November 3, 2020
City Commission Room, 701 N. Jefferson, Junction City KS 66441

Mayor Jeff Underhill
Vice Mayor Pat Landes
Commissioner Tim Brown
Commissioner Nate Butler
Commissioner Ronna Larson
City Manager Allen Dinkel
City Attorney Britain Stites
City Clerk Tammy Melton
Finance Director Lindsay Miller

1. **7:00 P.M. - CALL TO ORDER:**
   a. Pledge of Allegiance.
2. **PUBLIC COMMENT:** The Commission requests that comments be limited to a maximum of five minutes for each person.
3. **CONSENT AGENDA:** All items listed are considered to be routine by the City Commission and will be enacted by one motion. There will be no separate discussion of these items unless a Commissioner so requests, in which event the item will be removed from consent status and considered in its normal sequence on the agenda.
   a. Consideration of Appropriation Ordinance A-22 dated October 20th 2020 – November 3rd 2020, in the amount of $226,346.16 and pre-approval for items listed below in the amount $1,548,494.98. (p.3)

      Joshua Douglas $2,500.00, Emprise Bank $31,258.25, Freedom Claims $1,511.60, APAC -Kansas, Inc $656,546.57, Veolia $305,981.25, Columbia Capital $1,290.00 & T & M Concrete $549,497.31.
   b. Consideration of Payroll No. 21 & No. 22 for the month of October. (p.22)
   c. Consideration of City Commission Minutes for October 20, 2020 Meeting. (p.24)
4. **APPOINTMENTS:**
   a. Consider the Reappointment of Ken Mortensen to the Metropolitan Commission (MPC) and Board of Zoning Appeals (BOZA). (p.28)
5. **NEW BUSINESS:**

a. Consideration of the Environmental Protection Agency (EPA) Community-Wide Assessment Grant Project – Work Plan for the Junction City Area. (p.29)
b. Consideration of Ordinance S-3229, Granting Approval to Vacate a Platted 10 Foot Utility Easement. (p.38)
c. Consideration of the request to Release the Final Grant per Development Agreement with Camso Manufacturing USA, LTD. (p.43)
d. Consideration of the request for the Ambient Air Filtration Systems in the amount of $21,062.48 through the SPARK Grant. (p.62)
e. Consideration of the request for the Air Filtration Systems for Fire Apparatus in the amount of $22,000.00 through the SPARK Grant. (p.63)
f. Consideration of the request to purchase 21 Tablet Computers and Accessories from SHI International in the amount of $59,990.79 for Fire Department operations through the SPARK Grant. (p.64)
g. Consideration of the Award of Bid to Heartland Audio Visual in the amount of $18,700.86 through the SPARK Grant to replace the City Commission Room cameras and install equipment for web streaming capabilities. (p.73)
h. Consideration of Change Order #01 for the 2020 Street Maintenance Project in the amount of $2,805.25 to APAC-Kansas, Inc. (p.126)
i. Consideration of Change Order #01 for Ash Street and Spring Valley Road Intersection Sidewalk Improvements in the amount of $2,572.75 to T&M Concrete Construction Company. (p.128)
j. Consideration of Resolution No. R-2958, to Install Eight Street Lights in Olivia Farms Addition. (p.130)
k. Consideration of the request to Acquire Right-of-way for Blue Jay Way North. (p.133)

6. **EXECUTIVE SESSION:**
   a. Executive Session for Preliminary Discussion of the Acquisition of Real Property. (p.135)
7. **COMMISSIONER COMMENTS & COMMITTEE REPORTS:**
8. **STAFF COMMENTS:**
9. **ADJOURNMENT:**

City of Junction City

City Commission

Agenda Memo

November 3rd, 2020

From: **Kim Hurley**, Utility Billing and Accounts Payable Specialist

To: City Commissioners

Subject: Consideration of Appropriation Ordinance A-22 dated October 20th 2020 – November 3rd 2020, in the amount of $226,346.16 and pre-approval for items listed below in the amount $ 1,548,494.98.

Background: Attached is a Listing and Checks - Appropriations for October 20th 2020 – November 3rd 2020

Appropriations: October 20th 2020 – November 3rd 2020

ACH Payment or Payments due before next meeting –Total $ 1,548,494.98

Joshua Douglas	$2,500.00
Emprise Bank	$31,258.25
Freedom Claims	$1,511.60
APAC -Kansas, Inc	$656,546.57
Veolia	$ 305,981.25
Columbia Capital	$ 1,290.00
T & M Concrete	$ 549,497.31

Appropirations - Oct 20th 2020- Nov 3rd 2020

Junction City, KS

By Fund

Post Dates 10/20/2020 - 11/3/2020

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 001 - GENERAL FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019653	10/23/2020	CITY OF JC EMPLOYER PD LIFE	001-2-00000-1287	20.80
ADVANCE LIFE INSURANCE	INV0019654	10/23/2020	ADVANCE LIFE INSURANCE BEF…	001-2-00000-1287	3.43
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	001-2-00000-1287	233.79
ADVANCE LIFE INSURANCE	INV0019678	10/23/2020	ADVANCE LIFE INSURANCE BEF…	001-2-00000-1287	590.18
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:		**848.20**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL…	INV0019670	10/23/2020	CITY OF JC EMPLOYER PAID STD	001-2-00000-1287	36.90
ADVANCE SHORT TERM DISABIL…	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	001-2-00000-1287	527.16
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:		**564.06**
Vendor: 02117 - ALTENHOFEN LAW OFFICE, CHARTERED					
ALTENHOFEN LAW OFFICE, CHA…	INV0019657	10/23/2020	EMPLOYEE WAGE GARNISHME…	001-2-00000-0259	167.07
			Vendor 02117 - ALTENHOFEN LAW OFFICE, CHARTERED Total:		**167.07**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR…	INV0019655	10/23/2020	AFLAC	001-2-00000-1282	7.99
AMERICAN FAMILY LIFE ASSUR…	INV0019656	10/23/2020	AFLAC BEFORE TAX	001-2-00000-1282	117.79
AMERICAN FAMILY LIFE ASSUR…	INV0019671	10/23/2020	VSP Vision Insurance Pre-Tax	001-2-00000-1282	47.10
AMERICAN FAMILY LIFE ASSUR…	INV0019679	10/23/2020	AFLAC	001-2-00000-1282	338.36
AMERICAN FAMILY LIFE ASSUR…	INV0019680	10/23/2020	AFLAC BEFORE TAX	001-2-00000-1282	1,511.93
AMERICAN FAMILY LIFE ASSUR…	INV0019723	10/23/2020	VSP Vision Insurance Pre-Tax	001-2-00000-1282	626.87
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:		**2,650.04**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019658	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	371.21
BLUE CROSS BLUE SHIELD OF KS ..	INV0019659	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	59.38
BLUE CROSS BLUE SHIELD OF KS ..	INV0019660	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	462.60
BLUE CROSS BLUE SHIELD OF KS ..	INV0019661	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	570.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019662	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	570.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019663	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	106.40
BLUE CROSS BLUE SHIELD OF KS ..	INV0019681	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,354.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0019682	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	3,340.89
BLUE CROSS BLUE SHIELD OF KS ..	INV0019683	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,856.05
BLUE CROSS BLUE SHIELD OF KS ..	INV0019684	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	608.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0019685	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	993.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0019686	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,662.32
BLUE CROSS BLUE SHIELD OF KS ..	INV0019687	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	408.17
BLUE CROSS BLUE SHIELD OF KS ..	INV0019688	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,530.67
BLUE CROSS BLUE SHIELD OF KS ..	INV0019689	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	592.81
BLUE CROSS BLUE SHIELD OF KS ..	INV0019690	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	5,051.61
BLUE CROSS BLUE SHIELD OF KS ..	INV0019691	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,197.36
BLUE CROSS BLUE SHIELD OF KS ..	INV0019692	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	4,943.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0019693	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	3,489.07
BLUE CROSS BLUE SHIELD OF KS ..	INV0019694	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	710.86
BLUE CROSS BLUE SHIELD OF KS ..	INV0019695	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	1,168.70
BLUE CROSS BLUE SHIELD OF KS ..	INV0019696	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0257	2,576.73
BLUE CROSS BLUE SHIELD OF KS ..	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	1,607.92
BLUE CROSS BLUE SHIELD OF KS ..	INV0019698	10/23/2020	BLUE CROSS BLUE SHIELD	001-2-00000-0267	923.42
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**38,157.29**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019664	10/23/2020	FLEX SPENDING-1074334	001-2-00000-2377	312.51

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
CITY OF JC FLEX SPENDING ACCT...	INV0019704	10/23/2020	FLEX SPENDING-1074334	001-2-00000-2377	3,018.33
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:		**3,330.84**
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019665	10/23/2020	CITY OF JUNCTION CITY (G-FEE)	001-2-00000-0279	5.00
CITY OF JUNCTION CITY	INV0019699	10/23/2020	TELEPHONE REIMBURSEMENT	001-2-00000-0735	8.50
CITY OF JUNCTION CITY	INV0019705	10/23/2020	CITY OF JUNCTION CITY (G-FEE)	001-2-00000-0279	20.00
CITY OF JUNCTION CITY	INV0019719	10/23/2020	TELEPHONE REIMBURSEMENT	001-2-00000-0735	231.23
			Vendor 012130 - CITY OF JUNCTION CITY Total:		**264.73**
Vendor: 025326 - FIREMEN'S RELIEF ASSOCIATION					
FIREMEN'S RELIEF ASSOCIATION	INV0019703	10/23/2020	FIREMANS RELIEF	001-2-00000-0276	234.63
			Vendor 025326 - FIREMEN'S RELIEF ASSOCIATION Total:		**234.63**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019700	10/23/2020	DEPENDENT CARE ACCT 10743...	001-2-00000-2377	279.16
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:		**279.16**
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019714	10/23/2020	GREAT WEST FINANCIAL	001-2-00000-0261	7,271.76
GREAT WEST FINANCIAL	INV0019718	10/23/2020	GREAT WEST FINANCIAL	001-2-00000-0261	140.01
			Vendor 01944 - GREAT WEST FINANCIAL Total:		**7,411.77**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019673	10/23/2020	SOCIAL SECURITY WITHHOLDING	001-2-00000-0251	1,807.40
INTERNAL REVENUE SERVICE	INV0019674	10/23/2020	FEDERAL WITHHOLDING	001-2-00000-0250	880.49
INTERNAL REVENUE SERVICE	INV0019675	10/23/2020	MEDICARE WITHHOLDING	001-2-00000-0251	422.70
INTERNAL REVENUE SERVICE	INV0019725	10/23/2020	SOCIAL SECURITY WITHHOLDING	001-2-00000-0251	11,306.74
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	001-2-00000-0250	26,098.79
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	001-2-00000-0251	9,023.18
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**49,539.30**
Vendor: 010597 - JAN HAMILTON, CH.13 TRUSTEE-					
JAN HAMILTON, CH.13 TRUSTEE-	INV0019707	10/23/2020	JAN HAMILTON	001-2-00000-0259	115.00
			Vendor 010597 - JAN HAMILTON, CH.13 TRUSTEE- Total:		**115.00**
Vendor: 039125 - JCPOA					
JCPOA	INV0019717	10/23/2020	JCPOA	001-2-00000-0260	860.00
			Vendor 039125 - JCPOA Total:		**860.00**
Vendor: 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309					
JUNCTION CITY FIRE FIGHTERS ...	INV0019702	10/23/2020	I.A.F.F. LOCAL 3309	001-2-00000-0275	1,584.00
			Vendor 037195 - JUNCTION CITY FIRE FIGHTERS ASSOCIATION LOCAL 3309 Total:		**1,584.00**
Vendor: 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION					
JUNCTION CITY FIREFIGHTERS A...	INV0019701	10/23/2020	FIREFIGHTERS AID ASSOCIATION	001-2-00000-0276	235.00
			Vendor 00813 - JUNCTION CITY FIREFIGHTERS AID ASSOCIATION Total:		**235.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019672	10/23/2020	STATE WITHHOLDING	001-2-00000-0252	521.51
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	001-2-00000-0252	12,442.78
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**12,964.29**
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019708	10/23/2020	INCOME WITHHOLDING ORDER	001-2-00000-0259	1,131.54
KANSAS PAYMENT CENTER	INV0019709	10/23/2020	GARNISHMENT	001-2-00000-0259	182.28
			Vendor 014435 - KANSAS PAYMENT CENTER Total:		**1,313.82**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019666	10/23/2020	KPERS #1	001-2-00000-0255	462.38
KANSAS PUBLIC EMPLOYEES	INV0019667	10/23/2020	KPERS #2	001-2-00000-0255	432.87
KANSAS PUBLIC EMPLOYEES	INV0019668	10/23/2020	KPERS #3	001-2-00000-0255	1,510.55
KANSAS PUBLIC EMPLOYEES	INV0019669	10/23/2020	KPERS INSURANCE	001-2-00000-0255	153.31
KANSAS PUBLIC EMPLOYEES	INV0019710	10/23/2020	KP&F	001-2-00000-0256	68,384.80
KANSAS PUBLIC EMPLOYEES	INV0019711	10/23/2020	KPERS #1	001-2-00000-0255	4,056.86
KANSAS PUBLIC EMPLOYEES	INV0019712	10/23/2020	KPERS #2	001-2-00000-0255	3,437.54
KANSAS PUBLIC EMPLOYEES	INV0019713	10/23/2020	KPERS #3	001-2-00000-0255	5,397.78

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
KANSAS PUBLIC EMPLOYEES	INV0019715	10/23/2020	KPERS INSURANCE	001-2-00000-0255	882.41
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**84,718.50**
Vendor: 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION					
POLICE & FIREMEN'S INSURANC…	INV0019716	10/23/2020	POLICE & FIRE INSURANCE	001-2-00000-2380	991.07
			Vendor 048289 - POLICE & FIREMEN'S INSURANCE ASSOCIATION Total:		**991.07**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU…	INV0019706	10/23/2020	ROLLING MEADOWS GOLF COU…	001-2-00000-1283	461.53
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:		**461.53**
Vendor: 02894 - TEXAS CHILD SUPPORT SDU					
TEXAS CHILD SUPPORT SDU	INV0019721	10/23/2020	TX CHILD SUPPORT	001-2-00000-0259	119.60
			Vendor 02894 - TEXAS CHILD SUPPORT SDU Total:		**119.60**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY..	INV0019722	10/23/2020	UNITED WAY	001-2-00000-0254	22.50
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:		**22.50**
			Department 000 - NON-DEPARTMENTAL Total:		**206,832.40**
Department: 001 - GENERAL EXPENSES					
Vendor: 03207 - Alan Bontrager					
Alan Bontrager	October 2020	10/22/2020	refund - A Bontrager - Permit is…	001-4-00100-0000-0331	25.00
			Vendor 03207 - Alan Bontrager Total:		**25.00**
Vendor: 03204 - Concepcion Atalig					
Concepcion Atalig	October 2020	10/21/2020	Omni - Oct 2020-C Atalig	001-1-00100-0107	57.22
			Vendor 03204 - Concepcion Atalig Total:		**57.22**
Vendor: 03205 - David Bozarth					
David Bozarth	october 2020	10/21/2020	David Bozarth - omni - Oct 2020	001-1-00100-0107	71.01
			Vendor 03205 - David Bozarth Total:		**71.01**
Vendor: 03203 - Margo Haynes					
Margo Haynes	OCTOBER 2020	10/22/2020	OMNI REFUND- M HAYNES OCT…	001-1-00100-0107	150.00
			Vendor 03203 - Margo Haynes Total:		**150.00**
			Department 001 - GENERAL EXPENSES Total:		**303.23**
Department: 003 - ADMINISTRATION					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	September 2020	10/20/2020	785-532-8788 FINANCE DIRECT…	001-5-00300-0000-0735	46.50
VERIZON WIRELESS	September 2020	10/20/2020	785-280-3591-CITY MANAGER-…	001-5-00300-0000-0735	41.50
VERIZON WIRELESS	September 2020	10/20/2020	785-307-1769 CITY CLERK-MEL…	001-5-00300-0000-0735	41.50
VERIZON WIRELESS	September 2020	10/20/2020	808-284-9463-HR-PULA	001-5-00300-0000-0735	41.50
			Vendor 00970 - VERIZON WIRELESS Total:		**171.00**
			Department 003 - ADMINISTRATION Total:		**171.00**
Department: 008 - BUILDING MAINTENANCE					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	september 2020-1	10/20/2020	6618 BM WILLIAMS	001-5-00800-0000-0735	41.50
VERIZON WIRELESS	september 2020-1	10/20/2020	1761 BM WRIGHT	001-5-00800-0000-0735	41.50
			Vendor 00970 - VERIZON WIRELESS Total:		**83.00**
			Department 008 - BUILDING MAINTENANCE Total:		**83.00**
Department: 010 - PARKS DEPARTMENT					
Vendor: 043802 - EVERGY					
EVERGY	7207317965	10/21/2020	513 N JEFFERSON-JAN 2015	001-5-01000-0000-0736	283.03
			Vendor 043802 - EVERGY Total:		**283.03**
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	1017 1/2 W 5TH ST	001-5-01000-0000-0737	30.76
			Vendor 043271 - KANSAS GAS SERVICE Total:		**30.76**
Vendor: 041100 - SECURITY SOLUTIONS INC					
SECURITY SOLUTIONS INC	inv106677	10/23/2020	ALARM WUPD 2307 N JACKSON	001-5-01000-0000-0749	35.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:		**35.00**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	september 2020-1	10/20/2020	785-479-1501-DARRIN DOHRM...	001-5-01000-0000-0735	41.50
VERIZON WIRELESS	september 2020-1	10/20/2020	7131 PR DIRECTOR LAZEAR	001-5-01000-0000-0735	46.50
			Vendor 00970 - VERIZON WIRELESS Total:		**88.00**
			Department 010 - PARKS DEPARTMENT Total:		**436.79**
Department: 011 - SWIMMING POOL					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	1017 W 5TH	001-5-01100-0000-0737	39.33
			Vendor 043271 - KANSAS GAS SERVICE Total:		**39.33**
Vendor: 041100 - SECURITY SOLUTIONS INC					
SECURITY SOLUTIONS INC	inv106677	10/23/2020	ALARM CITY POOL-1017 W 5TH	001-5-01100-0000-0749	15.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:		**15.00**
			Department 011 - SWIMMING POOL Total:		**54.33**
Department: 013 - SPIN CITY					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	915 S WASHINGTON	001-5-01300-0000-0737	54.39
			Vendor 043271 - KANSAS GAS SERVICE Total:		**54.39**
Vendor: 041100 - SECURITY SOLUTIONS INC					
SECURITY SOLUTIONS INC	inv106677	10/23/2020	ALARM-915 S WASHINGTON	001-5-01300-0000-0749	25.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:		**25.00**
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	september 2020-1	10/20/2020	4006-SC MGR GRAY	001-5-01300-0000-0735	41.50
			Vendor 00970 - VERIZON WIRELESS Total:		**41.50**
			Department 013 - SPIN CITY Total:		**120.89**
Department: 014 - jUNCTION CITY AIRPORT					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	540 AIRPORT RD #100	001-5-01400-0000-0737	33.76
KANSAS GAS SERVICE	NOV 42020	10/23/2020	540 W 18TH ST	001-5-01400-0000-0737	37.90
			Vendor 043271 - KANSAS GAS SERVICE Total:		**71.66**
Vendor: 02150 - RAVEN AERO SERVICE,INC.					
RAVEN AERO SERVICE,INC.	November2020	10/22/2020	JUNE 2016-CONTRACT SERVICE	001-5-01400-0000-0797	850.00
			Vendor 02150 - RAVEN AERO SERVICE,INC. Total:		**850.00**
			Department 014 - jUNCTION CITY AIRPORT Total:		**921.66**
Department: 017 - ROLLING MEADOWS GOLF COURSE					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	september 2020-1	10/20/2020	785-307-2045-GOLF-MAINTEN...	001-5-01700-0000-0735	40.01
VERIZON WIRELESS	september 2020-1	10/20/2020	316-304-2546-GOLF-YOUNGERS	001-5-01700-0000-0735	46.50
			Vendor 00970 - VERIZON WIRELESS Total:		**86.51**
			Department 017 - ROLLING MEADOWS GOLF COURSE Total:		**86.51**
Department: 019 - ANIMAL SHELTER					
Vendor: 028265 - GEARY COUNTY CLERK					
GEARY COUNTY CLERK	SEPTEMBER 2020	10/23/2020	JC Animal Shelter - sept 2020	001-5-01900-0000-0770	7,726.75
			Vendor 028265 - GEARY COUNTY CLERK Total:		**7,726.75**
			Department 019 - ANIMAL SHELTER Total:		**7,726.75**
Department: 022 - BUILDING CODES & INSPECTIONS					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	September 20	10/20/2020	SENIOR INSPECTOR IPAD2-307-...	001-5-02200-0000-0735	40.01
VERIZON WIRELESS	September 20	10/20/2020	INSPECTORS IPAD2-307-8252	001-5-02200-0000-0735	40.01
VERIZON WIRELESS	September 20	10/20/2020	INSPECTOR1 IPAD4-307-8307	001-5-02200-0000-0735	40.01
VERIZON WIRELESS	September 20	10/20/2020	INSPECTOR2 IPAD4-307-8383	001-5-02200-0000-0735	40.01
			Vendor 00970 - VERIZON WIRELESS Total:		**160.04**
			Department 022 - BUILDING CODES & INSPECTIONS Total:		**160.04**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 024 - FIRE DEPARTMENT					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	2245 LACY DR-FIRE	001-5-02400-0000-0737	93.06
				Vendor 043271 - KANSAS GAS SERVICE Total:	**93.06**
				Department 024 - FIRE DEPARTMENT Total:	**93.06**
Department: 025 - STREET DEPARTMENT					
Vendor: 043802 - EVERGY					
EVERGY	6170634443	10/21/2020	1204 W 8TH ST-MAY 2020	001-5-02500-0000-0762	36.29
				Vendor 043802 - EVERGY Total:	**36.29**
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	2324 1/2 N JACKSON	001-5-02500-0000-0737	52.88
				Vendor 043271 - KANSAS GAS SERVICE Total:	**52.88**
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	2020-1 september	10/20/2020	IBARRA-223-1232	001-5-02500-0000-0735	41.50
VERIZON WIRELESS	2020-1 september	10/20/2020	TENORIO-761-5450	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	HALL-761-5396	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	HORN-761-5254	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	ROETHER-375-8899	001-5-02500-0000-0735	41.50
VERIZON WIRELESS	2020-1 september	10/20/2020	STREET 3-761-5218	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	ON CALL-223-1508	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	UTILITY 1-223-1241	001-5-02500-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	SAMSUNG TAB A2-492-2338	001-5-02500-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	SAMSUNG TAB A1-492-2335	001-5-02500-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	ZISHKA STREETS-492-2211	001-5-02500-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	GAGER FLEET-492-2616	001-5-02500-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	STREET CREW-492-2184	001-5-02500-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	LEWIS-761-5415	001-5-02500-0000-0735	41.50
				Vendor 00970 - VERIZON WIRELESS Total:	**470.59**
				Department 025 - STREET DEPARTMENT Total:	**559.76**
Department: 029 - LEGAL DEPARTMENT					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	September 2020	10/20/2020	785-307-0016--CITY PROSECUT…	001-5-02900-0000-0735	41.50
				Vendor 00970 - VERIZON WIRELESS Total:	**41.50**
				Department 029 - LEGAL DEPARTMENT Total:	**41.50**
Department: 030 - MUNICIPAL COURT					
Vendor: 03200 - Anebal Valti De Los Santos					
Anebal Valti De Los Santos	october 2020	10/21/2020	October 2020-bond refund	001-5-03000-0000-9203	1,200.00
				Vendor 03200 - Anebal Valti De Los Santos Total:	**1,200.00**
Vendor: 03208 - Claude D Jude					
Claude D Jude	october 2020	10/23/2020	C Jude - bond refund october 2…	001-5-03000-0000-9203	500.00
				Vendor 03208 - Claude D Jude Total:	**500.00**
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	Sptember 2020	10/21/2020	701 N JEFFERSON-OCT 2020	001-5-03000-0000-0737	42.88
				Vendor 043271 - KANSAS GAS SERVICE Total:	**42.88**
Vendor: 03201 - Recheam Anderson					
Recheam Anderson	OCTOBER 2020	10/22/2020	BOND REFUND - OCT 2020- AN…	001-5-03000-0000-9203	600.00
				Vendor 03201 - Recheam Anderson Total:	**600.00**
Vendor: 041100 - SECURITY SOLUTIONS INC					
SECURITY SOLUTIONS INC	inv106677	10/23/2020	ALARM-COURT-700 N JEFFERS…	001-5-03000-0000-0749	35.00
				Vendor 041100 - SECURITY SOLUTIONS INC Total:	**35.00**
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	September 2020	10/20/2020	785-492-2010-MUNICIPAL COU…	001-5-03000-0000-0735	73.87
				Vendor 00970 - VERIZON WIRELESS Total:	**73.87**
				Department 030 - MUNICIPAL COURT Total:	**2,451.75**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Department: 040 - C.L. HOOVER OPERA HOUSE					
Vendor: 043802 - EVERGY					
EVERGY	4395855888	10/21/2020	135 W 7TH-JAN 2016(OPERA)	001-5-04000-0000-0736	1,283.72
				Vendor 043802 - EVERGY Total:	**1,283.72**
				Department 040 - C.L. HOOVER OPERA HOUSE Total:	**1,283.72**
Department: 048 - RECREATION DEPARTMENT					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	1002 W 12TH	001-5-04800-0000-0737	105.45
				Vendor 043271 - KANSAS GAS SERVICE Total:	**105.45**
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	september 2020-1	10/20/2020	3067 REC MGR SWIHART	001-5-04800-0000-0735	41.50
				Vendor 00970 - VERIZON WIRELESS Total:	**41.50**
				Department 048 - RECREATION DEPARTMENT Total:	**146.95**
				Fund 001 - GENERAL FUND Total:	**221,473.34**
Fund: 014 - WATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 03005 - ADRIAN & PANKRATZ, P.A					
ADRIAN & PANKRATZ, P.A	INV0019676	10/23/2020	GARNISHMENT	014-2-00000-0259	83.85
				Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:	**83.85**
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	014-2-00000-1287	14.58
ADVANCE LIFE INSURANCE	INV0019678	10/23/2020	ADVANCE LIFE INSURANCE BEF...	014-2-00000-1287	27.32
				Vendor 043380 - ADVANCE LIFE INSURANCE Total:	**41.90**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	014-2-00000-1287	32.29
				Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:	**32.29**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019679	10/23/2020	AFLAC	014-2-00000-1282	18.27
AMERICAN FAMILY LIFE ASSUR...	INV0019680	10/23/2020	AFLAC BEFORE TAX	014-2-00000-1282	27.99
AMERICAN FAMILY LIFE ASSUR...	INV0019723	10/23/2020	VSP Vision Insurance Pre-Tax	014-2-00000-1282	21.97
				Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:	**68.23**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019684	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	33.42
BLUE CROSS BLUE SHIELD OF KS ..	INV0019686	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	99.52
BLUE CROSS BLUE SHIELD OF KS ..	INV0019688	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	346.96
BLUE CROSS BLUE SHIELD OF KS ..	INV0019689	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	59.82
BLUE CROSS BLUE SHIELD OF KS ..	INV0019690	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	307.65
BLUE CROSS BLUE SHIELD OF KS ..	INV0019691	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	115.64
BLUE CROSS BLUE SHIELD OF KS ..	INV0019693	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	228.20
BLUE CROSS BLUE SHIELD OF KS ..	INV0019694	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	355.44
BLUE CROSS BLUE SHIELD OF KS ..	INV0019696	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0257	146.41
BLUE CROSS BLUE SHIELD OF KS ..	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	56.21
BLUE CROSS BLUE SHIELD OF KS ..	INV0019698	10/23/2020	BLUE CROSS BLUE SHIELD	014-2-00000-0267	42.57
				Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:	**1,791.84**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019704	10/23/2020	FLEX SPENDING-1074334	014-2-00000-2377	139.23
				Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:	**139.23**
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019705	10/23/2020	CITY OF JUNCTION CITY (G-FEE)	014-2-00000-0279	5.04
CITY OF JUNCTION CITY	INV0019719	10/23/2020	TELEPHONE REIMBURSEMENT	014-2-00000-0735	26.50
				Vendor 012130 - CITY OF JUNCTION CITY Total:	**31.54**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019700	10/23/2020	DEPENDENT CARE ACCT 10743...	014-2-00000-2377	16.67
				Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:	**16.67**
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019714	10/23/2020	GREAT WEST FINANCIAL	014-2-00000-0261	426.00

