshale



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Weston, MO 64098
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bsiler@GameTimeAthletics.com

October 1, 2020

Organization: City of Junction City
Field ID: North Park Field #4
Project: Full Renovation

Scope of Work (Infield & Apron Grass)

1. Apply 2 applications of Round-Up herbicide to kill all vegetation - applications 2 weeks apart (Completed by owner)
2. Remove all existing irrigation rotors and cap pipe
3. Locate existing irrigation valves, remove and cap pipe
4. Strip existing vegetation, dump spoils onsite - Maximum depth of vegetation to remove will be 1" or less
5. Till soil to depth of 4-6"
6. Laser grade to 0.5% to 0.75" cone grade from pithing rubber location
7. Import and add topsoil as needed to achieve final grade
8. Prep area for sod
9. Apply starter fertilizer 18-24-12 at rate of 1/2 pound of nitrogen per 1,000 square foot
10. Import and install blue grass sod - netting removed - must be large rolls to minimize seams

Scope of Work (Infield Skin & Pitching Mound)

1. Import same infield material as needed to achieve correct elevation and grade
2. Laser grade
3. Provide and install new home plate, base pegs (90' distance), base plugs and base set
4. Remove existing pitching mound
5. Re-build mound using professional mound clay
6. Provide and install 4-way pitching rubber
7. Provide and install wind weighted mound tarp



P.O. Box 55
Weston, MO 64098
816-916-8953
Email:
bsiler@GameTimeAthletics.com

October 1, 2020

Organization: City of Junction City
Field ID: North Park Field #4
Project: Full Renovation

Scope of Work (Irrigation)

1. Remove all existing irrigation rotors and cap
2. Remove all existing irrigation valves and cap
3. Tap into existing 3" water line that runs on right field side
4. Mainline - 2" looped line
5. Valves - Rain Bird 1.5" PEB in-line valve with flow control
6. Outfield & Infield Rotors - Rain Bird Falcon 6504
7. Apron Rotors - Rain Bird 5000
8. Outfield Zones - Qty 9, Space heads minimum 45' apart and maximum 50' apart - part circle heads around warning track
9. Infield Zone - Qty 4 Rain Bird Falcon 6504
10. Apron Zones - 2 Zones, 6 Rotors per zone spaced at 25 foot apart
11. 1.5" Quickcoupler behind mound
12. New Wifi irrigation controller, installed inside existing concession stand
13. All trenches to be backfilled to 4" below final elevation with sand
14. Sand to be compacted
15. Remaining 4" to be backfilled with topsoil and compacted
16. All irrigation heads to be set at final elevation

Misc.

1. Submit 3 References
2. Employee & Company Certifications
3. Contactor & Fee Permit?
4. Warranty
5. Bid Bond - 5%
6. Performance Bond if over \$100,000
7. Completed by May 1st 2021



P.O. Box 55
Weston, MO 64098
816-916-8953
Email:
bsiler@GameTimeAthletics.com

October 1 2020

Organization: City of Junction City
Field ID: North Park Field #4
Project: Full Renovation

Estimated Project Cost - \$153,650

Notes & Exclusions

- Locating, relocation, removal, and or repair of any existing utilities, communication boxes, sports equipment, etc. is excluded
- Spoils to be dumped onsite - additional fee's to haul spoils offsite
- Any additional surveying requested by owner will be at owners expense
- Staging area will be required for materials
- GameTime is not responsible for any unmarked utilities
- Rock excavation of rock trenching is excluded
- Undercut and/or replacement of any unsuitable or unstable soils is excluded
- Repair of existing concrete or asphalt paving and fencing/netting is excluded
- Any permits, taxes, licenses testing fees or bonds is excluded

City of Junction City, Kansas



**NOTICE INVITING PROPOSALS FOR FULL FIELD
RENOVATION AT NORTH PARK FIELD #4**

BID NO. – PR 20-005

Date Issued:
September 21, 2020

Response Deadline:
October 7, 2020 at 10:00 A.M. CDT

Bid Objectives

This Request for Proposal ("RFP") addresses the City of Junction City's desire to contract full field renovation at North Park Field #4, 1799 Thompson Dr. Junction City, KS 66441, with a qualified vendor.

Bids must meet the following objectives:

1. The City requires the bidder be a licensed contractor with the City;
2. Bidder submits three (3) references from corporate or government customers is required in this RFP, include the following information: names, current addresses, and current phone numbers;
3. Bidder submits employee certifications and company certifications for providing the requested services;
4. City requires acquisition of building and other appropriate permits. The City waives permit fees;
5. City requires contractor to be a duly authorized contractor by the City;
6. Invoice shall be submitted to the City of Junction in accordance to the City of Junction City Fiscal Policy adopted October 18, 2011
7. Do you offer any warranty coverage for your services? If so, list what type of warranty coverage you offer;
8. Each Bid shall include a bid bond, Cashier's Check, or Certified Check drawn in the favor of the owner, for 5% of the amount of the bid.
9. A performance bond is required with the contract exceeding one hundred thousand dollars. (100,000)
10. List all other related services that your business/company provides;
11. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested. Failure to visit the worksite prior to bid will disqualify the bid from eligibility. To schedule a site visit contact Ed Lazear.
12. Project must be completed and ready for use as a baseball field no later than May 1st, 2021.

Scope of work

Estimated Size:

- Entire Area within Fence - 92,000 SF
- Infield Skin - 11,500 SF
- Apron Grass - 3,500 SF
- Infield Grass - 7,000 SF
- Infield Warning Track, 10ft Wide x 310 LF - 3,100 SF
- Outfield Warning Track, 12ft Wide x 890 LF - 10,680 SF
- Outfield Grass - 56,220 SF

Scope of Work (Outfield)

1. Apply two applications of Round-Up herbicide, two weeks apart to kill all vegetation (Completed by Owner)
2. Remove all existing irrigation rotors and cap pipe
3. Locate existing irrigation valves, remove and cap pipe
4. Strip existing vegetation, dump spoils onsite - Maximum depth of vegetation to remove will be 1" or less
5. Till soil to depth of 4-6"
6. Laser grade to achieve a consistent slope of 0.75% minimum to 1.00% maximum
7. Import and add topsoil as needed to achieve final grade
8. Prepare soil for sod
9. Apply starter fertilizer 18-24-12 at rate of 1/2 pound of Nitrogen per 1,000 square foot
10. Import and install turf type fescue sod - netting removed - must be large rolls to minimize seams

Scope of Work (Warning Track)

1. Layout warning track
2. Excavate to depth of 2" below final elevation, dump spoils onsite
3. Laser grade to create uniform sub-base
4. Import 2" depth of Redshale
5. Topdress redshale onto warning track
6. Till redshale
7. Laser grade and compact redshale

Scope of Work (Infield & Apron Grass)

1. Apply 2 applications of Round-Up herbicide to kill all vegetation - applications 2 weeks apart (Completed by owner)
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4. Strip existing vegetation, dump spoils onsite - Maximum depth of vegetation to remove will be 1" or less
5. Till soil to depth of 4-6"

6. Laser grade to 0.5% to 0.75" cone grade from pithing rubber location
7. Import and add topsoil as needed to achieve final grade
8. Prep area for sod
9. Apply starter fertilizer 18-24-12 at rate of 1/2 pound of nitrogen per 1,000 square foot
10. Import and install blue grass sod - netting removed - must be large rolls to minimize seams

Scope of Work (Infield Skin & Pitching Mound)

1. Import same infield material as needed to achieve correct elevation and grade
2. Laser grade
3. Provide and install new home plate, base pegs (90' distance), base plugs and base set
4. Remove existing pitching mound
5. Re-build mound using professional mound clay
6. Provide and install 4-way pitching rubber
7. Provide and install wind weighted mound tarp

Scope of Work (Irrigation)

1. Remove all existing irrigation rotors and cap
2. Remove all existing irrigation valves and cap
3. Tap into existing 3" water line that runs on right field side
4. Mainline - 2" looped line
5. Valves - Rain Bird 1.5" PEB in-line valve with flow control
6. Outfield & Infield Rotors - Rain Bird Falcon 6504
7. Apron Rotors - Rain Bird 5000
8. Outfield Zones - Qty 9, Space heads minimum 45' apart and maximum 50' apart - part circle heads around warning track
9. Infield Zone - Qty 4 Rain Bird Falcon 6504
10. Apron Zones - 2 Zones, 6 Rotors per zone spaced at 25 foot apart
11. 1.5" Quickcoupler behind mound
12. New Wifi irrigation controller, installed inside existing concession stand
13. All trenches to be backfield to 4" below final elevation with sand
14. Sand to be compacted
15. Remaining 4" to be backfield with topsoil and compacted
16. All irrigation heads to be set at final elevation

"City of Junction City to approve all materials."

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, or email, to the primary point of contact for response by Tuesday October 6, 2020 at 4:00 p.m.

Name: Ed Lazear, Director of Parks & Recreation
Address: 2307 N Jackson street
Junction City, KS 66441
Email: ed.lazear@jcks.com
Phone: 785-238-1678

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

RFP must be submitted which includes a fixed price for the requested service(s).

Insurance and Indemnification Requirements

- 1) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance, with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.
- 2) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Schedule

	Date	Action
1.	September 21,2020	RFP released.
2.	October 7, 2020	Sealed Bids Due by 10:00 A.M. CDT Public Bid Opening 10:15 A.M
3.	October 20,2020	Bid Decided and Potentially Awarded by City Commission (If required by fiscal policy)

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerk's Office 700 N Jefferson Junction City, KS 66441, not later than 10:00 A.M. CDT on October 7, 2020.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: FULL FIELD RENOVATION, NORTH PARK FIELD #4

BID NO. – PR 20-005

ATTENTION: Tammy Melton, City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP shall contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, 7 October 2020 at 10:00 A.M. CDT. No corrections may be made after proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and/or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.

- To reject all proposals without cause.
- To issue subsequent requests for new proposals.
- To discontinue its negotiations after commencing negotiations with a finalist, if progress is unsatisfactory, and commence discussions with another bidder.
- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated October 18, 2011

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate a) number of years as a customer; and, b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

City of Junction City, Kansas



**NOTICE INVITING PROPOSALS FOR FULL FIELD
RENOVATION AT NORTH PARK FIELD #4**

BID NO. – PR 20-005

Date Issued:
September 21, 2020

Response Deadline:
October 7, 2020 at 10:00 A.M. CDT

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8. Each Bid shall include a bid bond, Cashier’s Check, or Certified Check drawn in the favor of the owner, for 5% of the amount of the bid.
9. A performance bond is required with the contract exceeding one hundred thousand dollars. (100,000)
10. List all other related services that your business/company provides;
11. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested. Failure to visit the worksite prior to bid will disqualify the bid from eligibility. To schedule a site visit contact Ed Lazear.
12. Project must be completed and ready for use as a baseball field no later than May 1st, 2021.

Scope of work

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7. Import and add topsoil as needed to achieve final grade
8. Prepare soil for sod
9. Apply starter fertilizer 18-24-12 at rate of 1/2 pound of Nitrogen per 1,000 square foot
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Scope of Work (Infield Skin & Pitching Mound)

1. Import same infield material as needed to achieve correct elevation and grade
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3. Provide and install new home plate, base pegs (90' distance), base plugs and base set
4. Remove existing pitching mound
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Scope of Work (Irrigation)

1. Remove all existing irrigation rotors and cap
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ATTENTION: Tammy Melton, City Clerk

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The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Mid-America Golf & Landscape, Inc.
1621 SE Summit Street, Lee's Summit, MO 64081
as Principal, hereinafter called the Principal, and Atlantic Specialty Insurance Company
605 Highway 169 North, Suite 800, Plymouth, MN 55441
a corporation duly organized under the laws of State of NY

as Surety, hereinafter called the Surety, are held and firmly bound unto
City of Junction City, Kansas

700 N. Jefferson Street, Junction City, KS 66441
as Obligee, hereinafter called the Obligee, in the sum of

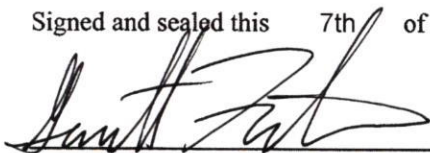
Five Percent of Amount Bid Dollars (\$ 5%),

for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.
WHEREAS, the Principal has submitted a bid for

Full Field Renovation at North Park Field #4; Project No. PR 20-005

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution hereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 7th of October, 2020.


(Witness)

Mid-America Golf & Landscape, Inc.
(Principal)

BY: 
(Title) Sec Treasurer

Atlantic Specialty Insurance Company
(Surety)

BY: 
Susan E. Miranda (Title) Attorney-in-Fact


(Witness)
Surety Witness

Surety Phone No. 952-852-2431



Power of Attorney

Surety Bond No: Bid Bond

Principal: Mid-America Golf & Landscape, Inc.

Obligee: City of Junction City, Kansas

KNOW ALL MEN BY THESE PRESENTS, that ATLANTIC SPECIALTY INSURANCE COMPANY, a New York corporation with its principal office in Plymouth, Minnesota, does hereby constitute and appoint: Susan E. Miranda, each individually if there be more than one named, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver, for and on its behalf as surety, any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof; provided that no bond or undertaking executed under this authority shall exceed in amount the sum of: **sixty million dollars (\$60,000,000)** and the execution of such bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof in pursuance of these presents, shall be as binding upon said Company as if they had been fully signed by an authorized officer of the Company and sealed with the Company seal. This Power of Attorney is made and executed by authority of the following resolutions adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the President, any Senior Vice President or Vice-President (each an "Authorized Officer") may execute for and in behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and affix the seal of the Company thereto; and that the Authorized Officer may appoint and authorize an Attorney-in-Fact to execute on behalf of the Company any and all such instruments and to affix the Company seal thereto; and that the Authorized Officer may at any time remove any such Attorney-in-Fact and revoke all power and authority given to any such Attorney-in-Fact.

Resolved: That the Attorney-in-Fact may be given full power and authority to execute for and in the name and on behalf of the Company any and all bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof, and any such instrument executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed and sealed by an Authorized Officer and, further, the Attorney-in-Fact is hereby authorized to verify any affidavit required to be attached to bonds, recognizances, contracts of indemnity, and all other writings obligatory in the nature thereof.

This power of attorney is signed and sealed by facsimile under the authority of the following Resolution adopted by the Board of Directors of ATLANTIC SPECIALTY INSURANCE COMPANY on the twenty-fifth day of September, 2012:

Resolved: That the signature of an Authorized Officer, the signature of the Secretary or the Assistant Secretary, and the Company seal may be affixed by facsimile to any power of attorney or to any certificate relating thereto appointing an Attorney-in-Fact for purposes only of executing and sealing any bond, undertaking, recognizance or other written obligation in the nature thereof, and any such signature and seal where so used, being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

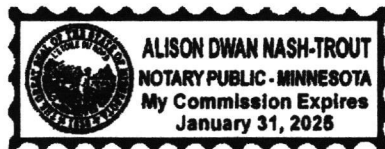
IN WITNESS WHEREOF, ATLANTIC SPECIALTY INSURANCE COMPANY has caused these presents to be signed by an Authorized Officer and the seal of the Company to be affixed this fifth day of March, 2020.



STATE OF MINNESOTA
HENNEPIN COUNTY

By 
Paul J. Brehm, Senior Vice President

On this fifth day of March, 2020, before me personally came Paul J. Brehm, Senior Vice President of ATLANTIC SPECIALTY INSURANCE COMPANY, to me personally known to be the individual and officer described in and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, that he is the said officer of the Company aforesaid, and that the seal affixed to the preceding instrument is the seal of said Company and that the said seal and the signature as such officer was duly affixed and subscribed to the said instrument by the authority and at the direction of the Company.

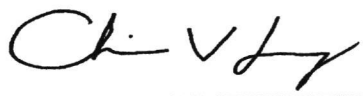



Notary Public

I, the undersigned, Assistant Secretary of ATLANTIC SPECIALTY INSURANCE COMPANY, a New York Corporation, do hereby certify that the foregoing power of attorney is in full force and has not been revoked, and the resolutions set forth above are now in force.

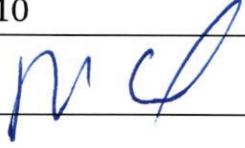
Signed and sealed. Dated 7th day of October, 2020.




Christopher V. Jerry, Secretary

Bid Sheet

Mid-America Golf & Landscape DBA
Company Name Mid-America Sports Construction
Address 1621 SE Summit St, Lee's Summit, MO 64081

Phone Number 816-524-0010
Principal: Mike Cordell 
Title: Secretary/ Treasurer

Total Bid Amount \$ \$191,907.00

Attachments for bid: Reference List, Certifications, Warranty, Specialized
Equipment, anticipated date of project completion proposed sketch and
plans

Reference List

1. **Steamboat Springs:** Steamboat Springs, CO Ernie Jenkins 970-846-2610
2. **Kerrville Sports Park:** Kerrville, TX Kyle Burrow 830-459-2139
3. **T-Bones Stadium:** Wyandotte County, KS Nate Miller 913-558-1586

Certifications

(See attached Certificates)

1. American Sports Builders Association- Certified Field Builder
2. Licensed Irrigator

Warranty

1-year workmanship warranty on irrigation

Std manufacturer's warranty on irrigation components

Specialized Equipment

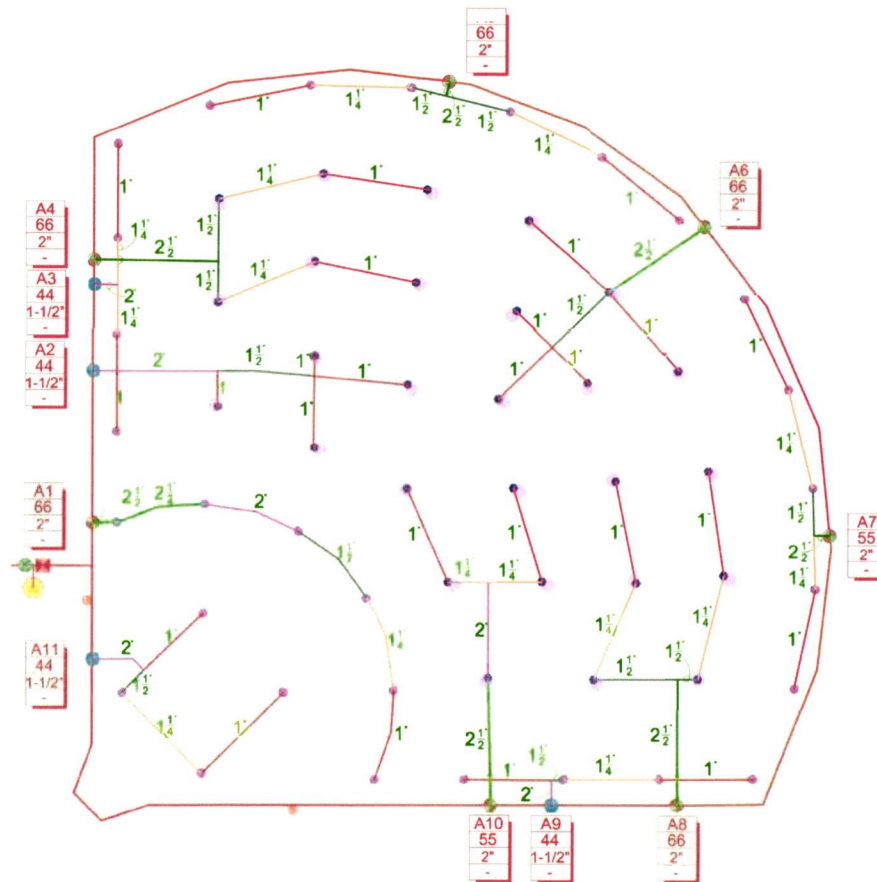
1. Blecavator
2. Top Maker
3. Lazar guided Grading Equipment

Anticipated date of project completion: May 1st, 2021

Related Services

1. Synthetic turf construction and instillation for baseball, softball, football, and soccer fields.
2. Construction and instillation of Rubberized running tracks and field events.
3. Construction of golf courses.

Typical Ballfield Schematic – Final Drawings to be Submitted Upon Award of Contract



LEGEND

	QUANTITY
BACKFLOW PREVENTION DEVICE	1
MAIN SHUT-OFF VALVE	1
RAIN BIRD PGA OR PEB REMOTE CONTROL VALVE (SIZED AS SHOWN)	11
RAIN BIRD SLRC QUICK COUPLING VALVE	2
RAIN BIRD FALCON 6504 FC W/12 NOZZLE PRESSURE = 50 PSI RADIUS = 55 FEET FLOW = 11 GPM	27
RAIN BIRD FALCON 6504 PC W/12 NOZZLE PRESSURE = 50 PSI RADIUS = 55 FEET FLOW = 11 GPM	29
RAIN BIRD ESP-LX MODULAR OR ESP-MC IRRIGATION CONTROLLER W/12 STATIONS	1
MAINLINE PIPE: CLASS 200 PVC (2-1/2" NCH SIZE)	
LATERAL PIPE: CLASS 200 PVC (SIZED AS SHOWN)	
A1 66 2" - INDICATES CONTROLLER AND CONTROLLER STATION NUMBER INDICATES LATERAL DISCHARGE IN GPM INDICATES REMOTE CONTROL VALVE SIZE	

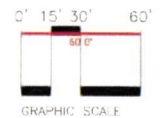
GENERAL NOTES

- DESIGN IS BASED UPON A MINIMUM FLOW OF 66 GPM AND A MINIMUM PRESSURE OF 85 PSI DOWNSTREAM OF BACKFLOW PREVENTION DEVICE. IF SUFFICIENT PRESSURE IS NOT AVAILABLE AT POINT OF CONNECTION INSTALL A BOOSTER PUMP. CONTACT A RAIN BIRD REPRESENTATIVE FOR THE APPROPRIATE PUMP FOR THE SITE.
- ADDITIONAL LATERALS OUTSIDE PLAY FIELD AREA MAY BE INSTALLED PROVIDED HYDRAULIC CAPABILITY OF SUPPLY IS NOT EXCEEDED.
- SPRINKLER LOCATIONS ARE TO SCALE. PIPE LOCATIONS ARE DIAGRAMMATIC.
- PROVIDE #55K-1 KEY (1" MALE OUTLET) AND SH-2 SWIVEL HOSE ELL FOR EACH QUICK COUPLING VALVE.

**OFFICIAL
BASEBALL
FIELD**
320' BASELINE
400' CENTERFIELD

**FALCON
6504
SPRINKLER**

Project _____



Date _____

Drawing Number _____

BB-2

RAIN BIRD®

Rain Bird presents this plan as a typical sports field layout. Rain Bird offers no indemnity, expressed or implied, for projects installed from this plan. Since each site and system contains many variables, Rain Bird expressly recommends the use of a qualified irrigation designer.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/12/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Thomas McGee, L.C. 120 W 12th St., Suite 1000 Kansas City MO 64105	CONTACT NAME: Nathan Hoover	
	PHONE (A/C, No, Ext): 816-842-4800	FAX (A/C, No): 816-472-5018
	E-MAIL ADDRESS: nhoover@thomasmcgee.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : BITCO National Insurance Co	20109
	INSURER B : BITCO General Insurance Corp *	20095
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

INSURED MIDAM-3
Mid-America Golf & Landscape, Inc.
dba Mid-America Sports Construction
1621 SE Summit Avenue
Lee's Summit MO 64081

COVERAGES

CERTIFICATE NUMBER: 888196379

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR ☒ Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PROJECT ☐ LOC OTHER:			CLP 3 679 689	3/25/2019	3/25/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			CAP 3 679 690	3/25/2019	3/25/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			CUP 2 815 894	3/25/2019	3/25/2020	EACH OCCURRENCE \$ 8,000,000 AGGREGATE \$ 8,000,000 \$
A	☒ WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☒ N	N / A	WC 3 679 691	3/25/2019	3/25/2020	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Sample

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

TEXAS COMMISSION ON ENVIRONMENTAL QUALITY

Be it known that

KLAUS W AHLERS

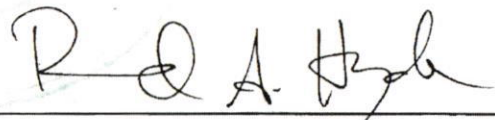
*has fulfilled the requirements in accordance with the
laws of the State of Texas for*

LICENSED IRRIGATOR

License Number: **LI0021717**

Issue Date: **12/13/2017**

Expiration Date: **12/31/2020**



Executive Director

Texas Commission on Environmental Quality



AMERICAN SPORTS BUILDERS ASSOCIATION

*Through Its Certification Board
Has Conferred Upon*

Kirk Grego

The Designation

CERTIFIED FIELD BUILDER

FOR EFFORTS TO RAISE THE PROFESSIONAL
STANDARDS OF FIELD CONSTRUCTION AND
FOR HAVING SUCCESSFULLY FULFILLED THE
CONDITIONS OF ELIGIBILITY AND PASSED THE
REQUIRED EXAMINATION.

In witness whereof we have set our hands on
this 9th day of December, 2018

Certification expires: December 31, 2021

Executive Director

Certification Chairman



Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, or email, to the primary point of contact for response by Tuesday October 6, 2020 at 4:00 p.m.

Name: Ed Lazear, Director of Parks & Recreation
Address: 2307 N Jackson street
Junction City, KS 66441
Email: ed.lazear@jcks.com
Phone: 785-238-1678

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

RFP must be submitted which includes a fixed price for the requested service(s).

Insurance and Indemnification Requirements

- 1) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance, with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.
- 2) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, 7 October 2020 at 10:00 A.M. CDT. No corrections may be made after proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and/or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.

Bid Sheet

Company Name Midwest Laser Leveling

Address 231 NE 50th Street

Topeka, KS 66617

Phone Number 785-331-7504

Principal: Frank Masterson

Title: Director of operations

Total Bid Amount \$ 136,280

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans



Project Overview

Renovation Timeline

Start Date – November 2, 2020

Sod Installation – Mid March, 2021

Completion Date – Before May 1, 2021

Cost Breakdown

Site Work - \$34,600

Sod and Installation - \$36,400

Materials/Equip - \$22,020

Irrigation - \$43,260

TOTAL - \$136,280

*Upon bid being awarded, MLL will obtain necessary performance bond.

Renovation Highlights

Outfield

- Outfield will be tilled and laser graded to consistent slope of 0.75% to 1.00% away from the infield. Our lightweight laser-grading equipment will be used to finish all sports turf and skinned areas. Our equipment is computer controlled with an automatic self-leveling system manufactured for sports turf grading. Final finish will be uniform, conical or planar, depending on location, with the



specified grade, and free of distinctly visible depressions, "birdbaths", ridges, ruts, windrows, and other surface grade imperfections.

- Topsoil from Britt's Farm in Manhattan (sandy loam) will be imported and tilled into existing soil in order achieve positive drainage. Will need approx. 200 tons.
- Turf Type Tall Fescue Sod will be installed on outfield. Sod will be from Cranmer's Sod Farm in Wichita, KS. We have recently used their sod on multiple baseball fields and have seen great results. These projects include Washburn Rural Baseball and Al Burns Field in Great Bend.
- Will protect final grade and finish once grading is completed and until turf establishment.

Warning Track

- Warning track will be excavated to 2" depth and laser graded to create a consistent base.
- 2" of red shale will be imported onto warning track, tilled, regraded and then compacted.
- Red shale will be from More Enterprises in Viola, KS.

Infield/Apron Grass

- The infield grass area will be graded in a conical design with a grade of 0.5% to 0.75% away from the pitching rubber location. Our lightweight laser-grading equipment will be used to finish all sports turf and skinned areas. Our equipment is computer controlled with an automatic self-leveling system manufactured for sports turf grading. Final finish will be uniform, conical or planar, depending on location, with the specified grade, and free of distinctly visible depressions, "birdbaths", ridges, ruts, windrows, and other surface grade imperfections.



