

CITY COMMISSION MINUTES

November 2, 2021

7:00 p.m.

CALL TO ORDER

The scheduled meeting of the Junction City Commission was held on Tuesday, November 2nd, 2021 with Mayor Jeff Underhill presiding.

The following members of the Commission were present: Jeff Underhill, Tim Brown, Pat Landes, Nate Butler and Ronna Larson. Staff present was: City Manager Dinkel, City Clerk Melton, Finance Director Miller and City Attorney Stites.

CONSENT AGENDA

Commissioner Brown moved, seconded by Commissioner Butler to approve the consent agenda as presented. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

- a. Consideration of Appropriation Ordinance A-20 dated Oct 13th, 2021-Oct 27th, 2021 in the amount of \$1,188,440.60 and pre-approval for items listed below in the amount of \$3,340.00.

Joshua Douglass \$2,500.00 and Raven Aero \$850.00.

- b. Consideration of Payroll No. 20 & No. 21 for the month of October.
- c. Consideration of City Commission Minutes for the October 19th, 2021 Meeting.

SPECIAL PRESENTATIONS

Proclamation declaring November 27th, 2021 as Small Business Saturday in the City of Junction City, Kansas by Mayor Underhill.

Junction City Police Department Promotions were Presented by Police Chief Lamb.

City of Junction City Supervisor of the Quarter was presented to Darrel Penland by Police Chief Lamb.

City of Junction City Supervisor of the Quarter was presented to Mike Downs by Police Chief Lamb.

Presentation of a Pet Memorial by Animal Shelter Director Vanessa Gray.

November 2, 2021

APPOINTMENTS

The Reappoint of Sheila Burdett to the Metropolitan Planning Commission and the Board of Zoning Appeals for a 4-year term expiring on December 31st, 2024 was presented. City Manager Dinkel gave details and answered questions. Commissioner Butler moved to approve the Request to Reappoint Sheila Burdett to the Metropolitan Planning Commission and the Board of Zoning Appeals for a 4-year term expiring on December 31st, 2024, seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Appointment of Graham Foust to the Junction City Area Chamber of Commerce Economic Development Advisory Committee effective January 1st, 2022 for a 3-year term expiring on December 31st, 2024 was presented. City Manager Dinkel gave details and answered questions. Commissioner Landes moved to approve the Appointment of Graham Foust to the Junction City Area Chamber of Commerce Economic Development Advisory Committee effective January 1st, 2022 for a 3-year term expiring on December 31st, 2024, seconded by Commissioner Brown. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Appointment of Kalie Brownlee, Sarah Schmidt & Tammy Melton to the Food Policy Council for a 2-year term was presented. City Manager Dinkel gave details and answered questions. Commissioner Larson moved to approve the Appointment of Kalie Brownlee, Sarah Schmidt & Tammy Melton to the Food Policy Council for a 2-year term, seconded by Commissioner Butler. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

NEW BUSINESS

Ordinance No. S-3246, Authorizing \$2,025,091.83 in Taxable Industrial Revenue Bonds, Series 2021 was presented. Sarah Steel with Gilmore and Bell, City Manager Dinkel, Economic Development Director Mickey Fornaro-Dean, Duane Waterworth with Micheln gave details and answered questions. Commissioner Landes moved to approve Ordinance No. S-3246, Authorizing \$2,025,091.83 in Taxable Industrial Revenue Bonds, Series 2021, seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The request to declare 11 Harris Mobile Radios as Surplus to be sold or destroyed was presented. Police Chief Lamb gave details and answered questions. Commissioner Brown moved to approve the request to declare 11 Harris Mobile Radios as Surplus to be sold or destroyed, seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The annual update of the Junction City Fire Department's Billing & Coding Compliance Program was presented. Interim Fire Chief Lankas gave details and answered questions. Commissioner Larson moved to approve the annual update of the Junction City Fire Department's Billing & Coding Compliance Program, seconded by Commissioner Brown. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Amendment to the Agreement with Tyler Technologies for our New World System Software was presented. IT Director Germann gave details and answered questions. Commissioner Larson moved to approve the Amendment to the Agreement with Tyler Technologies for our New World System Software, seconded by Commissioner Butler. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Award of Bid for Asset Lease/Purchase Agreement with Clayton Holdings, LLC, Semi-Annual Payments with a 1.485% Interest Rate and the first payment due 6 months after closing was presented. Finance Director Miller gave details and answered questions. Commissioner Brown moved to approve the Award of Bid for Asset Lease/Purchase Agreement with Clayton Holdings, LLC, Semi-Annual Payments with a 1.485% Interest Rate and the first payment due 6 months after closing, seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

Resolution No. R-2980, Authorizing the City of Junction City to enter into a State and Municipal Lease/Purchase Agreement with Clayton Holdings, LLC. was presented. Finance Director Miller gave details and answered questions. Commissioner Landes moved to approve Resolution No. R-2980, Authorizing the City of Junction City to enter into a State and Municipal Lease/Purchase Agreement with Clayton Holdings, LLC., seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

Change Order #01 for decreasing the 2021 Street Maintenance Project in the amount of \$10,104.40 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve Change Order #01 for decreasing the 2021 Street Maintenance Project in the amount of \$10,104.40, seconded by Commissioner Butler. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

Change Order #03 for increasing the 2020 CCLIP Surface Preservation Project in the amount of \$90,705.66 to APAC-Kansas, Inc. was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve Change Order #03 for increasing the 2020 CCLIP Surface Preservation Project in the amount not to exceed \$90,705.66 to APAC-Kansas, Inc., seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Award of Bid for the Water Line Relocation-Monroe Street to Middlecreek Corporation in the amount of \$136,640.00 was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Butler moved to approve the Award of Bid for the Water Line Relocation-Monroe Street to Middlecreek Corporation in the amount not to exceed \$136,640.00, seconded by Commissioner Landes. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

The Request to Apply for the KDOT Airport Improvement Program Grant was presented. Public Works Director Ibarra gave details and answered questions. Commissioner Landes moved to approve the Request to Apply for the KDOT Airport Improvement Program Grant, seconded by Commissioner Brown. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

Ordinance No. G-1276, Amending Cruelty to Animals and Creating Neglect of Animals was presented. City Attorney Stites gave details and answered questions. Commissioner Larson moved to approve Ordinance No. G-1276, Amending Cruelty to Animals and Creating Neglect of Animals, seconded by Commissioner Brown. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

Ordinance No. G-1277, Amending License for Second-Hand Dealers was presented. City Attorney Stites gave details and answered questions. Commissioner Landes moved to approve Ordinance No. G-1277, Amending License for Second-Hand Dealers, seconded by Commissioner Larson. Ayes: Underhill, Brown, Landes, Butler and Larson. Nays: None. Motion carried.

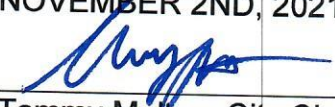
MAYOR, COMMISSIONER & STAFF COMMENTS

Mayor, Commissioners and Staff provided reports on Committees and Community Events.

ADJOURNMENT

Commissioner Landes moved, seconded by Commissioner Larson to adjourn at 8:09 p.m. Ayes: Underhill, Brown, Butler Landes and Larson. Nays: None. Motion carried.

APPROVED AND ACCEPTED THIS 16TH DAY OF NOVEMBER AS THE OFFICIAL COPY OF THE JUNCTION CITY COMMISSION MINUTES FOR NOVEMBER 2ND, 2021.


Tammy Melton, City Clerk




Jeff Underhill, Mayor

November 2, 2021