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
GREAT WEST FINANCIAL	INV0019718	10/23/2020	GREAT WEST FINANCIAL	014-2-00000-0261	12.50
			Vendor 01944 - GREAT WEST FINANCIAL Total:		**438.50**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019725	10/23/2020	SOCIAL SECURITY WITHHOLDING	014-2-00000-0251	1,535.82
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	014-2-00000-0250	891.38
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	014-2-00000-0251	359.28
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**2,786.48**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	014-2-00000-0252	453.84
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**453.84**
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019708	10/23/2020	INCOME WITHHOLDING ORDER	014-2-00000-0259	65.02
			Vendor 014435 - KANSAS PAYMENT CENTER Total:		**65.02**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019711	10/23/2020	KPERS #1	014-2-00000-0255	537.22
KANSAS PUBLIC EMPLOYEES	INV0019712	10/23/2020	KPERS #2	014-2-00000-0255	510.17
KANSAS PUBLIC EMPLOYEES	INV0019713	10/23/2020	KPERS #3	014-2-00000-0255	897.09
KANSAS PUBLIC EMPLOYEES	INV0019715	10/23/2020	KPERS INSURANCE	014-2-00000-0255	133.18
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**2,077.66**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU…	INV0019706	10/23/2020	ROLLING MEADOWS GOLF COU…	014-2-00000-1283	4.79
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:		**4.79**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY..	INV0019722	10/23/2020	UNITED WAY	014-2-00000-0254	5.52
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:		**5.52**
			Department 000 - NON-DEPARTMENTAL Total:		**8,037.36**
Department: 532 - WATER DISTRIBUTION SYSTEM					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	2020-1 september	10/20/2020	UTILITY 5-761-5237	014-5-53200-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	NEW LINE-761-5094	014-5-53200-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	STREET 5-761-5283	014-5-53200-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	HAYHURST-761-5293	014-5-53200-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	TABLETS FOR METER READERS-…	014-5-53200-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	TABLETS FOR METER READERS-…	014-5-53200-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	SAMSUNG TAB A5-210-4887	014-5-53200-0000-0735	40.01
			Vendor 00970 - VERIZON WIRELESS Total:		**217.39**
			Department 532 - WATER DISTRIBUTION SYSTEM Total:		**217.39**
Department: 534 - WATER ADMINISTRATION					
Vendor: 043271 - KANSAS GAS SERVICE					
KANSAS GAS SERVICE	NOV 42020	10/23/2020	2232 W ASH TOWER	014-5-53400-0000-0737	31.46
KANSAS GAS SERVICE	NOV 42020	10/23/2020	900 W SPRUCE	014-5-53400-0000-0737	31.46
			Vendor 043271 - KANSAS GAS SERVICE Total:		**62.92**
Vendor: 041100 - SECURITY SOLUTIONS INC					
SECURITY SOLUTIONS INC	inv106677	10/23/2020	ALARM CITY CLERK OFC.(CS dep…	014-5-53400-0000-0749	18.00
			Vendor 041100 - SECURITY SOLUTIONS INC Total:		**18.00**
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	September 2020	10/20/2020	785-307-4403-JUNCTION CITY …	014-5-53400-0000-0735	40.01
VERIZON WIRELESS	September 2020	10/20/2020	785-307-7019--JUNCTION CITY …	014-5-53400-0000-0735	4.01
			Vendor 00970 - VERIZON WIRELESS Total:		**44.02**
			Department 534 - WATER ADMINISTRATION Total:		**124.94**
			Fund 014 - WATER UTILITY FUND Total:		**8,379.69**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 015 - WASTEWATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 03005 - ADRIAN & PANKRATZ, P.A					
ADRIAN & PANKRATZ, P.A	INV0019676	10/23/2020	GARNISHMENT	015-2-00000-0259	83.82
			Vendor 03005 - ADRIAN & PANKRATZ, P.A Total:		**83.82**
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	015-2-00000-1287	16.73
ADVANCE LIFE INSURANCE	INV0019678	10/23/2020	ADVANCE LIFE INSURANCE BEF...	015-2-00000-1287	27.32
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:		**44.05**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	015-2-00000-1287	35.91
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:		**35.91**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR...	INV0019679	10/23/2020	AFLAC	015-2-00000-1282	18.27
AMERICAN FAMILY LIFE ASSUR...	INV0019680	10/23/2020	AFLAC BEFORE TAX	015-2-00000-1282	27.99
AMERICAN FAMILY LIFE ASSUR...	INV0019723	10/23/2020	VSP Vision Insurance Pre-Tax	015-2-00000-1282	30.65
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:		**76.91**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ...	INV0019684	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	33.35
BLUE CROSS BLUE SHIELD OF KS ...	INV0019686	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	99.52
BLUE CROSS BLUE SHIELD OF KS ...	INV0019688	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	346.96
BLUE CROSS BLUE SHIELD OF KS ...	INV0019689	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	63.09
BLUE CROSS BLUE SHIELD OF KS ...	INV0019690	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	330.73
BLUE CROSS BLUE SHIELD OF KS ...	INV0019691	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	138.78
BLUE CROSS BLUE SHIELD OF KS ...	INV0019692	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ...	INV0019693	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	228.12
BLUE CROSS BLUE SHIELD OF KS ...	INV0019694	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	355.42
BLUE CROSS BLUE SHIELD OF KS ...	INV0019696	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0257	146.41
BLUE CROSS BLUE SHIELD OF KS ...	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	56.13
BLUE CROSS BLUE SHIELD OF KS ...	INV0019698	10/23/2020	BLUE CROSS BLUE SHIELD	015-2-00000-0267	62.29
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**2,050.94**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT...	INV0019704	10/23/2020	FLEX SPENDING-1074334	015-2-00000-2377	141.73
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:		**141.73**
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019705	10/23/2020	CITY OF JUNCTION CITY (G-FEE)	015-2-00000-0279	4.96
CITY OF JUNCTION CITY	INV0019719	10/23/2020	TELEPHONE REIMBURSEMENT	015-2-00000-0735	26.50
			Vendor 012130 - CITY OF JUNCTION CITY Total:		**31.46**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019700	10/23/2020	DEPENDENT CARE ACCT 10743...	015-2-00000-2377	16.67
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:		**16.67**
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019714	10/23/2020	GREAT WEST FINANCIAL	015-2-00000-0261	432.50
GREAT WEST FINANCIAL	INV0019718	10/23/2020	GREAT WEST FINANCIAL	015-2-00000-0261	12.50
			Vendor 01944 - GREAT WEST FINANCIAL Total:		**445.00**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019725	10/23/2020	SOCIAL SECURITY WITHHOLDING	015-2-00000-0251	1,754.36
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	015-2-00000-0250	986.74
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	015-2-00000-0251	410.16
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**3,151.26**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	015-2-00000-0252	514.10
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**514.10**
Vendor: 014435 - KANSAS PAYMENT CENTER					
KANSAS PAYMENT CENTER	INV0019708	10/23/2020	INCOME WITHHOLDING ORDER	015-2-00000-0259	64.98
			Vendor 014435 - KANSAS PAYMENT CENTER Total:		**64.98**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019711	10/23/2020	KPERS #1	015-2-00000-0255	558.80
KANSAS PUBLIC EMPLOYEES	INV0019712	10/23/2020	KPERS #2	015-2-00000-0255	510.11
KANSAS PUBLIC EMPLOYEES	INV0019713	10/23/2020	KPERS #3	015-2-00000-0255	1,136.08
KANSAS PUBLIC EMPLOYEES	INV0019715	10/23/2020	KPERS INSURANCE	015-2-00000-0255	150.91
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**2,355.90**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU…	INV0019706	10/23/2020	ROLLING MEADOWS GOLF COU…	015-2-00000-1283	4.79
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:		**4.79**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY..	INV0019722	10/23/2020	UNITED WAY	015-2-00000-0254	5.48
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:		**5.48**
			Department 000 - NON-DEPARTMENTAL Total:		**9,023.00**
Department: 540 - WASTEWATER DISTRIBUTION SYSTEM					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	2020-1 september	10/20/2020	SANITATION 3-761-5373	015-5-54000-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	MARSTON-761-5354	015-5-54000-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	SAMSUNG TAB A4-492-2782	015-5-54000-0000-0735	40.01
			Vendor 00970 - VERIZON WIRELESS Total:		**88.69**
			Department 540 - WASTEWATER DISTRIBUTION SYSTEM Total:		**88.69**
			Fund 015 - WASTEWATER UTILITY FUND Total:		**9,111.69**
Fund: 018 - STORM WATER UTILITY FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	018-2-00000-1287	1.58
ADVANCE LIFE INSURANCE	INV0019678	10/23/2020	ADVANCE LIFE INSURANCE BEF…	018-2-00000-1287	12.23
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:		**13.81**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL…	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	018-2-00000-1287	3.43
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:		**3.43**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR…	INV0019679	10/23/2020	AFLAC	018-2-00000-1282	9.30
AMERICAN FAMILY LIFE ASSUR…	INV0019680	10/23/2020	AFLAC BEFORE TAX	018-2-00000-1282	9.66
AMERICAN FAMILY LIFE ASSUR…	INV0019723	10/23/2020	VSP Vision Insurance Pre-Tax	018-2-00000-1282	3.47
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:		**22.43**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019684	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	3.72
BLUE CROSS BLUE SHIELD OF KS ..	INV0019686	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	49.76
BLUE CROSS BLUE SHIELD OF KS ..	INV0019688	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	102.04
BLUE CROSS BLUE SHIELD OF KS ..	INV0019689	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	14.70
BLUE CROSS BLUE SHIELD OF KS ..	INV0019690	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	11.57
BLUE CROSS BLUE SHIELD OF KS ..	INV0019691	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	11.56
BLUE CROSS BLUE SHIELD OF KS ..	INV0019693	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	19.01
BLUE CROSS BLUE SHIELD OF KS ..	INV0019696	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0257	29.28
BLUE CROSS BLUE SHIELD OF KS ..	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	4.68
BLUE CROSS BLUE SHIELD OF KS ..	INV0019698	10/23/2020	BLUE CROSS BLUE SHIELD	018-2-00000-0267	4.56
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**250.88**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019704	10/23/2020	FLEX SPENDING-1074334	018-2-00000-2377	33.57
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:		**33.57**
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019719	10/23/2020	TELEPHONE REIMBURSEMENT	018-2-00000-0735	7.95
			Vendor 012130 - CITY OF JUNCTION CITY Total:		**7.95**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT …	INV0019700	10/23/2020	DEPENDENT CARE ACCT 10743…	018-2-00000-2377	8.33
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:		**8.33**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019714	10/23/2020	GREAT WEST FINANCIAL	018-2-00000-0261	180.76
GREAT WEST FINANCIAL	INV0019718	10/23/2020	GREAT WEST FINANCIAL	018-2-00000-0261	2.50
			Vendor 01944 - GREAT WEST FINANCIAL Total:		**183.26**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019725	10/23/2020	SOCIAL SECURITY WITHHOLDING	018-2-00000-0251	278.32
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	018-2-00000-0250	170.76
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	018-2-00000-0251	65.10
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**514.18**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	018-2-00000-0252	83.74
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**83.74**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019711	10/23/2020	KPERS #1	018-2-00000-0255	121.11
KANSAS PUBLIC EMPLOYEES	INV0019712	10/23/2020	KPERS #2	018-2-00000-0255	122.13
KANSAS PUBLIC EMPLOYEES	INV0019713	10/23/2020	KPERS #3	018-2-00000-0255	109.94
KANSAS PUBLIC EMPLOYEES	INV0019715	10/23/2020	KPERS INSURANCE	018-2-00000-0255	24.18
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**377.36**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU…	INV0019706	10/23/2020	ROLLING MEADOWS GOLF COU…	018-2-00000-1283	2.40
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:		**2.40**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY..	INV0019722	10/23/2020	UNITED WAY	018-2-00000-0254	1.50
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:		**1.50**
			Department 000 - NON-DEPARTMENTAL Total:		**1,502.84**
			Fund 018 - STORM WATER UTILITY FUND Total:		**1,502.84**
Fund: 023 - SANITATION FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	023-2-00000-1287	12.12
ADVANCE LIFE INSURANCE	INV0019678	10/23/2020	ADVANCE LIFE INSURANCE BEF…	023-2-00000-1287	103.39
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:		**115.51**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL…	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	023-2-00000-1287	24.63
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:		**24.63**
Vendor: 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY					
AMERICAN FAMILY LIFE ASSUR…	INV0019679	10/23/2020	AFLAC	023-2-00000-1282	10.11
AMERICAN FAMILY LIFE ASSUR…	INV0019680	10/23/2020	AFLAC BEFORE TAX	023-2-00000-1282	80.02
AMERICAN FAMILY LIFE ASSUR…	INV0019723	10/23/2020	VSP Vision Insurance Pre-Tax	023-2-00000-1282	24.04
			Vendor 066230 - AMERICAN FAMILY LIFE ASSURANCE COMPANY Total:		**114.17**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019684	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	3.74
BLUE CROSS BLUE SHIELD OF KS ..	INV0019686	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	74.66
BLUE CROSS BLUE SHIELD OF KS ..	INV0019688	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	122.39
BLUE CROSS BLUE SHIELD OF KS ..	INV0019689	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	53.90
BLUE CROSS BLUE SHIELD OF KS ..	INV0019690	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	312.24
BLUE CROSS BLUE SHIELD OF KS ..	INV0019691	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	312.26
BLUE CROSS BLUE SHIELD OF KS ..	INV0019692	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ..	INV0019693	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	218.68
BLUE CROSS BLUE SHIELD OF KS ..	INV0019696	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0257	29.27
BLUE CROSS BLUE SHIELD OF KS ..	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	53.84
BLUE CROSS BLUE SHIELD OF KS ..	INV0019698	10/23/2020	BLUE CROSS BLUE SHIELD	023-2-00000-0267	91.96
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**1,463.08**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019704	10/23/2020	FLEX SPENDING-1074334	023-2-00000-2377	63.07
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:		**63.07**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Vendor: 012130 - CITY OF JUNCTION CITY					
CITY OF JUNCTION CITY	INV0019719	10/23/2020	TELEPHONE REIMBURSEMENT	023-2-00000-0735	12.57
			Vendor 012130 - CITY OF JUNCTION CITY Total:		**12.57**
Vendor: 050188 - FLEXIBLE SPENDING ACCOUNT #1074334					
FLEXIBLE SPENDING ACCOUNT ...	INV0019700	10/23/2020	DEPENDENT CARE ACCT 10743...	023-2-00000-2377	12.49
			Vendor 050188 - FLEXIBLE SPENDING ACCOUNT #1074334 Total:		**12.49**
Vendor: 01944 - GREAT WEST FINANCIAL					
GREAT WEST FINANCIAL	INV0019714	10/23/2020	GREAT WEST FINANCIAL	023-2-00000-0261	234.98
GREAT WEST FINANCIAL	INV0019718	10/23/2020	GREAT WEST FINANCIAL	023-2-00000-0261	2.49
			Vendor 01944 - GREAT WEST FINANCIAL Total:		**237.47**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019725	10/23/2020	SOCIAL SECURITY WITHHOLDING	023-2-00000-0251	1,526.20
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	023-2-00000-0250	991.64
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	023-2-00000-0251	356.98
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**2,874.82**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	023-2-00000-0252	426.76
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**426.76**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019711	10/23/2020	KPERS #1	023-2-00000-0255	158.46
KANSAS PUBLIC EMPLOYEES	INV0019712	10/23/2020	KPERS #2	023-2-00000-0255	1,139.24
KANSAS PUBLIC EMPLOYEES	INV0019713	10/23/2020	KPERS #3	023-2-00000-0255	577.06
KANSAS PUBLIC EMPLOYEES	INV0019715	10/23/2020	KPERS INSURANCE	023-2-00000-0255	128.23
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**2,002.99**
Vendor: 067881 - ROLLING MEADOWS GOLF COURSE					
ROLLING MEADOWS GOLF COU...	INV0019706	10/23/2020	ROLLING MEADOWS GOLF COU...	023-2-00000-1283	3.59
			Vendor 067881 - ROLLING MEADOWS GOLF COURSE Total:		**3.59**
Vendor: 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY					
UNITED WAY OF JUNCTION CITY..	INV0019722	10/23/2020	UNITED WAY	023-2-00000-0254	2.00
			Vendor 079629 - UNITED WAY OF JUNCTION CITY-GEARY COUNTY Total:		**2.00**
			Department 000 - NON-DEPARTMENTAL Total:		**7,353.15**
Department: 644 - SANITATION OPERATIONS					
Vendor: 00970 - VERIZON WIRELESS					
VERIZON WIRELESS	2020-1 september	10/20/2020	SAMSUNG TAB A3-492-2762	023-5-64400-0000-0735	40.01
VERIZON WIRELESS	2020-1 september	10/20/2020	UTILITY 2-223-1337	023-5-64400-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	SANITATION 1-223-1758	023-5-64400-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	TODD BARRIGER-223-1759	023-5-64400-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	MERRIT-223-2022	023-5-64400-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	STREET 7-761-5310	023-5-64400-0000-0735	24.34
VERIZON WIRELESS	2020-1 september	10/20/2020	DOWNS-307-6183	023-5-64400-0000-0735	24.34
			Vendor 00970 - VERIZON WIRELESS Total:		**186.05**
			Department 644 - SANITATION OPERATIONS Total:		**186.05**
			Fund 023 - SANITATION FUND Total:		**7,539.20**
Fund: 035 - EMPLOYEE BENEFITS FUND					
Department: 140 - EMPLOYEE BENEFITS					
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	CM0000595	10/26/2020	TO OFFSET AMT PAID VS BOOK...	035-4-14100-0000-0421	-28,777.74
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**-28,777.74**
Vendor: 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT					
FREEDOM CLAIMS MGT.INC CLA..	NOVEMBER 2020	10/22/2020	INV-911152-10-12-2020	035-5-14000-0000-0749	3,485.96
FREEDOM CLAIMS MGT.INC CLA..	OVEMBER 2020	10/22/2020	INV-911152-10-16-2020	035-5-14000-0000-0749	2,338.07
			Vendor 02155 - FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT Total:		**5,824.03**
			Department 140 - EMPLOYEE BENEFITS Total:		**-22,953.71**
			Fund 035 - EMPLOYEE BENEFITS FUND Total:		**-22,953.71**

Vendor Name	Payable Number	Post Date	Description (Item)	Account Number	Amount
Fund: 047 - DRUG & ALCOHOL ABUSE FUND					
Department: 000 - NON-DEPARTMENTAL					
Vendor: 043380 - ADVANCE LIFE INSURANCE					
ADVANCE LIFE INSURANCE	INV0019677	10/23/2020	CITY OF JC EMPLOYER PD LIFE	047-2-00000-1287	1.60
			Vendor 043380 - ADVANCE LIFE INSURANCE Total:		**1.60**
Vendor: 03161 - ADVANCE SHORT TERM DISABILITY					
ADVANCE SHORT TERM DISABIL...	INV0019720	10/23/2020	CITY OF JC EMPLOYER PAID STD	047-2-00000-1287	3.75
			Vendor 03161 - ADVANCE SHORT TERM DISABILITY Total:		**3.75**
Vendor: 007921 - BLUE CROSS BLUE SHIELD OF KS INC					
BLUE CROSS BLUE SHIELD OF KS ..	INV0019692	10/23/2020	BLUE CROSS BLUE SHIELD	047-2-00000-0257	190.14
BLUE CROSS BLUE SHIELD OF KS ..	INV0019697	10/23/2020	BLUE CROSS BLUE SHIELD	047-2-00000-0267	46.81
			Vendor 007921 - BLUE CROSS BLUE SHIELD OF KS INC Total:		**236.95**
Vendor: 044005 - CITY OF JC FLEX SPENDING ACCT 1074334					
CITY OF JC FLEX SPENDING ACCT..	INV0019704	10/23/2020	FLEX SPENDING-1074334	047-2-00000-2377	62.50
			Vendor 044005 - CITY OF JC FLEX SPENDING ACCT 1074334 Total:		**62.50**
Vendor: 001010 - INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SERVICE	INV0019726	10/23/2020	FEDERAL WITHHOLDING	047-2-00000-0250	172.59
INTERNAL REVENUE SERVICE	INV0019727	10/23/2020	MEDICARE WITHHOLDING	047-2-00000-0251	63.34
			Vendor 001010 - INTERNAL REVENUE SERVICE Total:		**235.93**
Vendor: 039125 - JCPOA					
JCPOA	INV0019717	10/23/2020	JCPOA	047-2-00000-0260	20.00
			Vendor 039125 - JCPOA Total:		**20.00**
Vendor: 042540 - KANSAS DEPT OF REVENUE					
KANSAS DEPT OF REVENUE	INV0019724	10/23/2020	STATE WITHHOLDING	047-2-00000-0252	74.72
			Vendor 042540 - KANSAS DEPT OF REVENUE Total:		**74.72**
Vendor: 043859 - KANSAS PUBLIC EMPLOYEES					
KANSAS PUBLIC EMPLOYEES	INV0019710	10/23/2020	KP&F	047-2-00000-0256	657.66
			Vendor 043859 - KANSAS PUBLIC EMPLOYEES Total:		**657.66**
			Department 000 - NON-DEPARTMENTAL Total:		**1,293.11**
			Fund 047 - DRUG & ALCOHOL ABUSE FUND Total:		**1,293.11**
			Grand Total:		**226,346.16**

Report Summary

Fund Summary

Fund	Payment Amount
001 - GENERAL FUND	221,473.34
014 - WATER UTILITY FUND	8,379.69
015 - WASTEWATER UTILITY FUND	9,111.69
018 - STORM WATER UTILITY FUND	1,502.84
023 - SANITATION FUND	7,539.20
035 - EMPLOYEE BENEFITS FUND	-22,953.71
047 - DRUG & ALCOHOL ABUSE FUND	1,293.11
Grand Total:	**226,346.16**

Account Summary

Account Number	Account Name	Payment Amount
001-1-00100-0107	ACCOUNTS RECEIVABLE	278.23
001-2-00000-0250	F.I.T PAYABLE	26,979.28
001-2-00000-0251	FICA PAYABLE	22,560.02
001-2-00000-0252	SIT PAYABLE	12,964.29
001-2-00000-0254	UNITED WAY PAYABLE	22.50
001-2-00000-0255	KPERS PAYABLE	16,333.70
001-2-00000-0256	KPFR PAYABLE	68,384.80
001-2-00000-0257	EMP MEDICAL INS PAYAB…	34,258.72
001-2-00000-0259	GARNISHMENTS PAYABLE	1,715.49
001-2-00000-0260	JCPOA UNION DUES PAYA…	860.00
001-2-00000-0261	AETNA DEFERRED COMP …	7,411.77
001-2-00000-0267	DENTAL INSURANCE PAY	3,898.57
001-2-00000-0275	I.A.F.F.	1,584.00
001-2-00000-0276	FIREMANS RELIEF ASSN	469.63
001-2-00000-0279	GARNISHMENT FEE	25.00
001-2-00000-0735	TELEPHONE REIMBURSM…	239.73
001-2-00000-1282	AFLAC	2,650.04
001-2-00000-1283	GOLF COURSE FEES	461.53
001-2-00000-1287	ADVANCE LIFE	1,412.26
001-2-00000-2377	MED REIMB/DEP CARE	3,610.00
001-2-00000-2380	P & F INS. ASSOCATION	991.07
001-4-00100-0000-0331	CITY PERMITS	25.00
001-5-00300-0000-0735	TELEPHONE	171.00
001-5-00800-0000-0735	TELEPHONE	83.00
001-5-01000-0000-0735	TELEPHONE	88.00
001-5-01000-0000-0736	ELECTRIC UTILITIES	283.03
001-5-01000-0000-0737	GAS UTILITIES	30.76
001-5-01000-0000-0749	OTHER SERVICES	35.00
001-5-01100-0000-0737	GAS UTILITIES	39.33
001-5-01100-0000-0749	OTHER SERVICES	15.00
001-5-01300-0000-0735	TELEPHONE	41.50
001-5-01300-0000-0737	GAS UTILITIES	54.39
001-5-01300-0000-0749	OTHER SERVICES	25.00
001-5-01400-0000-0737	GAS UTILITIES	71.66
001-5-01400-0000-0797	CONTRACT OPERATIONS	850.00
001-5-01700-0000-0735	TELEPHONE	86.51
001-5-01900-0000-0770	INTERGOVERNMENTAL A…	7,726.75
001-5-02200-0000-0735	TELEPHONE	160.04
001-5-02400-0000-0737	GAS UTILITIES	93.06
001-5-02500-0000-0735	TELEPHONE	470.59
001-5-02500-0000-0737	GAS UTILITIES	52.88
001-5-02500-0000-0762	STREET LIGHTING	36.29
001-5-02900-0000-0735	TELEPHONE	41.50
001-5-03000-0000-0735	TELEPHONE	73.87
001-5-03000-0000-0737	GAS UTILITIES	42.88
001-5-03000-0000-0749	OTHER SERVICES	35.00