- Topsoil from Britt's Farm (sandy loam) will be imported and tilled into existing soil in order achieve this grade. Will need 50 tons.
- HGT Bluegrass Sod will be installed on the infield and aprons. Sod will be from Select Turf in Jefferson City, MO. They are our "go to" for bluegrass sod. They have provided sod for the St. Louis Cardinals and other Major League Baseball teams. We have used their sod recently on a baseball field project for the Blue Valley School District. See attached info sheet on HGT Bluegrass.
- Will protect final grade and finish once grading is completed and until turf establishment.

Infield Skin Area

- Aglime from Penny's Aggregates out of Lawrence, KS will be imported onto field if needed prior to laser grading.
- Field will be laser graded to create positive drainage. Our lightweight laser-grading equipment will be used to finish all sports turf and skinned areas. Our equipment is computer controlled with an automatic self-leveling system manufactured for sports turf grading. Final finish will be uniform, conical or planar, depending on location, with the specified grade, and free of distinctly visible depressions, "birdbaths", ridges, ruts, windrows, and other surface grade imperfections.
- Pitching mound will be rebuilt using a 2" cap of professional mound clay.
- Bases, base pegs, homplate, pitching rubber and mound tarp will be approved by owner prior to purchase.



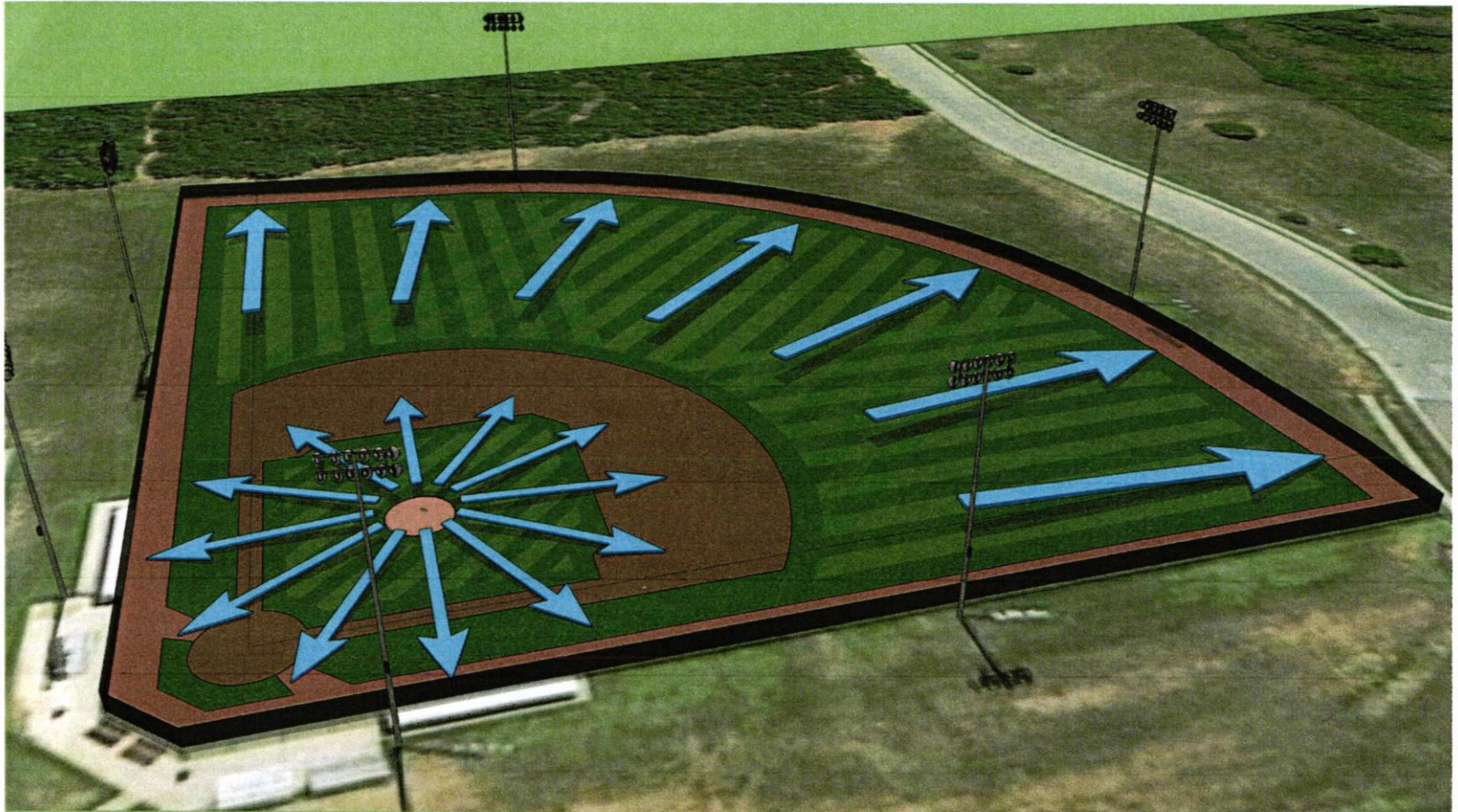
Irrigation System

Site Visit Observations:

- Observed insufficient pressure at nearly all heads. Likely from number of heads on each individual zone.
- Noticed inefficient layout of zones that does not give owner needed flexibility when watering.

Irrigation Highlights:

- After observing pressure to heads and noting last tested flow check on mainline of 61-62 GPM, we feel that head spacing should be 35' to get necessary head to head coverage. This would increase number of zones and heads as well. See irrigation layout for detail.
- Install new system for outfield, infield, 1st/3rd base aprons, and skinned area to run on proper gpm and proper spacing.
- Run a 3" schedule 40 PVC mainline from 3" DC valve in NW corner to behind backstop and then halfway down 3rd baseline. All outside of fence.
- All valves except for quick coupler behind pitching mound will be outside of fence.
- Controller will be a Rainbird ESP-Me3 which can control up to 22 zones. With wireless card.
- We would be happy to do a quick on site irrigation walk-through with owner if needed to discuss changes to bid specs. We feel this is the best option and will guarantee ideal coverage and performance.





Why choose Midwest Laser Leveling?

1. Experience & References
2. Top notch crew
3. Wide variety of sports field focused services
4. Specialized Equipment

1. Experience

Midwest Laser Leveling has been in business since 2005 and has renovated multiple fields per year. Over the past 4 years, we have completed approximately 10 projects per month. Approximately 80% were baseball/softball fields. We have performed baseball field work at:

- University of Kansas Softball
- Kansas City Royals Infield
- University of Arkansas Baseball & Softball
- Cowley County Baseball and Softball
- Washburn University Softball
- And many more Universities, High Schools & Municipalities



References:

- Brad Hayes, University of Kansas, 785 393-9485.
- John Watt, North KC Schools, 816-321-6383.
- Scott Keller, Junction City, KS, 620-792-9546.

2. Staff

Martin Lane - Laser grader, field layout, owner. 25 plus years in the sports turf industry as a laser grader.

Frank Masterson - Project management, field layout, customer service. 20 plus years in the sports turf/maintenance industry.

Mitch Lozenski – Main laser grader, field layout, sod installer, clay installer. 4+ years in laser grading.

Larry Breuninger - Material handler, tiller, field layout, sod installer, clay installer. Certified Commercial Pesticide Applicator (license attached). Many years in the golf course maintenance industry.

3. Other Services that MLL Performs

- Aggressive Topdressing
- Infield lip removal
- Aeration & Seeding
- Fertilizer/Pesticide Application
- Maintenance Programs



4. Specialized Equipment

- John Deere 4066R Tractor
- John Deere 3046R Tractor (2)
- Laser Leveling Equipment (Martonic Engineering, Inc. Model 312 Equipment Control System and Model 367SB Laser Leveling System)
- Skidsteer
- Large dump trailer with turf tires
- 3 point roller (2000lbs)
- 3 point tiller



October 7, 2020

Junction City Parks & Recreation
Ed Lazear
2307 N. Jackson Street
Junction City, KS 66441

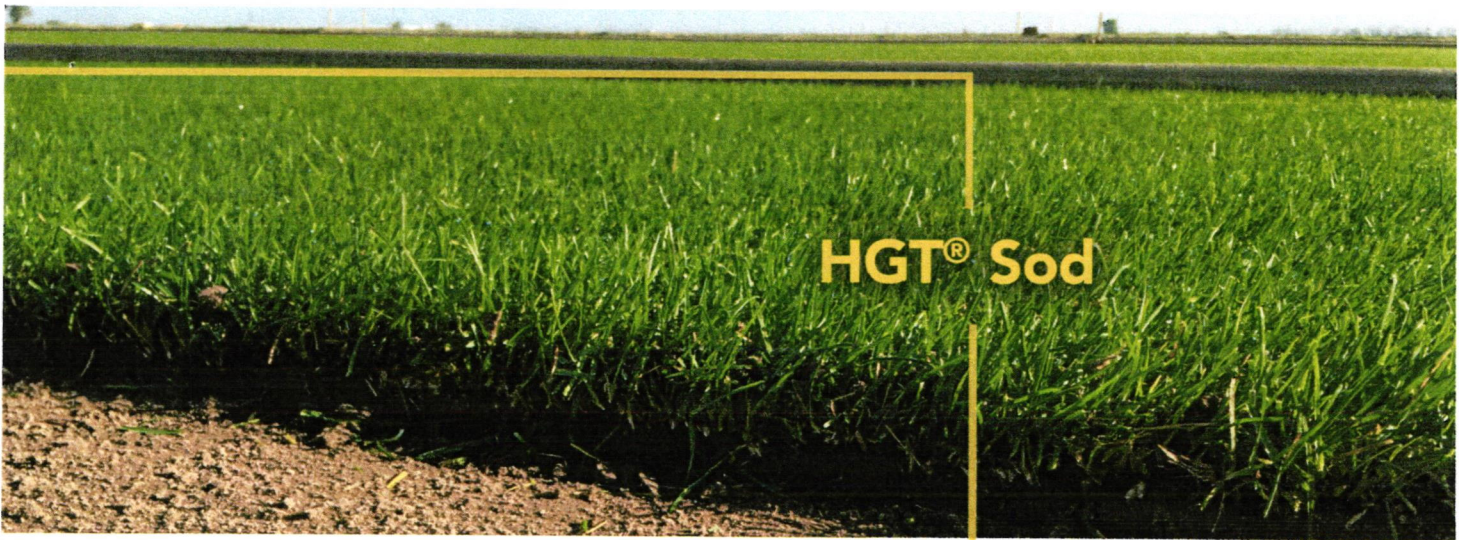
Re: North Park Field #4

Midwest Laser Leveling warrants all workmanship and/or material for the above project for one year from date of substantial completion.

Sincerely,

A handwritten signature in black ink, appearing to read "Frank Masterson", with a long horizontal flourish extending to the right.

Frank Masterson
Midwest Laser Leveling
231 NE 50th St.
Topeka KS 66617



Golf, Multi-Use Sports Fields, Parks, & Lawns



Aggressive Growth



Multi-Disease Resistant



Extremely Traffic Tolerant



Heat Tolerant

Key features

- Featuring Barvette HGT, now an NTEP standard variety with high, consistent scores.
- Also includes Barserati, ranking in the overall top group of NTEP performance.
- Wide range of disease resistance
- Unmatched Summer Patch resistance
- Fine textured
- Early spring green-up
- Great traffic tolerance and recovery

Drought Tolerance

Barserati, a component of HGT Sod, is TWCA certified. For any variety to qualify, it must pass multiple screenings of scientifically repeatable drought stresses, and score at or near the top of any statistical analysis base.

Learn more about [TWCA here](#).



Diseases, pests, and excessive traffic wreak havoc on turf grass. With Barenbrug's Barvette HGT™ bluegrass, you'll find no better friend against those challenges. HGT stands for Healthy Grass Technology, a tough and disease resistant Kentucky bluegrass. We developed HGT in harsh climatic conditions, specifically to withstand diseases, pests, and traffic.

Technical Information

Uses

HGT Sod is ideal for the transition zone and other areas that experience high heat and humidity. Winning awards year in and year out, HGT especially shines as a sports turfgrass base, providing the extreme traffic tolerance and recovery managers need. While HGT has a lighter color than most bluegrasses, it is very distinct in the way it is able to stripe, with contrasting light and dark areas, making it a premier grass for world-class events.

Resistant to Summer Patch

Summer Patch can wipe out Kentucky bluegrass completely. HGT is a different story altogether. Tested intensively on many locations across the country and in university trials, HGT stood out for its resistance to Summer Patch. In the National Turfgrass Evaluation Program tests, HGT actually took over some heavily affected neighboring plots. "Barvette HGT was the top TW entry in the transition zone region, probably because of its excellent Summer Patch tolerance" Kevin Morris, executive director of NTEP states. HGT is the first bluegrass that can withstand or recover very quickly from this disease.

Traffic Resilient

As mentioned, HGT not only tolerates traffic but it recovers very quickly from traffic damage. In research studies at Michigan State University, HGT was compared to other high-ranked Kentucky bluegrasses. In every trial, HGT did considerably better than other popular varieties, like Midnight. Likewise in the NTEP traffic stress test, HGT came out head and shoulders above other entries both at Michigan State University and Rutgers University trials.

Trial Data

Turf Quality: '11 NTEP Final Report

VARIETY	SCORE
Blue Note	6.3
Barserati	6.1
Midnight	6.1
Barvette HGT	5.9
Kenblue	4.9
L.S.D.	0.3

Traffic Tolerance: '11 NTEP Final Report

VARIETY	SCORE
Barvette HGT	6.2
Barserati	5.7
Midnight	5.3
Shamrock	4.9
A06-47	3.4
L.S.D.	0.7

Spring Green-up: '11 NTEP Final Report

VARIETY	SCORE
Barsahara	6.7
Barvette HGT	6.3
Barserati	5.7
Midnight	3.7
J-1136	3.5
L.S.D.	0.5

Seedling Vigor: '11 NTEP Final Report

VARIETY	SCORE
Bolt	8.2
Barvette HGT	7.5
Barserati	6.7
Midnight	5.8
Shamrock	5.8
Award	1.3
L.S.D	0.7

Genetic Color: '05 NTEP Final Report

VARIETY	SCORE
J-3429	7.8
Midnight	7.5
Barrister	7.2
Corsair	7.0
Barvette HGT	5.1
L.S.D.	0.3

Summer Density: '05 NTEP Final Report

VARIETY	SCORE
Barserati	7.4
Barvette HGT	7.4
Dauntless	6.1
Barduke	5.3
A05-329	2.8
L.S.D.	1.5



HGT at the OK State NTEP trial taking over plots with its aggressive nature and disease resistance.

To learn more about HGT:

[Click Here](#)



The bottom portion of this document is your OFFICIAL AUTHORIZATION from the Kansas Department of Agriculture. The middle portion is your POCKET CARD.

LARRY BREUNINGER
4214 SW COLLY CREEK CT
TOPEKA, KS 66610

POCKET CARD Kansas Department of Agriculture certifies LARRY BREUNINGER and hereby grants Commercial Pesticide Applicator Certificate Number: 26405 Expiration Date: 12/31/2021 See detailed information KANSAS DEPARTMENT OF AGRICULTURE 1320 Research Park Dr, Manhattan, KS 66502 (785)564-6700 agriculture.ks.gov	Detailed Information Expiring: 12/31/2021 3B <i>Jackie McClaskey</i> Jackie McClaskey Secretary of Agriculture
---	---

K.A.R. 4-13-15 requires that a certified applicator shall produce a certificate or pocket card when requested to do so by any customer, law enforcement official, the Secretary, or any authorized representative of the Secretary.

Commercial Pesticide Applicator Certification

Kansas Department of Agriculture, Manhattan, Kansas Certifies

LARRY BREUNINGER

Commercial Pesticide Applicator Certificate Number: **26405**

Has met the requirements for Commercial Pesticide Applicator Certification under the Kansas Pesticide Law and is hereby granted this certificate constituting authorization to apply, and supervise the application of pesticides in the categories indicated hereon.

Expiration Dates: **12/31/2021**
Expiring: **12/31/2021**
3B



Jackie McClaskey
Jackie McClaskey
Secretary of Agriculture

HOGAN SPRINKLER INSTALLATION, INC.
 PO BOX 115
 VALLEY CENTER, KS 67147-0115
 316-648-9848
 hogansprinkler@yahoo.com

Estimate

Number E170

Date 9/30/2020

Bill To

Midwest Laser Leveling

Backflow or Well Info

2020/Work Order

2020

Terms--DUE ON RECEIPT

DUE

Service Rep

DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
9-30-20	Junction City Baseball Field #4 at DC valve at 62 psi				
	Pressure at 3" DC valve on outside line must be at least 62 psi .				
	Install irrigation system off of 3" DC Valve at NW corner of playing field outside of fence. Install a 3" Clow Valve as main valve to system. In Casing with Valve box lid over it.				
	3" Sch 40 PVC Mainline at 80 gpm with loss at .60 psi per 100 ft. + 4 psi pressure loss -Mainline distance at 675 ft				
	Main outfield--101 Hunter I-20's	101.00	\$105.00		\$10,605.00
	1st base and 3rd base areas---36 Hunter I-20's	36.00	\$105.00		\$3,780.00
	Grass Infield Area--36 Rainbird 1806 PRS Mist Heads and 20 Hunter I-20's with low angle nozzles-- Mist Heads from pitcher mound to home plate grass area both sides and Outfield side of pitchers mound Hunter I-20's LA				
	Rainbird 1806 PRS Mist Head	36.00	\$62.00		\$2,232.00
	Hunter I-20 4" Rotor Head	20.00	\$105.00		\$2,100.00
	Outfield Areas Valves --Boxes outside of fence area with 3 valves per Jumbo Valve box 2 on Northside and 2 on Eastside of fence area.				
	Rainbird 1" PGA Electric Valve	6.00	\$32.75		\$196.50
	Rainbird 1 1/2" PGA Electric Valve with Flow Control	8.00	\$69.98		\$559.84
	12" Square Valve Box with Lid	2.00	\$32.89		\$65.78

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Date	Description	Hours/Qty	Price/Rate	Tax	Amount
	Jumbo Valve Box	4.00	\$45.98		\$183.92
	3" Sch 80 Bushings	12.00	\$9.00		\$108.00
	1 1/2" Sch 80 Bushings	12.00	\$7.25		\$87.00
	1st and 3rd base area grass--				
	Rainbird 1" PGA Electric Valve	4.00	\$32.75		\$131.00
	12" Square Valve Box with Lid	2.00	\$32.89		\$65.78
	Infield Area--				
	Rainbird 1" PGA Electric Valve	4.00	\$32.75		\$131.00
	12" Square Valve Box with Lid	2.00	\$32.89		\$65.78
	Dirt Area System--Hunter I25 6" SS 8 Rotors Home plate and Mound and 6 Rotors 1st to 2nd and 2nd to 3rd base in grass shotting into dirt area				
	Rainbird 1" PGA Electric Valve	3.00	\$32.75		\$98.25
	10" Round Valve Box with Lid	3.00	\$13.75		\$41.25
	3/4" Quick Coupler set up behind Pitcher Mound				
	3/4" Quick Coupler Set up 1 zone valve for it	1.00	\$450.00		\$450.00
	24 zones 2 controllers Rainbird ESP-ME3 with Rain Sensor and WiFi				
	Rainbird ESP-4MEI 4-22 zones with 4 station MOD	2.00	\$156.98		\$313.96
	Rainbird SM6 6 station Module	4.00	\$87.89		\$351.56

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2020

DUE

DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
	Rainbird EZ Wireless Rain Sensor	2.00	\$88.98		\$177.96
	Rainbird LNK WiFi Module	2.00	\$125.00		\$250.00
	Hardware	1.00	\$65.98		\$65.98
	3" Mainline --Trench in at 18" to 24" deep with 14-1 and 18-13 wire				
	1 1/2" Sch 40 PVC pipe per ft.	400.00	\$0.82		\$328.00
	3" Sch 40 PVC Pipe per ft.	700.00	\$2.75		\$1,925.00
	3" Sch 80 PVC Tee SxSxS	8.00	\$19.87		\$158.96
	1 1/2" x 12" PVC Nipples	12.00	\$19.87		\$238.44
	1 1/2" Sch 80 PVC Tee SxSxS	12.00	\$12.68		\$152.16
	1" x 12" PVC Sch 80 Nipple	12.00	\$11.78		\$141.36
	18-8 UL Irrigation wire per ft.	400.00	\$1.16		\$464.00
	18-13 UL Irrigation Wire per Feet	900.00	\$2.32		\$2,088.00
	14-1 UL Irrigation Wire per Ft.	950.00	\$0.18		\$171.00
	GLUE,CLEANER and RAGS	1.00	\$62.50		\$62.50
	3" Clow Valve MJ Fittings	1.00	\$598.75		\$598.75
	3" MJ Clamps	2.00	\$48.98		\$97.96
	3" Sch 80 PVC Coupler SxM	2.00	\$17.85		\$35.70

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2020

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DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
	3" Sch 80 PVC Tee SxSxS	1.00	\$19.87		\$19.87
	3" sch 40 Slip Fix	1.00	\$39.98		\$39.98
	3" Sch 80 PVC 90 SxS	2.00	\$11.62		\$23.24
	Sand 50 lbs. Bag	8.00	\$3.97		\$31.76
	Jumbo Valve Box	1.00	\$45.98		\$45.98
	12" Thin Wall Pipe	3.00	\$28.00		\$84.00
	Lateral Lines with be 1 1/2" sch 40 PVC Pipe and 1" 100 # poly pipe				
	LABOR				
	Trench in mainline and backfill				
	Irrigation Specialist Per Hour "Dain"	8.00	\$75.75		\$606.00
	Irrigation Specialist Per Hour "David"	8.00	\$78.75		\$630.00
	Irrigation Specialist Per Hour "Devin"	8.00	\$75.75		\$606.00
	Set Valves---				
	Irrigation Specialist Per Hour "Dain"	4.00	\$75.75		\$303.00
	Irrigation Specialist Per Hour "David"	4.00	\$78.75		\$315.00
	Irrigation Specialist Per Hour "Devin"	4.00	\$75.75		\$303.00
	Bore under sidewalk and homeplate area				

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Service Rep

2020

DUE

DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
	3---1" Bore at 22 ft	66.00	\$12.00		\$792.00
	5" Bore at 8 ft	1.00	\$200.00		\$200.00
	Install Controller				
	Irrigation Specialist Per Hour "Devin"	4.00	\$75.75		\$303.00
	Irrigation Specialist Per Hour "David"	4.00	\$78.75		\$315.00
	Install 3" Shut off valve				
	Irrigation Specialist Per Hour "Dain"	6.00	\$75.75		\$454.50
	Irrigation Specialist Per Hour "David"	6.00	\$78.75		\$472.50
	Irrigation Specialist Per Hour "Devin"	3.00	\$75.75		\$227.25
	Machines				
	Ditch Witch Trencher 4500 Rental	2.00	\$435.98		\$871.96
	John Deere 17D Mini Excavator with 10" Bucket Rental per Day	2.00	\$315.68		\$631.36
	FUEL	20.00	\$2.15		\$43.00
	Travel Time---	12.00	\$75.00		\$900.00
	Hotel---	3.00	\$150.00		\$450.00
	Truck Fuel	1.00	\$175.00		\$175.00
	Power--Parks must supple power for controller system inside of building				

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hogansprinkler@yahoo.com

Estimate

Number E170

Date 9/30/2020

Bill To

Midwest Laser Leveling

Backflow or Well Info

2020/Work Order

Terms--DUE ON RECEIPT

Service Rep

2020

DUE

DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
	Conduct--City Parks must supply conduct under sidewalk into building to get irrigation wires into controller area.				
	Rock Clause--Any rocks or shelve rock that is in digging area that needs to be backhoed or dug out other then by trencher or viber plow will be billed to City Parks > all material taken out will be billed on separate invoice for work done because of rock				
	ESTIMATE--The above is an estimate based on our inspection and does not cover additional parts or labor which may be required after the work has been opened up. Occasionally after work has been started, worn or boken parts and other damage is discovered		\$0.00		\$0.00
	ESTIMATE==Which are not evident upon first inspection.Because of this, the above prices are not guaranteed. David W Hogan		\$0.00		\$0.00
10-2-20	Estimate--Good for 30 days from date of estimate.		\$0.00		\$0.00

Amount Due \$37,365.79

Sub Total \$37,365.79

Sales Tax 7.50% on \$0.00 \$0.00

Total \$37,365.79

HOGAN SPRINKLER INSTALLATION, INC.
 PO BOX 115
 VALLEY CENTER, KS 67147-0115
 316-648-9848
 hogansprinkler@yahoo.com

Estimate

Number E172

Date 10/4/2020

Bill To

Midwest Laser Leveling

Backflow or Well Info

2020/Work Order

Terms--DUE ON RECEIPT

Service Rep

2020

DUE

DAVID

Date	Description	Hours/Qty	Price/Rate	Tax	Amount
10-4-20	ADD ON---Junction City Field #4				
	Dirt Heads--To cover dirt areas shotting inwards from grass area from 1st base to 3rd base outfield area only. Use Hunter I25 SS Rotor Heads with 10 gpm Nozzles with 2--1 1/2" Valves.				
	Hunter I-25 Large Area Rotor ADJ SS	7.00	\$135.00		\$945.00
	Install 3" Master Valve to shut off all of system.				
	3" Master Valve	1.00	\$589.78		\$589.78
	3" Sch 80 Fittings	1.00	\$48.98		\$48.98
	12" Square Valve Box with Lid	2.00	\$32.89	✓	\$65.78
	Irrigation Specialist Per Hour "Dain"	2.00	\$75.75		\$151.50
	Irrigation Specialist Per Hour "David"	2.00	\$78.75		\$157.50
	Estimate--Good for 30 days from date of estimate.		\$0.00		\$0.00

Amount Due \$1,963.47

Sub Total \$1,958.54

Sales Tax 7.50% on \$65.78 \$4.93

Total \$1,963.47

**City of Junction City
City Commission
Agenda Memo**

20 October, 2020

From: Edward Lazear, Parks & Recreation Director
To: City Commissioners and Allen Dinkel, City Manager
Subject: Award of Bid – Fence Renovation North Park #4

Objective: Consideration of Award of Bid to Kansas Fencing in the amount of \$15,518.10 for the renovation of North Park Field #4 fence.

Explanation of Issue: The City budgeted within the 2021 Parks Maintenance Field for renovation of Fields at North Park.

The City advertised requests for bids in the Daily Union, City Web Site and direct solicited two vendors within the Junction City area. One bid was received from Kansas Fencing, Manhattan KS in the amount of \$15,518.10. This project coincides with the full field renovation at North Park Field #4.

Fencing Improvements: Remove and replace existing fence fabric and add a bottom rail to help extend the life of the fence.

Budget Impact: This item is budgeted within the 2021 Parks Maintenance operating budget.

Alternatives:

1. Approve, Disapprove, Modify, or Postpone.

Recommendation: Staff recommends the approval of Award of Bid to Kansas Fencing in the amount of \$15,518.10

Suggested Motion:

Commissioner _____ moves to approve the award of bid to Kansas Fencing in the amount of \$15,518.10 for fence renovation at North Park #4.

Enclosures: Bid tabulation

City of Junction City

City Clerk's Office

October 7, 2020



Parks & Recreation Department

Closing Time: 10:00 am

RFP Fence Renovation for North Park Field #4

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Addendum	Signed Bid	Bid Amount	Bid Rank
1.		Kansas Fencing	Manhattan, KS					\$15,518.10	
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

Bid Sheet

Company Name Kansas Fencing

Address 5005 Murray Rd
Manhattan, KS 66503

Phone Number 785-776-7042

Principal: Jon Klinek

Title: Estimator

Total Bid Amount \$ 15518.10

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans

Melton, Tammy

From: Jon Klimek <jon@kansasfenceco.com>
Sent: Tuesday, September 29, 2020 3:02 PM
To: Melton, Tammy
Subject: [External - Email] Proposal for North Park field #4 renovation
Attachments: Bid sheet JC parks and Rec North Park field 4.pdf;
CONTRACTNXP-09-29-20-13.20.30.pdf; 8' CL shop drawing.pdf; 6' CL shop drawing.pdf;
10' gate CL shop drawing reskin only.pdf; JC North Park baseball field 4 Commercial Bid
letter attachment A.pdf

Follow Up Flag: Follow up
Flag Status: Flagged

"NOTICE: This email originated from outside our organization. DO NOT CLICK on any links or attachments unless you are expecting the content and know that it is safe."