Account Summary

Account Number	Account Name	Payment Amount
001-5-03000-0000-9203	COURT REFUNDS	2,300.00
001-5-04000-0000-0736	ELECTRIC UTILITIES	1,283.72
001-5-04800-0000-0735	TELEPHONE	41.50
001-5-04800-0000-0737	GAS UTILITIES	105.45
014-2-00000-0250	F.I.T PAYABLE	891.38
014-2-00000-0251	FICA PAYABLE	1,895.10
014-2-00000-0252	SIT PAYABLE	453.84
014-2-00000-0254	UNITED FUND PAYABLE	5.52
014-2-00000-0255	KPERS PAYABLE	2,077.66
014-2-00000-0257	EMP MEDICAL INS PAYAB…	1,599.82
014-2-00000-0259	GARNISHMENTS PAYABLE	148.87
014-2-00000-0261	AETNA DEFERRED COMP …	438.50
014-2-00000-0267	DENTAL INSURANCE PAY	192.02
014-2-00000-0279	GARNISHMENT FEE	5.04
014-2-00000-0735	TELEPHONE REIMBURSE…	26.50
014-2-00000-1282	AFLAC	68.23
014-2-00000-1283	GOLF COURSE FEES	4.79
014-2-00000-1287	ADVANCE LIFE	74.19
014-2-00000-2377	MED REIMB/DEP CARE	155.90
014-5-53200-0000-0735	TELEPHONE	217.39
014-5-53400-0000-0735	TELEPHONE	44.02
014-5-53400-0000-0737	GAS UTILITIES	62.92
014-5-53400-0000-0749	OTHER SERVICES	18.00
015-2-00000-0250	F.I.T PAYABLE	986.74
015-2-00000-0251	FICA PAYABLE	2,164.52
015-2-00000-0252	SIT PAYABLE	514.10
015-2-00000-0254	UNITED FUND PAYABLE	5.48
015-2-00000-0255	KPERS PAYABLE	2,355.90
015-2-00000-0257	EMP MEDICAL INS PAYAB…	1,836.08
015-2-00000-0259	GARNISHMENTS PAYABLE	148.80
015-2-00000-0261	AETNA DEFERRED COMP …	445.00
015-2-00000-0267	DENTAL INSURANCE PAY	214.86
015-2-00000-0279	GARNISHMENT FEE	4.96
015-2-00000-0735	TELEPHONE REIMBURSE…	26.50
015-2-00000-1282	AFLAC	76.91
015-2-00000-1283	GOLF COURSE FEES	4.79
015-2-00000-1287	ADVANCE LIFE	79.96
015-2-00000-2377	MED REIMB/DEP CARE	158.40
015-5-54000-0000-0735	TELEPHONE	88.69
018-2-00000-0250	F.I.T. PAYABLE	170.76
018-2-00000-0251	FICA PAYABLE	343.42
018-2-00000-0252	SIT PAYABLE	83.74
018-2-00000-0254	UNITED FUND PAYALBE	1.50
018-2-00000-0255	KPERS PAYABLE	377.36
018-2-00000-0257	EMP MEDICAL INS PAYAB…	223.22
018-2-00000-0261	DEFERRED COMP	183.26
018-2-00000-0267	DENTAL INSURANCE PAY	27.66
018-2-00000-0735	TELEPHONE REIMBURSE…	7.95
018-2-00000-1282	AFLAC	22.43
018-2-00000-1283	GOLF FEES	2.40
018-2-00000-1287	ADVANCE LIFE	17.24
018-2-00000-2377	FLEX SPENDING	41.90
023-2-00000-0250	F.I.T PAYABLE	991.64
023-2-00000-0251	FICA PAYABLE	1,883.18
023-2-00000-0252	SIT PAYABLE	426.76
023-2-00000-0254	UNITED FUND PAYABLE	2.00
023-2-00000-0255	KPERS PAYABLE	2,002.99
023-2-00000-0257	EMP MEDICAL INS PAYAB…	1,259.64

Account Summary

Account Number	Account Name	Payment Amount
023-2-00000-0261	AETNA DEFERRED COMP …	237.47
023-2-00000-0267	DENTAL INSURANCE PAY	203.44
023-2-00000-0735	TELEPHONE REIMBURSE…	12.57
023-2-00000-1282	AFLAC	114.17
023-2-00000-1283	GOLF COURSE FEES	3.59
023-2-00000-1287	ADVANCE LIFE	140.14
023-2-00000-2377	MED REIMB/DEP CARE	75.56
023-5-64400-0000-0735	TELEPHONE	186.05
035-4-14100-0000-0421	GROUP HEALTH PLAN NET…	-28,777.74
035-5-14000-0000-0749	OTHER SERVICES	5,824.03
047-2-00000-0250	F.I.T PAYABLE	172.59
047-2-00000-0251	FICA PAYABLE	63.34
047-2-00000-0252	SIT PAYABLE	74.72
047-2-00000-0256	KPFR PAYABLE	657.66
047-2-00000-0257	EMP MEDICAL INS PAYAB…	190.14
047-2-00000-0260	JCPOA UNION DUES PAYA…	20.00
047-2-00000-0267	DENTAL INSURANCE PAY	46.81
047-2-00000-1287	ADVANCE LIFE	5.35
047-2-00000-2377	MED REIMB/DEP CARE	62.50
	Grand Total:	**226,346.16**

Project Account Summary

Project Account Key		Payment Amount
None		226,346.16
	Grand Total:	**226,346.16**

Bank Transaction Report

Junction City, KS

Transaction Detail

Issued Date Range: 10/20/2020 - 11/03/2020

Cleared Date Range: -

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
Accounts Payable							
Outstanding							
Bank Draft							
10/23/2020		DFT0007145	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-20.80
10/23/2020		DFT0007146	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-3.43
10/23/2020		DFT0007147	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-7.99
10/23/2020		DFT0007148	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-117.79
10/23/2020		DFT0007155	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-462.38
10/23/2020		DFT0007156	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-432.87
10/23/2020		DFT0007157	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,510.55
10/23/2020		DFT0007158	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-153.31
10/23/2020		DFT0007159	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-36.90
10/23/2020		DFT0007160	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-47.10
10/23/2020		DFT0007161	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-521.51
10/23/2020		DFT0007162	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-1,807.40
10/23/2020		DFT0007163	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-880.49
10/23/2020		DFT0007164	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-422.70
10/23/2020		DFT0007166	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-280.40
10/23/2020		DFT0007167	ADVANCE LIFE INSURANCE	Accounts Payable	Outstanding	Bank Draft	-760.44
10/23/2020		DFT0007168	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-394.31
10/23/2020		DFT0007169	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-1,657.59
10/23/2020		DFT0007188	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-69,042.46
10/23/2020		DFT0007189	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,432.45
10/23/2020		DFT0007190	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-5,719.19
10/23/2020		DFT0007191	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-8,117.95
10/23/2020		DFT0007193	KANSAS PUBLIC EMPLOYEES	Accounts Payable	Outstanding	Bank Draft	-1,318.91
10/23/2020		DFT0007195	ADVANCE SHORT TERM DISABILITY	Accounts Payable	Outstanding	Bank Draft	-627.17
10/23/2020		DFT0007196	AMERICAN FAMILY LIFE ASSURANCE COMPANY	Accounts Payable	Outstanding	Bank Draft	-707.00
10/23/2020		DFT0007197	KANSAS DEPT OF REVENUE	Accounts Payable	Outstanding	Bank Draft	-13,995.94
10/23/2020		DFT0007198	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-16,401.44
10/23/2020		DFT0007199	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-29,311.90
10/23/2020		DFT0007200	INTERNAL REVENUE SERVICE	Accounts Payable	Outstanding	Bank Draft	-10,278.04
						Bank Draft Total: (29)	**-170,470.41**
Check							
10/22/2020		372271	Alan Bontrager	Accounts Payable	Outstanding	Check	-25.00
10/23/2020		372258	ALTENHOFEN LAW OFFICE, CHARTERED	Accounts Payable	Outstanding	Check	-167.07

Issued Date	Cleared Date	Number	Description	Module	Status	Type	Amount
10/23/2020		372260	CITY OF JUNCTION CITY	Accounts Payable	Outstanding	Check	-5.00
10/23/2020		372263	CITY OF JUNCTION CITY	Accounts Payable	Outstanding	Check	-343.25
10/23/2020		372268	ROLLING MEADOWS GOLF COURSE	Accounts Payable	Outstanding	Check	-477.10
10/23/2020		372269	TEXAS CHILD SUPPORT SDU	Accounts Payable	Outstanding	Check	-119.60
10/23/2020		372270	UNITED WAY OF JUNCTION CITY-GEARY COUNTY	Accounts Payable	Outstanding	Check	-37.00
10/23/2020		372272	Anebal Valti De Los Santos	Accounts Payable	Outstanding	Check	-1,200.00
10/23/2020		372273	Claude D Jude	Accounts Payable	Outstanding	Check	-500.00
10/23/2020		372274	Concepcion Atalig	Accounts Payable	Outstanding	Check	-57.22
10/23/2020		372275	David Bozarth	Accounts Payable	Outstanding	Check	-71.01
10/23/2020		372276	EVERGY	Accounts Payable	Outstanding	Check	-1,603.04
10/23/2020		372277	GEARY COUNTY CLERK	Accounts Payable	Outstanding	Check	-7,726.75
10/23/2020		372278	KANSAS GAS SERVICE	Accounts Payable	Outstanding	Check	-553.33
10/23/2020		372279	Margo Haynes	Accounts Payable	Outstanding	Check	-150.00
10/23/2020		372280	Recheam Anderson	Accounts Payable	Outstanding	Check	-600.00
10/23/2020		372281	SECURITY SOLUTIONS INC	Accounts Payable	Outstanding	Check	-128.00
10/23/2020		372282	VERIZON WIRELESS	Accounts Payable	Outstanding	Check	-3,666.55
						Check Total: (18)	**-17,429.92**
EFT							
10/23/2020		10001281	FREEDOM CLAIMS MGT.INC CLAIMS ACCOUNT	Accounts Payable	Outstanding	EFT	-5,824.03
10/23/2020		10001282	RAVEN AERO SERVICE,INC.	Accounts Payable	Outstanding	EFT	-850.00
						EFT Total: (2)	**-6,674.03**
						Outstanding Total: (49)	**-194,574.36**
						Accounts Payable Total: (49)	**-194,574.36**
						Report Total: (49)	**-194,574.36**

Summary

Bank Account		Count	Amount
1074318 POOLED CASH MASTER		49	-194,574.36
	Report Total:	**49**	**-194,574.36**

Cash Account		Count	Amount
999 999-1-00000-0101 POOLED CASH MASTER		49	-194,574.36
	Report Total:	**49**	**-194,574.36**

Transaction Type		Count	Amount
Bank Draft		29	-170,470.41
Check		18	-17,429.92
EFT		2	-6,674.03
	Report Total:	**49**	**-194,574.36**

City of Junction City – City Commission
Agenda Memo

From: Leslye Cartwright, Human Resources Specialist
To: Mayor and Commissioners
Subject: Payroll #21 & #22

Objective: The consideration and approval of Payroll #21 & #22 for the month of October 2020.

Explanation of Issue: The payroll for October was calculated as the attachment outlines.

Alternatives: The City Commission has the following alternatives concerning the issues at hand,

Approve, disapprove or table the Payroll #21 & #22 request

Recommendation: City Staff recommends the City Commission approve the October 2020 Payrolls.

Enclosures:
1. Calculation of Employer Expenses for payrolls #21 & #22
2. General Ledger Totals

Employer Paid Wages & Benefits

	Payroll # 21 2020	Payroll # 22 2020
	[redacted]	
	Retirement Contributions	
KPERS Tier 1	$ 3,412.10	$ 3,376.08
KPERS Tier 2	$ 3,617.46	$ 3,625.54
KPERS Tier 3	$ 5,789.17	$ 5,720.27
KPERS Retired	$ 1,488.84	$ 1,477.56
KP&F	$ 59,445.74	$ 51,319.27
Social Security	$ 9,905.66	$ 9,137.53
Medicare	$ 6,075.07	$ 5,358.11
BCBS Dental	$ 3,511.43	$ 3,511.43
Freedom Claims/BCBS	$ 26,533.60	$ 26,533.60
Advance (BCBS)	$ 896.25	$ 965.27
	Wages Payable	
Employee Salary	$ 295,530.10	$ 267,261.70

CITY COMMISSION MINUTES

October 20, 2020 7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, October 20, 2020 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Pat Landes, Tim Brown, Nate Butler and Ronna Larson. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller and City Attorney Stites.

CONSENT AGENDA

Commissioner Landes moved, seconded by Commissioner Larson to approve the consent agenda as presented. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

a. Consideration of Appropriation Ordinance A-21 dated Oct 6th 2020-Oct 20th 2020 in the amount of $405,695.40 and pre-approval for items listed below in the amount $63,206.62.

   Joshua Douglas $2,500.00, HDR Engineering $2,997.50, WEX $13,214.15, Card Center $40,484.16 and KS Treasurer $3,646.81.

b. Consideration of September 2020 ambulance contractual obligation adjustments for $42,345.53 and bad debt adjustments for $24,619.41.

c. Consideration of City Commission Minutes for October 6, 2020 Meeting.

d. Consideration of the Special Event Permit application for the Flint Hills Church Harvest Block Part located at 337 West 7th Street on October 31, 2020 from 3 pm – 10 pm.

SPECIAL PRESENTATIONS

There was an update on the Environmental Assessment by Brad Waller with Alfred Benesch & Company on Freeman Field Airport.

Calvin Pottberg, Chairman of the Great Geary Community Foundation gave a presentation about the Great Geary Community Foundation Match Day.

Proclamation declaring October 24th, 2020 as World Polio Day in the City of Junction City was presented to Susan Jagerson of the Rotary Club by Mayor Jeff Underhill.

Proclamation declaring November 1st, 2020 as Extra Mile Day in the City of Junction City was presented by Mayor Jeff Underhill.

Proclamation declaring October 2020 as Fire Prevention Month in the City of Junction was presented to Fire Chief Johnson by Mayor Jeff Underhill.

NEW BUSINESS

There was discussion of plans for the building of a new Public Library presented by Susan Moyer, Dorothy Bramlage Library Director.

The request to Certify Approval for Emergency Grant Activities was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve the request to Certify Approval for Emergency Grant Activities, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Request No.1 for the Community Development Block Grant-Corona Virus (CDBG-CV) funds, Grant No. 20-CV-036, in the amount of $45,707.28 was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve request No.1 for the Community Development Block Grant-Corona Virus (CDBG-CV) funds, Grant No. 20-CV-036, in the amount of $45,707.28, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2957, Establishing Authority of Reimbursement of Certain City Projects was presented. Finance Director Miller gave details and answered questions. Commissioner Larson moved to approve Resolution No. R-2957, Establishing Authority of Reimbursement of Certain City Projects, seconded by Commissioner Landes. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The award of bid to Midwest Laser Leveling in the amount of $136,280.00 for the renovation of North Park Field #4 was presented. Parks and Recreation Director Lazear gave details and answered questions. Commissioner Larson moved to approve the award of bid to Midwest Laser Leveling in the amount of $136,280.00 for the renovation of North Park Field #4, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The award of bid to Kansas Fencing in the amount of $15,518.10 for the renovation of North Park Field #4 fence was presented. Parks and Recreation

Director Lazear gave details and answered questions. Commissioner Butler moved to approve the award of bid to Kansas Fencing in the amount of $15,518.10 for the renovation of North Park Field #4 fence, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to reject the bid received to remodel the Municipal Building Office Space was presented. Parks and Recreation Director Lazear gave details and answered questions. Commissioner Landes moved to approve the request to reject the bid received to remodel the Municipal Building Office Space, seconded by Commissioner Butler. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The Agreement between the City of Junction City and the Junction City Fire Fighters Association of Fire Fighters, Local #3309 was presented. City Manager Dinkel gave details and answered questions. Commissioner Butler moved to approve the Agreement between the City of Junction City and the Junction City Fire Fighters Association of Fire Fighters, Local #3309, seconded by Commissioner Brown. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request for ZOLL Multi Support and Maintenance 3 Year Service Plan in the amount of $34,650.00 through the SPARK Grant was presented. Fire Chief Johnson gave details and answered questions. Commissioner Landes moved to approve the request for ZOLL Multi Support and Maintenance 3 Year Service Plan in the amount of $34,650.00 through the SPARK Grant, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

The request to purchase seven traffic preemption devices in the amount of $24,720.50 from Gades Sales Co., Inc. was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve the request to purchase seven traffic preemption devices in the amount of $24,720.50 from Gades Sales Co., Inc., seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

Change Order #01 to substitute cementitious material for AB-3 base rock for Blue Jay Way South Street Improvements was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve Change Order #01 to substitute cementitious material for AB-3 base rock for Blue Jay Way South Street Improvements, seconded by Commissioner Larson. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and community events.

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner Butler to adjourn at 8:17 p.m. Ayes: Underhill, Landes, Brown, Butler and Larson. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 3RD DAY OF NOVEMBER AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR OCTOBER 20TH, 2020.

Tammy Melton, City Clerk   Jeff Underhill, Mayor

City of Junction City

City Commission

Agenda Memo

10/27/2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Reappointment of Ken Mortensen to the Metropolitan Commission (MPC) and Board of Zoning Appeals (BOZA)

Objective: To reappoint a member to the MPC and BOZA.

Explanation of Issue: Ken Mortensen's term expires, and he is willing to be repointed. There are 7 members on the MPC. Three are appointed each by the City of Junction City and Geary County and one by the City of Milford. The other two appointees from the City are Shelia Burdett and Branden Dibben.

Budget Impact: None.

Staff Recommendation: Reappoint Ken Mortensen to a three-year term expiring on December 31, 2023.

Suggested Motion: I move to reappoint Ken Mortensen to a three-year term term on the Metropolitan Planning Commission (MPC) and Board of Zoning Appels (BOZA) expiring on December 31, 2023.

City of Junction City

City Commission

Agenda Memo

10/26/2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Environmental Protection Agency (EPA) Community-Wide Assessment Grant Project – Work Plan for the Junction City Area

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Objective: Consider a proposal to proceed with Stantec Consulting Services, Inc. to provide urban design, land use planning and market assessment services to Junction City.

Explanation of Issue: In 2018, the Flint Hills Regional Council received an EPA Brownfield Assessment Grant. This grant provided funding for inventorying, assessing, and performing remediation and reuse planning. There are additional funds remaining to provide a study to evaluate the key issues and provide redevelopment strategies surrounding two key catalyst sites near the Grant Avenue Corridor and the N. Perry Street Corridor. Each area includes Brownfields sites.

Stantec will provide these services through a contract with the Flint Hills Regional Council and the City of Junction City at a cost of $57,293.00 There is no cost to the City as grant funds area available for these services.

Marissa Jones-Flaget, Planner, Geary County GIS/Planning/ Zoning has coordinated these efforts.

Budget Impact: No cost to the City as grant funds through the Flint Hills Regional Council will be used.

Staff Recommendation: Staff recommends approval of the agreement as identification and future remediation of these sites provides for future development sites.

Suggested Motion: I move to an agreement with Stantec Consulting Services and the Flint Hills Regional Council to provide services relating to Brownfield sites in Junction City.

Stantec Consulting Services Inc.
3255 Greensboro Drive Suite 203, Bismarck ND 58503-5413

15 October 2020

Attention: Christy Rodriguez, Executive Director

Flint Hills Regional Council
PO Box 514, Ogden, KS
66517-0514

Reference: EPA Brownfield Community-Wide Assessment Grant Project—Work Plan for the Junction City Area-Wide Planning task

Dear Ms. Rodriguez,

Stantec appreciates this opportunity to provide urban design, land use planning and market assessment services to Junction City, Kansas. The following work description pertains to the area-wide planning (AWP) task of the Flint Hills Regional Council's (FHRC) United States Environmental Protection Agency (EPA) Community-Wide Assessment (CWA) Grant Project.

AREA-WIDE PLANNING OVERVIEW

The AWP study will evaluate the key issues and provide redevelopment strategies for an area wide plan (AWP) surrounding two key catalyst sites near the Grant Avenue Corridor and N. Perry Street Corridor. Each area includes brownfields sites that affect the City's redevelopment potential. We will help the City create an achievable plan that clearly spells out roles, responsibilities, resources, and timing for implementation.

Working with the City and community partners, we will analyze the planning areas' (i) characteristics and infrastructure, (ii) near-term market opportunities, and (iii) development feasibility. On this foundation, we work with you to define an achievable vision. The plan will guide public/private investment to transform designated catalytic redevelopment brownfield sites into distinctive, city environments that serve the local population.

This task's deliverables are:

I. Existing conditions memorandum
II. Market assessment key findings
III. Plan graphics, which may include diagrams, precedent images, and massing models for catalyst sites
IV. Implementation matrix and development project profiles
V. Area-wide plan document

AWP DESCRIPTION

Goals

The FHRC received an EPA Brownfield CWA Grant to inventory, prioritize, assess, and plan for the cleanup/reuse of hazardous substance and petroleum brownfield sites throughout Junction City. The core goals of the AWP task are:

- Collect information and identify community priorities for brownfield cleanup and revitalization, particularly in areas of multiple brownfield sites with a large impact on the surrounding community;
- Evaluate market potential, environmental conditions, and needed public improvements;
- Develop strategies for brownfield site cleanup and reuse; and
- Identify resources to help implement the plans.

Planning areas

The Junction City AWP will focus on two key brownfield sites (catalyst sites) (see attached exhibit for specific locations):

- Site A is located at the intersection of Grant Avenue and Trooper Drive
- Site B is located at the intersection of Grant Avenue and Jefferson

Each of these sites were nominated by the FHRC Brownfield Coalition and reflect the desire by the City to revitalize former industrial properties and brownfield sites, east of downtown, to support future commercial or light industrial uses. In recent years, the City and local economic development representatives have focused efforts on establishing a new multi-modal industrial park south of the City, which has diverted interest and attention away from the study area.

SCOPE OF SERVICES

The following scope of services outlines the subtasks to complete an AWP for the area surrounding Junction City's two planning catalyst sites. We acknowledge that community-based planning projects respond to issues that emerge from the public participation process and sometimes require rebalancing activities. We recognize that we must be flexible to respond to change, and we welcome the opportunity to work with you to adapt the work plan and shift resources if required. Stantec may amend this scope of services upon the local project manager's approval.

1. **Existing conditions** (month 1)

    a. **Planning:** The Stantec Team will partner with the local community to understand the AWP areas and identify challenges and opportunities that shape its future. We will focus on the physical and demographic setting, existing infrastructure, and economic conditions within both the planning area and Junction City as a whole. We will build relationships with community members and get to know the sites through a community engagement visit. (See the Communication Plan section below.)

    - Deliverable 1. Existing conditions memorandum: Stantec will author a memorandum to summarize the existing conditions (in a format suitable for incorporation into final AWP document). The memorandum will summarize the existing study area conditions in terms of land use/zoning designations, land use patterns, property maintenance, street conditions, and utility availability.

2. **Market assessment** (months 1-3)

    Stantec will assess the market context for development in the AWP area and the four selected sites, so that the proposed redevelopment scenarios are grounded in an understanding of market conditions, and how the market context might be enhanced. The market assessment will be based on information gathered through a combination of site reconnaissance, traditional market research methodologies, and structured interviews with developers and other real estate experts that understand the Junction City development context for the types of development that are being explored.

The market assessment will include the following.

a. **Locational context.** Stantec will discern the market attributes, strengths, and limitations of the AWP location and the two catalyst sites. We'll also understand how the study area is situated in a broader competitive context, such as other locations in the city or region that may compete for those development types.

b. **Demographic analysis.** Stantec will evaluate and characterize the demographics of the residents or workforce that provide demand for the development types under consideration. The demographic analysis will include characteristics such as household size and types, age, education, income, and spending potential, as appropriate for the different development types.

c. **Demand analysis.** Utilizing information from data sources such as ESRI, Costar, and local development records, Stantec will assess indicators of demand for the development sites. Demand indicators will include rent and vacancy rates, and development trends.

d. **Structured interviews.** Stantec will interview developers and real estate professionals that have expertise in the candidate types of development and are familiar with the Junction City context. Structured interviews provide additional depth of understanding about the strengths, weaknesses, and perceptions of the AWP area and selected sites. They contribute to understanding the viability of different development types. And they provide information related to implementation of redevelopment scenarios, such as timing or sequencing of development activity, steps that could be taken to build the market context, and thoughts about the roles of the private sector and public sector entities in attracting new development.

e. **Deliverables.** Stantec will provide the observations and findings of the market research in the following deliverables.

   - PowerPoint presentation
   - Market assessment memorandum

3. **Redevelopment strategy** (months 2-5)

   a. **Redevelopment scenario (concept plans)**: The Stantec team will create at least one redevelopment concept for each of the two catalyst sites, and a land-use framework plan for the study area, based on existing conditions and stakeholder feedback. We will create plan view concepts using readily available base map information (e.g. GIS datasets and aerial photographs). The concept designs will respond to public input, urban design best practices, market demand, and the community's context. We will develop supporting graphics including diagrams, sketches, precedent images, and/or 3D computer massing models to describe each concept. We will confirm concept feasibility through discussions with the City, key stakeholders, and economic development representatives. Stantec will present these redevelopment concepts at a virtual open house (utilizing GIS Story Maps) for community review and input, which will further inform the plans (See the Communication Plan section below). We will work with the community to identify their preferred concept plan elements. Stantec will conduct one round of revisions to create a locally preferred concept plan for the study area and each of the two catalyst sites.

b. **Future land use and planning strategies**: Based on the locally preferred concepts, the Stantec team will develop future land use recommendations and specific planning strategies for implementation. We will identify potential capital improvements projects to support redevelopment. These strategies will describe the City's role to implement these recommendations.

c. **Design and character guidelines:** The Stantec team will develop a set of design and character guidelines for future redevelopment. These guidelines will convey parameters for architectural character, public realm improvements, and sustainable design. These guidelines will be expressed with precedent images, diagrams, and text. We will share these with staff, key stakeholders, and the general public for feedback and refinement.

- <u>Deliverable 3. Planning strategies and graphics:</u> We will prepare an area-wide strategy for cleanup and reuse, strategies for the reuse of existing infrastructure, and identify infrastructure needs for future uses. Graphics may include diagrams, sketches, precedent images, and massing models for catalyst sties. Stantec will prepare the following deliverables for the subtask.
    - At least one conceptual plan for each of the two catalyst sites and a land-use framework plan for the surrounding study area
    - One locally preferred concept plan for each catalyst site and surrounding study area
    - One recommended future land use map for the study area
    - One technical memorandum to list recommended planning strategies and design/character guidelines

4. **Implementation matrix** (months 4-5)

a. **Planning:** Stantec will identify a set of implementation strategies that support the AWP. We will organize the implementation strategies with descriptions, responsible party, funding source(s), and phasing/sequencing. To help ensure the plan is resilient, the implementation will be flexible to accommodate future opportunity and endure changes in economic conditions. Stantec will provide recommendations and implementation strategies to address known/potential environmental liabilities related to the catalyst brownfield sites. These may include general recommendations for hazardous building material surveys, Phase I or Phase II environmental site assessments (ESAs), supplemental environmental site investigations, and/or reuse planning. Stantec will also evaluate potential funding sources for these activities (including additional or future EPA grants).

b. **Funding Opportunities:** After the overall redevelopment strategy is confirmed, the team shall identify potential funding streams from local, state, and federal programs for implementation,

- <u>Deliverable 4: Implementation Matrix:</u> The implementation matrix will contain specific tasks assigned to responsible parties with potential funding sources and timelines identified. The development profiles will have their own section with expected project financing and local benefits.

5. **Area-wide plan** (month 6)
   a. **Plan document:** Stantec will create a final AWP document that describes the process, findings, and recommendations. We will integrate the previous deliverables into a single user-friendly document. Stantec will provide up to one round of revisions based on staff comments. Stantec will provide a final document in PDF electronic format. Printed copies of the plan are specifically omitted from the costs associated with the effort but may be provided as a reimbursable expense to the project.

      - <u>Deliverable 5. Area-wide plan:</u> the final AWP report will integrate previous deliverables into a single cohesive document. An electronic copy (PDF format) for print and online distribution will be prepared for use by the City.

6. **Communication Plan and Public Engagement**

The public engagement process will provide opportunities for participation and education for interested citizens and stakeholders. The goals are to learn from the community and build public support for successful implementation. We propose the following sequence of public forums and stakeholder interviews. Stantec will execute these plans concurrently and parallel to the planning subtasks 1 – 5.

a. Coordination

- Stantec will participate in monthly brownfield team conference calls. Calls will be typically one half-hour to an hour in duration.

b. Virtual Stakeholder meetings (3 days in month 2)

- **Stakeholder interviews:** Stantec will work with staff to conduct up to 10 stakeholder interviews (via teleconferencing) at the beginning of the process. Stakeholders may include City department staff, elected officials, developers, neighborhood associations, business owners, and other local groups and leaders identified by staff. These interviews will be informal and are intended to understand area's history, opportunities, and challenges. The interviews will also inform the market analysis component of the project.
- **Virtual Community open house:** Following the stakeholder interviews, and market analysis, we will share the urban design framework and development scenarios in a virtual "open house" setting (utilizing GIS Story maps) in which the public can provide input and discuss with the consultant team any issues, concerns, or ideas that they may have.

c. Online engagement

- In-Person engagement is specifically excluded from this scope of work but may be added if requested.
- If requested, Stantec will provide content for posts to the City of Junction City's social media profiles.

We will provide all planning materials in formats that can be easily displayed online. Travel for in-person meetings, such as presenting the plan to boards, commissions, and councils for feedback and adoption are excluded from this scope of work, but we can support local staff with phone-based presentations and teleconferencing capabilities. To the extent possible, Stantec will provide the necessary materials for the local project manager to be able to share the task results at any additional meetings.

Optional/Additional Services

Extended Public Engagement

Successful public engagement is a critical component of all community planning exercises. In our proposed scope of work, we have planned for two (2) virtual public engagement meetings of which Stantec will facilitate appropriate meetings with stakeholders. Additionally, Stantec recommends that the City assist in facilitating all teleconference meetings with a Steering Committee to discuss project findings and draft deliverables, ensure key decisions are made unanimously and the community has adequate opportunity to engage and provided feedback. Should in-person meetings be required by our team (beyond the two Stantec will provide these services at an additional fee.

Vision, Branding and Marketing

A neighborhood brand, logo and mark will help give the study area a strong identity and sense of place. A recognized brand can also provide economic benefits in a regional marketplace. Stantec can assist the City in creating a marketing strategy to attract users into the study area. If these services are requested, we will work with the City to create a process and identify deliverables, which are acceptable to both parties, for an additional fee.

Three Dimensional and Photorealistic Graphics

Stantec can develop three-dimensional models of redevelopment sites in SketchUp and render them using Lumion to provide the City with high quality, visionary documents that can be used to help get public buy-in and attract and market properties to developers. Should additional, photorealistic graphics be required for this effort (beyond those plan-view renderings and character examples identified in our proposed scope of work) we will work with the City to identify final deliverables at an additional fee.

Strategic progress of Junction City's downtown community can be built on solid and strategic planning. We are looking forward to extending redevelopment opportunities to brownfield neighborhoods within this region and will apply our vast knowledge of urban planning, and the local context, to this project. The above scope of work has been proposed for your consideration and will provide a study deliverable that will guide future development.

Stantec is proposing to complete the above scope of work for a total fee of $57,293.

Should you have any questions regarding this proposal, we would be happy to visit with you further.

Regards,

Stantec Consulting Services Inc.

Wendy Van Duyne PLA, LEED AP
Landscape Architect,
Associate
Wendy.VanDuyne@stantec.com

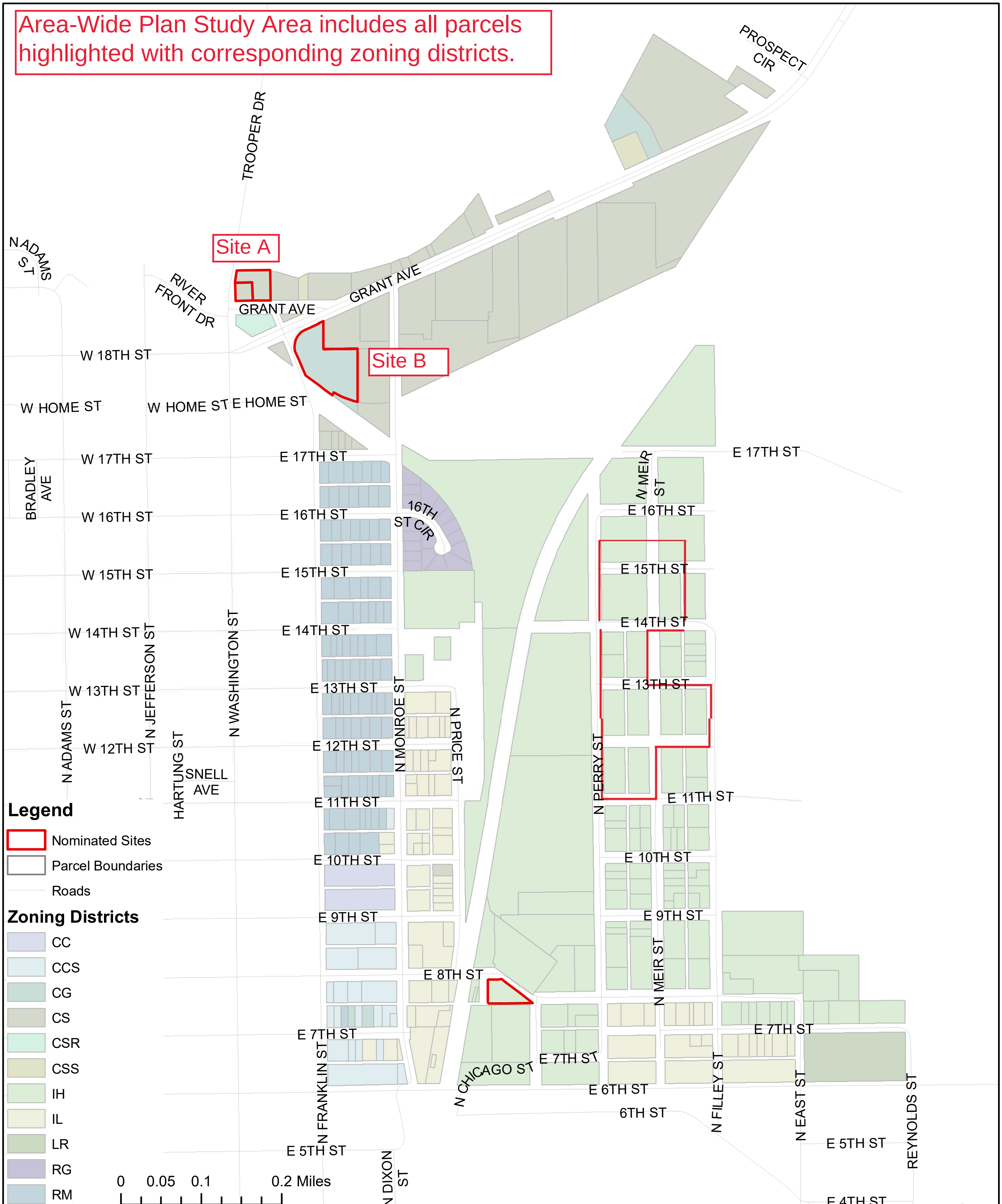
By signing this proposal, authorizes Stantec to proceed with the services herein described and the Client acknowledges that it has read and agrees to be bound by Stantec's existing MSA (specifically, Task 1) with the Flint Hills Regional Council.

This proposal is accepted and agreed on the ____day of _____ (Month)_____(Year).

Christy Rodriguez, Executive Director, Flint Hills Regional Council	Signature
City of Junction City	Signature

Attachment: Study area locations

Junction City Eastside Redevelopment Area
FHRC Brownfield Coalition Assessment Grant Site Selection



City of Junction City

Agenda Memo- November 3, 2020

From: **Troy Livingston, GIS Director, Planning and Zoning Director**

To: **City Commission and Allen Dinkel, City Manager**

Subject: **Case No-VC-10-01-20- Consideration of a request to vacate portion of platted utility easement in Block 5, Mann's Ranch Addition, Junction City, Kansas.**

Background: This is the application of Jacob Small, owner, requesting the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas.

Summary: The owner wishes to vacate the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9 and the platted ten (10) foot utility easement along the southern boundary of Lot 1 to be able to combine his lots in the future and use his back yard, unencumbered. Staff has received comments from DS&O Electric Cooperative, Kansas Gas, and Cox Communications indicating they do not oppose the vacation as they do not have existing utilities in the easement. Both gas and electric are placed on the periphery of Block 5. Cox Communications did state they have an empty conduit box by the lots in question but that vacating the easement would not pose an issue for getting Cox service to other properties in Block 5 in the future. There are no water or sewer lines in the area wishing to be vacated. Kaw Valley Engineering and Junction City Public Works do not oppose the vacation.

Under the provisions of K.S.A. 12-504 et seq, a petition for a vacation of any item shown on the face of a plat requires a public hearing. The Metropolitan Planning Commission held the public hearing on October 8, 2020. By unanimous vote, the MPC has recommended the vacation order be granted. There were no specific conditions included in this recommendation.

Recommendation: Accept the recommendation of the MPC to approve the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas.

Commissioner ______________________ moved to accept the recommendation of the Metropolitan Planning Commission and to approve Ordinance No. S-3229, granting approval to vacate the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas., for the reasons stated by the MPC.

Commissioner______________________ seconded the motion.

Attachments:

Staff Report
Ordinance No. S-3229
Minutes(excerpts) from October MPC meeting

BEFORE THE CITY COMMISSION OF THE
CITY OF JUNCTION CITY, GEARY COUNTY, KANSAS

IN THE MATTER OF THE VACATION OF	)
the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas.	) **CASE NO. VC-10-01-20**
GENERALLY LOCATED	)
Buckshot Dr. and Lariat Ln.	)
MORE FULLY DESCRIBED BELOW	)

VACATION ORDER (Ordinance S-3229)

NOW on this 3rd day of November 2020, comes on for hearing the petition for vacation filed by Jacob Small, praying for the vacation of the following described utility easement, to-wit:

> The platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas.

The City Commission, after being duly and fully informed as to fully understand the true nature of this petition and the propriety of granting the same, makes the following findings:

1. That due and legal notice has been given by publication as required by law, in the Junction City Daily Union on Thursday, September 17, 2020, which was at least 20 days prior to the public hearing.

2. That the Junction City/Milford/Geary County Metropolitan Planning Commission held a public hearing on the 8th day of October 2020 and recommended that the vacation petition herein be approved.

3. No private rights will be injured or endangered by the vacation of the above-described easement and the public will suffer no loss or inconvenience thereby.

4. In justice to the petitioner, the prayer of the petition ought to be granted.

5. No written objection to said vacation has been filed with the City Clerk by any owner or adjoining owner who would be a proper party to the petition.

6. The vacation of the platted easement known as the north ten (10) feet of Lots 8 and 9, Block 5 and the south ten (10) feet of Lot 1, Block 5, Mann's Ranch Addition Unit 1 to Junction City, Kansas described herein, should be approved.

IT IS, THEREFORE ORDERED, BY THE CITY COMMISSION, on this 3rd day of November, 2020, that the above-described easement be hereby vacated.

IT IS FURTHER ORDERED that the City Clerk shall certify a copy of this order to the Register of Deeds of Geary County.

____
Jeff Underhill, Mayor

ATTEST:

____
Tammy Melton, City Clerk

Item No. 1 – Case No. VC-10-01-20 Public Hearing requesting a Vacation

Chair Gustafson called for the staff report for Case No. VC-10-01-20 and Mr. Livingston stated that this is the application filed by Jacob Small, owner, requesting the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1. Mr. Livingston stated that Mr. Small is the owner of three (3) lots purchased from the Land Bank in the Mann's Ranch area on Buckshot Drive and has already combined two of the lots and has a third one behind.

Mr. Livingston stated that Ms. Jones-Flaget conducted a lot of legwork to contact utility companies and there is nothing in the easement as water, sewer, gas, and electric are all along the perimeter of the lot. Mr. Livingston noted that Junction City Public Works, the City Manager, and Engineering staff do not see an issue with the vacation. Mr. Livingston stated that Mr. Small would like to have a large yard with a nice fence and not have any issues by having an easement there. Mr. Livingston stated that staff's recommendation is to approve the request.

Commissioner Moyer inquired about if CenturyLink is using the easement. Commissioner Roether stated that CenturyLink would go where Cox is, so there is not an issue. Mr. Livingston noted that the house will front on Buckshot Drive but will have the driveway along Lariat Lane.

General discussion about accessory structure regulations ensued.

Chair Gustafson asked if there were any more questions for staff, and there being none, opened the public hearing. There being no appearances, Chair Gustafson closed the public hearing and asked if there were any other questions for staff.

Vice-Chair Mortensen stated that if the utilities are not there then there are not any issues. Commissioner Roether noted that vacating the easement does not land-lock anyone on the easement.

There being no further questions, Chair Gustafson called for a motion. Commissioner Roether moved to recommend the case for approval to the City Commissioners of Junction City. Commissioner Moyer seconded the motion and it carried unanimously.

JUNCTION CITY/GEARY COUNTY METROPOLITAN PLANNING COMMISSION

STAFF REPORT

October 8, 2020

TO: Metropolitan Planning Commission

FM: Troy Livingston, Director of Planning and Zoning/GIS

SUBJECT: VC-10-01-20 – Vacation of a Platted Utility Easement in Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas

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BACKGROUND:
This is the application of Jacob Small, owner requesting the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and the platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas. The final plat of Mann's Ranch Addition Unit No. 1 was approved by the Metropolitan Planning Commission in September 2006 and approved by the City Commission of Junction City in October 2006. The plat was recorded February 2007. That plat established a twenty (20) foot utility easement that bisects all of Block 5.

The owner wishes to vacate the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9 and the platted ten (10) foot utility easement along the southern boundary of Lot 1 to be able to combine his lots in the future and use his back yard, unencumbered. Staff has received comments from DS&O Electric Cooperative, Kansas Gas, and Cox Communications indicating they do not oppose the vacation as they do not have existing utilities in the easement. Both gas and electric are placed on the periphery of Block 5. Cox Communications did state they have an empty conduit box by the lots in question but that vacating the easement would not pose an issue for getting Cox service to other properties in Block 5 in the future. There are no water or sewer lines in the area wishing to be vacated. Kaw Valley Engineering and Junction City Public Works do not oppose the vacation.

Under the provisions of K.S.A. 12-504 et seq, a petition for a vacation of any item shown on the face of a plat requires a public hearing. The public hearing is to be held by either the City Commissioners or the Planning Commission having jurisdiction. The public hearing for this vacation request has been set for the Metropolitan Planning Commission in accordance with the provisions of the controlling statutes.

The Metropolitan Planning Commission is to review the request and make a recommendation regarding the vacation and submit such recommendation to the City Commission in the same manner provided by K.S.A. 12-752, and amendments thereto for submission and approval of recommendations regarding plats. The City Commission must determine that the public will suffer no loss or inconvenience by such vacation and that no private rights will be injured or endangered thereby. Ultimately, if the vacation is approved, the City Commission will act upon an order that such vacation be made.

STAFF RECOMMENDATION:
It is Staff's opinion that the facts in this case support a recommendation to the City Commission by the Metropolitan Planning Commission that the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9 and the platted ten (10) foot utility easement along the southern boundary of Lot 1 be granted.

SUGGESTED MOTION:
I move that Case No. VC-10-01-20, the application of Jacob Small, owner, requesting the vacation of the platted ten (10) foot utility easement along the northern boundary of Lots 8 and 9, Block 5, Mann's Ranch Addition Unit No. 1 and platted ten (10) foot utility easement along the southern boundary of Lot 1, Block 5, Mann's Ranch Addition Unit No. 1 to Junction City, Kansas and described in the petition for vacation be recommended for approval to the City Commissioners of Junction City, Kansas.

ATTACHMENTS:
1. Utility company e-mail correspondence
2. Plat
3. Site Plan
4. Property Owner Notification Map

City of Junction City

City Commission

Agenda Memo

10/28/2020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: **Release of Final Grant per Development Agreement with Camso Manufacturing USA, LTD.**

Objective: Consider request to release a grant to CASMO Manufacturing.

Explanation of Issue: On June 19, 2018, the City of Junction City entered into a Development Agreement with Camso Manufacturing USA, LTD. to facilitate the development of a Camso plant here. A copy of which is attached.

In Section 1.02 City Obligations, (a) Grants, there are three conditions for grants. The first is that if the company has continuously employed at least 20 Project Full-time Equivalents (FTE's) prior to June 30, 2019. This was accomplished and in June 2019 the City paid Camso a grant in the amount of $187,500.

Condition (2) has been met has Camso has met the requirements of having 41 FTE's for a thirty-day period. The City will now provide an additional $187,500 since condition 2 is met.

Economic Director Mickey Dean and CAMSO Representatives will be present at the meeting.

Budget Impact: Funds will be taken from the Economic Development Fund as planned.

Staff Recommendation: As the company is in operation and making an impact here in Junction City, I recommend that funds in the amount of $187,500 be released to Camso.

Recommended Motion: I move that the sum of $187,500 be paid to CAMSO Manufacturing USA, LTD. per the development agreement.

Attachments: Development Agreement, Presentation.

DEVELOPMENT AGREEMENT

THIS DEVELOPMENT AGREEMENT (the "**Agreement**"), is made and entered into this 19th day of June, 2018 (the "**Effective Date**") by and between the CITY OF JUNCTION CITY, KANSAS, a municipal corporation duly organized under the laws of the State of Kansas (the "**City**"), and Camso Manufacturing USA, LTD., a Delaware corporation (the "**Company**").

WHEREAS, the Company desires to expand its business operations (the "**Project**") to a leased facility located at 2925 Industrial Street, Junction City, KS (the "**Facility**") and to make certain improvements to the Facility;

WHEREAS, the Company anticipates that its operation of the Project at the Facility will result in 41 new full-time equivalent employees being employed within the City;

WHEREAS, the City finds that the Company's location of the Project in the City will benefit the City by increasing business and employment within the City;

WHEREAS, the City is authorized to make economic development grants from funds available to promote economic development initiatives that benefit the City; and

WHEREAS, the City and the Company now desire to enter into this Agreement to formalize their respective obligations with respect to the implementation of the Project.

NOW, THEREFORE, in consideration of the foregoing and in consideration of the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

ARTICLE I.
OBLIGATIONS OF CITY AND DEVELOPER WITH RESPECT TO PROJECT

Section 1.01 Company's Obligations. In exchange for the City's commitment as set forth in **Section 1.02**, the Company hereby agrees to do the following:

(a) The Company will improve the Facility and locate the Project at the Facility.

(b) The Company will use reasonable business efforts to continuously operate the Project within the City for the foreseeable future.

(c) The Company represents to the City that it anticipates that the Project will result in the creation on or before the dates set forth below of the number of new full-time equivalent employees (each a "**Project FTE**") being employed by Company at the Facility, set forth in the table below:

29568764v4

Minimum Projected Number Project FTEs	**Accounting Period**
20	Effective Date through June 30, 2019
20	2019
41	2020
41	2021
41	2022
41	2023
41	2024
41	2025
41	2026
41	2027
41	2028

(d) The following terms govern the determination of the creation and maintenance of new Project FTEs under this Agreement:

(i) The term "**Accounting Period**" means (A) the period ending June 30, 2019 for purposes of qualifying for the Grant described under Condition (1) of Section 1.02(a) and the Junction City First Grants described under Section 1.02(b) hereof, and (B) calendar years 2019 through and including 2028 for the purposes of qualifying for the Grants described under Conditions (2) and (3) of Section 1.02(a) and the incentives described in Sections 1.02(d), (e), and (f).

(ii) A Project FTE is an employee, or a combination of employees, employed in a position located at the Facility, who have worked during the period required herein of the applicable Accounting Period. No Project FTE position shall be used more than once in calculating entitlement for the grants described in **Section 1.02**. If a combination of employees is used to establish a Project FTE, the total hours worked by the combination shall equal, or exceed, that number of hours when divided by the number of months within the applicable Accounting Period is equal to the same ratio of 2080/12.

(iii) "**FTE Deficiency Ratio**" means the ratio determined pursuant to the following formula:

FTE Deficiency Ratio = 100% – (Project FTEs certified on FTE Certification/Projected Project FTEs)

(e) On July 31, 2019, January 31, 2020, and each January 31 thereafter while this Agreement is in effect, an authorized officer of the Company shall provide the City with a certification ("**FTE Certification**"), under oath, of the number of Project FTEs during the prior Accounting Period. The certification shall include, for each Project FTE, the title of the position, the dates during which such position was filled, the wages or salary that was paid for the position, and such other documentation reasonably required by the City which supports the determination. The City, upon reasonable notice to the Company, shall have the right to inspect the records of the Company in order to confirm the documentation supporting the FTE Certification. Except as otherwise required under Sections 1.02(a) and (b), the number of Project FTEs during an Accounting Period shall be measured by determining the actual number Project FTEs on that last day of each month on each of the immediately preceding 12 months ending on the last day of each Accounting Period and then calculating the 12-month average.

(f) The Company will improve the Facility and operate the Project in conformance with all applicable federal, state and local laws and regulations ("**Applicable Laws**").

(g) The Company agrees to be responsible for and to pay all costs for the Facility, that are under its responsibility that are under the lease for the facility, improvements to the Facility, the operation of the Project and related improvements, including attorneys fees', engineering, architecture, and other design fees related thereto, other than the costs the City expressly agrees to pay or donate in-kind as set forth in **Section 1.02** of this Agreement.

(h) Subject to **Sections 1.02(d), (e)** and **(f)** hereof, the Company agrees to pay all real estate tax bills, including bills for taxes and installments of special assessments, affecting the Facility in accordance with the terms and conditions of the Company's lease for the Facility, and any other property owned by Company within the City, promptly on or before the due date of such tax bills. Company shall have the right to protest property valuation in accordance with applicable law. The Company shall promptly notify the City in writing of any protest of valuation of the Company's property.

(i) The Company agrees to defend, indemnify and hold the City, its elected officials, officers, agents and employees, harmless from and against all liability for damages, costs and expenses, including attorney fees, arising out of any claim, suit, judgment or demand arising from the negligent or intentional acts or omissions of the Company, its contractors, subcontractors, agents or employees relating to the Project and the activities of the Company and its contractors, subcontractors, agents and employees under this Agreement, including, but not limited to, claims for loss or damage to any property or injury to or death of any person, asserted by or on behalf of any person, firm, corporation or governmental authority arising out of or in any way connected with any property of the Company, or the conditions, occupancy, use, possession, conduct or management of, or any work done in or about the Facility by the

Company or its agents. The Company shall give the City immediate written notice of any claim, suit or demand which may be subject to this provision.

Section 1.02 City's Obligations. In exchange for the Company's commitment as set forth in **Section 1.01**, the City hereby agrees to do the following:

(a) **Grants**. Provided that the improvements to the Facility have been commenced and the Facility, or parts thereof, are then being occupied by the Company for operation of the Project, the City will make the following grants ("**Grants**") to the Company upon satisfaction of the following conditions:

Condition (1): Upon receipt of an FTE Certification that the Company has continuously employed at least 20 Project FTEs during any thirty (30) day period prior to June 30, 2019, the City will pay the Company a grant in amount of $187,500. If this condition is satisfied prior to June 30, 2019, the Grant will be paid upon satisfaction of such condition; and

Condition (2): If condition (1) is satisfied, upon receipt of an FTE Certificate that the Company has continuously employed at least 41 Project FTEs during any thirty (30) day period prior to December 31, 2020, the City will pay the Company an additional grant in amount of $187,500. If this condition is satisfied prior to December 31, 2020, the Grant will be paid upon satisfaction of such condition; or

Condition (3): If condition (1) is not satisfied, upon receipt of an FTE Certificate that the Company has continuously employed at least 41 Project FTEs during any thirty (30) day period prior to December 31, 2020, the City will pay the Company a grant in amount of $375,000. If this condition is satisfied prior to December 31, 2020, the Grant will be paid upon satisfaction of the condition.

The Grants provided in this subparagraph (a) shall be reduced if and to the extent that Conditions (1), (2), or (3) are not satisfied. The final Grant disbursement under each condition shall equal the Job Deficiency Ratio multiplied by the Grant amount.

The Grants shall be paid within thirty (30) days after receipt by the City of an FTE Certificate indicating that the applicable conditions have been satisfied

(b) **Junction City First Grant**. Upon receipt of the funds from Junction City First, an economic development entity separate from the City, the City will make the following grants ("**JC First Grants**") to the Company upon satisfaction of the following conditions:

Condition (1): Upon taking possession of the Facility by June 30, 2019, the City will pay the Company a JC First Grant in amount of $100,000.

Condition (2): Upon receipt of an FTE Certification that the Company has continuously employed at least 20 Project FTEs during any thirty (30) day period prior to June 30, 2019, the City will pay a JC First Grant to the Company in amount of $100,000. If this condition is satisfied prior to June 30, 2019, the Grant will be paid upon satisfaction of such condition.

The JC First Grant provided under Condition (1) of this subparagraph (b) shall be forfeited if and to the extent that Condition (1) is not satisfied. The JC First Grant provided under Condition (2) of this subparagraph (b) shall be reduced if and to the extent that Condition (2) is not satisfied. The final JC First Grant disbursement under Condition (2) shall equal the Job Deficiency Ratio multiplied by $100,000.

The City's obligations to pay the Junction City First Grants is conditioned upon the receipt of funds from Junction City First to fund such grants.

(c) **Building Permit Fees Waived.** The City will waive building permit fees in connection with the improvements to the Facility.

(d) **Upgrades to Old 40 Road**. The parties acknowledge and agree that the Company will benefit from upgrades to Old 40 Road (**"Old 40 Road Upgrades"**), which is the main access to the Facility. The City currently estimates the cost of such upgrade to be $150,000. The City agrees to bear the sole cost of the Old 40 Road Upgrades, and, upon making such upgrades, the City agrees not to impose special assessments or other charges upon the Company or the Facility for the costs of such upgrades. The City's obligation set forth in the previous sentence is conditioned upon the satisfaction of the following conditions at the time such upgrades are completed: (i) the Facility is then being continuously occupied by the Company for operation of the Project, (ii) the Company has satisfied one or more of the conditions for the Grants set forth in Section 1.02(a), and (iii) the Company is employing the projected minimum number of Project FTEs for the applicable Accounting Period in which the City performs Old 40 Road Upgrades, The foregoing notwithstanding, the City shall have no obligation to perform the Old 40 Road Upgrades unless and until the costs for such upgrades have been budgeted and appropriated in accordance with the Kansas Cash Basis Law (K.S.A. § 10-1100, *et. seq.*), and the Kansas Budget Law (K.S.A. § 75-2935, *et. seq.*). Under no circumstances shall the Company have any claims against the City for the failure or delay of the City Commission to budget and appropriate funds or provide other means of payment for the Old 40 Road Upgrades.

(e) **Water Utility Upgrades**. The parties acknowledge and agree that the Company will benefit from upgrades to the water line and loop systems serving the Facility (**"Water Utility Upgrades"**). The City currently estimates the cost of such upgrades to be in excess of $515,000. The City agrees to bear the sole cost of the Water Utility Upgrades, and, upon making such upgrades, the City agrees not to impose special assessments or other charges upon the Company or the Facility for the costs of such upgrades. The City's obligation set forth in the previous sentence is conditioned upon the satisfaction of the following conditions at the time such upgrades are completed: (i) the Facility is then being continuously occupied by the Company for operation of the Project, (ii) the Company has satisfied one or more of the conditions for the Grants set forth in Section 1.02(a), and (iii) the Company is employing the projected minimum number of Project FTEs for the applicable Accounting Period in which the City performs Water Utility Upgrades, The foregoing notwithstanding, the City shall have no obligation to perform the Water Utility Upgrades unless and until the costs for such upgrades have been budgeted and appropriated in accordance with the Kansas Cash Basis Law (K.S.A. § 10-1100, *et. seq.*), and the Kansas Budget Law (K.S.A. § 75-2935, *et. seq.*). Under no circumstances shall the Company have any claims against the City for the failure or delay of the City Commission to budget and appropriate funds or provide other means of payment for the Water Utility Upgrades.