Tammy

Thank you for accepting the bid over email. Please contact me if there is anything further that you need from me. Please find enclosed our proposal/contract. your bid sheet, attachment A letter, and shop drawings for reference. On the site walk with Ed he did let us know to possibly expect up to 8 posts might need replacement pending the new grade when completed. Our only concern is that the new finished grade with the warning track and outfield might not allow enough room for us to install the new bottom rail on the fence without placing the fence fabric below grade as it is now buried.

Our scope is removing the inside face from the dugout and all the 6' fence down both base lines and the outfield. My plan is to reuse hardware where possible and reskin the gate with new fabric and clips. New fabric per spec and new bottom rail and hardware. The backstop was called out in the spec measurements, but Ed told me we weren't addressing that at this time.

Beyond that hitch we are glad to be able to partner with you and help out. There is a two year warranty on the wire and steel we sell. I would make a note that we are using SS40 American made pipe on the project for the posts we are replacing, Our fabric is also produced in the US. We are proud to offer these with no additional charge. We feel that during Covid-19 it's our responsibility to keep as many US factories going as possible.

We are a committed partner and know that the scope can change and we will work with you to get this field looking great.

Jon

Jon Klimek - Commercial Estimator
Kansas Fencing Inc.
5005 Murray Rd.
Manhattan, KS 66503
jon@kansasfenceco.com
voice 785-776-7042
fax 785-776-4275



www.kansasfenceco.com

Kansas Fencing Inc. 5005 MURRAY ROAD
Manhattan, Kansas 66503 (785) 776-7042
KansasFenceCo.com randall@kansasfenceco.com

PROPOSAL/CONTRACT

Page 1
09/28/2020

Customer Information:

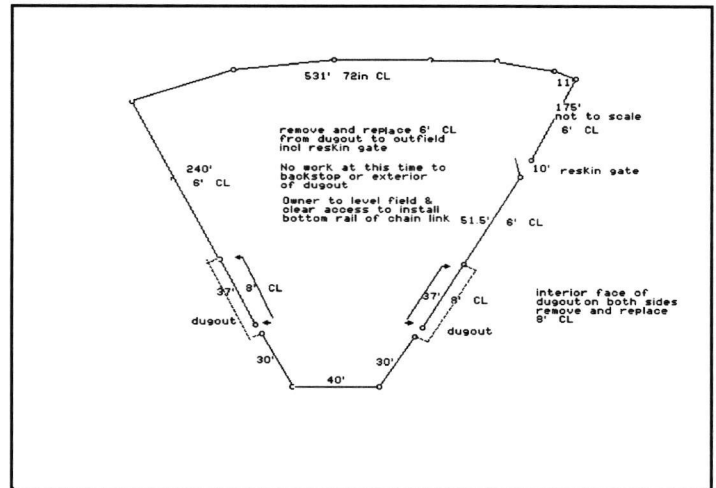
Junction City Parks and Rec
Ed Lazear
139 E 8th St
Junction City, Kansas 66441

Job Information:

North Park Field 4 renovation
ed.lazear@jcks.com
1779 Thompson Dr
Junction City, KS 66441

Notes:

Install Scope of work:
approx 78' of 8' 9ga x2" galv
approx 1020' of 6' CL 9ga x2" K/K galv
up to 2 - 3" X 9' SS-40 PIPE POST
up to 6 - 2" X 9' SS-40 PIPE POST
Bottom rail 1302' of 1 5/8" SS-40 PIPE
9ga Aluminum ties
reskin 10' gate
HAND-MIXED CONCRETE FOOTING
removal of 8' CL on face of dugouts
removal of 6' CL from home dugout through
outfield fence returning to visitor dugout
See additional notes on project attachment
letter "A".



Kansas Fencing Inc. agrees to guarantee above fence to be free from defects in materials and workmanship for two years. (One year for wood fences. See additional info regarding wood fences below).

Kansas Fencing Inc. is hereby advising customer that the responsibility for complying with zoning/planning regulations and obtaining any required permits shall rest with the customer. Kansas Fencing Inc. will assist the customer, upon request, in determining where the fence is to be erected, but under no circumstance does Kansas Fencing Inc. assume any responsibility concerning property lines or in any way guarantee their accuracy. If property pins cannot be located, it is recommended that the customer have the property surveyed.

Kansas Fencing Inc. will assume the responsibility for having underground public utilities located and marked. However, Kansas Fencing Inc. assumes no responsibility for unmarked sprinkler lines, or any other unmarked buried lines or objects. The customer will assume all liability for any damage caused by directing Kansas Fencing Inc. to dig in the immediate vicinity of utilities. If underground lines are present in the location where the fence is to be erected, Kansas Fencing Inc. recommends moving the fence a minimum of 30" away from the underground utilities. If customer will not allow the fence to be moved to miss the underground lines, Kansas Fencing Inc. will need to hand dig the post holes. Customer understands that all hand dug holes will be charged an additional rate of \$25.00 per hole. Customer agrees to pay this additional cost when the final bill is received. Additional charges for any extra work not covered in this contract that was requested by the

customer will also be added. IF ROCK IS ENCOUNTERED WHEN DIGGING POST HOLES WHICH PREVENTS OUR STANDARD DIGGING EQUIPMENT FROM DIGGING THE HOLES TO THE PROPER DEPTH, IT MAY BE NECESSARY TO BRING IN ADDITIONAL EQUIPMENT TO REMOVE THE ROCK. THE COST OF THIS EQUIPMENT WILL BE BILLED TO THE CUSTOMER ALONG WITH A LABOR RATE OF \$75/HOUR PER MAN. The full amount of this contract along with any additional charges will become payable upon completion of all work whether or not it has been invoiced.

All payment are due upon receipt of invoice. All materials will remain the property of Kansas Fencing Inc. until all invoices pertaining to this job are paid in full.

The customer agrees to pay all interest and any costs incurred in the collection of the debt. Any refunds due to customer that were paid with a credit card will be charged a 3% processing fee. Customer agrees to allow Kansas Fencing Inc. to install at least one fence sign on finished product.

Customer understands when purchasing a wood fence that warping, cracking, splitting, weathering, shrinking, and expanding are all normal properties of wood and are not considered warranty issues. Customer understands that unless otherwise noted in the scope of work above, the posts will be pressure treated because of it's long life expectancy. These posts will warp after they are installed in the field. This warping is considered normal and are not warranty issues.

Approved & Accepted for Customer:

Contract Amount: \$ 15518.10

Down Payment: \$

Balance Due: \$ 15518.10

Customer

Date

Accepted for Kansas Fencing Inc.:

Salesperson

Date



BID

JOB: 1779 Thompson North Field Baseball complex field #4 Junction City KS
--

Attachment A

September 29, 2020

We are pleased to quote you all material, labor, and equipment to complete the scope of work as detailed below:

Scope: Install Scope of work:

Removal of 8' CL on face of dugouts, removal of 6' CL from home dugout through outfield fence returning to visitor dugout.

Installation of new galv fabric, approx 78' of 8' 9ga x2" Knuckle/Knuckle and approx 1020' of 6' CL 9ga x2" Knuckle/Knuckle.

New posts - up to 2 - 3" X 9' SS-40 PIPE POST and up to 6 - 2" X 9' SS-40 PIPE POST to match original layout.

Install New Bottom rail approx. 1302' of 1-5/8" SS-40 PIPE, using 9ga Aluminum ties, and reskin 10' gate CONCRETE FOOTING to be used for all new posts.

Per site walk with Ed Lazear 9/28/2020 no back stop work to be performed at this time. Owner will regrade field to provide sufficient room to install new chain link fencing and space for bottom rail to be installed without additional excavation by Kansas Fencing. Current fabric is embedded in dirt/grass. Kansas Fencing will install up to 8 posts marked as needing elevation change due to leveling per plan. Additional post changes and modifications excluded from this scope. The new design with bottom rail will eliminate the current tension wire. Kansas Fencing will haul off and dispose of all waste fence materials.

ALL FOR THE SUM OF: \$15518.10 (tax on materials included for site location, please provide PEC if tax exempt)

PRICE IS GOOD FOR 30 DAYS

Thank you for the opportunity,

Jon Klimek

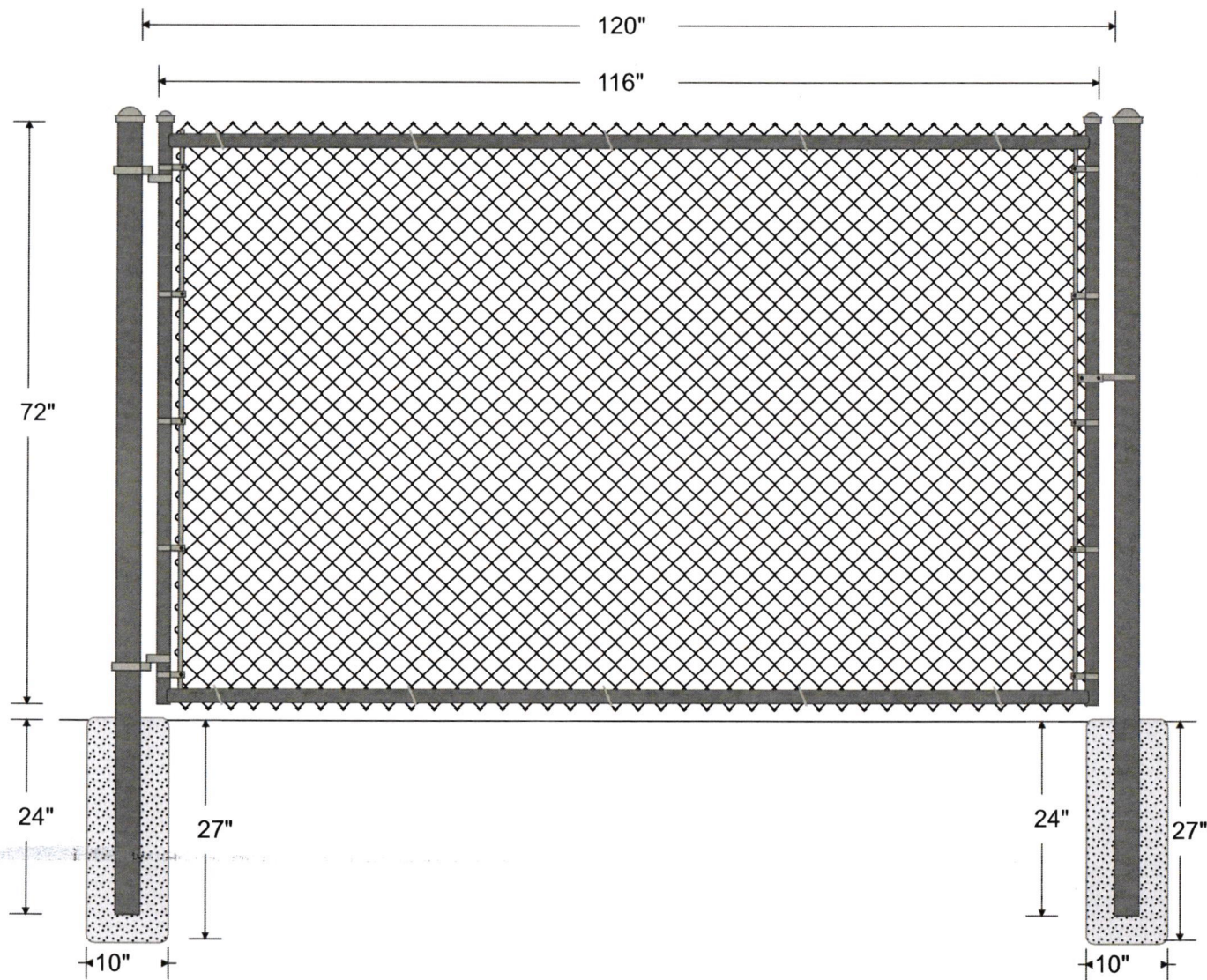
Estimator

Kansas Fencing's Standard exclusions listed below apply to all pricing unless specifically noted otherwise in the scope. These exclusions are as follows: Grading/staking/surveying of fence lines, bonds (add 1.5% if needed), electrical grounding/bonding of fence, drilling thru rock or concrete, prevailing wages, special insurance requirements, pricing is valid for 30 days, clearing/grubbing of fence lines, removal of existing fence, and any other items not specifically mentioned in the scope above.

620 NW Gordon, Topeka, KS 66608
 72 N James, Kansas City, KS 66118
 5005 Murray St, Manhattan, KS 66503

P: 785-836-3180
 P: 816-322-6663
 P: 785-776-7042

F: 785-836-3175
 F: 816-322-6814
 F: 785-776-4275



72" tall Chainlink Fabric with Knuckle / Knuckle Selvage and 2" Mesh Size.

Specifications:

96" tall, 3" diameter Hinge Post with 10" post footing diameter and 27" post footing depth.

96" tall, 3" diameter Latch Post with 10" post footing diameter and 27" post footing depth.

The opening width of the Single Gate is 10'.

The gate frame is constructed with 1 5/8" pipe.

Gate is hung with Two Piece Hinges. Gate is secured with an Economy Latch.

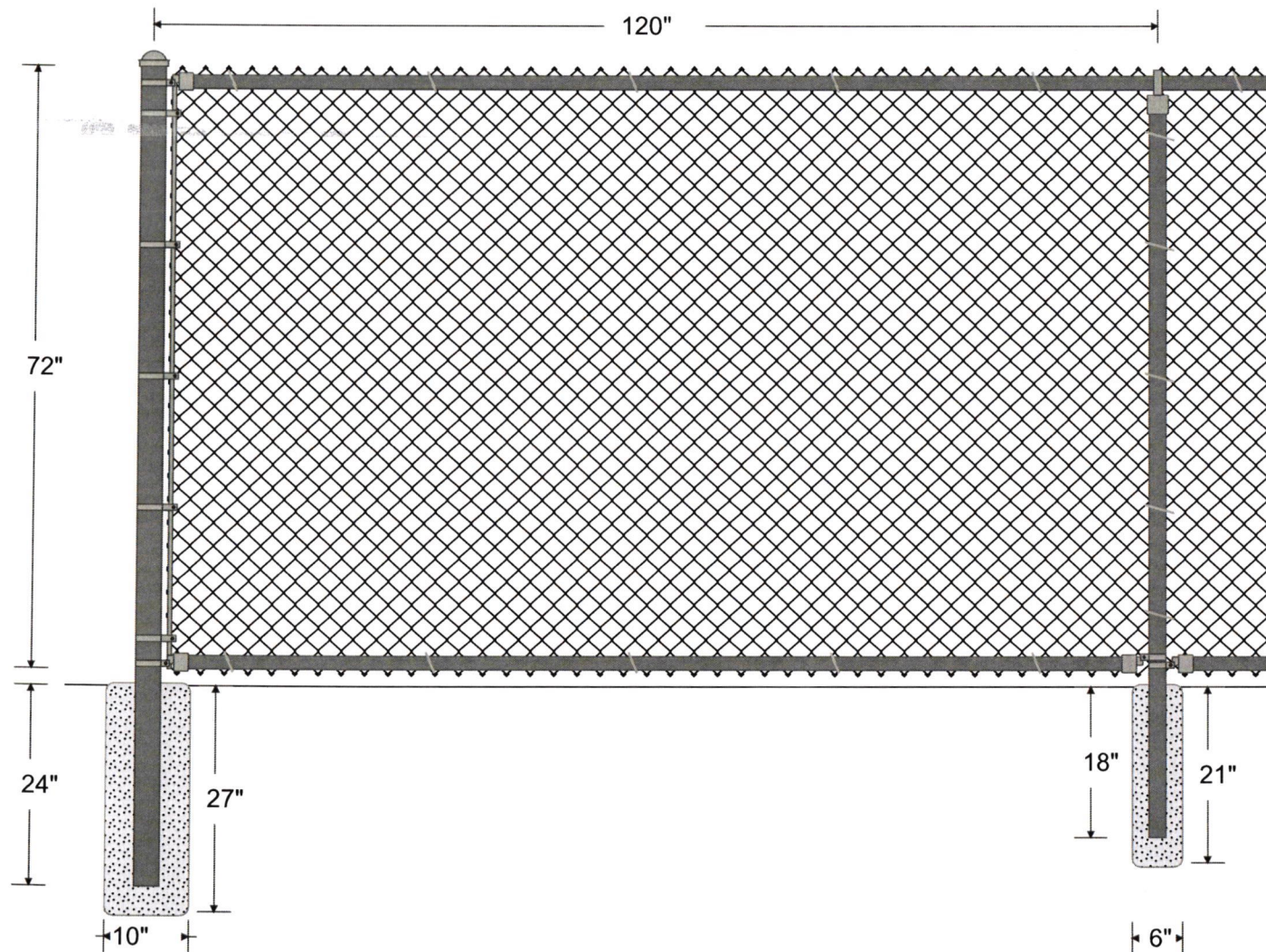
Tie Wire Spacing is every 24" on Rails.

Kansas
Fencing, Inc. 
www.kansasfenceco.com

Kansas Fencing Inc.
5005 MURRAY ROAD
Manhattan, Kansas 66503
(785) 776-7042

72" X 10' Chainlink Single Swing Gate

Drawn: 9/29/2020
File:



72" tall Chainlink Fabric with Knuckle / Knuckle Selvage and 2" Mesh Size.

Specifications:

96" tall, 3" diameter Terminal Post with 10" post footing diameter and 27" post footing depth.

90" tall, 2" diameter Line Post with 6" post footing diameter and 21" post footing depth.

Top of Fence has 1 5/8" diameter Top Rail.

Bottom of Fence has 1 5/8" diameter Bottom Rail.

Line Post Spacing: 120"

Tie Wire Spacing is every 24" on Rails.

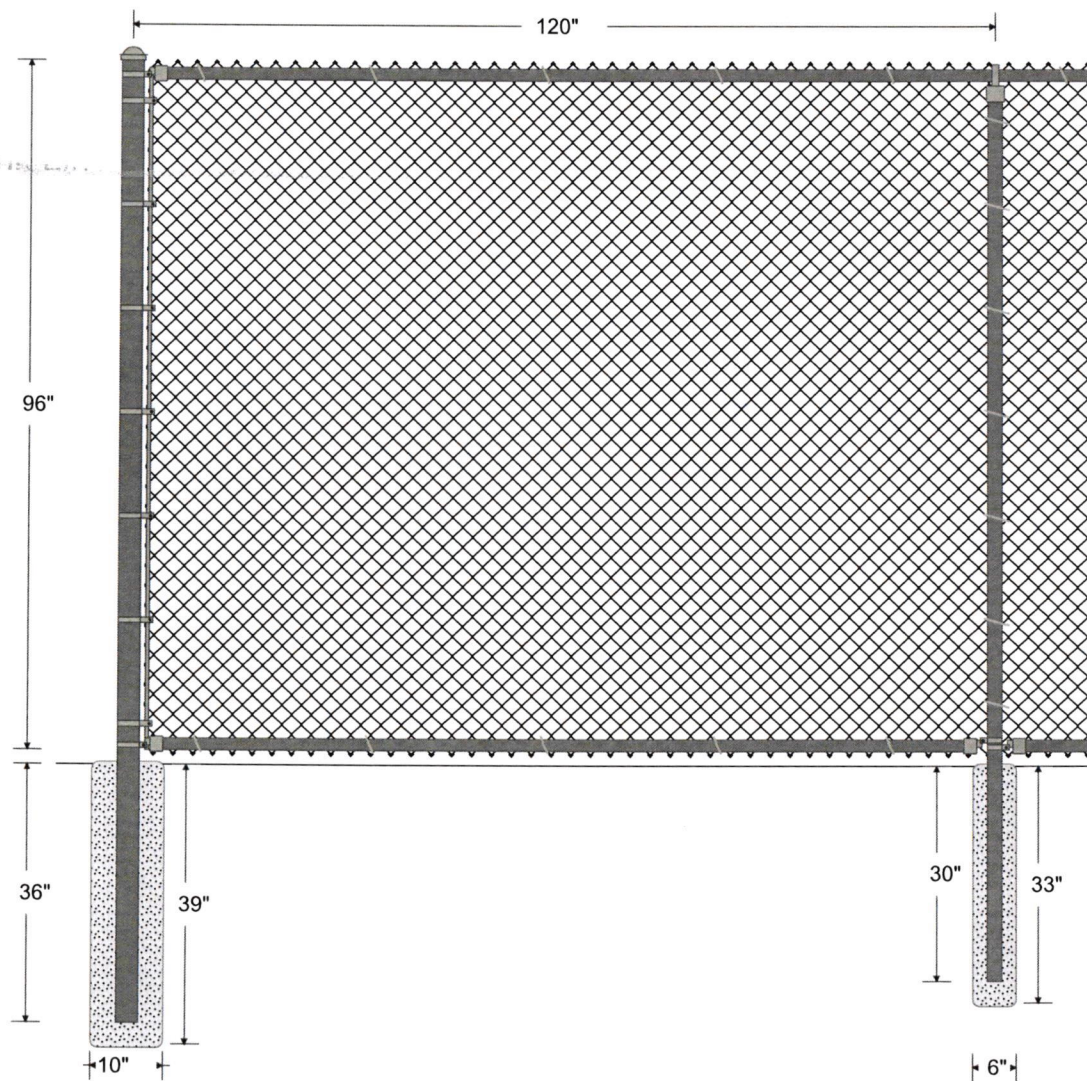
Rails are attached with Brace Band & Rail End

Kansas
Fencing, Inc. 
www.kansasfenceco.com

Kansas Fencing Inc.
5005 MURRAY ROAD
Manhattan, Kansas 66503
(785) 776-7042

72" Chainlink Line of Fence

Drawn: 9/29/2020
File:



96" tall Chainlink Fabric with
Knuckle / Knuckle Selvage and 2"
Mesh Size.

Specifications:

132" tall, 3" diameter Terminal
Post with 10" post footing diameter
and 39" post footing depth.

126" tall, 2" diameter Line Post
with 6" post footing diameter and
33" post footing depth.

Top of Fence has 1 5/8" diameter
Top Rail.

Bottom of Fence has 1 5/8" diameter
Bottom Rail.

Line Post Spacing: 120"

Tie Wire Spacing is every 24" on
Rails.

Rails are attached with Brace Band
& Rail End

Kansas
Fencing, Inc. 
www.kansasfenceco.com

Kansas Fencing Inc.
5005 MURRAY ROAD
Manhattan, Kansas 66503
(785) 776-7042

96" Chainlink Line of Fence

Drawn: 9/29/2020
File:

City of Junction City

City Commission

Agenda Memo

20 October, 2020

From: Edward Lazear, Parks and Recreations Director
To: Allen Dinkel, City Manager, and City Commission
Subject: **Consideration of bids received to remodel Municipal Building office space**

Objective: Consideration of Bids Received

Explanation of issue: City staff requested bids to modify the customer service center and codes department area of the Municipal Building. Our customer service and codes department areas are currently in an open area where customers come to pay their pending bills and set up City services. There are no dividers or windows between the customers and our employees. We have requested to install protective barriers (via walls and windows) to help limit exposure.

The City advertised request for bids in the Daily Union, the City website, and direct solicited two contractors within the Junction City area. One bid was received from Ben Kitchens Painting Co, Inc. in the amount of \$82,400.

The one bid we received was not within the estimated budget for this project.

Budget Impact: This project was intended to be funded by utilizing Spark funds.

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve
2. Reject
3. Table the issue.

Recommendation: Staff recommends the commission reject all bids while staff explores other options to complete this project.

Suggested Motion:

Commissioner _____ moves to reject all bids as presented.

Enclosures: Bid Tabulation, Spark fund memos

City of Junction City

City Clerk's Office

October 7, 2020



Parks & Recreation Department

Closing Time: 10:00 am

RFP Office Space Municipal Building

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Addendum	Signed Bid	Bid Amount	Bid Rank
1.		Ben Kitchens Painting Co. Inc.	Yes					\$82,400.00	
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									
10.									

Bid Sheet

Company Name BEN KITCHENS PAINTING CO. INC.

Address 120 W 7th ST STE C
JUNCTION CITY, KS 66441

Phone Number 785-223-0969

Principal: BEN KITCHENS

Title: PRESIDENT

Total Bid Amount \$ 82,400⁰⁰

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans



Ben Kitchens Painting Co., Inc.

General Contractor

PO Box 3011
Junction City, KS 66441
Phone: (785) 223-0969
Fax: (785) 223-0938
office@benkitchenspainting.com

City of Junction City

Remodel Office Space BM – 14

Obtain building permit.

Demolition – Locate dump container onsite. Carefully disassemble existing service center cabinetry. Cut opening on west side for access. Remove, dispose existing carpet and pad.

Carpentry – Detach east side door. Frame for solid wall. Install door on new west side opening. Reassemble cabinetry for three service rep stations. Frame for 3 teller windows with the center window to be ADA compliant. Install 3 teller windows. Frame for ¼” tempered glass to complete the customer service rep “wall”. Install tempered glass.

Code & Inspections Office – Frame on top of existing countertop for 2 teller windows. Install teller windows.

Electrical – Relocate existing switch for room lighting to new door location. Disconnect and remove existing electrical wiring for new desk relocations. Disconnect and remove low voltage wiring for desk relocations. Relocate and reconnect electrical wiring for new desk locations. Relocate and reconnect low voltage wiring for new desk locations.

Mechanical – Code & Inspections Office – Move register from code & inspections office to new code & inspections lobby.

Drywall & Painting – Customer Service Area – Install drywall in old east door opening. Tape, mud and finish to paint ready. Prime and paint. Stain, seal, varnish any new wood necessary for reassembling the cabinets.

Code & Inspections – Install drywall on either side of the 2 teller windows. Tape, mud, finish to paint ready. Prime & paint.

Flooring – Prep floors to include masonry prep. Install 8 pound carpet pad. Install similar quality carpet.



Ben Kitchens Painting Co., Inc.

General Contractor

PO Box 3011
Junction City, KS 66441
Phone: (785) 223-0969
Fax: (785) 223-0938
office@benkitchenspainting.com

January 28, 2019

City of Junction City, Kansas

REMODEL OFFICE SPACE BM - 14

Government References

Corwyn Trumpp, Administrator
Geary County Public Works
310 East 8th Street, Junction City, KS 66441
Office 785-238-3612
Mobile 785-209-1912

Shaun Linenberger, Housing Rehab Inspector
City of Manhattan
1101 Poyntz Avenue, Manhattan, KS 66502
Office 785-587-2431

Christina L'Ecuyer, Grant Administrator
City of Manhattan
1101 Poyntz Avenue, Manhattan, KS 66502
Office 785-587-2430



Ben Kitchens Painting Co., Inc.

General Contractor

PO Box 3011
Junction City, KS 66441
Phone: (785) 223-0969
Fax: (785) 223-0938
office@benkitchenspainting.com

2020 Vendor Viability

1. Waters True Value
129 E 6th Street
Junction City, KS 66441
785-238-3114
Customer since 10/1995
2. Sherwin Williams
609 W 6th Street
Junction City, KS 66441
785-238-6811
Customer since 10/98
3. Spectrum Paint
618 Fort Riley Blvd.
Manhattan, KS 66502
785-776-9740
Customer since 2016



Ben Kitchens Painting Co., Inc.
General Contractor

611 Country Club Terrace
Junction City, KS 66441
Phone: 785-375-3288
Fax: 785-223-0938
benkitchens@cox.net

October 7, 2020

City of Junction City, Kansas

REMODEL OFFICE SPACE BM - 14

Warranty

Ben Kitchens Painting Co., Inc. warrants our workmanship for one year from the date of completion. This warranty covers any defects that may occur within one year due to poor workmanship and covers labor and materials to correct such defects.