(f) **IRBS**. The City shall advance and consider, subject to all Applicable Laws and to a vote of the City Commissioners in their sole discretion, the issuance of industrial revenue bonds ("**IRBs**") to facilitate: (a) an exemption on sales taxes for construction materials, equipment and furnishings for the Facility improvements, (b) subject to an Agreement for Payment in Lieu of Taxes ("**PILOT Agreement**") to be entered into between the Company and the City, a one-hundred percent (100%) real property tax abatement (excluding the property tax attributable to the capital levy of the local school district which is not eligible for abatement) for a term of ten (10) years as provided by the laws of the state of Kansas. The PILOT Agreement will require an annual payment in lieu of taxes in the amount of the property taxes levied against the Facility in 2017 ("**Base Pilot Payment**"). The PILOT Agreement will also provide that an "**Additional PILOT Payment**" shall be required in every Accounting Period that the number of Project FTEs employed during the applicable Accounting Period as shown on an annual FTE Certificate is less than the projected minimum Project FTEs for the applicable Accounting Period. The Additional PILOT Payment shall equal the Job Deficiency Ratio multiplied by the actual property taxes (above the Base Pilot Payment) that would have otherwise been payable on the Facility, but for the tax abatement described herein. For example, if, for Accounting Period 2021, the FTE Certificate indicates that the actual Project FTEs = 39, the Job Deficiency Ratio for that Accounting Period is calculated as follows: 100% - (39/41)% = 5%. If the Company would owe $100,000 of property taxes on the Facility for that Accounting Period (above the Base Pilot Payment), but for the tax abatement described herein, then the Company would owe an Additional PILOT Payment of $5,000 for 2021 (i.e., $100,000 * 5% = $5,000).

The Company shall pay all costs in connection with the issuance of the IRB financing, including without limitation, bond counsel fees and other costs of issuance.

(g) **Housing Lots and Waiver of Special Assessments**. Provided that the Company has commenced operations of the Project at the Facility on or before June 30, 2019, the City will work with the Junction City Land Bank to make available for conveyance forty-five (45) substantially build-ready residential lots (but excluding lots in the Olivia Farms subdivision) with an agreed value of $10,000 per lot (each a "**Housing Lot**"), at the Company's option, to be conveyed in "**as is**" condition to Project FTEs for housing sites. The City will abate all installments of the current 20 years of installments of special assessments in the approximate amount of $2000 per Housing Lot per annum. The following conditions apply to the Company's option rights and the City's obligations under this subparagraph (g):

(i) Subject to subsection (iii) below, the donation of real property pursuant to this paragraph shall be at no cost to the Company or the Project FTE designated by Company to receive such housing site, (other than all costs relating to the closing of the real estate transfer, including inspections, surveys, other due diligence, title insurance and other closing costs, which shall be borne by Company or its FTE).

(ii) The Company must exercise the options to designate its FTEs to receive one or more of such Housing Lots by providing written notice to the City within six (6) years after the date of this Agreement. The options provided for in this paragraph (f) shall expire if not exercised by the Company within said period.

(iii) If one or more options are exercised, the City shall arrange for the Junction City Land Bank to convey the site elected to the FTEs designated by the Company as soon as reasonably possible, but no later than sixty (60) days after the date of the Company's exercise of the option. As a condition to such conveyance, the FTE will be required to execute a contract with the Junction City Land Bank which acknowledges that the conveyance is "as is" and contains other provisions customarily required by the Junction City Land Bank for conveyances, and obligating the FTE to build a home on the Housing Lot within three years of the date of the conveyance.

(iv) Under no circumstances shall the City or the Junction City Land Bank have any claims against the Company relating to any housing lot conveyed to a Project FTE or in relation to the contracts between a Project FTE and the Junction City Land Bank.

ARTICLE II.
ASSIGNMENT OF AGREEMENT

No party shall delegate or assign this Agreement or any rights or duties hereunder (including by the merger or consolidation of a party with any third person) without the prior, written consent of the other, which shall not be unreasonably withheld. This Agreement shall be binding upon and shall inure to the benefit of the City, the Company, and their respective successors and permitted assigns upon execution by the City and the Company. This Agreement creates no rights as a third party beneficiary or otherwise in any person not a party.

ARTICLE III.
DEFAULTS AND REMEDIES

Section 3.01 Defaults - General. The following events shall constitute an Event of Default under this Agreement:

(a) Subject to the extensions of time set forth in **Section 3.06** below (Enforced Delay), failure or delay by any party to perform any term or provision of this Agreement, after receiving written notice and failing to cure, as set forth in paragraph (b) below, constitutes a default under this Agreement. A party claiming a default (claimant) shall give written notice of default to the other parties, specifying the default complained of.

(b) The claimant shall not institute proceedings against a party, nor be entitled to damages if the other party within fourteen (14) days from receipt of such written notice, with due diligence, commences to cure, correct or remedy such failure or delay and shall complete such cure, correction or remedy within thirty (30) days from the date of receipt of such notice or if such cure, correction or remedy by its nature cannot be effected within such thirty (30) day period, such cure, correction or remedy is diligently and continuously prosecuted until completion thereof.

Section 3.02 Remedies on Default. Whenever any Event of Default by Company shall have occurred and be continuing, subject to applicable cure periods, the City may (1) refuse any further performance of City's obligations hereunder until such Event of Default is cured by the Company and/or (2) terminate this Agreement, in which City's further obligations under this Agreement shall terminate.

Section 3.03 Legal Actions.

(a) Institution of Legal Actions. Any legal actions related to or arising out of this Agreement must be instituted in the District Court of Geary County, Kansas or, if federal jurisdiction exists, in the Federal District Court in the District of Kansas, Topeka, Kansas.

(b) Applicable Law. The laws of the State of Kansas shall govern the interpretation and enforcement of this Agreement.

(c) Acceptance of Service of Process.

(i) In the event that any legal action is commenced by the Company against the City, service of process on the City shall be made by personal service upon the City Clerk or in such other manner as may be provided by law.

(ii) In the event that any legal action is commenced by the City against the Company, service of process on the Company shall be made by personal service upon an officer or agent of the Company and shall be valid whether made within or without the State of Kansas or in such other manner as may be provided by law.

Section 3.04 Rights and Remedies Are Cumulative. Except as otherwise expressly stated in this Agreement, the rights and remedies of the parties are cumulative, and the exercise by a party of one or more of such rights or remedies shall not preclude the exercise by it, at the same or different times, of any other rights or remedies for the same default or any other default by the other party.

Section 3.05 Inaction Not a Waiver of Default. Any failures or delays by a party in asserting any of its rights and remedies as to any default shall not operate as a waiver of any default or of any such rights or remedies, or deprive such party of its right to institute and maintain any action or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

Section 3.06 Enforced Delay; Extension of Times of Performance.

(a) In addition to specific provisions of this Agreement, performance by a party hereunder shall not be deemed to be in default, and all performance and other dates specified in this Agreement shall be extended, where the party seeking the extension has acted diligently and delays or defaults are due to default of the other party; war; insurrection; strikes; lockouts; riots; floods; earthquakes; fires; casualties; acts of God; acts of the public enemy; epidemics; market conditions; quarantine restrictions; freight embargoes; lack of transportation; or unusually severe weather.

(b) Times of performance under this Agreement may also be extended in writing by the mutual agreement of City and the Company.

ARTICLE IV.
GENERAL PROVISIONS

Section 4.01 No General Obligation. The obligations of the City to make any payments or in-kind donations set forth in this Agreement shall constitute current expenses of the City, are from year to year, and do not constitute mandatory payment obligations of the City in any ensuing fiscal year beyond the then current fiscal year of the City, and shall not in any way be construed to be a debt of the City in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness by the City, nor shall anything contained herein constitute a pledge of the general credit, tax revenues, funds or moneys of the City. The City, subject to the provisions of this section, intends to make the disbursement. The City reasonably believes that legally available funds, in an amount sufficient to make such disbursement, will be obtained by the City. The City further intends to do all things lawfully within the power of the City to obtain and maintain funds from which such payment may be made.

Section 4.02 Effective Date and Termination. This Agreement shall be effective on the Effective Date set forth herein, and unless sooner terminated in writing by the parties, shall remain in full force and effect until the earlier date (the "**Termination Date**") of (1) the effective date of termination by the City in accordance with **Section 3.02**, and (2) December 31, 2028. The City and the Company agree that each is excused as of the Termination Date from any further obligations hereunder, except for any outstanding an unperformed obligations of the City under **Section 1.02** hereof for which the conditions were satisfied prior to the Termination Date.

Section 4.03 Time of Essence. Time is of the essence of this Agreement. The City and Company will make every reasonable effort to expedite the subject matters hereof and acknowledge that the successful performance of this Agreement requires their continued cooperation.

Section 4.04 Amendment. This Agreement, and any exhibits attached hereto, may be amended only by the mutual consent of the parties, upon official action of the City's governing body approving said amendment, and by the execution of said amendment by the parties or their successors in interest.

Section 4.05 Immunity of Officers, Employees and Members of the City. No personal recourse shall be had for any claim based thereon or upon any representation, obligation, covenant or agreement in this Agreement against any past, present or future elected official, officer, employee or agent of the City, under any rule of law or equity, statute or constitution or by the enforcement of any assessment or penalty or otherwise, and any liability of any such elected officials, officers, employees or agents is hereby expressly waived and released as a condition of and consideration for the execution of this Agreement. Furthermore, no past, present or future elected official, officer, employee or agent of the City shall be personally liable to the Company, or any successor in interest, for any default or breach of this Agreement by the City.

Section 4.06 Right to Inspect. The Company agrees that the City, with reasonable advance notice and during normal business hours, shall have the right and authority to review, inspect, audit, and copy, from time to time, all of the Company's books and records relating to the Project FTEs as pertinent to the purposes of this Agreement.

Section 4.07 No Other Agreement. Except as otherwise expressly provided herein, this Agreement and all documents incorporated herein by reference supersedes all prior agreements, negotiations and discussions, both written and oral, relative to the subject matter of this Agreement and is a full integration of the agreement of the parties.

Section 4.08 Severability. If any provision, covenant, agreement or portion of this Agreement, or its application to any person, entity or property, is held invalid or unenforceable in whole or in part, this Agreement shall be deemed amended to delete or modify, in whole or in part, if necessary, the invalid or unenforceable provision or provisions, or portions thereof, and to alter the balance of this Agreement in order to render the same valid and enforceable. In no such event shall the validity or enforceability of the remaining valid portions hereof be affected.

Section 4.09 Amendment to Carry Out Intent. If any provision, covenant, agreement or portion of this Agreement, or its application to any person, entity or property, is held invalid, the parties shall take such reasonable measures including, but not limited to, reasonable amendment of this Agreement to cure such invalidity where the invalidity contradicts the clear intent of the parties in entering into this Agreement.

Section 4.10 Notice. All notices and requests required pursuant to this Agreement shall be in writing and shall be sent as follows:

To the Company:	Camso Manufacturing USA, LTD. 2925 Industrial Street Junction City, KS Camso, Inc. 2633 MacPherson Street Magog Quebec, Canada J1X 0E6 Attn: vice President, Legal and General Counsel Fax No. 819-869-8282 Email: Legal.Notices@camso.co
With copies to:	Site Selection Group – Attn: Kelley Rendziperis 3736 Bee Cave Road #1-239 West Lake Hills, TX 78746
To the City	City Manager City of Junction City 700 North Jefferson Junction City, KS 66441 (785) 238-3103
With copies to:	City Attorney City of Junction City 700 North Jefferson Junction City, KS 66441 (785) 238-3103

or at such other addresses as the parties may indicate in writing to the other either by personal delivery, courier, or by registered mail, return receipt requested, with proof of delivery thereof. Mailed notices shall be deemed effective on the third day after mailing; all other notices shall be effective when delivered.

Section 4.11 Counterparts. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same agreement.

IN WITNESS WHEREOF, the City and the Company have duly executed this Agreement pursuant to all requisite authorizations as of the date first above written.

CITY OF JUNCTION CITY, KANSAS

Pat Landes, Mayor

ATTEST:

Tammy Melton, City Clerk

Camso Manufacturing USA, LTD.

Printed Name: Kevin Pringle
Title: President

29568764v4

CAMSO - Junction City

Update – October 2020

CAMSO

ROAD FREE COMPANY

People

CAMSO ROAD FREE COMPANY

2

Current:

3 shift 24/5 operation w/ occasional Saturdays

- 43 Associates- annual salary = $1.6M
- 9 Staff - annual salary = $675k
- Total 52 employees $2.275M (w/ several unfilled positions)

In Progress:

Weekend Crew

- Hiring a weekend crew to cover 12hrs on Saturday and Sunday
- Up to 12 additional personnel to be added

Building

3

- Before

- After

New Branding – Coming Soon

CAMSO
ROAD FREE COMPANY

MICHELIN
A BETTER WAY FORWARD

Future (1 year)

- Proposed significant investments in new equipment

- Potential addition of 10-15 jobs

Michelin Group Information

- 131 year old company
- 121,800 employees worldwide
- 2019 Revenue - $24.13 Billion
- World's #2 top regarded company behind Siemens (Forbes)
- Ardmore, OK has 1778 Michelin employees (total pop – 24,795)
- Greenville, SC has 9743 Michelin employees at 5 separate locations and is the HQ for Michelin (Pop – 68,563)

City of Junction City
City Commission
Agenda Memo

6 October 2020

From: Terry L. Johnson, Fire Chief

To: Allen Dinkel, City Manager and City Commission

Subject: Sparks Grant Approval for Ambient Air Filtration Systems

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Background:

The approval of the project for the 1st Round of SPARKS Funding has allotted the purchase of needed equipment for the JCFD. With this project the JCFD will have the ability to provide a higher quality of service and effective processes to maintain Service and Safety for the Patient and the JCFD

Discussion of Issue:

The goal of this project is to provide a Microbe Air Filtration system to process air in common area of the Fire Stations to remove particles and other evasive antigens in the air

The NPBI technology uses an electronic charge to create a plasma field filled with a high concentration of natural + and – ions that replicate those commonly found in nature. As these ions travel with the air stream they attach to particles, pathogens and gases/odors. As the ions attach to airborne particles (including fine, sub-micron particles) they are then attracted to each other, making the particulate more easily filterable and increasing capture efficiency. The ions also kill pathogens by robbing them of life-sustaining hydrogen, and help with odors by causing the breakdown harmful gases into harmless compounds like O2, CO2, N2 and H2O. Notable Users of NPBI Technology include; Boston Children's Hospital, Mayo Clinic, The White House, Clemson University, Harvard University, Charlotte Airport, Baylor UMC, Houston Memorial Hospital.

Project Description: Ambient Air Filtration Systems
Sparks Allocation Amount $21,062.48 from PPE/Environmental Equipment Grant

No Budget Impact SPARKS is a NO Match 100% Grant

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the request for the Ambient Air Filtration Systems Ambient Air Filtration Systems s project not to exceed $ 21,062.48

2. Disapprove the request for the Ambient Air Filtration Systems project not to exceed $21,062.48

Recommendation:

Staff Recommends Approval of the request for the Ambient Air Filtration Systems project not to exceed $21,062.48

City of Junction City
City Commission
Agenda Memo

6 October 2020

From: Terry L. Johnson, Fire Chief

To: Allen Dinkel, City Manager and City Commission

Subject: Sparks Grant Approval for Air Filtration Systems for Fire Apparatus

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Background:

The approval of the project for the 1st Round of SPARKS Funding has allotted the purchase of needed equipment for the JCFD. With this project the JCFD will have the ability to provide a higher quality of service and effective processes to maintain Service and Safety for the Patient and the JCFD

Discussion of Issue:

The goal of this project is to provide a Microbe Air Filtration system to process the environment in Fire Apparatus.

Firefighters, Emergency Response Personnel, and Law enforcement officers are continuously exposed to harmful carcinogens, combustion byproducts, toxins, and viruses. Their personal protective equipment (PPE) ensembles become contaminated and may off-gas VOCs which can result in inhalation exposure. Additionally, the recent outbreak of the novel coronavirus, SARS-CoV-2, has made hard surface sanitization and air purification “Mission Critical” for First Responders' working environment.

The Sentinel system delivers a cleaner cab by actively reducing harmful contaminants in Emergency Vehicles. Needlepoint Bipolar Ionization (NPBI™) technology uses a precise electronic charge to generate ions that neutralize VOCs, viruses, bacteria, and even sterilize mold. No Ozone or harmful byproducts, thereby allowing units to remain in service longer.

Project Description: Air Filtration Systems for Fire Apparatus
Sparks Allocation Amount $22,000.00 from PPE/Environmental Equipment Grant

No Budget Impact SPARKS is a NO Match 100% Grant

Alternatives: It appears that the City Commission has the following alternatives concerning the issues at hand. The Commission may:

1. Approve the request for the Air Filtration Systems for Fire Apparatus Systems project not to exceed $ 22,000.00

2. Disapprove the request for the Ambient Air Filtration Systems project not to exceed $22,000.00

Recommendation:

Staff Recommends Approval of the request for the Ambient Air Filtration Systems project not to exceed $22,000.00

City of Junction City
City Commission
Agenda Memo
3 November 2020

From: Jim Germann, Information Technology Director

To: Allen Dinkel, City Manager

Subject: Approval to purchase 21 Tablet Computers and Accessories for Fire Department operations.

Objective: To request approval to purchase 21 Tablet Computers and Accessories from SHI International at a cost of $59,990.79.

Explanation of Issue: The Fire Department currently does not have the ability to electronically file reports from their vehicles and therefore must return to station to update necessary data for codes, fire and medical incidents. This equipment will allow the fire department staff to electronically file this information in a timely manner from their vehicles while out of station.

The Information Technology (IT) Department requested funding for 21 Tablet Computers and Accessories for Fire Department operations through the Strengthening People and Revitalizing Kansas (SPARK) Fund and was awarded $67,000.00 to acquire this equipment

The IT Department requested quotes from three venders for 21 Tablet Computers and Accessories. We received a quote from the following: AT&T for $ 69,458.78; TKK Electronics for $ 60,842.12; SHI International for $59,990.79.

The IT Department is recommending that the city commission approve the purchase from SHI International at a cost of $59,990.79.

Budget Impact: None **-** The monies to be utilized for this purchase were approved through the SPARK Funding process.

Alternatives:

1. Approve, Disapprove, Modify, Table

Recommendation: Staff recommends a motion to approve this purchase as presented.

Enclosures: Spark Funding Request; AT&T Quote; TKK Electronics Quote; SHI International Quote

City of Junction City; Geary County Kansas
Coronavirus Relief Fund
Eligibility Review Memo

Memo ID: 002JCFD
Prepared for:
SPARK Fund Committee
Geary County, KS
Date: 23 July 2020

Purpose:
Review of proposed expenditures for eligibility if utilizing Coronavirus Relief Fund proceeds

Expense Type: Emergency Medical Services Technology Support
Vender/Supplier: RFB process through approved processes

Expense Description:

The City of Junction City seeks to procure updated technology to assist with patient care reporting and telemedicine services to continue to meet the challenges of the response for services for medical assistance during the current Coronavirus Pandemic and potential future outbreaks the Emergency Medical Service for our community faces.

The JCFD responded to Emergency Medical Service Technology Support for Advance Life Support Services. The JCFD is requesting the amount of $67,000.00

Ruggedized Computer Tablets and Mobile Installation equipment and services
$67,000.00

Necessity as it relates to COVID-19 response or impacts

Emergency Medical Services (EMS) play a vital role in responding to requests for assistance, triaging patients, and providing emergency medical treatment and transport for ill persons. However, unlike patient care in the controlled environment of a healthcare facility, care and transports by EMS present unique challenges because of the nature of the setting, enclosed space during transport, frequent need for rapid medical decision-making, interventions with limited information, and a varying range of patient acuity and jurisdictional healthcare resources. EMS personnel and equipment are often the first line of response for patients with confirmed or possible Coronavirus Disease 2019 (COVID-19). City of Junction City and Geary County, like many areas in the United States, continues to respond to the COVID-19 pandemic and associated community transmission within the County.

This project is the resulting work by the City of Junction City Fire Department (JCFD) for the response and mitigation as a result of the Coronavirus Pandemic. The JCFD is the primary Emergency Response agency for the City of Junction City and the Primary Emergency Medical Service for the City of Junction City and Geary County. The response for the JCFD includes EMS, and Technical Rescue for Geary County with additional responsibility of Structural Fire response for the city of Junction City.
This project included; however not limited to, response for assistance as a result of the public

contacting the City/County 911 dispatch center through the Public Safety Access Point. Through our response responsibilities for the community every incident the JCFD is and has been dispatched to has and will be treated as a potential exposure to the Coronavirus (COVID-19). With no intelligence on the parent condition or status of the reporting party all incidents are treated with the same situational awareness. The resulting responsibilities to the public and to the emergency responder to provide mitigation for incidents through providing EMS care or respond to calls for assistance to work in the other disciplines of the JCFD has created a potential exposure at every incident.

Mitigation of the incidents requires the appropriate technology support that provides the information and data to develop a comprehensive and clear medical report to the receiving medical facility. Having updated technology such as tablets for emergency medical reporting and having the potential for telemedicine services in the future will provide the best service to the community. The updated technology system support for the JCFD EMS and Emergencies will provide the capabilities for personnel to collect and deliver on time and real data to the medical facility as the care for the patient is greatly improved by the flow of data and the guidance of higher trained medical personnel.

Providing Emergency Medical Services to Geary County including The City of Junction City and providing Interfaculty Transfer of patients to higher care facilities from Geary Community Hospital will also improve quality of care for the patient. Receiving Medical Facilities can receive data and patient care information and prepare for arrival and advise of any care changes needed to improve the patient's condition.

As part of the project the operational need for the JCFD to provide the All Hazards response to Geary County and the City of Junction City as the single resource for Technical Rescue that includes but not limited to the response responsibilities for Motor Vehicle Collisions, Entrapment/Entanglement, and Specialist Rescue of Confined Space, Trench Rescue, Structural Rescue and Structural Fires. The Operational tempo of the JCFD is to respond to all calls for service from the community and provide the service as effectively and safely as possible. Having the updated technology for the JCFD will enhance reporting. tracking and other needs for operational systems of the department. Having the ability for interoperable data communication increases the ability of the JCFD to respond to all incident and stay connected with all avenues of support during all incidents.

Allowable Use

The U.S. Treasury has provided guidance regarding the agency's interpretation of section 601(d) of the Social Security Act, and has concluded that the following activities are allowable utilizing Coronavirus Relief Funds:

1. Medical Expenses
   - Emergency medical response expenses, including emergency medical transportation, related to COVID-19.
2. Public health expenses such as:
   - Expenses for public safety measures undertaken in response to COVID-19
4. Expenses of actions to facilitate compliance with COVID-19-related public health

measures

5. Any other COVID-19-related expenses reasonably necessary to the function of government that satisfy the Fund's eligibility criteria.

Cost Reasonable Analysis

The pricing of proposed vehicle purchases will be consistent with established pricing negotiated through a competitive procurement between the State of Kansas or an approved City of Junction City, Kansas RFB process, and the procurement will occur consistent with City of Junction City, Kansas procurement policies and allowable exceptions in emergency/exigent circumstances.

SPEED Quote

AT&T

Any questions, call AT&T SPEED at: (800) 736-4242
Order NOW at www.SPEEDPortal.net

Quote Date: 10/23/2020
Expiration Date: 11/21/2020

Quote #: 73026

End User Info:

Company Name:	Junction City Fire Department
Contact:	Terry Johnson
Phone:	785.238.6822
Email Address:	terry.johnson@jcks.com
Transaction Id #:	
Reference #:	
Street Address:	700 N Jefferson St #A
Street Address 2:	
City, State, ZIP:	Junction City, KS 66441

AT&T Rep Info:

Name:	Elizabeth Chambliss
Phone:	
Email Address:	ek6223@att.com
Comp Code:	

QUOTE ONLY

	Description	Part Number	Qty.	MSRP	Unit Price	Total Price
1	Dell Latitude 7220 Rugged Extreme (i7, 16GB/256GB, 11.6in Touchscreen, LTE, Win10) - Firstnet Ready	3000071096809-1	21	$4,376.86	$2,575.00	$54,075.00
2	Dell Rugged Tablet Dock	470-ABNJ	9	$384.99	$345.00	$3,105.00
3	Havis Vehicle Docking Station 600 Series for Dell Latitude 12 Rugged Tablet 7200 Series	DS-DELL-601	21	$565.47	$405.00	$8,505.00
4	Dell Rigid Handle for Rugged Extreme Tablet	460-BDBM	12	$59.99	$51.99	$623.88
5	Dell Keyboard Cover with Kickstand for Latitude 7200 Rugged Tablet Series	580-AGLL	10	$349.99	$314.99	$3,149.90
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Notes:

All orders are non-cancelable.

Subtotal:	$69,458.78
Total Savings:	**$42,014.84**
Total:	**$69,458.78**

Pricing Proposal
Quotation #: 19605255
Created On: 10/26/2020
Valid Until: 11/13/2020

City of Junction City

Inside Account Executive

Mike Vacanti
700 N Jefferson St
Junction City, KS 66441
United States
Phone: (785) 210-2950
Fax:
Email: Michael.vacanti@jcks.com

Michael Rutledge
SHI International Corp P.O. Box 952121
Dallas, TX 75395-2121
Phone: 732-652-3055
Fax: 732-507-1555
Email: Michael_Rutledge@shi.com

All Prices are in US Dollar (USD)

	Product	Qty	Your Price	Total
1	Dell Latitude 7220 Dell - Part#: 3000070997696.1	21	$2,200.16	$46,203.36
2	Havis Docking Station 600 Series DS-DELL-602 with Power Supply - Docking station - VGA, HDMI - 90 Watt - for Latitude 12 Rugged Tablet 7202 Dell - Part#: A8512640	21	$418.69	$8,792.49
3	Dell Keyboard Cover with Kickstand - Keyboard - backlit - English Dell - Part#: 580-AGLL	10	$227.49	$2,274.90
4	Dell Rugged Tablet Desk Dock - Docking station - VGA - GigE - 90 Watt - for Latitude 12 Rugged Tablet 7202 Dell - Part#: 470-ABNJ	9	$250.24	$2,252.16
5	Dell - Notebook carrying handle Dell - Part#: 460-BDBM	12	$38.99	$467.88
			Subtotal	$59,990.79
			Total	$59,990.79

Additional Comments

Hardware items on this quote may be updated to reflect changes due to industry wide constraints and fluctuations.

Thank you for choosing SHI International Corp! The pricing offered on this quote proposal is valid through the expiration date set above. To ensure the best level of service, please provide End User Name, Phone Number, Email Address and applicable Contract Number when submitting a Purchase Order.

SHI International Corp. is 100% Minority Owned, Woman Owned Business.
TAX ID# 22-3009648; DUNS# 61-1429481; CCR# 61-243957G; CAGE 1HTF0

The Products offered under this proposal are resold in accordance with the [SHI Online Customer Resale Terms and Conditions](), unless a separate resale agreement exists between SHI and the Customer.