This warranty does not include damages incurred due to acts of God to include but not limited to wind, hail or water damage caused by storms.



15' 6"



43"



36" or 40"



43"



City of Junction City, Kansas



**NOTICE INVITING PROPOSALS FOR
REMODEL OF OFFICE SPACE IN
MUNICIPAL BUILDING**

BID NO. – BM - 14

Date Issued:
September 24, 2020

Response Deadline:
October 8, 2020 at 1:00 P.M. CDT

Bid Objectives

This Request for Proposal (“RFP”) addresses the City of Junction City’s desire to contract to reconfigure Municipal Building 1st floor reception / bill pay station and the codes enforcement basement reception / bill pay window at the Municipal Building, 700 N. Jefferson, Junction City, Kansas 66441.

Bids must meet the following objectives:

1. The City requires the bidder be a licensed contractor with the City;
2. Bidder submits three (3) references from corporate or government customers is required in this RFP, include the following information: names, current addresses, and current phone numbers;
3. Bidder submits employee certifications and company certifications for providing the requested services;
4. City requires acquisition of building and other appropriate permits. The City waives permit fees;
5. City requires contractor to be a duly authorized contractor by the City;
6. Invoice shall be submitted to the City of Junction in accordance to the City of Junction City Fiscal Policy adopted October 18, 2011
7. Do you offer any warranty coverage for your services? If so, list what type of warranty coverage you offer;
8. A bid bond may be required depending on the proposal, full scope of proposal, and other factors;
9. Bidders are required to attend a mandatory Prebid meeting.
10. List all other related services that your business/company provides; and,
11. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested. Failure to visit the worksite prior to bid will disqualify the bid from eligibility. To schedule a site, visit other than scheduled pre bid meeting date contact Ed Lazear.

Scope of work

1st Floor Office Space

- Requires construction or remodeling of an area of the 1st floor in the Municipal Building located at 700 N Jefferson, Junction City, KS 66441.
- The project requires a central reception area in the current entrance of the existing Customer Service Center
- All rooms must be heated and cooled by the Building's systems as well as connect to electricity and data/internet.
- The project requires a door just east of the office area to be moved to the west of office area.
The project requires modifying and using existing cabinetry and countertops when possible.
- The project requires a proposed sketch of the area as well as plan to be submitted with the bid
- The project requires completion of work no later than December 18th, 2020

Code Enforcement Counter / Window

____ Requires enclosure of existing 12" X 4" payment counter with two payment windows.

"City of Junction City to approve all materials."

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, or email, to the primary point of contact for response by Wednesday October 7, 2019 at 4:00 p.m.

Name: Ed Lazear, Director of Parks & Recreation
Address: 2307 N Jackson street
Junction City, KS 66441
Email: ed.lazear@jcks.com
Phone: 785-238-1678

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

RFP must be submitted which includes a fixed price for the requested service(s).

Insurance and Indemnification Requirements

- 1) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance, with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.
- 2) Vendor shall at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Workmen Compensation Insurance meeting established statutory requirements.

Proposal Schedule

	Date	Action
1.	September 24,2020	RFP released.
2.	September 30,2020	Prebid Meeting 3 p.m.
3.	October 1, 2020	Prebid Meeting 10 a.m.
4.	October 8, 2020	Sealed Bids Due by 1:00 P.M. CDT Public Bid Opening 1:05 P.M
5.	October 20,2020	Bid Decided and Potentially Awarded by City Commission (If required by fiscal policy)

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerk's Office 700 N Jefferson Junction City, KS 66441, not later than 1:00 P.M. CDT on October 8, 2020.

The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: REMODEL OFFICE SPACE
BID NO. – BM - 14
ATTENTION: Tammy Melton, City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP shall contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, 8 October 2020 at 1:00 P.M. CDT. No corrections may be made after proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and/or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.

- To reject all proposals without cause.
- To issue subsequent requests for new proposals.
- To discontinue its negotiations after commencing negotiations with a finalist, if progress is unsatisfactory, and commence discussions with another bidder.
- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated October 18, 2011

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate a) number of years as a customer; and, b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Bid Sheet

Company Name _____

Address _____

Phone Number _____

Principal: _____

Title: _____

Total Bid Amount \$ _____

Attachments for bid: Reference List, Certifications, Warranty, Specialized Equipment, anticipated date of project completion proposed sketch and plans



Memo ID: BC02

Prepared for:
SPARK Fund Committee
Geary County, KS

Date: July 23, 2020

Purpose:
Review of proposed expenditures for the eligibility for SPARK Coronavirus Relief Fund proceeds.

Expense: Building Modification

Vendor/Supplier: Lowest bid within listed completion period.

The City of Junction City seeks to modify our Building and Codes customer service counter to increase the protection for both our employees and our customers. Our Building and Codes Customer Service counter is currently an open area where customers come to request inspections and permits. There are no dividers or windows between the customers and our representative. We would like to install protective barriers (via walls and window) to help limit exposure. Estimated cost is based on a rough estimate and will be refined after the project is approved. A provision of the project will be completion prior to the SPARK fund end date.

Modify existing Building and Codes Customer Service Counter by installing protective barriers and windows to limit exposure..... \$5,000

Necessity as it relates to COVID-19 response or impacts:

This modification will help protect our representative and our customers from COVID-19 exposure. Our Building and Codes Customer Service area is currently completely open with little to no protection via walls and/or windows. The lobby area inside our Building and Codes Office is small with limited space. The counter has no windows or separations, so exposure is high. This is a busy office with a constant influx of customers. This modification will help limit our representative's COVID-19 exposure to customers and each other.

- Modification helps reduce the spread of COVID-19, protecting essential workers and customers.
- Modification will provide protection between each essential worker at the customer service counter and employee offices behind the counter.
- Modification will increase our ability to sanitize surfaces and increase customer flow in a safe, physically distancing manner.

Modifying the Building and Codes Customer Service counter here at City Hall will allow us to reduce the exposure risk for both our essential employees and our customers here in Junction City, KS. These changes will mitigate the risk for everyone who frequents our Building and Codes counter during this pandemic event. The project will include limited demolition to create a better setup, addition of diving walls and windows, and other necessary materials to return the counter to a safe, effective experience. Additionally, the Building and Codes counter will be disinfected on a regular basis, to help decrease the chance of any exposure. It is important that we continue to assist our community all while limiting exposure to COVID-19 and keeping our employees and customers safe.



Memo ID: CS01

Prepared for:
SPARK Fund Committee
Geary County, KS

Date: July 23, 2020

Purpose:
Review of proposed expenditures for the eligibility for SPARK Coronavirus Relief Fund proceeds.

Expense: Building Modification

Vendor/Supplier: Lowest bid within listed completion period.

The City of Junction City seeks to modify our customer services area to increase the protection for both our employees and our customers. Our customer service area is currently an open area where customers come to pay their pending utility bills, setup service, seek general direction, and permit payments. There are no dividers or windows between the customers and our representatives. We would like to install protective barriers (via walls and windows) to help limit exposure. Estimated cost is based on a rough estimate and will be refined after the project is approved. A provision of the project will be completion prior to the SPARK fund end date.

Modify existing customer service counter by installing protective barriers and windows to limit exposure..... \$35,000

Necessity as it relates to COVID-19 response or impacts:

This modification will help protect our customer service representatives and our customers from COVID-19 exposure. Our customer service area is currently completely open with little to no protection via walls and/or windows. The representatives sit right beside each with no barrier in between. The customer counter has no windows or separations, so exposure is high. Even though we do have payment options that do not require the customers to come in to make their payment, we still service a high volume of customers for payment in person over the counter. This modification will help limit our representatives COVID-19 exposure to customers and each other, in addition to, our representatives.

PO Box 287
Phone: 785-238-3103 Ext. 305

700 N Jefferson Street
Fax: 785-223-4262

Junction City, KS 66441-0287
www.junctioncity-ks.gov

- Modification helps reduce the spread of COVID-19, protecting essential workers and customers.
- Modification will provide protection between each essential worker at the customer service counter and employee offices behind the counter.
- Modification will increase our ability to sanitize surfaces and increase customer flow in a safe, physically distancing manner.

Modifying the customer service counter here at City Hall will allow us to reduce the exposure risk for both our essential employees and our customers here in Junction City, KS. These changes will mitigate the risk for everyone who frequents our customer service counter during this pandemic event. The project will include some demolition to create a better setup, addition of diving walls and windows, and other necessary materials to return customer service counter to a safe, effective environment. Additionally, the customer service counter will be disinfected on a regular basis, to help decrease the chance of any expose. It is important that we continue to assist our community all while limiting exposure to COVID-19 and keeping our employees and customers safe.

PO Box 287
Phone: 785-238-3103 Ext. 305

700 N Jefferson Street
Fax: 785-223-4262

Junction City, KS 66441-0287
www.junctioncity-ks.gov

City of Junction City

City Commission

Agenda Memo

10-14-2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Approval of Agreement between the City of Junction City and the Junction City Fire Fighters Association, International Association of Fire Fighters, Local #3309

Explanation of Issue: Traditionally, the City of Junction City and the JCFFA IAFF Local 3309 have a three agreement. The agreement was nearing completion and being ready to be approved when I became ill last winter. At the time an agreement was approved to increase salaries for the current year. Shortly after I came other issues such as Covid-19 were focused upon. Recently we met to finalize the agreement which has been ratified by the members of the bargaining unit.

Budget Impact: All financial matters have been included in the 2021 budget.

Staff Recommendation: Approve the contract.

Recommended Motion: I move approve the contract between the City of Junction City and the Junction City Fire Fighters Association, International Association of Fire Fighters Local #3309.

Attachments: Contract; contract showing changes highlighted.

Letter of Understanding
between
The City of Junction City
and
JCFFA IAFF Local 3309

December 18th, 2019 to December 25th, 2022

ARTICLE ONE RECOGNITION

The City of Junction City, Kansas, recognizes the Junction City Firefighters Association, Local #3309 as defined by the Kansas Public Employee Relations Board as the authorized representative of full-time, permanent, bona fide City Fire Department personnel specifically in the following classifications:

Firefighters/EMTs Shift Captains

Specifically, not included in the Association are positions above the rank of Captain and all other employees of the City of Junction City Fire Department, and also those former employees whose services were terminated by virtue of resignation, quit, discharge, or retirement.

ARTICLE TWO DUES CHECKOFF

The City agrees to deduct from the pay of each member of the I.A.F.F., Local #3309 the payment of dues to the I.A.F.F., provided the City first receives written authorization from each member for such deduction. The City will only make such deductions if the member has enough pay to cover such obligation. The I.A.F.F. agrees to a window period of 31 days commencing on the 1st day of December and ending on the 31st day of December of each contractual year, during which an I.A.F.F. member may withdraw his dues deduction authorization. A member may not withdraw his dues deduction authorization at any other time with the exception of resignation.

The I.A.F.F. agrees to defend, indemnify, save and hold the City harmless against any and all claims, demands, judgments, penalties, suits, or other forms of liability arising out of its deduction of dues or fees from a member's pay to the I.A.F.F. The I.A.F.F. has the right to change the amount of payment for dues to be collected from every member as deemed necessary. In the event, any changes to the dues are made, the I.A.F.F. President will provide a letter to the City two weeks prior to the changes taking effect.

ARTICLE THREE MEET AND CONFER COMMITTEE - MEETING AND MEMBERS

The City recognizes the Association as the exclusive representative of the appropriate unit. The process of meeting and conferring for purposes of reaching an agreement requires a free and open exchange of views by all parties.

To such extent, the City and the Association shall designate their respective committees to consist of not more than five (5) members. In addition, each party shall designate a spokesperson who shall express the views of their side. Neither party shall attempt to exert any control over the other's selection of its representatives.

The City recognizes the need to communicate and to formalize new concepts to promote advancement of the Junction City Fire Department as an organization. It is agreed by the City and the Association that each party should be afforded the opportunity to prepare, discuss, and formalize their concepts prior to invoking the meet and confer process. Therefore, it is agreed that both parties' committee members shall be allowed adequate notice for preparation prior to the start of the meetings.

The meeting agenda shall be as requested and agreed upon by the parties. The meeting place shall be determined by mutual consent of the parties. Additional meetings, time, date, place of meeting and agenda shall be agreed upon by the committees during each meeting.

In the event the meetings are scheduled during a committee member's regular duty time, said committee member should be permitted to attend such sessions in a regular pay status. In the event the meetings are scheduled on a committee member's regular assigned time off; no compensation will be rendered.

ARTICLE FOUR MANAGEMENT RIGHTS

It is understood and agreed by the City and the Association that the City and its management: have certain exclusive statutory rights and responsibilities, which they may not surrender. Except as expressly provided otherwise by this agreement or by law, the City shall retain its rights to make, amend or execute decisions and policies that are necessary to operate and maintain the City and its programs and to otherwise carry out its lawful rights and responsibilities.

Except as expressly provided otherwise by this agreement or by law, nothing contained in this agreement shall circumscribe or modify the statutory right of the City to:

- (1) Direct the work of its employees.
- (2) Hire, promote, demote, transfer, assign and retain employees in positions within the Junction City Fire Department.
- (3) Suspend or discharge employees for proper cause.

- (4) Maintain the efficiency of governmental operations.
- (5) Relieve employees from duties because of lack of work or other legitimate reasons.
- (6) Take actions as may be necessary to carry out the mission of the Department in emergencies.
- (7) Determine the method, means and personnel by which operations are to be carried on.

ARTICLE FIVE COMMUNICATIONS

The City agrees to allow Local #3309 the use of City facilities for the conduct of union and committee business, to include bulletin boards. Use of meeting rooms shall be scheduled with the Fire Chief. Local #3309 agrees to keep their bulletin boards in a neat and orderly manner and remove obsolete items. The City shall also provide Local #3309 with space for one desk and necessary filing cabinets.

ARTICLE SIX HOURS OF WORK

Section 1: Work Schedule

The standard work period for personnel assigned to a twenty-four (24) hour shift shall be two hundred and twelve (112) hours in a twenty-eight (28) day work cycle. There shall be three (3) rotating shifts. Each shift shall commence at 8:00 a.m., and shall be for a period of 24 hours. Each shift then shall receive 48 hours off duty before returning to work for another 24 hours. This work schedule shall be referred to as the 24 "on" 48 "off" work schedule.

With the notification of the ranking officer in each station, an employee may be relieved from duty anytime between 0700 and 0800 hours if the relief person, who has at least the equal ability to perform all the duties necessary, comes in and takes over the "off going" employee's duties. "Off going" bargaining unit members will remain dressed in their appropriate regular duty uniform, as prescribed by the Fire Chief, until properly relieved.

Reference:

Fair Labor Standards Act § 29 CFR 553.225 Early Relief.
It is a common practice among employees engaged in fire protection activities to relieve employees on the previous shift prior to the scheduled starting time. Such early relief time may occur pursuant to

employee agreement, either expressed or implied. This practice will not have the effect of increasing the number of compensable hours of work for employees employed under section 7(k) where it is voluntary on the part of the employees and does not result, over a period of time, in their failure to receive proper compensation for all hours actually worked. On the other hand, if the practice is required by the employer, the time involved must be added to the employee's tour of duty and treated as compensable hours of work.

Section 2: Shift Exchange/Trading Time

Employees shall, with the approval of the ranking officer in their assigned station, have the right to exchange time when the change does not interfere with the operation of the Fire Department. An individual exchanging/trading time must exchange with an individual who has at least the equal ability to perform all the duties necessary.

The City will have no liability to the employee who has traded time. All time traded will be kept track of by the two parties involved. The employee responsible for the completion of a trading time agreement will be the party agreeing to work for another employee on a given shift. If the party agreeing to work is placed on any approved leave prior to the commencement of the shift or trade, it shall be their responsibility to find a replacement to work the shift they have agreed to trade for.

Except for approved morning relief exchanges, a new employee on their probationary period following original appointment to the Fire Department may not exchange/trade time during their first six (6) months of employment.

The Fire Chief may limit or disallow exchanges during periods when specialized or one-time training is scheduled. The Fire Chief shall endeavor to announce the restricted time period as far in advance as practical.

Section 3: Minimum Manning

All shifts will be manned with a minimum of (14) firefighter/EMTs per shift. Minimum staffing will be configured at six (6) in Station #1 and eight (8) in Station #2. The "first out" Engine will be manned with a full four-person crew, the "first out" Medic Unit will be manned with two (2). The "first out" Engine will be configured with at least a Captain or Acting Captain, an Engineer or Acting Engineer and two (2) firefighters.

The Aerial will be operated by an Engineer or Acting Engineer.

Section 4: Minimum Number of Emergency Medical Technician Paramedic

There will be a minimum of six (6) Emergency Medical Technician - Paramedic (EMT-P) certified members. When a vacancy of EMT-P position occurs, the EMT-P position will be filled as soon as possible. If the EMT-P position cannot be filled by a certified EMT-P applicant, up to 24 months will be allowed for certification of a new or existing in-house employee. In the event of unforeseen circumstances an extension is needed, the extension may be agreed upon by both parties.

ARTICLE SEVEN SENIORITY

Seniority is defined as the total length of an employee's continuous service with the Junction City Fire Department, as measured from the employee's last date of hire by the Fire Department. Employees with the same employment date shall be assigned to the seniority list in order of their entrance exam score.

All original appointments are subject to a probationary period of twelve (12) months of actual service. The probationary period is necessary to evaluate the work of the new employee and encourage his/her adjustment to the position. During this time the employee's work habits, skills, attitude, competence and other pertinent characteristics for successful job performance will be observed by the immediate supervisor, Operations Chief, and Department Head.

At any time, during or after the probationary period, the Fire Chief, with approval of the City Manager, may dismiss an employee on any basis which may be determined to be appropriate by notifying that employee in writing.

ARTICLE EIGHT LAYOFF AND RECALL

Section 1: Decrease in Work Force

When it becomes necessary to decrease the Department's work force, seniority shall govern. Probationary employees shall be the first laid off, and thereafter, further reductions in the work force shall result in the layoff of junior employees.

Section 2: Recall Procedures

Individuals recalled to duty will be in the reverse order in which they were laid off, i.e., and the most recently laid off individual will be the first one recalled. In the restoration of forces, recall procedure provides that the City shall notify each laid off employee of recall by certified letter. Notice of receipt of such certified letter of recall or date of first attempt to deliver such certified letter, as evidenced by return receipt, sent to the address of the employee as it appears on the City's records, constitutes appropriate notice of recall. Such employee having been laid off will return to work or notify the City in writing of his intention to return to work within seven (7) calendar days after written notice of recall (certified letter) has been received at the address of the employee as it appears on the City's records.

Section 3: Change of Address During Layoff

All persons who are laid off will notify the City by certified mail as to the change in their mailing address. If the change is not submitted, the City shall not be liable for any lost time nor shall the recall provisions of Section 2: above apply if proper notification cannot be made because of a failure to submit the change.

ARTICLE NINE HOLIDAYS

Section 1: Designated Holidays

Designated holidays shall include:

- New Year's Day
- Martin Luther King, Jr., Birthday
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day
- Thanksgiving Friday
- Christmas Day

Section 2: Holiday Observance

The Fire Department will observe all holidays on the day that they occur whether or not they fall on a Saturday or Sunday. However, if the City offices close on a normal work day to observe a holiday that has fallen on a Saturday or Sunday, members of this Bargaining Unit will be allowed to observe holiday status schedule during this time, as defined in Article Twenty-four.

Section 3: Holiday Pay

Bargaining Unit members scheduled to work all or part of a shift on a listed holiday will be paid as follows: The Bargaining Unit member working the holiday hours from 0001 hours to 0800 hours will be paid at a time and one-half rate of pay for those eight (8) hours actually worked in addition to their regular hours. The Bargaining Unit member working the holiday hours from 0800 hours to 2400 hours will be paid at a time and one-half rate of pay for those sixteen (16) hours actually worked in addition to their regular hours.

ARTICLE TEN VACATIONS

Association members may accumulate 20 days (480 hours) of vacation leave without loss, based on the fiscal year. Vacations will be scheduled by the fiscal year. Shift calendars and rosters will be distributed during the month of November. Selection of vacation days will be on a strict senior in rank followed by senior in firefighter basis, and will begin on the first scheduled shift in December. If a firefighter is gone on that day, they may leave their first pick with the officer assigned to schedule vacations. If the firefighter is unable to select their first pick days when contacted by the officer, they will have 24 duty hours in which to select their days. If the firefighter is not ready to select their days at that time, they will be skipped.

Both parties understand and agree that the JCFD and City will permit two (2) personnel to take vacation and/or personal time on each shift. If the leave is not pre-scheduled, and the second request puts the shift below minimum manning levels, the JCFD may deny approval of the second request.

On first round picks, based on seniority, as many days as the person is eligible to pick may be selected. All selected days picked on the first round must be consecutive.

Second round picks, based on seniority, are on a first come, first serve basis. These picks need not be consecutive, and may be for as many shifts a firefighter is eligible to use.

Vacations that are scheduled may be canceled and rescheduled to open days by the firefighter. Days that become open due to cancellation will be announced to the shift. Personnel wishing to use those days will notify the firefighter's chain of command. If three (3) or more personnel request the same day(s), seniority will prevail. Only two (2) employees can pre-schedule the same day for vacation leave

If no one requests a day(s), it is open to first come, first serve based on seniority. Injury leave and any Fire or EMS training approved by the Fire Chief will not count against the minimum manning level.

Vacation may be canceled and rescheduled by the Fire Chief, if necessary, to meet emergency situations.

Vacation Leave shall be earned as follows:

- (a) From 6 months through 5 years:
120 hours (5 hours / pay period)
- (b) From 5 years & 1 month through 10 years:
180 hours (7.50 hours / pay period)
- (c) From 10 years & 1 month through 15 years:
204 hours (8.50 hours / pay period)
- (d) From 15 years & 1 month through retirement:
240 hours (10 hours / pay period)

Vacation leave with pay is earned on a per pay period basis and is based on the employee's "anniversary date" with the City. The only exception is when there are three (3) pay periods in a month. Vacation time will not accrue in the third pay period.

If an Association member has accrued over 480 hours of vacation by the last day of pay period 24, the City will purchase up to a total of 56 hours over the 480 hours accrued at straight time. The Association member will have the option of a check for the cash amount or the option of putting the cash amount into their personal Deferred Compensation account.

Probationary employees earn vacation leave credit for the first six (6) months of service; however, no vacation leave may be taken by an employee until they have been in continuous service of the City for a period

of six (6) months. If a Probationary employee resigns or is terminated before the completion of the initial probationary year, that employee will be compensated for any accumulated vacation leave.

Vacation leave shall ordinarily be requested at least 1 working shift before the beginning of the requested time off. The Chief, or his/her designee, shall approve or disapprove vacation requests within 72 hours of the date of submission.

Once a member's vacation request has been approved, it can only be changed by mutual consent. Vacation leave may be taken in six (6) hour increments and up. Vacation may only be prescheduled if it is twelve (12) or more hours. Vacation blocks of six (6) to eleven (11) hours will be subject to availability of minimum staffing levels and greater blocks of vacation. Vacation blocks of six (6) to eleven (11) hours will be bumped by another employee who elects to take twelve (12) to twenty-four (24) hours of vacation. An employee who takes a single shift off which is a listed holiday will receive the twenty-four hours of vacation pay only. No holiday pay will be paid. When vacation leave is scheduled, the member will be free from all work responsibilities starting at the end of the last scheduled tour of duty, except for emergencies or circumstances beyond the control of the Department.

ARTICLE ELEVEN SICK LEAVE

Association members will earn 12 hours of sick leave per pay period with pay, or 288 hours per fiscal year. Sick leave may accumulate with no limit.

Upon retirement from the Junction City Fire Department, a bargaining unit member shall be paid up to a maximum of 480 hours of his/her accumulated sick leave. As used in this section, "RETIRED" means any member who has terminated employment and has met the requirements of the Kansas Police and Fire Retirement System, either for Tier I or Tier II.

Sick leave is provided for the member's benefit. Discretion should be the guide in deciding when and how to use this privilege. Sick leave with pay is granted subject to the following conditions:

1. Personal illness or physical incapacity resulting from circumstances beyond the member's control.

2. Enforced quarantine in accordance with community health regulations.

In any case where doubt exists regarding the use or abuse of sick leave, the City reserves the right to require a statement from a licensed physician certifying that the illness prevented the member from working. The City also reserves the right to require an Association member to be examined by a licensed physician designated by the City and at the City's expense as a second opinion. In any case where sick leave has been used for three consecutive workdays or more, a physician's statement may be required. Any proven instance of purposeful abuse of sick leave will result in disciplinary measures.

Should a member become ill or otherwise incapacitated, the member should notify his supervisor as soon as possible prior to the beginning of his scheduled shift.

Sick leave may be authorized while a member is receiving worker's compensation benefits, but only to the extent that sick leave adjusts the compensation to the same amount the member would normally receive while working. If an Association member desires to use sick leave in this manner, a written statement from the member is required.

MERIT AWARD

The City offers extra vacation days to Association members who accumulate sick leave credits. Fire Department employees covered by this agreement may earn an extra 24 hours of vacation leave for each 720 hours of sick leave that the employee accumulates, up to a maximum of 96 hours per fiscal year with an accumulation of 2880 hours of sick leave credits. As long as at least 720 hours of sick leave are maintained, the employee will continue to receive the corresponding additional vacation hours. Extra vacation hours are awarded as follows:

Sick Leave Balance	Extra Vacation Hours
720 hours	24 hours
1440 hours	48 hours
2160 hours	72 hours
2880 hours	96 hours

Upon verification and notification by the Human Resources Department, each employee who has accumulated the required amount of sick leave hours as of December 31st of the end of the fiscal year will be credited the extra vacation day(s) which may be taken the following year.

ARTICLE TWELVE PERSONAL LEAVE

The City agrees to allow members of the Association 48 hours per year, with pay, to use as personal time. Association Members hired July 1st and after of the fiscal year will receive 24 hours of personal leave. Both parties agree that members of the Association, with the approval of the shift officer in charge, may use personal time in one (1) hour increments provided that there are sufficient firefighters remaining on shift to meet the minimum manning requirements as set forth earlier in this agreement, except in time of immediate family emergency. An employee who takes a personal day off, which is also a listed holiday, will receive 24 hours of personal day pay only. No holiday pay will be paid.

ARTICLE THIRTEEN BEREAVEMENT LEAVE

Upon request, an Association member will be granted up to two (2) days leave per occurrence with pay, when a death occurs in the member's immediate family. Immediate family is defined as: the employee's mother, father, stepparents, grandparents, grandchildren, sister, brother, spouse, children, stepchildren, the same relative of a spouse; any other relative actually living in the same household; or any other individual who was the legal guardian of the employee. The shift after the funeral will be the last day Bereavement leave will be granted.

An employee granted bereavement leave shall receive twenty-four (24) hours pay at the normal hourly rate for each day of bereavement leave taken. No bereavement will be paid if the funeral falls on a holiday, vacation day, scheduled day off, if the employee is on leave of absence, or if the employee is on layoff.

The City must be notified immediately of a death in the family and the extent of the expected absence. Requests for additional days of bereavement leave may be forwarded to the City Manager for consideration. The request should contain information on the number of and necessity for additional days and reasons why use of Personal Leave and/or Vacation cannot meet the individual's needs.

ARTICLE FOURTEEN INJURY LEAVE

If an employee is injured on the job and is unable to work, the City will grant the employee Injury Leave with pay for up to seven (7) calendar days. If an investigation of the accident is necessary, the employee will be charged sick leave until the investigation is complete. If the investigation verifies that the accident occurred on the job the absence will be converted from sick leave to injury leave. The employee will be credited the used sick leave.

To insure that a proper determination can be made for the leave days charged, the City will require a statement from a licensed physician attesting to the extent of the injury.

Should an on-the-job injury incapacitate a member for more than seven (7) calendar days, the member will be eligible for worker's compensation whenever the member is eligible. If the member elects to take worker's compensation exclusively, the member will be placed in a leave of absence status and receive no pay from the City. However, the member may elect to take a combination of worker's compensation and sick leave, so that the compensation the member receives will be the same as would normally be received while working. If the member desires to use sick leave in this manner, a written statement from the member is required.

When worker's compensation benefits are paid to the employee for these first seven (7) days the City will be reimbursed by the employee. In order to maintain any deductions, the employee will need to make arrangements with the Human Resources Department to pay the necessary deduction amounts while on Worker's Compensation leave.

ARTICLE FIFTEEN FAMILY MEDICAL LEAVE

All Members are covered by the City of Junction City's Personnel Policies & Guidelines Book dated January 20, 2009 Maternity Leave Policy (Section 8.5) and Family Medical Leave Policy (Section 8.6).

ARTICLE SIXTEEN WAGES

Section 1: Salaries

Appendix A attached hereto and made part hereof contains classifications and annual (2920 hours) salaries.

Section 2: Overtime Call Back

In the event that a need for Call Back occurs in the Fire Department, overtime shall accrue to members of the Bargaining Unit, and shall be voluntary. The employee shall be paid at the rate of time and one-half for a minimum of two (2) hours for each occurrence of time worked in excess of his regularly scheduled hours of work.

Section 3: Working Out-of-Classification

When an employee is required to accept responsibilities and carry out the duties of an Engineer, Captain, or a Battalion Chief for a period of one or more consecutive hours, the employee shall be paid as described in the succeeding paragraph of this section.

Compensation for working out-of-classification shall be at the following rates above the employee's normal hourly rate of pay:

Firefighter serving as Acting Engineer - \$1.50 per hour

Firefighter serving as Acting Captain - \$2.50 per hour

Engineer serving as Acting Captain - \$2.50 per hour

Captain serving as Acting Battalion Chief – \$2.50 per hour

Section 4: Final Pay

Upon departure association members, will be allowed to cash in up to a maximum of 480 hours of their vacation pay. In addition, upon retirement association members may cash in up to a maximum of 480 hours of sick pay.

Section 5: Longevity Pay

In December of each year, Association Members will receive longevity pay. Each member will receive \$4.00 for each month over five (5) years of service.

For example, for someone who has nine (9) year of service, he/she will receive \$432.00.

(9 years x 12 month in a year x \$4.00 = \$432.00)

Section 6: Field Training Officer

When a Firefighter/EMT, Firefighter/AEMT, or Firefighter/Paramedic is assigned to training new hires during their initial Emergency Medical Services training period, they will be considered Field Training Officers.

During the training of new hires, the FTO will be compensated at a rate of \$1.00 per hour over the employee's normal hourly rate of pay. Proctoring ride-a-long EMT students qualifies for the FTO pay.

ARTICLE SEVENTEEN BENEFITS

Section 1: Health Insurance

The City shall provide a group hospitalization, medical and major medical plan to all Association members covered by this agreement.

The City retains the right to assess a portion of single coverage to all members requesting such coverage. Members shall have the option of electing family plan coverage. The member shall be responsible for the designated cost of the single coverage if assessed by the City and the cost of the family coverage.

The City retains the authority to define group health insurance coverage and carrier to maintain a cost-effective program; however, the City agrees to notify the Association, in advance and to the extent possible based on the timing of the information being received from the carrier, of any benefit change to such health insurance coverage.

Upon retirement from the Junction City Fire Department, the employee can remain in the employer's group health plan until he or she reaches the required age for Medicare, provided that the employee pays 100% of the cost for the coverage and service fees not to exceed 2% of the total cost. As used in this section, "RETIRED" means any employee who has terminated employment and has met the requirements of the Kansas Police and Fire Retirement System for either Tier I or Tier II. Coverage will cease to be made available upon (1) the retired employee attaining the required age for Medicare, (2) the retired employee failing to make required

premium payments on a timely basis, or (3) the retired employee becoming covered or becoming eligible to be covered under a plan of another employer.

Section 2: Dental Benefits

The City shall provide a group dental plan. The employer will pay 100% of the employee dental benefit premium. The employee shall pay 50% of the dependent premium with the City paying the other 50%. The City retains the right to assess a portion of single coverage and/or all of the family portion to all members requesting such coverage.

As stated above, the City retains the authority to define dental insurance coverage and carrier and will notify the Association, in advance and to the extent possible based on the timing of information being received from the carrier, of any benefit change to such dental insurance coverage.

Section 3: Life Insurance

Members of the Association are eligible for a term life insurance policy in the amount of \$20,000 with premiums paid fully by the City.

Section 4: Worker's Compensation

Association members are insured by the City against accidents on the job through Worker's Compensation Insurance. This means that should a member be injured on-the-job or contract an occupational disease, the member will receive compensation. A member may choose the option of taking sick leave, if available, or worker's compensation benefits. If the member elects to take worker's compensation exclusively, the member will be placed in a leave of absence status and receive no pay from the City. However, the member may elect to take a combination of worker's compensation and sick leave as defined in Article Fourteen.

Section 5: Station Wear

Station wear shall be bought and maintained by the City. Station wear includes uniform shirts, uniform pants, and uniform job shirts.

Each year a \$200 clothing allowance will be paid to those association members not in an initial probationary status. This allowance will reimburse association members for clothing and gear purchased for the use on the job as approved by the Fire Chief.

Section 6: NFPA 1582 Physicals

The City shall provide an NFPA 1582 Physical to all Association members once per year. **Both parties are still working on this issue. We will continue discussions.**

ARTICLE EIGHTEEN MISCELLANEOUS PROVISIONS

Section 1: Agreement Costs

The City agrees to scan the approved and ratified Agreement to the G drive. All members will have access to make copies as they deem necessary.

Section 2: Civil Leave

Civil Leave with pay will be granted to employees while performing emergency civilian duty connected with civil defense, jury duty, or appearing in Court as a subpoenaed witness. Employees who receive a check for jury duty are allowed to keep the check.

Employees will be granted time off to vote, if the polls are not open at least two hours before or two hours after their scheduled hours of work.

If an employee is involved in a personal lawsuit or court case as plaintiff or as defendant and the action is not related to their duties with the City, the employee may, at the discretion of the Department Head or City Manager, take leave without pay or elect to use vacation or personal leave.

Section 3: Anti-harassment Provision

All Association Members are covered by the City's Anti-harassment policy as defined in Section 10.11 Anti-Harassment in the Personnel Policies and Guidelines Book dated January 20, 2009.

Section 4: Duties

During the first year of employment as Firefighter/EMTs said personnel shall:

- A. Successfully complete necessary certification for Firefighter I designation.
- B. Participate in a probationary training program to orient them to fire suppression and emergency medical service equipment and techniques.

The following details the assignment and scheduling for Ambulance Technician duty:

- A. The least senior members per Station will **ROTATE** the primary ambulance technician duties. Any time a new member is hired, their primary role will be ambulance technician duties. Assignments will be made by the Station Captain as to what job members will be assigned that day.
- B. If an EMT-P is not assigned to ambulance technician duty on a given day, an EMT-P may be assigned to respond to any ambulance call.
- C. When an EMT-P is promoted to the position of Captain, he or she will perform the duties of Captain and an EMT-P until the vacant an EMT-P position is filled. As a last resort, the Captain will fulfill an EMT-P duties.
- D. When an EMT-P is promoted to the position of Engineer or Captain, he or she will primarily perform the duties of Engineer or Captain. When necessary, the Engineer or Captain will fulfill an EMT-P duties.

Section 5: Drug and Alcohol Testing

All Members are subjected to the City of Junction City's Drug and Alcohol Testing Policy, Policy Resolution #03-04, dated November 18, 2003. Drug and alcohol testing of members will occur between the hours of 8 a.m. and 6 p.m. at either Fire Station.

ARTICLE NINETEEN GRIEVANCE PROCEDURES

Section 1: General Statement

It is the policy of the City of Junction City that any regular employee should have the right to air valid complaints and/or concerns regarding matters affecting his/her employment which (s) he considers unjust.

When a question exists as to whether or not a particular matter is covered by the grievance policy, final judgment will rest with the City Manager. A grievance claim will be denied when the grievance concerns City Commission policies, except those related to rules of conduct; ordinances; or statutes; pertains to matters in which the grievant has no direct interest; or when the City Manager has good reason to believe that a grievance has been brought in bad faith or for inappropriate reasons. Grievance procedures will always be followed when the matter affecting employment involves a liberty interest of the employee.

In the event of a grievance arising from the interpretation (by the IAFF Local 3309 Executive Board, City Manager, and/or Fire Chief) or application of the contract or discharge, the grievance shall be processed through the grievance procedure in accordance with the terms herein. An impasse in any negotiations for any Contract or mutually agreed upon amendment, alteration, change, or addition shall not constitute a grievance.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and a prohibited practice under the jurisdiction of the Public Employee Relations Board, the employee may pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board.

Section 2: Definitions

- A. **Grievance:** A complaint filed by a regular employee in response to action(s) of the employee's Supervisor involving interpretation or application of rules and regulations, suspension, demotion, and/or dismissal. Grievances founded in allegations of discrimination should follow the procedure outlined in Section 4: herein.
- B. **Liberty Interest:** A liberty interest is that interest an employee has in his/her employment which can be adversely affected by an allegation of misconduct which, if publicized, could negatively impact on the employee's standing or reputation within the community concerning the employee's good name, honesty, honor or integrity and which could affect the employee's freedom or ability to obtain other employment.
- C. **Arbitration:** A grievance arising from an interpretation or application of the contract or discharge.

Section 3: Grievance Procedure

It is the desire of the City to adjust grievances informally (i.e., not necessarily in writing) and both Supervisor and employee are expected to make every effort to resolve problems when they arise. The foregoing procedures of direct communications and discussion should result in a full disclosure of facts and a fair and speedy resolution to most complaints arising out of day-to-day City operations.

A. Step Number 1. Any employee who believes they have a grievance shall, within a period of seven (7) calendar days, after the date of action, submit their grievance in writing to the immediate supervisor of the individual being grieved. The alleged grievance shall include the following information:

1. Name of grievant.
2. Date of occurrence giving rise to the grievance.
3. Specific statement of actual grievance including all relevant facts, supporting documentation, witness statements, etc.
4. The relief sought.
5. Signature of grievant.
6. Date filed.

The grievance shall be in a sealed and signed envelope and given to the immediate supervisor who shall give a written answer to the employee within fourteen (14) calendar days of receipt of the grievance.

No grievances shall be entertained or processed unless filed within the time limits, and according to the guidelines set forth in this agreement. If a grievance is not appealed within the time limits, it shall be deemed settled on the basis of the last answer by the City. If the City fails to provide an answer within the limits so provided, the employee may immediately appeal to the next step in the procedure. The parties may mutually agree in writing to extend any time limits.

B. Step Number 2. If the employee disagrees with the decision of the, immediate supervisor the employee may forward the grievance in writing to the Fire Chief within seven (7) calendar days of receipt of the immediate supervisors written response. The Fire Chief shall obtain relevant

information from the grievant and parties grieved and make careful inquiry into the facts and circumstances of the grievance. The Fire Chief shall inform the employee of a decision and reasons therefore in writing within fourteen (14) calendar days of receipt of the employee's grievance.

C. Step Number 3. If, after receiving the Fire Chief's written response, the employee still feels aggrieved, (s) the employee may forward a written appeal to the City Manager within seven (7) calendar days. If the disciplinary action taken or approved by the Fire Chief does not amount to termination of employment, the City Manager, after reviewing all relevant information, shall make his/her decision and notify the employee and the Fire Chief. The City Manager shall inform the employee of a decision and reasons therefore in writing within fourteen (14) calendar days of receipt of the employee's grievance. This decision is final unless the complaint meets the standards set forth in Step Number 4 (Arbitration).

D. Step Number 4. Arbitration: Disputes that arise with respect to the interpretation of this Memorandum or discharge appeals from Step 3, may be settled by arbitration. Arbitration may be requested by the Union or the Department in the following manner:

1. Notice in writing of intent to arbitrate shall be delivered by the party seeking arbitration to the opposing party within seven (7) calendar days following the decision of Step 3 above. The notice shall set forth the interpretation or construction or the discipline being appealed. If notice of intent to arbitrate is not delivered within seven (7) calendar days, the dispute shall be deemed abandoned.
2. The parties shall agree to the selection and appointment of one (1) standing arbitrator to serve for the duration of the contract. Should the standing arbitrator not be available, the parties may select an alternate arbitrator by mutual agreement from a panel not to exceed five (5) arbitrators that have been mutually agreed to by the City and Union.

3. The parties shall within a reasonable amount of time, not to exceed fourteen (14) calendar days, alternately and independently strike unacceptable arbitrators from the established list with the last remaining arbitrator being selected.
4. The jurisdiction and authority of the arbitrator shall be bound by the following:
 - a. The arbitrator shall have the authority to determine the procedural rules of arbitration, and shall have the ability to make such binding orders as are necessary to enable him/her to act effectively. The arbitrator shall observe the rules of evidence, and his/her decision shall be final and binding on both parties except as set forth in Step 4.
 - b. The arbitrator shall have no authority to substitute his/her judgment for that of the management of the City, nor shall he/she have the authority to usurp, subtract from, modify, or exercise any management right of the City.
 - c. The decision of the arbitrator shall be based on the evidence presented to him/her by the parties in the presence of each other and upon the specific language of this Contract.
 - d. The arbitrator may hear only one issue at a time.
 - e. The arbitrator shall have no power to add to, or subtract from or modify any of the terms of this Contract.
 - f. In discipline or discharge matters, the arbitrator shall have the discretion to modify the discipline imposed.
 - g. The cost of the arbitrator shall be shared equally by the City and the Union.
 - h. The arbitrator shall tape record the proceedings and make a copy of the tape available to both the City and the Union.
 - i. The arbitrator shall render his/her decision within a reasonable time after the hearing is closed or after briefs, if any, are filed.
 - j. If either party is dissatisfied with the decision of the arbitrator, then the aggrieved party may appeal the arbitrator's decision to the District Court of Geary County, Kansas within

thirty (30) calendar days of the date of the arbitrator's decision. The Court shall only determine whether the arbitrator's decision was arbitrary capricious and/or unreasonable.

Section 4: Discrimination Grievances

Any employee or applicant claiming to have been discriminated against on the grounds of race, religion, national origin, ancestry, sex, age, disability, or marital status or as outlined in the anti-harassment policy, Section 10.11, may take the following steps in accordance with the City's Affirmative Action Plan for Equal Employment Opportunity.

- a. The grievance shall be submitted in writing, specifying that the individual is filing a Discrimination Grievance, to the City Manager for review and follow-up action. The City recommends that all City employees utilize this procedure prior to submitting complaints to outside agencies.
- b. The City Manager (or his designee) will review and take action within thirty (30) working days of receipt of the grievance.

ARTICLE TWENTY PREVAILING RIGHTS

The parties acknowledge that during the negotiations which resulted in this agreement, each had the unlimited right and opportunity to make proposals with respect to any and all subjects or matters not removed by law from the area of collective bargaining. The complete understandings and agreements arrived at by both parties after exercise of that right and opportunity are set forth in this agreement.

The City and Fire Department written policies and rules and regulations are not included in this agreement, and may be changed from time to time, but shall not be in conflict with this collective bargaining agreement and shall be subject to the grievance procedure. They will continue in force and effect. Nothing included herein shall be construed to conflict with Article Four (Management Rights).

The parties agree that certain other groups of City employees, organized bargaining units, management, non-bargaining units and other bargaining units may from time to time during the life of this agreement receive benefits which differ from those set forth in this agreement. Those benefits will not extend to or be given the

members covered in this agreement during its life. The benefits contained in this agreement are unique to this bargaining unit and cannot be expanded or curtailed during the term of this agreement.

ARTICLE TWENTY-ONE SAVINGS CLAUSE

If any provision of this Agreement should be held unlawful by any court of competent jurisdiction, or if compliance with or enforcement of any provisions should be restrained by any tribunal, the remainder of this agreement shall not be affected thereby and the parties shall enter into negotiation for the sole purpose of redrafting a mutually satisfactory replacement for such provision so affected.

Should any change be made in any State or Federal law or regulation, which would be applicable and contrary to any provision herein contained, then such portion of this Agreement shall be automatically terminated, with the party first having knowledge of the change immediately notifying the other party for the purpose of commencing negotiations to redraft a mutually satisfactory replacement for such provision so affected. The remainder of the agreement shall remain in full force and effect.

All practices and conditions not covered by this agreement shall continue to be governed, controlled and interpreted by reference to the City charter, ordinances and rules and regulations consistent with Article Twenty (Prevailing Rights).

ARTICLE TWENTY-TWO SUCCESSORS

This Agreement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein, contained shall be affected, modified, altered, or changed in any respect whatsoever by the consolidation, merger, annexation, transfer or assignment of either party hereto, or by any change geographically or otherwise in the location or place of business of either party.

ARTICLE TWENTY-THREE PROMOTIONAL PROCESS AND PROCEDURE

When a position of rank becomes open, announcement of promotional exams shall be posted in each Junction City fire station ninety (90) days prior to the exam. Any eligible member shall be required to submit a

written declaration of intent, stating whether he or she intends to compete in the promotional process. The declaration of intent must be returned to the Fire Chief no later than ten (10) calendar days after the notice of exam is posted. Members who fail to declare in writing within the time limit will not be permitted to compete.

All examinations shall be impartial and shall relate to those matters which test fairly the candidate to discharge the duties of the position to be filled. Eligibility for promotion shall be met on or before the date of the test.

The following are the minimum requirements preferred for the eligibility of promotion to the position of Fire Engineer, Fire Captain, and Fire Battalion Chief.

Engineer (Driver Operator): Seven (7) years of service with the JCFD and met the minimum professional standards for NFPA 1002: Standard for Fire Apparatus Driver/Operator and Aerial Professional Qualifications.

Fire Captain: Ten (10) years of service with the JCFD, and/or One (1) complete year in the position of Engineer in the JCFD and met the minimum professional standards for NFPA 1021: Standard for Fire Officer Professional Qualifications Level I.

Fire Battalion Chief: One (1) year of service in the position of Fire Captain in the JCFD and met the minimum professional standards for NFPA 1021: Standard for Fire Officer Professional Qualifications Fire Officer II

The promotional process for Engineer, Captain, and Battalion Chief will be comprised of the following:

Written Exam	33.3%
Oral Interview	33.3%
Assessment	33.4%
Total	100%

Examination materials shall consist of matters relating directly to the fire service and the JCFD. All material must be compiled and available in a single folder on the J Drive. The list of materials shall include the following:

JCFD Policies Procedures & Guidelines

Needed written study materials applicable to the rank the member will be assessing for promotion as provided on the initial opening announcement.

Certification Credit

Any member participating in the promotional exam shall be awarded credit for any certifications he or she currently possess. The minimum acceptable for credit must meet the established NFPA standard for the level of training. The recognized certifications for Paramedic and AEMT shall be National Registry and/or State of

Kansas Board of EMS.

The certification credit would be as follows:

Incident Safety Officer	.5 added to final score
Driver/Operator Pumper	.5 added to final score
Driver/Operator Aerial	.5 added to final score
Fire Instructor 1	.5 added to final score
Fire Instructor 2	or 1.0 added to final score
Fire Officer 1	.5 added to final score
Fire Officer 2	or 1.0 added to final score
Fire Inspector 1	.5 added to final score
Fire Inspector 2	or 1.0 added to final score
HAZMAT OPS	.5 added to final score
HAZMAT Tech	or 1.0 added to final score
AEMT	.5 added to final score
Paramedic	1.0 added to final score

Education Credit

Any member participating in the promotional exam shall also be awarded credit for possessing accredited formal education. This credit shall be from a recognized accredited university or college. The total Education Credit will not exceed 1 point.

The Education Credit would be as follows:

(Related Field: Fire Science, Fire Service Management, Fire Protection Technology, Emergency Management, Emergency Medical Services, Business Management, etc.)

Associates Degree (Related Field)	.5 added to final score
Bachelor's/Master's Degree (Related Field)	1.0 added to final score

National Fire Academy

Executive Fire Officer	1.5 added to final score
Managing Officer Program	1.0 added to final score
Leadership in Supervision	0.5 added to final score
Management of Emergency Medical Services	0.5 added to final score

Years of Service Award

Any member participating in the promotional exam shall also be awarded credit for Years of Service with the JCFD. The Years of Service Award would be as follows:

0.1 Added to final score for every completed year of service with the JCFD at the time of exam posting.

Assessment and Interview Panels:

The Fire Engineer position assessment panels will include but not be limited to a panel selected by the Fire Chief consisting of current Company Officers and Engineers from the department or a department of similar size or larger and that have supervisory and administrative responsibilities equal to that of a Fire Engineer.

The Fire Captain position panel will include but not be limited to a panel selected by the Fire Chief consisting of current Fire Captains from career departments of similar size or larger, private sector human resource personnel, or other external governmental professionals with supervisory and administrative responsibilities equal to or more than that of a Fire Captain.

Fire Battalion Chief position panels will include but not be limited to a panel selected by the Fire Chief consisting of current Fire Battalion Chiefs Fire Captains and Chief Officers from career departments of similar size or larger, and other external governmental professionals with supervisory and administrative responsibilities equal to or more than that of a Fire Battalion Chief.

Eligibility List

The candidate with the highest total score will be awarded the position. An eligibility list will be compiled of all the candidate scores and be kept for one (1) calendar year. The Fire Chief will make final scores available to the candidates after the examination process is completed.

Vacancy

The Fire Chief shall promote for the position of Fire Engineer, Fire Captain, and/or Fire Battalion Chief within thirty (30) days of official vacancy.

ARTICLE TWENTY-FOUR TRAINING AND NON-EMERGENCY WORK

- A. Training and non-emergency work will primarily be conducted Monday through Friday between the hours of 0800 and 1700 hours with exceptions for public events or commitments as approved by the Fire Chief.
- B. The following principles shall govern all training and non-emergency work:
1. Training schedules outlining all training events as with the Job Performance Requirements (JPR's) stated will be posted.
 2. Regular training time will be scheduled for Thursdays or as reasonably as possible.
 3. Non-emergency work will be scheduled so as not to conflict with scheduled training.
 4. Training, when possible, will be hands-on and conducted on or with the equipment used by the Junction City Fire/EMS Service. Variances from this principle will be approved by the Fire Chief.
 5. Deviation from the posted training schedule may be approved by the Fire Chief
 6. Those members of the bargaining unit who fail to meet the STANDARDS will be provided additional training opportunities. Training will not exceed the normal duty day.
 7. The principle in paragraph 6 above is applicable to all collective training.
- C. Morning station cleanup and apparatus readiness checks will be the only non-emergency work required on weekends and holidays or holiday status.
- D. Bargaining unit members will perform necessary repairs as required in the course of their shifts to mechanically disabled department apparatus (pumpers, ladder, squad, and ambulances) to ready said apparatus for service provided the personnel have the ability to effect the repairs.

ARTICLE TWENTY FIVE MEMORANDUM

Memorandums/Notices/Orders written by the City of Junction City or JCFD Fire Chief staff that effects the members of IAFF Local #3309, the Fire Chief will provide a copy of the memorandum to the Secretary of Local #3309 at no cost.

ARTICLE TWENTY-SIX FIREFIGHTER PROGRESSION PROGRAM

The Firefighter Progression Program establishes a progressive training program to enhance the technical and tactical proficiency of Junction City Fire Fighters. All New Hire Firefighters will strive to attain award of Firefighter Level II and EMT-Advanced.

This program strives to mirror the Promotional Process and Qualification Credit Program to help prepare our firefighters for promotion to the ranks of Fire Engineer, Fire and Captain. The Junction City Fire Department will strive to provide these fire training courses in-house as needed to maintain the skill and competency for all members at every skill level.

Any member participating in the progression program shall be awarded credit for any established NFPA standard for the level of training certifications he or she currently possess. The only recognized national certifications shall be either the International Fire Service Accreditation Congress (IFSAC) or Pro Board Fire Service Professional Qualifications (Pro Board).

Section 1: Firefighter Progression Program Pay

The City agrees to institute the following proficiency pay table in support of the Fire Fighter Progression (FFP) training and certification program of this Agreement. As Firefighters earn certifications in each leg of the FFP Program they will be awarded the following proficiency bonus sums to their hourly wages providing the required hours for competence/continuing education are maintained per year.

Progression pay for each line item is not inclusive it is based on the highest level of qualification for compensation.

NFPA Course	Program Pay	Required Continuing Education
Fire Officer I	.05¢ Per Hour	12hrs per year
Fire Officer II	.10¢ Per Hour	12hrs per year
HAZMAT Technician	.05¢ Per Hour	12hrs per year
Rescue Technician	.05¢ Per Hour	12hrs per year
KS Forestry Red Card	.05¢ Per Hour	12hrs per year
Fire Instructor I	.05¢ Per Hour	12hrs per year
Fire Instructor II	.10¢ Per Hour	12hrs per year

Fire Inspector I	.05¢ Per Hour	12hrs per year
Fire Inspector II	.10¢ Per Hour	18hrs per year
Fire Investigator CFI I	.10¢ Per Hour	AS required by the State of KS
Fire & Life Safety Educator I	.05¢ Per Hour	12hrs per year
Fire & Life Safety Educator II	.10¢ Per Hour	18hrs per year

Compensation for a Degree shall be related to the initial degree at the highest level not multiple Degrees.

Associated Degree Fire/EMS/EMA/Business/Management	.05¢ Per Hour
Bachelor Degree Fire/EMS/EMA/Business/Management	.10¢ Per Hour

ARTICLE TWENTY-SEVEN CITY POLICIES

When a City policy or an Article in the City of Junction City Human Resources Policy Manual changes that affects the bargaining unit members, and this Agreement, the City will submit the policy to the IAFF Local 3309 Executive Board. The IAFF Local 3309 Executive Board will have 30 days to review the policy or Article. In this 30 days, the IAFF Local 3309 Executive Board will have the opportunity to negotiate changes before the policy is put in place.

ARTICLE TWENTY-EIGHT DAILY WORK SCHEDULE

0700 – 0800	Allowed Relief of Personnel
0800 – 0815	Roll Call: Assignments of duties to crew.
0815 – 1000	Apparatus readiness checks and station cleanup assignment.
1000 – 1200	Physical Fitness training personal hygiene.
1200 – 1300	Lunch
1300 – 1700	Work and/or Daily Duties
1700 – 0800	Standby duty

DAILY DUTY ASSIGNMENTS/NON-EMERGENCY WORK

Monday	Outside yard, upstairs and downstairs windows, upstairs area, stove, refrigerator, bedroom and bathroom.
Tuesday	Weekly Fire apparatus check, chassis and all on board equipment. No non-emergency work.
Wednesday	Weekly Ambulance apparatus check, chassis and all on board equipment. No non-emergency work.
Thursday	Scheduled Training
Friday	Clean all stall floors, shop, and training area.
Saturday	Apparatus readiness checks, station cleanup. Standby until 0800 shift change.
Sunday	Apparatus readiness checks, station cleanup. Standby until 0800 shift change.

The above schedule may be adapted to fulfill JCFD Department obligations as necessary. When daily physical fitness is completed, other duties may be performed during the scheduled physical fitness. Further assignments may be completed at any time, as long as the regularly scheduled tasks are completed during the scheduled time slot.