TKK electronics

TKK ELECTRONICS

117 W Walker St, #24,
Milwaukee, WI 53204
Phone: 414-255-0482 Fax: 414-672-2815

Dell 7220 and Accessories

Number: **7286**

Date: **10/15/2020**

Quote prepared for: **Terry Johnson**

Bill To:
Accounts Payable
Junction City Fire Department
700 N Jefferson St # A
Junction City, KS 66441
Phone: (785)238-6822
Email: terry.johnson@jcks.com

Ship To:
Terry Johnson
Junction City Fire Department
700 N Jefferson St # A
Junction City, KS 66441

Item #	Mfr. Part	Product Image	Description	Price	Qty.	Extended
*1	3000057058280.1	No Image	Dell Latitude 7220 Rugged, XCTO 8th Generation Intel® Core™ i7-8665U Processor (4 Core,8MB Cache,1.9GHz,15W) Windows 10 Pro 64bit English, French, Spanish Intel® Core™ i7-8665U, 16GB Memory, Intel® Integrated Graphics 620 with u-blox NEO-M8 GPS card No Out-of-Band Systems Management - vPro Disabled M.2 256GB PCIe NVMe Class 40 Solid State Drive 11.6", FHD (1920 x 1080),1000 Nit Outdoor-Readable, AG/AS/Polarizer, Glove-Capable Multi-touch Screen Intel® Wireless-AC 9560 802.11ac, upto 1.73Gbps (with Bluetooth) DW5821E Snapdragon X20 4G/LTE Wireless WAN card for AT&T (Windows 10) WLAN/WWAN Chassis NoNFC 11.6 FHD 1000 nit Outdoor-Readable Glove-Capable Touchscreen w/Gorilla Glass 34 Whr, 2 Cell, ExpressCharge™, Lithium Ion Battery No Secondary Battery 45W AC Adapter 5 MP HD IR webcam /8 MP rear camera with Flash and Dual Microphone Connector for I/O Expansion Micro Serial Port No Removable CD/DVD Drive 16GB 2133MHz LPDDR3 Memory Intel® Wireless-AC 9560 Driver E4 US Power Cord Dell Limited Hardware Warranty Initial Year Mail In Service after Remote Diagnosis, 3 Years **Mfr: Dell Technologies**	$ 2,178.33	21	**$ 45,744.93**
*2	A8512640	No Image	Havis Docking Station 600 Series DS-DELL-602 with Power Supply docking station - VGA, HDMI **Mfr: Dell Technologies**	$ 469.00	21	**$ 9,849.00**
*3	580-AGLL	No Image	Dell Keyboard Cover with Kickstand for Latitude 7212 Rugged Extreme Tablet - English **Mfr: Dell Technologies**	$ 240.09	10	**$ 2,400.90**
*4	470-ABNJ	No Image	Dell Rugged Tablet Dock **Mfr: Dell Technologies**	$ 259.61	9	**$ 2,336.49**
*5	460-BDBM	No Image	Rigid Handle for Latitude 7212 11.6 inch Rugged Tablet **Mfr: Dell Technologies**	$ 38.40	12	**$ 460.80**
			5 item(s)		**Sub-Total**	**$ 60,792.12**
					Tax @ 0%	**$ 0.00**
					Freight	**$ 50.00**
					Total	**$ 60,842.12**

(*) Tax exempted Part(s)

Quote Valid Until: 11/14/2020

Prepared by: **Mike Kirsch** Email: **mike@tkkelectronics.com** Phone: **414-255-0482**

TKK ELECTRONICS
117 W Walker St, #24,
Milwaukee, WI 53204
Phone: 414-255-0482 Fax: 414-672-2815

Dell 7220 and Accessories

Number: **7286**

Date: **10/15/2020**

Quote prepared for: **Terry Johnson**

Payment Details

Pay by: Company PO
Payment Term Due upon Receipt

Shipping and Delivery Details

Shipping via: FEDEX Ground (DropShip)
Delivery Notes: Suggested AT&T Firstnet Package

Unlimited for data-only devices2 Unlimited data, mobile hotspot & tethering $40/month

Contact your AT&T FIRSTNET Represenative Christopher MCloud for details 913-213-8840

Terms and Conditions

This Quote is valid for 30 days from the issue date and is subject to availability, unless otherwise noted above. Standard payment terms are Due Upon Receipt (NET 5 DAYS), unless otherwise noted above.
These prices do NOT include any other items such as applicable taxes, insurance, shipping, delivery, setup fees, installation or any cables or cabling services or material unless specifically listed above. All prices are subject to change without notice. Supply subject to availability.
All "Not in Stock" rugged/semi-rugged systems and accessories are built to order. Due to the restrictions set by the USA distributor & MFGs, rugged/semi-rugged devices/systems and accessories may NOT be returned under any circumstances. All non-rugged/non-semi-rugged devices/systems and accessories returns must include an RMA. A 25% - 30% restocking fee will be charged for ALL returns.

____
X Please sign and Date to approve this quote and terms

____
PO Number

Prepared by: **Mike Kirsch** | Email: **mike@tkkelectronics.com** | Phone: **414-255-0482**

City of Junction City
City Commission
Agenda Memo
3 November 2020

From: Jim Germann, Information Technology Director

To: Allen Dinkel, City Manager

Subject: Approval to accept the proposal from Heartland Audio Visual to replace the city commission room cameras and install equipment for web streaming capabilities.

Objective: To request approval to accept the proposal from Heartland Audio Visual to replace the city commission room cameras and install equipment for web streaming capabilities at a cost of $18,700.86.

Explanation of Issue: The city room camera systems have been in use since 2005 and are due for replacement. The city currently does not have the capability to web stream city commission meetings via the internet, our current system only broadcasts the meetings out via channel 3. The only citizens who can currently watch the city commission meetings live must be Cox Communication subscribers With the reduction in households that actually subscribe to cable television, this reduces the ability of the citizens of the city to view the meetings live.

The Information Technology (IT) Department requested funding for the replacement of the current camera systems and the addition of the equipment necessary to web stream our commission meetings through the Strengthening People and Revitalizing Kansas (SPARK) Fund and was awarded $25,000.00 to acquire this equipment.

The IT Department requested proposals for the project through the city's formal bid process. We received proposals from the following companies for the project:

Glanzer Pro Audio, Hillsboro, KS for $20,698.18;
CCS Presentation Systems, Lenexa, KS for $ $24,092.00;
Kansas City Audio Visual, Kansas City, MO for $20,665.00;
Heartland Audio Visual, Halstead, KS for $18,700.86

After a review of quotes and discussions with the responding vendors, the IT Department is recommending that the city commission approve accept the bid from Heartland Audio Visual to replace the city commission room cameras and install equipment for web streaming capabilities at a cost of $18,700.86.

Budget Impact: None **-** The monies to be utilized for this purchase were approved through the SPARK Funding process.

Alternatives:

1. Approve, Disapprove, Modify, Table

Recommendation: Staff recommends a motion to accept this bid as presented.

Enclosures: Spark Funding Request; Bid Sheet; Glanzer Pro Audio proposal; CCS Presentation Systems proposal; Kansas City Audio Visual proposal; Heartland Audio Visual proposal.

Jim Germann
Director

700 N. Jefferson
Junction City, KS 66441
(785) 210-2950

Information Technology

Coronavirus Relief Fund Eligibility Review Memo

Memo ID: IT-006
Prepared for:
Lindsay Miller
Finance Director
City of Junction City
Date: 24 July 2020

Purpose:
Review of proposed expenditures for eligibility if utilizing Coronavirus Relief Fund proceeds.

Expense Type: Hardware
Vender / Supplier: Kansas City Audio Visual

Expense Description:
The City of Junction City is seeking to upgrade the equipment in the City Commission room to allow for the internet live web streaming of the city commission meetings. The current equipment is utilized to broadcast the meetings on our local city broadcast channel, Channel 3 and is not capable of broadcasting the meetings through a streaming video service to the internet. To view live city commission meetings, citizens of Junction City must be subscribers to Cox Communications cable. This prevents many of our citizens from being able to view the meetings live. The project will replace the current video cameras and connect the audio system to the web streaming device.

The cost of this equipment and installation will be approximately $25,000.00

Necessity as it relates to COVID-19 response or impact:

The live web streaming of the city commission meetings will allow the public to virtually attend the city commission meetings without subjecting themselves to potential hazards and help them minimize exposure to the virus. The system is also capable of allowing the city commission to conduct virtual city commission meetings if the need should arise in the future.

Jim Germann
IT Director

City of Junction City

City Clerk's Office

October 12, 2020

IT Department

Closing Time: 1:00 pm

Audio Visual Upgrade in Commission Room

2
7

No.	Direct Solicited	Bidder	Local Vendor	Bid Bond	Performance Bond	Addendum	Signed Bid	Bid Amount	Bid Rank
1.		Glanzer Pro Audio	Hillsboro, KS					$20,698.18	
2.		CCS Presentation Systems	Lenexa, KS					$24,092.00	
3.		Kansas City Audio Visual	Kansas City, MO					$20,665.00	
4.		Heartland Audio Visual, Inc.	Halstead, KS					$18,700.86	
5.									
6.									
7.									
8.									
9.									
10.									

Bid Sheet

Company Name CCS Presentation Systems

Address 7820 Barton Street

Lenexa, KS 66214

Phone Number 913-948-6666

Principal: Joe Fandel

Title: Sales Manager

Total Bid Amount: $24,092.00

Attachments for bid: Project Design Specifications, Reference List, Certifications, Warranty, anticipated date of project completion.

Proposal To:

City of Junction City, Kansas

For:

AUDIO VISUAL UPGRADES TO THE CITY COMMISSION ROOM

October 9, 2020

CCS

Presenting Better Solutions

7820 Barton Street

Company Overview

With 32 offices across the country and annual revenue of over $160 million, CCS Presentation Systems has ranked as one of the largest suppliers of audio video products and solutions for over 27 years.

CCS was named the 2013 Integrator of the Year by Commercial Integrator Magazine, is the 3rd largest integrator in the country, and recipient of the 2018 Integration Award: Best Government Project for the City of Lenexa, KS - City Center Project. With a locally owned office at 7820 Barton in Lenexa, Kansas we understand the importance of stimulating the Kansas City area economy and helping the surrounding communities continue to grow.

The CCS Engineering and Project Management Divisions design, manage and field engineer hundreds of projects each year. As a highly regarded audio visual installation firm and one of the largest dealers in the country, manufacturers work to introduce new products to CCS for testing and to provide feedback. In order to bring you the very best and latest products and technologies, all of our employees have access to the information provided by the trade associations and many hold a CTS certification, proving their strong ethics in the business and upholding of latest audio visual knowledge.

As technology is constantly changing, we pride ourselves on knowing what new products are available and how they could work to your advantage. CCS Presentation Systems is a member of National Systems Contracting Association and the InfoComm International Association. All of our employees have access to the information provided by these associations and many hold a CTS certification.

CCS Presentation Systems has received technical certifications or designations from the following manufacturing partners: Extron, Crestron, AMX, InfoComm Academy, Polycom, Cisco, Lifesize Telepresence, InfoComm CTS, Panasonic, Sharp, Symetrix and Tannoy.

Project Team

Partner / Owner - Mike MacGee - 12 Years of AV Experience

- AMC Theater Support Center
- City of Lenexa, KS - City Center Project
- Blue Valley USD 229
- HOK Architects

Project Executive - Joe Fandel - 14 Years of AV Experience

- City of Lenexa, KS - City Center Project
- Johnson County Public Library
  - Central Resource Library
  - Monticello Branch Library
- Johnson County, KS Administration Buildings
- ASM Kansas City, T-Mobile Center
- Dairy Farmers of America Corporate Headquarters
- American Century Investments
- City of Merriam, KS - Community Center

Design Engineer - Miguel Roacho-Valles - 3 Years of Experience

- City of Merriam, KS - Community Center
- Wellsky Corporate Headquarters
- Warren Place Event Space
- Populous Architecture
- QSC Level 1 Designer
- Dante Level 3 Certified

Systems Programming Engineer - Jared Rasco - 7 Years of AV Experience

- Crestron DMC-D-4K Certified
- Crestron DM-NVX Certified
- QSC Level 1 Designer
- Dante Level 2 Certified

Project Manager - Adil Kahn - 17 Years of AV Installation Experience

- National Award Winning Installation Technician
- St. Charles, MO Convention Center
- National Labor Relations Board, Washington DC
- Rockville, MD District Courthouse
- Federal Reserve Board of Governors

Experience

AMC Entertainment Corporate Headquarters

Project Description
CCS Presentation Systems provided current, simple technology for multiple conference rooms, team rooms, and training rooms. Two theater areas double as Social Media Walls, Presentation Spaces and Team Member Gathering Areas. CCS designed and installed general office audiovisual integration equipment in conference rooms and team spaces as well as installed digital signage and video conference technology throughout the complex.

Project Total:
$1.5 Million

Project Owner:
AMC Entertainment
Cindy Huffstickler, chuffstickler@amctheaters.com
(888) 262-4386

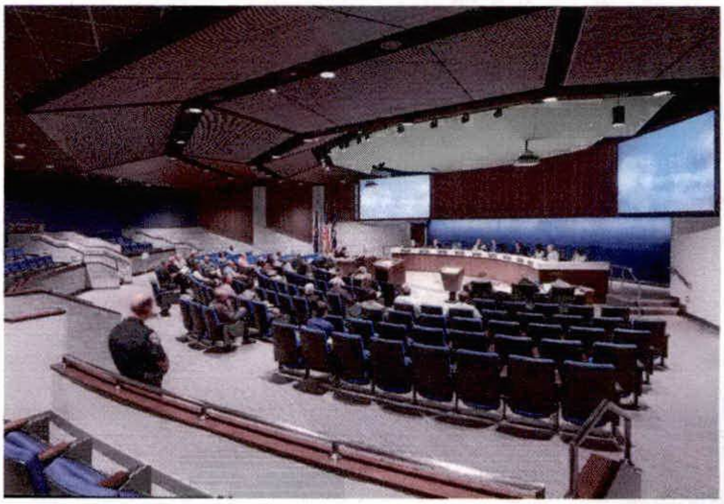
City of Lenexa Kansas, Civic Center Project

Project Description
CCS Presentation Systems provided design and installation services for a 125 thousand square foot Civic and Community Center for the city of Lenexa, Kansas. CCS worked with the city executive team to integrate Interior and Exterior Public Spaces, Conference Rooms, Pool, Fitness Facilities and the City Council Chamber Auditorium. CCS also provided assisted listening, speech privacy and digital signage systems.

Project Total:
$1.1 Million

Project Owner:
City of Lenexa, Kansas
Todd Pelham, tpelham@lenexa.com
(913) 477-7500

INTEGRATION
AWARDS 2018
COMMERCIAL INTEGRATOR
WINNER

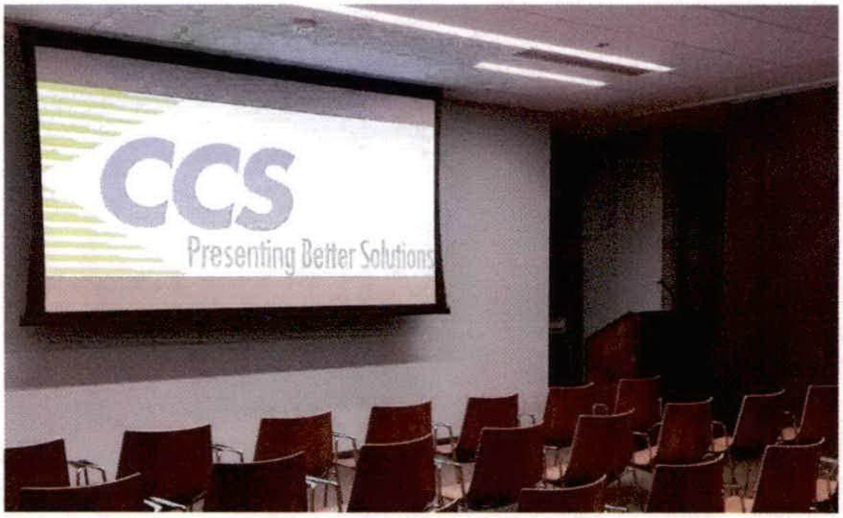


Dairy Farmers of America

Project Description
CCS Presentation Systems was called upon to design and install an integrated audio visual system to support and enhance the new Dairy Farmers of America Headquarters. CCS Provided AV Support to Conference Rooms, Dividable Training Spaces, Workout Facilities and Employee Lounge Areas.

Project Total:
$500,000

Project Owner:
Dairy Farmers of America
Tony Simone, tsimone@dfamilk.com
(816) 801-6455



American Century Investments

Project Description
CCS was called upon by American Century to complete a remodel of the 3rd Floor North project. CCS Provided new Extron equipment, flat panel displays, video conferencing equipment, projectors and audio support for a 15,000sq.ft. open office and collaboration marketing center.

Project Total:
Ongoing Partnership

Project Owner:
American Century Investments
Melissa Sturgeon,
Melissa_Sturgeon@americancentury.com,
(816) 531-5575

Other Relevant Experience

The University of Kansas Marie S. McCarthy Hall

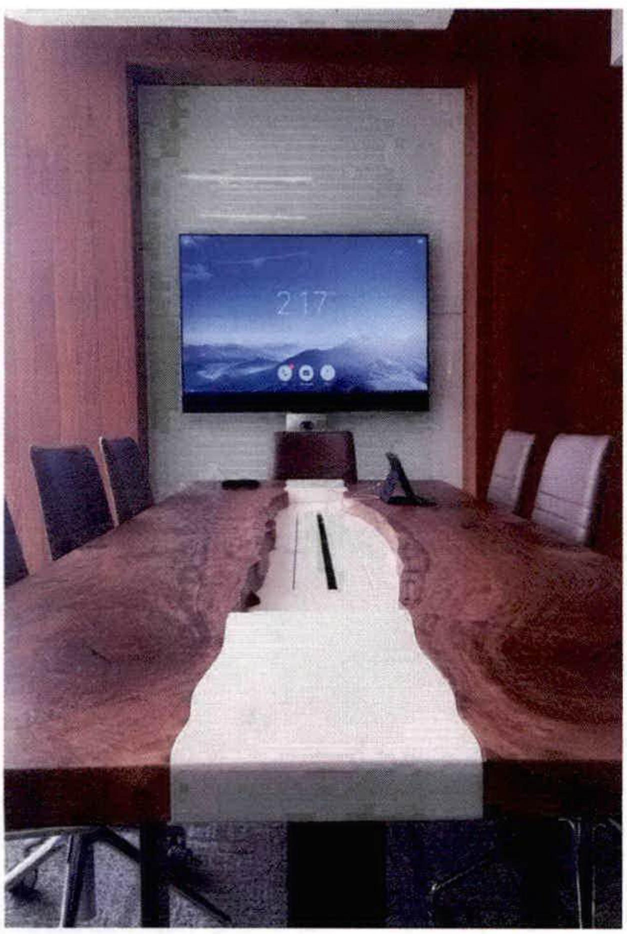
The Fieldhouse Apartments functions both as a show-piece for recruiting future athletes as well as a functional home base for all residents. CCS Presentation Systems is supplying equipment, labor, installation materials, programming, testing, training, and follow-up support for the audiovisual systems. This project includes audio visual installation in the media room, study, practice court, multi-purpose room and recreation room.

Johnson County Public Library

CCS Presentation Systems is a proud partner of Johnson County Public Library. Installing equipment in various branches conference rooms, community rooms and educational spaces ensuring the public facilities are second to none.

B.E. Smith

CCS Presentation Systems equipped the reception lobby, conference rooms, training facilities and six multi-use spaces with technology that will last. Included in this project was a custom one-of-a-kind social media wall and TV lift system.



Trade and Bank References

Cornerstone Bank
529 Lincoln Avenue
York, NE 68467
Contact: Zac Holoch

Chief Manufacturing
8400 Eagle Creek Parkway
Savage, MN 55378
Contact: Jay Rohe

Da-Lite Screen Company
3100 N. Detroit Street
Warsaw, IN 46581
Contact: Seth Baker

Dunn & Bradstreet Ranking: DNB#010721968 – Paydex Score is 82.

Bonding Company:
Brown & Brown
Debbie Lombardero
2800 North Central Avenue
Phoenix, AZ 85004
800-223-7840

"...CCS was very interactive with us, even though they won the bid and were awarded the contract there were many elements of the design that had a lot of questions. They were very interactive with us as the client and didn't make any assumptions in their design interpretations, which was really good because we received what we paid for. I've had some bad interactions with other companies, these guys were good."

Ron Aufiero
Covance, The Development Services Company

COMMISSION ROOM

VIDEO SYSTEM

IMAGE	QTY	DESCRIPTION
	1	QSC CORE 110f Bundle DSP, Includes Software Licenses
	2	QSC PTZ-12x72 Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 72° horizontal field of view. For small to medium conference rooms. Includes Lan, 3G-SDI and HDMI; includes a PTZ-WMB1 (Wall Mount Bracket)
	1	Epiphan ESP1440 Pearl Mini NA/JP
	4	Visionary Solutions E4100 A/V Encoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE
	2	Visionary Solutions D4100 A/V Decoder, 4K UHD over IP cinema quality ultra-low latency visually lossless switch matrix routable, with built-in video wall functionality; POE
	1	Comprehensive Connectivity Company CHE-HDBT300U HDBaseT 2.0 Extender up to 330ft with USB - Transmitter & Receiver
	1	Cisco SG350X-24P-K9-NA 24 Port L3 Managed Switch with PoE, Dual 10G Copper Ports & Dual 10G Copper/SFP Ports
	1	Cable Matters CAT6PATCH 24 Port Rackmount Cat 6 Patch Panel

ACCEPTANCE

FINANCIAL

PAYMENT SCHEDULE
To be determined

EQUIPMENT TOTAL	$17,318.05
SHIPPING TOTAL	$0.00
INSTALLATION	$1,881.90
PROGRAMMING	$2,908.00
LABOR TOTAL	$4,789.90
SHIPPING	$484.91
CCS CABLES/HARDWARE	$658.09
TESTING AND SIGN-OFF	$399.00
DESIGN & DOCUMENTATION	$442.16
SUBTOTAL	$24,092.11
TOTAL TAX	$0.00
PROJECT TOTAL	$24,092.11

TERMS

I accept this proposal and hereby authorize CCS Presentation Systems Kansas City to proceed with the installation of the included systems at the facilities of City of Junction City, Kansas constructing at 700 North Jefferson Junction City, KS 66441 as described in the totality of this document. I further authorize CCS Presentation Systems Kansas City to be granted the facility access that will be required to complete this project in a workmanlike and timely manner and for payment to be made to CCS Presentation Systems Kansas City. In keeping with the Terms of Payment listed above. It has been made clear to me that there exist no understandings regarding this project with any relevant party unless and until City of Junction City, Kansas and CCS Presentation Systems Kansas City agree to such additional or alternate understandings in writing. Project cost and pricing are dependent upon a continual flow of work without interruption or delays imposed by City of Junction City, Kansas or their staff, construction, other building trades or any other party, and additional costs may be incurred by City of Junction City, Kansas from CCS Presentation Systems Kansas City. If such delays result in additional costs that are not covered by the pricing in this proposal. I agree that any additions to and/or deletions from the materials and labor to be provided by my acceptance of this proposal and any resulting change(s) in cost of this project shall only be by way of written change order(s) and shall be valid only after being signed by City of Junction City, Kansas and CCS Presentation Systems Kansas City.

CCS Presentation Systems offers a 90-Day Warranty on all installed parts. Additional normal Manufacture warranty applies after the initial 90-Days from first beneficial use of systems. All field service labor is included in the first 90-days.

ACCEPTANCE

CITY OF JUNCTION CITY, KANSAS

SIGNED	DATE
PRINT NAME	TITLE

CCS PRESENTATION SYSTEMS KANSAS CITY

SIGNED	DATE
PRINT NAME	TITLE

Exhibit C – Power Requirements

Use shared electrical service in equipment rack

Pricing

Commission Room Conferencing System - Turnkey – Please refer to Exhibit B

Terms:

- Cost-Plus/Time based on percentage of work complete.
- Cost-Plus/Time billed NET-30 terms
- Quote good for 60 days from proposal date

Exhibit B - Proposed Equipment – Detailed

Transparency is critical to the effectiveness of a sound and video systems. We have included line-item pricing to allow for good discussion; helping to make informed decisions and allow good stewardship of budgetary resources.

Glanzer Pro Audio	ver. 20201008	Qty	Line Price	Line Total	Hrs
CONFERENCING CORE					
QSC Qsys 12x zoom Camera	PTZ Camera	2	$2,630.00	$5,260	5
QSC Qsys Core Controller	110 System Controller	1	$2,500.00	$2,500	4
QSC Qsys Touchscreen	7" Touch Screen Control - Chair / Judge control	1	$1,200.00	$1,200	3
QSC SPA4-100	Multichannel Amplifier	1	$790.00	$790	2
QSC speaker	AD-C4T-WH	2	$130.00	$260	1.5
Speaker cable	16/2	120	$0.40	$48	1.5
POE+ Injectors		3	$41.00	$123	2
QSC UCI Deployment	User Control License	1	$110.00	$110	0.5
QSC Scripting module	Scripting License	1	$210.00	$210	0.5
I/O USB Bridge	AV-to-USB driverless USB connection	1	$1,290.00	$1,290	2
DSP configuration and UCI design					49
UCI creation for meeting control	UCI for Jim/meeting moderator supplied computer				12
Displays					
use existing displays					
Microphones					
use existing microphones	Verify and re-terminate existing mic runs				3
Phone Conferencing included within the core. Either Analog or VOIP lines supported					
Install supplies					
Cable management		1	$30.00	$30	1
Mileage	4 round trips @ 124	496	$0.55	$273	
Total Labor hours		87			
Equipment Sub Total plus origination, freight, fab, and transport			$13,303.18		
Install Labor @ $85/hr			$7,395.00		
Total			**$20,698.18**		

Exhibit A

SCOPE OF WORK:

The following bid is for the design, install, tuning and training of the Junction City Commission Room Presentation/Conferencing System. This bid is based on the site visit, and our internal best-practices.

System training and operation is included in the bid. Training must occur PRIOR to customer's first use. All equipment carries full manufacturer's warranty.

GoToMeeting, Teams, Hangouts, and anything that supports USB based audio and video devices.

System Control

All typical system controls like power-up/down, volume, camera selection and pan/tilt/zoom control and other preferences will be controlled from the touchscreen control. In addition to the hardware touchscreen control, A User Control Interface will also be provided to allow a meeting support/moderator to use a laptop to control all system functions. Again, future needs and use changes can be customized on the touchscreen and UCI with minimal time.

Microphones

We will utilize the existing microphone investment but will tune them for maximum intelligibility and feedback-avoidance.

In addition to avoiding unnecessary noise, an automixer will be employed in the audio signal chain to minimize the number of open mics. This is the DSP listening to the mics and making a judgement as to who is actively talking and making that mic a priority. Further, the DSP also listens to the conference participants and attempts to remove echoes from the audio.

Speakers

The QSC AcousticDesign Series AD-C4T-WH speakers were chosen because of their sound quality and dispersion characteristics which match the needs of this conference space. The speakers have extremely low total harmonic distortion values and high efficiency. A pair of these will be placed above the desk. This will allow far-end call audio to be easier for officials to understand.

Supplies and misc.

All wiring is documented, serial numbered when applicable, and included on the wiring schedule with your system documentation. It should go without saying that the system will be wired and dressed neatly to allow for easy system operation, maintenance, and future expansion.

Phone Conferencing

The DSP can support a direct phone call and patch it into the conference room This call will benefit from all intelligent audio processing listed above while allow call control from the touchscreen on the table. This will utilize the existing investment in microphones on the desk and additional speakers placed above the desk area. Please make sure your phone system can support either a POTS analog phone line or VOIP.

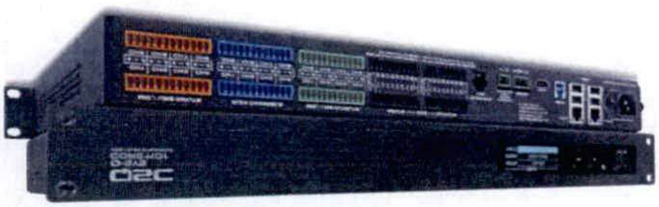
Video Conferencing

Two - 12x PTZ Cameras video and conferencing audio will be provided to the video conferencing software of your choice via a USB connection located at the PC TV or the equipment room. This can be fed to all popular conferencing solutions like ZOOM, WEBEX, This touchscreen is where your can also easily enter executive session with a single button push. This would disable to camera, display an "Executive Session" message to Zoom clients, while muting any mics and replacing audio with a prerecorded message stating that the meeting is in executive session. This could be setup as a basic privacy mode since executive sessions are not utilized in this space.