ARTICLE TWENTY-NINE SICK LEAVE DONATION PROGRAM

If the situation arises where an IAFF Local 3309 Association member is sick or injured, and runs out of sick leave before they are cleared by a doctor to return to work. The City Manager may approve the transfer of sick leave from the account of one IAFF member to another. After that member, has met the requirements of this program, any Local 3309 member may transfer sick leave from their account to the sick or injured members' account.

The member must have exhausted all sick leave hours before a sick leave donation request can be made. Requests for this sick leave donation action will include the following:

- A detailed explanation of the situation of need and
- A physician's certificate stating the Association member is off from work, and
- The expected employment status of the recipient after the leave is used, and

- The signature of both Association members.

The request will be submitted to the Fire Chief for approval and then forwarded to the City Manager for approval. The Association member may receive up to 1,460 hours of donated sick leave. In the event that additional sick time is needed, the sick or injured member may submit a request with an explanation of how much more time is needed, and the reason the additional time is needed.

A physician's certificate must accompany this request. Association member's signatures are required for any additional donated sick leave. The additional request will be submitted to the Fire Chief for approval and then forwarded to the City Manager for approval.

Sick leave hours will be transferred as they are needed by the receiving Association member(s) and will be transferred in the order of donation as provided on the request. If the Association member receiving the sick leave donation is terminated, retires from employment, or returns to active duty, the unused hours of sick leave will be returned to the account of the donating Association member. Unused donated sick leave will not be cashed-in upon employment termination. This program will be reviewed as needed or annually, whichever is appropriate.

ARTICLE THIRTY APPENDICES AND AMENDMENTS

All appendices and amendments of this agreement shall be numbered or lettered, dated and signed by the responsible parties and shall be subject to all the provisions of this agreement.

ARTICLE THIRTY-ONE APPROVAL

It is agreed by and between the City Manager and the Association that this Memorandum of Agreement shall be submitted to the City Commission for review and the provisions of the Agreement be implemented and become effective at 0001 hours, December 15, 2019 and shall remain in effect to 2400 hours, December 25, 2022.

If notice to modify or amend is given, it shall contain a statement of modifications desired.

In Witness, Thereof, the parties hereto have set their hands this ____ day of _____, 2020.

FOR THE CITY:

FOR THE ASSOCIATION:

Allen Dinkel
City Manager

Matt Jackson
President

This agreement was approved by the Honorable Board of City Commissioners this _____ day of _____, 2020.

Jeff Underhill, Mayor

ATTEST:

Tammy Melton, City Clerk

APPENDIX A

SALARY SCHEDULE

Members of the unit shall be paid at the following hourly rates, as determined by their respective anniversary dates of employment and rank.

Service	Firefighters	Engineer	Captain
	2020	2020	2020
0	\$9.91		
1	\$10.12		
2	\$10.32		

3	\$10.53		
4	\$10.76		
5	\$11.36		
6	\$11.50		
7	\$11.66	\$14.31	
8	\$11.79	\$14.44	\$17.10
9	\$11.92	\$14.57	\$17.23
10	\$12.07	\$14.72	\$17.37
11	\$12.19	\$14.84	\$17.49
12	\$12.31	\$14.97	\$17.61
13	\$12.42	\$15.08	\$17.74
14	\$12.59	\$15.24	\$17.90
15	\$12.70	\$15.35	\$18.00
16	\$12.81	\$15.46	\$18.12
17	\$12.96	\$15.61	\$18.27
18	\$13.13	\$15.78	\$18.43
19	\$13.25	\$15.90	\$18.55
20	\$13.40	\$16.06	\$18.71
21	\$13.60	\$16.25	\$18.91
22	\$13.73	\$16.38	\$19.03
23	\$13.85	\$16.50	\$19.16
24	\$14.01	\$16.68	\$19.32
25	\$14.17	\$16.82	\$19.47
26	\$14.28	\$16.93	\$19.58
27	\$14.43	\$17.09	\$19.74
28	\$14.57	\$17.23	\$19.89
29	\$14.76	\$17.41	\$20.06
30	\$14.94	\$17.59	\$20.25
31	\$15.06	\$17.73	\$20.37
32	\$15.25	\$17.90	\$20.55
33	\$15.44	\$18.07	\$20.73
34	\$15.63	\$18.24	\$20.91
35	\$15.83	\$18.41	\$21.09
36	\$16.03	\$18.59	\$21.28

Service	Firefighters	Engineer	Captain	Service	Firefighters	Engineer	Captain
	2021	2021	2021		2022	2022	2022
0	\$10.06			0	\$10.26		
1	\$10.27			1	\$10.48		
2	\$10.48			2	\$10.69		
3	\$10.69			3	\$10.91		
4	\$10.92			4	\$11.14		
5	\$11.53			5	\$11.76		

6	\$11.68			6	\$11.91		
7	\$11.83	\$14.53		7	\$12.07	\$14.82	
8	\$11.96	\$14.66	\$17.36	8	\$12.20	\$14.95	\$17.70
9	\$12.11	\$14.79	\$17.49	9	\$12.35	\$15.09	\$17.84
10	\$12.24	\$14.94	\$17.63	10	\$12.49	\$15.24	\$17.99
11	\$12.36	\$15.06	\$17.76	11	\$12.61	\$15.36	\$18.11
12	\$12.50	\$15.19	\$17.88	12	\$12.75	\$15.50	\$18.24
13	\$12.61	\$15.31	\$18.00	13	\$12.86	\$15.61	\$18.36
14	\$12.78	\$15.47	\$18.17	14	\$13.04	\$15.78	\$18.53
15	\$12.89	\$15.58	\$18.27	15	\$13.14	\$15.89	\$18.63
16	\$13.00	\$15.70	\$18.39	16	\$13.26	\$16.01	\$18.76
17	\$13.16	\$15.85	\$18.54	17	\$13.43	\$16.17	\$18.92
18	\$13.32	\$16.01	\$18.71	18	\$13.58	\$16.33	\$19.08
19	\$13.45	\$16.14	\$18.83	19	\$13.72	\$16.46	\$19.21
20	\$13.60	\$16.30	\$18.99	20	\$13.88	\$16.63	\$19.37
21	\$13.81	\$16.49	\$19.19	21	\$14.08	\$16.82	\$19.57
22	\$13.93	\$16.63	\$19.31	22	\$14.21	\$16.96	\$19.70
23	\$14.05	\$16.75	\$19.45	23	\$14.34	\$17.09	\$19.84
24	\$14.23	\$16.93	\$19.61	24	\$14.51	\$17.26	\$20.00
25	\$14.37	\$17.07	\$19.76	25	\$14.66	\$17.41	\$20.16
26	\$14.50	\$17.18	\$19.88	26	\$14.79	\$17.53	\$20.28
27	\$14.65	\$17.35	\$20.03	27	\$14.94	\$17.69	\$20.43
28	\$14.79	\$17.49	\$20.19	28	\$15.09	\$17.84	\$20.59
29	\$14.98	\$17.67	\$20.36	29	\$15.28	\$18.03	\$20.77
30	\$15.17	\$17.86	\$20.55	30	\$15.48	\$18.22	\$20.97
31	\$15.30	\$17.99	\$20.68	31	\$15.60	\$18.35	\$21.09
32	\$15.47	\$18.17	\$20.86	32	\$15.78	\$18.53	\$21.28
33	\$15.65	\$18.35	\$21.05	33	\$15.97	\$18.72	\$21.47
34	\$15.84	\$18.53	\$21.23	34	\$16.16	\$18.91	\$21.66
35	\$16.03	\$18.73	\$21.43	35	\$16.35	\$19.10	\$21.85
36	\$16.23	\$18.92	\$21.62	36	\$16.55	\$19.30	\$22.05

APPENDIX A.1

SALARY SCHEDULE

EMT SALARIES

Members of the unit shall be paid at the following hourly rates, as determined by their respective level of certification.

This pay plan will be effective December 18, 2019.

The Kansas Certified Training Officer for each shift will receive \$0.50 per hour.

2020		2021		2022	
EMT	\$4.21	EMT	\$4.27	EMT	4.36
AEMT	\$5.71	AEMT	\$5.79	AEMT	5.91
Paramedic	\$7.15	Paramedic	\$7.26	Paramedic	7.40

ARTICLE ONE RECOGNITION

The City of Junction City, Kansas, recognizes the Junction City Firefighters Association, Local #3309 as defined by the Kansas Public Employee Relations Board as the authorized representative of full-time, permanent, bona fide City Fire Department personnel specifically in the following classifications:

Firefighters/EMTs Shift Captains

Specifically, not included in the Association are positions above the rank of Captain and all other employees of the City of Junction City Fire Department, and also those former employees whose services were terminated by virtue of resignation, quit, discharge, or retirement.

ARTICLE TWO DUES CHECKOFF

The City agrees to deduct from the pay of each member of the I.A.F.F., Local #3309 the payment of dues to the I.A.F.F., provided the City first receives written authorization from each member for such deduction. The City will only make such deductions if the member has enough pay to cover such obligation. The I.A.F.F. agrees to a window period of 31 days commencing on the 1st day of December and ending on the 31st day of December of each contractual year, during which an I.A.F.F. member may withdraw his dues deduction authorization. A member may not withdraw his dues deduction authorization at any other time with the exception of resignation.

The I.A.F.F. agrees to defend, indemnify, save and hold the City harmless against any and all claims, demands, judgments, penalties, suits, or other forms of liability arising out of its deduction of dues or fees from a member's pay to the I.A.F.F. The I.A.F.F. has the right to change the amount of payment for dues to be collected from every member as deemed necessary. In the event, any changes to the dues are made, the I.A.F.F. President will provide a letter to the City two weeks prior to the changes taking effect.

ARTICLE THREE MEET AND CONFER COMMITTEE - MEETING AND MEMBERS

The City recognizes the Association as the exclusive representative of the appropriate unit.

The process of meeting and conferring for purposes of reaching an agreement requires a free and open exchange of views by all parties.

To such extent, the City and the Association shall designate their respective committees to consist of not more than five (5) members. In addition, each party shall designate a spokesperson who shall express the views of their side. Neither party shall attempt to exert any control over the other's selection of its representatives.

The City recognizes the need to communicate and to formalize new concepts to promote advancement of the Junction City Fire Department as an organization. It is agreed by the City and the Association that each party should be afforded the opportunity to prepare, discuss, and formalize their concepts prior to invoking the meet and confer process. Therefore, it is agreed that both parties' committee members shall be allowed adequate notice for preparation prior to the start of the meetings.

The meeting agenda shall be as requested and agreed upon by the parties. The meeting place shall be determined by mutual consent of the parties. Additional meetings, time, date, place of meeting and agenda shall be agreed upon by the committees during each meeting.

In the event the meetings are scheduled during a committee member's regular duty time, said committee member should be permitted to attend such sessions in a regular pay status. In the event the meetings are scheduled on a committee member's regular assigned time off; no compensation will be rendered.

ARTICLE FOUR MANAGEMENT RIGHTS

It is understood and agreed by the City and the Association that the City and its management: have certain exclusive statutory rights and responsibilities, which they may not surrender. Except as expressly provided otherwise by this agreement or by law, the City shall retain its rights to make, amend or execute decisions and policies that are necessary to operate and maintain the City and its programs and to otherwise carry out its lawful rights and responsibilities.

Except as expressly provided otherwise by this agreement or by law, nothing contained in this agreement shall circumscribe or modify the statutory right of the City to:

- (1) Direct the work of its employees.
- (2) Hire, promote, demote, transfer, assign and retain employees in positions within the Junction City Fire Department.
- (3) Suspend or discharge employees for proper cause.
- (4) Maintain the efficiency of governmental operations.
- (5) Relieve employees from duties because of lack of work or other legitimate reasons.
- (6) Take actions as may be necessary to carry out the mission of the Department in emergencies.
- (7) Determine the method, means and personnel by which operations are to be carried on.

ARTICLE FIVE COMMUNICATIONS

The City agrees to allow Local #3309 the use of City facilities for the conduct of union and committee business, to include bulletin boards. Use of meeting rooms shall be scheduled with the Fire Chief. Local #3309 agrees to keep their bulletin boards in a neat and orderly manner and remove obsolete items. The City shall also provide Local #3309 with space for one desk and necessary filing cabinets.

ARTICLE SIX HOURS OF WORK

Section 1: Work Schedule

The standard work period for personnel assigned to a twenty-four (24) hour shift shall be two hundred and twelve (212) hours in a twenty-eight (28) day work cycle. There shall be three (3) rotating shifts. Each shift shall commence at 8:00 a.m., and shall be for a period of 24 hours. Each shift then shall receive 48 hours off duty before returning to work for another 24 hours. This work schedule shall be referred to as the 24 "on" 48 "off" work schedule.

With the notification of the ranking officer in each station, an employee may be relieved from duty anytime between 0700 and 0800 hours if the relief person, who has at least the equal ability to perform all the duties necessary, comes in and takes over the "off going" employee's duties. "Off going" bargaining unit members will remain dressed in their appropriate regular duty uniform, as prescribed by the Fire Chief, until properly relieved.

Reference:

Fair Labor Standards Act § 29 CFR 553.225 Early Relief.

It is a common practice among employees engaged in fire protection activities to relieve employees on the previous shift prior to the scheduled starting time. Such early relief time may occur pursuant to employee agreement, either expressed or implied. This practice will not have the effect of increasing the number of compensable hours of work for employees employed under section 7(k) where it is voluntary on the part of the employees and does not result, over a period of time, in their failure to receive proper compensation for all hours actually worked. On the other hand, if the practice is required by the employer, the time involved must be added to the employee's tour of duty and treated as compensable hours of work.

Section 2: Shift Exchange/Trading Time

Employees shall, with the approval of the ranking officer in their assigned station, have the right to exchange time when the change does not interfere with the operation of the Fire Department. An individual exchanging/trading time must exchange with an individual who has at least the equal ability to perform all the duties necessary.

The City will have no liability to the employee who has traded time. All time traded will be kept track of by the two parties involved. The employee responsible for the completion of a trading time agreement will be the party agreeing to work for another employee on a given shift. If the party agreeing to work is placed on any approved leave prior to the commencement of the shift or trade, it shall be their responsibility to find a replacement to work the shift they have agreed to trade for.

Except for approved morning relief exchanges, a new employee on their probationary period following original appointment to the Fire Department may not exchange/trade time during their first six (6) months of employment.

The Fire Chief may limit or disallow exchanges during periods when specialized or one-time training is scheduled. The Fire Chief shall endeavor to announce the restricted time period as far in advance as practical.

Section 3: Minimum Manning

All shifts will be manned with a minimum of (14) firefighter/EMTs per shift. Minimum staffing will be configured at six (6) in Station #1 and eight (8) in Station #2. The "first out" Engine will be manned with a full four-person crew, the "first out" Medic Unit will be manned with two (2). The "first out" Engine will be

configured with at least a Captain or Acting Captain, an Engineer or Acting Engineer and two (2) firefighters.

The Aerial will be operated by an Engineer or Acting Engineer.

Section 4: Minimum Number of Emergency Medical Technician Paramedic

There will be a minimum of six (6) Emergency Medical Technician - Paramedic (EMT-P) certified members. When a vacancy of EMT-P position occurs, the EMT-P position will be filled as soon as possible. If the EMT-P position cannot be filled by a certified EMT-P applicant, up to 24 months will be allowed for certification of a new or existing in-house employee. In the event of unforeseen circumstances an extension is needed, the extension may be agreed upon by both parties.

ARTICLE SEVEN SENIORITY

Seniority is defined as the total length of an employee's continuous service with the Junction City Fire Department, as measured from the employee's last date of hire by the Fire Department. Employees with the same employment date shall be assigned to the seniority list in order of their entrance exam score.

All original appointments are subject to a probationary period of twelve (12) months of actual service. The probationary period is necessary to evaluate the work of the new employee and encourage his/her adjustment to the position. During this time the employee's work habits, skills, attitude, competence and other pertinent characteristics for successful job performance will be observed by the immediate supervisor, **Operations Chief**, and Department Head.

At any time, during or after the probationary period, the Fire Chief, with approval of the City Manager, may dismiss an employee on any basis which may be determined to be appropriate by notifying that employee in writing.

ARTICLE EIGHT LAYOFF AND RECALL

Section 1: Decrease in Work Force

When it becomes necessary to decrease the Department's work force, seniority shall govern. Probationary employees shall be the first laid off, and thereafter, further reductions in the work force shall result in the layoff of junior employees.

Section 2: Recall Procedures

Individuals recalled to duty will be in the reverse order in which they were laid off, i.e., and the most recently laid off individual will be the first one recalled. In the restoration of forces, recall procedure provides that the City shall notify each laid off employee of recall by certified letter. Notice of receipt of such certified letter of recall or date of first attempt to deliver such certified letter, as evidenced by return receipt, sent to the address of the employee as it appears on the City's records, constitutes appropriate notice of recall. Such employee having been laid off will return to work or notify the City in writing of his intention to return to work within seven (7) calendar days after written notice of recall (certified letter) has been received at the address of the employee as it appears on the City's records.

Section 3: Change of Address During Layoff

All persons who are laid off will notify the City by certified mail as to the change in their mailing address. If the change is not submitted, the City shall not be liable for any lost time nor shall the recall provisions of Section 2: above apply if proper notification cannot be made because of a failure to submit the change.

ARTICLE NINE HOLIDAYS

Section 1: Designated Holidays

Designated holidays shall include:

- New Year's Day
- Martin Luther King, Jr., Birthday
- Presidents' Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans' Day
- Thanksgiving Day

Thanksgiving Friday
Christmas Day

Section 2: Holiday Observance

The Fire Department will observe all holidays on the day that they occur whether or not they fall on a Saturday or Sunday. However, if the City offices close on a normal work day to observe a holiday that has fallen on a Saturday or Sunday, members of this Bargaining Unit will be allowed to observe holiday status schedule during this time, as defined in Article Twenty-four.

Section 3: Holiday Pay

Bargaining Unit members scheduled to work all or part of a shift on a listed holiday will be paid as follows: The Bargaining Unit member working the holiday hours from 0001 hours to 0800 hours will be paid at a time and one-half rate of pay for those eight (8) hours actually worked in addition to their regular hours. The Bargaining Unit member working the holiday hours from 0800 hours to 2400 hours will be paid at a time and one-half rate of pay for those sixteen (16) hours actually worked in addition to their regular hours.

ARTICLE TEN VACATIONS

Association members may accumulate 20 days (480 hours) of vacation leave without loss, based on the fiscal year. Vacations will be scheduled by the fiscal year. Shift calendars and rosters will be distributed during the month of November. Selection of vacation days will be on a strict senior in rank followed by senior in firefighter basis, and will begin on the first scheduled shift in December. If a firefighter is gone on that day, they may leave their first pick with the officer assigned to schedule vacations. If the firefighter is unable to select their first pick days when contacted by the officer, they will have 24 duty hours in which to select their days. If the firefighter is not ready to select their days at that time, they will be skipped.

Each ~~Shift Battalion Chief~~ **Both parties understand and agree that the JCFD and City** will permit two (2) personnel to take vacation and/or personal time on each shift. If the leave is not pre-scheduled, and the

second request puts the shift below minimum manning levels, the ~~Shift Battalion Chief~~ **JCFD** may deny approval of the second request.

On first round picks, based on seniority, as many days as the person is eligible to pick may be selected. All selected days picked on the first round must be consecutive.

Second round picks, based on seniority, are on a first come, first serve basis. These picks need not be consecutive, and may be for as many shifts a firefighter is eligible to use.

Vacations that are scheduled may be canceled and rescheduled to open days by the firefighter. Days that become open due to cancellation will be announced to the shift. Personnel wishing to use those days will notify the firefighter's chain of command. If three (3) or more personnel request the same day(s), seniority will prevail. Only two (2) employees can pre-schedule the same day for vacation leave

If no one requests a day(s), it is open to first come, first serve based on seniority. Injury leave and any Fire or EMS training approved by the Fire Chief will not count against the minimum manning level.

Vacation may be canceled and rescheduled by the Fire Chief, if necessary, to meet emergency situations.

Vacation Leave shall be earned as follows:

- (a) From 6 months through 5 years:
120 hours (5 hours / pay period)
- (b) From 5 years & 1 month through 10 years:
180 hours (7.50 hours / pay period)
- (c) From 10 years & 1 month through 15 years:
204 hours (8.50 hours / pay period)
- (d) From 15 years & 1 month through retirement:
240 hours (10 hours / pay period)

Vacation leave with pay is earned on a per pay period basis and is based on the employee's "anniversary date" with the City. The only exception is when there are three (3) pay periods in a month. Vacation time will not accrue in the third pay period.

If an Association member has accrued over 480 hours of vacation by the last day of pay period 24, the City will purchase up to a total of 56 hours over the 480 hours accrued at straight time. The Association

member will have the option of a check for the cash amount or the option of putting the cash amount into their personal Deferred Compensation account.

Probationary employees earn vacation leave credit for the first six (6) months of service; however, no vacation leave may be taken by an employee until they have been in continuous service of the City for a period of six (6) months. If a Probationary employee resigns or is terminated before the completion of the initial probationary year, that employee will be compensated for any accumulated vacation leave.

Vacation leave shall ordinarily be requested at least 1 working shift before the beginning of the requested time off. The Chief, or his/her designee, shall approve or disapprove vacation requests within 72 hours of the date of submission.

Once a member's vacation request has been approved, it can only be changed by mutual consent. Vacation leave may be taken in six (6) hour increments and up. Vacation may only be prescheduled if it is twelve (12) or more hours. Vacation blocks of six (6) to eleven (11) hours will be subject to availability of minimum staffing levels and greater blocks of vacation. Vacation blocks of six (6) to eleven (11) hours will be bumped by another employee who elects to take twelve (12) to twenty-four (24) hours of vacation. An employee who takes a single shift off which is a listed holiday will receive the twenty-four hours of vacation pay only. No holiday pay will be paid. When vacation leave is scheduled, the member will be free from all work responsibilities starting at the end of the last scheduled tour of duty, except for emergencies or circumstances beyond the control of the Department.

ARTICLE ELEVEN SICK LEAVE

Association members will earn 8 12 hours of sick leave per pay period with pay, or ~~192~~ 288 hours per fiscal year. Sick leave may accumulate with no limit.

Upon retirement from the Junction City Fire Department, a bargaining unit member shall be paid up to a maximum of 480 hours of his/her accumulated sick leave. As used in this section, "RETIRED" means any member who has terminated employment and has met the requirements of the Kansas Police and Fire Retirement System, either for Tier I or Tier II.

Sick leave is provided for the member's benefit. Discretion should be the guide in deciding when and how to use this privilege. Sick leave with pay is granted subject to the following conditions:

1. Personal illness or physical incapacity resulting from circumstances beyond the member's control.
2. Enforced quarantine in accordance with community health regulations.

In any case where doubt exists regarding the use or abuse of sick leave, the City reserves the right to require a statement from a licensed physician certifying that the illness prevented the member from working. The City also reserves the right to require an Association member to be examined by a licensed physician designated by the City and at the City's expense as a second opinion. In any case where sick leave has been used for three consecutive workdays or more, a physician's statement may be required. Any proven instance of purposeful abuse of sick leave will result in disciplinary measures.

Should a member become ill or otherwise incapacitated, the member should notify his supervisor as soon as possible prior to the beginning of his scheduled shift.

Sick leave may be authorized while a member is receiving worker's compensation benefits, but only to the extent that sick leave adjusts the compensation to the same amount the member would normally receive while working. If an Association member desires to use sick leave in this manner, a written statement from the member is required.

MERIT AWARD

The City offers extra vacation days to Association members who accumulate sick leave credits. Fire Department employees covered by this agreement may earn an extra 24 hours of vacation leave for each 720 hours of sick leave that the employee accumulates, up to a maximum of 96 hours per fiscal year with an accumulation of 2880 hours of sick leave credits. As long as at least 720 hours of sick leave are maintained, the employee will continue to receive the corresponding additional vacation hours. Extra vacation hours are awarded as follows:

Sick Leave Balance	Extra Vacation Hours
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720 hours	24 hours
1440 hours	48 hours
2160 hours	72 hours
2880 hours	96 hours

Upon verification and notification by the Human Resources Department, each employee who has accumulated the required amount of sick leave hours as of December 31st of the end of the fiscal year will be credited the extra vacation day(s) which may be taken the following year.

ARTICLE TWELVE PERSONAL LEAVE

The City agrees to allow members of the Association 48 hours per year, with pay, to use as personal time. Association Members hired July 1st and after of the fiscal year will receive 24 hours of personal leave. Both parties agree that members of the Association, with the approval of the shift officer in charge, may use personal time in one (1) hour increments provided that there are sufficient firefighters remaining on shift to meet the minimum manning requirements as set forth earlier in this agreement, except in time of immediate family emergency. An employee who takes a personal day off, which is also a listed holiday, will receive 24 hours of personal day pay only. No holiday pay will be paid.

ARTICLE THIRTEEN BEREAVEMENT LEAVE

Upon request, an Association member will be granted up to two (2) days leave per occurrence with pay, when a death occurs in the member's immediate family. Immediate family is defined as: the employee's mother, father, stepparents, grandparents, grandchildren, sister, brother, ~~aunt, uncle~~, spouse, children, stepchildren, the same relative of a spouse; any other relative actually living in the same household; or any other individual who was the legal guardian of the employee. The shift after the funeral will be the last day Bereavement leave will be granted.

An employee granted bereavement leave shall receive twenty-four (24) hours pay at the normal hourly rate for each day of bereavement leave taken. No bereavement will be paid if the funeral falls on a holiday, vacation day, scheduled day off, if the employee is on leave of absence, or if the employee is on layoff.

The City must be notified immediately of a death in the family and the extent of the expected absence. Requests for additional days of bereavement leave may be forwarded to the City Manager for consideration. The request should contain information on the number of and necessity for additional days and reasons why use of Personal Leave and/or Vacation cannot meet the individual's needs.

ARTICLE FOURTEEN INJURY LEAVE

If an employee is injured on the job and is unable to work, the City will grant the employee Injury Leave with pay for up to seven (7) calendar days. If an investigation of the accident is necessary, the employee will be charged sick leave until the investigation is complete. If the investigation verifies that the accident occurred on the job the absence will be converted from sick leave to injury leave. The employee will be credited the used sick leave.

To insure that a proper determination can be made for the leave days charged, the City will require a statement from a licensed physician attesting to the extent of the injury.

Should an on-the-job injury incapacitate a member for more than seven (7) calendar days, the member will be eligible for worker's compensation whenever the member is eligible. If the member elects to take worker's compensation exclusively, the member will be placed in a leave of absence status and receive no pay from the City. However, the member may elect to take a combination of worker's compensation and sick leave, so that the compensation the member receives will be the same as would normally be received while working. If the member desires to use sick leave in this manner, a written statement from the member is required.

When worker's compensation benefits are paid to the employee for these first seven (7) days the City will be reimbursed by the employee. In order to maintain any deductions, the employee will need to make arrangements with the Human Resources Department to pay the necessary deduction amounts while on Worker's Compensation leave.

ARTICLE FIFTEEN FAMILY MEDICAL LEAVE

All Members are covered by the City of Junction City's Personnel Policies & Guidelines Book dated January 20, 2009 Maternity Leave Policy (Section 8.5) and Family Medical Leave Policy (Section 8.6).

ARTICLE SIXTEEN WAGES

Section 1: Salaries

Appendix A attached hereto and made part hereof contains classifications and annual (2920 hours) salaries.

Section 2: Overtime Call Back

In the event that a need for Call Back occurs in the Fire Department, overtime shall accrue to members of the Bargaining Unit, and shall be voluntary. The employee shall be paid at the rate of time and one-half for a minimum of two (2) hours for each occurrence of time worked in excess of his regularly scheduled hours of work.

Section 3: Working Out-of-Classification

When an employee is required to accept responsibilities and carry out the duties of an Engineer, Captain, or a Battalion Chief for a period of one or more consecutive hours, the employee shall be paid as described in the succeeding paragraph of this section.

Compensation for working out-of-classification shall be at the following rates above the employee's normal hourly rate of pay:

Firefighter serving as Acting Engineer - \$1.50 per hour

Firefighter serving as Acting Captain -\$2.50 per hour

Engineer serving as Acting Captain - \$2.50 per hour

Captain serving as Acting Battalion Chief – \$2.50 per hour

Section 4: Final Pay

Upon departure association members, will be allowed to cash in up to a maximum of 480 hours of their vacation pay. In addition, upon retirement association members may cash in up to a maximum of 480 hours of sick pay. ~~Any accrued sick leave hours over the 480 will be paid at \$3/hour.~~

Section 5: Longevity Pay

In December of each year, Association Members will receive longevity pay. Each member will receive \$4.00 for each month over five (5) years of service.

For example, for someone who has nine (9) year of service, he/she will receive \$432.00.

$(9 \text{ years} \times 12 \text{ month in a year} \times \$4.00 = \$432.00)$

Section 6: Field Training Officer

When a Firefighter/EMT, Firefighter/AEMT, or Firefighter/Paramedic is assigned to training new hires during their initial Emergency Medical Services training period, they will be considered Field Training Officers.

During the training of new hires, the FTO will be compensated at a rate of \$1.00 per hour over the employee's normal hourly rate of pay. Proctoring ride-a-long EMT students qualifies for the FTO pay.

ARTICLE SEVENTEEN BENEFITS

Section 1: Health Insurance

The City shall provide a group hospitalization, medical and major medical plan to all Association members covered by this agreement.

The City retains the right to assess a portion of single coverage to all members requesting such coverage. Members shall have the option of electing family plan coverage. The member shall be responsible for the designated cost of the single coverage if assessed by the City and the cost of the family coverage.

The City retains the authority to define group health insurance coverage and carrier to maintain a cost-effective program; however, the City agrees to notify the Association, in advance and to the extent possible

based on the timing of the information being received from the carrier, of any benefit change to such health insurance coverage.

Upon retirement from the Junction City Fire Department, the employee can remain in the employer's group health plan until he or she reaches the required age for Medicare, provided that the employee pays 100% of the cost for the coverage and service fees not to exceed 2% of the total cost. As used in this section, "RETIRED" means any employee who has terminated employment and has met the requirements of the Kansas Police and Fire Retirement System for either Tier I or Tier II. Coverage will cease to be made available upon (1) the retired employee attaining the required age for Medicare, (2) the retired employee failing to make required premium payments on a timely basis, or (3) the retired employee becoming covered or becoming eligible to be covered under a plan of another employer.

Section 2: Dental Benefits

The City shall provide a group dental plan. The employer will pay 100% of the employee dental benefit premium. The employee shall pay 50% of the dependent premium with the City paying the other 50%. The City retains the right to assess a portion of single coverage and/or all of the family portion to all members requesting such coverage.

As stated above, the City retains the authority to define dental insurance coverage and carrier and will notify the Association, in advance and to the extent possible based on the timing of information being received from the carrier, of any benefit change to such dental insurance coverage.

Section 3: Life Insurance

Members of the Association are eligible for a term life insurance policy in the amount of \$20,000 with premiums paid fully by the City.

Section 4: Worker's Compensation

Association members are insured by the City against accidents on the job through Worker's Compensation Insurance. This means that should a member be injured on-the-job or contract an occupational disease, the member will receive compensation. A member may choose the option of taking sick leave, if

available, or worker's compensation benefits. If the member elects to take worker's compensation exclusively, the member will be placed in a leave of absence status and receive no pay from the City. However, the member may elect to take a combination of worker's compensation and sick leave as defined in Article Fourteen.

Section 5: Station Wear

Station wear shall be bought and maintained by the City. Station wear includes uniform shirts, uniform pants, and uniform job shirts.

Each year a \$200 clothing allowance will be paid to those association members not in an initial probationary status. This allowance will reimburse association members for clothing and gear purchased for the use on the job as approved by the Fire Chief.

Section 6: NFPA 1582 Physicals

The City shall provide an NFPA 1582 Physical to all Association members once per year. **Both parties are still working on this issue. We will continue discussions.**

ARTICLE EIGHTEEN MISCELLANEOUS PROVISIONS

Section 1: Agreement Costs

The City agrees to scan the approved and ratified Agreement to the G drive. All members will have access to make copies as they deem necessary.

Section 2: Civil Leave

Civil Leave with pay will be granted to employees while performing emergency civilian duty connected with civil defense, jury duty, or appearing in Court as a subpoenaed witness. Employees who receive a check for jury duty are allowed to keep the check.

Employees will be granted time off to vote, if the polls are not open at least two hours before or two hours after their scheduled hours of work.

If an employee is involved in a personal lawsuit or court case as plaintiff or as defendant and the action is not related to their duties with the City, the employee may, at the discretion of the Department Head or City Manager, take leave without pay or elect to use vacation or personal leave.

Section 3: Anti-harassment Provision

All Association Members are covered by the City's Anti-harassment policy as defined in Section 10.11 Anti-Harassment in the Personnel Policies and Guidelines Book dated January 20, 2009.

Section 4: Duties

During the first year of employment as Firefighter/EMTs said personnel shall:

- A. Successfully complete necessary certification for Firefighter I designation.
- B. Participate in a probationary training program to orient them to fire suppression and emergency medical service equipment and techniques.

The following details the assignment and scheduling for Ambulance **Technician Attendant** duty:

- A. The least senior members per Station will **ROTATE** the primary ambulance **technician attendant** duties. Any time a new member is hired, their primary role will be ambulance **technician attendant** duties. Assignments will be made by the Station Captain as to what job members will be assigned that day.
- B. If an EMT-P is not assigned to ambulance **technician attendant** duty on a given day, an EMT-P may be assigned to respond to any ambulance call.
- C. When an EMT-P is promoted to the position of Captain, he or she will perform the duties of Captain and an EMT-P until the vacant an EMT-P position is filled. As a last resort, the Captain will fulfill an EMT-P duties.
- D. When an EMT-P is promoted to the position of Engineer or Captain, he or she will primarily perform the duties of Engineer or Captain. When necessary, the Engineer or Captain will fulfill an EMT-P duties.

Section 5: Drug and Alcohol Testing

All Members are subjected to the City of Junction City's Drug and Alcohol Testing Policy, Policy Resolution #03-04, dated November 18, 2003. Drug and alcohol testing of members will occur between the hours of 8 a.m. and 6 p.m. at either Fire Station.

ARTICLE NINETEEN GRIEVANCE PROCEDURES

Section 1: General Statement

It is the policy of the City of Junction City that any regular employee should have the right to air valid complaints and/or concerns regarding matters affecting his/her employment which (s) he considers unjust.

When a question exists as to whether or not a particular matter is covered by the grievance policy, final judgment will rest with the City Manager. A grievance claim will be denied when the grievance concerns City Commission policies, except those related to rules of conduct; ordinances; or statutes; pertains to matters in which the grievor has no direct interest; or when the City Manager has good reason to believe that a grievance has been brought in bad faith or for inappropriate reasons. Grievance procedures will always be followed when the matter affecting employment involves a liberty interest of the employee.

In the event of a grievance arising from the interpretation (by the IAFF Local 3309 Executive Board, City Manager, and/or Fire Chief) or application of the contract or discharge, the grievance shall be processed through the grievance procedure in accordance with the terms herein. An impasse in any negotiations for any Contract or mutually agreed upon amendment, alteration, change, or addition shall not constitute a grievance.

Where a matter within the scope of this grievance procedure is alleged to be both a grievance and a prohibited practice under the jurisdiction of the Public Employee Relations Board, the employee may pursue the matter under either the grievance procedure herein provided or by action before the Public Employee Relations Board.

Section 2: Definitions

- A. **Grievance:** A complaint filed by a regular employee in response to action(s) of the employee's Supervisor involving interpretation or application of rules and regulations, suspension,

demotion, and/or dismissal. Grievances founded in allegations of discrimination should follow the procedure outlined in Section 4: herein.

- B. **Liberty Interest:** A liberty interest is that interest an employee has in his/her employment which can be adversely affected by an allegation of misconduct which, if publicized, could negatively impact on the employee's standing or reputation within the community concerning the employee's good name, honesty, honor or integrity and which could affect the employee's freedom or ability to obtain other employment.
- C. **Arbitration:** A grievance arising from an interpretation or application of the contract or discharge.

Section 3: Grievance Procedure

It is the desire of the City to adjust grievances informally (i.e., not necessarily in writing) and both Supervisor and employee are expected to make every effort to resolve problems when they arise. The foregoing procedures of direct communications and discussion should result in a full disclosure of facts and a fair and speedy resolution to most complaints arising out of day-to-day City operations.

- A. **Step Number 1.** Any employee who believes they have a grievance shall, within a period of seven (7) calendar days, after the date of action, submit their grievance in writing to the immediate supervisor of the individual being grieved. The alleged grievance shall include the following information:

- 1. Name of grievant.
- 2. Date of occurrence giving rise to the grievance.
- 3. Specific statement of actual grievance including all relevant facts, supporting documentation, witness statements, etc.
- 4. The relief sought.
- 5. Signature of grievant.
- 6. Date filed.

The grievance shall be in a sealed and signed envelope and given to the immediate supervisor who shall give a written answer to the employee within fourteen (14) calendar days of receipt of the grievance.

No grievances shall be entertained or processed unless filed within the time limits, and according to the guidelines set forth in this agreement. If a grievance is not appealed within the time limits, it shall be deemed settled on the basis of the last answer by the City. If the City fails to provide an answer within the limits so provided, the employee may immediately appeal to the next step in the procedure. The parties may mutually agree in writing to extend any time limits.

B. Step Number 2. If the employee disagrees with the decision of the, immediate supervisor the employee may forward the grievance in writing to the Fire Chief within seven (7) calendar days of receipt of the immediate supervisors written response. The Fire Chief shall obtain relevant information from the grievant and parties grieved and make careful inquiry into the facts and circumstances of the grievance. The Fire Chief shall inform the employee of a decision and reasons therefore in writing within fourteen (14) calendar days of receipt of the employee's grievance.

C. Step Number 3. If, after receiving the Fire Chief's written response, the employee still feels aggrieved, (s) the employee may forward a written appeal to the City Manager within seven (7) calendar days. If the disciplinary action taken or approved by the Fire Chief does not amount to termination of employment, the City Manager, after reviewing all relevant information, shall make his/her decision and notify the employee and the Fire Chief. The City Manager shall inform the employee of a decision and reasons therefore in writing within fourteen (14) calendar days of receipt of the employee's grievance. This decision is final unless the complaint meets the standards set forth in Step Number 4 (Arbitration).

D. Step Number 4. Arbitration: Disputes that arise with respect to the interpretation of this Memorandum or discharge appeals from Step 3, may be settled by arbitration. Arbitration may be requested by the Union or the Department in the following manner:

1. Notice in writing of intent to arbitrate shall be delivered by the party seeking arbitration to the opposing party within seven (7) calendar days following the decision of Step 3 above. The notice shall set forth the interpretation or construction or the discipline being appealed. If notice of intent to arbitrate is not delivered within seven (7) calendar days, the dispute shall be deemed abandoned.
2. The parties shall agree to the selection and appointment of one (1) standing arbitrator to serve for the duration of the contract. Should the standing arbitrator not be available, the parties may select an alternate arbitrator by mutual agreement from a panel not to exceed five (5) arbitrators that have been mutually agreed to by the City and Union.
3. The parties shall within a reasonable amount of time, not to exceed fourteen (14) calendar days, alternately and independently strike unacceptable arbitrators from the established list with the last remaining arbitrator being selected.
4. The jurisdiction and authority of the arbitrator shall be bound by the following:
 - a. The arbitrator shall have the authority to determine the procedural rules of arbitration, and shall have the ability to make such binding orders as are necessary to enable him/her to act effectively. The arbitrator shall observe the rules of evidence, and his/her decision shall be final and binding on both parties except as set forth in Step 4.
 - b. The arbitrator shall have no authority to substitute his/her judgment for that of the management of the City, nor shall he/she have the authority to usurp, subtract from, modify, or exercise any management right of the City.
 - c. The decision of the arbitrator shall be based on the evidence presented to him/her by the parties in the presence of each other and upon the specific language of this Contract.
 - d. The arbitrator may hear only one issue at a time.
 - e. The arbitrator shall have no power to add to, or subtract from or modify any of the terms of this Contract.

- f. In discipline or discharge matters, the arbitrator shall have the discretion to modify the discipline imposed.
- g. The cost of the arbitrator shall be shared equally by the City and the Union.
- h. The arbitrator shall tape record the proceedings and make a copy of the tape available to both the City and the Union.
- i. The arbitrator shall render his/her decision within a reasonable time after the hearing is closed or after briefs, if any, are filed.
- j. If either party is dissatisfied with the decision of the arbitrator, then the aggrieved party may appeal the arbitrator's decision to the District Court of Geary County, Kansas within thirty (30) calendar days of the date of the arbitrator's decision. The Court shall only determine whether the arbitrator's decision was arbitrary capricious and/or unreasonable.

Section 4: Discrimination Grievances

Any employee or applicant claiming to have been discriminated against on the grounds of race, religion, national origin, ancestry, sex, age, disability, or marital status or as outlined in the anti-harassment policy, Section 10.11, may take the following steps in accordance with the City's Affirmative Action Plan for Equal Employment Opportunity.

- a. The grievance shall be submitted in writing, specifying that the individual is filing a Discrimination Grievance, to the City Manager for review and follow-up action. The City recommends that all City employees utilize this procedure prior to submitting complaints to outside agencies.
- b. The City Manager (or his designee) will review and take action within thirty (30) working days of receipt of the grievance.

ARTICLE TWENTY PREVAILING RIGHTS

The parties acknowledge that during the negotiations which resulted in this agreement, each had the unlimited right and opportunity to make proposals with respect to any and all subjects or matters not removed

by law from the area of collective bargaining. The complete understandings and agreements arrived at by both parties after exercise of that right and opportunity are set forth in this agreement.

The City and Fire Department written policies and rules and regulations are not included in this agreement, and may be changed from time to time, but shall not be in conflict with this collective bargaining agreement and shall be subject to the grievance procedure. They will continue in force and effect. Nothing included herein shall be construed to conflict with Article Four (Management Rights).

The parties agree that certain other groups of City employees, organized bargaining units, management, non-bargaining units and other bargaining units may from time to time during the life of this agreement receive benefits which differ from those set forth in this agreement. Those benefits will not extend to or be given the members covered in this agreement during its life. The benefits contained in this agreement are unique to this bargaining unit and cannot be expanded or curtailed during the term of this agreement.

ARTICLE TWENTY-ONE SAVINGS CLAUSE

If any provision of this Agreement should be held unlawful by any court of competent jurisdiction, or if compliance with or enforcement of any provisions should be restrained by any tribunal, the remainder of this agreement shall not be affected thereby and the parties shall enter into negotiation for the sole purpose of redrafting a mutually satisfactory replacement for such provision so affected.

Should any change be made in any State or Federal law or regulation, which would be applicable and contrary to any provision herein contained, then such portion of this Agreement shall be automatically terminated, with the party first having knowledge of the change immediately notifying the other party for the purpose of commencing negotiations to redraft a mutually satisfactory replacement for such provision so affected. The remainder of the agreement shall remain in full force and effect.

All practices and conditions not covered by this agreement shall continue to be governed, controlled and interpreted by reference to the City charter, ordinances and rules and regulations consistent with Article Twenty (Prevailing Rights).

ARTICLE TWENTY-TWO SUCCESSORS

This Agreement shall be binding upon the successors and assigns of the parties hereto, and no provisions, terms, or obligations herein, contained shall be affected, modified, altered, or changed in any respect whatsoever by the consolidation, merger, annexation, transfer or assignment of either party hereto, or by any change geographically or otherwise in the location or place of business of either party.

ARTICLE TWENTY-THREE PROMOTIONAL PROCESS AND PROCEDURE

When a position of rank becomes open, announcement of promotional exams shall be posted in each Junction City fire station ninety (90) days prior to the exam. Any eligible member shall be required to submit a written declaration of intent, stating whether he or she intends to compete in the promotional process. The declaration of intent must be returned to the Fire Chief no later than ten (10) calendar days after the notice of exam is posted. Members who fail to declare in writing within the time limit will not be permitted to compete.

All examinations shall be impartial and shall relate to those matters which test fairly the candidate to discharge the duties of the position to be filled. Eligibility for promotion shall be met on or before the date of the test.

The following are the minimum requirements preferred for the eligibility of promotion to the position of Fire Engineer, Fire Captain, and Fire Battalion Chief.

Engineer (Driver Operator): Seven (7) years of service with the JCFD and met the minimum professional standards for NFPA 1002: Standard for Fire Apparatus Driver/Operator and Aerial Professional Qualifications.

Fire Captain: Ten (10) years of service with the JCFD, and/or One (1) complete year in the position of Engineer in the JCFD and met the minimum professional standards for NFPA 1021: Standard for Fire Officer Professional Qualifications Level I.

Fire Battalion Chief: One (1) year of service in the position of Fire Captain in the JCFD and met the minimum professional standards for NFPA 1021: Standard for Fire Officer Professional Qualifications Fire Officer II

The promotional process for Engineer, **Captain, and Battalion Chief** will be comprised of the following:

Written Exam	33.3%
Oral Interview	33.3%
Assessment	33.4%
Total	100%

The promotional process for Fire Captain will be comprised of the following:

Written Exam	33.3%
Oral Interview	33.3%
Assessment	33.4%
Total	100%

The promotional process for Fire Battalion Chief will be comprised of the following:

Written Exam	33.3%
Oral Interview	33.3%
Assessment	33.4%
Total	100%

Examination materials shall consist of matters relating directly to the fire service and the JCFD. All material must be compiled and available in a single folder on the J Drive. The list of materials shall include the following:

JCFD Policies Procedures & Guidelines

Needed written study materials applicable to the rank the member will be assessing for promotion as provided on the initial opening announcement.

Certification Credit

Any member participating in the promotional exam shall be awarded credit for any certifications he or she currently possess. The minimum acceptable for credit must meet the established NFPA standard for the level of training. The recognized certifications for Paramedic and AEMT shall be National Registry and/or State of Kansas Board of EMS.

The certification credit would be as follows:

Incident Safety Officer	.5 added to final score
Driver/Operator Pumper	.5 added to final score
Driver/Operator Aerial	.5 added to final score
Fire Instructor 1	.5 added to final score
Fire Instructor 2	or 1.0 added to final score
Fire Officer 1	.5 added to final score
Fire Officer 2	or 1.0 added to final score
Fire Inspector 1	.5 added to final score
Fire Inspector 2	or 1.0 added to final score

HAZMAT OPS	.5 added to final score
HAZMAT Tech	or 1.0 added to final score
AEMT	.5 added to final score
Paramedic	1.0 added to final score

Education Credit

Any member participating in the promotional exam shall also be awarded credit for possessing accredited formal education. This credit shall be from a recognized accredited university or college. The total Education Credit will not exceed 1 point.

The Education Credit would be as follows:
(Related Field: Fire Science, **Fire Service Management**, Fire Protection Technology, Emergency Management, Emergency Medical Services, Business Management, etc.)

Associates Degree (Related Field)	.5 added to final score
Bachelor's/Master's Degree (Related Field)	1.0 added to final score

National Fire Academy

Executive Fire Officer	1.5 added to final score
Managing Officer Program	1.0 added to final score

~~Leadership in Supervision-Effective Leadership Skills for Fire and EMS Organizations~~ 0.5 added to final score

~~Management of Emergency Medical Services-Advanced Leadership Issues in Emergency Medical Services~~
0.5 added to final score

Years of Service Award

Any member participating in the promotional exam shall also be awarded credit for Years of Service with the JCFD. The Years of Service Award would be as follows:

- 0.1 Added to final score for every completed year of service with the JCFD at the time of exam posting.

Assessment and Interview Panels:

The Fire Engineer position assessment panels will include but not be limited to a panel selected by the

Fire Chief consisting of current Company Officers and Engineers from the department or a department of similar size or larger and that have supervisory and administrative responsibilities equal to that of a Fire Engineer.

The Fire Captain position panel will include but not be limited to a panel selected by the Fire Chief consisting of current Fire Captains from career departments of similar size or larger, private sector human resource personnel, or other external governmental professionals with supervisory and administrative responsibilities equal to or more than that of a Fire Captain.

Fire Battalion Chief position panels will include but not be limited to a panel selected by the Fire Chief consisting of current Fire Battalion Chiefs Fire Captains and Chief Officers from career departments of similar size or larger, and other external governmental professionals with supervisory and administrative responsibilities equal to or more than that of a Fire Battalion Chief.

Eligibility List

The candidate with the highest total score will be awarded the position. An eligibility list will be compiled of all the candidate scores and be kept for one (1) calendar year. The Fire Chief will make final scores available to the candidates after the examination process is completed.

Vacancy

The Fire Chief shall promote for the position of Fire Engineer, Fire Captain, and/or Fire Battalion Chief within thirty (30) days of official vacancy.

ARTICLE TWENTY-FOUR TRAINING AND NON-EMERGENCY WORK

- A. Training and non-emergency work will primarily be conducted Monday through Friday between the hours of 0800 and 1700 hours with exceptions for public events or commitments as approved by the Fire Chief.
- B. The following principles shall govern all training and non-emergency work:
 - 1. Training schedules outlining all training events as with the Job Performance Requirements (JPR's) stated will be posted.
 - 2. Regular training time will be scheduled for Thursdays or as reasonably as possible.

3. Non-emergency work will be scheduled so as not to conflict with scheduled training.
 4. Training, when possible, will be hands-on and conducted on or with the equipment used by the Junction City Fire/EMS Service. Variances from this principle will be approved by the Fire Chief.
 5. Deviation from the posted training schedule may be approved by the Fire Chief
 6. Those members of the bargaining unit who fail to meet the STANDARDS will be provided additional training opportunities. Training will not exceed the normal duty day.
 7. The principle in paragraph 6 above is applicable to all collective training.
- C. Morning station cleanup and apparatus readiness checks will be the only non-emergency work required on weekends and holidays or holiday status.
- D. Bargaining unit members will perform necessary repairs as required in the course of their shifts to mechanically disabled department apparatus (pumpers, ladder, squad, and ambulances) to ready said apparatus for service provided the personnel have the ability to effect the repairs.

ARTICLE TWENTY FIVE MEMORANDUM

Memorandums/Notices/Orders written by the City of Junction City or JCFD Fire Chief staff that effects the members of IAFF Local #3309, the Fire Chief will provide a copy of the memorandum to the Secretary of Local #3309 at no cost.

ARTICLE TWENTY-SIX FIREFIGHTER PROGRESSION PROGRAM

The Firefighter Progression Program establishes a progressive training program to enhance the technical and tactical proficiency of Junction City Fire Fighters. All New Hire Firefighters will strive to attain award of Firefighter Level II and EMT-Advanced.

This program strives to mirror the Promotional Process and Qualification Credit Program to help prepare our firefighters for promotion to the ranks of Fire Engineer, Fire and Captain. The Junction City Fire Department will strive to provide these fire training courses in-house as needed to maintain the skill and competency for all members at every skill level.

Any member participating in the progression program shall be awarded credit for any established NFPA standard for the level of training certifications he or she currently possess. The only recognized national certifications shall be either the International Fire Service Accreditation Congress (IFSAC) or Pro Board Fire Service Professional Qualifications (Pro Board).

Section 1: Firefighter Progression Program Pay

The City agrees to institute the following proficiency pay table in support of the Fire Fighter Progression (FFP) training and certification program of this Agreement. As Firefighters earn certifications in each leg of the FFP Program they will be awarded the following proficiency bonus sums to their hourly wages providing the required hours for competence/continuing education are maintained per year.

Progression pay for each line item is not inclusive it is based on the highest level of qualification for compensation.

NFPA Course	Program Pay	Required Continuing Education
Fire Officer I	.05¢ Per Hour	12hrs per year
Fire Officer II	.10¢ Per Hour	12hrs per year
HAZMAT Technician	.05¢ Per Hour	12hrs per year
Rescue Technician	.05¢ Per Hour	12hrs per year
KS Forestry Red Card	.05¢ Per Hour	12hrs per year
Fire Instructor I	.05¢ Per Hour	12hrs per year
Fire Instructor II	.10¢ Per Hour	12hrs per year
Fire Inspector I	.05¢ Per Hour	12hrs per year
Fire Inspector II	.10¢ Per Hour	18hrs per year
Fire Investigator CFI I	.10¢ Per Hour	AS required by the State of KS
Fire & Life Safety Educator I	.05¢ Per Hour	12hrs per year
Fire & Life Safety Educator II	.10¢ Per Hour	18hrs per year

Compensation for a Degree shall be related to the initial degree at the highest level not multiple Degrees.

Associated Degree Fire/EMS/EMA/Business/Management	.05¢ Per Hour
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ARTICLE TWENTY-SEVEN CITY POLICIES

When a City policy or an Article in the City of Junction City Human Resources Policy Manual changes that affects the bargaining unit members, and this Agreement, the City will submit the policy to the IAFF Local 3309 Executive Board. The IAFF Local 3309 Executive Board will have 30 days to review the policy or Article. In this 30 days, the IAFF Local 3309 Executive Board will have the opportunity to negotiate changes before the policy is put in place.

ARTICLE TWENTY-EIGHT DAILY WORK SCHEDULE

0700 – 0800	Allowed Relief of Personnel
0800 – 0815	Roll Call: Assignments of duties to crew.
0815 – 1000	Apparatus readiness checks and station cleanup assignment.
1000 – 1200	Physical Fitness training personal hygiene.
1200 – 1300	Lunch
1300 – 1700	Work and/or Daily Duties
1700 – 0800	Standby duty

DAILY DUTY ASSIGNMENTS/NON-EMERGENCY WORK

Monday	Outside yard, upstairs and downstairs windows, upstairs area, stove, refrigerator, bedroom and bathroom.
Tuesday	Weekly Fire apparatus check, chassis and all on board equipment. No non-emergency work.
Wednesday	Weekly Ambulance apparatus check, chassis and all on board equipment. No non-emergency work.
Thursday	Scheduled Training
Friday	Clean all stall floors, shop, and training area.

Saturday Apparatus readiness checks, station cleanup. Standby until 0800 shift change.

Sunday Apparatus readiness checks, station cleanup. Standby until 0800 shift change.

The above schedule may be adapted to fulfill JCFD Department obligations as necessary. When daily physical fitness is completed, other duties may be performed during the scheduled physical fitness. Further assignments may be completed at any time, as long as the regularly scheduled tasks are completed during the scheduled time slot.

ARTICLE TWENTY-NINE SICK LEAVE DONATION PROGRAM

If the situation arises where an IAFF Local 3309 Association member is sick or injured, and runs out of sick leave before they are cleared by a doctor to return to work. The City Manager may approve the transfer of sick leave from the account of one IAFF member to another. After that member, has met the requirements of this program, any Local 3309 member may transfer sick leave from their account to the sick or injured members' account.

The member must have exhausted all sick leave hours before a sick leave donation request can be made. Requests for this sick leave donation action will include the following:

- A detailed explanation of the situation of need and
- A physician's certificate stating the Association member is off from work, and
- The expected employment status of the recipient after the leave is used, and
- The signature of both Association members.

The request will be submitted to the Fire Chief for approval and then forwarded to the City Manager for approval. The Association member may receive up to 1,460 hours of donated sick leave. In the event that additional sick time is needed, the sick or injured member may submit a request with an explanation of how much more time is needed, and the reason the additional time is needed.

A physician's certificate must accompany this request. Association member's signatures are required for any additional donated sick leave. The additional request will be submitted to the Fire Chief for approval and then forwarded to the City Manager for approval.

Sick leave hours will be transferred as they are needed by the receiving Association member(s) and will be transferred in the order of donation as provided on the request. If the Association member receiving the sick leave donation is terminated, retires from employment, or returns to active duty, the unused hours of sick leave will be returned to the account of the donating Association member. Unused donated sick leave will not be cashed-in upon employment termination. This program will be reviewed as needed or annually, whichever is appropriate.