Equipment Rack

The existing rack will be used. No additional rack space is needed. All new equipment will reside in the same or fewer rack space than the equipment which is being replaced.

Control and Processing



System control and signal processing will be handled by a QSC Core 110f. This DSP has 16 physical inputs and 8 outputs for immediate needs and future expansion. It also is responsible for controlling the PTZ Camera, Displays, and all other operations of the system.

These video inputs consist of the following three. One input would be a HDMI feed from the conferencing software you choose to use (ZOOM assumed). This would contain the far-end participants oriented the way you choose. If you choose to share a document/screen share - this would also be placed on the "conferencing display.
The next input would be a lightning connector for anyone to use plugging in their respective iPad and sharing their screen. (Wireless sharing can be included for an additional amount.)
The third input would be a standard HDMI from any laptop or device.
Each of these inputs is easily accessible from the touchscreen and has full audio support. The later two inputs would default to be shown locally only, but can be sent to the video conferencing session with a simple selection on the touchscreen.

All control and custom screens will be created on the QSC Core. A custom touch screen will be created to control the room and both local and conferencing sources and displays. The monitoring screen can give insight to the state of the system. This will include display control, camera control, phone conference dialing

After the system is installed, one included control screen revision is included in this quote to allow the system to be tailored to meet unseen needs of the council or other users.

About Us:

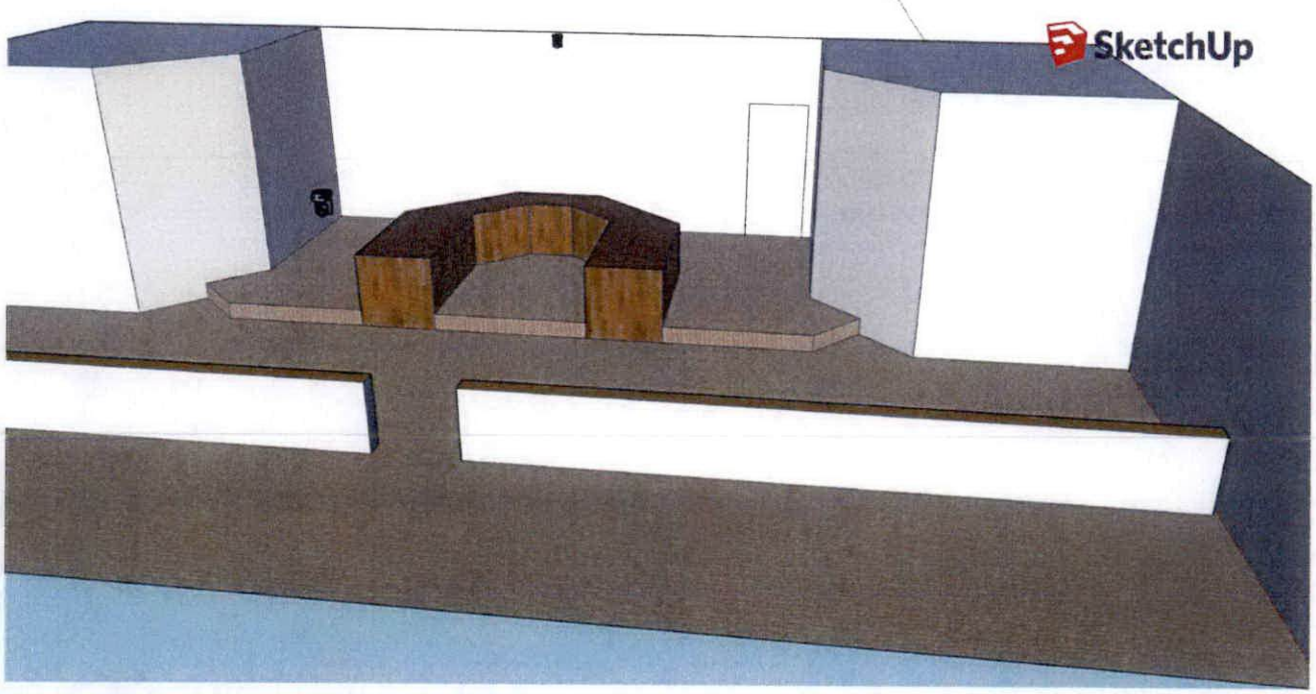
Glanzer Pro Audio excels in quality commercial sound system design, consultation, sales and installation. Glanzer Pro Audio was created primarily to fill the void in superior and cost-effective sound system design and installation. We are a member of SYN-AUD-CON (Synergetic Audio Concepts) and the NSCA (National Systems Contractors Association). We have been actively involved with live and recorded audio for over 25 years with sound engineering experience at national levels as well as design and integration.

Requested Design and Scope

Council Chamber System Narrative

This bid is for the installation of a high quality and easy-to-use video presentation and switcher system. It must also function as a phone conferencing system for council members who may be unable to join meetings in person or via Zoom. Finally, it must function as a full-fledged video conferencing solution to allow both the public to join in and observe, but also allow for remote presentation from individuals on the agenda unable to be physically present. Most video conferencing platforms will allow for easy export of an archival recording of the proceedings if desired.

System installation, documentation, and initial training are included. The following narrative aligns with the exhibit B equipment list.



GLANZER PRO AUDIO

202 East A Street
Hillsboro, KS 67063

Oct 8, 2020

City of Junction City
701 N Jefferson St
Junction City KS 66441

Jim Germann
jim.germann@jcks.com

Thank you for taking the time to discuss and allowing us to do a needs-assessment to bid on the City Commission Room Voice and Video Conferencing System Design, Equipment, and Installation Proposal. It is our goal to provide you with tools to help facilitate the ease of utilizing and sharing media in Commission Room remotely via Zoom or another conferencing platform. Thanks again for taking the time to meet for an initial needs-assessment.

In the following document, we have given a brief outline of how Glanzer Pro Audio will help you with this project; complete with budget numbers separated to line items for transparency. Feel free to contact us with any additional questions regarding this proposal.

Sincerely,

Chris Glanzer, Owner

Glanzer Pro Audio

GLANZER
PRO AUDIO

Junction City

City Commission Room Voice & Video Conferencing System Design, Equipment, and Installation Proposal

Prepared
20201008, Chris Glanzer

Heartland AV

Wichita, KS
Kansas City, MO

316.351.8334
info@heartlandav.com
www.heartlandav.com

City of Junction City Kansas
City Clerk's Office
700 N Jefferson
Junction City, KS 66441

Proposal Submission

Dear Jim Germann,

We are happy that you have invited Heartland AV to take part in the bidding for the Audio/Visual Upgrades to the City Commission Room. We would be more than happy to participate in the project and as such have prepared and attached a document that highlights our estimate of the total cost it would take to hire us to get the job done.

Heartland AV is an end-to-end audio-visual solutions partner that is dedicated to providing economical and easy to use audio/video systems. While we primarily focus on serving the education, government and house of worship institutions, our work frequently takes us to many other businesses as well. It is my personal desire that we can offer our experience in integrated audio/visual systems to the City of Junction City Kansas.

The system we have proposed consists of the Installing 2 video camera in the commission room, Installing, configuring, and connecting a device to allow web streaming of the city commission meetings to the city web site and connecting and configuring the equipment to the current audio system. Our team will install this equipment into your existing equipment rack and integrate it into your wired/wireless microphones.

We are hoping for good news and looking forward to working with you. Please do not hesitate to reach out with any questions you may have as you evaluate these proposals.

Sincerely,

Ryan Kucharo
President

Enclosures (2)

Wichita, KS
Kansas City, MO

316.351.8334
info@heartlandav.com
www.heartlandav.com

References

Park Hill School District

Nick Bartels
816-359-6024
Heartland AV has provided audio/video design services for multiple schools and is currently installing integrated AV systems in 4 schools.

Northside Church of Christ

Clayton McCullough
316-838-5200
Heartland AV has serviced their complex/integrated services for the last 12 years.

Kansas City Public Schools

Brian Deal
816-382-9772
Heartland AV has recently completed the installation (replacement) of sound systems in 5 elementary school auditoriums.

Sedgwick USD 439

Ryan Suppes
316-772-5155
Heartland AV has renovated their stadium sound system and elementary auditorium and we are currently working on installing an integrated projection system in their Gym.

City of Junction City, Kansas

NOTICE INVITING PROPOSALS FOR AUDIO VISUAL UPGRADES TO THE CITY COMMISSION ROOM.

BID NO. – IT 20-001

Date Issued:
September 15, 2020

Response Deadline:
October 12, 2020 at 1:00 P.M. CDT

Bid Objectives

This RFP addresses the City of Junction City's desire to contract to upgrade the current Audio-Visual equipment located in the Junction City Municipal Court Building located at 701 N Jefferson in Junction City Kansas.

Bids must meet the following objectives

1. Submittal of three (3) references from corporate or government customers is required in this RFP. Include names, addresses, and phone numbers.
2. Invoice shall be submitted to the City of Junction City Information Technology Department after successful completion of entire RFP with payments to be due thirty (30) days of receipt of invoice.
3. Explanation of warranty length and coverage
4. The contractor shall be responsible for visiting the project site to verify existing conditions to determine the cost considerations required to complete the work requested.

Project Exemption Certificate

The successful bidder will receive a Project Exemption Certificate that will allow materials for this project to be purchased without paying tax.

Scope of Work

Installing 2 video camera in the commission room
Installing, configuring, and connecting a device to allow web streaming of the city commission meetings to our city web site.
Connecting and configuring the equipment to the current audio system.

Queries and Primary Contact Person

All inquiries about this RFP must be made in written form, via U.S. Postal Service, Facsimile, or email, to the primary point of contact for response by 30 September 2020

Name:	Jim Germann
Address:	700 N Jefferson
	Junction City, KS 66441
Email:	jim.germann@jcks.com
Phone:	785-210-2950
Fax:	785-210-1999

Responses to questions or comments provided by any other person, employee, or City office concerning the RFP will not be valid and will not bind the City of Junction City. All inquiries for information and responses will be available for review by all respondents.

Term of Contract

Bid proposal must be submitted which includes a fixed price for the requested service(s)

Proposal Schedule

	Date	Action
1.	15 September 2020	RFP released.
2.	12 October 2020	Sealed Bids Due by 1:00 P.M. CDT Public Bid Opening 1:05 P.M
3.	20 October 2020	Bid Awarded by City Commission (If required by fiscal policy)

Deadline for Proposals

A sealed bid must be received by the City of Junction City Kansas, at the City Clerk's Office 700 N Jefferson Junction City, KS 66441, not later than 1:00 P.M. CDT on 12 October 2020.
The sealed bid package should be clearly marked as follows:

PROPOSAL FOR: PROPOSALS FOR AUDIO VISUAL UPGRADES TO THE CITY COMMISSION ROOM.
BID NO. – IT 20-001
ATTENTION: Tammy Melton City Clerk

Proposals and all conditions therein shall remain effective for at least sixty (60) days from proposal submission date. A complete response to the RFP should contain two (2) original copies.

Proposal Correction or Withdrawal of Proposal Prior to Opening

Any proposal may be withdrawn or modified by written request of the bidder provided such request is received by the City of Junction City by the deadline and at the address given above and the RFP has not been opened and read aloud. Modifications received after the due date and time will not be allowed. Modifications or corrections of proposals may be made by means of facsimile or other written communications, provided such modifications or corrections are received by the City prior to the closing time set for receiving proposals. Each correction to proposals must be clearly marked and initialed by the bidder.

The City of Junction City or its representatives reserve the right at any time to request clarification from any or all individuals or entities submitting a proposal.

Proposal Deposition

All materials submitted in response to this RFP will become property of the City of Junction City and will become public record after the proposals are opened and read. The City will not be responsible or liable in any way for any losses that the bidder may suffer from the disclosure of information or materials to third parties.

Non-Standard Forms

Proposals which are not submitted on the forms provided by the City of Junction City or do not adequately address the provisions of this RFP document will be rejected. A proposal in which omissions occur or which has been conditioned by the bidder in a manner that is unacceptable to the City of Junction City will be rejected. Corrections may be made until the proposal opening date, 12 October 2020 at 1:00 P.M. CDT. No corrections may be made subsequent to proposal opening.

Acceptance or Rejection of Proposals

The City of Junction City reserves the following rights and options:

- To accept the proposal that is the lowest and or the best proposal for the City of Junction City.
- To reject any and all non-responsive proposals.
- To reject any incomplete proposals.
- To reject all proposals without cause.
- To issue subsequent requests for new proposals.
- To discontinue its negotiations after commencing negotiations with a finalist, if progress is unsatisfactory, and commence discussions with another bidder.
- To exercise local vendor preference as outlined in Junction City Fiscal Policy dated October 18, 2011

Bidder's Responsibility for Costs

The City of Junction City will not reimburse any Bidder for any costs involved in the preparation and submission of its proposal, or in contract negotiations. Bidders are responsible for all costs associated with preparing and submitting the RFP.

Vendor Viability

List three of your current comparable customers. Please indicate a) number of years as a customer; b) contact names and numbers.

The following documents must be attached with your bid and made a part of this proposal. Failure to do so will result in an incomplete response:

1. Entire request for proposal with all requested information.
2. Two (2) original copies of the completed bid sheet.

Bid Sheet

Company Name Heartland Audio Visual, Inc.

Address 2001 N. Essex Heights Rd

Halstead, KS 67056

Phone Number 316-351-8334

Principal: Ryan Kucharo

Title: President

Total Bid Amount: $18,700.86

Attachments for bid: Project Design Specifications, Reference List, Certifications, Warranty, anticipated date of project completion.

Bid Sheet

Company Name Heartland Audio Visual, Inc.

Address 2001 N. Essex Heights Rd

Halstead, KS 67056

Phone Number 316-351-8334

Principal: Ryan Kucharo

Title: President

Total Bid Amount: $18,700.86

Attachments for bid: Project Design Specifications, Reference List, Certifications, Warranty, anticipated date of project completion.

Heartland AV

9119 W. Delano St
Wichita, KS 67212

Sales Quote

Date	Quote No.
10/2/2020	1583

Valid Until
10/9/2020

Project

Name/Address
City of Junction City

Description	Qty	Rate	Total
Bid Number: IT 20-001 Bid Title: RFP Audio Visual Upgrades to the City Commission Room			
QSC Unified Core system processor	1.00	2,400.00	2,400.00T
QSC Q-SYS 8.0" PoE Touch Screen Controller for In-Wall Mounting	1.00	1,080.00	1,080.00T
QSC Q-SYS Core 110 UCI Deployment Software License, Perpetual	1.00	100.00	100.00T
QSC Q-SYS Core 110 Scripting Engine Software License, Perpetual	1.00	240.00	240.00T
QSC Q-SYS PoE camera for AV-to-USB Bridging. 12x Optical Zoom 72° horizontal field of view.	2.00	3,000.00	6,000.00T
QSC Accessory Ceiling Mount Bracket for PTZ Camera	1.00	58.80	58.80T
H.264 Streamer & Recorder	1.00	1,258.20	1,258.20T
Blackmagic Design ATEM Television Studio HD	1.00	983.86	983.86T
Cables/Connectors and Hardware	1.00	980.00	980.00T
Installation Services	1.00	5,600.00	5,600.00T
- Replace 2 existing cameras with 2 HD PTZ Cameras (1 wall mount and 1 ceiling mount) - Replace existing Biamp Nexia with QSC Unified Core. Connect existing microphones and audio sources into Unified Core. - Provide and install wall-mounted touch screen for adjusting system parameters. Provide PC application for touch screen control from a computer - Configure cameras for (A) Manual Control with preset positions and for (B) automatic control that senses audio from whichever mic is live. - Provide and install a video switcher for switching between cameras. - Provide and install H.264 Streamer & Recorder for streaming to online service. Assist City of Junction City IT staff with configuration for interoperability with hosting service.			

Subtotal	$18,700.86
Sales Tax (0.0%)	$0.00
Total	$18,700.86

KCAV create engaging spaces

City of Junction City, Kansas
City Clerk's Office
700 N Jefferson
Junction City, KS 66441

Proposal For: Proposals for Audio Visual Upgrades to the City Commission Room.

Request for Bid No.- IT 20-001
Attention: Tammy Melton, City Clerk

Bid Opening:
October 12th, 2020 @ 1:05 p.m.

Provided by:
Kansas City Audio Visual
Bobby Cardwell
bcardwell@kcav.com

KCAV Company Biography

Kansas City Audio Visual is a family owned and operated business serving the greater MO, KS, NE, IA Region for 65 years. We are guided by our founder's operational values emphasizing, Integrity, Courteousness and Customer Service.

The entire team at KCAV includes 31 staff members. Our team includes industry certified design and engineering professionals; many have been with KCAV for greater than 10 years several of the non-family team members have been with the company more than 30 years.

In 2018, KCAV acquired Engaging Technologies, to expand our footprint of Missouri and Kansas into Nebraska and Iowa.

As of 2019, KCAV services over 800 School Districts and Universities with their Audio-Visual needs ranging from service calls to installation of interactive panels, speaker systems, gymnasium and stadium upgrades, video displays, projectors and WPA systems.

Our level of products at KCAV vary from Crestron, Extron, Smart, Cleartouch, Mimio, Da Lite, Samsung, Epson, NEC, Middle Atlantic and many more. Our design engineers develop systems based off our customers' needs and we have a widely knowledgeable staff to maintain those products and exceed our customers' requirements.

Many of the staff here at KCAV hold the following industry recognized certifications: CTS, Extron AV, Extron Programming, Extron XTP-D, Biamp Server level, Kramer Control, Crestron Programming, Crestron DMC-E, QSC, QSYS, AMX Control and Smart Certifications.

Project Design Specifications

I. SUMMARY: The City of Junction City is looking to update their current video, and audio set up to be adequate for the space, and to allow for the ability to virtually meet, and stream their Council meetings via website, and YouTube. The client has Video displays throughout the space, and that will be maintained, and no additions are needed for this space. The client currently has currently has three mobile tables that each have a wireless Audio Technica body packs connected to it with a gooseneck microphone. There are 9 gooseneck microphones at the Dias. The client would like to maintain those microphones, as they still work. The speakers are not outputting audio, likely due to a component failure in the rack. KCAV would be proposing a new Digital Signal Processor(DSP) which will allow for better control, USB audio ability, and streaming ability. KCAV to provide a controller to allow for ease of use in the system. Client would like the removal of existing cameras, and add two new PTZ HD Cameras for two different shots. One will be behind the Dias, and facing the audience. The second one will be in the middle of the room, and face the Dias. This will be a wider shot camera to allow for the width of the Dias. Camera controls on the touch screen will be available. The video stream should be configured for virtual conferencing, and streaming. All hardware will be tested, and commissioned, as well as trained.

Client to provide electrical.

Client to provide computer for streaming, and virtual conferencing.

Client to set up stream feed to YouTube, and City's Website

II. SYSTEM DESCRIPTION: System Description

A. Council Chambers

- Functionality Description: Technology outfitted Council Chambers that supports videoconferencing, streaming, an audio conferencing, all controlled by a touch screen interface. This will allow for basic audio level controls, camera controls, and system On/Off

- Source Devices:
  - Wide Shot Camera
  - HD PTZ Camera
- Displays:
  - OFE Displays, but not integrating into presentation display system that is in place. (x3)
- Audio:
  - Wireless body pack with gooseneck microphone (x3)
  - Wired gooseneck microphone (x9)
- Conferencing:
  - Ability to do virtual conferencing with audio, and visual.
  - Ability to stream to their website, and YouTube
- Controls:
  - Touch Screen Controller Desktop
- Equipment Location:
  - Client's IT Closet

III. EXCLUSIONS: The following work is not included in our Scope of Work:

- All conduit, high voltage, wiring panels, breakers, relays, boxes, receptacles, etc.
- Concrete saw cutting and/or core drilling.
- Fire wall, ceiling, roof and floor penetration.
- Necessary gypsum board replacement and/or repair.
- Necessary ceiling tile or T-bar modifications, replacements and/or repair.
- All millwork (moldings, trim, cut outs, etc.).
- Patching and Painting.
- Permits (unless specifically provided for and identified within the contract).

***This Scope of Work can also be found on the Quote 10386 provided.**

References

Wolf Creek Nuclear Power Operations

Wolf Creek has been a customer of KCAV for approximately 15 years.

Timothy East
1550 Oxen Rd NE
Burlington, KS 66839
(620) 364-8006

Kansas Department of Corrections

Kansas Department of Corrections has been a customer of KCAV for approximately 5 years.

Harold Sass
714 SW Jackson St.
Topeka, KS 66603
(913) 704-8865

Unified Government of Wyandotte

Unified Government of Wyandotte has been a customer of KCAV for approximately 10 years.

Greg Wooton
701 N. 7th St.
Kansas City, KS 33101
(913) 573-5336

Warranty Length and Coverage

KCAV has a 90-day warranty on labor for all products we install.

- Atlona has a limited product warranty: 10 years for electronic circuit and optics; 3 years for PTZ motor
- APC has a standard limited lifetime warranty
- Biamp has a limited 5-year warranty
- Crestron has a limited 3-year warranty

*Please note that all vendor warranties are subject to their terms and conditions of their limited warranties.

Bid Sheet

Company Name Kansas City Audio Visual

Address 7535 Troost Ave, Kansas City, MO 64131

____

____

Phone Number (816) 333-5300

Principal: Jerry Bernard 10/5/20

Title: President

Total Bid Amount: $20,665.00

Attachments for bid: Project Design Specifications, Reference List, Certifications, Warranty, anticipated date of project completion.

KCAV create engaging spaces

City of Junction City Municipal Court

Proposal No. 10386

9/30/2020

Prepared For:

City of Junction City

700 N. Jefferson,

Junction City, KS 66441 USA

(785)238-3103

Mike Vacanti, IT Technician

michael.vacanti@jcks.com

(785)238-3103 x220

Prepared By:

Kansas City Audio-Visual, Inc.

7535 Troost Ave,

Kansas City, MO 64131

(800)798-5228

Bobby Cardwell, AV Sales Consultant - KS

bcardwell@kcav.com

(800) 798-5228 x125

COMPANY OVERVIEW

At KCAV, we help our clients succeed by providing audio-visual solutions that deliver results. We look forward to partnering with you to create engaging spaces to learn, work and share!

COMPANY HISTORY

Kansas City Audio-Visual (KCAV) was founded in 1953 by Mickey Adler, who offered his clients innovative solutions of the time - dictating machines, opaque projectors, and overhead projectors. Today, KCAV remains family-owned and run by Jerry & Lisa Bernard, Mickey's son in-law and daughter. And while technology has definitely changed since 1953, KCAV's commitment to the customer has not.

At KCAV, we are committed to:

- Integrity at the core of everything we do.
- Innovative, reliable solutions that help our customers succeed.
- Long-term relationships based on trust, proactive communication, and high-quality service.

In 2018, KCAV acquired Engaging Technologies, a family-owned audio-visual technology company based in Omaha, further expanding KCAV's footprint into Nebraska and Iowa. Now, over sixty-five years later, KCAV is one of the largest suppliers of audio-visual technologies in the Midwest.

THE KCAV TEAM

We believe that people choose to do business with people. Our business model is based on offering our clients personal service from AV professionals at every stage of your experience. The KCAV Sales Team is distributed throughout Kansas, Nebraska and Missouri, allowing us to offer local, personalized service. Our Sales Team will partner with you, investing the time and resources to understand your needs, goals and realities. With that understanding, the KCAV Team will design, install, and support solutions that will transform your learning, working and sharing spaces - including meeting and collaboration spaces, classrooms and training rooms, and larger venues such as auditoriums, gymnasiums, and more.

Our full-time, industry-certified Design and Engineering Team takes pride in providing cost-effective systems that provide quality, worry-free operation. Big or small, each project receives individual attention from experienced professionals. In addition, our strong relationships with hundreds of manufacturers allow us to offer the latest technology at a cost you will appreciate.

Our KCAV Operations Team includes full-time engineers, project managers, and technical staff that hold industry-recognized certifications and strive to provide you with an exceptional client experience. In addition to providing thorough, quality, on-site installation, we place great value on providing you with proactive communication so that there are no surprises throughout the process.

After installation is complete, you'll receive on-site training in the operation of your installed systems. In addition, we offer optional high-quality professional development delivered by our Implementation Specialist, a trained educator experienced in helping users of all levels better utilize your technology investment.

Finally, the KCAV Service Team will provide you with "peace-of-mind" support, offering both telephone-based support with after-hours paging service, as well as on-site service to maximize the utilization of your new audio-visual system.

We look forward to welcoming you to the KCAV family of clients.

I. SUMMARY: The City of Junction City is looking to update their current video, and audio set up to be adequate for the space, and to allow for the ability to virtually meet, and stream their Council meetings via website, and Youtube. The client has Video displays throughout the space, and that will be maintained, and no additions are needed for this space. The client currently has currently has three mobile tables that each have a wireless Audio Technica body packs connected to it with a gooseneck microphone. There are 9 gooseneck microphones at the Dias. The client would like to maintain those microphones, as they still work. The speakers are not outputting audio, likely due to a component failure in the rack. KCAV would be proposing a new Digital Signal Processor(DSP) which will allow for better control, USB audio ability, and streaming ability. KCAV to provide a controller to allow for ease of use in the system. Client would like the removal of existing cameras, and add two new PTZ HD Cameras for two different shots. One will be behind the Dias, and facing the audience. The second one will be in the middle of the room, and face the Dias. This will be a wider shot camera to allow for the width of the Dias. Camera controls on the touch screen will be available. The video stream should be configured for virtual conferencing, and streaming. All hardware will be tested, and commissioned, as well as trained.

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- Fire wall, ceiling, roof and floor penetration.
- Necessary gypsum board replacement and/or repair.
- Necessary ceiling tile or T-bar modifications, replacements and/or repair.
- All millwork (moldings, trim, cut outs, etc.).
- Patching and Painting.
- Permits (unless specifically provided for and identified within the contract).

PURCHASED EQUIPMENT

MASTER NUMBER	PART DESCRIPTION	QTY	UNIT PRICE	EXT. PRICE
101381	Professional HDMI and USB2.0 PTZ Camera - White	2.00 EA	$995.00	$1,990.00
101730	AV Bridge 2x1 N/A	1.00 EA	$1,895.00	$1,895.00
M108557	Fixed I/O DSP with 12 analog inputs, 8 analog outputs, 8 channels configurable USB audio, 32 x 32 ch	1.00 EA	$2,895.00	$2,895.00
100320	50w x 1 @ 70 / 100v	1.00 EA	$325.00	$325.00
M303123	AV 15 Amp G Type Rack Power Filter, 120V	1.00 EA	$165.00	$165.00
M103964	3-Series Control System®	1.00 EA	$1,350.00	$1,350.00
M105537	7 in. Touch Screen, Black Smooth	1.00 EA	$1,050.00	$1,050.00
M105544	Tabletop Kit for TSW-760 and TSS-7, Black Smooth	1.00 EA	$150.00	$150.00
M100025	AV Series 12-Port/8 PoE+ Gigabit Managed Switch (130W)	1.00 EA	$450.00	$450.00
M233345	HDMI 2.0 Fiber Cable w/ Detach Connectors, 75ft	2.00 EA	$345.00	$690.00
MISC-SUPPLIES	Miscellaneous Supplies	1.00 EA	$250.00	$250.00
100001	Cables & Hardware	1.00 EA	$350.00	$350.00
	TOTAL PURCHASED EQUIPMENT			**$11,560.00**

INSTALLATION SERVICES

DESCRIPTION	PRICE
Installation - Onsite	
Design	
Programming	
Project Management	
Commissioning	
TOTAL INSTALLATION SERVICES	**$8,680.00**

SHIPPING & HANDLING

DESCRIPTION	PRICE
Shipping & Handling of all above items	$425.00
TOTAL SHIPPING & HANDLING	$425.00

GENERAL TERMS AND CONDITIONS

These Terms & Conditions are by and between Kansas City Audio-Visual, Inc. (the "Company") and the undersigned Customer (the "Customer").

1. GRANT OF SECURITY INTEREST: By signing below, Customer acknowledges that this contract serves as a security agreement within the meaning of the Uniform Commercial Code (UCC), and Customer agrees that Company may file such UCC financing statements as are appropriate to perfect Company's security interest in the Equipment.

2. INSTALLATION: Customer hereby grants to Company or its agent the right to install the Equipment, to the extent such installation is specified above. Customer represents and warrants that all necessary governmental and third-party approvals for installation of the Equipment have been obtained. Delays in installation caused by public agencies, manufacturers, suppliers, acts of God, strikes or other union bargaining, and all acts not directly attributable to Company, shall not in any way affect the obligations of Customer, and Company's obligations with respect to such installation shall be suspended during the event causing the delay. Company shall not be responsible for damages from any such delay.

3. TAXES, FEES, AND PERMITS: Customer agrees to pay Company all Federal, State, and local taxes, excises, permits, and fees. All dollars ir this Agreement are pre-tax, unless otherwise stipulated.

4. SHIPPING: All shipments of equipment are FOB Company's distribution facilities.

5. RESPONSIBILITY: Until balance is paid, Customer agrees to take proper care of the Equipment on premises and to be responsible for its damage or loss by fire, theft, casualty, or any other cause whatsoever, and will not permit or suffer same to be removed from the place of its location at address of Customer, without written consent of Company or assigns.

6. GENERAL: This Agreement constitutes the sole and entire understanding between the parties with respect to the subject matter hereof and supersedes all prior conversations, agreements, representations and promises, whether verbal or written. No modification of this Agreement shall be valid, unless made in writing and properly signed by each party. The provisions of this Agreement are severable; if any clause or provision shall be held invalid or unenforceable, in whole or in part, then such invalidity shall attach only to such clause or provision. The Customer accepts full liability for payment of all reasonable attorneys' fees and other costs and charges incurred by Company in the collection of debt represented in the terms of this agreement or part thereof, and shall not affect any other clause or provision.

7. INFRASTRUCTURE: In the event that Company is installing equipment or systems that require connectivity to the Customer network including, but not limited to, VOIP connectivity, Internet Access, Wireless Network Access, firewall traversal, and/or port forwarding, Company may advise Customer as to the network requirements, but any responsibility for infrastructure on the part of Company stops at the installed equipment's network jack or wireless connection and configuration of the network settings on the device sold by Company. Company is not responsible for updating network settings in the event the Customer's network changes. If the Customer's network is not "Plug and Play," then any custom network settings must be supplied by the Customer to Company before the completion of installation.

8. INSTALLATION AND SITE PREPARATION: Installation (field assembly, interconnection, equipment calibration and checkout) is to be performed by the Company's trained technical employees. The Company shall be entitled to employ subcontractors and/or agents to assist in or carry out, in whole or in part, the installation. In the event installation by Company employees is prevented by trade unions, the Customer shall arrange with the trade unions at its own expense to complete installation. The Company is thereafter liable only for supervision of installation.

The Company shall coordinate and cooperate with other trades to facilitate satisfactory work progress. If the Company's work in progress is impeded by other trades and/or contractors (excluding the Company's own subcontractors) or by scheduling delays due to the Customer, time delays in the final installation as well as additional charges including labor, travel and reasonable expenses may result.

The Customer shall be responsible for preparing, at its own expense, the installation site in accordance with the Company's instructions, including the requirements specified in the quotation. The Company shall not be responsible for any high-voltage electrical work, ceiling modifications, structural modifications, or mechanical systems modifications. Unless otherwise specified, Customer shall provide the Company with source code for any non-Company programmed remote control system required to be modified under the terms of this Agreement.

The Customer shall provide the Company with reasonable access to the installation site before delivery, for purposes of determining site readiness for installation, and shall designate an individual on Customer's staff to serve as a contact person for all site preparation and installation issues. Customer shall provide the Company with free access to the installation site so the Company can prepare for installation. The Customer shall indemnify the Company against any loss, damage or claim arising out of the condition of the storage and installation premises.

The Customer shall obtain at its expense and keep effective all permissions, licenses, and permits whenever required for the installation and/or use of the Equipment and the premises where the Equipment shall be situated.

9. LIMITATIONS OF WARRANTY - PRODUCTS OF OTHERS: Unless otherwise specified, no warranty is provided for "consumables," including batteries, lamps, glassware and evacuated devices.

The Company's sole obligation with respect to any material or part identified in the quotation, literature, or specifications furnished to the Customer as manufactured or supplied by others, shall be to pass on to the Customer the applicable manufacturer's warranties, if any.

10. CHOICE OF LAW AND SEVERABILITY: This agreement shall be interpreted in accordance with and governed in all respects by the law of Missouri. Venue shall be Kansas City, Missouri. Should any provision of this Agreement be found invalid or unenforceable by a court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other provision contained herein.

11. RESTOCKING FEES: In the event Customer wishes to return any Equipment based on reasons outside of the Company's control, Customer agrees to pay restocking fees.

12. CHANGE ORDERS: Any changes made to the design of the system or the contractual agreements in implementation or functionality will require a "Change Order" form signed by an authorized decision maker for the Customer.

13. TARIFFS: If any products included in a quote are impacted by International tariff changes, the Company reserves the right to adjust or cancel quote.

14. PROFESSIONAL DEVELOPMENT SERVICES: Unless specified otherwise, any training or professional development services will be conducted for the buyer within 12 months of placement of the sales order. After 12 months, the Company shall no longer be liable to provide professional development services. The Company will consider any contract to deliver professional development services fulfilled on the date 12 months after placement of sales order.

15. CONFIDENTIALITY: This Entire Document and all drawings, specifications, and designs are the property of the Company. Proprietary information provided to Customer (or its agents) is for the sole purpose of demonstrating the Company's capabilities and shall be held in confidence. These materials may not be copied, distributed or disclosed in any way without the sole written permission of an authorized representative of the Company.

16. PARAGRAPH HEADINGS: The paragraph headings contained herein are for the convenience of reference only and shall not be construed to affect the interpretation or construction of any substantive provision of this Agreement.

KCAV PROJECT WARRANTY

KCAV offers a 90-day warranty on labor and workmanship, beginning on the date of substantial completion of your project. In the event there is a service issue, and it is determined that the issue is due to project workmanship, KCAV will rectify the issue at no cost to the client. KCAV offers a 90-day warranty on any manufacturer's components included in the project and purchased directly from KCAV. KCAV will work with the manufacturer and client to remove, replace, and reinstall the defective equipment at no charge to the client. KCAV supports the manufacturer's warranty on all hardware. Manufacturer warranties range in time and may be as long as five years. Most manufacturer warranties are based upon depot service. As such, the manufacturer warranty does not cover such items as travel and labor to remove defective equipment, or to reinstall replacement equipment. In the event of a service call which turns out to be related to issues outside of warranty (act of God, user-error, etc.), KCAV will submit an invoice for travel, time, and materials related to the service call. KCAV can provide more information regarding handling of hardware-based warranty situations upon request. KCAV is not responsible for warranty or support of existing Owner Furnished Equipment (OFE).

Maintenance and service agreements are available for extended periods of time. If you have interest in learning more, please contact KCAV at (service@kcav.com) for more information.

KCAV SERVICE OPTIONS

KCAV offers three levels of hourly service, in order to address a full range of situations that require timely, high-quality service of our clients' AV system.

Standard-Level Service

Standard-level service takes place between the hours of 8:00am - 5:00pm, Monday-Friday. Standard-level services requires a minimum of two business days' advance notice for scheduling purposes. While KCAV will make every effort to perform standard service sooner than two days from the client's request, this will not always be possible.

Priority-Level Service

Priority-level service takes place between the hours of 8:00am - 5:00pm, Monday-Friday. Priority-level service will be performed with less than two business days' advance notice. Priority-level service is designed for time-sensitive service needs which do not allow for two or more business days' advance notice.

After-Hours Service

After-hours service takes place outside of 8:00am - 5:00pm, Monday-Friday, and also takes place on federal holidays. After-hours service is designed for service needs which cannot be addressed during standard business hours.

Please note the following which apply to all levels of service provided by KCAV:

- Service time is portal-portal. The time is calculated from the time the service technician departs the KCAV office until the time the service technician returns to the KCAV office.
- There is a two-hour minimum for all service calls.
- There is a $90.00 dispatch fee added to each service call to account for the costs of operating the service vehicle.

PAYMENT TERMS

1. DELAYS: All orders are subject to the Seller's ability to make delivery at the time specified, and the Seller shall not be liable for damages for failure to make partial or complete delivery. The Seller shall not be liable for delays in delivery caused by forces not reasonably within Seller's control (including but not limited to delays or defaults by carriers, extreme cold weather, floods, fires, storms, or other acts of God, war or act of public enemy or civil disturbance, strikes, lock-outs, shortages of labor or raw materials and supplies, action of any governmental authority, or any other force majeure event). The Buyer shall be liable for any added expenses incurred by the Seller because of Buyer's delay in furnishing requested information to the Seller, delays resulting from order changes by the Buyer, or delays related to Buyer's network configuration or other systems issues or conditions affecting installation.

2. DELIVERY COSTS & CLAIMS: Buyer agrees to pay for all shipping or transportation costs of the Goods as and if stated on Seller's proposal and/or the invoice. Seller shall not be liable to Buyer for any damage to or loss of Goods in transit. Seller's only recourse as to such damage or loss shall be with or against carrier, and all claims must be filed with the carrier. Upon delivery, Buyer must inspect and verify that contents match packing list and are without damage. If there are any discrepancies or damages, Buyer must notify Seller in writing within three (3) business days, or such claims shall be waived.

3. HARDWARE-ONLY ORDERS: Orders over $50,000 consisting of hardware only require a 50% deposit.

4. INSTALLATION PROJECTS: In keeping with industry standards, payment terms for commercial projects that involve installation are as follows:

- 40% deposit in advance of start of project
- 40% invoiced following delivery of hardware
- 20% invoiced following completion of project

5. PAYMENT & PAST DUE ACCOUNTS: All payments are due within thirty (30) days of the invoice date unless an advance deposit is required on Seller's quote. A finance charge of the lesser of 1.5% per month (18% - APR) or the highest rate permitted by law will be assessed on all past due accounts. Interest charged on a past due invoice will be assessed from the date of the invoice. Buyer agrees to reimburse Seller for all attorneys' fees and court costs in connection with default of these payment terms by Buyer.

6. CREDIT & CREDIT CARD PURCHASES: Credit payment terms must have the prior approval of Seller. If at any time, Buyer's financial responsibility becomes impaired or unsatisfactory to the Seller, Seller reserves the right to stop delivery of Goods or provision of Services, on notification to Buyer, and to demand payment in advance or to require other security, and in the absence thereof, to cancel, without liability, the unfilled portion of an order. Credit card purchases shall be subject to a four percent (4%) convenience fee where allowed.

PROPOSAL SUMMARY

Purchased Equipment:	$11,560.00
Professional Services:	$8,680.00
Shipping and Handling	$425.00
Subtotal:	$20,665.00
Tax:	$0.00
Total:	$20,665.00

ACCEPTANCE

CLIENT: City of Junction City

DATE: ______________________________

BY: ______________________________

PRINT: ______________________________

COMPANY: Kansas City Audio-Visual

DATE: ______________________________

BY: ______________________________

PRINT: ______________________________

City of Junction City

City Commission

Agenda Memo

October 28, 2020

From: Ray Ibarra, Public Works Director

To: Allen Dinkel, City Manager and City Commission

Subject: **Change Order #01 for the 2020 Street Maintenance Project**

Objective: The consideration and approval of Change Order #01 for the 2020 Street Maintenance Project.

Explanation of Issue: APAC-Kansas was awarded the bid for the 2020 Street Maintenance Project during the April 21st City Commission meeting. The award of bid for APAC-Kansas, Inc. was $1,217,614.15 for a 2-inch mill and overlay over several City streets.

During the 2-inch milling on 4th St. APAC discovered a problem where the remaining asphalt base started to ravel which would cause a problem to the new 2-inch overlay. To correct the problem APAC had to place an additional 35 tons of commercial grade leveling course material to correct the issue. The cost to place the additional 35 tons of leveling course was $2,805.25 bringing the new total to the Street Maintenance Project to $1,220,419.40

Budget Impact: Funding is available within the Street Funds

Alternatives: The City Commission may approve, modify, table or deny the request

Recommendation: Staff recommends approving Change Order #01 to APAC-Kansas, Inc. for the additional 35 tons of commercial grade leveling material in the amount of $2,805.25.

Suggested Motion: Commissioner _______________ moves to approve Change Order #01 for the 2020 Street Maintenance Project in the amount not to exceed $2,805.25 to APAC-Kansas, Inc.

Commissioner ____________seconded the motion.

Enclosures: Change Order #01 Agreement

00430
CHANGE ORDER

Order No. **One (1)**

Date: **October 26, 2020**

Agreement Date: **June 16, 2020**

Name of Project: **2020 Street Maintenance, Junction City, Kansas**

Owner: **City of Junction City, Kansas**

Contractor: **APAC-Kansas, Inc., Shears Division, Salina Branch**

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Raveling occurred on 4th Street after milling, requiring additional leveling course ahead of surface course.

Bid Item No. 4 "HMA Commercial Grade Leveling Course (Class A) was increased by 35 Ton @ $80.15/Ton $2,805.25

Change to CONTRACT PRICE:

Original CONTRACT PRICE: $ **1,217,614.15**

Current CONTRACT PRICE adjusted by previous CHANGE ORDER: $ ______

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: $ **2,805.25**

The new Contract Price including this CHANGE ORDER will be $ **1,220,419.40**

Change to CONTRACT TIME: Type text here

The CONTRACT TIME will be increased by **0** calendar days.

The date for completion of all work will be **November 15, 2020**.

Requested by: **APAC-Kansas, Inc.**
Shears Division – Salina Branch ______ 10-26-2020
Signature Date

Recommended by: **Kaw Valley Engineering, Inc.** ______ 10/27/2020
Signature Date

Accepted by: **City of Junction City, Kansas** ______
Signature Date

END OF SECTION 00430

City of Junction City

City Commission

Agenda Memo

October 28, 2020

From: Ray Ibarra, Public Works Director

To: Allen Dinkel, City Manager and City Commission

Subject: **Change Order #01 for Ash Street & Spring Valley Road Intersection Sidewalk Improvements**

Objective: The consideration and approval of Change Order #01 for the Ash Street & Spring Valley Road Intersection Sidewalk Improvements.

Explanation of Issue: On August 4th the City Commission awarded the Ash Street & Spring Valley Road Intersection Sidewalk Improvements Project to T&M Concrete Construction Company in the amount of $60,243.00.

During construction it was discovered that the area between the concrete handicap ramps where the future traffic signal electrical pull boxes were installed was left in a grass area which would cause a problem with the electrical boxes being unstable. The recommendation was to incase the area with concrete to ensure that the electrical boxes would be in a stable environment and by doing so required and extra 62.75 S.Y. of concrete at a cost of $2,572.75 bringing the cost of the sidewalk project to $62,815.75.

Budget Impact: Funding can come from either the Streets, Special Highway or FFE funds.

Alternatives: The City Commission may approve, modify, table or deny the request

Recommendation: City Staff recommends approving Change Order #01 for the additional concrete work between the ramps and electrical pull boxes in the amount of $2,572.75

Suggested Motion: Commissioner ______________ moves to approve Change Order #01 for the Ash Street & Spring Valley Road Intersection Sidewalk Improvements in the amount not to exceed $2,572.75 to T&M Concrete Construction Company.

Commissioner ____________seconded the motion.

Enclosures: Change Order #01 Agreement

00430
CHANGE ORDER

Order No. **One (1)**

Date: **October 26, 2020**

Agreement Date: **September 25, 2020**

Name of Project: **Spring Valley Road – Ash Street & Spring Valley Road Intersection Sidewalk Improvements, Junction City, Kansas**

Owner: **City of Junction City, Kansas**

Contractor: **T & M Concrete Construction Company**

The following changes are hereby made to the CONTRACT DOCUMENTS:

Justification:

Additional Work: Concrete placed between ramps and pull boxes.

Increase Bid Item No. 3 "Sidewalk Construction (4) (AE)
62.75 S.Y. @ $41.00 ....$2,572.75

Change to CONTRACT PRICE:
Original CONTRACT PRICE: **$ 60,243.00**

Current CONTRACT PRICE adjusted by previous CHANGE ORDER: $________

The CONTRACT PRICE due to this CHANGE ORDER will be increased by: **$ 2,572.75**

The new Contract Price including this CHANGE ORDER will be $ $62,815.75

Change to CONTRACT TIME:

The CONTRACT TIME will be increased by 0 calendar days.

The date for completion of all work will be________ (Date).

Requested by: **T&M Concrete Construction Company** [signature]
(Signature) (Date)

Recommended by: **Kaw Valley Engineering, Inc.** [signature] 10/27/2020
(Signature) (Date)

Accepted by: **City of Junction City, Kansas**
(Signature) (Date)

END OF SECTION 00430

City of Junction City

City Commission

Agenda Memo

October 28, 2020

From: Ray Ibarra, Public Works Director

To: Allen Dinkel, City Manager and City Commission

Subject: **Approval of Resolution R-2958 to install Eight (8) Street Lights in Olivia Farms Addition**

Objective: The consideration and approval of Resolution R-2958 to install eight (8) streetlights in Olivia Farms Addition.

Explanation of Issue: The City has received numerous complaints from the residents in the Olivia Farms Addition that there is no street lighting along Fort Ave., Valentine Ln., Cinder Ln. and Cinder Ct. that are working and they have concerns espically for the safety of children that are walking in the dark and waiting for the school bus in the early mornings.

Public Works had identified the lights that were not working and have gotten with DS&O and determined that eight (8) LED lights will be needed to properly light the area.

It is the City's policy to place streetlights on public streets, at intersections, on curves, and in cul-de-sacs where it is deemed necessary for the safety of the public. In order to do this, DS&O required the City to pass a Resolution authorizing the placement of said lights.

Budget Impact: Funding for this project is available within the Street Fund.

Alternatives: The City Commission may approve, modify, table or deny the resolution request

Recommendation: Staff recommends approval of Resolution R-2958 to install eight (8) streetlights in the Olivia Farms Addition.

Suggested Motion: Commissioner _______________ moves to approve the Resolution R-2958 to install eight (8) streetlights in the Olivia Farms Addition as presented.

Commissioner ___________seconded the motion.

Enclosures: Resolution and Drawing of light locations

RESOLUTION NO. R-2958

WHEREAS, The City of Junction City, Kansas, a municipal corporation, has heretofore granted DS&O Electric Company, A Kansas corporation, a franchise to use the public streets, alleys, and thoroughfares in the said City for the purpose of supplying electricity to the City of Junction City, Kansas, and the inhabitants thereof, being Ordinance No. G-920, and

Whereas, the said Company is furnishing street lighting service in the City of Junction City, Kansas, and it is the desire of the said City that certain changes and/or extensions be made in the existing street lighting system:

NOW THEREFORE BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF JUNCTION CITY, KANSAS:

Section 1. That the City of Junction City, Kansas, request and authorize DS&O Electric Company to make the following changes and/or additions to the existing street lighting system in the said City:

INSTALL EIGHT (8) STREET LIGHTS FOR THE PURPOSE OF LIGHTING THE AREA OF FORT AVE., VALENTINE LN., CINDER LN. & CINDER CT.

Section 2. That the City of Junction City, Kansas, pay DS&O Electric Company for the street lighting service and installation charges resulting from the additions or changes described above at prices and terms and conditions set forth in the Company's rate schedule SL-105, now on file with the State Corporation Commission or other regulatory body having jurisdiction over the rates charged by Company. The prices applicable to the service covered by this resolution and named in said schedule are as follows:

INSTALL EIGHT (8) STANDARD 40' WOODEN POLES & EIGHT (8) LIGHT EMITTING DIODE (LED) EQUIVALENT TO 150 W HPS @ $11.75 PER MONTH EACH.

Section 3. All maintenance or repair of said street lighting equipment or system shall be the responsibility of DS&O Electric.

Passed and approved this _______day of ___________________, 2020 by the governing body of the City of Junction City, Kansas.

____
Jeff Underhill, Mayor

ATTEST:

____
Tammy Melton, City Clerk


#5
#4
Valentine Ln
#6
#3
#7
Cinder Ln
#2
Cinder Ct
#8
#1
Fort Ave
© 2020 Google
Rucker Rd

City of Junction City

City Commission

Agenda Memo

October 28, 2020

From:	Ray Ibarra, Public Works Director
To:	Allen Dinkel, City Manager and City Commission
Subject:	**Approval to Acquire Right-a-way for Blue Jay Way North**

Objective: The consideration and approval to acquire approximately 7.40 acres of right-a-way for the purpose of constructing Blue Jay Way North.

Explanation of Issue: The City is in the process of trying to construct a new 41-ft. roadway and 16-inch water main which would connect to Blue Jay Way South giving access to the New High School. The new roadway would be called Blue Jay Way North but in order to accomplish this project the City must first acquire approximately 7.40 acres of right-a-way.

The owner of the property, Mr. Wayne Gfeller, has verbally agreed for the City to acquire approximately 7.40 acres of right-a-way in the amount of $10,000.00 an acre for the purpose of constructing a new 41-ft. road way and installing the new 16-inch water main.

By constructing Blue Jay Way North to tie in with Blue Jay Way South there will be a safe road for students, teachers, parents and visitors when accessing the new high school. The new road will help alleviate traffic issues as motorist will be able to travel from either direction, that is to K-18 or Rucker Road when leaving the new high school which would eliminate traffic through the nearby resident streets, the gravel road along Munson Road or the county roads. In addition, by looping the 16-inch water main to the 16-inch water main on Blue Jay Way South will also insure the new high school will always have water if the water main should every have a break.

Budget Impact: Funding for this project would be from the temporary notes for the road and the 16-inch water main would come out of the water fund.

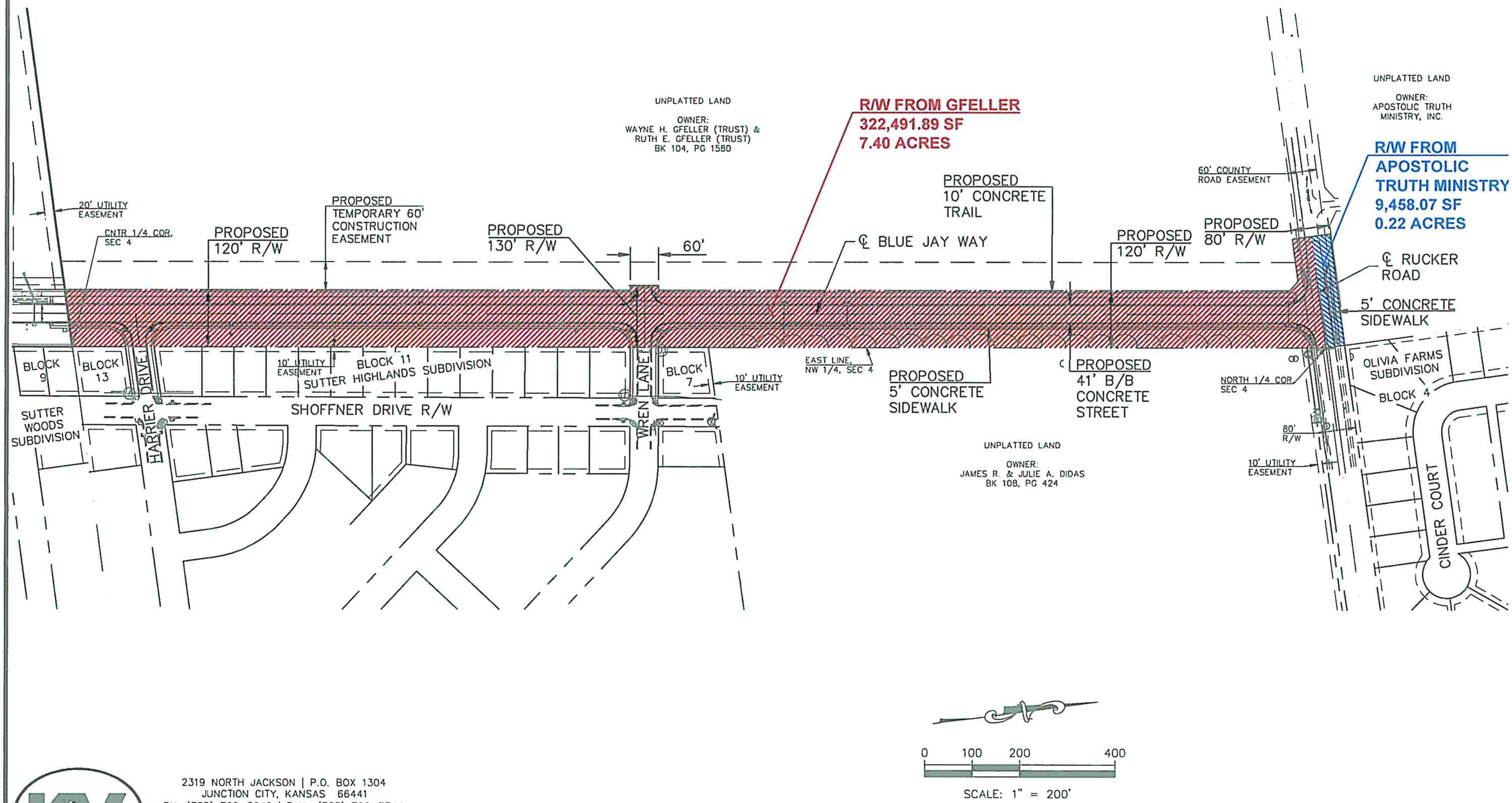
Alternatives: The City Commission may approve, modify, table or deny the request.

Recommendation: City Staff recommends approval to finalize negotiations with Mr. Wayne Gfeller for approximately 7.40 acres of right-a-way.

Suggested Motion: Commissioner ________________ moves to approve City Staff to finalize negotiations with Mr. Wayne Gfeller for approximately 7.40 acres of right-a-way in the amount of $10,000.00 an acre.

Commissioner ____________seconded the motion.

Enclosures: Map of the right-a-way acquisition



2319 NORTH JACKSON | P.O. BOX 1304
JUNCTION CITY, KANSAS 66441
PH. (785) 762-5040 | FAX (785) 762-7744
jc@kveng.com | www.kveng.com
KAW VALLEY ENGINEERING

BLUE JAY WAY - NORTH
OCTOBER 28, 2020
8990EXBC_BJW-NORTH

City of Junction City

City Commission

Agenda Memo

10//262020

From: Allen J. Dinkel, City Manager

To: Governing Body

Subject: Executive Session – Preliminary Discussion of the Acquisition of Real Property

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We are recommending a 15-minute executive session.

I move that the Commission recess for an executive session for ___ minutes at _____p.m. to include the City Manager, the City Attorney, and Kendall Schoenrock. The justification for the executive session is to have a preliminary discussion of the acquisition of real property and is provided by KSA 75-4319(b)(6). The open meeting is to resume in this room at ______p.m.