ARTICLE THIRTY APPENDICES AND AMENDMENTS

All appendices and amendments of this agreement shall be numbered or lettered, dated and signed by the responsible parties and shall be subject to all the provisions of this agreement.

**ARTICLE THIRTY-ONE
APPROVAL**

It is agreed by and between the City Manager and the Association that this Memorandum of Agreement shall be submitted to the City Commission for review and the provisions of the Agreement be implemented and become effective at 0001 hours, December 15, 2019 and shall remain in effect to 2400 hours, December 25, 2022.

If notice to modify or amend is given, it shall contain a statement of modifications desired.

In Witness, Thereof, the parties hereto have set their hands this _____ day of _____, 2019.

FOR THE CITY:

FOR THE ASSOCIATION:

Allen Dinkel
City Manager

Matt Jackson
President

This agreement was approved by the Honorable Board of City Commissioners this _____ day of _____, 2019.

Jeff Underhill, Mayor

ATTEST:

Tammy Melton, City Clerk

APPENDIX A

SALARY SCHEDULE

Members of the unit shall be paid at the following hourly rates, as determined by their respective anniversary dates of employment and rank.

Service	Firefighters	Engineer	Captain
	2020	2020	2020
0	\$9.91		
1	\$10.12		
2	\$10.32		
3	\$10.53		
4	\$10.76		
5	\$11.36		
6	\$11.50		
7	\$11.66	\$14.31	
8	\$11.79	\$14.44	\$17.10
9	\$11.92	\$14.57	\$17.23
10	\$12.07	\$14.72	\$17.37
11	\$12.19	\$14.84	\$17.49
12	\$12.31	\$14.97	\$17.61
13	\$12.42	\$15.08	\$17.74
14	\$12.59	\$15.24	\$17.90
15	\$12.70	\$15.35	\$18.00
16	\$12.81	\$15.46	\$18.12
17	\$12.96	\$15.61	\$18.27
18	\$13.13	\$15.78	\$18.43
19	\$13.25	\$15.90	\$18.55
20	\$13.40	\$16.06	\$18.71
21	\$13.60	\$16.25	\$18.91
22	\$13.73	\$16.38	\$19.03
23	\$13.85	\$16.50	\$19.16
24	\$14.01	\$16.68	\$19.32
25	\$14.17	\$16.82	\$19.47
26	\$14.28	\$16.93	\$19.58
27	\$14.43	\$17.09	\$19.74
28	\$14.57	\$17.23	\$19.89
29	\$14.76	\$17.41	\$20.06
30	\$14.94	\$17.59	\$20.25
31	\$15.06	\$17.73	\$20.37
32	\$15.25	\$17.90	\$20.55
33	\$15.44	\$18.07	\$20.73

34	\$15.63	\$18.24	\$20.91
35	\$15.83	\$18.41	\$21.09
36	\$16.03	\$18.59	\$21.28

Service	Firefighters	Engineer	Captain	Service	Firefighters	Engineer	Captain
	2021	2021	2021		2022	2022	2022
0	\$10.06			0	\$10.26		
1	\$10.27			1	\$10.48		
2	\$10.48			2	\$10.69		
3	\$10.69			3	\$10.91		
4	\$10.92			4	\$11.14		
5	\$11.53			5	\$11.76		
6	\$11.68			6	\$11.91		
7	\$11.83	\$14.53		7	\$12.07	\$14.82	
8	\$11.96	\$14.66	\$17.36	8	\$12.20	\$14.95	\$17.70
9	\$12.11	\$14.79	\$17.49	9	\$12.35	\$15.09	\$17.84
10	\$12.24	\$14.94	\$17.63	10	\$12.49	\$15.24	\$17.99
11	\$12.36	\$15.06	\$17.76	11	\$12.61	\$15.36	\$18.11
12	\$12.50	\$15.19	\$17.88	12	\$12.75	\$15.50	\$18.24
13	\$12.61	\$15.31	\$18.00	13	\$12.86	\$15.61	\$18.36
14	\$12.78	\$15.47	\$18.17	14	\$13.04	\$15.78	\$18.53
15	\$12.89	\$15.58	\$18.27	15	\$13.14	\$15.89	\$18.63
16	\$13.00	\$15.70	\$18.39	16	\$13.26	\$16.01	\$18.76
17	\$13.16	\$15.85	\$18.54	17	\$13.43	\$16.17	\$18.92
18	\$13.32	\$16.01	\$18.71	18	\$13.58	\$16.33	\$19.08
19	\$13.45	\$16.14	\$18.83	19	\$13.72	\$16.46	\$19.21
20	\$13.60	\$16.30	\$18.99	20	\$13.88	\$16.63	\$19.37
21	\$13.81	\$16.49	\$19.19	21	\$14.08	\$16.82	\$19.57
22	\$13.93	\$16.63	\$19.31	22	\$14.21	\$16.96	\$19.70
23	\$14.05	\$16.75	\$19.45	23	\$14.34	\$17.09	\$19.84
24	\$14.23	\$16.93	\$19.61	24	\$14.51	\$17.26	\$20.00
25	\$14.37	\$17.07	\$19.76	25	\$14.66	\$17.41	\$20.16
26	\$14.50	\$17.18	\$19.88	26	\$14.79	\$17.53	\$20.28
27	\$14.65	\$17.35	\$20.03	27	\$14.94	\$17.69	\$20.43
28	\$14.79	\$17.49	\$20.19	28	\$15.09	\$17.84	\$20.59
29	\$14.98	\$17.67	\$20.36	29	\$15.28	\$18.03	\$20.77
30	\$15.17	\$17.86	\$20.55	30	\$15.48	\$18.22	\$20.97
31	\$15.30	\$17.99	\$20.68	31	\$15.60	\$18.35	\$21.09
32	\$15.47	\$18.17	\$20.86	32	\$15.78	\$18.53	\$21.28
33	\$15.65	\$18.35	\$21.05	33	\$15.97	\$18.72	\$21.47
34	\$15.84	\$18.53	\$21.23	34	\$16.16	\$18.91	\$21.66
35	\$16.03	\$18.73	\$21.43	35	\$16.35	\$19.10	\$21.85
36	\$16.23	\$18.92	\$21.62	36	\$16.55	\$19.30	\$22.05

APPENDIX A.1

SALARY SCHEDULE

EMT SALARIES

Members of the unit shall be paid at the following hourly rates, as determined by their respective level of certification.

This pay plan will be effective December 18, 2019.

The Kansas Certified Training Officer for each shift will receive \$0.50 per hour.

	2020		2021		2022
EMT	\$4.21	EMT	\$4.27	EMT	4.36
AEMT	\$5.71	AEMT	\$5.79	AEMT	5.91
Paramedic	\$7.15	Paramedic	\$7.26	Paramedic	7.40

City of Junction City
City Commission
Agenda Memo

20 October 2020

From: Terry L. Johnson, Fire Chief
To: Allen Dinkel, City Manager and City Commission
Subject: Sparks Grant Approval for ZOLL Multi Support and Maintenance 3 Year Service Plan

Background:

The approval of the project for the 1st Round of SPARKS Funding has allotted the purchase of needed equipment for the JCFD. With this project the JCFD will have the ability to provide a higher quality of service and effective processes to maintain accountability of medications which we are responsible for.

Discussion of Issue:

The goal of this project to provide an annual manufacture maintenance program for all ZOLL Medical Products in the EMS Service for the JCFD, Keeping the Defibrillators, Ventilators and Life Pack CPR units maintained by the manufacturer will continue the warranty for the units and ensure that manufacture standards are maintained.

Project Description: Multi Support and Maintenance 3 Year Service Plan
Sparks Allocation Amount \$34,650.00

No Budget Impact SPARKS is a NO Match 100% Grant

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the request for ZOLL Multi Support and Maintenance 3 Year Service Plan \$34,650.00
2. Disapprove the request for ZOLL Multi Support and Maintenance 3 Year Service Plan \$34,650.00

3. Recommendation:

Staff Recommends Approval of the request for 1. Multi Support and Maintenance 3 Year Service Plan project not to exceed \$34,650.00

City of Junction City

City Commission

Agenda Memo

October 14, 2020

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Approval of the Purchase of seven (7) Traffic Preemption Devices**

Objective: Public Works is requesting consideration and approval to purchase seven (7) traffic preemption devices.

Explanation of Issue: Public Works is looking to purchase seven (7) traffic preemption devices that will be installed at the following locations. The seven locations are 6th & Franklin, 6th & Washington, 6th & Jefferson, US-77 & Lacy Drive, US-77 & Ash, US-77 & McFarland and K-18 & Spring Valley Rd.

The current preemption devices are 17 years old and replacement parts are hard to find or nonexistent. The old preemption devices are siren activated by the police and fire department vehicles and Public Works does not have the ability to check or work on the system.

The new preemption devices will be strobe light activated and will emit a blue light on top of the preemption device letting the driver know that the device is working and Public Works will now have the ability to check and work on the system.

Next year Public Works will be looking to replace the remaining six (6) preemption activated siren devices on the 6th Street corridor which then upgrade the preemption devices to the same system.

Budget Impact: Money is in the Streets Budget for this purchase

Alternatives: The Commission may approve, table, modify and not approve this item

Recommendation: City Staff recommends the City Commission's approval of purchasing seven (7) traffic preemption devices.

Suggested Motion: Commissioner _____ moves to approve the purchase of seven (7) traffic preemption devices for \$24,720.50 from Gades Sales Co., Inc. as presented.

Commissioner _____ seconded the motion.

Enclosures: Gades Sales Co. Quote and Product Information Sheet

Quote

Date: 10/15/2020

Quote to: City of Junction City
Jeff Roether

Job: Preempt with confirmation
light for seven intersections

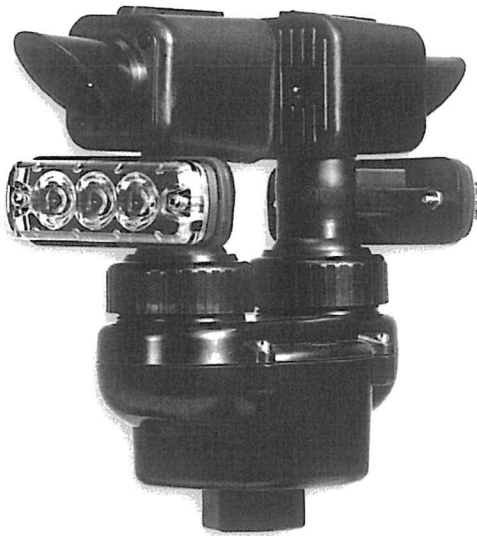
Qty	Description	Unit Price	Line Total
7	4080V2-4 Processor	\$1,400.00	\$9,800.00
14	4090-22-ST-IC-B (2 direction -2 channel) Detector with self testing capability and LED confirmation light	\$803.25	\$11,245.50
7	1881 (card rack)	\$165.00	\$1,155.00
3500	foot preemption cable	\$0.54	\$1,890.00
14	Mini astro bracket	\$45.00	\$630.00
	Cabinet modifaction or installation not included		
Total			\$24,720.50

Delivery is approximately 45 days after approval and release of order.
Freight not included

By: Steve Schorr
sschorr@gadestraffic.com

Payment terms are Net 30 days after invoice date. Accepted payment methods are cash, check or ACH.
Credit Card payments are accepted with a 4% convenience fee added to the invoice total.

PO Box 9003, Wichita, KS 67277 - 316-943-1219



4090 Series

OPTICAL PREEMPTION DETECTORS

TOMAR's 4090 Series Optical Preemption Detectors sense the optical pulses emitted by properly equipped emergency or transit vehicles. Mounted to observe the approaches of an intersection, 4090 Detectors are used with TOMAR 2000, 3000 and 4000 Series Optical Signal Processors to inform the traffic control system of the presence of designated vehicles.

The 4090-x-ST detectors incorporate a self-test feature for true closed loop detector and wiring welfare monitoring. Each 4090-X-ST detector includes a small infrared LED which periodically injects a special test signal into the detectors photo sensor. The 2140, 3140 and 4140 Series OSPs receive the special test signal and therefore know that the detector is fully functional. Should a detector fail self-test a front panel indication and an entry in the OSP log indicate the problem.

Using 4090 Series detectors and StrobeCom II throughout your traffic control system reduces emergency response time, allows emergency vehicles to travel with greater safety, and improves transit vehicles timeliness.



TOMAR 4090 Series Detectors offer these important features:

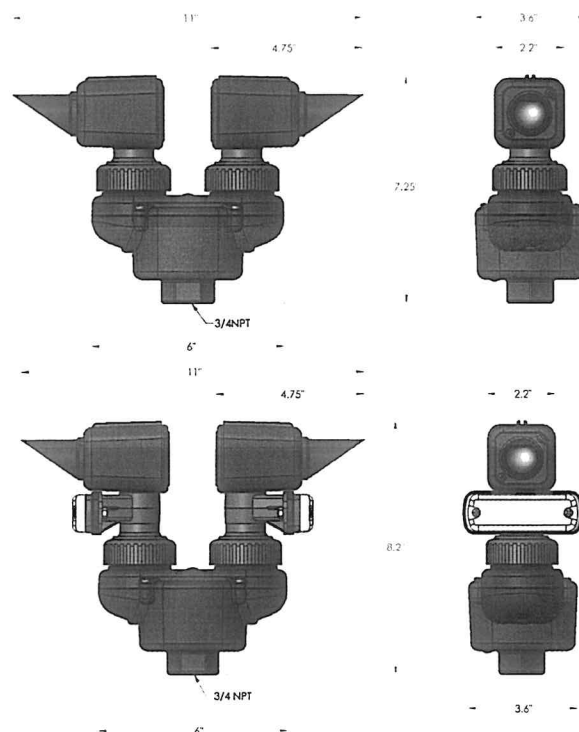
- Closed loop self-test for detector welfare, monitoring and reporting (ST models only).
- Military derived sensor technology for direct sunlight rejection and detection performance unmatched by ANY other system.
- Fully encapsulated electronics for complete resistance to water, heat, and vibration.
- Complete electronics protection from damage due to miswiring or electrical transients.
- Simple advanced detector installation without any special cabling for enhanced detection around corners and over hills.
- Tool-less tilt/swivel for each detector head makes aiming easy

Specifications for 4090 Series Detectors

Item	Description
Maximum Range	2500 feet minimum when used with a TOMAR Optical Signal Processor.
Optical Pulse Rise Time Discrimination	The 4090 Series input stages are optimized for the detection of strobe pulses with a rise time from start of pulse to peak of pulse of 10 microseconds or less. Slower pulses such as varying sunlight and incandescent emergency lighting will be highly attenuated and substantially ignored by the detector's digital discriminators.
4090-x-ST self testing detectors	The 4090-x-ST Series incorporate a self-test feature for true closed loop detector sensor and wiring welfare monitoring.
Field of View	13 degrees conical centered about the viewport normal axis (typical).
Power Requirements	VOLTAGE: 12 to 30VDC CURRENT: 15 mA maximum
Wiring Connections	Blue Wire - GROUND Yellow - SIGNAL Orange Wire - +12 to 30 VDC Shield and Drain Wire - CONNECT TO BLUE WIRE AT TRAFFIC CABINET
Temperature Range	-40° Celsius to +75° Celsius
Physical Construction	The 4090 Series enclosures are black, glass-filled, UV stabilized, polyamide suitable for all-weather use. All electronic circuitry is completely encapsulated in polyurethane for protection from shock, vibration, and moisture. A weep hole is provided for allowing the escape of condensation or other internal moisture build-up in the sight tube of the detector.
Mounting	The 4090 Series are easily mounted using standard hardware on either span wire or mast arm. The unit has a 3/4" female pipe mount hub and internal terminal block for connection to a 3/C shielded detector cable.

4090 detector series ordering information

Catalog Number	Description
4090-1-SD	One direction, one channel detector, no self-test (for model 2070, 2080, and 3080 optical signal processors).
4090-21-SD	Two direction, one channel detector, no self-test (for model 2070, 2080, and 3080 optical signal processors)
4090-22-SD	Two direction, two channel detector, no self-test (for model 2070, 2080, and 3080 optical signal processors)
4090-1-ST	One direction, one channel detector, with self-test (for model 2140, 3140, and 4140 optical signal processors)
4090-21-ST	Two direction, one channel detector, with self-test (for model 2140, 3140, and 4140 optical signal processors)
4090-22-ST	Two direction, two channel detector, with self-test (for model 2140, 3140, and 4140 optical signal processors)



TRUE 10 Year Warranty!

10 year warranty covers the 4090 Series and all STROBECOM II components. Unlike other manufacturers, TOMAR's ten year warranty has NO fees or charges for warranty repairs after five years.

NOTICE: The sale of these items are restricted to state and local governments and to authorized distributors only.

TOMAR Electronics, Inc.

4140 OSP CARD AND CARD CAGE

The model 4140 Optical Signal Processor (OSP) is the newest and most advanced of the OSP's offered by TOMAR. Installed inside the traffic cabinet, the 4140 provides power for 209X and 4090 Optical Detectors, receives, decodes and prioritizes signals from the detectors, logs preemption and priority control activity, communicates with other traffic control devices, and optically isolates the preemption channels.

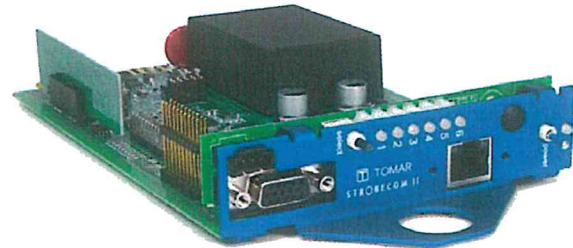
The 4140 is delivered default programmed to respond on a first-come, first-served basis to optical signals from vehicles within two signal bands. Emergency band signals are typically emitted by emergency vehicles to effect a preemption of normal traffic control timing and are given the highest priority to allow rapid emergency response with enhanced safety. Transit band signals are generally emitted by transit or other non-emergency municipal vehicles to effect a priority change for the vehicle's approach direction without necessarily interrupting traffic control timing. Up to 65,000 vehicles in each signal band can be individually identified.

Using a simple Windows-based configuration program, the user can define up to 16 additional classes within each signal band with different priorities, detection ranges, and choices of actions, from simple logging to full traffic preemption.

Equipped with an Ethernet port and the ability to classify and announce the presence of multiple vehicles in real-time, the 4140 makes an excellent intelligent vehicle sensor for ITS applications.

The 4140 OSP is compatible with NEMA TS-1, TS-2, and CA/NY 170, and 2070 controllers and meets all NEMA and CalTrans environmental requirements. The 4140 plugs directly into a 170 input file without any additional hardware and does not use the internal 24VDC cabinet power. For NEMA cabinets without prewired preemption slots, the TOMAR model 1881 rack provides the necessary hardware and harnessing to allow simple connection to detector outputs and controller inputs.

The 1881 Card Cage provides all the necessary hardware and harnessing required to allow the simple wiring of the 4140 card to the detector outputs and controller inputs. The 1881 is equipped with two 60" long cables which are wired to the controller. The first cable carries all AC power wiring, safety ground, and card outputs. The second cable is terminated to a 12 point terminal block which is typically mounted in the wiring compartment of the cabinet. The detectors are then connected to the terminal block.



4140 OSP

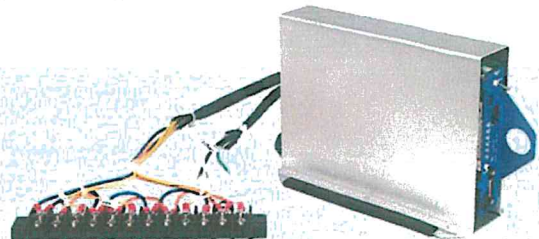
The TOMAR 4140 Optical Signal Processor offers the following features and benefits:

Plug-and-Play Firmware allows the ability to add accessories in the field without manual configuration. This allows you to buy only what is needed today and add more capability later, saving precious funds.

Active Reflection Suppression prevents cross street preemption due to reflected emitter technology. Only TOMAR's advanced, digital signal processing can eliminate this troublesome side effect making system installation and setup far less critical.

Expansion Port provides easy connection of the 4140 to other accessory modules like green phase monitors, confirmation light drivers, and external preemption adapters for controllers that do not have internal preemption software.

- 65,000 vehicles per band and over 14,000 log records standard
- Built-in Ethernet port providing a full-featured TCP/IP stack, with enterprise grade security features, for configuration, diagnostics, and log information retrieval.
- Firmware upgradable remotely via Ethernet port for simple future feature additions
- Fully supports OSPsoft and OSPtrack3 software via Ethernet
- Universal AC input voltage
- Enhanced transient/lightning protection
- Short-circuit proof detector power
- Simplified front panel interface



1881 Card Cage and Harness

Specifications for OSP Card

Item	Description
Signal	The 4140 shall be capable of receiving, decoding and prioritizing the Emergency and Transit signals transmitted by all TOMAR and competitive emitters. The system shall be software configurable to accept or reject older non-identifying optical signals. Up to 65,000 vehicles in each signal band can be individually identified.
Signal Acquisition Time	Typical signal acquisition time shall be approximately 2.5 seconds. Acquisition time will vary depending upon the number of signals present simultaneously and on the density of optical noise.
Range	2500 feet maximum adjustable down to 200 feet in 255 steps for each signal band.
Range Adjustment	Range adjustment shall be accomplished via front panel switches and emitter or via software configuration.
Priority Determination	The 4140 shall be delivered with default priority grouping, responding on a first-come, first-serve basis to signals within each signal band. Signals in the Emergency signal band shall be given priority over signals in the Transit signal band. Optionally, the user shall be able to define additional priority classes within each signal band. Up to 16 priority groups within each signal band may be defined.
Event Logging	The system shall log all valid and invalid preemption events including the time, date, and duration of event. The logging capacity of the card shall be a minimum of 14,000 events. The oldest events shall be discarded when newer events are received. The number of events to be stored shall be expandable by adding additional memory. The stored logs shall be downloadable via Ethernet port.
Output Signals	The 4140 shall provide four optically isolated output channels for placing calls on the traffic controllers preempt inputs. All output signals shall comply with NEMA signal level definitions.
Control Timers	Each channel shall be equipped with 3 control timers described as: MAX CALL: Sets the maximum time a preempt call is allowed to be active. CALL EXTENSION: Sets the time a call is held after the optical signal terminates. CALL DELAY: Sets the time a call must be pending before the assertion of the call to the controller.
Electrical Requirements	120/240 VAC 50/60HZ
Temperature Range	-40 degrees Celsius to +75 degrees Celsius
Transient Protection	Input power is MOV protected from line transients.
Fusing	Input power connections are fused at 1/2 amp to prevent cabinet wiring damage in the event of an electrical failure.

Specifications for 1881 Card Cage and Harness

Item	Description
Mechanical	Height 5.80" (147.3mm) Length 8.06" (204.7mm) Width 2.90" (73.7mm)
Mounting	The 1881 can sit on mounting feet atop a shelf or can be hung, using the mounting holes in the top flange, under a shelf.
Construction	Anodized aluminum with upper mounting flange and lower mounting feet. Open frame with single 22/44 card edge connector and 60" long controller and detector terminal block cables.

True 10 Year Warranty:

The 4140 OSP and all STROBECOM II components are covered under the 10 year warranty. Unlike other manufacturers, TOMAR's warranty has NO FEES or charges for warranty repairs.

NOTICE: The sale of these items are restricted to state and local governments and to authorized distributors only.

City of Junction City

City Commission

Agenda Memo

October 15, 2020

From: Ray Ibarra, Public Works Director
To: Allen Dinkel, City Manager and City Commission
Subject: **Change Order #01 for Blue Jay Way-South Street Improvements**

Objective: The consideration and approval of Change Order #01 to substitute cementitious material for aggregate base (AB-3) rock.

Explanation of Issue: On August 4th the City Commission awarded T & M Concrete Const. Co. the contract for Blue Jay Way—South Street Improvements. The original contract specifications for the 41-ft. roadway called for a 6-inch aggregate base subgrade under the concrete roadway.

Due to the short supply in the immediate area for AB-3 base rock there was a possibility that the project could be delayed. T&M proposed to substitute a cement subgrade solution as not to delay the project. Kaw Valley Engineering reviewed the information and recommended that in lieu of the 6-inch AB-3 base rock subgrade that they can use cement for the subgrade stabilization but it would have to be a 12-inch subgrade using 5% cement to meet the contract requirements.

Budget Impact: No change in the cost of the project

Alternatives: The City Commission may approve, modify, table or deny the request

Recommendation: City Staff recommends approving Change Order #01 to substitute cementitious material for AB-3 base rock for Blue Jay Way South Street Improvements.

Suggested Motion: Commissioner _____ moves to approve Change Order #01 to substitute cementitious material for AB-3 base rock for Blue Jay Way South Street Improvements.

Commissioner _____ seconded the motion.

Enclosures: Change Order #01 Agreement

**00430
CHANGE ORDER**

Order No. One (1)

Date: October 9, 2020

Agreement Date: August 20, 2020

Name of Project: Blue Jay Way – South Street Improvements

Junction City, Kansas

Owner: City of Junction City, Kansas

Contractor: T & M Concrete Construction Company

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

T&M has advised that AB-3 is in short supply in our immediate area and could have adverse effects to the project schedule.

T&M has provided us with 3 options to Bid Item No. 6 "Aggregate Base (AB-3) (6") and KVE recommends using 12" Subgrade Stabilization using 5% Cement.

Change to CONTRACT PRICE:

Original CONTRACT PRICE: \$1,380,502.54

Current CONTRACT PRICE adjusted by previous CHANGE ORDER: \$ 1,380,502.54

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: \$ 0.00

The new Contract Price including this CHANGE ORDER will be \$1,380,502.54

Change to CONTRACT TIME:

The CONTRACT TIME will be increased by 0 calendar days.

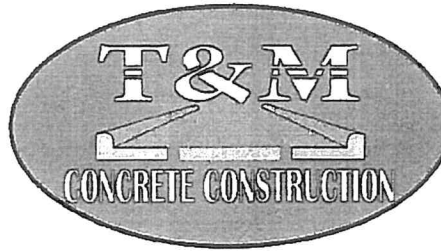
The date for completion of all work will remain May 1, 2021.

Requested by: T&M Concrete Construction Company Matthew Contreras 10/14/2020
(Signature) (date)

Recommended by: Kaw Valley Engineering, Inc. Lance Boyer 10/15/2020
(Signature) (date)

Accepted by: City of Junction City, Kansas
(Signature) (date)

END OF SECTION 00430



August 19,2020

T&M Concrete Construction would like to propose an Alternate for the Subgrade of Blue Jay Way South located in Junction City, which will serve the new Junction City Highschool. Bergkamp Construction is the qualified Contractor who will be handling the grade work for this project and is also the Grading contractor for the JCHS project.

The JCHS project is doing 6" Subgrade Stabilization using 5% Cement Ratio for their Sitework. Please see below pricing information for doing the same 6" Stabilization as JCHS, 8" Base Stabilization, and the requested 12" stabilization by Kaw Valley Engineering.

Description	Deduct amount	Base Bid Amount
6" Baserock using AB-3 Material	0	\$ 100,341.76
6" Subgrade Stabilization using 5% Cement in Lieu of AB-3	\$ 20,000.00	
8" Subgrade Stabilization using 5% Cement in Lieu of AB-3	\$ 12,000.00	
12" Subgrade Stabilization using 5% Cement in Lieu of AB-3	\$ 0.00	

We would also like to bring to your attention that AB-3 is in Short Supply in our immediate area and could have adverse effects on the schedule of this project. We believe that using Cement Treated Base in Lieu of AB-3 will not only be a better product but also remove any delays due to availability of AB-3.

Respectfully,

Matthew Contreras
785-375-2033